

**TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY FEBRUARY 23, 2021
5:30 PM AT TOWN HALL
Approved Minutes**

Town Board Members Present via Teleconference: Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

Staff Present: Lisa Potswald, Elected Clerk Micaela Montagne

Public Present: Arnie Nelson, Paul Brummer

Called to Order: 5:30pm

I. Public Comment A*: Jim Patterson reported that Joe Rose (the County Board representative) has passed away. Lisa Potswald commented for Rick Gillman that he is impressed with the clinic and their vaccination protocol and that he would like to thank Jim Peters as a Town Plan Commission member for his extra work. Paul Brummer submitted comments on having the Town Crew paint the inside of Town buildings instead of hiring out.

II. Town Administrator's Report: Discussion on the status of the Personnel Policy: Lisa working on updates then it will need to be reviewed. Report prepared and presented by Lisa Potswald dated February 19, 2021 placed on file by Unanimous Consent.

III. Public Works

A. Roads, Dock, Harbor

1. Big Arn's Road and Brian's Road Costs and Special Assessment Process: Looking at the cost assessments from Miller Farm Road and Wild Iris Lane, the Town Board discussed not including the Town labor (except the cost of Project Manager K. Sowl) or Town equipment. The total special assessment for 23 parcels over 20 years would be around \$460/ year. The Town Board agreed to present this to the Townspeople. Next step will be a resolution and report at a future meeting.

Motion to go into closed session to discuss items III. A. 3 (Item 2 related to item 3 as well), 4, 5, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

Motion to return to open session, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

2. Wren Works Change Order #4 Correction: Additional Concrete and Timber Fendering: Motion to approve the change order for \$91,239.19, M. Anderson/ J. Carlson, 5 yes, Motion Carried.

3. SmithGroup Billing Discrepancies for Dock Project

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

Motion to table, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

4. Town Dock Leases

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business,

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whenever competitive or bargaining reasons require a closed session. If the Town goes into closed session, it will reconvene in open session before adjourning.

5. Dock Lease with Nelson Construction

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Town goes into closed session, it will reconvene in open session before adjourning.

Motion to draft the lease as a ten-year lease with the proposed increases over five years (to get to \$80/ foot) with an additional five years having an increase of 3%, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried

6. Draft Request for Bids: Passengers' Shelter: Motion to approve the posting due 3/23/2021, S. Brenna/ G. Carlson, 4 Ayes, 1 Nay (J. Carlson), Motion Carried.

B. Parks: Nothing

C. Materials Recovery Facility (MRF): Nothing

D. Airport

1. Amendments to Airport Ordinance Chapter 185: Town Board considering this as a first read. Motion to table, J. Carlson/ J. Patterson, 5 Ayes, Motion Carried.

E. Greenwood Cemetery: Nothing.

IV. Committees/ Boards

A. Planning and Zoning

1. Planning and Zoning Administrator's Report: Report prepared by Ric Gillman dated February 11, 2021 placed on file by Unanimous Consent.

B. Library Board

1. Request for Community Center Work Group: the work group will conduct a survey and compile data to report to the Library Board. Motion to approve the request to create the Community Center work Group and post sign-up sheets, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

2. Draft Request for Bids: Paint Library Exterior: Motion to approve the posting with Bids due 3/23/2021, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

V. Town Hall Administration

A. Accounting Administrator's Report: Motion to approve the report prepared by Barb Nelson for February 2021, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

B. Grant Updates: None.

C. Audit/ Review Options for Services for Calendar Year Ending 12/31/2020: The loan for the Emergency Services Building requires an annual audit, so an Request for Proposals will need to be posted.

D. Proposal from Maitland, Singler & Van Vlack for Annual Year End State Reporting: Not available yet.

E. Town Administrator Hiring Process and Updates: Eight applications have been received. Motion to schedule a Special Town Board Meeting on March 3, 2021 at 3:00 to discuss candidate with Public Administration Association [*Clerk's Note: the meeting will be held at a different time to accommodate Kevin Brunner of PAA*], M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

F. American Tower Title Report and Westcor Owner's/ Title Affidavit: Motion to approve and have the Town Chair sign, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

G. Draft Request for Bids: Town Hall Floor Replacement: Motion to approve the posting with bids due 3/23/2021, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

H. Draft Requests for Bids: Paint Inside Town Hall: Motion to approve the posting with bids due 3/23/2021, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

VI. Minutes

A. Regular Town Board Meeting February 9, 2021

B. Special Town Board Meeting February 12, 2021

C. Special Town Board Meeting February 18, 2021

Motion to approve all three minutes as presented, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VII. Emergency Services

A. Ambulance Director's Report: Report prepared by Cindy Dalzell dated 2/17/2021 placed on file by Unanimous Consent.

B. Updates on Construction of Emergency Services Building (ESB): There are a few delays due to transportation issues.

C. Superior Tech LLC Contract Amendment for ESB Technology Purchase/Installation: Motion to approve the contract extension to 5/1/2021, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

D. Contract Amendment with Berghammer for Construction of the ESB through 3/31/21: Presented as Change Order #13.

E. Contract Amendment with Five Star Electric for Construction of the ESB through 3/31/21: Presented as Change Order #02

F. Contract Amendment with Brown Plumbing for Construction of the ESB through 3/31/21: Presented as Change Order #1 for HVAC and Change Order #02 for Plumbing.

Motion to approve the contract amendment in items VII. D, E, and F, extending the contracts through 3/16/2021 (not 3.31/21 as originally thought), G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

G. Contract Amendment with Nelson Construction for Construction of the ESB through 7/1/21: Motion to approve the contract amendment presented as Change Order # 02, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

H. Ribbon Cutting/ Open House for the Emergency Services Building: Discussion on having the open house in the summer, possibly around the Fourth of July.

VIII. Public Comment B:** Paul Brummer commented o the Nelson Construction Dock Lease and that \$80/ foot is cheap.

IX. Lawsuits & Legal Issues

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: Nothing.

B. Kevin Wiggins Wisconsin Equal Rights Division Case No. CR202001411: Nothing.

C. Judgment on Michael Mattingly Properties 014-00208-0600 and 014-00208-0300: Nothing.

X. New Agenda Items for Future Meetings: Nelson Construction Dock Lease, Airport Ordinance, Postings for summer staff.

XI. Adjourn: Motion to adjourn, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted March 9, 2021. M. Montagne, Town Clerk.