

(5) TB, Lisa, Barb, Micaela, Public
(7) Public Arts

TO: Town Board

FROM: Lisa Potswald

RE: Public Arts Committee "Gateway" Project

DATE: March 5, 2021

The Public Arts Committee is continuing to work on the Gateway art project. The community survey regarding the two sculpture choices and possible locations for placement closed on March 1. The Committee at its March 3 meeting voted to recommend selecting Lisa Kosmo's crane sculpture. Final recommendation for location is yet to be determined.

The Committee decided that the next steps before bringing the final recommendations to the Town Board are to meet with both Red Cliff and Bad River Tribes to get their blessing as this sculpture is in honor of Chief White Crane (Madeline's father), the Crane Clan and their heritage. Chair Susan Sabre is working with Rob Goslin to prepare letters to send to the Tribes – the Public Arts Committee members will review them prior to sending.

Once that step in the process is completed, the Committee will form a final recommendation to be brought to the Town Board that includes artist, location and the funding plan. I asked for this item to be placed on the Town Board agenda so Town Board members have an opportunity to ask any questions you may have.

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MAR 5 2021

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(5) TB, Lisa, Barb, Micaela,
Public

**Town of La Pointe
Public Arts Committee
Wednesday, February 3, 2021
10:00 a.m. at Town Hall
Minutes**

Members present: Susan Sabre; chair, Robin Trinko Russell, Peg Bertel and Charlie Meech
Members present via telephone: Sally Brown
Members absent: Tim Sullivan and Mary Whittaker
Town Staff present: Lisa Potswald, Town Administrator

1. Call to Order/Roll Call

The Public Arts Committee meeting was called to order by Susan Sabre on Wednesday, February 3, 2021 at 10:04 a.m. A quorum of the committee is present as reflected in the members listed above.

2. Public Comment

None

3. Welcome new member Sally Brown

Welcome Sally, so glad to have you on our committee.

4. Minutes of the following meetings to be considered for approval:

A. January 6, 2021

Motion by Robin, second by Peggy to approve the Public Arts Committee minutes of January 6, 2021 as presented. All in favor, all aye except Sally who abstained. Motion Carried.

5. Committee Projects Discussion

A. Town Dock

1. Gateway to the Community Project

- Susan gave an overview of previous correspondence received regarding this project from a local island resident which Susan replied to and the La Pointe Center which Susan also replied to.
- Peggy explained the letter from the La Pointe Center with their preference of Lisa Kosmo's sculpture and placement at the warming pond by the Chief Buffalo memorial was just their ~~option~~ *opinion*, not a stipulation for the Town to receive the \$20,000 to help fund this project.
- Susan also received an e-mail from Barb With regarding getting input from the Native American Community which she replied to and has started to research.

a. Survey Monkey feedback received

b. Selecting a Gateway sculpture

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2. Passenger Shelter

Lisa is putting together a request for bid and will e-mail to the committee before it's published.

3. Other Projects – benches, trellis, flowers

Some discussion on solar benches.

6. Recommendations to Town Board

None

7. Public Comment

None

8. Set next Meeting Agenda and Date

Next meeting scheduled for Wednesday, March 3, 2021 @ 10:00 a.m. at Town Hall.

9. Adjourn

Meeting adjourned at 11:00 a.m.

Minutes taken from recorder and respectfully submitted by Dorgene Goetsch, Clerical Assistant

Minutes approved with corrections (errors struck through and corrections in italics) March 3, 2021. Dorgene Goetsch, Clerical Assistant.

2021 Town Board Budget Condensed Summary Report - Approved 12/23/2020

REVENUES:

Includes Amend #1

	Approved 2021 budget	2021 Actual -Feb 2021	2021 Budget Remaing	2020 Actual -Feb 2020
Taxes:	\$ 1,946,177	\$ 1,032,329	\$ 913,848	\$ 1,066,608
Intergovernl Revenues:	\$ 167,274	\$ 43,120	\$ 124,154	\$ 569,206
Licenses & Permits:	\$ 32,041	\$ 469	\$ 31,572	\$ 1,346
Fines/Forfeitures:	\$ 3,575	\$ 725	\$ 2,850	\$ 411
Public Services Chrgs:	\$ 441,134	\$ 120,320	\$ 320,814	\$ 57,711
Intergovernl Chrgs:	\$ 173,900	\$ 33,375	\$ 140,525	\$ 47,001
Misc. Revenue:	\$ 110,785	\$ 11,382	\$ 99,403	\$ 143,359
Other Fin. Sources:	\$ 706,341	\$ 350,000	\$ 1,620,943	\$ 185,221
TOTAL REVENUES:	\$ 3,581,227	\$ 1,591,720	\$ 3,254,109	\$ 2,070,863

EXPENDITURES

	Approved 2021 budget	2021 Actual -Feb 2021	2021 Budget Remaing	2020 Actual -Feb 2020
General Government	\$ 602,471	\$ 86,556	\$ 525,703	\$ 96,544
Public Safety:	\$ 639,931	\$ 90,915	\$ 549,016	\$ 100,544
Public Works:	\$ 824,657	\$ 114,821	\$ 709,836	\$ 131,179
Health & Human Services:	\$ 38,662	\$ 2,288	\$ 36,375	\$ 747
Culture, Parks & Rec:	\$ 399,373	\$ 34,719	\$ 364,654	\$ 48,775
Conservation & Devel:	\$ 45,355	\$ 4,920	\$ 41,262	\$ 5,039
Capital Outlay:	\$ 478,237	\$ 741,528	\$ 990,695	\$ 199,786
Debt Service:	\$ 494,940	\$ 80,365	\$ 414,576	\$ 82,111
Other Financing Needs:	\$ 57,600	\$ -	\$ 57,600	\$ -
TOTAL EXPENDITURES:	\$ 3,581,227	\$ 1,156,111	\$ 3,689,718	\$ 664,725

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2021 Actuals & Comparisons to 2020 Actuals

Year to Date February	2021	2020	Change	UP
REVENUES:	\$1,241,720	\$1,885,642		(\$643,922)
<i>(excludes Other Financings Sources - borrowing, transferred designated funds)</i>				<i>false = un-favorable</i>
All Tax collections (timing)	\$1,032,329	\$1,066,608	(\$34,279)	
Collection % of entire tax roll	56.1%	57.7%		
Transportation aids, state funding	\$43,120	\$30,581	\$12,539	
Grants & Reimbursements for 2019 expenses	\$0	\$538,625	(\$538,625) Harbor Grant	
BBTP Campground, shelters, NMV	\$52,352	\$25,203	\$27,149	
Airport, Docks & Harbor Fees, revenues	\$59,360	\$25,376	\$33,984	
Permits, tickets, licenses, Ambulance	\$4,245	\$5,251	(\$1,006)	
MRF Fees, sales	\$9,432	\$4,291	\$5,141	
Misc Revenue	\$37	\$1,002	(\$965)	
County & Intermunicipal re-imbursements	\$33,375	\$47,001	(\$13,626) City timing	
Misc leases, property sales, interest, contributions	\$7,469	\$110,037	(\$102,568) ESB Insurance	
				<i>Bayfield School (windsled), Rural ESB reimbursements</i>

	2021	2020	Change	UP
EXPENDITURES:	\$1,075,747	\$582,614		\$493,133
<i>(excludes Debt Service (borrowing) & Other Financing Uses)</i>				<i>false = un-favorable</i>
		ESB exp \$0		
		NET: \$582,614		
General Government	\$86,556	\$96,544	(\$9,988)	
UP Legal, general insurance (timing)				<i>true = favorable</i>
DOWN Work Comp, utilities, Computer/Web-site (all due to timing), Room tax payout				
Law Enforcement	\$44,770	\$62,800	(\$18,030)	<i>removed ESB</i>
UP Bldg costs/Utilities, legal				<i>true = favorable</i>
DOWN Personnel costs		ESB exp \$0		
		NET: \$62,800		
Fire Dept.	\$21,468	\$16,301	\$5,167	<i>removed ESB</i>
UP: Equipment purchases, repairs & maintenance, Compensation/CEUs				<i>false = un-favorable</i>
DOWN Ice rescue		ESB exp \$0		
		NET: \$16,301		
Ambulance Service	\$24,678	\$21,443	\$3,235	<i>removed ESB</i>
UP Compensation				<i>false = un-favorable</i>
DOWN Utilities		ESB exp \$0		
		NET: \$21,443		
Roads	\$68,758	\$81,501	(\$12,743)	
UP Unemployment, Fuels, Ice Road, Winter Transport				<i>true = favorable</i>
DOWN Personnel				
Airport	\$6,304	\$7,929	(\$1,625)	
UP TV145 equipment repairs,				<i>true = favorable</i>
DOWN Town Labor, insurance (timing)				
DOCK/HARBOR	\$1,589	\$8,177	(\$6,588)	
UP Maintenance				<i>true = favorable</i>
DOWN Town Labor, Admin/Engineering				
CEMETERY	\$977	\$87	\$890	
UP Chapel Expenses (some will be off-set by Michael chapel maint fund), added Sextons				<i>false = un-favorable</i>
DOWN				
MRF	\$38,170	\$33,572	\$4,598	
UP - Town Labor, self-hauling expenses, expenses, misc facility, supplies				<i>false = un-favorable</i>
DOWN Personnel costs				
Library	\$25,704	\$37,027	(\$11,323)	
MI Public Library Board handles				<i>true = favorable</i>
Capital Outlays	\$741,528	\$199,786	\$541,742	
UP Purchases, improvements				<i>false = un-favorable</i>
2021 Ambulance 2019/2020 Mercedes LED Lighting	\$2,475			
2021 Rds Equipment (Steamer)	\$10,361			
2021 Town dock improvement Project	\$91,239			
2021 MRF Building Improvements	\$6,565			
2021 ESB Site Construction	\$588,139			
2021 ESB Site Architect/Engineering	\$39,910			
2021 ESB Site Town expenses	\$2,713			
2020 Police - prepay for 2019 squad outfitting		\$3,270		
2020 Ambulance		\$153,711		
2020 Rds new equipment		\$4,990		
2020 Airport improvements		\$790		
2020 HAP Town Dock Improvement Project		\$34,631		
2020 ESB Site		\$0		
2020 City Garage into Temp ESB		\$2,143		

2021 Town Board Designated Funds Breakdown

	<u>Feb-21</u>	<u>Jan-21</u>	<u>CHANGE</u>	<u>2021 Budgeted Yr end Bal</u>
ADDITIONAL ROOM TAX FUND:	24	24	0	0
MI Cof COMMERCE/FIREWORKS:	17,121	17,121	0	11,645
Town Administration/Cell Tower	0	0	0	500,240
Public Arts Committee	0	0	0	40,000
ZONING (Fire # Project)	34,362	34,362	0	0
LAW ENFORCEMENT:	6,470	5,345	1,125	16,544
			<i>+ Cty 1st Qtr</i>	
FIRE DEPARTMENT:	55,218	56,666	(1,448)	89,093
			<i>-Rescue items purchased</i>	
AMBULANCE:	28,373	40,217	(11,845)	41,798
			<i>-purchase of LUCAS</i>	
ESB RECOVERY FUND (Donations)	600	0	600	0
			<i>+donations</i>	
ESB Ambulance VEHICLE INSURANC	0	0	0	0
ESB Fire Dept VEHICLE INSURANCE	623,514	625,969	(2,455)	0
			<i>-purchases hoses,chains,drill</i>	
ESB BLDG INSURANCE FUND	0	0	0	0
ESB Insurance Contents	142,084	154,158	(12,074)	0
			<i>-purchases, appliances,weights,benci</i>	
PARKS:	37,751	37,750	1	46,733
			<i>+interest</i>	
REC CENTER:	5,494	5,494	0	5,491
General Recreation Center, Softball fund				
CEMETERY FUND	3,719	3,719	0	4,109
WINTER TRANSPORTATION FUND:	31,388	26,387	5,001	27,388
			<i>+ interest, School 2020/2021</i>	
ALTERNATIVE ENERGY FUND:	91	91	0	90
LIBRARY:	96,802	97,381	(579)	74,446
			<i>+ interest</i>	

TOTAL DESIGNATED FUNDS:	1,083,010	1,104,684	(21,674)	\$857,577
Individual Funds Listing	1,083,008	1,104,682	(\$21,674)	\$857,579
Variance	2	\$2.20	\$0.00	-\$2.00

Donations made by Corporations, Businesses, Foundations

Through 02/28/2021

(Other donation may have been through trusts or foundations, just not receipted that way)

	Amount	Purpose
<u>Library:</u>		
Feb-21 Benevity (Gates matching)	\$3,000.00	Gates matching donation for Rec Program

Ambulance (Non-ESB):

Emergency Service Bldg Fire (ES):

Cemetery Chapel:

Recreation Center:

Fire Department:

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public

Micaela Montagne

From: Micaela Montagne
Sent: Friday, February 26, 2021 10:39 AM
To: Steve Nordquist
Subject: RE: Board of Review

I will add this to their Town Board meeting on March 9th and let you know.
Thanks,

Micaela Montagne
La Pointe Town Clerk
PO 270
La Pointe, WI 54850
clerk@townoflapointewi.gov
715-747-6913

From: Steve Nordquist <steven2704@yahoo.com>
Sent: Friday, February 26, 2021 10:37 AM
To: Micaela Montagne <clerk@townoflapointewi.gov>
Subject: Board of Review

Hi Micaela,

I am getting a number of Boards of Review scheduled and would like to get La Pointe on the calendar soon. How do these dates work:

Open Book, Wed. June 2, 3-5 pm
BOR, Wed. June 9, in the afternoon or evening--whatever time works for you and the board.

Let me know if these dates are workable.

Thanks, Steve

TB(S) Lisa, Baub, Carol
Micaela, public

MEMO

Date: February 23, 2021

To: Town Board Supervisors
Jim Patterson
Mike Anderson
Glenn Carlson
John Carlson
Sue Brenna

From: Carol Neubauer – Town Treasurer

CC: Lisa Potswald – Town Administrator
Micaela Montagne – Town Clerk
Barb Nelson – Accounting Administrator

RE: Write down of delinquent personal property

Attached you will find the delinquent personal property report as of 12/31/2020. Overall, collection of personal property has been successful. There are a few small bills which remain outstanding and I believe uncollectable, as noted.

Therefore, I request the Town Board to authorize the removal of these personal property tax bills totaling \$106.82.

Thank you

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Initial: cg

**Town of LaPointe
Personal Property
December 31 ,2020**

OWNERS

	Amount of Bill	interest	total	
Delinquent - Tax Year 2018				
014-06039-0000 Michalko, Gary	\$ 10.25	\$ 1.69	\$ 11.94	unable to locate
014-05939-0000 Nelson, Bud	\$ 6.15	\$ 1.02	\$ 7.17	deceased
014-05985-0000 Ross, Hamilton	\$ 45.11	\$ 7.44	\$ 52.55	uncollectible
Total	\$ 61.51	\$ 10.15	\$ 71.66	

Delinquent - Tax Year 2019				
014-5967-0000 Tokarz, Norbert	\$ 32.70	\$ 2.46	\$ 35.16	invalid bill
Total	\$ 32.70	\$ 2.46	\$ 35.16	

Total Delinquent for all years \$ 106.82

Collection in November/December

2018			
Jim Zenk		\$ 10.03	
Ben Ryder		\$ 67.18	
2019			
Jim Zenk		\$ 10.09	

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Carol, Public

ALTERNATIVE CLAIMS 2021

MI Library

February 2021

<u>Date</u>	<u>Payable to Who</u>	<u>Check #</u>	<u>Amount</u>	<u>Description</u>
2/17/2021	Library Board approved vouchers		5,428.90	
2/18/2021	Amazon	78699	1,470.21	Skates 4 Womens, 8kids, Snotubes
" "	AOEF Ashwabat Outdoor Rec Fndt	78700	702.00	1/27 & 2/3 Library skiing
" "	Bayfield Ace Hardware	78701	204.95	3 tobaggons, 2 steel sleds
" "	Cardmember Services (LS)	78702	344.02	Amazon, Subscrips, Adobe, AI Booksellers
" "	Highlights & High Five	78703	79.92	(2) Subscriptions
" "	Madeline Island Ferry Lines	78704	43.00	2/3/2021 skiing
" "	New York Times	78705	20.00	1 month Sunday mail
" "	Norvado, Inc.	78706	180.98	Feb phones, fax, DSL
" "	Whitaker, Zachary	78707	1,162.50	1/1-2/5/2021 14 programs
2/9/2021	LaPointe Gas	78677	1,221.32	1/11/2021 782.9gals @ \$1.56

FEBRUARY 2021 TOTAL:

\$5,428.90

\$0.00

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Carol, Public

ALTERNATIVE CLAIMS 2021

February 2021

<u>Date</u>	<u>Payable to Who</u>	<u>Check #</u>	<u>Amount</u>	<u>Description</u>
2/1/2021	EMC Insurance	78657	11,688.00	2nd Installment 2021 Work Comp
2/2/2021	Dept of Employee Trust Funds	EFT#03-2021	19,658.56	March Health insurance
2/8/2021	Glatfelter Specialty Benefits	78658	11,677.40	2020 Fire Dept Service Award Program
2/8/2021	Glatfelter Specialty Benefits	78659	3,984.20	2020 Ambulance Service Award Program
2/11/2021	Oasis Payroll #3		41,518.22	Payroll ending 2/06/2021 taxes & fees
2/11/2021	Employer/Deferred Comp	EFT#6055	75.00	Payroll #03 Deferred Employee Contrib
2/11/2021	Ashland County Treasurer	78695	787,859.16	2020/2021 Jan Collect Feb settlement
2/11/2021	Bayfield School District	78696	1,418,148.62	2020/2021 Jan Collect Feb settlement
2/11/2021	Madeline Sanitary District	78697	8,475.71	2020/2021 Jan Collect Feb settlement
2/11/2021	WI Indianhead Tech college	78698	44,595.56	2020/2021 Jan Collect Feb settlement
2/15/2021	Wisconsin Dept of Revenue	EFT#01-2021	1,537.46	Jan 2021 sales tax calculated
2/24/2021	Wren Works	78746	91,239.19	75% retainage & CO#4 revised
2/25/2021	Oasis Payroll #4		27,973.41	Payroll ending 2/20/2021 taxes & fees
2/25/2021	Employer/Deferred Comp	EFT#6056	75.00	Payroll #04 Deferred Employee Contrib
2/26/2021	Wisconsin Retirement System	EFT#02-2021	8,729.81	February 2021 retirement

FEBRUARY 2021 TOTAL:

\$2,477,235.30

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(5) TB, Lisa, Barb, Micaela, Carol, Public

#2020-0324 ALTERNATIVE CLAIMS

February 2021

Date	Payable to Who	Check #	Amount	Description
2/9/2021	Ashland County Clerk	78660	77.00	2020/2021 Dog licenses collected
""	Bayfield Ace Hardware	78661	14.99	MRF Toilet valve part
""	Bayfield Lumber	78662	57.20	Plywood for MRF countertop
""	Berghammer Builders, Inc.	78663	114,105.93	ESB Pay Request #8 - 1/31/2021
""	Brown Plumbing & HVAC, Inc.	78664	59,705.60	-1/31/2021 HVAC for ESB Pay#5
""	Brown Plumbing & HVAC, Inc.	78664	24,225.00	ESB Plumbing Pay#5
""	Cardmember Service (BLN)	78665	1,356.86	HOME DEPOT: Amb bench, work bench
""	Chicago Iron	78666	801.07	Rds shop wire, MRF 48 appliances
""	Doane Distributing	78667	247.50	15 waters (no empties sent back)
""	Eileen Jursik Trust Agreement	78668	1,359.09	2020/2021 Overpayment Batch #18
""	Five Star Electric, Inc.	78669	58,235.00	ESB Pay Request #5 - 1/31/2021
""	Goetsch, Paul	78670	87.18	McMaster-Carr: T-3 ladder latch construc
""	Island Gazette	78671	330.00	11/10-12/18/2020 Reg TB mnutes
""	IState Truck Center	78672	111.71	Filter, filter kit for Rds #102
""	Jefferson Fire Safety	78673	4,790.00	Fire Dept Gear extractor ESB PO#2020-69
""	L & M Fleet Supply	78674	84.60	Rds Steamer parts, MRF paint x 2
""	Lakewind Electric	78675	801.24	Rec skate lites, Rds shop, bldg
""	LaPointe Community Clinic, Inc	78676	152.46	8 Fire Dept & 1 Ambulance COVID vaccines
""	LaPointe Gas, Inc.	78677	8,553.17	1/11/2021 deliveries @ \$1.56 bid
""	Madeline Island Yacht Club	78678	16.59	Fire Dept gas, oil
""	Madeline Sanitary - Taxes/Deli	78679	2,374.19	2020/2021 Deliq collections Tax roll
""	NAPA - Washburn	78680	1,449.94	Law battery & maint, 772 hoses, parks
""	Northern State Bank	78681	11,547.53	Loan Pay #26/#60 Sleds, Amb, unknown
""	Norvado, inc.	78682	1,362.35	Feb 2021 Phones, faxes, DSL
""	Olson Building Materials	78683	3,912.79	MRF Office/Bldg PO#2021-07
""	Omer Nelson Electric	78684	19.95	MRF Utility room breakers
""	Quill Corporation	78685	118.90	THall toner, binders, MRF Punch card
""	Stainless Software, Inc.	78686	2.00	January 2021 Reservations @ \$2.00
""	Superieur Petrol, LLC	78687	4,060.26	Gas & 2 diesel deliveries
""	Superior Plumbing & Mech, Inc.	78688	1,656.70	MRF Plumbing repair, heat installed
""	Synergy Coop	78690	20.00	2 totes for Rds new steamer
""	Tri-State Business Systems, In	78691	8.91	2 cash register ribbons
""	ULine	78692	625.42	Dry Erase Board, Lanyard & Hook
""	Verizon Wireless	78693	246.46	Cell phones, iPads, Jet Paks - 1/21/2021
""	Wendel Architecture, P.C.	78693	2,325.85	-11/30/2020 Time and mileage mangement
""	Wendel Architecture, P.C.	78694	18,732.98	-12/30/2020 Constr Management, expenses
""	Wisconsin Steam Cleaner	78689	9,806.05	Steamer, hoses, nozzles PO#2021-06
2/18/2021	LaPointe Gas, Inc.	78677	-1,221.32	Library approved voucher in Lib approved
2/09/2021 TB Meeting vouchers:			\$332,161.15	Under Resolution #2020-0324

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Date	Payable to Who	Check #	Amount	Description
1/26/2021	Heart Graphics, Inc.	78638	-85.50	VOID FD Jacket embroidered
""	Heart Graphics, Inc.	78638	-133.50	VOID 6 more FD safety green beanies
<i>Heart Graphic check #78638 Replaced by ck#78708 & Ck#78726</i>				
2/23/2021	Andreas, Tyler	78708	85.50	Heart Graphics Embroider jacket
""	Andres Medical Billing, LTD	78709	250.54	Jan 2021 collect \$1,670.24 x 15%
""	Anich, Wickman & Lindsey, S.C.	78710	1,080.00	Jan 2021 Mattingly, AP Ordin, Dock, Police
""	Ashland County Highway Dept.	78711	745.46	1/19/2021 8.17 ton salt
""	Axel's Saw & Tool Sharpening	78712	4.75	REpair of 2020 Fire Dept chainsaw
""	Bellin Health	78713	45.00	2021 Rds DOT Testing Admin
""	Cadotte, Denise	78714	700.00	Police Housing Rent March 2021
""	Cardmember Service (BLN)	78715	1,226.89	ESB WeightO#2021-03 WGFOA membership
""	Cardmember Service (LP)	78716	564.30	SHI 2 accts, SurveyMonkey, Uber, Adobe
""	Cardmember Service (TMP)	78717	64.39	HARMONY: keys for compactor
""	Cardmember Service (TWE)	78718	3,099.11	Rescue items, FFP grant, Ice rescue
""	Cardmember Service (TWE)	78718	233.21	FORESTRY SUPPLIERS:6 Silva Explorer Prc
""	Cardmember Service (WJD)	78719	306.93	Brother Fax, ESB tv stand, gas in squad
""	Cardmember Services (PAW)	78720	251.23	Rds PRIME monthly, Amazon fluids
""	Cardmember Services - (BTS)	78721	563.70	Menards, Steamer pump, MRF Truck
""	Chicago Iron	78722	80.00	Cylinder purchase 80 amb fr1/2012
""	Deere Credit, Inc.	78723	1,815.17	Leased 444 wheel loader Pay#19/#36
""	Digger's Hotline, Inc.	78724	20.80	2021 Pre-payment
""	DSC Communications, Inc.	78725	185.00	2 FD Batteries
""	Heart Graphics, Inc.	78726	133.50	6 FD Beanies, replaces void ck
""	Jefferson Fire Safety	78727	1,308.62	T-#3 ridig adaptor, hoses, strainer,
""	L & M Fleet Supply	78728	71.92	8 bags of de-icer
""	LaPointe Gas, Inc.	78729	175.00	350 gals gas transferred @ .50
""	M.I. Chamber of Commerce	78730	8,219.54	Jan-Feb collections x 70%
""	Madeline Island Ferry Lines	78731	2,472.25	Jan - 2/3/2021 ferry/freight
""	Midland Services, Inc.	78732	329.06	Jan 2021 fuels for MRF hauling
""	NAPA - Washburn	78733	52.90	Rds wiper blades
""	Prodeva, Inc.	78734	686.24	Conveyor belt, wear angle & plate
""	Stryker Sales Corporation	78735	17,845.53	LUCAS, battery, 5 yr PM maint PO#2021-08
""	The Horton Group	78736	180.00	Adding main Cadotte hse Police hsing
""	ULine	78737	440.72	MRF eye wash, sign station
""	Unemployment Insurance	78738	1,297.15	Jan 2021 unemployment Parks
""	VantageFlex, LLC	78739	48.00	Feb 2021 Flex admin 12 members
""	Wal-Mart Community BRC	78740	256.00	2 Phillips tvs for ESB police rooms
""	Waste Management Of Wisconsin, In	78741	2,192.21	Jan 2021 (2) DemCon (1) SD
""	Windsled Transport, Inc.	78742	3,364.00	2/8-2/16 (7) sled, 2/17-2/19 (3) Van
""	Wisconsin Commercial Port Asc	78743	250.00	2021 Annual dues
""	Xcel Energy, Inc.	78744	3,079.26	Electrics - 2/7/2021
""	Xcel Energy, Inc.	78744	346.90	Cadotte hs, Street lights
""	Xerox Corporation	78745	43.00	12/21-1/21/2021 7,819 copies

2/23/2021 TB Meeting vouchers:

\$54,113.78

Under Resolution #2020-0324

FEBRUARY 2021 TOTAL:

\$386,274.93

Processed under R#2020-0324

TB 5 Lisa, Barb, Micaela
public

**TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY FEBRUARY 23, 2021
5:30 PM AT TOWN HALL
Draft Minutes**

Town Board Members Present via Teleconference: Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson, John Carlson

Staff Present: Lisa Potswald, Elected Clerk Micaela Montagne

Public Present: Arnie Nelson, Paul Brummer

Called to Order: 5:30pm

I. Public Comment A*: Jim Patterson reported that Joe Rose (the County Board representative) has passed away. Lisa Potswald commented for Rick Gillman that he is impressed with the clinic and their vaccination protocol and that he would like to thank Jim Peters as a Town Plan Commission member for his extra work. Paul Brummer submitted comments on having the Town Crew paint the inside of Town buildings instead of hiring out.

II. Town Administrator's Report: Discussion on the status of the Personnel Policy: Lisa working on updates then it will need to be reviewed. Report prepared and presented by Lisa Potswald dated February 19, 2021 placed on file by Unanimous Consent.

III. Public Works

A. Roads, Dock, Harbor

1. Big Arn's Road and Brian's Road Costs and Special Assessment Process: Looking at the cost assessments from Miller Farm Road and Wild Iris Lane, the Town Board discussed not including the Town labor (except the cost of Project Manager K. Sowl) or Town equipment. The total special assessment for 23 parcels over 20 years would be around \$460/ year. The Town Board agreed to present this to the Townspeople. Next step will be a resolution and report at a future meeting.

Motion to go into closed session to discuss items III. A. 3 (Item 2 related to item 3 as well), 4, 5, G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

Motion to return to open session, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

2. Wren Works Change Order #4 Correction: Additional Concrete and Timber Fendering: Motion to approve the change order for \$91,239.19, M. Anderson/ J. Carlson, 5 yes, Motion Carried.

3. SmithGroup Billing Discrepancies for Dock Project

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

Motion to table, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

4. Town Dock Leases

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business,

Regular Town Board Meeting February 23, 2021

whenever competitive or bargaining reasons require a closed session. If the Town goes into closed session, it will reconvene in open session before adjourning.

5. Dock Lease with Nelson Construction

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Town goes into closed session, it will reconvene in open session before adjourning.

Motion to draft the lease as a ten-year lease with the proposed increases over five years (to get to \$80/ foot) with an additional five years having an increase of 3%, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried

6. Draft Request for Bids: Passengers' Shelter: Motion to approve the posting due 3/23/2021, S. Brenna/ G. Carlson, 4 Ayes, 1 Nay (J. Carlson), Motion Carried.

B. Parks: Nothing

C. Materials Recovery Facility (MRF): Nothing

D. Airport

1. Amendments to Airport Ordinance Chapter 185: Town Board considering this as a first read. Motion to table, J. Carlson/ J. Patterson, 5 Ayes, Motion Carried.

E. Greenwood Cemetery: Nothing.

IV. Committees/ Boards

A. Planning and Zoning

1. Planning and Zoning Administrator's Report: Report prepared by Ric Gillman dated February 11, 2021 placed on file by Unanimous Consent.

B. Library Board

1. Request for Community Center Work Group: the work group will conduct a survey and compile data to report to the Library Board. Motion to approve the request to create the Community Center work Group and post sign-up sheets, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

2. Draft Request for Bids: Paint Library Exterior: Motion to approve the posting with Bids due 3/23/2021, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

V. Town Hall Administration

A. Accounting Administrator's Report: Motion to approve the report prepared by Barb Nelson for February 2021, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

B. Grant Updates: None.

C. Audit/ Review Options for Services for Calendar Year Ending 12/31/2020: The loan for the Emergency Services Building requires an annual audit, so an Request for Proposals will need to be posted.

D. Proposal from Maitland, Singler & Van Vlack for Annual Year End State Reporting: Not available yet.

E. Town Administrator Hiring Process and Updates: Eight applications have been received. Motion to schedule a Special Town Board Meeting on March 3, 2021 at 3:00 to discuss candidate with Public Administration Association [*Clerk's Note: the meeting will be held at a different time to accommodate Kevin Brunner of PAA*], M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

F. American Tower Title Report and Westcor Owner's/ Title Affidavit: Motion to approve and have the Town Chair sign, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

G. Draft Request for Bids: Town Hall Floor Replacement: Motion to approve the posting with bids due 3/23/2021, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

H. Draft Requests for Bids: Paint Inside Town Hall: Motion to approve the posting with bids due 3/23/2021, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

VI. Minutes

A. Regular Town Board Meeting February 9, 2021

B. Special Town Board Meeting February 12, 2021

C. Special Town Board Meeting February 18, 2021

Motion to approve all three minutes as presented, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VII. Emergency Services

A. Ambulance Director's Report: Report prepared by Cindy Dalzell dated 2/17/2021 placed on file by Unanimous Consent.

B. Updates on Construction of Emergency Services Building (ESB): There are a few delays due to transportation issues.

C. Superior Tech LLC Contract Amendment for ESB Technology Purchase/Installation: Motion to approve the contract extension to 5/1/2021, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

D. Contract Amendment with Berghammer for Construction of the ESB through 3/31/21: Presented as Change Order #13.

E. Contract Amendment with Five Star Electric for Construction of the ESB through 3/31/21: Presented as Change Order #02

F. Contract Amendment with Brown Plumbing for Construction of the ESB through 3/31/21: Presented as Change Order #1 for HVAC and Change Order #02 for Plumbing.

Motion to approve the contract amendment in items VII. D, E, and F, extending the contracts through 3/16/2021 (not 3.31/21 as originally thought), G. Carlson/ J. Carlson, 5 Ayes, Motion Carried.

G. Contract Amendment with Nelson Construction for Construction of the ESB through 7/1/21: Motion to approve the contract amendment presented as Change Order # 02, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

H. Ribbon Cutting/ Open House for the Emergency Services Building: Discussion on having the open house in the summer, possibly around the Fourth of July.

VIII. Public Comment B:** Paul Brummer commented o the Nelson Construction Dock Lease and that \$80/ foot is cheap.

IX. Lawsuits & Legal Issues

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: Nothing.

B. Kevin Wiggins Wisconsin Equal Rights Division Case No. CR202001411: Nothing.

C. Judgment on Michael Mattingly Properties 014-00208-0600 and 014-00208-0300: Nothing.

X. New Agenda Items for Future Meetings: Nelson Construction Dock Lease, Airport Ordinance, Postings for summer staff.

XI. Adjourn: Motion to adjourn, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

Submitted by Micaela Montagne, Town Clerk.

DRAFT

TB(5) Lisa. Bomb. Micaela
public

**TOWN OF LA POINTE
SPECIAL TOWN BOARD MEETING
WEDNESDAY MARCH 3, 2021
4:30pm at Town Hall
Draft Minutes**

Town Board Members Present via Teleconference: Jim Patterson, Michael Anderson, Sue Brenna, Glenn Carlson

Town Board Members Absent: John Carlson

Staff Present: Lisa Potswald, Elected Clerk Micaela Montagne

Called to Order: 4:30pm

1. Public Comment: None
2. Resolution #2021-0303: Declaration of a Health Emergency- Extending Resolution #2020-1027A: This will extend the Resolution for another four months. Motion to approve Resolution #2021-0303, M. Anderson/ S. Brenna, 4 Ayes, Motion Carried.
3. Proposal from Maitland, Singler & Van Vlack for 2020 Year End State Reporting: Maitland, Singler & Van Vlack (MSVV) will no longer be providing audit services for the Town, however, they have agreed to do the CT form required by the State that will be some financial preparation for the new audit firm. Motion to approve the proposal from MSVV for year end reporting, G. Carlson/ M. Anderson, 4 Ayes, Motion Carried.
4. Review Town Administrator Applications with Public Administration Associates
This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. If the Town goes into closed session, it will reconvene in open session before adjourning.
Motion to go into closed session, M. Anderson/ S. Brenna, 4 Ayes, Motion Carried.
Motion to return to open session, S. Brenna/ M. Anderson, 4 Ayes, Motion Carried.
5. Adjourn: Motion to adjourn, S. Brenna/ M. Anderson, 4 Ayes, Motion Carried. Adjourned at 5:32pm.

Submitted by Micaela Montagne, Town Clerk.



(5) TB, Lisa, Barb, Micaela, Bill, Public
LA POINTE POLICE DEPARTMENT

MADELINE ISLAND
270 MAIN STREET
LA POINTE, WISCONSIN 54850

PHONE: (715) 747-6913
FAX: (715) 747-3096
police@townoflapointewi.gov

To: Town Board
From: William Defoe
Date: 3/4/2021
Re: Monthly Police Report for March 2021

During the month of February 2021, the La Pointe Police responded to the following:

51	Incidents/Complaints (calls for service)
21	Citizen Assists
0	Accidents
0	Civil Process
0	False Alarm
1	Call out
1	Animal Calls
7	Parking Citations

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Calls were slightly up in Feb, would have been more if the ice road would have lasted longer than 36 hours. Many of our calls were answering questions about the ice road and times of transportation across via Windsled inc.

As of Mid-February, all regular officers working for the Town of La Pointe have been vaccinated. We all were administered the shot at the Ashland County Nurses office in Ashland.

Speaking of the vaccine, I was asked at the beginning of February to assist the Wisconsin Department of Health in transporting vaccine to our clinic on the island. To this day, I had made three trips across the ice whether it be in the windsled or drove to the crack and met a courier to accept the vaccine. Nate and Arnie Nelson were a great asset to help get the vaccine here.

In person trainings are starting to get ramped up again, we will be looking at in person training for officers. To this day, officers will need to have a mandatory 24 hours total Inservice training by June 31, 2021 or they will lose their state certification. There are limited online trainings we have been able to do, but an hour here and there is not conducive and many of the trainings available do not apply to our department (gang training and school resource officers for examples). We are actively looking at in person training, I was able to get most of the officers into Ashland's patrol officer Inservice, as someone will have to work while they are at training, I may have to leave the area to complete my own.

If there are any questions or wish to discuss things within the department, please feel free to come talk to me.