

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY APRIL 27, 2021
5:30 PM AT TOWN HALL
Approved Minutes

Town Board Members Present via Teleconference: Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor John Carlson
Staff Present: Town Administrator Lisa Potswald, Elected Clerk Micaela Montagne
Public Present: Paul Brummer
Called to Order: 5:30pm

I. Public Comment A*: Clerk Montagne read a public comment from Robin Trinko Russell requesting the Town to keep a face covering ordinance.

II. Town Administrator's Report: Report prepared and presented by Lisa Potswald dated April 23, 2021 placed on file by Unanimous Consent. Brief discussion on the final walk through of the Town Dock project that will occur on May 11, 2021.

III. Open Bids

A. Open Bids for the Passenger Shelter: One bid received from Angelo Lupino for \$51,903. Future of project will be on the next agenda.

B. Open Proposals for Audit Services: four proposals received. 1. Kerber Rose for \$11,875. 2. From RSM for \$25,000, 3. from Bauman Associates for \$12,000 and 4. From Baker Tilly for \$17,900.

IV. Public Works

A. Roads, Dock, Harbor: Nothing at this time.

B. Parks: Nothing at this time.

C. Materials Recovery Facility (MRF): Nothing at this time.

D. Airport: Nothing at this time.

E. Greenwood Cemetery: Nothing at this time.

V. Committees

A. Planning and Zoning: Nothing at this time.

VI. Town Hall Administration

A. Accounting Administrator's Report: Motion to accept and approve the report, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

B. Grant Updates: Lisa Potswald is not currently working on any grants.

C. Public Administration Associates Travel Expenses: Because they had to do a second round of interviews, PAA is requesting some travel expenses be covered. Motion to approve paying \$488.44, half of the travel expenses for PAA, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

D. Contract Amendment with Nordquist Appraisal, Name Change to North Country Assessment Services, LLC: Motion to approve the amendment as presented, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

E. Contract with Hollywood Pyrotechnics Inc. for July 4, 2021 Fireworks: Discussion that this contract does give the Chamber of Commerce and Hollywood Pyrotechnics permission to proceed, however, the permit for the fireworks will still need Town Board approval at a later date. Motion to approve the Display Agreement, M. Anderson/ A. Baxter, 5 Ayes, Motion Carried.

F. Attachment 'B' to 2021 Compensation Resolution #2020-1223, Motion to approve as presented, J. Carlson/ A. Baxter, 5 Ayes, Motion Carried.

G. Use of Personal Vehicle for Work Related Activities Policy: Motion to table to get more feedback from employees, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

H. Town Administrator Transition Plan: The new Town Administrator is planning on starting June 1, 2021, however, is still trying to secure housing. The rest of the transition plan will be discussed at a future meeting.

I. Follow up from Annual Town Meeting

1. Virtual or In-person Board Meetings: Due to Town Hall renovations, the earliest the meetings would happen is the first meeting in June.

J. Schedule a Town Board Workshop & Discuss Agenda Items

1. Compensation in Lieu of Health Insurance Benefits: Motion to table to schedule after the new Town Administrator begins, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

K. Resolution 2021-0427: Elected Officials Salaries: Motion to approve as presented, M. Anderson/ A. Baxter, 5 Ayes, Motion Carried.

L. Maitland, Singler & Van Vlack Agreement for 2020 State Reporting and Audit Prep, Motion to approve the agreement as presented (\$5,000), M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

VII. Minutes

A. Regular Town Board Meeting April 13, 2021, Motion to approve the minutes as presented, J. Carlson/ M. Anderson, 4 Ayes, 1 Abstain (A. Baxter), Motion Carried.

VIII. Emergency Services

A. Ambulance Director's Report: Report prepared by Cindy Dalzell for April 2021 placed on file by Unanimous Consent.

B. Updates on Construction of Emergency Services Building (ESB): Final paperwork in the works. Discussion on missing floor outlets, Five Star Electric will be submitting a change order to refund the Town some money and provide an option for putting in ceiling outlets.

C. Contract with Big Water Apparatus, LLC for Maintenance and Repairs of Emergency Operations Vehicles and Equipment: Motion to approve the contract as presented (1/1/2021 to 12/31/2022), S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

IX. Public Comment B:** None.

X. Lawsuits & Legal Issues

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: Nothing at this time.

B. Kevin Wiggins Wisconsin Equal Rights Division Case No. CR202001411: Nothing at this time.

C. Judgment on Michael Mattingly Properties 014-00208-0600 and 014-00208-0300: Nothing at this time.

XI. New Agenda Items for Future Meetings: tabled items; Use of Personal Vehicles, Town Administrator transition process, scheduling workshop. Mask Ordinance.

XII. Adjourn: Motion to adjourn, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 6:12pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted May 11, 2021. M. Montagne, Town Clerk.