

**TOWN OF LA POINTE**  
**REGULAR TOWN BOARD MEETING**  
**TUESDAY MAY 11, 2021**  
**5:30 PM AT TOWN HALL**  
Approved Minutes

**Town Board Members Present via Teleconference:** Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor John Carlson

**Staff Present:** Town Administrator Lisa Potswald, Public Works Director Ben Schram (phone), Fire Chief Rick Reichkitzer (phone), Elected Clerk Micaela Montagne

**Public Present:** Paul Brummer, Charley Brummer, Robin Trinko Russell, Charles Meech (phone), And members of the WI Historical Society via telephone; Christian Overland, Nick Hoffman, Angela Titus, and Keldi Merton.

**Called to Order:** 5:30pm

**I. Public Comment A\*:** Robin Trinko Russell commented on the Ferry Line and the concerns for an increase in scheduled boats this summer. Charles Meech commented on the need for more scheduled Ferry boats this summer so that the Madeline Island School of the Arts (MISA) can function as planned. Paul Brummer commented on MISA.

Motion to have agenda item V. C. next on the agenda, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

**V. Town Hall Administration**

C. WI Historical Society Staff Meet & Greet and Updates on Madeline Island Museum: Christian Overland, Nick Hoffman, Angela Titus and Keldi Merton of the WI Historical Society were present to introduce themselves and update the Board of the Madeline Island Museum opening 5 days a week starting July 22, 2021. Discussion on creating a better government to government communication between the Society and the Town, and clarification on the Casper Trust that is used for operating the Madeline Island Museum.

Motion to have agenda item V. I. next on the agenda, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**V. Town Hall Administration**

I. Madeline Island Ferry Line Schedule Concerns: Discussion that if mediation is needed between the Ferry Line and local businesses, maybe the Chamber of Commerce could assist, as this is not something the Town Board wants to get involved in yet.

Motion to return to item II on the agenda, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**II. Town Administrator's Report:** Report prepared and presented by Lisa Potswald dated May 6, 2021 placed on file by Unanimous Consent.

### **III. Public Works**

A. Public Work Director's Report: Report prepared and presented by Ben Schram for April 2021 placed on file by Unanimous Consent. The County is surveying the culverts on County roads, painted marks and stakes have been placed.

#### **B. Roads, Dock and Harbor**

1. SmithGroup Amendment to Owner Contract for Final Payment: Motion to approve the contract amendments but hold payment for now (as there is a discrepancy on the amount to be paid), J. Carlson/ A. Baxter, 5 yes, Motion Carried.

2. CA Nelson & Son Dock Lease 5/15/2021 – 5/14/2031: Motion to approve the dock lease as presented and have the Town Chair sign, J. Carlson/ A. Baxter, 5 Ayes, Motion Carried.

3. Passenger Shelter Construction: Accept or Reject Bid from Angelo Lupino: discussion that even with some deductions in the project, it still comes in over budget due to current construction and lumber costs. The bid from Lupino can be held while it is unclear as to whether the grant can be extended and for how long. Motion to table until more information on the grant comes in, to see if the project can wait until costs come down, M. Anderson/ A. Baxter, 4 Ayes, 1 Nay (J. Carlson), Motion Carried.

#### **C. Parks**

1. Camp Host Job Description: Motion to approve changes to the job description as presented, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

2. Campground Assistant Job Description: Motion to approve changes to the job description as presented, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

3. Repost for Parks 3 Position: Motion to repost for the position, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

#### **D. Materials Recovery Facility (MRF)**

1. MRF Supervisors Report: Report prepared by Marty Curry and Joe Abhold for April 2021 placed on file by Unanimous Consent.

#### **E. Airport**

1. Airport Manager's Report & Checklist: Report prepared by Paul Wilharm for April 2021 placed on file by Unanimous Consent.

#### **F. Greenwood Cemetery: Nothing.**

### **IV. Committees**

#### **A. Planning and Zoning**

1. Certified Survey Map Parcel #014-00157-0300 vacant lot on Hagen Road, Berry Richards, Owner. Proposed division of lot creating 2 conforming parcels in S-1: Motion to approve the Certified Survey Map as presented, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

2. Certified Survey Map Parcel #014-00126-0000 and Parcel #014-00125-0200 located at 1110 Big Bay Road, Louise Erdrich, Owner. Proposed moving the dividing property line to the east, reducing encroachment on setbacks: Motion to approve the Certified Survey Map as presented, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

3. Certified Survey Map Parcel #014-00068-1500 and Parcel #014-00068-1600 located at 1843 North Shore Road, Lawrence and Margaret McFarlane, Owner. Proposed creation of 3 conforming lots: Motion to approve the Certified Survey Map as presented, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

## **B. Winter Transportation Committee**

1. Appoint Town Board Representative on Committee for Term Ending 9/9/2021: Motion to appoint Glenn Carlson for the term ending 9/9/21, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

## **V. Town Hall Administration**

A. Budget Summary Report: Not available at this time.

B. Grant Updates: a firefighter grant to the State is upcoming.

D. Agreement with Baker Tilly for Audit Services for the Year Ending 12/31/2020: there were some changes made, not yet ready for approval. Motion to table, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

E. Face Coverings Ordinance #2020-01: Discussion on continuing with what the County advises as the ordinance has expired, knowing that if needed, it can be reapproved and put in place in the future.

F. Resolution #2021-0511: Board of Review Alternates: Motion to approve, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

G. Request from La Pointe Center for Temporary Use of Stone Circle for Ticket Sales And Waive Sign Permit: Discussion that the stone circle can be a congested area in the summer with cars getting on and off the ferries as well as people going to and from the post office. Maybe the LPC can find a better venue, but the Town Board is willing to try if needed. Motion to table and ask the La Pointe Center to find a second venue, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

H. Fireworks Permit: Hollywood Pyrotechnics, July 4, 2021: Motion to approve the fireworks permit, M. Anderson/ A. Baxter, 5 Ayes, Motion Carried.

J. Offer to Purchase Ashland County Property Parcel #014-00215-0600: Both Administrator L. Potswald and Zoning Administrator R. Gillman do not recommend purchasing this property as it is an undeveloped right of way. Motion to not pursue purchasing the property from Ashland County, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

Motion to move agenda item V. K. to after item XI. M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**VI. Alternative Claims:** Motion to approve Alternative Claims for April 2021 in the amount of \$101,957.43, \$199,272.74, and \$6,087.20 for the Library, M. Anderson. J. Carlson 5 Ayes, Motion Carried.

## **VII. Minutes**

A. Regular Town Board Meeting April 27, 2021

B. Special Town Board Meeting May 4, 2021

Motion to approve both meeting minutes as presented, S. Brenna/ M. Anderson, 5 ayes, Motion Carried.

## **VIII. Police Department**

A. Police Chief's Report: Report prepared by William Defoe for April 2021 placed on file by Unanimous Consent.

B. Retain Part-Time Officer C. Fields: Motion to hire Curt Fields as a part-time officer at \$22.05/ hour, hours not to exceed 590/ year, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

### **IX. Emergency Services**

A. Fire Chief's Report: Report prepared and presented by Rick Reichkitzer for April 2021 placed on file by Unanimous Consent. Discussion on fundraising for the purchase of a drone that can assist in rescues.

B. Ambulance Director Job Description: Motion to table this item as well as the next, Ambulance Assistant Job Description, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

C. Ambulance Assistant Job Description: tabled.

D. Fire Inspector Job Description: Motion to approve changes to the job description as presented, J. Carlson/ A. Baxter, 5 Ayes, Motion Carried.

E. Updates on Construction of Emergency Services Building (ESB): Motion to approve the closeout of Brown Plumbing and HVAC contracts, M. Anderson/ S. Brenna, 4 Ayes, 1 Abstain (J. Carlson), Motion Carried.

F. Additional Work at ESB: Sidewalks and Parking Lot: additional sidewalks and a parking lot on the north east side of the equipment bay. Town Board okay with moving forward on these projects as there are funds remaining in the capital outlay for building construction.

**X. Public Comment B\*\*:** Charley Brummer commented on the Town accepting donated property, and there have been properties in the past donated which takes it off the tax roll.

### **XI. Lawsuits & Legal Issues**

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: Nothing.

B. Kevin Wiggins Wisconsin Equal Rights Division Case No. CR202001411: Nothing.

C. Judgment on Michael Mattingly Properties 014-00208-0600 and 014-00208-0300: Nothing.

### **V. Town Hall Administration**

K. Consideration and Possible Acceptance of Donated Public Property in the Town's Downtown Area

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Town goes into closed session, it will reconvene in open session before adjourning.

Motion to go into closed session, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

Motion to return to open session, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

No action at this time.

**XII. New Agenda Items for Future Meetings:** Passenger Shelter, request from LPC, Ambulance Director and Assistant Director Job Descriptions, Hire Parks #3, Baker Tilly Audit Agreement.

**XIII. Adjourn:** Motion to adjourn, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 7:13pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted May 25, 2021. M. Montagne, Town Clerk.