

REGULAR LIBRARY BOARD MEETING
Wednesday
April 21st, 2021
5:00 PM LIBRARY 1st Floor
Zoom Meeting
Minutes

Members Present: Keith Ryskoski; Chair, Micaela Montagne, Al Wyman, Marilyn Hartig, Peggy Ross and Cynthia Mueller

Members Absent: Max Imholte

Staff Present: Lauren Schuppe; Library Director

The Madeline Island Library Board meeting was called to order by Keith Ryskoski, Chair at 5:03 pm. A quorum of the committee is present as reflected in the members listed above.

I. Public Comment* None

II. Minutes

A. Regular Library Board Meeting March 16, 2021

B. Special Library Board Meeting April 7, 2021

Motion by Peggy to approve the March 16, 2021 and April 7, 2021 Library Board minutes as presented, second by Marilyn, all ayes. Motion Carried.

III. Vouchers

A. Sign Directors Timesheet

B. Approve Bills

Janet Moore	\$500.00
Zach Whitaker	375.00
Amazon	428.84
Madeline Sanitary District	102.00
Norvado	181.09
Library Journal	157.99
New York Times	40.00
Card Member Services	46.83
Quill	112.95
On the Rock Roofing	\$4,142.50

Lauren stated this will be Zach Whitaker's last invoice as a contractor as she is asking to hire him as an employee, and he cannot be both a contractor and employee.

Motion by Marilyn to approve the bills and signing of the Director's timesheet, second by Al, all ayes. Motion Carried.

IV. Directors Report

- The building of the outdoor classroom was approved at the 4/20/21 Annual Town Meeting. Lauren is ordering and hopes to have it installed by 6/14/21.

- Lauren has been talking with staff on plans for expanding summer hours, handling visitors, and getting interior space ready for summer visitors.
- Summer rec programming plans continue.
- Barb reminded Lauren that The Library Board should give her an annual review, she will put that on the next agenda.
- Lauren gave an update on the Community Center Work Group:
 - All members recommended by the Library Board were appointed by the Town Board.
 - They are meeting on Monday's at 4:30 pm and have had 3 meetings so far.
 - A survey will be completed at their next meeting. It will be mailed to all box holders and they will be doing an online campaign from 5/3/21 – 6/14/21.

V. Buildings and Maintenance

A. Approve Contract and Payment Schedule for On the Rock Roofing for exterior painting.

- On the Rock Roofing would like the following payment schedule: 10% (\$4,142.50) down, 50% (\$20,712.50) at the start and 40% (\$16,570.00) at completion.
- Estimated start day is the first week in September, which is what Lauren asked for.
- The colors will be the same as Town Hall, white with grey trim.

Motion by Marilyn to approve signing the contract and payment schedule for On the Rock Roofing for painting the exterior of the library, second by Micaela, all ayes. Motion Carried.

VI. Programs

A. Summer Rec Update

Lauren in planning on the following groups:

<u>Age</u>	<u># of slots</u>	<u>Leader</u>
4 – 5	5	Sam Dobson – Director II
6 – 8	10	Zachary Whitaker – Director I
9 – 10	5	Molly Sullivan – Assistant

- The Assistant will work Mon., Wed. & Fri. with the 9 – 10 yr. old combining with Zach's 6 – 8 yr. old group on Tue. & Thurs.
- Tues. & Thurs. will be scheduled with programming partners.
- Lauren is working on a youth lifeguard mentorship programs for Tue. & Thur. afternoons with Ruth Ann Teisberg who is a certified lifeguard and getting Zach his lifeguard certification at Bayfield Rec Center. Lauren will also look for volunteers (older island kids 11-18 and adults) who have helped in the past.
- Wednesdays are planned kayaking days and Lauren is looking to get help from the older island kids also.
- Eligibility will be – 1st – full-time year round kids
 2nd – full-time summer kids
 3rd – visitors staying longer than 2 weeks
- Lauren is anticipating to have all but 3 slots (on most days) filled with full-time kids.
- Lauren is proposing a \$10 fee per day (\$9.48 + 5.5% tax) for all participants.

- Lauren will be checking with Pastor Rachel at St. John's Church and the Island Association regarding scholarships for full-time island children if needed. The cost if a child participated every day for the 11 weeks would be \$550.
- Lauren has also requested the use of the school gym for rain days and to use the bathrooms.

VII. Personnel

A. Hire Samantha Dobson for Recreation Director II

B. Hire Zak Whitaker for Recreation Director I

C. Hire Molly Sullivan for Recreation Assistant

Motion by Micaela to hire:

- Zachary Whitaker for Recreation Director I at \$18/hr., 40 hrs. per week, not to exceed 500 hours from 6/11/21 – 9/3/21.
- Samantha Dobson for Recreation Director II at \$20/hr., 40 hrs. per week, not to exceed 500 hours from 6/11/21 – 9/3/21.
- Molly Sullivan for Recreation Assistant at \$18/hr., 25 hrs. per week, not to exceed 300 hours from 6/11/21 – 9/3/21.

second by Peggy, all ayes. Motion Carried

Consensus on not giving ferry cards to summer rec staff.

VIII. Second Public Comment

Lauren mentioned that Max and Al indicated they will not be looking to serve another term on the Library Board when their terms expire on 6/30/21 so we will be looking for 2 board members.

Adjourn: Motion by Al to adjourn, second by Marilyn, all ayes. Motion Carried.

Meeting adjourned at 5:20 pm.

Respectfully submitted by Dorgene Goetsch, Clerical Assistant.

Minutes approved as presented May 18, 2021. Dorgene Goetsch, Clerical Assistant.