

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY JUNE 8, 2021
5:30 PM AT TOWN HALL
Approved Minutes

Town Board Members Present via Teleconference: Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor John Carlson
Staff Present: Town Administrator Michael Kuchta, Lisa Potswald, Public Works Director Ben Schram, Elected Clerk Micaela Montagne
Public Present: Attorney Bryan Symes of Von Briesen & Roper (via teleconference)
Called to Order: 5:30pm

I. Public Comment A*: None

II. Town Administrator's Report: Report prepared and presented by Michael Kuchta placed on file by Unanimous Consent. Discussion on having Department Heads talk to employees about the personal vehicle use policy, and that the Public Arts Committee Gateway Project has not yet been approved but is moving forward.

III. Public Works

A. Public Work Director's Report: Report prepared by Ben Schram for May 2021 placed on file by Unanimous Consent.

B. Roads, Dock and Harbor

1. Preparation for Public Hearing on Special Assessment of Big Arns/ Brians Roads and Special Assessment Process: A. Baxter abstains from discussion. Discussion on getting brushed up on the topic and have figures as well as comparisons to Miller Farm Road.

2. Change Order #1 with Northwoods Paving for Culvert Patches: have not received yet. Motion to table for the next agenda, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

C. Parks

1. Ordinance Chapter 432 Non-Motorized Vessels: Discussion on having Town Administrator M. Kuchta work with Attorney Max Lindsey on revising the ordinance, possibly looking at what other municipalities do as well (including Washburn). Motion to table, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

D. Materials Recovery Facility (MRF)

1. MRF Report: Report prepared by Marty Curry for May 2021 placed on file by Unanimous Consent.

E. Airport

1. Airport Manager's Report & Checklist: Report prepared by Paul Wilharm for May 2021 placed on file by Unanimous Consent.

F. Greenwood Cemetery: nothing.

IV. Committees

A. Planning and Zoning

1. Planning and Zoning Administrator's Report: Report prepared by Ric Gillman dated 5/24/2021 placed on file by Unanimous Consent.

V. Town Hall Administration

A. Budget Summary Report: Motion to accept the Budget Report dated 6/4/2021, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

B. Grant Updates: Lisa Potswald working on a firefighter grant. The passenger shelter grant has been extended until 12/31/2021 and the Town can apply for another extension if needed.

C. Town Administrator Transition Plan: Discussion on Lisa Potswald finishing up some projects before fully retiring (personnel policy), and Michael Kuchta taking over some of the tasks (helping Barb Nelson with new accounting software).

D. Request Extension of Vacation Hours from Barb Nelson: Motion to approve the request for 142.4 hours extended until 6/30/2022, A. Baxter/ S. Brenna, 5 Ayes, Motion Carried.

E. Resolution #2021-0608 Authorization for Contacting the Town's General Services Attorney: this will be a first read. Discussion on if someone is not authorized by the resolution whether they would need verbal or written approval to contact the attorney.

F. Resolution #2021-0608A: Authorization for Contacting the Town's Employment Attorney: Also a first read. Discussion on if the police chief needs to have access to personnel attorney or can the Town Administrator act as a funnel for all inquiries as they are the HR manager.

G. Attachment 'C' to 2021 Compensation Resolution #2020-1223: Motion to approve, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

H. Propane/ Liquefied Petroleum Gas: Updates and Possible Request for Bids: Letter sent to current contractor to see if an extension of the current contract with the same price can be done. Have not heard back, so may have to put out a request for bids. Motion that if the contract cannot be extended, then start the request for bid process, M. Anderson/ J. Carlson, All Ayes, Motion Carried.

I. Amendment to Contract with On the Rock Roofing for Interior Flooring at Town Hall: Motion to approve the contract amendment extending it to 6/13/2021, M. Anderson/ A. Baxter, 5 Ayes, Motion Carried.

J. Amendment to Contract with On the Rock Roofing for Interior Painting at Town Hall: Motion to approve the contract amendment extending it until July 15, 2021, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VI. Alternative Claims: Motion to approve Alternative Claims for May 2021 in the amount of \$261,926.46, \$63,873.42 and \$15,218.85 for the Library, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VII. Treasurer's Report: Motion to table, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

VIII. Minutes

A. Regular Town Board Meeting May 25, 2021: Discussion on adding a Clerk's note for item III. A. 1 that should the town need to extend the grant for the passenger's shelter beyond 12/30/2021, it will need to be applied for. And that during public comment A, G. Carlson wanted

all of the Town Board members to meet with the Town Administrator individually, not just say hello. Motion to approve minutes as corrected, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

B. Special Town Board Meeting May 27, 2021: Motion to approve minutes as presented, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

C. Special Town Board Meeting May 28, 2021: Motion to approve as presented, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

IX. Police Department

A. Police Chief's Report: Report prepared by William Defoe for May 2021 placed on file by Unanimous Consent.

X. Emergency Services

A. Fire Chief's Report: Report prepared by Rick Reichkitzer dated June 6, 2021 placed on file by Unanimous Consent.

B. Updates on Construction of Emergency Services Building (ESB): The black top is complete, and the new cement sidewalks are done. The gravel parking lot on the North/ East side will be done soon. There are still a few items that need to be done and a change order with Five Star Electric.

C. Wisconsin Department of Revenue Forest Fire Protection Grant Application: Lisa Potswald reported that there are some form issues, but otherwise complete and is due July 1, 2021. Motion to approve and have the Chair sign electronically, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

Motion to move agenda item X. D. and E. to after XII. J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

XI. Public Comment B:** None.

XII. Liquor & Operators' Licenses

All approvals contingent upon having the last publication in the paper, Friday June 11, 2021 as well as all delinquent payments made to Town and Sanitary District.

A. Class "A" Fermented Malt Beverage License

1. Island Market Inc., Serena Gelinias Agent:

Motion to approve, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

B. "Class B" Liquor License

1. Beach Club/ Bell Street Restaurant's Inc, Joseph Wiltz, Agent:

Motion to approve, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

C. Class "B" Retail Sale of Fermented Malt Beverages License

1. Beach Club/ Bell Street Restaurant's Inc, Joseph Wiltz, Agent

2. Frankie's Inc./ Grampa Tony's, Susan Flores, Agent

3. Madeline Island Golf Club, Inc, Michael Starck Agent

4. Rock House Food Truck, Elena Bangeeva Erickson

Motion to approve, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

D. "Class C" Wine License

1. Frankie's Inc./ Grampa Tony's, Susan Flores, Agent:

Motion to approve, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

E. Cigarette and Tobacco License

1. Beach Club/ Bell Street Restaurant's Inc.
2. Island Market Inc.

Motion to approve, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

F. Non-intoxicating Beverage License

1. Beach Club/ Bell Street Restaurant's Inc
2. Frankie's Inc./ Grampa Tony's
3. Island Market Inc.
4. Madeline Island Golf Club, Inc
5. Madeline Island Yacht Club
6. McHugh Ltd dba Bell Street Gallery
7. Motion to Go/ Nervous Squirrel Ltd
8. Rock House Food Truck

Motion to approve, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

G. Operator's Licenses

1. Catherine Ashe
2. Charles Campbell
3. Bruce McLellan
4. Savannah Newton

Motion to approve, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

X. Emergency Services

D. Fire Chief Personnel Matter

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. If the Town Board goes into closed session, it will reconvene in open session before adjourning.

Motion to go into closed session for items D and E., S. Brenna/ A. Baxter, Roll Call, 5 Ayes, Motion Carried. 6:40pm.

Motion to return to open session, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried. 7:33pm.

E. Contract with Community Security Solutions for Investigative Services Regarding the Fire Chief: Motion to approve the contract not to exceed \$7500.00 for the incidents cited in police reports dated May 15, 2021, and May 22, 2021. Roll Call, 5 Ayes, Motion Carried.

XIII. Lawsuits & Legal Issues

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: Nothing at this time.

B. Judgment on Michael Mattingly Properties 014-00208-0600 and 014-00208-0300: Nothing at this time.

XIV. New Agenda Items for Future Meetings: Paving change order, Resolutions for contacting Town Attorneys

XV. Adjourn: Motion to adjourn, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 7:38pm.

Submitted by Micaela Montagne, Town Clerk.

Approved with the addition of closed session times June 22, 2021. M. Montagne, Town Clerk.