

**TOWN OF LA POINTE**  
**REGULAR TOWN BOARD MEETING**  
**TUESDAY JULY 13, 2021**  
**5:30 PM AT TOWN HALL**  
Approved Minutes

**Town Board Members Present:** Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor John Carlson  
**Staff Present:** Town Administrator Michael Kuchta, Public Works Director Ben Schram, Elected Clerk Micaela Montagne  
**Public Present:** Beth Alsgaard  
**Called to Order:** 5:30pm

**I. Public Comment A\*:** None.

**II. Town Administrator's Report:** Report prepared and presented by Michael Kuchta dated July 9, 2021, placed on file by Unanimous Consent.

**III. Open Bids**

A. Purchase and Delivery of Liquefied Petroleum Gas/ Propane: One bid received from La Pointe Gas for \$2.11/ gallon.

B. Renovations for La Pointe Rec Center/ Bathrooms: No bids received. Motion to repost/ rebid with a due date of August 10, 2021 and a project completion deadline of December 31, 2021, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

**IV. Public Works**

A. Public Work Director's Report: discussion on dust abatement; some trial material did not work as well as hoped but going to try magnesium chloride in the newly renovated truck. Report prepared and presented by Ben Schram for June 2021 placed on file by Unanimous Consent.

B. Roads, Dock and Harbor

1. Dock Project Updates: final work was completed on 7/13/2021.

2. Resolution #2021-0713 Final Resolution to Levy Special Assessments for Improvements on Big Arns Road & Brians Road: Motion to approve the resolution (which finalizes the special assessments at \$470.23 for 20 years for the 23 parcels), J. Carlson/ S. Brenna, 4 Ayes, 1 Abstain (A. Baxter), Motion Carried.

C. Parks

1. Contract Extension with Nelson Construction Inc for Joni's Beach Stabilization: Motion to approve the contract extension through September 30, 2021, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

D. Materials Recovery Facility (MRF)

1. MRF Report: Report prepared by Marty Curry for June 2021 placed on file by Unanimous Consent.

E. Airport

1. Airport Manager's Report & Checklist: report prepared by Paul Wilharm for June 2021 placed on file by Unanimous Consent.
2. Gene Nelson Hangar Lease 9A Transfer to Silvertree Ranch LLC: Motion to approve the transfer, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.
3. Hangar Lease 9A with Silvertree Ranch LLC: Motion to approve the ten-year lease, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.
4. Opening of Industrial Lots #13, #14 for Leasing: Motion to approve opening up the two lots for leasing as per the memo dated July 8, 2021, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.
5. Contract for Services with Nelson Surveying for Survey of Gilbert Field: The purpose for the survey is to update all hangar areas as well as all boundaries of industrial lots. Motion to approve the contract, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.
- F. Greenwood Cemetery: Nothing at this time.

## **V. Committees**

### **A. Planning and Zoning**

1. Planning and Zoning Administrator's Report: Report prepared by Rick Gillman dated 6/30/2021 placed on file by Unanimous Consent.

### **B. Zoning Board of Appeals**

1. Appoint Zoning Board of Appeals Chair: Motion to appoint Paul Brummer as chair of Zoning Board of Appeals, G. Carlson/ S. Brenna, 5 Ayes, Motion Carried.
2. Designate a First Alternate and Second Alternate for Zoning Board of Appeals: Glenn Carlson abstains from discussion. Motion to appoint John Carlson as Chair for this agenda item, M. Anderson/ S. Brenna, 3 Ayes, 2 abstain (G. Carlson, J. Carlson), Motion Carried. Motion to have Michael Childers be the first alternate and Bill Fennell the second alternate, J. Carlson/ S. Brenna, 4 Ayes, Motion Carried.
3. Extend Zoning Board of Appeals Member Bill Fennell Term to 6/30/2023: Motion to extend the term of Bill Fennell to 2023 instead of 2022, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

### **C. Community Awards Committee**

1. Community Awards Committee Bylaws Revision: Changes to reflect the original intention of the committee in the founding resolution. Members of the committee are to be chosen from various town boards, committees, commissions, department heads, etc. for a short term. Motion to approve the bylaws changes as presented, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

## **VI. Town Hall Administration**

- A. Grant Updates: the grant applied for with Ashland County for Shoreline stabilization on County Highway H is being forwarded on, and there is hope that funds will be received.
- B. Budget Amendment #2021-2: Motion to approve the budget amendment, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.
- C. Attachment 'D' to 2021 Compensation Resolution #2020-1223: Motion to approve Attachment D to the 2021 Compensation Resolution, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.
- D. American Rescue Plan Local Fiscal Recovery Funds for Local Governments: The Town received \$13,659.25 and will receive another \$13,659.25 in 2022. Motion to create a

designated fund for this money and have recommendations from the administrative staff on how to use the funds in the future, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

E. Agenda Policy Revisions: the main change is the deadline for agenda items will be Tuesday noon the week prior to the Town Board meeting. Motion to adopt the revisions, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

F. Agenda Order Policy Revisions: two drafts presented with some rearrangement. If there are bids to open, that will be placed at the top of the agenda. If there are no items under certain topics, the category does not need to be included in the agenda. Motion to adopt the second draft (with department head reports all on the first agenda of the month, all budget documents on the second agenda of the month), S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

G. Schedule a Town Board Workshop and Discuss Agenda Items

1. Comprehensive Plan

2. Compensation in Lieu of Health Insurance Benefits

Discussion on including both topics on the next workshop agenda. The Comprehensive plan discussion will be on how the Board want to tackle the project of updating and revising the plan, with the inclusion of the Town Plan Commission, possibly other committees, the public etc. Scheduling will happen at the next meeting.

H. Property Tax Error 2020 Parcel 014-00198-0300 OG Anderson & Nancy Sievers: There was an assessment error for improvements that did not exist. Motion to pay the property owners \$397.53 for taxes overpaid in 2021 (and not go through the chargeback process for other taxing jurisdictions), M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

I. Contract Extension with North Country Assessment Services LLC: Motion to approve the contract for another two years (which was the original proposal, but state law would not allow a five-year contract) at the same rate, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**VII. Vouchers:** Motion to approve vouchers in the amount of \$156,955.20, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried. *[Clerk's Note: an error was made. Bayfield Ace originally presented as \$221.51 should have been \$219.51. Adjusted voucher total is \$156,953.20]*

**VIII. Alternative Claims:** Motion to approve Alternative Claims for June 2021 in the amounts of \$134,204.24, \$128,192.16, and \$2,376.95 for the Library, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

## **IX. Minutes**

A. Regular Town Board Meeting June 22, 2021: One name correction. Motion to approve voucher with the correction, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

B. Special Town Board Meeting June 24, 2021: Motion to approve minutes as submitted, M. Anderson/ J. Carlson, 4 Ayes, 1 Abstain (A. Baxter), Motion Carried.

## **X. Police Department**

A. Police Chief's Report: There have been many 911 'false alarms' or unintended calls, many due to features on cell phones. Report prepared by William Defoe for June 2021 placed on file by Unanimous Consent.

## **XI. Emergency Services**

A. Fire Chief's Report: Report prepared by Rick Reichkitzer for June 2021 placed on file by Unanimous Consent.

B. Updates on Construction of Emergency Services Building (ESB): still some small finishing things to be done.

C. Final Payment to Berghammer for General Construction of ESB: Motion to approve the final payment to Berghammer for \$12,445.06, M. Anderson/ J. Carlson, 5 ayes, Motion Carried.

Motion to move agenda item XI. D. to after item XIV., S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

**XII. Public Comment B\*\*:** Beth Alsgaard commented on the ferry line schedule.

## **XIII. Liquor & Operators' Licenses**

A. Non-intoxicating Beverage License

1. Quinn & Zayda's Bakery & Café: Motion to approve, M. Anderson/ J. Carlson, 4 Ayes (S. Brenna out of room), Motion Carried.

B. Operator's Licenses

1. Heather Doubek 2. Amitty Romundstad 3. Briana Sullivan 4. Nicole McNally 5. Romain Burtaux: Motion to approve, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

C. Temporary Class B Beer License

1. La Pointe Center, July 15, 2021 at H. Nelson Rec Center

2. La Pointe Center, July 22, 2021 at H. Nelson Rec Center

3. La Pointe Center, July 29, 2021 at H. Nelson Rec Center

4. La Pointe Center, August 5, 2021 at H. Nelson Rec Center

Motion to approve, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

## **XIV. Lawsuits & Legal Issues**

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: Depositions to be scheduled late July or August.

B. Judgment on Michael Mattingly Properties 014-00208-0600 and 014-00208-0300: Nothing.

## **XI. Emergency Services**

D. Community Security Solutions Investigation of Fire Chief

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. If the Town Board goes into closed session, it will reconvene in open session before adjourning.

Motion to go into closed session, S. Brenna/ J. Carlson, all 5 Ayes by roll call, Motion Carried. 6:40pm.

Motion to return to open session, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried. 7:12pm. No action to be taken by the Town Board.

**XV. New Agenda Items for Future Meetings:** set workshop date, have some money in budget for sending text messages on events and some meetings.

**XVI. Adjourn:** Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 7:15pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted, July 27, 2021. M. Montagne, Town Clerk.