

TO: Town Board  
FROM: Michael Kuchta  
RE: Town Administrator's Report

DATES COVERED IN REPORT: June 19-July 9, 2021

**1. Accomplished/Completed**

- Revision of Community Awards Committee prepared for Town Board action
- Follow-up on CSS investigation, to be presented to Town Board

**2. Coming Up**

- Community discussions scheduled to follow up on Town Plan Commission "junk" survey. Sessions scheduled for Aug. 12, Aug. 17, Aug. 21. Each session will have a specific theme: 1) Vehicles, 2) Setbacks and Sightlines, 3) Logistics.

**3. Town Board Agenda – Information/Comments**

- Roads, Dock and Harbor.
  - Wren Works was scheduled to complete required work on Tuesday July 13. Final work was necessary to repair concrete spalling, cut a joint into concrete along steel plate, and seal the joint. Wren Works (the contractor) and SmithGroup (the project manager) have not resolved which one will pay how much of the final cost, but cost will not fall on the Town.
  - Contract for Joni's Beach. Contract extension is requested so work can be done after the busiest part of the season.
- Airport
  - Hangar Lease 9A. In your packet are applications for the transfer of the current lease and the application by Burwell Enterprises for a new lease. Leases must be approved by the Town Board. We are collecting additional and supporting documentation to fulfill administrative requirements.
  - Industrial lots. See the separate memo.
  - Contract with Nelson Surveying. The proposal will update boundaries of industrial lots and hangar sites; that will help Public Works better manage the property and leave the Town better prepared to move on requests for new hangar construction. Nelson did the previous airport survey in 2017, so will be able to build on previous work.
- Community Awards Committee. See the separate memo.
- Town Hall Administration.
  - Town Board Workshop. If there is desire to begin work on a new Comprehensive Plan sooner than later, Board should decide framework in time to build the investment into the 2022 budget and to seek additional outside funding. Plan Commission members have been informed of the potential workshop and invited to participate. The insurance benefits question should be standardized, instead of the current practice of handling requests on an individual basis. Again, if there are budget implications, now is the time to investigate them in time to incorporate into 2022.
  - Contract amendment with North Country Assessment Services. When RFB was issued in 2018, Town sought a five-year contract, and North Country submitted a five-year proposal. However, state requirements at the time limited contracts to three years. This extension covers the additional two years as originally envisioned by both parties, at the same rates.

- Emergency Services.
  - ESB. Now that project manager is no longer on the job, Public Works and I are still hoping to wrap up loose ends from punch list. This include a better water filter, parking lot lights, surveillance camera capacity, and an additional phone line.
  - CSS Investigation. You will receive a briefing in closed session.

#### **4. Follow Up on Previous/Ongoing Projects**

- Updating Ordinances:
  - Most recent draft from Lisa Potswald, Paul Wilharm, Dave Donkers, etc. on an airport ordinance is under review
  - Fire chief and I have agreed to review language for proposed burn ordinance
- Policies:
  - Personnel: Still in drafting stage
  - Use of personal vehicles for Town business: Still in drafting stage
- Land acquisition: Town attorney is tweaking final language of deed and covenants

#### **5. Grant Report**

- No updates

#### **6. Lawsuits/Legal Issues**

- Town Board members will receive updates in closed session.

#### **7. Comments/Other Information**

- Public Art Committee continues to pursue multiple options for Gateway Sculpture acquisition and installation. Moving pieces include timing of transfer of land from Russells to Town; whether it makes more sense for LaPointe Center to purchase and install sculpture and base, then donate them to the Town; or some hybrid arrangement.

PUBLIC

**CONTRACT FOR SERVICES  
AMENDING A CONTRACT**

This contract for services amendment is made to that agreement previously executed by and between the Town of La Pointe in Ashland County, Wisconsin, (the "Town") and Nelson Construction, Inc. \_\_\_\_\_ (the "Contractor").

It is mutually understood and agreed by and between the undersigned contracting parties to amend the previously executed agreement as follows:

Extend the contract for Joni's Beach Stabilization through September 30, 2021

All other terms and conditions that are not hereby amended are to remain in full force and effect.

**IN WITNESS WHEREOF**, the authorized representatives of the parties have executed this Amendment as of this 13th day of July, 2021.

The Town of La Pointe (the Town) Board Chair

Signature \_\_\_\_\_

Date \_\_\_\_\_

Printed Name: \_\_\_\_\_

Full Legal Name of Contractor (the Contractor)

Signature \_\_\_\_\_

Date \_\_\_\_\_

Printed Name \_\_\_\_\_

Title \_\_\_\_\_

(5) TB. Miranda, Michael  
San Public

MRF Report July 7, 2021

During the morning hours before the MRF is open, there is a calm and silence that fills our little recycling center. The crows scatter when I pull around the corner after a full morning of pulling half eaten bags of chips and old sandwiches from the compactor. The lingering signs of last night bears and raccoons lay strewn across the driveway and into the woods. The work we do extends before and after our regular business hours and begins; usually right after I put the office coffee on.

July roared in with a storm of friends and visitors, complimenting us on the smiles, the assistance with trash and recycling and further questions like "Is this a #1 bottle or a #2?" Unfortunately, there is no consensus, even in the plastic industry as to what plastic *should* be. WE have gotten into a simple delineation: Clear Plastic-meaning you can see through it (including colored clear plastic-usually green) and Solid Plastic- you cannot see through it (milk jugs are a good example of #2 plastic). Each have there own separate place.

Another common mistake is the difference between aluminum cans and tin/steel cans. Most pop cans ("soda" in the southern vernacular) are aluminum cans. Most food cans that you food comes in, are tin/steel cans (thank you Bryan Donkin and John Hall-inventors) . These both have separate barrels and as usual, there are exceptions to the rule. If you don't know which is which, feel free to ask one of our lovely MRF attendants and they would be glad to assist you.

We continue to bale our cardboard (2 a week), aluminum (1 a week) along with processing other materials for sale. Cardboard prices are up and we continue to reach out to new markets to sell our cardboard (all time high prices) as well as aluminum (.50/lb). Joe continues to do the amazing work he does crushing cars, moving glass, punching tickets and compacting piles of dem con into splinters. When finished there, he's in the cab of the new yellow truck; appropriately dubbed WOODSTOCK, hauling boxes to the mainland and returning with road material in a cycle of pure efficiency. We are pleased to have the ever smiling and always friendly Evan Erickson Jr with us on Saturdays assisting with MRF duties and customer service; a great addition.

The gratitude of our community and seasonal visitors continues to roll in regarding the Island Closet. There are many happy faces leaving with new treasures and many grateful homeowners dropping off gently used items that deserve a 2<sup>nd</sup> chance.

As always, thank you for your support. Cheers.

Martin Curry

MRF Supervisor

MRF- "WE Crush It Everyday!"

RECEIVED  
JUL - 8 - 2021  
B.F. B. 845

PUBLIC

TOWN OF LAPOINTE  
APPLICATION FOR TRANSFER  
OF AIRPORT HANGAR LEASE

=====

GRANTOR (Seller):

NAME(S) Gene Nelson

ADDRESS PO Box 166

CITY Lapointe STATE WI ZIP 54850

=====

GRANTEE (Buyer):

NAME(S) Pier Burwell / Silvertree Ranch LLC

ADDRESS 8500 Normandy Lake Blvd <sup>Ship</sup> <sub>1750</sub>

CITY Bloomington STATE MN ZIP 55437

=====

LOT NUMBER \_\_\_\_\_ HANGAR LENGTH 55 HANGAR WIDTH 60

SELLING PRICE OF HANGAR: \$ \_\_\_\_\_

The undersigned Grantor hereby requests that the airport hangar lease identified above be transferred to the above Grantee.

We the undersigned declare under penalty of law that this application has been examined by us and to the best of our knowledge is true, correct and complete.

[Signature]  
GRANTOR

DATE 7-30-21

R Pt 8/4  
GRANTEE

DATE 7-30-2021

R:04/19/04

TB approved 4/13/04

PUBLIC

## AIRCRAFT HANGAR LEASE

MAJOR GILBERT FIELD AIRPORT  
TOWN OF LA POINTE, WISCONSIN 54850

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of July, 2021 by and between the Town of La Pointe, Ashland County, State of Wisconsin, a Municipal Corporation existing under the laws of the State of Wisconsin, 240 Big Bay Road, Post Office Box 270, La Pointe, WI 54850, hereinafter referred to as the Lessor, and Silvertree Ranch, LLC, a Minnesota limited liability company, , 8500 Normandale Lake Blvd, Suite 1750 Bloomington, MN55437, telephone number 952-887-1886, email address pburwell@burwellenterprises.com, hereinafter referred to as the Lessee.

### WITNESSETH:

WHEREAS, Lessor owns and operates an airport in the Town of La Pointe, Ashland County, Wisconsin, which is named the Major Gilbert Field Airport and is also known as the Madeline Island Airport, and said Lessor is desirous of leasing to the Lessee a certain parcel of land, hereinafter more fully described and located on said Airport, together with the right to use and enjoy individually and in common with others the facilities referred to for the purpose of aircraft storage: and

WHEREAS, Lessee will utilize the airport facilities of the Town for Lessee's plane and will occupy an Aircraft Hangar, and desires to lease said property and rights from the Town of La Pointe on and at such Airport.

NOW, THEREFORE, in consideration of the rental payments, and the covenants and agreements herein contained, Lessee does hereby accept, receive and lease from the Lessor, and the Lessor does hereby grant, demise and lease unto the Lessee the premises at said Airport which are described on the annexed Exhibit A which is incorporated herein by reference which Lessee leases for the term of this Lease LOT 9A.

1. **TERM.** The term of this lease shall be for a period of ten (10) years, commencing on July 1, 2021 and ending on June 30, 2031. Lessee can request an extension of the current lease of up to 120 days from the end of lease if request is made prior to termination date.
2. **RATE.** The Lessee agrees to pay per square foot of hangar space per year rental charge as per the current year's Fee Schedule for the leased premises payable to the Lessor at the time of lease execution and annually by January 1<sup>st</sup> of said execution thereafter and, in addition, the annual personal property taxes pertaining thereto as they become due and payable. It is understood and agreed that the rental charge shall be increased annually by the Consumer Price Index (CPI). The Lessor will charge a fee of \$50.00 for any returned check and a late fee of \$100.00 for any lease payment received after 30 days after the date of billing.

### **3. USE OF LEASED PREMISES.**

A. The Town will provide the hangar site - the site is leased "as is". Proper drainage is a problem at the Airport and the Town makes no representation to the contrary. The Town is not responsible for soil, fill quality, or drainage issues or damages for poor drainage on any site for any Lessee. All additional fill or excavation of material will be the responsibility of the Lessee.

B. The Lessee shall have the right to erect an aircraft hangar upon said premises providing said hangar conforms to the Building Code Requirements of the Wisconsin Department of Safety and Professional Services and pertinent provisions or any local ordinance in effect.

1. During hangar construction, new hangar site will be maintained for proper drainage of site, taxiway and adjacent sites and hangars by Lessee.

2. Location of buried utilities is the responsibility of the Lessee.

3. All installation and maintenance of utilities and approach apron going off the taxiway into the hangar is the responsibility of the Lessee.

4. All metered service charges are the responsibility of the Lessee.

5. All plans for such building/structures or modifications to building/structures shall be reviewed and approved by the Lessor prior to construction. Lessee will be responsible for obtaining all required land use and building permits from both the La Pointe Zoning Administrator and the Town's Commercial Building Inspector.

6. Lessee shall own the building during the term of the lease and pay all applicable personal property taxes related to the building and not the land.

7. Lessee shall maintain sufficient space in the hangar to store aircraft. Hangar use is primarily for aircraft storage.

8. All outside appurtenance locations, including but not limited to electrical transformers, wells, holding tanks, propane tanks, etc., shall be approved in advance of installation by the Airport Manager and the Town Foreman.

4. **ASSIGNMENT AND SUBLEASING.** Lessee shall not assign this lease in whole or in part nor sublet the premises or any part thereof without the prior written consent of the Lessor. Nor assignment of this lease will be considered unless the new proposed Lessee completes an Application for Transfer of Airport Hangar Lease. If the Lessor permits an assignment or a sublease, such permission shall in no way relieve the Lessee or Lessee's liability under this lease.

### **5. AIRPORT RULES AND REGULATIONS.**

A. Lessee agrees to obey all lawful orders, rules and regulations of all governmental authorities including the Town of La Pointe, Ashland County, the State of Wisconsin and the United States of America.



- B. Lessor may make such reasonable rules governing the premises as Lessor deems necessary. Lessee agrees to observe and comply with all such rules and any violation of the rules shall be deemed a breach of this lease. Lessor may make changes in the rules and shall give written notice of the changes to the Lessee at least fourteen (14) days before the new rules become effective.
  - C. The Lessor reserves the right, but shall not be obligated to the Lessee, to maintain and keep in repair, the landing area of the Airport, and all publicly owned facilities of the Airport, together with the right to direct and control all activities of the Lessee in this regard.
  - D. The Lessor reserves the right to take any action it considers necessary to protect the aerial approaches to the Airport against obstruction, together with the right to prevent the Lessee from erecting or permitting to be erected any building or other structure at the Airport which, in the opinion of the Lessor, would limit the usefulness of the Airport or constitute a hazard to aircraft or aviation.
  - E. During time of War or National Emergency, the Lessor shall have the right to lease the landing area, or any part thereof, to the United States Government, for Military or Naval use, and if any such lease is executed, the provisions of this instrument, insofar as they are inconsistent with the provisions of the lease to the Government, shall be suspended.
  - F. The Lessee shall have the right to the non-exclusive use, in common with others, of the airport parking areas, appurtenances and improvements thereon; the right to install, operate, maintain and store, subject to approval of the Lessor in the interests of safety and convenience of all concerned, all equipment necessary for the safe hangaring of the Lessee's plane, the right of ingress and egress from the described premises, which right shall extend to the Lessee's employees, guests, and patrons, the right, in common with others authorized so to do, to use common areas of the Airport, including runways, taxiways, aprons, roadways, and other conveniences for the take-off, flying and landing of Aircraft of the Lessee.
  - G. Lessee agrees that no signs or advertising matter may be erected without the consent of the Lessor.
  - H. Hazardous materials as defined by the Wisconsin State Division of Emergency Management and Department of Natural Resources shall not be stored in/on the premises unless they are stored in accordance with state rules and regulations and local fire codes.
  - I. No outside storage will be allowed on the Lessee's hangar's lot or at any other location on airport property other than Parking Lot A, for which a vehicle parking permit is required.  
(Effective 7/3/2020)
6. **HOLD HARMLESS.** Lessee shall protect, defend, indemnify and hold Lessor and all of Lessor's officers, agents, employees and representatives harmless from any and all demands, claims, losses, damages, costs and other expenses associated with, relating to, or arising from, directly or indirectly, any act, omission, occurrence or incident involving damage to property or injury or death



to person happening on the leased premises. This provision shall be broadly interpreted so as to afford maximum protection to Lessor from all claims of any nature or kind whether based on tort or contract or any other legal theory. The Lessee agrees that the Lessor will also not be responsible for damages of any kind related to any drainage issues or soil conditions.

**7. CERTIFICATE OF INSURANCE.**

- A. During the Time this lease or any renewal or extension hereof is in effect, Lessee shall be responsible for obtaining and maintaining adequate insurance protecting and covering any and all property which is present in or on Lessor's premise which is used, owned, possessed or controlled by Lessee or any agent, employee or representative of Lessee. Lessee hereby releases Lessor and all of Lessor's officers, agents, employees and representatives from any and all liability, responsibility and obligation for any loss or damage to property occurring on Lessor's property.
  - B. The Lessee shall, at Lessee's expense, maintain liability and property damage insurance covering the leased premises, issued by an insurance company authorized to do business in the State of Wisconsin with property damage coverage of at least \$100,000.00 and liability coverage of at least \$500,000.00 per occurrence and at least \$1,000,000.00 aggregate. Lack of a current insurance policy with the above minimum coverage is grounds for termination of the lease. A copy of the current insurance policy must be provided to the Town Clerk by the Lessee on the yearly renewal date of the policy.
  - C. Lessee shall, at Lessee's expense, insure said hangar against fire, wind, hail and liability. A copy of the current insurance policy must be provided to the Town Clerk by the Lessee on the yearly renewal date of the policy.
  - D. Lessee agrees not to make or permit use of the premises for anything that would adversely affect coverage of the premises under a standard fire and extended insurance policy.
8. **LIABILITY.** Nothing in this declaration or in the issuance of the permit or lease will create any liability for the Town of La Pointe to either the Lessor (owner) or the Lessee (renter) of the subject property.

**9. MAINTENANCE AND PROTECTION**

- A. Lessor agrees to extend to the Lessee the same Fire and Police protection extended to the other tenants and facilities of the Airport. Lessor makes no representations or warranties as to the effectiveness of such protection.
- B. Lessor agrees to provide snow removal services to the Lessee's leased premises in the Hangar areas except within three (3) feet of the aircraft hangar door. Such snow removal shall be accomplished only after all runways, apron, and primary taxiways have been first cleared.
- C. The Lessee will maintain the structure occupied by him/her and the surrounding land premises in good order and make such repairs as are necessary. The Lessee will be responsible for the

removal and disposal of all garbage/waste products generated by Lessee. The Lessor will provide lawn mowing around hangar. Lessor will have no legal liability for any damage of any kind for doing or not doing any maintenance. In the event of fire or any other casualty to structures owned by the Lessee, the Lessee shall either repair or replace the building or remove the damaged building and restore the leased area by the Lessee. The Lessor may grant an extension of time if it appears such extension is warranted.

- D. The Lessor reserves the right to enter upon the premises at any reasonable time for the purpose of making any inspection it may deem expedient to the proper enforcement of any of the covenants or conditions of this agreement.
- E. The Lessor reserves the right to further develop or improve the landing areas of the airport as it sees fit, regardless of the desires or view of the Lessee, and without interference or hindrance. If the aforesaid development of the airport requires the relocation of the Lessee the Lessor agrees to provide a compatible location and agrees to relocate all buildings or provide similar facilities for the Lessee at no cost to the Lessee.

#### **10. DEFAULT.**

- A. Failure on the part of the Lessee, with the exception of the death or disability of the Lessee, to pay the rent hereunder within thirty (30) days after the same shall become due shall authorize the Lessor, at its option and without legal proceeding, to declare this lease void, cancel the same, and re-enter and take possession of the premises. In this event, Lessee shall have sixty (60) days to remove the building and all appurtenances thereto belonging to the Lessee or the property shall be considered abandoned. This is in addition to any other remedy Lessor has available under Wisconsin law. During the sixty (60) days allowed Lessee to remove the building at either the normal end or termination of the lease, the Lessee will continue to pay rent.
- B. If the Lessee shall leave any property other than the building on the premises for over 30 days after vacating or abandoning the property, Lessor shall have the right to dispose of the property as provided by law.
- C. If Lessee shall violate any of the restrictions in this lease, or shall fail to keep any of its covenants after written notice to cease such violation and shall fail to correct such violation within thirty (30) days, the Lessor may, if it so elects, terminate the same and take possession of the premises, removing Lessee with such force as is reasonably necessary.

#### **11. TERMINATION.** In consideration of the agreements contained herein, at the termination of this lease agreement, on or before June 30, 2031, Lessee at his/her option shall have the right to elect either of the following:

- A. To remove the Aircraft Hanger Building and any equipment and attachments hereto, from Lessor's property at the Airport. Any expenses of removal, including removal of all debris, shall be the obligation of the Lessee. Lessee shall restore Lessor's property to its original condition.

The removal of the building and restoration of the property shall occur within sixty (60) days, during which time the Lessee shall continue to pay rent.

- B. To renew this original lease agreement or to enter into a new lease agreement for an additional period of ten (10) years on substantially similar terms for rental of the property upon which Lessee's Aircraft Hangar Building is situated.

**12. SUBORDINATION.** This lease shall be subordinate to the provisions of any existing or future agreement between the Lessor and the United States or the State of Wisconsin relative to the operation or the maintenance of the airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal or state funds for the development of the airport. Furthermore, this lease may be amended to include provisions required by those agreements with the United States or the State of Wisconsin.

IN WITNESS WHEREOF, the parties hereunto have executed this agreement the day and year written below.

**Lessee**

**Silvertree Ranch, LLC**

By: R. Peter Burwell  
R. Peter Burwell, its President

Date: July \_\_, 2021

**TOWN OF LA POINTE, Lessor**

By: \_\_\_\_\_  
Town Chairperson

Date: July \_\_, 2021

Attest: \_\_\_\_\_  
Town Clerk

## MEMO

To: Town Board

From: Michael Kuchta, Town Administrator  
Ben Scrhram, Public Works Director

Re: Airport Industrial Lots 13, 14

July 8, 2021

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Public Works crews have cleared Industrial Lots #13 and #14; they are now in condition to lease.

- Lot 13 has not been used since the previous lease was terminated on June 23, 2020.
- Lot 14 is the last of the surveyed lots and was completed in 2020. It has never been leased.

We currently have three applicants on the waiting list for the two lots. We can find no written policy on allocation of lots; therefore, we recommend that each lot be offered in the order in which applicants first inquired.

Applicants will have right of first refusal to lease one lot. If the applicant does not complete written application and payment by July 20, 2021, any available lot will be offered to the next applicant chronologically on the waiting list. The nonresponsive applicant will be dropped from the waiting list. This procedure will be in place for any future vacancies.

As is long-standing practice, the leases will be for a maximum of 10 years, in this case, expiring on Dec. 31, 2030. The current fee, based on the Town's published Fee Schedule (adjusted for CPI-U) is \$826.42 per year.

We request your approval of the leasing process and authorization to enter into leases as described.

## MEMO

To: Town Board

From: Michael Kuchta, Town Administrator

Re: Community Awards Committee

July 8, 2021

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The Community Awards Committee has gone stagnant. There is no evidence that the committee has met since November 2019, and no nominations were submitted for Town Board approval in 2020. The committee currently lacks a chair, and terms of three of the four remaining members expire on July 31, 2021.

In addition, the existing by-laws do not conform with the Town Board resolution that created the committee. In particular, all current members of La Pointe residents, but they are not members of other Boards, Committees, Commissions, or Department Heads, as required in the founding resolution.

With the majority of existing terms expiring at the end of the month, this is a good opportunity to reconfigure and revive the committee, in particular by recognizing the original intent and short-term nature of its mission.

I propose the following By-Laws. If you adopt them, the Town Chair then would have to appoint members for service later this year.

I've also attached slightly updated procedure and nomination forms to share with the public.

**Town of La Pointe  
Community Awards Committee  
Bylaws**

**1. CRITERIA FOR AWARDS**

1.1 Community Awards are a means for the Town of La Pointe to formally recognize individuals and groups who provide initiative and service for the betterment of the community by working above and beyond what is expected of a typical resident.

1.2 Any community member or group is eligible for recognition.

**2. STRUCTURE OF THE COMMITTEE.**

2.1 The Community Awards Committee ("Committee") is established each year in accordance with Resolution 2013-0409A.

2.2 The Committee will consist of three to five members nominated by the Town Chairperson and confirmed by the Town Board. Committee members will come from the Town's various Boards, Committees, Commissions, and Department Heads. Committee members will serve from Oct. 1-Dec. 31.

2.3 Committee members shall decide among themselves how to conduct meetings and deliberations. A majority of committee members will represent a quorum; a simple majority of those members present (either in-person or by remote means) is necessary to pass any motion.

**3. PROCEDURE**

3.1 Nominations for awards may be made in writing by any community member. Nominations should provide information about the nominee, including a narrative describing the event, actions, work, or efforts that make the nominee deserving. Community members may make multiple nominations per category per year.

3.2 Nomination forms shall be available at Town Hall and on the Town website, and may be made available through additional means. The forms should capture basic contact information for the nominator, so the Committee may seek additional information about a nominee.

3.3 Nominations may be made at any time until the annual deadline of October 31. Committee members will review current nominations, may submit nominations of their own, and may consider nominees from previous years who were not selected. The Committee shall not recommend Committee members for an award.

3.4 The Committee shall submit recommendations of nominees for any or all categories in Section 4 to the Town Board no later than Nov. 30 of each year. The Town Board shall review and act on the recommendations no later than at their next regular meeting.

**4. CATEGORIES OF AWARDS.**

4.1 Community Appreciation Award. Honors any individual or group who has selflessly provided service beyond expectation for the good of the community.

4.2 Town of La Pointe Hall of Fame. Honors a community member or group in recognition of their lifetime achievements or cumulative accomplishments.

- 4.3 Roll of Honor. Recognizes community members who have served honorably in the Armed Services of the United States of America. The committee may request formal documentation of service before submitting a nominee for inclusion on the Roll of Honor.
- 4.4 The Committee is responsible for adding names to the Award plaques at Town Hall. In addition, the Committee is encouraged to recommend additional venues of recognition in order to highlight the exemplary contributions by community members, groups, or organizations.

## 5. BYLAWS

- 5.1 The Town Board must approve these bylaws and all subsequent changes.



**Town of La Pointe  
Community Awards Program  
Nomination & Awards Procedure**

- Town of La Pointe Community Awards are given once per year.
- Nominations for all award categories may be submitted to Town Hall at any time during a calendar year for review and consideration for each award year. Notification of the nomination process and deadline for annual nomination submissions will be posted throughout the Town of La Pointe, on the Town of La Pointe website, Island Gazette, and other appropriate means.
- Community Awards Committee will annually review all submitted nominations, recommend recipients, then submit these recommendations to the Town Board for approval.
- Once approved, Committee members will initiate and notify award recipients via a formal written letter of congratulations. Announcements of awards will also be included via the Town website, Island Gazette, local media and other appropriate means. Award letters will be signed by the Town Chair.

**TOWN OF LA POINTE ANNUAL COMMUNITY AWARDS PROGRAM  
NOMINATION FORM**

Nomination Deadline: October 31<sup>st</sup>

In 2011, the Town Board resolved to recognize and honor "positive contributions made by citizens and community organizations for the good of the Town." The responsibility now rests with you, the general public, to nominate individuals or Island groups who provide initiative and service for the betterment of our community by working above and beyond what is expected.

Your Name: \_\_\_\_\_ Your Address: \_\_\_\_\_

Your Phone: \_\_\_\_\_ Your Email: \_\_\_\_\_

Nominee's Name: \_\_\_\_\_ Nominee's Phone: \_\_\_\_\_

Nominee's Email: \_\_\_\_\_ Year of Nomination: \_\_\_\_\_

Please check one of the three following award categories:

☐ **Community Appreciation Award** - A yearly award made to one citizen or group who used their initiative in the past year to provide service for the good of the community, working above and beyond the expectations of the normal citizen.

☐ **Town of La Pointe Hall of Fame** - A yearly award made to one citizen or group in recognition of lifetime achievement or cumulative accomplishments.

☐ **Roll of Honor** - Reserved for Town of La Pointe citizens who have served honorably in the Armed Services of the United States of America. Any person who lived in the Town of La Pointe at the time of their induction or during their period of service in the Armed Forces is eligible.

Briefly describe the nominee's achievements/contributions. Please explain how their efforts have improved community life in the Town of La Pointe. Feel free to attach additional sheets if necessary (such as a bio, resume, organizational history, etc.)

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**Please return your nomination form to:**  
**La Pointe Town Hall, PO Box 270, La Pointe, WI 54850**  
**or [clerical@townoflapointewi.gov](mailto:clerical@townoflapointewi.gov)**

PUBLIC

**CONTRACT FOR SERVICES  
AMENDING A CONTRACT**

This contract for services amendment is made to that agreement previously executed by and between the Town of La Pointe in Ashland County, Wisconsin, (the "Town") and North Country Assessment Services LLC (the "Contractor").

It is mutually understood and agreed by and between the undersigned contracting parties to amend the previously executed agreement as follows:

The contract will be extended for two years, until August 31, 2023.

All other terms and conditions that are not hereby amended are to remain in full force and effect.

**IN WITNESS WHEREOF**, the authorized representatives of the parties have executed this Amendment as of this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

The Town of La Pointe (the Town) Board Chair

Signature\_\_\_\_\_

Date\_\_\_\_\_

Printed Name:

Full Legal Name of Contractor (the Contractor)

Signature\_\_\_\_\_

Date\_\_\_\_\_

Printed Name\_\_\_\_\_

Title\_\_\_\_\_



(5) 713 Madeline, Michael [redacted] 5-11  
**LA POINTE POLICE DEPARTMENT**

**MADELINE ISLAND**  
270 MAIN STREET  
LA POINTE, WISCONSIN 54850

**PHONE:** (715) 747-6913  
**FAX:** (715) 747-3096  
[police@townoflapointewi.gov](mailto:police@townoflapointewi.gov)

**To:** Town Board  
**From:** William Defoe  
**Date:** 7/9/2021  
**Re:** Monthly Police Report for July 2021

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During the month of June 2021, the La Pointe Police responded to the following:

188	Incidents/Complaints (calls for service)
64	Citizen Assists
2	Accidents
0	Civil Process
5	False Alarm/911 hang up calls.
6	Call Out
6	Animal Calls
1	Parking Citations

Calls for service were up again, we are pretty much at normal numbers from pre pandemic and we already are on track to exceed our numbers for July. Tourists are back.

Once again, I want to remind folks about hang up 911 calls, in July, we have already exceeded what June numbers above are and we are only a few days in. Please take care with your phones, know what activates the 911 emergency mode, each phone manufacture is different. We have put on our Facebook Page how to disable the iPhone version of this which was shared from another department.

Our new part time person has not officially accepted the offer yet, we should know any day now. Shortly after board approval to hire him, I was informed he was in the running for a full-time position elsewhere. There is another to look at if this one backs out, but we will have to consider the 3<sup>rd</sup> full time position for 2022 as part time help is nearly impossible to find, even the next option would not be able to work as much as we would like them to.

Our fiscal year for training has begun as of July 1, Sgt Rossberger and I will be heading to trainings to stay ahead of our needs in the near future.

If there are any questions or wish to discuss things within the department, please feel free to come talk to me.

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