### REGULAR LIBRARY BOARD MEETING

# Wednesday July 20<sup>th</sup>, 2021 5:00 PM LIBRARY 1<sup>st</sup> Floor Minutes

Members Present: Keith Ryskoski; Chair, Marilyn Hartig, Cynthia Mueller, Peggy Ross

**Members Absent:** 

**Staff Present:** Lauren Schuppe; Library Director

Public Present: Micaela Montagne

The Madeline Island Library Board meeting was called to order by Keith Ryskoski, Chair. A quorum of the committee is present as reflected in the members listed above.

## I. Public Comment\*

Micaela asked the Library Board if it was ok for her to participate in the meeting and just not vote. Consensus by all members to allow Micaela to participate in the meeting.

### II. Minutes

## A. Regular Library Board Meeting June 15, 2021

Motion by Peggy to approve the June 15, 2021 Regular Library Board minutes as presented, second by Marilyn, all ayes. Motion Carried.

Motion by Marilyn to move item V. Programming ahead of III Vouchers, second by Peggy, all ayes. Motion Carried.

### V. Programming

## A. Approve contract for Hippophile Farm Summer Rec Programming

Clerical Assistant Note: contract dates 6/17/21 – 8/1/21 for \$3,125.00

Lauren noted this should have been on the June Library Board agenda to be approved before services were provided.

Motion by Cynthia to approve the contract for Hippophile Farm Summer Rec Programming, second by Marilyn, all ayes. Motion Carried.

## B. Approve contract for Christopher-Lutter Grdella Refills not Landfills project

Clerical Assistant Note: Contract is with Big Animal Productions LLC, contract dates 7/20/21 – 8/20/21 for \$4,000.00

Lauren gave an overview of this project.

Motion by Peggy to approve contract for Refills not Landfills project, second by Cynthia, all ayes. Motion Carried.

#### III. Vouchers

A. Sign Directors Timesheet

**B.** Approve Bills

Kathleen Erickson

\$ 250.00

Madeline Sanitary District	102.00
New York Times	40.00
Madeline Island Ferry Line	43.00
NWLS	5,578.96
Norvado	181.80
Hippophile Farm	3,125.00
Big Animal Productions	4,000.00
	1,500.00 per contract
Amazon	362.99
Wal-Mart	64.10
Bayfield Ace Hardware	37.65
Tracey Chipman	360.00
Card Member Services	87.64

Motion by Cynthia to approve signing the director's timesheets and bills submitted, second by Marilyn, all ayes. Motion Carried.

## **IV. Directors Report**

- Upcoming Summer Rec Programming
  - o Elori Saxl + Peter Coccoma Artist Talk and Listening Session July 21
  - o Talent Show Sun. Aug. 1 at Rec Center
  - o Tracy Chipman Live Story Telling 2 sessions in August
- Lauren has been working on collaboration with the Bayfield School District to have a 3K and 4K program on the island. She has also been looking at funding sources if the Bayfield School Board does not approve funding an island program.
- Lauren had reached out to a couple of people on the island about facilitating Strategic Planning, she will put this on the August agenda.

#### VI. Board Members

## A. Review Board Member Applicants

Keith clarified that only 2 members of the Library Board can be non-residents and 2 current members are non-residents.

General discussion on applications received.

Motion by Marilyn to recommend the Town Board appoint Lisa Potswald, Micaela Montagne, and Katie Sanders to the Library Board, second by Peggy, all ayes. Motion Carried.

#### VII. Personnel

### A. Approve Summer Recreation Assistant Substitute Description

Lauren explained that she would like to have substitute staff available to fill in for regular staff in case of absence, so programming doesn't need to be cancelled. Lauren's goal is to have more than 1 substitute.

Lauren noted she is working on a staff manual & training guide to help new staff.

Motion by Peggy to approve the Summer Recreation Assistant Substitute Description, second by Marilyn, all ayes. Motion Carried.

## B. Hire Vanessa Sowl for Summer Recreation Assistant Substitute

Motion by Cynthia to hire Vanessa Sowl for Summer Recreation Assistant Substitute, second by Peggy, all ayes. Motion Carried.

Adjourn: Motion by Peggy to adjourn, second by Marilyn, all ayes. Motion Carried.

Respectfully submitted by Dorgene Goetsch, Clerical Assistant.

Minutes approved as presented August 17, 2021. Dorgene Goetsch, Clerical Assistant.