

TO: Town Board
FROM: Michael Kuchta
RE: Town Administrator's Report

DATES COVERED IN REPORT: Sept. 29-Oct. 5, 2021

1. Accomplished/Completed

- No updates

2. Coming Up

- **Wisconsin Towns Association Convention.** I am attending the convention on Monday Oct. 11. I expect to attend workshops on USDA rural development funding, updating a town comprehensive plan, and road funding. I should be back on the island in time for the Oct. 12 TB meeting.
- **Workshops.** The Library's Community Center work group will give you a presentation at 5 p.m. this Thursday, Oct. 14. Budget workshops are scheduled for 5 p.m. on:
 - Monday Oct. 18 (Police, Fire, Ambulance)
 - Wednesday Oct. 20 (Library, TPC, Committees)
 - Thursday Oct. 21 (Public Works, Cemetery, Health Center)
 - Wednesday Oct. 27 (general government and follow-ups).
- **Covid Protocols.** The current resolution for meetings, vouchers, etc. expires on Oct. 30.

3. Town Board Agenda – Information/Comments

- **Purchase Agreement for Passenger Shelter.** This agreement is ready for your approval. A dedicated memo and other supporting materials are in your packet.
- **Amended Contract for Rec Center Restrooms.** The amendments (highlighted in the preamble and Section 5) incorporate work Town crews will do, as reflected in Change Order #1, which you approved on Sept. 14. The Town Attorney has signed off on the amendment language.
- **Purchase Agreement for Cemetery Shed.** This agreement with Carlson Building Supplies is ready for your approval. Supporting documentation includes Town electors' approval of this project, and the sextons' contributions to the building.
- **Ambulance Service.** The budget proposal you will review later this month contains two proposals that will address the staffing and retention issues Sarah Schram raised in her letter to you.

4. Follow Up on Previous/Ongoing Projects

- No updates.

5. Grant Report

- **Compeer Financial.** We did not receive grants for Ambulance Service radios or Fire Department turnout gear. A grant officer said they typically award only one grant per county and typically give preference to communities with a large agricultural sector. We were encouraged to apply again in 2022

6. Lawsuits/Legal Issues

- No updates.

7. Other Information

- **Friends of Madeline Island Historical Museum.** I continue to facilitate discussion among residents who plan to form a Friends group to support and advocate for the museum. They will focus on approving bylaws at their next meeting, Monday Oct. 18
- **Vacation.** I am out of the office Oct. 6-8, then traveling to and from the WTA Convention on Oct. 11-12.