

MEMO

To: Town Board
From: Michael Kuchta
Re: Town Administrator's Report

DATES COVERED IN REPORT: Oct. 22-Nov. 4, 2021

1. Accomplished/Completed

- **Wisconsin Coastal Management Program.** I submitted our grant application on Oct. 27 for an engineering study of options to improve accessibility to the beach and lagoon at Big Bay Town Park.
- **Travel paperwork.** Barb Nelson and I revised the Town's travel authorization, mileage, and per diem forms.

2. Coming Up

- **School District of Bayfield.** I intend to sit in on community listening sessions the school district has scheduled in La Pointe on Nov. 6 and in Red Cliff on Nov. 20. The future of the La Pointe building is among topics.
- **Fire signs.** I will join zoning administrator Ric Gillman, who succeeded in setting up a meeting Nov. 18 with Ashland County emergency management director Dorothy Tank to upgrade fire signs on the island.

3. Town Board Agenda – Information/Comments

- **Budget Considerations.** Reminder: You have tentatively scheduled a budget meeting for this Thursday, Nov. 11. Final budget sessions are scheduled for next Tuesday and Wednesday, Nov. 16-17. The budget must be finalized by Nov. 17 and posted by Nov. 19. A Town Meeting to vote on the levy is scheduled for Dec. 6.
- **ESB.** The project manager and I continue to seek final change orders and credits from 5 Star Electric. The Town continues to withhold final payment of \$29,180.

4. Follow Up on Previous/Ongoing Projects

- **Airport hangar lots.** Paul Wilharm, Ben Schram, and I sent final revisions to surveyor Peter Nelson to complete a survey of hangar lots at Major Gilbert Field. The survey involves creating legal definitions of existing lots, and establishing lot lines for undeveloped lots. That will allow the Town to enter additional leases.
- **Insurance renewal.** I submitted the initial renewal form for the Town's liability insurance. Now I have to supply additional information being requested by underwriting – such as, how much do you think the dock is worth?
- **Town Plan Commission.** Zoning administrator Ric Gillman and I prepared a letter to gauge interest in a community-wide effort to collect junked vehicles and get them off the island. He and I also talked with the town attorney about the zoning issues raised by Bob Hartzell's proposed expandable condominium project of glamping units.
- **Chequamegon Bay Region Housing Report.** I participated in an online presentation about the initial draft of this report, which is setting the stage for WHEDA's pilot project on affordable

workforce housing in 2022. If time allows, I will submit comments and/or participate in a further discussion in Washburn on Nov. 11.

5. Grant Report

- **County H Shoreline Stabilization.** Wisconsin Emergency Management will resubmit a request for federal funding for this project. In this filing, however, Ashland County can apply directly; the Town will not have to serve as a conduit.

6. Lawsuits/Legal Issues

- No updates.

7. Other Information

- That's it.

October 2021 Public Works Report

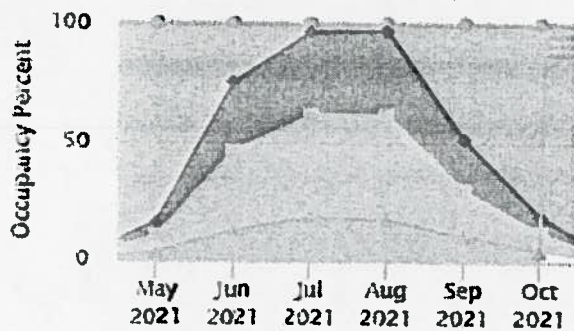
Roads/Dock

- The vaults and catch basins of the downtown storm sewer network were successfully cleaned of sand, leaves, and debris, and the outlets to the Lake inspected. This essential maintenance task has been on the list for about three years and was safely completed by the crew with a rented mobile vacuum excavator system.
- After a few years of discussion and more than a few TB meetings, an enclosed passenger shelter which resembles an urban bus stop has been purchased. This became possible using grant money intended solely for this purpose. Careful consideration was taken to ensure that this shelter will be practical and aesthetically appropriate for the Town dock. The weather will ultimately decide if it can be assembled yet this year, as we will not receive the shelter until December.
- The crew mixed over 100 yards of salt sand in preparation for the inevitable. We will begin assembling plow trucks and going through the long list of misc. winter prep as November approaches.

Parks

- Big Bay Town Park closed out yet another record year of camping reservations and was winterized on 10/18. There are a few November campers scheduled, and October was busier than usual due to favorable weather. We are beginning to see an increase in 'shoulder season' camping.

Occupancy Trend By Site Type



Unoccupied
 Tent
 Non-Electric
 Electric

- The crew and I completed a surface rehabilitation project in-house of the multi-use trail which intersects the campground, leading from the main office building and through the electric side of the park. This was made possible by a matching Recreation Grant which the Town was awarded one year ago from the WI DNR specifically for trail improvements.
- All downtown Parks and restrooms were closed for the season by 10/29.

MRF

- October 5th saw the first official, thorough, and on-site WI DNR inspection of the MRF since 2015. The results speak for themselves, (both on-site and in the revenues) and the crew has had nothing less than a fantastic year. Marty's MRF report will have details.

Respectfully submitted,
Ben Schram
Public Works Director

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dog

(5) TB, Michael, Barb, Micaela,
MRF, Ben, Public

11-2-21

MRF Report
November 1, 2021
Marty Curry

"Trash has given us an appetite for art." - Pauline Kael

Well it's happened again my intrepid friends
A year of beginnings and beautiful ends.
We have waded through a summer of moldy cheese wrappers,
Discarded shoes with broken tongue flappers.
Half-eaten sammys on moldy green bread and
Old tired tires that have lost all their tread.
Cheese chunky milk jugs and old Clorox bleach with
Pieces of docks that washed up on the beach.
Old renovations that took only four years with
2x4 ends and shingles and beers.
New vacuum cleaners with a broken old belt and
5-gallon pails that smelled like old smelt.
We've recycled countless cans that were full of old beans
Garbanzos, refried and everything in between.
A zillion and one wine bottles that smelled of merlot.
Chardonnay, Shiraz, Boones Farm, Prosecco.
Small bags of trash that were only a dollar
and big ones that cost more, and caused such a holler.
We've collected old cars and smashed them so tiny.
Ford Chevy Dodge (They are making us Money!)
We played fine polka music, some Buffett and blues
That got customers hopping in their soft summer shoes.
Come back to us next Summer!
We can Laugh and We can Play and as always remember...
Have a MRF-tastic Day!

In all seriousness, we are wrapping up a fun summer and already thinking about spring here. We've been happy to host the LaPointe School kids in the after-school program in our future beautification programs. They have been painting old tires to make planters for our Pollinator Gardens as well as painting a nice little woodland mural on the old exchange building (complete with the soon to be famous Vampire Chicken).

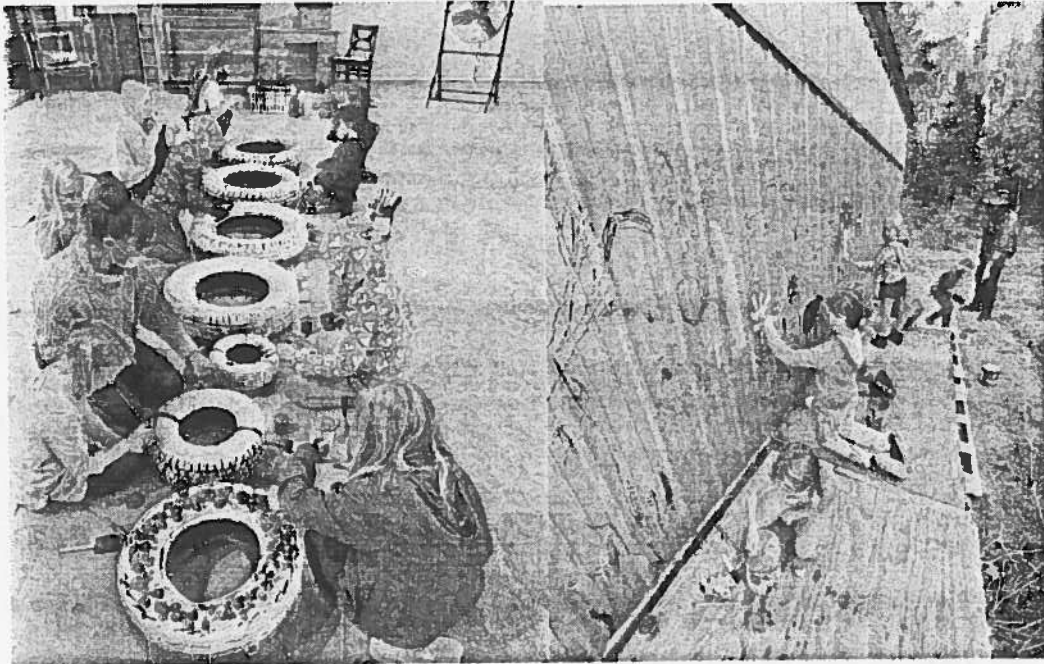
Recycling Specialist Abhold is wrapping up the year-end hauling with paper and cardboard prices skyrocketing in the pre-holiday rush. We intend to "clear the floor" of all of this year's materials so we can get a more accurate picture of what "1 year in the Life of the MRF" looks like for revenue. Our preliminary numbers indicate that this was our most successful year from a revenue standpoint, with final numbers still rising. We will update as we learn more.

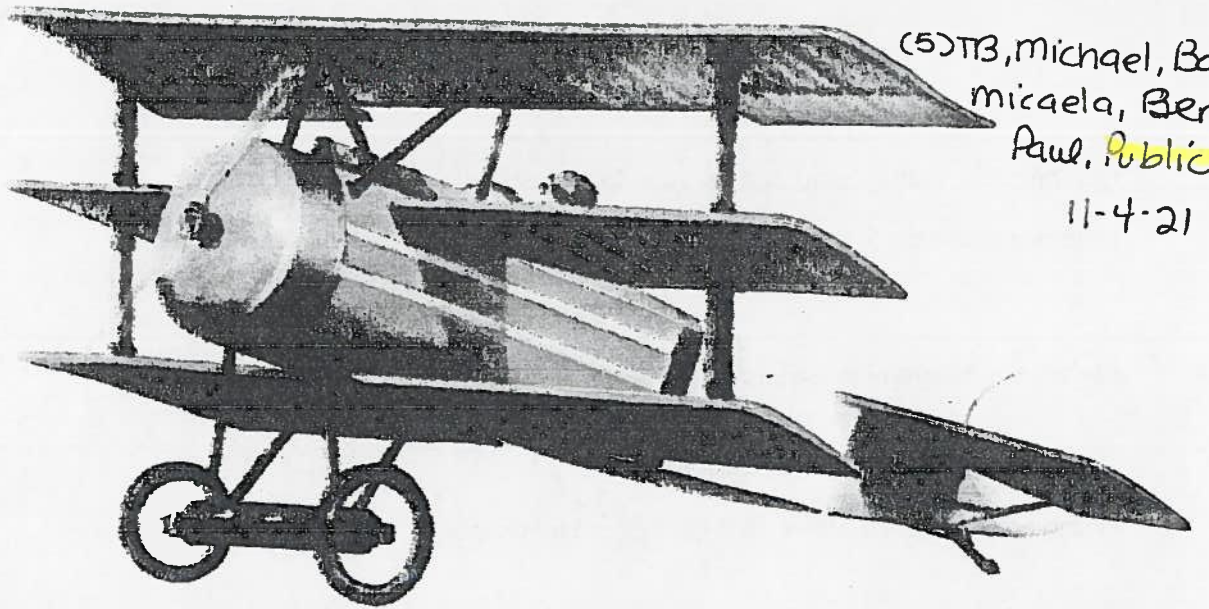
We have closed up the Island Closet and concluded a very successful first summer that increased traffic and upcycled a TON of household items for a very good cause. Other than that, we are preparing for this thing called winter (have you heard about this phenomenon??) We will continue to research grants

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Initial: dg

for future projects as well as explore operational efficiency measures to help make 2022 an even better year. As always thank you for your continued support.

"If one's man's trash is another man's treasure, then one industry's potential failure is another's opportunity." Adam Lashinsky





(5)TB, michael, Barb,
micaela, Ben,
Paul, Public
11-4-21

Major Gilbert Field (4R5)

To: Town Board

From: Paul Wilharm

Date: 11/04/21

Re: Monthly report for October 2021

During the month of October our airport was issue free !

Attached are logs / checklists

Thanks !

Paul

COVER + 5

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dg

October 2021 Traffic count and revenue log / checklist

Drop box receipts \$ 125.00

See attached flight plan log and terminal log for traffic counts

Please note> There were no NOTAMS issued for October

10/1 N 70413
 10/1 N 79843
 10/2 N 610GB
 10/2 N 63188
 10/2 N 192AF
 10/3 N 346BA
 10/4 N 81945
 10/4 N 22444
 10/5 N 69MW
 10/7 N 200NW
 10/9 N 55RY
 10/9 N 192AF
 10/9 N 924TR
 10/13 N 390B
 10/14 N 9761X
 10/15 N 2899N
 10/17 N 7438J
 10/17 N 13690
 10/17 N 515KG
 10/17 N 192AF
 10/17 N 200DC
 10/23 N 3994W
 10/23 N 200NW
 10/23 N 3994W
 10/25 N 346B.A
 10/25 N 192AF
 10/26 N 8116Q
 10/28 N 192AF
 10/30 N 98264
 10/31 N 192AF

10/21 Flight plan log

(1)

10/21 Terminal log

10/1	Stuart Simsek	N6106B	2	Pleasure	SGS
10/2		63185			
10/4	Beth Van Jean Stuetgen	N28316	2	Pleasure	ANE
10/4	Mark Heberer	22444	2	Pleasure	Y63
10/6	Tim Hallery	N62MW	2	Fly wis.	KEAN
10/6	Kate Bernard	N2881R	2	Pleasure	79C
10/7	Caleb Hogan	N61594	1	Solo+Commut	KROS
10/9	Mack	N192AF	3	All	KSGS
10/9	E Ensign	N3730H	2	Pleasure	KOSH
10/9	Noah Tedlund	N924TR	3	Pleasure	KFCM

(1)

10/21 Terminal Log

WELCOME TO 4RS					
DATE	PILOT'S NAME	N-NUMBER	NUMBER ABOARD	BUSINESS/ PLEASURE	FLIGHT ORIGIN
10/13	Albert Montoya	390B	3	Pleasure	KLUG
10/14	Ryan Anderson	7438N	2	Pleasure	FCM
10/15		9761X			
10/15	Brad Gordon	N289W	2	Pleasure	21D
10/15	Gary Crisk	35295	1	P	KSSQ
10/16	Tim Sullivan	88805	1	P	KSGS
10-16	Randy Lyons	23173	1	P	KSGS
16-17	Mark Martens	515K6	1	P	KRYL
10-17	Neil Poppler	82655	2	Business + Pleasure	MFCM
10-17	David Swanson	700DC	2	Pleasure	M495
10-17	Bob M...	362JD	1	1st Solo XC	KDLH
10-18	Jason Ronczny	N1673H	1	P	KMIC
10/19	D. DENKERS	363DS	1	P	KREK
10/21	D. DENKERS	363DS	2	P	KREK
10/21	Cameron Duster	N23CM	2	P	KDLH

Zoning Report 11/2/21

Routing: TB (5), TPC (5), Clerk (1), Assistant Clerk (1) Email Staff: (5) Page 1 of 4

ZONING PERMITS ISSUE IN OCTOBER 2021

10/14/21		8481	2021-96	Gary and Robin Russell		Main Street	014-00436-0200	Accessory	200.00C 0.00T	10/14/21
10/14/21			2021-97	Lauren Schuppe	699	Middle Rd	014-00195-0200	Accessory	171.00T	10/14/21
10/14/21		8482	2021-98	Bob Olson	783	Main	014-00472-0000	Driveway (Conditions)	50.00T 150.00C	10/14/21
10/19/21		8483	2021-99	Vinje, Shari	1010	Big Bay	014-00118-0500	Walking Trail	75.00T 150.00C	10/19/21
10/20/21		8484	2021-100	Clark, Joshua		North Shore	014-00065-0600	Dwelling Driveway	300.00C 518.75T	10/20/21
10/20/21	Pending			Clark Joshua		North Shore	014-00065-0600	Sanitary	400.00C	10/20/21
10/20/21	Pending			Dave Marchetti		Big Bay	014-00022-1200	Sanitary	400.00C	10/20/21
10/29/21			2021-101	Greg Wright	1959	Big Bay	014-00086-0200	Driveway extension Land Use	75.00T	11/2/21
10/29/21		8485	2021-102	Greg Wright		North Shore Rd	014-00099-0110	Driveway/Land Use	75.00T 150.00C	11/2/21
10/29/21		8486	2021-103	Jeff/Lisa reiten		Chippewa Trail	014-00012-0310	Drive/Land Use	75.00T 150.00C	11/2/21



To date there have been 61 Permits issued by the Town of La Pointe

Zoning Report 11/2/21

Routing: TB (5), TPC (5), Clerk (1), Assistant Clerk (1) Email Staff: (5) Page 2 of 4

To date there have been 72 Permits issued by The County of Ashland
REVENUES TO DATE

County	13,800.00
Town:	7,416.50
CSM (Town) 7 @ 250.00	1,500.00
TOTAL	\$22,716.50

RENTAL PERMITS

56 Rental by Owners	\$ 6,900.00
39 Madeline Island Vacation	4,875.00
37 The Inn on Madeline Island	4,625.00
132 Total Rentals Properties	
TOTAL	\$16,500.00

Mr. Hartzell continues to pursue his "Expandable Condominium" project.

Issues discussed with Mr. Hartzell on 10-6-21. Attending this meeting was Mr. Hartzell, Owner; Christopher Pallas, Maintenance Manager for Mr. Hartzell; Peter Nelson, Surveyor; Arnie Nelson, Nelson Construction; Mike Starck, Town Plan Commissioner; and, Ric Gillman, Zoning Administrator.

1. The proposed parking lot indicated on the survey will require a Conditional Use Permit Application. *Mr. Hartzell has removed this from the current plan.*
2. The Cart paths indicated on the survey are substandard as related to our Private Roads and Driveway ordinance. All dwellings created or constructed following the adaptation of this ordinance require access defined in minimum standards. *Mr. Hartzell is modifying his plans to include access to each proposed sight, including turn outs and cul-de-sacs. He can create pathways as trails for common use on the property.*
3. The type of structure proposed is not designed for residential single-family dwelling. It is specifically designed and promoted as vacation rental and as such becomes a Commercial Activity in a Residential Zone. *This continues as an impasse between Zoning and Mr. Hartzell. The ZA has scheduled a conference with Max Lindsey, Town's Attorney and has asked Michael Kuchta, TA to participated in this conference. The consult/conference is scheduled for Wednesday November 3rd, 2021, a synopsis of this meeting will be forwarded to the Town Board.*

Zoning Report 11/2/21

Routing: TB (5), TPC (5), Clerk (1), Assistant Clerk (1) Email Staff: (5) Page 3 of 4

4. Building – Mr. Hartzell is proposing a 40X60 pole barn for equipment storage during the development of this land. The ZA has asked him to present the building and intent to the TPC prior to issuance of a permit.

Norm Castle: On Wednesday October 21st, I met with Norm Castle at his property located 054-0770 located in S-2 on Big Bay Rd. The purpose of this meeting was to determine the height of the dwelling under construction. This visit was initiated by Mr. Castle. Mr. Castle was working on his roof upon my arrival.

From a standing position I shot the laser measurement from a standing position to the underlying peak of the structure 30' 4". Given the height of the scope I added 6' 2" to the calculation culminating in a measurement of 36' 6". This exceeds the Zoning height limit by 18".

Following this measurement Mr. Castle joined me and pointed to a mark he had measured previously. He indicated this was his measurement from the top-down designating 35'. This coincided with my measurements addressed above.

Per previous agreement through the Town Plan Commission Mr. Castle has agreed to grade and fill above the 35' measurement by 6 additional inches. I will measure following the fill and grading indicated and clarify the measurements.

There are two issues related to this which we need to address in Zoning:

Annotation:

1. Our Zoning does not have a formula for measuring the height of a building. In my brief research there are several different methods applied. While some zoning allows the height restrictions to follow the contour of the land, others limit height from the lowest point of disturbance. There are others that allow fill and grade for final calculations, and others that don't. This concern should be addressed in our zoning re-write efforts and be in concert with and/or more restrictive with properties under County jurisdiction.

The Town Plan Commission is reviewing this information for amending Zoning Ordinance this winter.

2. We utilized the word "Completion" in our efforts to ascertain the height of this building. We do not have a definition in Zoning for "Completion". We do address "Substantial Completion". But without definition of the former the ambiguity can be argued. We can define "Completion" or utilize the latter in any future negotiations.

This is another issue the current update and revision in zoning being considered.

Zoning Report 11/2/21

Routing: TB (5), TPC (5), Clerk (1), Assistant Clerk (1) Email Staff: (5) Page 4 of 4

Currently there are several permits in process which will may be issued in the beginning of November.

Parks and Recreation:

The TPC is addressing the current Parks and Recreation Plan last amended by the Town Board on June 11th, 2019. The ZA has met with the Superintendent of Public Works to identify the recent accomplishments and update a needs assessment. This new plan will include the properties listed below.

Acquisition of Properties

PID 014-00436-0200 PART OF BLOCK 35 DESC IN DOC # 342747 & DOC # 342949 AS PARCEL 2 SIZE IS 100' X 120'
VILLAGE OF LAPOINTE .26A

PID 014-00436-0100 PART OF BLOCK 35 DESC IN DOC # 342747 AS PARCEL 1 VILLAGE OF LAPOINTE .13A

The TPC recommends the merging or conjoining of these parcels into one, resulting in absorbing the existing outlot. Presently the TPC is drafting Recommendations (per the document formula)

Immediate Improvements

1. Name the Park.
2. Conjoin the parcels.
3. Install Public Art.
4. Provide for 2 Memorial Benches.
5. Maintain informational sign, (managed by the Chamber).

Long-term Improvements

1. Install bathrooms
2. Maintain as an open space.

Respectfully submitted by Ric Gillman, ZA on 11/2/21

11-3-21

ACCOUNTING ADMINISTRATOR REPORT

November 2021

11/02/2021

1. MISCELLANEOUS:

- a. The Town Hall will be closed on Thursday, November 25th.
- b. Once the budget has been firmed up, I hope to take some time off.

2. TAXES:

- a. The Town has received Northwood Technical College (formerly WITC) and Madeline Sanitary District's Certified Tax Levy Apportionments. The Bayfield School and Ashland County's should be arriving shortly, and State School Tax Levy Credit, Lottery & 1st Dollar credit should be posted by the DOR within the next week. When we received the final assessments, I'll revised the summary report on the tax levies. In the past, this is a widely requested budget document.
- b. Ashland County 2022 Budget has the Town's request of Law Enforcement \$135,000 (\$130,500 for operations budget & \$4,500 for squad). The Town requested \$5,000 for Zoning and but \$3,000 was put into their budget (\$3,000 was approved for 2021).

3. FINANCIALS:

- a. Fall normally tends to be difficult due to working within two calendar years of budgets. This year, four different years are being worked in: the remote audit of 2020, and also delving back into 2019 for certain verifications and updating; 2021 budget amendments needed, year-end estimations, cash and project projections; and the 2022 budget.
- b. After the 2022 budget is adopted, a Wage Resolution will be drafted for your review and approval as well as the 2022 Schedule of Fees.
- c. After this budget has been adopted, it is hoped the Town Board can give some input as to what reports are helpful, what is a waste of time and what information would you like to be given, and when.
- d. The audit for the period ending 12/31/2020 is still in progress. Baker Tilly representatives appear to be interested in providing the same service for the year ending 12/31/2021.
- e. Misc. billings, County H reimbursement, have all been done and submitted. October MRF billings will be done in the next week. The fuel tax credit accounting and request for reimbursement will be done in the next couple of weeks. Carol is helping on the collection of some unpaid MRF billings, which is greatly appreciated.
- f. Grant reimbursement requests will be compiled for the Airport CARES and the WI DNR BBTP Trails project. As soon as the passenger shelter arrives and final bills incurred, reimbursement request will be sent to WI Coastal Management (WICM).
- g. I think an accounting software firm has been decided on, and once the purchase is approved, we will start the timing coordination: the purchase of, converting current accounts, vendors, etc. and training. We will then work on determining the purchase of other modules, including payroll.

Respectfully submitted,

Barb Nelson, Accounting Administrator/Deputy Clerk

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dcg



(5)TB, michael, Barb, micaela, Bill,
LA POINTE POLICE DEPARTMENT

MADLINE ISLAND
270 MAIN STREET
LA POINTE, WISCONSIN 54850

PHONE: (715) 747-6913
FAX: (715) 747-3096
police@townoflapointewi.gov

Public
11.3.21

To: Town Board
From: William Defoe
Date: 11/3/2021
Re: Monthly Police Report for November 2021

During the month of October 2021, the La Pointe Police responded to the following:

- 142 Incidents/Complaints (calls for service)
- 32 Citizen Assists
- 1 Accidents
- 0 Civil Process
- 6 False Alarm/911 hang up calls.
- 3 Call Out
- 1 Animal Calls
- 3 Parking Citations

Well, there is a coolness in the air, the leaves are almost gone, and it is budget time, proving that the hard work we do all summer continues into the winter. The incident numbers have decreased as the visitors to the island have decreased. For some reason, we are still having issues with speeders, but mainly visitors. At least (for now) the numbers for 911 hang-up calls have gone down.

Three officers attended a domestic violence training that was held in Red Cliff at the beginning of October. We also had an inhouse training for firearms. We are trying to put together some more in house training for November and December with arrest tactic update and taser updates.

We handed out led flashing Halloween necklaces for Halloween night.

As I had stated in a previous report, there is an officer shortage all over the state and even worse here in the north woods. There are currently 10 police officer openings in the Chequamegon Bay Area and there is great competition to attain officers, even from other departments. One thing is for sure, there will be a lack of coverage with staffing issues that we will need to address if any of our guys leave for one of these positions. We need to come up with a reason for officers to come and stay here on the island before we have no coverage. What I have for coverage now will not last forever unless we become competitive in the market.

If there are any questions or wish to discuss things within the department, please feel free to come talk to me.

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dg

(5)TB, michael, Barb, Micaela,
Fire, Public

11-4-21

Fire Department Report

October 15. Alex Nelson (member of EMS) called in: A tree had fallen on powerlines just past the Big Bay Town Park on Big Bay Road. Tree was causing visible arcing and flames. Xcel Energy was contacted and La Pointe Fire responded to the scene. We blocked off part of one lane of the road and waited for the power company to release us. After all was safe, we were informed by the power company that the tree that enhanced our morning was weakened by beaver activity.

The town crew installed the storage container behind the ESB that was proposed quite recently. Very professional job indeed and the coincidence that the paint match happened to be perfect was amazing. We will personally thank those involved for a job well done as this is valuable space needed to keep the new hall as pristine as a new building should be. I cannot stress enough how impressed we are that this happened so quickly.

The department voted 100% to use funds from our 66.06 fund to the tune of \$16,000 for getting our drone aerial search-and-rescue program moving. \$5,000 was earmarked by a generous donation from Hugh Madson and we cannot thank his family enough. The FAA training for Alan Hardie has begun and, with the guidance of seasoned pilot Troy Lutz, we will be ahead of the curve in our area to offer this "safer" aspect to our search/rescue capabilities.

So now getting the whole department into compliance with turnout gear is our next priority. We will put our heads into this now, as we did not receive the grant we were hoping for to purchase the remaining gear we desperately need to fight fires safely.

The last training night, we shuttled water from the Paul Wilharm dry hydrant on Umbrage Road. We have now removed all the bugs from this water source and are very confident with how we use this valuable resource with any fire call towards that side of our island.

We will be leaning towards winter operations from here on out until spring.

Remember to check those batteries in your smoke detectors as we head into the heating-of-your-houses season. It's a fact: early detection will save lives.

Be safe,
Chief Reichkitzer

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NOV 4 2021

dg

(5) TB, michael, Barb, Micaela,
Amb, Public
11-2-21

Madeline Island Ambulance Service Report

November 1, 2021

October remained a relatively quiet month for runs. We had 3 runs. Two of the runs were transports.

We had our first budget meeting with the town board and began the discussion of how to compensate EMTs to encourage them to stay with the service and take more shifts for the difficult ones like Holidays and weekends. We are going to have a continuing discussion to make this equitable for both the town and our service.

I am still working on the plan for the EKG and seeing what options we might have to add this protocol to our service. I am hoping to be able to spread the financing for this equipment over the next few years instead of all of the funds needed in one budget year. We are also looking to have training on the new IGEL airway device approved by our medical director. This protocol does not require any new expensive equipment. It will replace an airway device that we use now with an updated one.

The sale for the old ambulance has gone through. Kevin will send us the check when he receives the title. We do need to take the Mercedes Sprinter to a dealer for some recall work and general maintenance. We did have our two-year in-house inspection by our state inspector, Paul Schilling. We passed with both rigs. They do need to have a DOT inspection now that is a new requirement by the state. I will contact Steve Adamski who is certified to do this inspection.

I have begun the process of collecting information on new billing companies. Barb and I both feel that there should be other better options than our current company.

I would like to thank Barb Nelson for sending the ESB a welcome box of goodies to share with all of the departments. Snacks are always appreciated especially after a late night run.

We will start to hold training meetings in addition to our regular monthly meeting starting this month. There is always lots to review and refresh on.

In addition to our meetings, we have gone back to having department head meetings and, also a meeting with Michael Kuchta with the ESB department heads.

Respectfully Submitted,

Cynthia Dalzell

Madeline Island Ambulance Service

RECEIVED

11/2/21
dg

(5) TB, Michael, Barb, Michaela,
Ben, Public

Town of La Pointe

Memo

To: Town Board
From: Ben Schram, PWD, Pete Wiggins, Roads Foreman
cc: Michael Kutchta, TA
Date: 10/28/2021
Re: Pete Wiggins Comp Time Request

Please approve Comp Time for Pete Wiggins, not to exceed 80 hours.

Approved by Ben Schram



Thank you,

Ben Schram and Pete Wiggins

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initial dg
from mm

Please add to
11/9 TB
agenda -
Thanks Ben

TOWN OF LA POINTE POSITION OPENING

Temporary Driver and Equipment Operator

**\$16 per hour
2 openings**

Must have:

- Valid Driver's License
- Clean driving record

Skills and Knowledge needed:

**Vehicle/equipment operation experience in winter weather
Road maintenance knowledge**

Please Submit Resume, cover letter & application to
Town Clerk
PO Box 270
La Pointe, WI 54850

Applications due by 9:00am November 23, 2021

Application and Job Description available at the Town Hall and on the Town's Website
www.townoflapointewi.gov

Or call/email the Town Hall at (715) 747-6913/ clerk@townoflapointewi.gov.
Questions? Call Public Works Director Ben Schram (715) 747-6855.

The Town of LaPointe is an Equal Opportunity Employer

TB (S) Michael P. B...
Madeline, public

11-2-21

Resolution #2021-1109 Covid-19 Precautions for Town Government Operations

Whereas COVID-19 exposure continues to be a significant public health concern on Madeline Island, and in Ashland and Bayfield Counties, and

Whereas studies show that new variants of SARS-CoV-2, the virus that causes COVID-19, spread more easily and rapidly than the original strain of SARS-CoV-2, including among those who have and have not been vaccinated, and

Whereas it is in the public interest for the Town of La Pointe to demonstrate and encourage public health best practices and precautions to increase the safety of individuals and our community as a whole,

Therefore, be it resolved that the Town of La Pointe:

- encourages Town employees and members of the public to maintain a distance in enclosed spaces of at least 6 feet away from others when possible
- promotes wearing masks on Town property whenever Town employees and/ or members of the public are unable to socially distance
- encourages Town employees to wash hands and surfaces frequently

It is further resolved and ordered that all boards, committees and/or commissions of the Town of La Pointe are authorized to conduct meetings via video conference, telephone, or other similar means to avoid the physical presence of members. The attendance of any members of such board, committee and/or commission via video or telephonic means shall count toward a quorum of such board, committee and/or commission and such members shall have the full authority to engage in discussions and vote as if they were personally present at the meeting.

It is further resolved and ordered that any voucher that would otherwise be signed by all Town Board Members may now be processed through the Town's alternative claim procedure, as described in Town of La Pointe Chapter 40, Article VI. This authority shall be retroactive to November 1, 2021 and shall exist for a period not to exceed 90 days from the date of this proclamation.

Approved this _____ day of _____, 2021.

RECEIVED
NOV 10 2021
TOWN OF LA POINTE
MAYOR
dfj

Passed _____

Glenn Carlson, Chair

Posted _____

Michael Anderson, Supervisor

Attest _____

Micaela Montagne, Town Clerk

Aimée Baxter, Supervisor

Susan Brenna, Supervisor

John Carlson, Supervisor

DRAFT

TRIS Michael Baxter
Micaela public

**TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY OCTOBER 26, 2021
5:30 PM AT TOWN HALL
Draft Minutes**

Town Board Members Present via telephone: Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor John Carlson
Staff Present: Town Administrator Michael Kuchta, Elected Clerk Micaela Montagne
Called to Order: 5:30pm

I. Public Comment A*: None.

II. Administrative Reports

A. Town Administrator's Report: Report prepared and presented by Michael Kuchta placed on file by Unanimous Consent. Discussion on having a progress section of the report.

III. Public Works

A. Roads, Dock, Harbor: Nothing.

B. Parks

1. WI Coastal Management Grant Application for Accessibility at Big Bay Town Park: Grant for engineering to get options and estimates to make Big Bay Town Park beach accessible. The town will have a 50% match. Motion to approve, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

C. Airport

1. Sublease of Hangar 9A Between Silvertree Ranch LLC and Trifly LLC: Motion to approve the sublease, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

IV. Committees

A. Planning and Zoning: Nothing at this time.

B. Energy Committee

1. Grant Agreement with WI Office of Energy Innovation for Microgrid Feasibility Study: Grant for \$47,000 with a town match of about \$10,800 most of which will be labor and through contracts. Motion to approve, M. Anderson/ A. Baxter, 5 Ayes, Motion Carried.

C. Affordable Housing Committee

1. Appoint Member to Committee for Term Ending 8/31/2023: Motion to appoint Charlie Bertel to the committee for the term ending 8/31/2023, M. Anderson/ A. Baxter, 5 Ayes, Motion Carried.

V. Town Hall Administration

A. Budget Summary Report: Motion to approve the report dated 10/10/2021, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

B. Grant Updates: The Town did not receive the federal grant applied for with Ashland County for shoreline stabilization along County Road H.

C. Resolution #2021-0730: Covid -19 Precautions for Town Government Operations: This current resolution will expire on November 4, 2021. Discussion on having another resolution for 90 days so that vouchers can continue to be processed with the alternative claim process. New draft of the resolution will be on the next agenda with a few adjustments.

VI. Alternative Claims: Motion to approve Alternative Claims for September 2021 in the amounts of \$151,069.24, \$122,766.18, and \$24,954.67 for the Library, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VII. Treasurer's Report: Motion to approve the Treasurer's cash summary report showing a total of \$2,680,406.01 and an available checking of \$1,040,075.11, J. Carlson/ A. Baxter, 5 Ayes, Motion Carried.

VIII. Minutes

A. Regular Town Board Meeting October 12, 2021

B. Special Town Board Meeting October 14, 2021

C. Special Town Board Meeting October 18, 2021: one typo change man to main in item 3.

D. Special Town Board Meeting October 20, 2021: typo in item 2. C. switch dollar sign.

E. Special Town Board Meeting October 21, 2021

Motion to approve all 5 sets of minutes as corrected, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

IX. Emergency Services: some recalls on the Mercedes Ambulance will be repaired this week.

X. Public Comment B:** None.

XI. Lawsuits & Legal Issues

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: No updates.

B. Judgment on Michael Mattingly Properties 014-00208-0600 and 014-00208-0300: No updates.

XII. New Agenda Items for Future Meetings: New Covid precautions resolution, RFP for microgrid study.

XIII. Adjourn: Motion to adjourn, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried. Adjourned at 5:57pm.

Submitted by Micaela Montagne, Town Clerk.

TS Michael, Barb, Micaela
Public

**Town of La Pointe
Special Town Board Meeting
2022 Budget Workshop
Wednesday, October 27, 2021
5:00 pm at the Town Hall
Draft Minutes**

Town Board Members Present: Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor John Carlson
Staff Present: Town Administrator Michael Kuchta, Elected Clerk Micaela Montagne, Accounting Administrator Barb Nelson, Public Works Director Ben Schram
Public Present: Katie Sanders

1. Call to order: 5:00pm

Motion to have agenda item 5. Before item 2., S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

5. Consider Purchase Order for Wetlands Determination for Potential Buildability for Affordable Housing: this is a preliminary assessment so they can have an idea and possible location in place by the end of the year so the Town can be part of a pilot program in 2022. The Purchase Order was approved, but the Town Board wanted more information. Motion to ratify the purchase order approval, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

2. Budget Workshop with each of the following departments:

A. General Government: Michael Kuchta and Barb Nelson presented the budget requests for 2022 including new accounting software (some in budget for 2021), adding a part time position for payroll and some HR, getting sound panels in Town Hall, a new/ better heating source in Old Town Hall and updating technology in Old Town Hall/ meeting room to better accommodate presentations as well as remote meetings.

B. Revenues: the current draft of the 2022 budget includes a lower tax levy than last year, which is the allowable limit. The Town again qualifies for the expenditure restraint program and can receive \$29,000, and the Town will receive the second half of the ARPA funds of \$13,659.

C. Follow up from previous workshops: Town Board members will submit additional questions to Michael Kuchta and get answers printed out.

D. Employee Compensation: General: Discussion on cost-of-living increases. The Board would like to see figures for what overall wages would look like with a 3% increase (how most budgets were presented), a 4.2% increase and a 5.4% increase unless there are higher amounts requested for merit raises.

Motion to have item 3. Schedule Meetings before item 2. E., S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

3. Schedule Budget Meetings: Budget needs to be finalized for tax levy posting by November 17th. Next meeting to be held on Wednesday November 3, 2021 at 5:30pm.

2. E. Consider Merit Raises/ Specific Compensation of Some Employees

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. If the Town goes into closed session, it will reconvene in open session before adjourning.

Motion to go into closed session as posted, S. Brenna/ A. Baxter, 5 Ayes by Roll Call vote, Motion Carried. 6:02pm.

Motion to return to open session, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. 6:48pm.

4. Public Comment: None

6. Adjourn: Motion to adjourn, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried. Adjourned at 6:49pm.

Submitted by Micaela Montagne, Town Clerk.

DRAFT

*Michael Baxter
Micaela Montagne*

**TOWN OF LA POINTE
SPECIAL TOWN BOARD MEETING
Wednesday November 3, 2021
5:30 pm at Town Hall
Draft Minutes**

Town Board Members Present: Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter (via telephone), Supervisor Sue Brenna, Supervisor John Carlson
Staff Present: Town Administrator Michael Kuchta, Elected Clerk Micaela Montagne, Public Works Crew Evan Erickson

- I. Call to Order: 5:30pm
- II. Waive Permit Requirement and Fee for Banner Sign at the Emergency Services Building for Promoting Changing Batteries in Smoke Detectors: Motion to approve, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.
- III. 2022 Budget Considerations: Discussion on all departments with what to leave in the 2022 budget and what to remove at this point as there is about \$1.2 million more in expenditures than in revenues. For Roads, do the gravel and purchase the John Deere 444 front end loader, but wait on a new truck; Possibly wait on a new golf cart for Big Bay Town Park; Get a new skid steer for MRF as well as a point-of-sale system, but wait on a security system; wait to build a new sub station for the Fire Department, and maybe wait on buying a new fire engine; begin the third full time officer position in May and reduce the legal fees for the Police Department; Use the 2022 ARPA funds to offset the request for the Community Clinic; no solar bench for the Public Arts Committee; keep the part time payroll position in General Government and wait on a new AV system for the Old Town Hall meeting room; and wait to decide on the COLA increase until the next meeting. More decisions to be made after changes are made to see what the budget look like.
- IV. Public Comment: None
- V. Schedule Budget Meetings: To be determined, some time the week of 11/8/21.
- VI. Adjourn: Motion to adjourn, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

Submitted by Micaela Montagne, Town Clerk.