

Comprehensive Plan Steering Committee Meeting

Wednesday Dec. 29, 2021
4 p.m. at Town Hall / Zoom

1. **Call to order/Roll call and introductions**
2. **Public comment**
3. **Discussion on accomplishing responsibilities of committee**
 - a. **How committee will decide whether to *develop* new Plan, *revise* existing Plan, or *create* Addendum to existing Plan**
 - b. **How committee will decide which components of Plan should be updated**
 - c. **Should committee formally assess what has been achieved (or not achieved) under current Plan?**
 - d. **Will committee utilize outside resources to help accomplish Plan update? (such as existing Town committees, consultants, college interns/course coordination, work groups, grant funding)**
 - e. **Ideas for public participation**
4. **Administrative tasks**
 - a. **Select chair**
 - b. **Set next meeting(s) and agenda**
 - c. **Contents for committee web page**
5. **Recommendations to Town Board**
6. **Adjourn**
 - Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Town Clerk.
 - Remote video or phone access via Zoom will be available. To request remote access, contact the Town Administrator.