

# MEMO

To: Town Board  
From: Michael Kuchta  
Re: Town Administrator's Report

DATES COVERED IN REPORT: Jan. 7-20, 2022

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## 1. Accomplished/Completed

- Nothing to report that is not covered elsewhere.

## 2. Coming Up

- **Wisconsin Towns Association.** The quarterly "county unit" meeting for Ashland and Bayfield Counties is scheduled for Monday Jan. 24 at 7 p.m. in Moquah. I have requested remote access but doubt it will be available. I'm not sure I can justify the time and expense of an overnight stay to attend in person.

## 3. Town Board Agenda – Information/Comments

- **Change Order #4 with Luppino.** To expedite payment and permit approval, the Town paid the invoice to Alder Engineering. Under contract, those costs are the responsibility of the contractor. This change order deducts the Town's payment from future payments the Town would owe Luppino.
- **Hartzell Expandable Condominium.** See separate memo outlining various topics concerning this project. As explained in the memo, the TPC and the zoning administrator request that the Town Board confirm that the Plat Map meets zoning requirements for an *R-1 residential district*.
- **Affordable Housing Advisory Committee.** The first request was tabled on Sept. 28; now that the Comprehensive Plan Steering Committee is active, the housing committee requests Town Board support of this request. The second request concerns practical steps the Town can take to reduce costs and remove barriers to developing affordable housing on the island. The third request from the committee chair is to seek Town Board permission to apply for grants from the Apostle Islands Area Community Fund and from the Grutzner Madeline Island Fund.
- **Comprehensive Plan Steering Committee.** In your packet, you have draft language for applying to the Apostle Islands Area Community Fund and the Michael Madeline Island Fund.
- **Covid Protocols.** See the separate draft of a policy for Covid guidelines. It reflects what has been in effect unofficially since Jan. 1, updated to reflect Town Board conversation on Jan. 11. This would apply to Town employees and compensated volunteers. It covers workplace safety, isolation, and testing requirements; compensation; and safety equipment.
- **Resolution 2022-0125.** This resolution extends meeting and payment procedures that have been in place during the pandemic. It also adds the policy described above, and acquisition of testing kits. If the policy above is not adopted, the first (and possibly second) bullet point in this resolution will need to be removed.
- **Ashland County Law Enforcement Agreement.** Glenn Carlson and I attended the county's executive committee meeting on Jan. 21. That committee voted to send the Town a Letter of Intent to terminate the law enforcement agreement "with details to be worked out later." In other words, there is no effective date at this point. The committee tabled a decision on

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whether to actually terminate the \$135,000 payment. It is our understanding that discussion will go to the County's finance committee, then possibly back to the executive committee, before going to the full county board in February. Glenn and I can give more details in Tuesday's closed-session discussion with our town attorney.

- **ESB.** I continue to have weekly conversations with Wendel Companies to ensure that 5-Star follows through with required warranty work on the compressor, electrical, and other issues.

#### **4. Follow Up on Previous/Ongoing Projects**

- **Fire truck.** I meet with the Fire Department's apparatus committee on Jan. 26. They are finalizing specs for the new truck that is in the 2022 budget. They would like to schedule a meeting with the Town Board (they would prefer at the ESB) so they can discuss the existing equipment and their proposal for a new truck.

#### **5. Grant Report**

- **Microgrid Feasibility Study.** First quarterly report filed on Jan. 13.
- **Wisconsin Coastal Management Program.** The selection committee meets Jan. 27 to consider our application for an engineering study of options to increase accessibility at BBTP from the bluff to the lagoon and beach.

#### **6. Lawsuits/Legal Issues**

- **Defoe.** No updates anticipated.
- **Mattingly.** The town attorney expects to be present for a closed session.

#### **7. Other Information**

- **Wilderness Preserve.** The organization donated \$5,000 to assist Town efforts to remove inoperable automobiles and other scrap from the island.

# ADDITIONAL WORK AUTHORIZATION ANGELO LUPPINO INC.

General Contractor

PO Box 100

Iron Belt, WI 54536

(715) 561-4906 ~ Fax (715) 561-4338

aluppinoinc@yahoo.com

Revised

**CHANGE ORDER**

**# 4**

Town of LaPointe		715-747-6855	1/14/2022
295 Middle Road		LaPointe Rec Center Restroom Proj	
LaPointe, WI 54850		LaPointe, WI	
EXISTING CONTRACT NUMBER	DATE OF EXISTING CONTRACT		RC/TB

You are authorized to perform the following specifically described additional work:

Reimbursement to the City of LaPointe for the purchase of the Building Permit #09BH13 for the LaPointe Recreation Center.		
Municipal Plan Review Fee-SBD-118		<b>\$500.00</b>
Permitting Fee		<b>\$194.60</b>
Required Onsite Inspections		<b>\$584.40</b>
Three (3) Ferry Fees		<b>\$150.00</b>
<b>Deduct from City of LaPointe's contract</b>		<b>(\$1,429.00)</b>
<b>ADD FOR WORK ABOVE:</b>		<b>n/a</b>
<b>ADDITIONAL "WORKING" DAYS NEEDED FOR THE ABOVE WORK IS:</b>		<b>n/a</b>
<b>LEAD TIME:</b>		<b>n/a</b>

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Above additional work to be performed under same conditions as specified in original contract unless otherwise stipulated.

Date: 01/14/2022

Authorized Signature \_\_\_\_\_

OWNER SIGNATURE

We hereby agree to furnish labor and materials - complete in accordance with the above specifications, at above stated price.

Authorized Signature \_\_\_\_\_

*Richard J. Cusano*  
AUTHORIZED SIGNATURE

Date 1-17-2022

**THIS IS CHANGE ORDER NO. 4**

(5)TB, michael, Barb, micuella.  
Ric, Public

## MEMO

To: Town Board

From: Michael Kuchta, Town Administrator / Ric Gillman, Zoning Administrator  
Re: Hartzell Expandable Condominium

Jan. 20, 2022

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The Hartzell proposal contains multiple elements and will require multiple steps. A quick guide:

**Plat Map.** The Town Plan Commission voted on Dec. 15, 2021, to confirm that the plat map (as prepared by Nelson Surveying and dated Aug. 2, 2021) conforms with Town zoning for the R-1 district. We request that the Town Board do the same; this will stipulate for the record that the plat map itself meets zoning requirements. This acknowledgment acts to separate the plat itself from other issues connected to the Hartzell proposal. That said, the town attorney does not believe Ashland County ordinances give the Town any obligation or role in reviewing or approving a plat map for a condominium before it is recorded. If that is accurate, Hartzell could simply bring the necessary documents to the recorder of deeds without any Town action. No signatures would be required from the Town Board chair or the zoning administrator.

**CSM.** The Aug. 2, 2021, plat map prepared by Nelson Surveying also contains language that it is a CSM, or certified survey map. We are awaiting guidance from the town attorney about whether the document can be both. If it is indeed a CSM, it would require Town approval before it can be recorded. The TPC has not voted on the CSM status; if they are required to do so, their recommendation then would come to the Town Board at a future date. If approved, the CSM would require the signatures of the Town Board chair and the zoning administrator.

**Glamping.** The Aug. 2, 2021, plat map prepared by Nelson Surveying also contains language referring to the expandable condominium proposal as "Gitchee Gumee Glamping." We are awaiting guidance from the town attorney about whether the term "glamping" can be removed before the TPC or Town Board votes on the CSM. We are also awaiting guidance from the town attorney about including appropriate language in a Town Board resolution to make it clear that any Board action on the plat map or CSM applies exclusively to the zoning aspects of the document; Board action in no way would indicate or imply support for, opposition to, or approval of the "glamping" components that Hartzell has described publicly in newspaper articles and in previous appearances before the TPC. It is yet to be determined whether the "glamping units" Hartzell has described would conform to building code; in addition, a "glamp ground" would not be allowed in a residential district.

**Condominium.** Unlike with other developments, Ashland County ordinance does not appear to give a town the right to approve condominium plats, the condominium declaration, or other condominium instruments. Nonetheless, we will request those instruments for review when they become available. Given our early understandings of the Hartzell proposal, it is likely that the condominium instruments will lend insight to the nature of the development and its operation. This insight will be crucial in assessing whether the use of the development (not the plat itself) conforms with R-1 zoning.

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**2021 Town Board Budget Condensed Summary Report - Approved 12/23/2020**

**REVENUES:**

*Includes Amend #3*

	Approved 2021 budget	2021 Amended Budget	2021 Actual Dec. 2021	2021 Budget Remaing	2020 Actual Dec. 2020
Taxes:	\$ 1,946,177	\$ 1,952,452	\$ 1,960,589	\$ (8,137)	\$ 1,965,142
Intergovernl Revenues:	\$ 167,274	\$ 167,274	\$ 144,348	\$ 22,927	\$ 1,458,263
Licenses & Permits:	\$ 32,041	\$ 32,041	\$ 34,856	\$ (2,815)	\$ 37,138
Fines/Forfeitures:	\$ 3,575	\$ 3,575	\$ 7,073	\$ (3,498)	\$ 3,733
Public Services Chrgs:	\$ 441,134	\$ 456,281	\$ 572,467	\$ (116,186)	\$ 405,383
Intergovernl Chrgs:	\$ 173,900	\$ 173,900	\$ 169,110	\$ 4,790	\$ 176,114
Misc. Revenue:	\$ 110,785	\$ 157,534	\$ 182,516	\$ (24,981)	\$ 1,224,756
Other Fin. Sources:	\$ 706,341	\$ 2,019,515	\$ 1,091,993	\$ 927,521	\$ 2,032,487
<b>TOTAL REVENUES:</b>	<b>\$ 3,581,227</b>	<b>\$ 4,962,572</b>	<b>\$ 4,162,952</b>	<b>\$ 799,621</b>	<b>\$ 7,303,016</b>

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**EXPENDITURES**

	Approved 2021 budget	2021 Amended Budget	2021 Actual Dec. 2021	2021 Budget Remaing	2020 Actual Dec. 2020
General Government	\$ 602,471	\$ 642,800	\$ 601,486	\$ 41,314	\$ 570,590
Public Safety:	\$ 639,931	\$ 669,256	\$ 593,406	\$ 75,850	\$ 585,159
Public Works:	\$ 824,657	\$ 836,012	\$ 760,817	\$ 75,195	\$ 784,634
Health & Human Services:	\$ 38,662	\$ 40,062	\$ 39,372	\$ 691	\$ 34,689
Culture, Parks & Rec:	\$ 399,373	\$ 428,873	\$ 401,857	\$ 27,016	\$ 380,907
Conservation & Devel:	\$ 45,355	\$ 46,182	\$ 33,891	\$ 12,291	\$ 33,251
Capital Outlay:	\$ 478,237	\$ 1,774,907	\$ 1,485,525	\$ 289,382	\$ 2,838,337
Debt Service:	\$ 494,940	\$ 463,440	\$ 463,439	\$ 1	\$ 900,652
Other Financing Needs:	\$ 57,600	\$ 61,040	\$ 82,761	\$ (21,721)	\$ 5,600
<b>TOTAL EXPENDITURES:</b>	<b>\$ 3,581,227</b>	<b>\$ 4,962,573</b>	<b>\$ 4,462,552</b>	<b>\$ 500,021</b>	<b>\$ 6,133,819</b>

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**TL DESIGNATED FUNDS 2021:**

		-12/31/2021								
Code	description	2019 Rev.	2019 Expend.	2019 End Bal.	2020 Rev.	2020 Expend.	2020 End Bal.	2021 Rev.	2021 Expend.	2021 End Bal.
34151-05	Parks Memorial Park	5,808	0	\$19,776	109	0	\$19,884	6	0	\$19,891
34151-17	Parks BBTP	6,364	1,879	\$5,367	5,863	0	\$11,230	7,170	0	\$18,400
34151-08	Parks Cap. Projects	87	1,629	\$3,697	7,533	4,597	\$6,634	10,003	4,543	\$12,094
34151-15	Winter Transportation	30,421	29,876	\$27,992	28,930	30,536	\$26,386	35,008	28,042	\$33,352
34151-21	Solar Array Donations	2	0	\$90	0	0	\$91	0	0	\$91
34152-50	Fireworks MICofC	33,594	33,656	\$17,121	0	0	\$17,121	20,230	18,175	\$19,176
34151-13	ZaP Vehicle/TPC Fire #	0	0	\$0	0	0	\$34,362	0	0	\$34,362
34152-02	Town Admin/Equipment	0	0	\$0	0	0	\$0	500,098	0	\$500,098
34152-03	Town Admin/ARP Funding	0	0	\$0	0	0	\$0	13,661	0	\$13,661
34152-04	Room Tax	29,416	62,842	\$24	0	0	\$24	0	0	\$24
34160-00	Cemetery Fund	62,055	65,067	\$10,638	5,590	12,509	\$3,719	5,524	2,993	\$6,249
34153-01	Fire Dept. Truck	15,000	40,000	\$5,034	0	0	\$5,034	15,000	0	\$20,034
34153-02	Fire Dept. Equipment	12	0	\$714	4	0	\$718	0	0	\$718
34153-30	Fire Dept. 66.0608 Funds	23,206	6,204	\$61,583	17,069	27,739	\$60,913	23,538	3,012	\$71,439
34154-02	Ambul. Replacement	360	0	\$21,968	6,070	25,622	\$2,415	15,002	0	\$17,416
34154-03	Act 102/EMS Funding	0	896	\$8,562	5,775	5,353	\$8,985	0	0	\$8,985
34154-04	Donation/EMT Training	0	0	\$0	5,068	949	\$4,120	0	4,120	\$0
34154-05	Ambul. Equipment	10,355	0	\$22,889	121	0	\$23,010	6,005	17,846	\$11,169
34154-40	Ambulance 66.0608 Fund	2,146	0	\$18,019	3,744	20,076	\$1,687	6,721	4,231	\$4,176
34155-00	Rec Center Program	1,739	0	\$1,739	10	0	\$1,748	46,792	0	\$48,540
34155-03	Ballfield Designated	74	0	\$3,725	20	0	\$3,746	1	0	\$3,747
34156-01	Library Gen Funds	8,779	4,927	\$29,742	5,408	5,257	\$29,893	8,275	3,089	\$35,079
34156-02	Library Scholarship	3,485	900	\$3,506	1,714	0	\$5,220	1,497	0	\$6,717
34156-03	Library County Grant	110	688	\$2,423	0	1	\$2,422	0	0	\$2,422
34156-04	Library NWLS Grant	1,900	202	\$1,918	1,965	0	\$3,883	1,140	0	\$5,023
34156-17	Library Pat deBary Fund	51	0	\$2,538	14	0	\$2,552	1	0	\$2,553
34156-19	Elevator Fund	1,250	3,679	\$10	600	0	\$610	600	0	\$1,210
34156-20	Materials Fund	31	38	\$1,543	1,511	641	\$2,412	404	618	\$2,198
34156-22	Lib Ski/CARP/Winter Rec	1,844	3,804	\$4,871	15,330	12,664	\$7,537	1,001	5,026	\$3,512
34156-24	Lib Art Purchase Award	969	1,792	\$4,601	25	0	\$4,626	1,597	0	\$6,223
34156-28	BCEF Grant	3	0	\$151	1	0	\$152	3,900	0	\$4,051
34156-31	Give NOW Fund/Legacy	5,406	0	\$11,085	10,892	0	\$21,978	1,003	13,567	\$9,413
34156-32	Library Rec Program	23,551	19,321	\$7,540	17,388	8,832	\$16,095	11,382	12,781	\$14,696
34156-33	Lib- Pace Woods Fund	0	0	\$0	0	0	\$0	10,001	4,925	\$5,076
34158-00	Squad Car Replacement	8,500	29,935	(\$1,600)	8,781	2,101	\$5,181	9,000	0	\$14,181
34158-10	Law Enforcement Comm.	11,674	14,021	\$164	0	0	\$164	2,000	0	\$2,164
34158-12	Law - Bike Patrol	131	261	\$0	0	0	\$0	100	0	\$100
34161-00	ESB Fire Recovery Fund	\$368,489	\$17,287	\$351,203	\$4,584	\$355,786	\$0	\$600	\$0	\$600
34161-04	Fire Dept ESB Insurance	\$1,018,522	\$340,754	\$677,768	\$20,706	\$72,532	\$625,943	\$301	\$18,330	\$607,914
34161-05	ESB Contents	\$0	\$0	\$0	\$167,058	\$12,906	\$154,152	\$33,347	\$137,807	\$49,692
<b>TL DESIGNATED FUNDS:</b>		<b>\$2,798,386</b>	<b>\$1,078,682</b>	<b>\$2,093,466</b>	<b>\$371,917</b>	<b>\$1,395,106</b>	<b>\$1,104,639</b>	<b>\$790,906</b>	<b>\$279,104</b>	<b>\$1,616,440</b>

## 2021 Town Board Designated Funds Breakdown

2021  
Budgeted

	<u>Dec-21</u> -	<u>Nov-21</u> =	<u>CHANGE</u>	<u>Yr end Bal</u>
ADDITIONAL ROOM TAX FUND:	24	24	0	0
MI Cof COMMERCE/FIREWORKS:	19,176	19,176	0	11,645
Town Admin:Cell Tower/Am Rescue F	513,758	513,745	13	500,240
			<i>+ Interest</i>	
Public Arts Committee	0	0	0	40,000
ZONING (Fire # Project)	34,362	34,362	0	0
LAW ENFORCEMENT:	16,445	16,445	0	16,544
FIRE DEPARTMENT:	92,190	74,749	17,441	89,093
			<i>+interest, donations, budget amend</i>	
AMBULANCE:	41,746	40,746	1,001	41,798
			<i>+ Interest, donation</i>	
ESB RECOVERY FUND (Donations)	600	600	0	0
ESB Fire Dept VEHICLE INSURANCE	607,914	607,898	15	0
			<i>+interest</i>	
ESB Insurance Contents	49,692	49,691	1	0
			<i>+ interest</i>	
PARKS:	50,385	50,491	(106)	46,733
			<i>-bench expenses</i>	
REC CENTER:	52,287	6,496	45,791	5,491
General Recreation Center, Softball fund			<i>+ Interest, donation</i>	
CEMETERY FUND	6,249	6,249	0	4,109
WINTER TRANSPORTATION FUND:	33,352	44,907	(11,555)	27,388
			<i>' -2021-2022 season insurances</i>	
ALTERNATIVE ENERGY FUND:	91	91	0	90
LIBRARY:	98,171	105,742	(7,572)	74,446
			<i>+ interest, -Outdoor classroom,learners expe</i>	
<b>TOTAL DESIGNATED FUNDS:</b>	<b>1,616,442</b>	<b>1,571,412</b>	<b>45,030</b>	<b>\$857,577</b>

# Donations made by Corporations, Businesses, Foundations

Through 12/31/2021

*(Other donation may have been through trusts or foundations, just not receipted that way)*

## Library:

## 4th of July:

## Recreation Center:

12/9/2021 Nelson Construction	\$2,000.00	Rec Center Remodel donation
12/9/2021 Nogabros	\$1,000.00	Rec Center Remodel donation

## Parks:

## Ambulance:

## Fire Dept:

Dec-21 1st State Bank/Madson	\$14,000.00	FD Turnout gear
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## Law Enforcement:



**2021 Actuals & Comparisons to 2020 Actuals**

Year to Date	December 2021 to December 2020	2021	2020	Change	UP
<b>REVENUES:</b>		<b>\$3,070,958</b>	<b>\$5,270,529</b>		<b>(\$2,199,571)</b>
	<i>(excludes Other Financing Sources - borrowing, transferred designated funds)</i>				<i>un-favorable</i>
All Tax collections		\$1,960,589	\$1,965,142	(\$4,553)	
Collection % of entire tax roll		100.00%	100.0%		
Transportation aids, state funding		\$131,854	\$138,089	(\$6,235)	<i>Expenditure Restraint Program</i>
Grants & Reimbursements for 2019 expenses		\$12,484	\$1,320,174	(\$1,307,690)	<i>Harbor Grant</i>
BBTP Campground, shelters, NMV		\$270,725	\$214,896	\$55,829	<i>Campground: 2020 COVID</i>
Airport, Docks & Harbor Fees, revenues		\$106,122	\$99,185	\$6,937	
Permits, tickets, licenses, Ambulance, Cemetery		\$65,680	\$68,237	\$7,423	
MRF Fees, sales		\$208,115	\$89,638	\$118,477	
Misc Revenue		\$13,033	\$15,503	(\$2,470)	
County & Intermunicipal re-imbursements		\$188,110	\$176,114	\$7,004	<i>County H</i>
Misc leases, property sales, Interest, contributions		\$133,268	\$1,193,551	(\$1,060,283)	<i>ESB Insurance</i>
					<i>Bevfield School (windstled), Rural ESB reimbursements</i>

		2021	2020	Change	UP
<b>EXPENDITURES:</b>		<b>\$3,916,352</b>	<b>\$5,227,567</b>		<b>(\$1,311,215)</b>
	<i>(excludes Debt Service (borrowing) &amp; Other Financing Uses)</i>				<i>favorable</i>
<b>General Government</b>		<b>\$601,486</b>	<b>\$570,590</b>	<b>\$30,896</b>	
UP Legal, Personnel & benefits, Audit, Work Comp & Gen Insurance, Accommodations tax paid out					<i>un-favorable</i>
DOWN Illegal taxes, COVID-19 expenses					
<b>Law Enforcement</b>		<b>\$312,530</b>	<b>\$313,520</b>	<b>(\$990)</b>	
UP CODY expense, uniforms, training, vehicle, personnel, Work Comp					<i>favorable</i>
DOWN Building, unemployment					
<b>Fire Dept.</b>		<b>\$131,116</b>	<b>\$128,259</b>	<b>\$2,857</b>	
UP Equipment purchases, vehicle & Equipment repairs & maintenance, Compensation					<i>un-favorable</i>
DOWN fire supplies (2020 grant purchases)					
<b>Ambulance Service</b>		<b>\$149,760</b>	<b>\$143,380</b>	<b>\$6,380</b>	
UP Education, directors expense, Compensation					<i>un-favorable</i>
DOWN Meds, bldg maint, length of service, billing expense					
<b>Roads</b>		<b>\$459,199</b>	<b>\$408,327</b>	<b>\$50,872</b>	
UP Ice Road, Winter Transport/Ice Road, Gravel purchases, Insurances, culverts, Rd maint, Work comp					<i>un-favorable</i>
DOWN Parts, subs					
<b>Airport</b>		<b>\$42,648</b>	<b>\$41,579</b>	<b>\$1,069</b>	
UP TV145 equipment repairs, maintenance (CARES Grant expenses), town labor					<i>un-favorable</i>
DOWN Insurance (2020 timing), utilities					
<b>DOCK/HARBOR</b>		<b>\$7,539</b>	<b>\$39,949</b>	<b>(\$32,410)</b>	
UP					<i>favorable</i>
DOWN Admin/Engineering from dock project completion/Dock approach repairs					
<b>MRF</b>		<b>\$251,431</b>	<b>\$294,779</b>	<b>(\$43,348)</b>	
UP - Self-hauling expenses, SW hauling/haz disposals, expenses					<i>favorable</i>
DOWN Personnel & insurance, MRF Facility costs, equip repairs, recycling hauling					
<b>Library</b>		<b>\$195,187</b>	<b>\$198,909</b>	<b>(\$3,722)</b>	
MI Public Library Board handles					<i>favorable</i>
<b>Parks</b>		<b>\$201,253</b>	<b>\$177,034</b>	<b>\$24,219</b>	
UP Unemployment, vehicle, all BBTP, insurances					<i>un-favorable</i>
DOWN Parks employee general Labor					
<b>Recreation Center</b>		<b>\$5,417</b>	<b>\$4,964</b>	<b>\$453</b>	
UP Insurances, utilities, Town Labor					<i>un-favorable</i>
DOWN Skatepark expenses (2020 improvement work - town's share)					
<b>ZONING &amp; PLANNING</b>		<b>\$33,891</b>	<b>\$33,251</b>	<b>\$640</b>	
UP Personnels					<i>un-favorable</i>
DOWN Vehicle disposed, ad hoc committees					
<b>Capital Outlays</b>		<b>\$1,485,525</b>	<b>\$2,838,337</b>	<b>(\$1,352,812)</b>	
UP Purchases, improvements					<i>favorable</i>
2021 Town Hall Painting & flooring	\$46,261				
2021 Police Capital (door replacement)	\$770				
2021 Ambulance 2019/2020 Mercedes LED Lighting	\$2,475				
2021 Rds Equipment (Steamer)	\$10,376				
2021 Rds Gravel payment to Ashland County	\$31,500				
2021 Town dock Improvement Project	\$145,127				
2021 Town dock Passenger Shelter	\$6,031				
2021 MRF Hauling Truck and box	\$61,805				
2021 MRF Building Improvements	\$14,689				
2021 Rec Center Bathrooms remodel	\$72,204				
2021 Joni's Beach Improvement	\$14,315				
2021 BBTP Improvements	\$2,545				
2021 Cemetery Shed	\$400				
2021 Library exterior painting	\$41,594				
Capital Before ESB Project	\$449,071				
2021 ESB Site Construction	\$886,459				
2021 ESB Site Architect/Engineering	\$100,644				
2021 ESB Site Town expenses	\$49,351				
ESB Project	\$1,036,454				
2020 Police - 2019 squad outfitting			\$10,348		
2020 Town Hall Security			\$1,007		
2020 Ambulance			\$153,711		
2020 Fire Dept Turnout gear			\$14,877		
2020 Rds new equipment /Rds Bldg./Joni's beach			\$5,537		
2020 Recycling Equipment			\$3,319		
2020 Airport improvements			\$1,843		
2020 Waterfront Curve Sidewalk			\$1,553		

### **Town of La Pointe Covid Policies for Town Employees and Compensated Volunteers**

These policies are intended to maintain a safe workspace and reduce the chances of Town employees or compensated volunteers infecting co-workers or members of the public. Willful violations of these policies are subject to discipline under Chapter 440 and other relevant sections of the Town's Personnel Policy. These policies may be modified at any time as guidance from the CDC and other health authorities changes.

Town employees and compensated volunteers are expected to wear a mask anytime they engage in-person with co-workers or members of the public. This is mandatory if Town employees and compensated volunteers are indoors or in a congested space, and cannot remain at least 6 feet apart. The only exceptions are for certain health or physical conditions. To gain an exception, the employee must make a personal request to the Town Administrator. The Town will maintain a supply of masks in Town Hall for employees to use.

#### **If you display symptoms of Covid.**

- Isolate until you get tested.
- If you cannot get tested, isolate until your symptoms are gone. Then, wear a mask in the presence of other people for at least 5 additional days.

#### **If you test positive for Covid.**

- You cannot come to work or into Town buildings. Isolate until your symptoms are gone. You can physically return when you produce a negative test result.

#### **If you are exposed to someone who tests positive for Covid.**

What to do depends on your vaccination status:

- If you are fully vaccinated, wear a mask for 10 days after the most-recent confirmed exposure. Ideally, you should take a test for Covid 5 days after your exposure. (Fully vaccinated means receiving a booster shot, receiving a Johnson and Johnson vaccine within the past 2 months, or receiving a Moderna or Pfizer vaccine within the past 6 months.)
- If you are not fully vaccinated, isolate for five days, whether or not you display symptoms. Then, wear a mask in the presence of other people for an additional 5 days. Ideally, you should take a test for Covid 5 days after your exposure.

#### **Covid testing**

- When supplies are available, the Town will make antigen rapid tests available free of charge to Town employees, compensated volunteers, and members of their immediate household. If supplies are not available for the Town, the Town will work with health-care providers to make alternative testing available.

- If necessary, the Town will pay time and transportation costs for employees who need to be tested on the mainland.

#### Compensation

- Town employees will receive what would be their normal wages for adhering to the isolation requirements of this policy. This pay is available whether or not an employee is eligible for paid sick leave.
- Compensated volunteers will receive what would be their normal stipend if they can document that they lost pay by adhering to the isolation requirements of this policy.
- When possible, employees should carry out normal job duties at home during their isolation period.
- If the amount of compensation is in question, the Town Administrator will be the final arbiter.
- Eligibility for payments under this section will be retroactive to Jan. 1, 2022.

**Resolution #2022-0125  
Covid-19 Precautions for Town Government Operations**

Whereas rates of COVID-19 exposure continue to be a significant public health concern on Madeline Island, and in Ashland and Bayfield Counties, and

Whereas studies show that variants of SARS-CoV-2, the virus that causes COVID-19, can spread more easily and rapidly than the original strain of SARS-CoV-2, including among those who have and have not been vaccinated, and

Whereas it is in the public interest for the Town of La Pointe to demonstrate and encourage public health best practices and precautions to increase the safety of individuals and our community as a whole,

Therefore, be it resolved that the Town of La Pointe:

- Adopts the attached policy for Town employees and compensated volunteers.
- Will work with health-care partners to purchase or otherwise acquire a supply of rapid antigen tests for Town use. These tests will be available free of charge to employees, members of their immediate households, and volunteers who may have been exposed on Town business.
- Encourages basic pandemic safety protocols: maintain a distance of at least 6 feet from others when possible, wear masks on public property whenever in close proximity to others, wash hands thoroughly and frequently, and avoid behaviors likely to spread Covid or other viruses.

It is further resolved and ordered that all councils, boards, committees and/or commissions of the Town of La Pointe are authorized to conduct meetings via video conference, telephone, or other similar means to avoid the physical presence of members. The attendance of any members of such council, board, committee and/or commission via video or telephonic means shall count toward a quorum of such council, board, committee and/or commission and such members shall have the full authority to engage in discussions and vote as if they were personally present at the meeting.

It is further resolved and ordered that any voucher that would otherwise be signed by all Town Board Members may now be processed through the Town's alternative claim procedure, as described in Town of La Pointe Chapter 40, Article VI.

This authority shall exist for a period not to exceed \_\_\_ days from the date of this proclamation.

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Initial: dg

# #2020-0324 ALTERNATIVE CLAIMS

December 2021

<u>Date</u>	<u>Payable to Who</u>	<u>Check #</u>	<u>Amount</u>	<u>Description</u>
12/14/2021	A T & T Mobility	79512	81.08	Law enforce cell phone, hot spot
" "	Andres Medical Billing, LTD	79513	412.13	Nov amb collect \$2,747.52 x 15%
" "	Anich, Wickman & Lindsey, S.C.	79514	765.00	Nov 2021 Russell Donation, TPC Hartzell
" "	Ashland County Land Desc	79515	57.00	1,000 tax statement envelopes
" "	Ashland Ford Chrysler	79516	100.98	Oil change & tire rotate 2019 squad
" "	Baker Tilly US, LLP	79517	2,560.00	Partial on 12-31-2020 audit contract
" "	Capital One/Wal-Mart	79518	58.85	PD vehicle supplies, misc
" "	Chicago Iron	79519	666.02	Hauling of appliances, magazines
" "	Evan & Evan Landscaping,	79520	721.50	Joni's Beach, MRF Glass, Sunny Slope
" "	Heart Graphics, Inc.	79521	70.00	5 PD Polos embroidered
" "	Island Septic Service, LLC	79522	480.00	Pumpouts 11/5-11/15/2021 BBTP RV SRE
" "	Jon's West End Body Shop, LLC	79523	551.70	Repair paint on 2019 Squad
" "	L & M Fleet Supply	79524	23.16	Misc parts for Joni's beach bathroom
" "	Madeline Island Ferry Lines	79525	1,114.25	Nov ferry/freight
" "	Mid-State Truck Service, Inc.	79526	882.54	Missed invoice MRF 2004 Tank, heater
" "	Midland Services, Inc.	79527	513.03	Nov MRF fuels
" "	NAPA - Washburn	79528	291.38	Nov Roads parts, shop, return
" "	Nelson, Barbara	79529	30.49	Walmart x 2, trash bags, 2 boot mats
" "	Norvado, inc.	79530	1,608.14	Dec phones, fax, DSL, phone system
" "	PowerPlan	79531	783.00	JD120 teeth & pins (10 each)
" "	Quill Corporation	79532	545.67	Town Hall x 2 invoices, TPC, Airport
" "	SHI International Corp.	79533	6,291.04	Final yr MicroSoft PO#2019-88
" "	Stainless Software, Inc.	79534	10.00	Nov 2021 BBTP Reservations @ \$2 ea
" "	Streicher's	79535	222.97	Police holster, belt loop
" "	Superieur Petrol, LLC	79536	3,264.73	817 gals Gas @ \$3.996 delivered
" "	Superior Plumbing & Mech, Inc.	79537	458.10	SRE Heater faulty pressure switch
" "	The Horton Group, Inc.	79538	185.00	2006 MRF removed, MRF charges
" "	U.S. Post Office	79539	348.00	6 rolls 1st Class stamps
" "	ULine	79540	1,154.50	MRF pallet rack Cross bar, Meter, supplies
" "	Verizon Wireless	79541	150.14	Rds & TA cell phone, 2 iPads, Amb cells
" "	Waste Management Of Wisconsin, In	79542	1,973.43	Nov disposal 1 DemCon & 1 SW
" "	Xcel Energy, Inc.	79543	266.94	Street lights - 12/2/2021
" "	Xerox Corporation	79544	38.13	-11/29/2021 copier 6,932 copes
" "	Young & Associates, Inc.	79545	11,556.60	11/2021-11/2022 WTC Gen Liab Inland marine

12/14/2021 TB Meeting vouchers:

**\$38,235.50** Under Resolution #2021-1109

<u>Date</u>	<u>Payable to Who</u>	<u>Check #</u>	<u>Amount</u>	<u>Description</u>
" "	APG Media of WI/Ashland Daily Pres:	79564	12.56	Publish Liq License for 2022 Bell Gallery
" "	Cardmember Service (TWE)	79565	259.67	FD Batteries, white board, parts
" "	Cardmember Services (MGK)	79566	15.81	TAdmin Monthly adobe subscription
" "	Cardmember Services (PAW)	79567	354.15	Roads tools, parts, garage door
" "	Cardmember Services - (BTS)	79568	2,745.78	Rds Tools Shop, BBTP, MRF heater
" "	Emergency Medical Products	79569	84.70	Ambulance Tubing, misc fittings
" "	Evan & Evan Landscaping,	79570	280.00	12/18/2021 Burial equipment NSievers
" "	L & M Fleet Supply	79571	211.31	MRF Extension cords, pulleys, lock
" "	M.I. Chamber of Commerce	79572	2,561.34	Dec 2021 Room tax collections
" "	Madeline Island Ferry Tickets	79573	900.00	Law Enforcement & MRF Swipes
" "	Mid-State Truck Service, Inc.	79574	204.84	Roads Heater parts#298, Sander order
" "	Montagne, Zach J.	79575	255.39	Batch #1 2021/2022 overpayment
" "	NAPA - Washburn	79576	396.75	Roads parts #444,#04, MRF 2004, Fluids
" "	Nelson Construction, Inc.	79577	9.50	Straw for burial N Sievers
" "	Neubauer, Carol	79578	18.87	Nov - Dec 2021 Petty Cash PostageMileage
" "	PowerPlan	79579	1,241.28	RdsParts for leased #444, parts for #410
" "	Recycle Technologies	79580	569.99	MRF Disposal bulbs,ballasts to Duluth
" "	Streicher's	79581	179.99	PD Holster #6360 ALS,STX,BBW w/optic
" "	von Briesen & Roper, S.C.	79582	2,173.50	P Policy work, pay policy
" "	Xcel Energy, Inc.	79583	1,973.88	Electrics - 12/6/2021

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**12/28/2021 Cancelled TB Meeting vouchers:                      \$14,449.31    Under Resolution #2021-1109**

<b>DECEMBER 2021 TOTAL:</b>	<b>\$52,684.81</b>
<b>Processed under R#2021-1109</b>	

**ALTERNATIVE CLAIMS 2021**  
**December 2021**

<u>Date</u>	<u>Payable to Who</u>	<u>Check #</u>	<u>Amount</u>	<u>Description</u>
12/2/2021	Oasis Payroll #24		34,956.92	Payroll ending 11/27/2021 taxes & fees
12/2/2021	Empower/Deferred Comp	EFT#6074	100.00	Payroll #24 Deferred Employee Contrib
12/3/2021	Xcel Energy	EFT#2021-11	1,663.72	-11/3/2021 electric
12/10/2021	Dept of Employee Trust funds	EFT#2022-01	17,157.62	Jan 2022 Health, - Dec adjustment
12/12/2021	Northern States Bank	79511	11,547.53	Dec Loan payment #36/#80
12/14/2021	Statewide Services, Inc.	79546	1,671.00	12/21-12/22 Airport Liability
12/15/2021	VantageFlex, LLC	79547	452.00	2022 Section/Flex 125 Annual/Monthly
12/15/2021	Wisconsin Dept. of Revenue	EFT#11-2021	262.39	Nov sales tax collected & calculated
12/16/2021	Oasis Payroll #25		66,181.80	Payroll ending 12/16/2021 taxes & fees
12/16/2021	Empower/Deferred Comp	EFT#6075	100.00	Payroll #25 Deferred Employee Contrib
12/16/2021	Cardmember Services (TWE)	79548	2,209.67	Credit card statement
12/16/2021	Cardmember Services (WJD)	79549	339.84	Credit card statement
12/16/2021	Cardmember Services (MGK)	79550	15.81	Credit card statement
12/16/2021	Cardmember Services (BTS)	79551	1,462.69	Credit card statement
12/16/2021	Deere Credit	79552	1,815.17	Leased #444 Wheel loader #29/#36
12/16/2021	Xcel Energy	79553	17.51	Chapel Electric - 12/6/2021
12/29/2021	Nelson, Ronald L	79510	291.98	Overpaid RE Tax Batch #4
12/30/2021	Oasis Payroll #26		30,122.81	Payroll ending 12/25/2021 taxes & fees
12/30/2021	Empower/Deferred Comp	EFT#6076	100.00	Payroll #26 Deferred Employee Contrib
12/31/2021	Wisconsin Retirement System	EFT#12-2021	13,723.99	December retirement

<b>DECEMBER 2021 TOTAL:</b>	<b>\$184,192.45</b>
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(5)TB, michael, Barb, miccaula,  
Public

**ALTERNATIVE CLAIMS 2021**

**MI Library**

**December 2021**

<u>Date</u>	<u>Payable to Who</u>	<u>Check #</u>	<u>Amount</u>	<u>Description</u>
12/7/2021	Library Board approved vouchers		2,500.00	
12/8/2021	Big Animal Productions, LLC	79509	2,500.00	Balance on Sculpture work
12/20/2021	Library Board approved vouchers		10,132.74	
12/28/2021	Advantage Systems Group	79554	168.00	Dec2021 - Nov 2022 Lib monitoring
" "	Amazon	79555	1,110.21	Digital Photo FrameStand Desk,2 desk cha
" "	Bayfield Ace Hardware	79556	53.41	Library filters, box fan
" "	Bayfield Lumber	79557	100.00	Outdoor Classroom forklift x 2
" "	Cardmember Service (LS)	79558	1,662.74	UWEx classes,Bookshop, Daily Press
" "	Knopf, Deborah L Hintz	79559	4,925.00	9/21-11/18/2021 Little Learners,Cleanup
" "	Madeline Island Ferry Tickets	79560	1,500.00	Library cards charged \$500 each
" "	Minnesota Elevator, Inc. (MEI)	79561	372.40	Elevator agreement Dec 2021-Feb 2022
" "	New York Times	79562	40.00	Sundays by Mail - 12/18/2021
" "	Norvado, inc.	79563	200.98	Library December phones, fax, DSL

**DECEMBER 2021 TOTAL:**

**12,632.74**

0.00

**MI Public Library Board approved**

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Treasurer's Cash Summary as of December 31, 2021

(5) TB, Michael, Barb, Micaela, Public

		Balance Forward	Deposits	With-Drawals	Interest	Bank Charges	Transfers	End Balance
Checking Account	4460000563 1720010674	\$ 1,077,929.32	\$ 45,893.19	\$ (249,659.81)	\$ 21.10		\$ (44,990.03)	\$ 829,193.77
Designated	167668	\$ 1,571,395.44			\$ 39.93		\$ 44,990.03	\$ 1,616,425.40
Sect. 125	3150485	\$ 8,689.40						\$ 8,689.40
Tax	3142004	\$ 20,868.14	\$ 1,188,830.98		\$ 1.29	\$ (9.00)		\$ 1,209,691.41
Library Savings		\$300.27						\$ 300.27
Ambulance (Hometown)		\$1,000.00						\$ 1,000.00
<b>Totals</b>		<b>\$ 2,680,182.57</b>	<b>\$ 1,234,724.17</b>	<b>\$ (249,659.81)</b>	<b>\$ 62.32</b>	<b>\$ (9.00)</b>	<b>\$ -</b>	<b>\$ 3,665,300.25</b>

Reported Bank Balance	\$ 2,935,065.00	Available Cash	\$ 829,193.77
Deposit in transit	\$ 774,974.47	Tax transfer	\$ 1,184,961.38
		Deposits	\$ 63,754.91
Subtotal		Checks	\$ (913,641.22)
Less Outstanding Checks	\$ (44,739.22)	Vouchers	\$ (13,688.27)
Checkbook Balance	\$ 3,665,300.25	Library Vouchers	
		Total Avail. Cking Account	\$ 1,150,580.57

Treasurer's Report \$ 3,665,300.25  
 Variance \$ -

Submitted by Carol Neubauer  
 19-Jan-22

Balanced 12/31/2020 \$889,540.80  
 Outstanding commitments \$ 695,076.34

Accounting Program Totals:	
General Funds	\$ 829,193.77
Designated Funds	\$ 1,616,425.40
Tax Account	\$ 1,209,691.41
Section 125	\$ 8,689.40
Library Savings	\$ 300.27
Ambulance	\$ 1,000.00
<b>TOTAL</b>	<b>\$ 3,665,300.25</b>

Treasurer's Report \$ 3,665,300.25  
 Variance \$ -

Balanced

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Initial dg

TB(S) Michael, Baxter, Micaela, Public

**TOWN OF LA POINTE  
REGULAR TOWN BOARD MEETING  
TUESDAY JANUARY 11, 2022  
5:00 PM AT TOWN HALL  
Draft Minutes**

**Town Board Members Present via telephone:** Chair Glenn Carlson, Supervisor Michael Anderson (present at 5:04), Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor John Carlson

**Staff Present:** Town Administrator Michael Kuchta, Zoning Administrator Ric Gillman, Elected Clerk Micaela Montagne

**Public Present:** Alex Nelson

**Called to Order:** 5:00pm

**I. Public Comment A\*:** Alex Nelson introduced himself to the Board as he is nominated to be chair of the Comprehensive Plan Steering Committee.

Motion to move agenda item IV. C. to now, S. Brenna/ J. Carlson, 4 Ayes, Motion Carried.

**IV. Committees**

**C. Comprehensive Plan Steering Committee**

1. Appoint Chair to Comprehensive Plan Steering Committee: Motion to appoint Alex Nelson as Chair of the Comprehensive Plan Steering Committee as recommended by the committee, S. Brenna/ J. Carlson, 4 Ayes, Motion Carried.

Motion to return to agenda item II, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

**II. Administrative Reports**

A. Town Administrator's Report: Discussion on possible issues with contractor and inspections on the Rec Center Bathroom remodel. Approach work is beginning on the ice, and there will be Viking Cruises stopping outside of Bayfield in 2022 with shuttles to Bayfield.

B. Public Works Director's Report

C. MRF Supervisor's Report

D. Airport Manager's Report & Checklist

E. Planning and Zoning Administrator's Report

F. Accounting Administrator's Report

G. Police Chief's Report

H. Fire Chief's Report: Compressor issue at the Emergency Services Building

I. Ambulance Director's Report

All reports for December 2021 placed on file by Unanimous Consent.

**III. Public Works**

A. Roads, Dock and Harbor

1. Ice Road Plowing and Maintenance 2021-2022 Season Rates from Nelson Construction Co.: Motion to approve rates quoted in the Nelson Construction letter dated December 16, 2021, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

B. Parks: Nothing at this time.

#### **IV. Committees**

##### **A. Planning and Zoning**

1. Plat Review of Hartzell Expandable Condominium “Expandable Condominium” Parcel. 014-00206-2001 Abbreviated Description: Acres: 70.000 SW1/4 E OF MONDAMIN TRAIL DESC IN DOC #349992 SEC. 32 T50N R3W LAND CONTRACT: Ric Gillman addressed that this plat does conform with Zoning requirements as presented and is only the plat, it does not address the type of structures that may be used. Discussion on not approving because the Plat map includes the word ‘Glamping’. Motion to table to get clarity on what needs to be approved, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.
2. Certified Survey Map – Parcel #014-00470-1200 Located at 261 Colonel Woods Ave, Owner Bell Street Properties. Abbreviated Description: Acres: 1.500 PART OF OUTLOT 26 THAT IS SE OF COLONIAL WOODS AVE DESC V 624 PG 185 VILLAGE OF LAPOINTE 1.50A LESS 40' DESC V...: One lot is being divided into four, all conform with zoning. Motion to approve, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.
3. Updates to the Parks and Recreation Plan: Motion to adopt the revisions (change short term goals to reflect completion of some items related to the new Russell Park), J. Carlson/ A. Baxter, 5 Ayes, Motion Carried.

##### **B. Energy Committee**

1. Contract with muGrid Analytics for Microgrid Feasibility Study: Motion to approve, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.
2. Contract with Solar CBI for Microgrid Feasibility Study: Motion to approve, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

#### **V. Town Hall Administration**

- A. Budget Summary Report November 2021: Motion to approve, J. Carlson/ A. Baxter, 5 Ayes, Motion Carried.
- B. 2021-2022 Winter Transportation Agreement Between the Town of La Pointe, Windsled Transportation Inc and Madeline Island Transportation LLC: Motion to approve the agreement as well as the cover letter addressing fuel surcharges, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.
- C. Attachment ‘A’ to 2022 Compensation Resolution #2021-1214A: Adds a Winter Rec Director for the Library as well as correcting wordage for EMT/ EMR weekend shifts. Motion to approve, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.
- D. Town Administrator Request for Reimbursement for Moving and Relocating Expenses: Motion to approve the request for \$1536.41 per contract, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.
- E. Contract Renewal with YWS Technology for IT Services: Motion to approve the contract renewal, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.
- F. Amendment to Contract with Workhorse Software Solutions: Motion to approve, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

G. Discussion of Covid Workplace Protocols for Town Employees and Volunteers: Discussion on whether to pay lost wages for employees who had to miss work because Town Hall was closed due to Covid exposure. Motion to approve the payment of lost wages retroactive for 12/29/21 and 12/30/21 for Town Hall employees, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried. Further discussion on what Town employees should do when exposed, if they must use sick pay or will be compensated otherwise if out of work etc., ensuring that Islanders can get covid tests at the clinic on days when the clinic is closed and updating the covid operations resolution for the next meeting to include more protocol.

VI. Treasurer's Report November 2021: Motion to approve the Treasurer's Cash Summary Report showing a total of \$2,680,182.57, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

#### VII. Minutes

A. Regular Town Board Meeting December 14, 2021

B. Special Town Board Meeting December 16, 2021

Motion to approve both sets of minutes as presented, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

#### VIII. Emergency Services

A. Police Department

1. Ashland County Law Enforcement Agreement: the Ashland County Board met this morning and tabled the item to have their executive Committee review the possible decision to eliminate the County's annual contribution to the Town's budget of \$135,000 for Law Enforcement. Discussion on the possibility of still getting some of the funds this year and what may happen if we have to cut law enforcement coverage on the island.

B. Ice Rescue Memorandum of Understanding Between the Town of La Pointe Ice Rescue and Windsled Transportation Inc.: Motion to approve, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

IX. Public Comment B\*\*: the Town Board meeting on January 25, 2022 will be held remotely.

#### X. Lawsuits & Legal Issues

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

A. William Defoe vs. Town of La Pointe, Case No. 19CV57

B. Judgment on Michael Mattingly Properties 014-00208-0600 and 014-00208-0300

Motion to go into closed session as posted, J. Carlson/ S. Brenna, 5 Ayes, by roll call vote, Motion Carried. 6:13pm

Motion to return to open session, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried. 6:48pm. No action on either item.

XI. New Agenda Items for Future Meetings: Covid protocols and operations resolution, discussion on in person vs. remote meetings, Hartzell plat map.

**XII. Adjourn:** Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 6:50pm.

Submitted by Micaela Montagne, Town Clerk.

DATA

TBE Michael, Barb,  
Micaela, public

**TOWN OF LA POINTE  
SPECIAL TOWN BOARD MEETING  
MONDAY JANUARY 17, 2022  
5:00pm at Town Hall  
Draft Minutes**

**Town Board Members Present via telephone:** Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor John Carlson  
**Staff Present:** Town Administrator Michael Kuchta, Police Chief William Defoe, Elected Clerk Micaela Montagne  
**Called to Order:** 5:00pm

1. Public Comment: None

2. Communication with Ashland County Regarding the Law Enforcement Agreement: Letter from Chair G. Carlson and the Town Board urging the County to keep their commitment of the 2022 budget previously approved and not eliminate funding for the Police Department (\$135,000). Discussion on sending it to the County Board Chair as well as the County Clerk to distribute to the entire County Board. Motion to approve sending the letter to County Board Chair Pufall and the few changes discussed, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried. The County Executive Committee will discuss the issue at their meeting on January 21, 2022, M. Kuchta will attend via Zoom.

3. Adjourn: Motion to adjourn, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried. Adjourned at 5:06pm.

Submitted by Micaela Montagne, Town Clerk