

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY DECEMBER 14, 2021
5:00 PM AT TOWN HALL
Approved Minutes

Town Board Members Present via telephone: Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor John Carlson
Staff Present: Town Administrator Michael Kuchta, Public Works Director Ben Schram, Elected Clerk Micaela Montagne
Public Present: Paul Brummer
Called to Order: 5:00pm

I. Public Comment A*: Clerk Montagne read a comment from Susan Sabre of the Public Arts Committee in favor of appointing Mary Atmore as well as an update on the public art sculpture. Glenn Carlson thanked John Carlson for chairing the Town Meeting on 12/6/21.

II. Administrative Reports

- A. Town Administrator's Report
- B. Public Works Director's Report
- C. MRF Supervisor's Report, included information on the successful DNR inspection.
- D. Airport Manager's Report & Checklist
- E. Planning and Zoning Administrator's Report
- F. Accounting Administrator's Report
- G. Police Chief's Report
- H. Fire Chief's Report
- I. Ambulance Director's Report

All reports placed on file by Unanimous Consent.

III. Public Works

- A. Roads, Dock and Harbor
 - 1. Hire Temporary Truck Drivers Effective 1/1/2022: Motion to hire Evan J. Erickson as a Temporary Truck Driver with a CDL at \$20/ hour from 1/1/22 to 12/31/22 not to exceed 120 hours, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried. Motion to hire Karen Thomas and Paul Wilharm as temporary truck drivers (non-CDL) at \$17/ hour from 1/1/22 to 12/31/22 hours not to exceed 160, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.
- B. Parks
 - 1. Approval of Deed and Covenants for Russell Land Donation Parcel #s 014-00436-0100, 014-00436-0200: Motion to accept the deed and covenants as presented, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.
 - 2. Recommendation from The Town Plan Commission to join the following properties: Parcel # 436-0100 PART OF BLOCK 35 DESC IN DOC # 342747 AS PARCEL 1 VILLAGE OF LAPOINTE .13A and 436-0200

PART OF BLOCK 35 DESC IN DOC # 342747 & DOC # 342949 AS
PARCEL 2 SIZE IS 100' X 120' VILLAGE OF LAPOINTE .26A

a. 014-00436-0100 is a “legal nonconforming lot of record”.

b. 014-00436-0200 is a “legal lot of record”.

Motion to approve and join as presented, M. Anderson/ J. Carlson, 5 Ayes,
Motion Carried.

3. Naming of Newly Donated Property: Motion to name the property Russell
Park, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

C. Airport

1. Airport Liability Insurance Renewal: Motion to approve the renewal from Old
Republic Insurance for \$1,671, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

IV. Committees

A. Planning and Zoning: No updates

B. Comprehensive Plan Steering Committee

1. Appointment of Members: Motion to appoint Daniel Bartholomay, Michael
Collins, Sally North, Charles Brummer, Sarah Caruso, Alexander Nelson and Jane
Vogt, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried. Discussion on not having a
TPC or Town Board representative on the committee. Thank you to all who
applied.

2. Operational Guidelines for Committee: Discussion on adding that the
committee should recommend a Chair to the Town Board by January 9, 2022.
Discussion on changing the sentence about applying for grants to include ‘in
accordance with the existing Town policy’ and to let the committee know that
they may seek an extension to the deadline of August 31, 2022 if needed. Motion
to approve the guidelines with changes, M. Anderson/ J. Carlson, 5 Ayes, Motion
Carried.

C. Affordable Housing Advisory Committee

1. Appointment of Member to Term Ending 8/31/2022: Motion to appoint Jane
Vogt to the committee, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

D. Public Arts Committee

1. Appointment of Member to Term Ending 7/31/2023: Motion to appoint Mary
Atmore to the committee, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

2. Contract with Marina Lachecki and Robert Goslin to Create Interpretive Sign
for Gateway Sculpture: Motion to table this contract as well as the Little
Big Bay shop contract, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

3. Contract with Little Big Bay Shop to design Interpretive Sign: tabled in the
previous motion.

V. Town Hall Administration

A. Grant Updates: No updates

B. Budget Amendment #2021-3: Motion to approve, J. Carlson/ S. Brenna, 5 Ayes,
Motion Carried.

C. Contract with Work Horse Software Services Inc for Accounting Software: Motion to
approve and have the Chair sign, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

D. 2022-2024 Contract with Vantage Flex for Medical Flexible Spending Account:

Motion to approve the renewal (includes a new debit card option), M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

- E. Discussion on 2022 Budget Process: Discussion that equipment lists from each department as well as a ranking of most important projects/ capital equipment from each department would be helpful. Town Board interested in just looking at a one-year operating budget. More to be discussed as a future workshop along with purchasing and contracting.
- F. Resolution #2021-1214 Appointment of Election Inspectors: Motion to approve, S. Brenna/ J. Carlson, 4 Ayes, 1 Abstain (A. Baxter), Motion Carried.
- G. Attachment 'E' to 2021 Compensation Resolution #2020-1223: Motion to approve, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.
- H. 2022 Compensation Resolution #2021-1214A: Motion to approve M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.
- I. Resolution #2021-1214B: 2022 Fee Schedule: Motion to approve, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.
- J. General Insurance Renewal: Motion to approve with Horton Group/ Gladfelter, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.
- K. Consider Cancelling the Second Regular Town Board Meeting in December (would be on 12/28/21): Motion to cancel the regular Town Board meeting that would have been on December 28, 2021, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

VI. Alternative Claims: Motion to approve Alternative Claims for November 2021 in the amounts of \$167,294.47, \$203,881.60 and \$2,516.69 for the Library, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VII. Minutes

- A. Regular Town Board Meeting November 23, 2021
- B. Public Hearing December 6, 2021
- C. Special Town Board Meeting December 6, 2021
Motion to approve all three minutes as presented, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

VIII. Emergency Services

- A. Police Department
 - 1. Resignation of Richard Laakonen as Full Time Officer: Motion to accept the resignation with a thank you to Richard. He is leaving in good standing and is welcome back in the future, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.
 - 2. Hire Jon Rahlf to Full Time Officer: Motion to promote Jon Rahlf to full time beginning 1/1/22 at \$26.35/ hour, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.
- B. Fire Department
 - 1. Memorandum of Understanding with Grandview Fire Department for regional FEMA Grant for Radios: Motion to approve, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

IX. Public Comment B:** Paul Brummer commented on the Comp Plan Steering Committee.

X. Lawsuits & Legal Issues

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

A. William Defoe vs. Town of La Pointe, Case No. 19CV57

B. Judgment on Michael Mattingly Properties 014-00208-0600 and 014-00208-0300

C. Overnight Compensation for Police Officers

Motion to go into closed session to discuss all three items posted, S. Brenna/ J. Carlson, 5 Ayes by roll call vote, Motion Carried. 6:00pm.

Motion to return to open session, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. 6:20pm.

XI. New Agenda Items for Future Meetings

A. Consider a Special Town Board Meeting to approve an Alcohol License: also to include the final payment to Five Star Electric for the ESB and the Ambulance portion of the grant with Grandview- scheduled for Thursday December 16, 2021 at 5:00pm. Other future items include a workshop to discuss the purchasing and contracting policy as well as the budget.

XII. Adjourn: Motion to adjourn, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried. Adjourned at 6:28pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted, January 11, 2022. M. Montagne, Town Clerk.