

**Town of La Pointe
Comprehensive Plan Steering Committee
Wednesday, December 29, 2021
4:00 pm at Town Hall/Zoom
Minutes**

Members present: Dan Bartholomay, Charlie Brummer, Sarah Caruso, Michael Collins, Alex Nelson, Sally North, Jane Vogt

Members absent:

Staff Present: Michael Kuchta, Town Administrator
Glenn Carlson, Town Board Chair

1. Call to Order/Roll Call and introductions

Michael Kuchta facilitated the meeting.

2. Public Comment

Glenn Carlson, thank you everyone for participating on behalf of the Town Board.

3. Discussion on accomplishing responsibilities of committee

Michael explained the original Comprehensive Plan was approved in 2006 and updated in 2014. State statute requires the plan to be updated every 10 years.

- a. How committee will decide whether to *develop* new Plan, *revise* existing Plan, or *create* Addendum to existing Plan**
- b. How committee will decide which components of Plan should be updated**
- c. Should committee formally assess what has been achieved (or not achieved) under current Plan?**

Motion by Sarah to have the committee review each goal as a group with Michael Kuchta bringing data/background information to the group, second by Sally, all ayes. Motion Carried.

- d. Will committee utilize outside resources to help accomplish Plan update? (such as existing Town committees, consultants, college interns/course coordination, work groups, grant funding)**
- e. Ideas for public participation**

4. Administrative tasks

a. Select chair

Motion by Michael Collins to nominate Alex Nelson as chair, second by Sally, amended by Sarah to include Dan Bartholomay as vice-chair, all ayes. Motion Carried.

b. Set next meeting(s) and agenda

Michael K will send out a survey to members for meeting date/times.

Clerical Assistant Note: Per Michael K, the committee will meet on the 2nd and 4th Thursdays of each month from 4 – 5:30

c. Contents for committee web page

Consensus to have a member listing on the website.

5. Recommendations to Town Board

None

6. Adjourn

Motion by Jane to adjourn, second by Dan, all ayes. Motion Carried

Minutes taken from recording and respectfully submitted by Dorgene Goetsch, Clerical Assistant
Minutes approved as presented January 13, 2022. Dorgene Goetsch, Clerical Assistant