

MEMO

To: Town Board
From: Michael Kuchta
Re: Town Administrator's Report

DATES COVERED IN REPORT: Jan. 21-Feb. 4, 2022

1. Accomplished/Completed

- Nothing to report that is not covered elsewhere.

2. Coming Up

- Nothing to report that is not covered elsewhere.

3. Town Board Agenda – Information/Comments

- **Angelo Luppino Change Order #5.** This is the price deduction for a 100-amp electrical panel v. a 200-amp electrical panel inside the Rec Center. We are awaiting a load calculation worksheet from the contractor to verify whether 100-amp service is adequate (because of load reductions since renovation plans originally were drawn up). If the worksheet arrives before the meeting and confirms that, you can act on this change order. If the worksheet determines that the building requires 200-amp service, we will disregard the change order and require the contractor to replace the 100-amp panel that is installed with a 200-amp panel, as originally required in the plans.
- **Plat review of Hartzell Expandable Condominium Parcel.** The zoning administrator and I are still awaiting advice from the town's attorney on questions raised at the Jan. 11 Town Board meeting. If we receive answers in time, we will forward you an updated memo.
- **Contract with Marina Lachecki and Robert Goslin to create interpretive sign for Gateway Sculpture.**
- **Contract with Little Big Bay Shop to design interpretive sign for Gateway Sculpture.** These contracts for the authors and designer were tabled at the Dec. 14 meeting because the Town Board wanted the Public Arts Committee to follow through on its statement that no taxpayer money would be spent on the sculpture. Since then, the La Pointe Center has raised the money necessary to pay for the sign without using public dollars. Because the sign would be installed on Town property, best practice would suggest that the contracts should be with the Town. The Town then would invoice the La Pointe Center to reimburse the cost (similar to how the Chamber reimburses the Town for pump-out services).
- **Workshop with Affordable Housing Advisory Committee.** Kellie Pederson from UW Extension is prepared to provide a presentation on the status of the Chequamegon Bay area affordable housing coalition's work, including the upcoming pilot project with the Wisconsin Housing and Economic Development Authority. The Town's committee was scheduled to meet earlier on Feb. 8; I expect to have their recommendations for workshop or presentation dates in time for Tuesday's meeting.
- **Madeline Island Ferry Line.** I met Feb. 3 with Robin Russell about 2022 schedules. See the separate memo for more details.

- **Workshop with Fire Department.** The department's apparatus committee suggests a meeting on Wednesday Feb. 16 at 5 p.m. to discuss their request to purchase a new main fire engine. The meeting could be in person at the ESB, or take place remotely.
- **Use of Town text system.** Because of increases in propane and other heating costs this winter, I am proposing to use the Town's text service to notify residents of energy assistance available from the state. The message would state: "Struggling to pay for heat this winter? Or to keep the lights on? Or know someone who is? Wisconsin can pitch in. Get details at <https://tinyurl.com/mr2f65mz>"
- **Police Department.** As you know, the Ashland County Board's Finance Committee voted Feb. 1 not to cancel the law enforcement payment to the Town for 2022, with the expectation that we will negotiate something different for 2023. That recommendation still must be approved by the Executive Committee (Feb. 10) and the full County Board (Feb. 22). The decision, if ratified, gives us breathing room. But we have much work ahead of us in talking with residents and businesses about what kind of law enforcement they expect on the island and what they are willing to pay for. More immediately, we should give the police chief guidance about whether to try hiring a third full-time officer this spring, as budgeted.
- **Fire Department.** This is an annual renewal of our agreement with the Ashland County Sheriff's Department; the service is used by all three emergency service departments.

4. Follow Up on Previous/Ongoing Projects

- **Fire numbers.** The zoning administrator, fire chief, ambulance director, airport director and I met Feb. 4 to outline an island-only approach to updating fire numbers, now that Ashland County has told us they do not have the capacity to be directly involved in the project.
- **Energy Committee.** Consultants have installed eGauge monitors in Town Hall, the Clinic, Library, Dock and La Pointe School to gather data for the microgrid feasibility study.
- **Comprehensive Plan Steering Committee.** The zoning administrator, public works director and I continue to do research for the committee as they seek to uncover data of existing conditions, and assess progress in the existing plan. Committee members are building a consensus toward developing an updated plan that focuses on a smaller number of specific goals, with concrete recommendations on how to achieve them. The committee meets this Thursday, Feb. 10, at 4 p.m. with a focus on the Plan's economic development and transportation sections.
- **Community Awards.** The new committee held its first meeting on Jan. 25; it intends to meet again March 1, after the public nomination period closes.
- **Covid protocols.** The procedures adopted by the Town Board on Jan. 28 were forwarded to all department heads. I have obtained a supply of N95 masks from Ashland County Public Health. I have not been able to find a bulk supply of "at home" test kits.
- **Ambulance billing.** The ambulance director, accounting administrator and I meet Feb. 4 to discuss problems with the current billing, in anticipation of an RFP when the current contract expires in March.

5. Grant Report

- I gave a brief online presentation Jan. 27 to support the Town's application to the Wisconsin Coastal Management Program for an engineering study on better accessibility at Big Bay Town Park. Program staff recommended our project for funding; the full coastal management council makes final decisions later this month.
- We received the first state reimbursement for trail work done last year at BBTP.

- The grant supporting installation of the passenger shelter at the Dock was extended until June 30.

6. Lawsuits/Legal Issues

- **Defoe lawsuit.** No updates at this time.
- **Mattingly judgment.** After the Jan. 25 Town Board meeting, we heard from the party attempting to purchase the land that a plan is in place. I asked the town attorney to follow up for details and, if a closing date was not set by the end of January, to proceed with the action approved by the board in closed session. No further updates at this time.

7. Other Information

- **Wind Sled training.** I met with the fire chief and ambulance director to outline training needs for EMS transports that utilize a wind sled. A training session is tentatively scheduled for Saturday Feb. 12.

(5) TB, Michael, Barb, Micaela,
Ben, Public

January 2022 Public Works Report

Roads

- Over the period of 1/11 through 1/13, Pete artfully sculpted the shoreline shove ice at the Griggs approach and the O'Brien approach with the Town's JD 120 excavator.
- Over the course of mid-January, Town and Windsleds Inc. crew worked together to flood the approaches in Bayfield, and on the Island. Heavy winds on 1/26 caused everything to shift and the ice shoved again along the island, delaying a safe road.
- There were over a dozen worthy snow plowing days during the month. Some were just lake effect fluff, but needed to be plowed off regardless, and some were worthy of winging back the banks with the grader. Pete, Joe, Marty, and Evan Sr. deserve a big thanks for holding down the road maintenance tasks for most of the month as Evan Jr., Ray, and myself were gone for extended periods of time.
- A multi-department snow removal test mission ensued 1/26 – 1/28. With the Roads JD444 wheel loader, the MRF's Roll-off truck with a 40 yd. open box, and the Airport's TV145 tractor with snowblower, we were able to relocate roughly 2,000 compacted cubic yards of snow from Main Street, sidewalks, and the ESB. This was a NEW calculated attempt to see what could be done when the banks encroach and narrow Main Street, hindering parking options and effectively burying sidewalks. Forming snow windrows to be blown into an open box and then dumped elsewhere widened the street, as opposed to winging and pushing back the banks again and again with the grader. This also eliminated the risks of blowing snow onto personal property.

Parks

- A big thank you to those who organized and participated in the Harry Nelson Memorial Rec Center tailgate fundraiser, as well as additional donors to the project. Every amount helps, and the project continues to move forward. Thanks!
- Big Bay Town Park has seen a handful of determined winter campers so far this season. The reservations continue for the summer months and the Park is on track, as expected to bring in substantial revenue. I am looking forward to achieving our new playground area goals this summer with the use of designated funds, mainly from visitor donations.

Misc./Shop/Admin.

- Various maintenance tasks, repairs, and/or upgrades continue on equipment and vehicles as time allows.
- Tim Gagner from Wendel will be visiting the ESB with Ray and myself before the 1-year warranty expires. There are some issues that we are still working towards resolving.
- I will be spending time in Feb. examining the Town's options regarding expected Federal Bipartisan Infrastructure Law funding and look into what we can realistically apply for while these funds are available to Towns, which was not always the case.

Be safe on the ice,
Respectfully submitted,
Ben Schram, Public Works Director

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JAN 31 2022

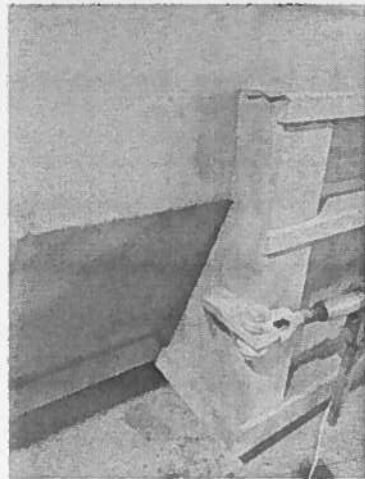
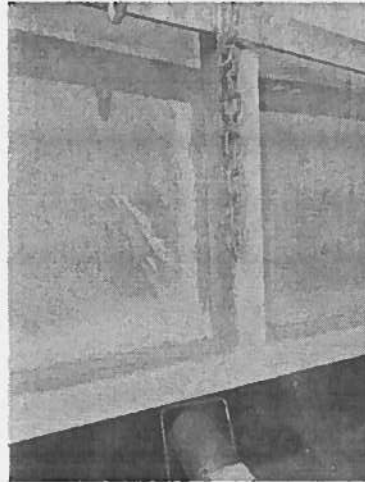
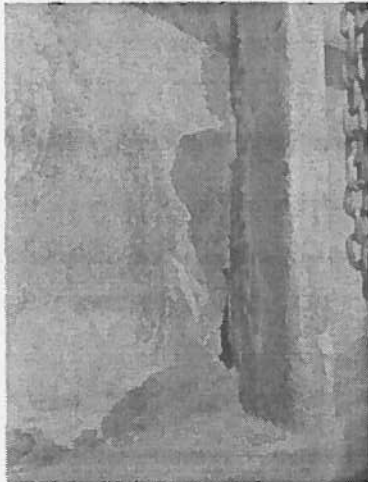
dg

Letters from MRFY

February 1, 2022

Here we are at the zenith of our winter phase. The MRF rotation of daily duties ebbs and flows depending on how far below zero the windchill is. A typical day here is: Go outside, bale, assist with customers recycling, smash the dem con box...aaand run back inside to warm up, down a hot cup of coffee or tea and head back out. Repeat.

The slower time has allowed for some housekeeping items to be checked off the list including addressing our aging compactor boxes. Although they look very orange and vibrant on the outside, they have needed some attention. This past week, I took a hand scrapper and a wire wheel and identified the seriously rusty portions. After the initial grinding, Joe picked up some self-etching primer and I gave a coat of primer on the bad spots. Eventually they will head down to the Town shop where they can get a spot weld to fix the holes. This will work until we hit the warmer weather when we can give them a good power wash and a secondary coat of primer before we repaint them with a hard enamel metal paint. This will ensure that our boxes last another 3-5 years. This will have to be done to both compactor boxes.



BEFORE

AFTER

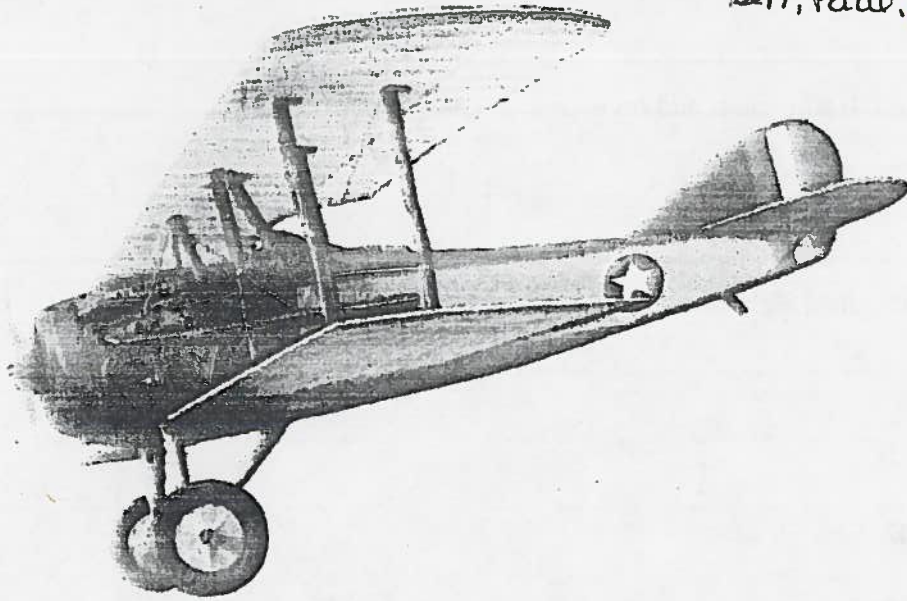
All Eyes are on the Ice Road: As soon as we can get a firm date for the ice road opening, I will be scheduling our tours of the MRFs recommended by Bob Germer, Wisconsin DNR Waste and Materials Management Specialist as well as our tour of the Northland Composting facility.

Moving forward with a Standard Operating Procedure manual for the MRF to use in training and safety. My Goal is to standardize our training and safety measures but make the process efficient and informative. Will continue to update on progress.

As Always, Have a MRF-tastic Day!

Martin Curry
LaPointe Material Recovery Facility
Recycling Supervisor
recyclingsupervisor@townoflapointewi.gov
715-747-5715

(5)TB, michael, Barb, Micaela,
Ben, Paul. Public



Major Gilbert Field (4R5)

To: Town Board

From: Paul Wilharm

Date: 02/01/22

Re: Monthly report for January 2022

During the month of January our airport was issue free !

Attached are logs / checklists

Thanks !

Paul
Cover + B

RECEIVED
FEB 1 2022

Initial: dg

January 2022 Traffic count and revenue log / checklist

Drop box receipts \$ 0.00

The following filed flight plans:

01/04 N21ZC

01/23 N192AF

01/28 N192AF

01/30 N192AF

For additional traffic please see attached terminal sign in sheet(s)

Run 15 total records

Available Reports

Civil Airport Coordination Report

Civil Airport NOTAM Report

Count of NOTAMs per day

Count of cancellations per day

Multi-Part NOTAM List

NOTAM Action Report

Filter Name Filter Value

Location 4R5

Status Active,Cancelled,Expired

Keyword

Date Range (Start) 01/01/2022

Date Range (End) 01/31/2022

Reference...	NOTAM N...	NOTAM Text	Designator	RU
62756333	01/036	IGRB 01/036 4R5 RWY 22 FICON 3/3/3 50 PCT COMPACTED SN OBS AT 2201022035. 2201022035-2...	4R5	Pa
62805200	01/095	IGRB 01/095 4R5 AD AP CLSD 2201051800-2201061800	4R5	Pa
62805200	01/095	IGRB 01/095 4R5 AD AP CLSD 2201051800-2201061800	4R5	Pa
62823297	01/154	IGRB 01/154 4R5 RWY 04 FICON 3/3/3 75 PCT COMPACTED SN OBS AT 2201061648. 2201061648-2...	4R5	Pa
62823344	01/155	IGRB 01/155 4R5 TWY ALL WIP SN REMOVAL 2201061852-2201061850EST	4R5	Pa
62929235	01/318	IGRB 01/318 4R5 RWY 22 FICON 3/3/3 100 PCT 1IN DRY SN OBS AT 2201131551. 2201131551-22011...	4R5	Pa
62930561	01/319	IGRB 01/319 4R5 RWY 04/22 WIP SN REMOVAL 2201131733-2201131833EST	4R5	Pa
62955776	01/348	IGRB 01/348 4R5 RWY 22 FICON 3/3/3 100 PCT 4IN DRY SN OBS AT 2201151457. 2201151457-22011...	4R5	Pa
62955776	01/348	IGRB 01/348 4R5 RWY 22 FICON 3/3/3 100 PCT 4IN DRY SN OBS AT 2201151457. 2201151457-22011...	4R5	Pa
62958182	01/348	IGRB 01/348 4R5 RWY 22 FICON 3/3/3 100 PCT COMPACTED SN OBS AT 2201151939. 2201151939-...	4R5	Pa
62984341	01/394	IGRB 01/394 4R5 RWY 04/22 WIP SN REMOVAL 2201171908-2201172308	4R5	Pa
62999424	01/402	IGRB 01/402 4R5 RWY 04/22 WIP SN REMOVAL 2201181918-2201182217	4R5	Pa
63013999	01/418	IGRB 01/418 4R5 RWY 22 FICON 3/3/3 50 PCT COMPACTED SN OBS AT 2201191850. 2201191850-2...	4R5	Pa
63084625	01/583	IGRB 01/583 4R5 RWY 04/22 WIP SN REMOVAL 2201241819-2201242118	4R5	Pa
63177454	01/684	IGRB 01/684 4R5 RWY 04 FICON 3/3/3 100 PCT 34IN DRY SN OBS AT 2201301904. 2201301904-220...	4R5	Pa

1/22 NOTAM

Zoning February 2nd, 2022

TB (5) TPC (5) Clerk (1) Asst. Clerk (1) TA (1) Email Staff and TPC (10)

DATE	SANITARY PERMIT #	ASH COUNTY PERMIT #	LAND USE PERMIT #	NAME OF PROPERTY OWNER	FIRE #	STREET NAME	PARCEL NUMBER	PROJECT TYPE	FEE AMT	ENTERED
1/28/22			CSM	Schuppe, Deena	1861	Big Bay	014-00097-0100	CSM	250.00T	1/31/22
1/31/22		8490	2022-1	Loew, Cynthia, and Gary	1267	Big Bay	014-00132-0300	Accessory	200.00C 145.00T	1/31/22

There currently are 4-5 permits in progress and will be issued in the next few weeks if all is in order. There is also a Conditional Use Application by MISA, Craftivity, Inc. for a "Dormitory/Student Housing" a listed Conditional Use in W-2. This notice and application information will be forwarded to you at completion of processing the application. There will be a Public Hearing related to the proposed Conditional Use which requires the Town Board to attend or provide an affidavit of listening and/or watching. We will most likely live stream this Public Hearing. The Town Plan Commission will be scheduling the Public Hearing tonight and I anticipate with posting, mailing and publication timelines (Class 2, Legal Notices) it will be scheduled no sooner than the 3rd or 4th week in March. FYI, this application is related to a vacant parcel adjacent to the Art School Campus, which is not encumbered or privileged by the current MISA CUP.

SECTION 2.0 DEFINITIONS (Town of La Pointe Zoning Ordinance.)

(18) DORMITORY/STUDENT HOUSING:

A structure or part of a building with sleeping accommodations for students enrolled in a commercial educational facility located in the Town of La Pointe.

Fire Numbers:

Dorothy Tank is no longer involved, and David McGuire is transferring from communications to Deputy. This leaves Brittany as the point person for the County. Below is a copy of a recent email from her in this matter:

Thanks for reaching out again, Ric.

Dave and I have had some discussions and Ashland County is not in the same position it was two years ago to aid with this project. The new chief deputy doesn't have the addressing background Hnath did. Dorothy transitioned out of addressing, David is transitioning to being a deputy in March. I am very busy now that addressing has been put on my plate.

With all this information the process would fall much more heavily on your (Town of La Pointe's) shoulders. I personally have never readdressed, like Dorothy has, so my experience/expertise is lacking. I would be willing to help create maps and give a general addressing prospective but I can't lead this project.

Zoning February 2nd, 2022
TB (5) TPC (5) Clerk (1) Asst. Clerk (1) TA (1) Email Staff and TPC (10)

I guess stepping back, I have some questions as well. What will addressing look like after the readdressing project? Will you all (Town of La Pointe) continue to assign your own addresses? Will you ask the County to do it? This question may help direct the County's involvement.

My direct line is 231-920-8678 if you want to have a discussion. (I'm free Tuesday, Thursday, and Friday this week.)

Brittany Goudos-Weisbecker
GIS Coordinator & Land Information Officer | Ashland County GIS Department

The Zoning Administrator, Town Administrator, Ambulance Director, Fire Chief and Commissioner Wilharm will meet this Friday 2/4/22 to discuss needs, approaches, and questions for the County. The Town has accomplished things outlined by the County e.g., Road Name Resolutions (2/12/19), 911 Addressing Ordinance (8/8/17), Private Drive and Road Ordinance (8/8/17). Following this meeting I will carry the concerns of this group forward for clarification per County involvement and assurance of our effort complying with County mandates.

We continue to wait for Max Lindsey's response to concerns over the role of the Town in Hartzell's proposed "Expandable Condominium" (Memo to Town Board January 20th, 2022). I am hoping to get some clarification soon and will keep you informed.

Respectfully submitted on 2/2/22 by Ric Gillman Zoning Administrator
Town of La Pointe

Public

ACCOUNTING ADMINISTRATOR REPORT FEBRUARY 2022

02/1/2022

FINANCIALS:

1. **ANNUAL MEETING:** I will start working on the 2021 financial reports for the Annual Meeting which is scheduled to be held on Tuesday, April 19th, 2022.
2. **TAX COLLECTIONS:** The 1st half tax collection process is almost completed. Tax collections will be transferred into the General Fund, Carol will meet and settle with Ashland County, and then the other taxing districts will be paid by the February 20th deadline. Currently 2021/2022 tax roll collections are approximately 49% of the tax roll and charges.
3. **BILLINGS & AGREEMENTS:**
 - a. Dorgene has sent out the 2022 Airport Hangar & Industrial Zone lot lease billings.
 - b. MIFL dock lease has been paid, misc. and MRF charge billings have been sent out as well.
 - c. County:
 - i. Law Enforcement: Ashland County has NOT paid the \$32,625 to the Town for 1st Qtr. 2022 Law Enforcement Budget or the \$1,125 to be placed into the Squad Car Designated Fund.
 - ii. Zoning: The 4th Qtr. 2021 \$750 for providing Ashland County Zoning services HAS been paid.
 - iii. Highway/Rds.: Ashland County is being billed for 4th Qtr 2021 maintenance expenses for Cty. H. Payment is expected next week.
4. **MRF:**
 - a. **SELF-CERTIFICATION AUDIT:** The WI Dept. of Natural Resources (DNR) requires MRF to self-certify by March 30th.
 - b. **MRF RESPONSIBLE UNIT GRANT FINAL REPORT:** The WI DNR paperwork will be started for the annual final report due April 30th, on the previous years' recycling program, reporting actual recycling costs, collection amounts and revenues and which is compared to the grant application and grant funds awarded. Last year, Marty did the bulk of the 2022 Responsible Unit Grant application.
5. **ACCOUNTING SOFTWARE:**
 - a. Workhorse has started working on the conversion and has reached out to the Baker Tilly auditor for clarification on accounts, transaction types and methods.
6. **AUDIT/ACCOUNTING:**
 - a. The 2020 year end audit has been basically completed. Vanesa, the Baker Tilly auditor who has been working with the Town, turned the report over to the managing auditor (Kim) who has now passed it on to their final review board. Once that step has been completed, Kim plans to meet with the Town Board to review Baker Tilly's findings, suggestions, improvements, etc.
 - b. Baker Tilly is starting on the 2021 year end audit and has requested preliminary documents by February 1st. The request came in while I was on vacation and then finishing up year end, so I'm a little behind on their requests. We will need to arrange for a contract with them for this service.
 - c. The Baker Tilly auditor (Vanessa) plans to be here in person, the week of March 7th for their in-person audit review. I believe two auditors are coming this time.

RECEIVED

JAN 31 2022

7. WORK COMP:

- i. EMC (the Town's Work Comp carrier for 2021) has not yet requested a Workers Comp audit of 2021 payroll records, but should receive it any day, since the policy runs Jan 1st – Dec 31st. They can request a self audit or will send an auditor here to review all the records, etc. I'm anticipating a self-audit, due to COVID, as well as our geographic transportation issues.
 - This required reporting all wages and compensation, as well as sub-contractors and their information (type of job/work and done on-site or off-site, amount paid, if 1099 reportable, copies of their Certificate of Insurance, etc.). The audit actual figures are used to calculate what the previous years' premium should have been and adjusted accordingly.

Respectfully submitted,

Barb Nelson

Barb Nelson
Accounting Administrator/Deputy Clerk



LA POINTE POLICE DEPARTMENT

MADELINE ISLAND
270 MAIN STREET
LA POINTE, WISCONSIN 54850

PHONE: (715) 747-6913
FAX: (715) 747-3096
police@townoflapointewi.gov

To: Town Board
From: William Defoe
Date: 2/2/2022
Re: Monthly Police Report for February 2022

During the month of January 2022, the La Pointe Police issued the following:

2 Parking Citations
0 Traffic Citations

Welcome to February 2022, I have completely changed the reporting on the chief's report. Attached you will find a color print out and graph from the CODY report writing system that gives exact numbers of the calls we have handled. In January we handled more Parking, Animal and Community Policing than any of the other calls for service.

Change comes with a little explanation, no longer will I total the number of incidents in one number, but for this month, totals were 34, which is not unusual for January.

Now some of the incidents are self-explanatory, however, considering that I do not control how the CODY report writing system enters calls, or be able to change any of the abbreviations, this is out of my control so a few must be explained.

1046 is a disabled vehicle
C.P is Community Policing (formerly citizen assist)
TRAFF5 is simply a car crash which includes a car stuck in snow or a complete crash
TRAFHZ is a traffic hazard such as a tree in the road
VEUNLO is a vehicle unlock
TRSTP is a traffic stop

Now I'm sure you see a discretion in parking enforcement and how many parking tickets are issued. Parking enforcement and TRSTP (traffic stops) will show the number of incidents but not the number of citations issued. The counts and numbers for others may seem different as we used to count a vehicle unlock as a citizen assist, now they are separated.

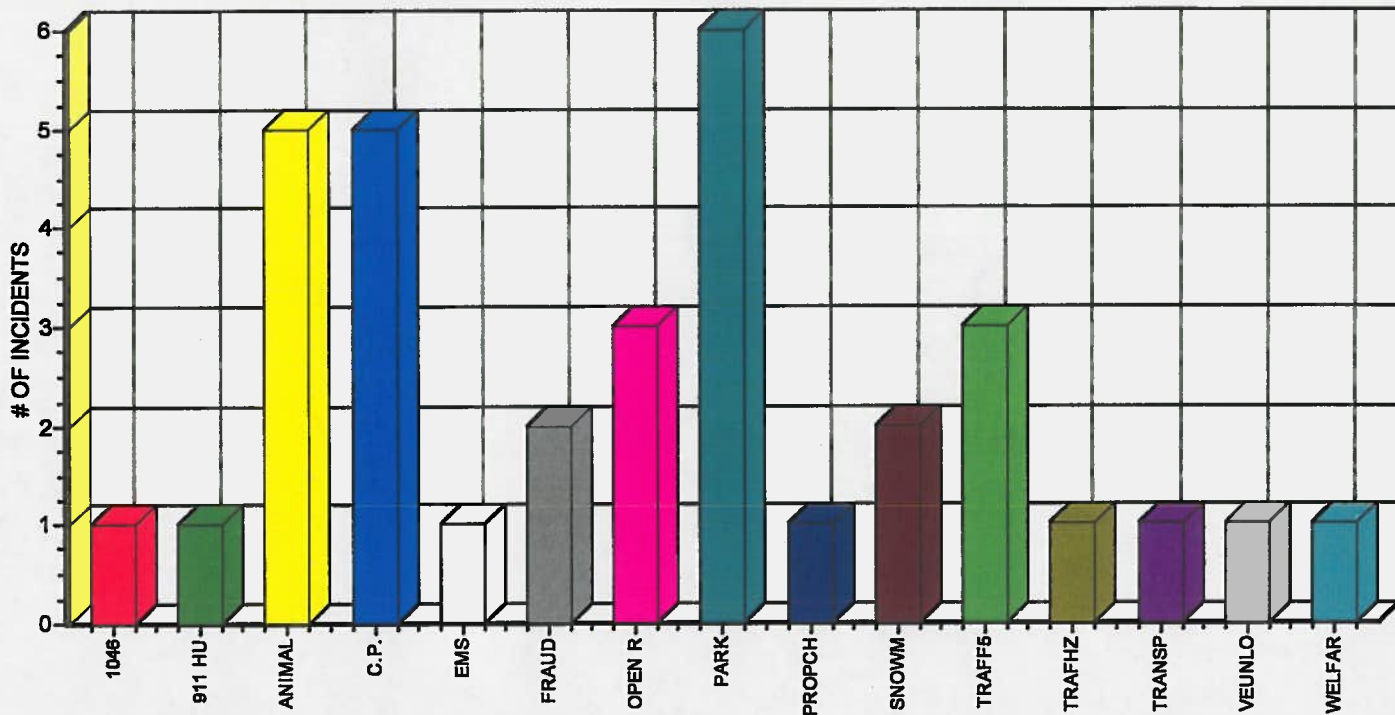
Another aspect of this is the chart that shows the percentage of calls that happen on a particular day.

Please see me with any questions on the new report format.

As far as what else is happening in the department, we are looking at our spring training requirements and looking at filling shifts as the summer comes on.

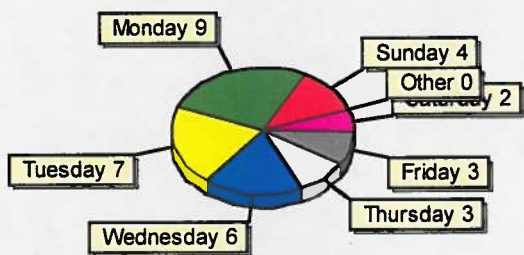
If there are any questions or wish to discuss things within the department, please feel free to come talk to me.

Incident Frequency by TYPE (Top 15 of 15 Shown) (Using DATE RECD)



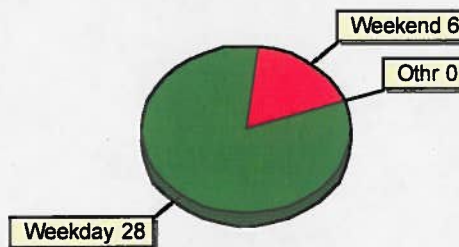
1046	1	911 HU	1	ANIMAL	5	C.P.	5	EMS	1	FRAUD	2	OPEN R	3	PARK	6
PROPCH	1	SNOWM	2	TRAFF5	3	TRAFHZ	1	TRANSP	1	VEUNLO	1	WELFAR	1		

By Day of Week



Sunday	11.76 %	Monday	26.47 %
Tuesday	20.59 %	Wednesday	17.65 %
Thursday	8.82 %	Friday	8.82 %
Saturday	5.88 %	Other	0 %

Weekday vs Weekend



Weekend	17.65 %	Weekday	82.35 %
Oth	0 %		

Search Criteria: (LOGNUM >= 'A4-22-00001')
 (LOGNUM <= 'A4-22-10000')
 (DISTRICT >= '07')
 (DATE_RECD >= TO_DATE('1/1/2022','MM/DD/YYYY'))
 (DATE_RECD <= TO_DATE('1/31/2022','MM/DD/YYYY'))

(5) TB, michael, Barb, Michael,
Fire, Public

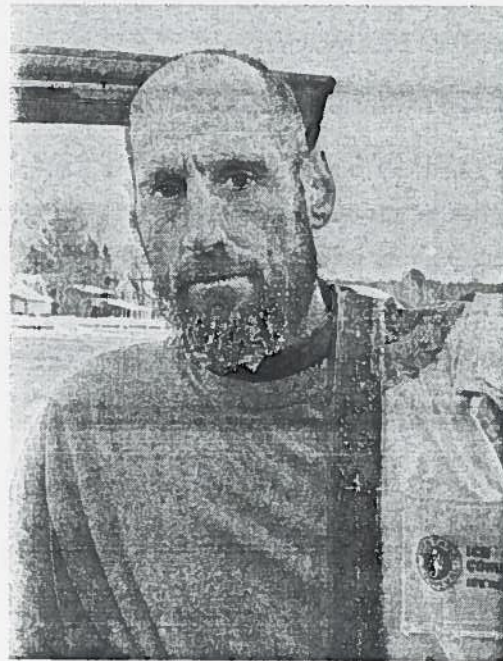
Fire Department Report

January was full of January fire fighter stuff most impressive was our ice rescue certification training. We sent Joseph Wiltz and Nathan Nelson to a "train the trainers" class a couple years ago and we reaped the benefits finally this January.

Assistant chief Wiltz and training officer Tyler Andreas gave the ice rescue squad that two-year recertification training, and newbies earned their patches. It definitely was a bonus having qualified teachers within our own department. Teachers in the past traveled to the island to teach this class knowing full well that we could teach the practical to anyone. We definitely have the premier ice rescue squad in the area hands down; most departments do not have the luxury of 4 wind sleds. Having taken this class myself 4 times, I have to say Jay and Tyler did a grade A job as teachers.

February we will be hands-on training with the Husky wind sled. With Arnie's blessing, our driver program should produce at least 6 more qualified drivers yet this winter. It's shaping up to be a very productive winter in regards to keeping our ice rescue program up to superior standards.

Be safe
Chief Reichkitzer



RECEIVED

FEB 8 2022

Initial: dg

(5) TB, Michael, Barb, Micaela,
Amb, Public

Madeline Island Ambulance Service Report

January 31st, 2022

In January, we had one run, and it was a transport. It was a wind sled transport and we used Bayfield Ambulance for Mutual Aid. The run did bring up some issues and I believe it is time to write up some guideline and policies to make it a better process for patient care. Bayfield Ambulance has been thanked and we discussed the hand off and they said it went just fine.

Since there has been a lot of reported illness on the island, we decided to do our last training meeting on an individual basis. Sarah designed a Treasure Hunt for all members to come into the ESB on their own and document finding and explaining various pieces of equipment and their uses. If reports are still full of more and more positive cases of COVID and other illnesses, I think we may do our next monthly meeting on Zoom as well.

Thom Rossberger has agreed to help me go through all of the donated radios and equipment to see if we can find a few good back-up units. We are also working together on a cascade oxygen system. This will allow us to fill small oxygen bottles at the ESB and not go all the way to Ashland to do so. The large medical oxygen bottles can be rented or purchased from Chicago Iron where we get all of our medical oxygen. Then there is a regulator system that will have to be purchased. We received a donation from a community member, and I would like to have our crew vote on having that donation used for these purchases.

I did order one new radio for Gloria Fennel. Hers did fail and she needs one. It is on back order, and I hope we get it soon. There are two in the budget for this year. Michael Kuchta did work on a grant to purchase more radios, but I think I may need to order one more as a back up if we do not hear about the results of the grant soon. I have also tried to order the new laptops that were approved in the budget for ambulance run reporting. I just discovered that Will has two email addresses and he doesn't check the one I was using so we have cleared that up and he is getting updated pricing and availability.

Michael, Barb and I are going to meet on Friday to begin the process of finding a new billing company. I have one good prospect. I have been asking our current company many questions but am not receiving many answers. I do not see the ambulance service as a revenue producing entity of the town, but it would be nice to have more of our bills paid by our patients. We will also be having our first meeting with Ashland County about the replacement of our current fire number system. This has been discussed for a long time and I think we are finally going in the right direction.

Respectfully Submitted,

Cynthia Dalzell

Madeline Island Ambulance Service

RECEIVED

JAN 31 2022

Initial: dg

(5)TB, Michael, Barb, Micaela,
Ric, Public

MEMO

To: Town Board

From: Michael Kuchta, Town Administrator / Ric Gillman, Zoning Administrator
Re: Hartzell Expandable Condominium

Jan. 20, 2022

The Hartzell proposal contains multiple elements and will require multiple steps. A quick guide:

Plat Map. The Town Plan Commission voted on Dec. 15, 2021, to confirm that the plat map (as prepared by Nelson Surveying and dated Aug. 2, 2021) conforms with Town zoning for the R-1 district. We request that the Town Board do the same; this will stipulate for the record that the plat map itself meets zoning requirements. This acknowledgment acts to separate the plat itself from other issues connected to the Hartzell proposal. That said, the town attorney does not believe Ashland County ordinances give the Town any obligation or role in reviewing or approving a plat map for a condominium before it is recorded. If that is accurate, Hartzell could simply bring the necessary documents to the recorder of deeds without any Town action. No signatures would be required from the Town Board chair or the zoning administrator.

CSM. The Aug. 2, 2021, plat map prepared by Nelson Surveying also contains language that it is a CSM, or certified survey map. We are awaiting guidance from the town attorney about whether the document can be both. If it is indeed a CSM, it would require Town approval before it can be recorded. The TPC has not voted on the CSM status; if they are required to do so, their recommendation then would come to the Town Board at a future date. If approved, the CSM would require the signatures of the Town Board chair and the zoning administrator.

Glamping. The Aug. 2, 2021, plat map prepared by Nelson Surveying also contains language referring to the expandable condominium proposal as "Gitchee Gumee Glamping." We are awaiting guidance from the town attorney about whether the term "glamping" can be removed before the TPC or Town Board votes on the CSM. We are also awaiting guidance from the town attorney about including appropriate language in a Town Board resolution to make it clear that any Board action on the plat map or CSM applies exclusively to the zoning aspects of the document; Board action in no way would indicate or imply support for, opposition to, or approval of the "glamping" components that Hartzell has described publicly in newspaper articles and in previous appearances before the TPC. It is yet to be determined whether the "glamping units" Hartzell has described would conform to building code; in addition, a "glamp ground" would not be allowed in a residential district.

Condominium. Unlike with other developments, Ashland County ordinance does not appear to give a town the right to approve condominium plats, the condominium declaration, or other condominium instruments. Nonetheless, we will request those instruments for review when they become available. Given our early understandings of the Hartzell proposal, it is likely that the condominium instruments will lend insight to the nature of the development and its operation. This insight will be crucial in assessing whether the use of the development (not the plat itself) conforms with R-1 zoning.

RECEIVED

JAN 20 2022

dg

TB(5) Michael, Barry
Michael, Public
redistribute for 7 8 37 RBM

CONTRACT FOR SERVICES

This contract for services is made and entered into between the Town of La Pointe in Ashland County, Wisconsin, (the "Town") and Marina Lachecki and Robert Goslin (the "Contractors").

RECITALS

The Town desires to obtain the services described in this contract.

The Contractors represent to the Town that they have the expertise, knowledge and experience necessary to properly perform this contract according to its terms and that they are ready, willing and able to do so.

Therefore, in exchange for the valuable consideration set forth herein, the Town and the Contractors hereby agree as follows:

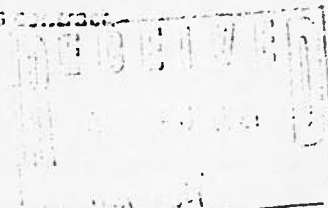
1. Description of Services. The Contractors will, in accordance with the terms and provisions of this contract, provide the Town with the following services:

- Text and other content for an interpretive sign related to the "Gateway Sculpture" being installed on Town property. The overarching purpose of the sign and sculpture is to welcome people to Madeline Island.
- Content based on research conducted by the Contractors, in consultation with the Town's Public Arts Committee. The majority of the content will provide information on Ojibwe and island history, including Chief White Crane, Chief Buffalo, Equasayway (Madeline), and historical elements depicted in the medallions on the sculpture base. Additional content will be related to the sculpture, the artist, and the Public Arts Committee.
- Any revisions to the content requested by the Public Arts Committee will be made in a timely manner.
- Text will conform to a word limit that will be provided by the graphic designer of the interpretive sign.

2. Payment. In exchange for the Contractors providing these services, the Town will pay the Contractors \$20 per hour. Contractors will be paid individually at the conclusion of the project, once they submit final content to the Town. Contractors will submit final invoices documenting their hours; the total amount payable by the Town to the Contractors for services under this contract shall not exceed \$1,000 combined.

3. Dates of Service. The services shall be completed and delivered to the Town Administrator no later than March 1, 2022.

4. Reimbursement for Expenses. Upon recommendation of the Town's Public Arts Committee, and subsequent approval by the Town Board, the Town shall cover license fees or similar fees for photos, illustrations, or other copyrighted or exclusive content required for the project. Unless modified in writing, the Contractors shall bear all other costs and expenses under the terms of this contract.



5. Specifications. The Contractors shall provide all labor, materials, and supervision to complete the project. The Contractors will comply with all federal, state and local regulations, laws, rules, codes and ordinances.

6. Ownership. Upon final payment for the services described in this contract, the Town assumes ownership of the content provided.

7. Relationship Between Town of La Pointe and Contractors. With respect to this contract, the Contractors shall be independent contractors in regard to the Town, not employees of the Town. As such, the Contractors shall, in accordance with §102.07(8)(b) Wisconsin Statutes:

- a) Maintain their businesses separate and apart from the Town.
- b) Hold a Federal Employer Identification Number for their business or else file a self-employment income tax return with the IRS reflecting their status.
- c) Control the means of performing this contract.
- d) Incur the main expenses related to the services provided under this contract.
- e) Be responsible for the satisfactory completion of the services described and be liable for a failure to complete the work or services specified in this contract.
- f) Receive the compensation provided for herein on the basis provided for herein.
- g) Realize a profit or suffer a loss under this contract, depending on how the Contractors perform.
- h) Have continuing reoccurring business liabilities and obligations.
- i) Operate a business, the success or failure of which depends on the relationship between business receipts and expenditures.

8. Default; Termination. In the event of a default by either party in the performance of an obligation under this contract which continues for a period of twenty (20) days following written notice to the party in default, the other party to this contract may terminate this contract by written notice to the party in default.

9. No Assignment. Neither party to this contract may assign their rights or obligations under this contract to another, in whole or in part, without prior written consent of the other party. Any assignment or attempted assignment in violation of this provision shall be null and void.

10. Applicable Law; Venue. This contract shall be interpreted under the laws of the State of Wisconsin. Any suit or proceeding relating to this contract shall be venued in Ashland County, Wisconsin.

11. Entire Agreement; Amendment. This contract sets forth the entire understanding and agreement between the parties relating to the subject of this contract and supersedes and replaces any prior discussions, negotiations and agreements, oral or written. This contract may be amended in writing only.

12. **Binding Contract.** Each of the undersigned states they have read this contract in its entirety, that they understand each of its terms and provisions, and that they sign the same freely and voluntarily, intending to be legally bound hereby.

13. **Notice.** Any notice to either party under this contract shall be in writing and be served at one or more of the addresses below:

To the Town: Administrator
Town of La Pointe
PO Box 270
La Pointe, WI 54850
administrator@townoflapointewi.gov

To the Contractors: Robert Goslin

Robert Goslin 12/4/21

Marina Lachecki

Marina Lachecki 12/4/21

IN WITNESS WHEREOF, the undersigned have executed this agreement:

Approved by Town Board (date): _____

Town of La Pointe (the Town) Board Chair:

Signature _____ Date _____

Printed Name _____

Contractors:

Signature _____ Signature _____

Printed Name _____ Printed Name _____

Date _____ Date _____

Michael, Barb
Micaela, public
redistribute for 3-8-22 R.T.M

CONTRACT FOR SERVICES

This contract for services is made and entered into between the Town of La Pointe in Ashland County, Wisconsin, (the "Town") and Little Big Bay Shop (the "Contractor").

RECITALS

The Town desires to obtain the services described in this contract.

The Contractor represents to the Town that they have the expertise, knowledge and experience necessary to properly perform this contract according to its terms and that they are ready, willing and able to do so.

Therefore, in exchange for the valuable consideration set forth herein, the Town and the Contractor hereby agree as follows:

1. Description of Services. The Contractor will, in accordance with the terms and provisions of this contract, provide the Town with the following services:

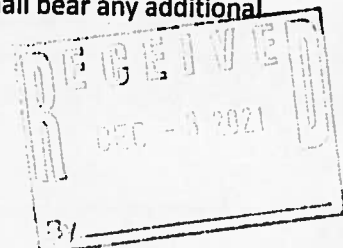
1. The graphic design for an interpretive sign related to the "Gateway Sculpture" being installed on Town property. The design will accommodate a four-color print, 58.25 by 46.125 inches in dimension, that will be installed in a protected but outdoor display.
2. A design that incorporates text, photos, and other content provided by the Town. To the best of their ability during the process, the Contractor will provide the Town with an accurate word count to accommodate a balanced and aesthetically attractive result.
3. Submit drafts in PDF format for the Town's Public Arts Committee to review. The Committee may suggest up to three rounds of revisions, which will be made in a timely manner.
4. Upon approval from the Town, supply high-resolution electronic files to an agreed-upon printer.

2. Payment. In exchange for the Contractor providing these services, the Town will pay the Contractor \$1,020. The Contractor will submit appropriate invoices. Payment will be on the following schedule:

- 25% upon approval of the contract.
- 25% upon submission of the first draft.
- The balance upon delivery of the final, approved sign to the Town.

3. Dates of Service. The Town will deliver suggested content to the Contractor no later than March 4, 2022, and grant final approval no later than May 5, 2022. The contractor will deliver print-ready files to the printer no later than May 10, 2022.

4. Reimbursement for Expenses. Upon recommendation of the Town's Public Arts Committee, and subsequent approval by the Town Board, the Town shall cover license fees or similar fees for photos, illustrations, or other copyrighted or exclusive content required for the project. Unless previously identified in this contract, or otherwise modified in writing, the Contractor shall bear any additional costs and expenses they incur.



5. Specifications. The Contractor will comply with all federal, state and local regulations, laws, rules, codes and ordinances.

6. Ownership. Upon final payment for the services described in this contract, the Town assumes ownership of the finished product and any supporting electronic files.

7. Relationship Between Town of La Pointe and Contractor. With respect to this contract, the Contractor shall be independent Contractor in regard to the Town, not employees of the Town. As such, the Contractor shall, in accordance with §102.07(8)(b) Wisconsin Statutes:

- a) Maintain their businesses separate and apart from the Town.
- b) Hold a Federal Employer Identification Number for their business or else file a self-employment income tax return with the IRS reflecting their status.
- c) Control the means of performing this contract.
- d) Incur the main expenses related to the services provided under this contract.
- e) Be responsible for the satisfactory completion of the services described and be liable for a failure to complete the work or services specified in this contract.
- f) Receive the compensation provided for herein on the basis provided for herein.
- g) Realize a profit or suffer a loss under this contract, depending on how the Contractor perform.
- h) Have continuing reoccurring business liabilities and obligations.
- i) Operate a business, the success or failure of which depends on the relationship between business receipts and expenditures.

8. Default; Termination. In the event of a default by either party in the performance of an obligation under this contract which continues for a period of twenty (20) days following written notice to the party in default, the other party to this contract may terminate this contract by written notice to the party in default.

9. No Assignment. Neither party to this contract may assign their rights or obligations under this contract to another, in whole or in part, without prior written consent of the other party. Any assignment or attempted assignment in violation of this provision shall be null and void.

10. Applicable Law; Venue. This contract shall be interpreted under the laws of the State of Wisconsin. Any suit or proceeding relating to this contract shall be venued in Ashland County, Wisconsin.

11. Entire Agreement; Amendment. This contract sets forth the entire understanding and agreement between the parties relating to the subject of this contract and supersedes and replaces any prior discussions, negotiations and agreements, oral or written. This contract may be amended in writing only.

12. Binding Contract. Each of the undersigned states they have read this contract in its entirety, that they understand each of its terms and provisions, and that they sign the same freely and voluntarily, intending to be legally bound hereby.

13. Notice. Any notice to either party under this contract shall be in writing and be served at one or more of the addresses below:

To the Town: Administrator
Town of La Pointe
PO Box 270
La Pointe, WI 54850
administrator@townoflapointewi.gov

To the Contractor: Ros Nelson
Little Big Bay Shop
124 E. Bennett St.
PO Box 696
Mellen, WI 54546

IN WITNESS WHEREOF, the undersigned have executed this agreement:

Approved by Town Board (date): _____

Town of La Pointe (the Town) Board Chair:

Signature _____

Date _____

Printed Name _____

Contractor:

Signature _____

Date _____

Printed Name _____

MEMO

To: Town Board

From: Michael Kuchta, Town Administrator

Re: 2022 Ferry Line Schedules

Feb. 4, 2022

I met Feb. 3 with Robin Russell. The meeting was cordial and professional; it covered a range of topics, including scheduling, passenger trends, training for captains, a succession plan for the ferry line, and the Town's Comprehensive Plan process. However, the meeting was unproductive in two key areas: It did not yield results the Town needs on scheduling and passenger volumes.

Although the 2022 schedule is essentially complete, Robin said she could not share details because the schedule has not been fully signed off on internally. I presented specific requests in writing, so changes could be made before the schedule is published. The requests are based on direct feedback the Town received from the school district, businesses, and residents in 2021. In general, these requests would expand the length of the day from the schedule that was in place in 2021. The requests adhere (in general) more closely to what existed in 2019 (see charts on next page). Our specific requests:

School year

- First boat from Island: No later than 7:30 am
- Last boat from Bayfield: At least 5:30 p.m., preferably 6 p.m.

Peak season

- First boat from Island: No later than 7 a.m.
- Last boat from Island: At least 7:30 p.m. weekdays, at least 9 p.m. weekends
- First boat from Bayfield: No later than 6:30 a.m.
- Last boat from Bayfield: At least 10 p.m. weekdays, at least 11 p.m. weekends

Robin said the length of day would expand from 2021, but that the ferry line is "not going back to 2019." Some of our specific requests will be met (at least on weekends), she said. But a 6:30 a.m. boat from Bayfield or a 7 a.m. boat from the island will not happen. The main challenge she voiced is maintaining captains and other crew; in addition, she said, passenger volume does not support all of the changes.

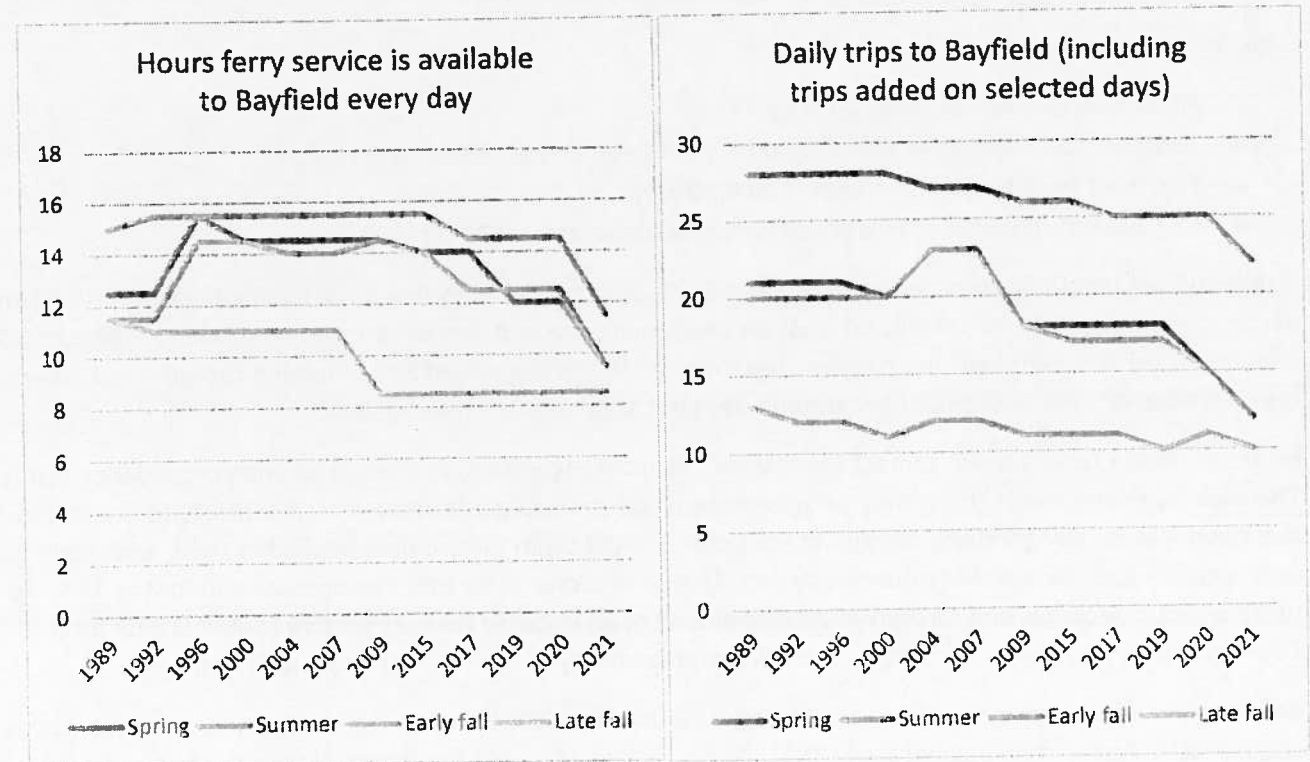
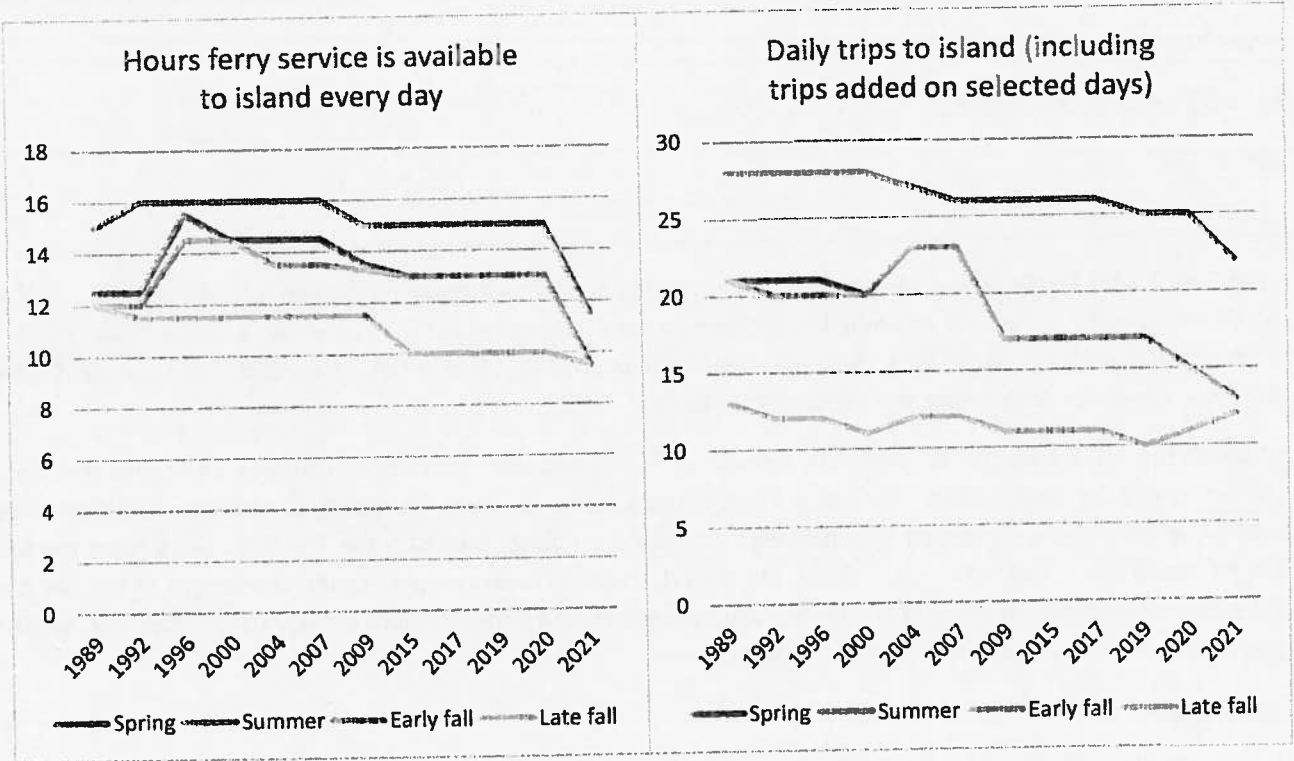
However, Robin turned down a direct request for that passenger data, so it could be analyzed independently. The data is private, she said; the only prior exception was providing information confidentially to the state when the Town was pursuing funding to expand the Dock. She did claim that volume peaked in 1998, and that it has only recently approached those numbers again. That data is crucial for other businesses and for the Town to make realistic decisions and recommendations as part of an updated Comprehensive Plan. It is vital for the Town to assess options for ensuring the viability and reliability of ferry service moving forward.

Before the meeting, I compiled ferry scheduling data back to 1989, based on a sampling of printed schedules I could obtain. As the charts below show, the number of daily trips and the length of time the ferry runs each day

FEB 4 2022

dk

have eroded gradually. The schedule contracted even more dramatically in 2021. These results raise the question of whether the ferry line's "service is inadequate." That is one of the standards under which the state's Office of the Railroad Commissioner could launch an investigation, if the Board wants to pursue that route.



Michael Kuchta, MFL
Inkade, [redacted]

Dorgene Goetsch

From: Micaela Montagne
Sent: Monday, February 7, 2022 9:57 AM
To: Michael Kuchta; Dorgene Goetsch
Subject: Fw: MIFL

To distribute.
Thanks,

Micaela Montagne
La Pointe Town Clerk
PO Box 270 La Pointe, WI 54850
715.747.6913
clerk@townoflapointewi.gov

From: pmrbwr@yahoo.com <pmrbwr@yahoo.com>
Sent: Saturday, February 5, 2022 9:22 PM
To: lapointeclerk@cheqnet.net <lapointeclerk@cheqnet.net>; townclerk@cheqnet.net <townclerk@cheqnet.net>
Cc: miflar@madferry.com <miflar@madferry.com>; michaelrcollins@gmail.com <michaelrcollins@gmail.com>;
evanjerickson@yahoo.com <evanjerickson@yahoo.com>
Subject: MIFL

To La Pointe Town Board:

The Ferry Line's refusal to share definitive information about the number of passengers carried to the Island, thus thwarting the Comprehensive Plan Committee, is an indication greater pressure must be applied to get their cooperation. Not only are they failing to provide accurate data to plan, but they continue to cut back on early morning and late evening schedules, causing hardship and inconvenience to La Pointe residents but also heavy increased costs to Island businesses.

Faced with this lack of cooperation, the Town should now take action against this monopoly and file a formal complaint with the Wisconsin Railroad Commission which oversees such transportation entities as the Ferry Line.

I will wait to see if the Town Board members have the backbone to stand up to MIFL

Sincerely, Peter M Rogers.

RECEIVED
FEB 7 2022
[Signature]

T#5 Michael, Barb
Micaela, public

**TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY JANUARY 25, 2022
5:00 PM AT TOWN HALL
Draft Minutes**

Town Board Members Present via telephone: Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor John Carlson
Staff Present: Town Administrator Michael Kuchta, Elected Clerk Micaela Montagne
Called to Order: 5:00pm

I. Public Comment A*: None.

II. Administrative Reports

A. Town Administrator's Report: Report prepared and presented by Michael Kuchta dated January 7 -20, 2022 placed on file by Unanimous Consent.

III. Public Works

- A. Roads, Dock, Harbor: Nothing
- B. Parks

1. Change Order #4 with Angelo Luppino for Rec Center Remodel- Reimbursement for Building Permit: The Town paid for the permit, but it was in the contract. Motion to approve, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Discussion on finding out status of electrical panel.

IV. Committees

A. Planning and Zoning

1. Plat Review of Hartzell Expandable Condominium "Expandable Condominium" Parcel. 014-00206-2001 Abbreviated Description: Acres: 70.000 SW1/4 E OF MONDAMIN TRAIL, DESC IN DOC #349992 SEC. 32 T50N R3W LAND CONTRACT: Motion to table as not all the requested information has come in yet, J. Carlson/A. Baxter, 5 Ayes, Motion Carried.

B. Affordable Housing Advisory Committee

- 1. Request that the Affordable Housing Advisory Committee be utilized in formation of the housing component of the Town's Comprehensive Plan: Motion to table by John Carlson because language of 'workforce housing' by committee, no second, Motion Fails. Discussion that the language use workforce is the same as affordable housing and does not mean employee housing. Motion to refer this to this agenda item to the Comprehensive Plan steering Committee, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.
- 2. Request that the Town commits to affordable housing by supporting map changes, land donations, and other mechanisms to make it possible to build affordable housing on the island: Motion to also steer this to the Comprehensive Plan Steering Committee for consideration, S. Brenna/ A. Baxter, 4 Ayes, 1 Nay (J. Carlson), Motion Carried.
- 3. Grant Applications to Apostle Islands Area Community Fund: The grants will

be under \$5000 and do not need Town Board approval to submit the applications. Motion to table indefinitely, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

C. Comprehensive Plan Steering Committee

1. Grant Applications to Apostle Islands Area Community Fund: Motion to approve the applications for two \$5000 grants (Michael Madeline Island Fund and Apostle Island Area Community Fund), J. Carlson/ M. Anderson, 5 Ayes, Motion Carried.

V. Town Hall Administration

- A. Budget Summary Report: Motion to accept the report for December 2021, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.
- B. Grant Updates: only what was in the Town Administrators report.
- C. Covid Protocols: Includes policies for Town employees and compensated volunteers to maintain a safe workplace and reduce the chances of Town employees or volunteers infecting co-workers or members of the public as well as testing and compensation policies. Lengthy discussion on adding and modifying some language to align with CDC guidelines as well as supplying or paying for testing and compensating employees and compensated volunteers for time missed if isolating is necessary. Motion to table to see changes prior to approval, J. Carlson/ A. Baxter, 5 Ayes, Motion Carried.
- D. Resolution 2022-0125: Covid-19 Precautions for Town Government Operations: the current resolution will expire mid-February. This replacement is similar with the added language of adopting the Covid Protocols/ policy in the previous agenda item. This continues to allow for members of boards and committees to meet remotely as well as process vouchers with the alternative claims process. Motion to table (to incorporate the policies in the previous agenda item), S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.
- E. Town Board Meetings: In Person vs. Remote: meetings will continue to be remote.

VI. Alternative Claims: Motion to approve Alternative Claims for December 2021 in the amounts of \$184,192.45, \$52,684.81 and \$12,632.74 for the Library, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VII. Treasurer's Report: Motion to approve the Treasurer's Cash Summary Report for December 31, 2021 showing a total of \$3,665,300.25, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VIII. Minutes

- A. Regular Town Board Meeting January 11, 2022
- B. Special Town Board Meeting January 17, 2022
Motion to approve both minutes as presented, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

Motion to move agenda item IX. A. 1 to after XI. B., S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

IX. Emergency Services

B. Updates on the Construction of the Emergency Services Building: Administrator Michael Kuchta has been in communication and agreement with Wendel on items that need to be fixed under warranty. Wendel is working on coordinating sub-contractors to come and do the work.

X. Public Comment B:** None.

XI. Lawsuits & Legal Issues

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: No updates.

B. Judgment on Michael Mattingly Properties 014-00208-0600 and 014-00208-0300

Motion to go into closed session to discuss items XI, B and IX. A. 1., J. Carlson/ S. Brenna, 5 Ayes by roll call vote, Motion Carried. 6:03pm.

IX. Emergency Services

A. Police Department

1. Ashland County Law Enforcement Agreement

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

Motion to return to open session, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. 6:43. No action on either item.

XII. New Agenda Items for Future Meetings: Hartzell plat map, Covid policies and Covid operations resolution. The covid items will be on a Special Town Board meeting agenda on January 28, 2022 at 5:00pm. Other future agenda items include scheduling workshops with the fire department and the Affordable Housing Advisory Committee, and there will be a report on the Ferry Line and the 2022 schedule from M. Kuchta.

XIII. Adjourn: Motion to adjourn, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 6:52pm.

Submitted by Micaela Montagne, Town Clerk.

TB ⑤ Michael, Barb,
Micaela, prairie

**TOWN OF LA POINTE
SPECIAL TOWN BOARD MEETING
FRIDAY JANUARY 28, 2022
5:00pm at Town Hall
Draft Minutes**

Town Board Members Present via telephone: Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor John Carlson
Staff Present: Town Administrator Michael Kuchta, Elected Clerk Micaela Montagne
Called to Order: 5:00pm

1. Public Comment: None
2. Covid Protocols/ Policies for Town Employees and Compensated Volunteers: Updated from the last draft (presented on 1/25/2022). Motion to approve, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.
3. Resolution 2022-0128: Covid-19 Precautions for Town Government Operations: Motion to approve the Resolution, for another 90 days, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.
4. Certified Survey Map Parcel #014-00097-0100. 1861 Big Bay Rd, Deena Schuppe, Owner
Abbreviated Description: Acres: 20.000 E1/2 NW1/4 SE1/4 SEC. 14 T50N R3W
EASEMENT V 476 PGS 345 & 346: Motion to approve as recommended by the Town Plan Commission, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.
5. Adjourn: Motion to adjourn, J. Carlson/ M. Anderson, 5 Ayes, Motion Carried. Adjourned at 5:08pm.

Submitted by Micaela Montagne, Town Clerk.

Memorandum of Understanding
Between the Ashland County Sheriff's Office
and
La Pointe Fire Department

This Memorandum of Understanding (MOU) sets the terms and understanding in utilizing a backup system to normal paging activities, referred to as eDispatches, between the Ashland County Sheriff's Office (ACSO) and the La Pointe Fire Department

Background

Ashland County has challenges with the existing radio paging system. Terrain, tower location, number of towers, and budgeting all play major roles in limiting radio and pager coverage in Ashland County. There is a recognized need to expand pager coverage, without investing thousands of dollars in upgrades to the existing system. eDispatches is a service that alleviates that problem without the expense of additional tower sites while also providing greater flexibility of options to send notifications to responder-agencies.

Purpose

By utilizing the eDispatches system, pager coverage is effectively expanded by sending those pages, as text messages or voicemails, to cell phones of agency members. If an agency member is out of the normal pager coverage area, but has cell phone reception, the member will receive the page. Conversely, some areas in Ashland County have poor cell phone coverage, but are still within the pager coverage area. eDispatches is intended to supplement existing systems, not as a complete replacement as well as providing non-radio paging agencies greater flexibility in reaching on-call staff.

Responsibility

The following responsibilities will be borne by the Ashland County Sheriff's Office:

- Receiving the yearly invoice from eDispatches and in turn, invoice involved agencies responding in Ashland County, including the La Pointe Fire Department
- Maintaining the eDispatches equipment (located on-site at the Ashland County Sheriff's Office).
- Addressing concerns/questions from other agencies involved in the program.
- Adding/removing/updating names and phone numbers of agencies involved in the program unless arrangements have been made to grant an agency's designee access to the eDispatches system for the purpose of maintaining its userbase within an agreed upon number of users/recipients.
- If the invoiced amount has not been received from a partner agency within thirty (30) days of the date it is due, ACSO will consider this and prior MOUs null and void and remove said agency from the eDispatches service.

The following responsibilities will be borne by La Pointe Fire Department:

- Pay the included invoice amount due by the date indicated on the invoice.
- Maintain and service their existing cell phones, plans, etc. ACSO takes no responsibility for partner agency cell phones, plans, etc. whatsoever.

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- Provide any changes of agency members, phone numbers, or carriers to ACSO to maintain an updated list of users to the system.
- If identifying a designee to maintain its own userbase, acknowledging that ACSO is not responsible for maintaining same.

Duration

The duration of this MOU is one (1) year from the date of execution. As the end of that period approaches, the MOU will be re-evaluated by both parties, updated as necessary, and re-executed upon agreement. Also at this time, any invoicing changes will also be addressed.

If at any point any partner agency wishes to cancel the eDispatches service, written notice must be provided to the Ashland County Sheriff's Office. ACSO will process the cancellation within 30 days upon receiving it.

David McGuire, Public Safety Communications Director
Ashland County Sheriff's Office

Rick Reichkitzer, Chief
La Pointe Fire Department