

REGULAR LIBRARY BOARD MEETING
Tuesday, January 18, 2022
5:00 PM LIBRARY 2nd Floor/Zoom
Minutes

Members Present: Keith Ryskoski; Chair, Cynthia Mueller, Micaela Montagne, Katie Sanders, Lisa Potswald and Peggy Ross

Members absent: Marilyn Hartig,

Staff Present: Lauren Schuppe; Library Director

The Madeline Island Library Board meeting was called to order by Keith Ryskoski, Chair.

I. Public Comment* None

Motion by Lisa to remove V. A. from agenda, seconded by Micaela

Discussion regarding staff evaluations being confidential.

Consensus to add Library Boards role in staff evaluations and job descriptions to a future agenda.

All ayes, Motion Carried.

II. Minutes

A. Library Board Meeting December 20, 2021

B. Special Board Meeting January 13, 2022

Motion by Katie to approve the December 20, 2021 Library Board minutes and January 13, 2021 Special Library Board minutes as presented, seconded by Cynthia, all ayes. Motion Carried.

III. Vouchers

A. Sign Directors Timesheet

Motion by Katie to approve Lauren's timesheets for week ending 12/25/21 and 1/8/22, seconded by Micaela, all ayes. Motion Carried.

B. Approve Bills

Norvado	\$175.53
Madeline Sanitary	102.00
New York Times	40.00
Bayfield Lumber	100.00
Bayfield Ace Hardware	230.44
Evan & Evan Landscaping	203.00
Card Member Services	327.96

Motion by Micaela to approve vouchers submitted, second by Lisa, all ayes. Motion Carried.

IV. Directors Report

- Letter of 2021 accomplishments was submitted to Gazette.
- St. John's received a donation for \$1,000 to be specifically used for the Little Learners program, Lauren is working with Deb Knopf to extend the program a couple of weeks with these funds.

- Deena Schuppe's mobile is complete, Lauren needs to coordinate with Ray Hakola, Facilities Manager and Deena to install
- Kids started winter rec with: downhill skiing, cross country skiing and skating.
- Lauren has started working on Summer Rec planning including looking for a 4-5 yr. old director.

Discussion whether to updated Deb Knopf's contract for little learners. Consensus not to as the contract dates cover this extension, and she will be paid directly from St. John's.

~~V. Personnel~~

~~A. Review Library Staff Evaluations~~

Removed by motion at beginning of meeting.

VI. Ongoing Projects

A. Library Expansion Feasibility

- Consensus to add to next agenda; draft RFP for feasibility study and list of people/firms to contact.

B. Island Makerspace: create, innovate, elevate

- Lauren has been working on getting the financial aspect completed for banking transfers.
- Wise Grant training will be in the next couple of weeks.
- No date set yet for Lauren to submit final budget.
- Deadline to use funds is March 2023.
- Lauren in anticipating using the 2nd floor and possibly some room on the 3rd floor.

C. Strategic Plan

- Lisa sent GANT chart to Lauren, she will forward to Library Board
- First and Second quarter 2021 implementation was completed, Board will need to work on the final 2 quarters.
- Library hours have been expanded to 11-7 on Mon. & Wed.
- Discussion on Friends of the Library, how to set-up and how other libraries groups work.

Adjourn: Motion by Katie to adjourn, second by Lisa, all ayes. Motion Carried.

Minutes taken from Zoom and respectfully submitted by Dorgene Goetsch, Clerical Assistant.
Minutes approved as presented February 15, 2022. Dorgene Goetsch, Clerical Assistant.