

MEMO

To: Town Board
From: Michael Kuchta
Re: Town Administrator's Report

DATES COVERED IN REPORT: April 8-21, 2022

1. Accomplished/Completed

- **Great Lakes Islands Alliance.** I (and about a half-dozen other Madeline Island residents) joined the webinar April 18 to learn details on affordable housing developments on Mackinaw Island. I followed up with additional questions the presenters. You can watch a recording of the webinar at <https://bit.ly/3rHGmg3>.
- **Chamber of Commerce.** I met with the chamber board April 20. We discussed the sanitary district's email on portable toilets, a draft of business-related questions from the Comprehensive Plan Steering Committee, and the concept of a "continuation of business" ordinance for the Town. Individual board members expressed support of such an ordinance, but the Chamber has no recommendation at this time.
- **Purchase Orders.** The Town Board has approved purchases of a new playground slide at Big Bay Town Park, body cameras for the Police Department, a compressor for the Emergency Services Building, and wildfire equipment for the Fire Department.

2. Coming Up

- **Public Hearing.** TPC holds a public hearing on Wednesday, April 27, at 5 p.m. on a request from Ken and Marnie Myhre for a conditional use permit to hold yoga and health-related classes on their property at 900 Big Bay Road.
- **Special Town Board Meeting.** Joint meeting with Comprehensive Plan Steering Committee and TPC, April 27, 5:30 p.m. (of after TPC public hearing, whichever is later)

3. Town Board Agenda – Information/Comments

- **Dust Abatement.** A draft RFB is attached for your information. The Town will solicit bids for dust abatement materials for gravel roads. Because this is considered a public purchase of consumable materials, and because cost is expected to exceed \$25,000, the purchase requires a formal bid process and Class II notice. Bids are scheduled to be opened before your May 10 meeting. We have budgeted \$32,000 for dust abatement in 2022.
- **BIL Grant Funding for Repaving Roads: Statement of Qualifications.** See the separate memo.
- **Sidewalks.** Public Works is collecting updated quotes for installing a sidewalk around the curve at Big Bay Road and Main Street. This topic was raised again at the Annual Town Meeting. We expect to be able to provide a verbal update at the meeting, so you can decide whether to proceed in 2022.
- **Parks.** The department seeks authorization to hire the following seasonal employees:
 - Camp Host #1: Rand Moore (returning) – \$16.65/hour, not to exceed 860 hours from 5/19/22 – 10/14/22
 - Camp Host #2: Sarah Hannam – \$16.65/hour, not to exceed 760 hours from 5/23/22 – 9/15/22

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APR 23 2022

Initial: *dk*

- Campground Assistant: Fern Langenberger (returning) -- \$13.53/hour, not to exceed 700 hours from 5/19/22 – 10/14/22
- Parks #1: Evans Mealman -- \$18.25/hour, not to exceed 800 hours from 5/2/22 – 9/30/22
- Parks #2: Ciara Wiggins (returning) -- \$16.50/hour, not to exceed 860 hours from 5/2/22-10/14/22
- **Parks.** The department seeks authorization to repost for Parks #3 (open until filled): \$16.00/hour, not to exceed 480 hours from 5/16/22 – 9/30/22
- **Airport.** Aimee Baxter seeks Town authorization to transfer her lease for Industrial Lot 12 to Gary Beeksma. The lease runs until Dec. 31, 2027.
- **Zoning Administrator** (Position Description). A draft description is in your packet. The draft revises the current description. Most notably, it specifically lists (in Section III.A.1) all the areas in Town ordinance where the ZA has responsibility; identifies job duties in a rough order of priority and frequency; and clarifies the ZA's responsibility and role in the Comprehensive Plan (Paragraph 15). I ask Town Board approval of the description so it can be posted for applicants.
- **Zoning Administrator** (Posting). The draft posting is in your packet. My intention is to set a May 15 application deadline. I look forward to your advice on where to post and/or advertise the position, and request Town Board approval of the posting.
- **Craftivity CUP.** A detailed memo and additional information are in your packet. The Town Plan Commission requests Town Board approval of the CUP with conditions.
- **Madeline Island Museum.** Nicholas Hoffman, the administrator of museums and historic sites for the Wisconsin Historical Society; Angela Titus, the chief programming officer for the historical society; and Keldi Merton, the museum's site director, expect to join the meeting remotely to give an overview of museum programming this season.
- **Paid Time Off Sharing Program.** I request Town Board approval of this program, which you reviewed on April 12. Your packet includes the operational language, as well as the forms donors and recipients would use.
- **Police Department.** Chief William Defoe and I are still talking with our personnel attorney to work through options on overnight compensation. The latest wrinkle: "productive work period" vs. "nonproductive work period."
- **Law Enforcement Agreement with Ashland County.** Our initial meeting is scheduled for next Tuesday, May 3. County representatives will join us on the island to discuss an arrangement for 2023 and beyond.
- **Sanitary District.** District superintendent Zach Montagne says the district's board believes it is "a bit premature" to meet with the Town Board regarding the district's concerns about high-strength septic loads. Zach hoped to prepare a written update for the Town Board before the April 26 meeting.

4. Follow Up on Previous/Ongoing Projects

- **"Qualified Payments."** The payroll firm has sent corrected W2s for 24 members of the ambulance and fire crews, reflecting the exemption of up to \$600 each from taxable income.
- **Comprehensive Plan.** The committee is reviewing proposals from Northland College and UW-River Falls to conduct surveys, focus groups, or other research work. It is clear that what is budgeted this year for the comprehensive plan is inadequate to engage outside consultants in any meaningful way.
- **Revaluation.** Assessor Steve Nordquist will discuss a potential revaluation during the Town's Board of Review on June 8.

- **Zoning.** Lisa Potswald began the interim role on April 15 and will work a regular schedule beginning May 3. I continue to cover zoning matters, including the upcoming public hearing on April 27.
- **Fire Numbers.** Emergency services leadership and I meet April 26 with Dorothy Tank from Ashland County to try to resurrect this project.

5. Grant Report

- No updates.

6. Lawsuits/Legal Issues

- No updates.

7. Other Information

- **Madeline Island Yacht Club fuel tanks.** I met April 19 with Tony Brown, Nick Eoloff, Elena Tritchkova-Lamoreaux to discuss their fuel tank replacement plans in context of ensuring island resiliency and self-sustainability, especially in winter.

(5) TB, Michael, Bar D,
micaela, Ben,
Public



TOWN OF LA POINTE MADELINE ISLAND

240 Big Bay Road
PO Box 270
LA POINTE, WI 54850
715-747-6913

Bid Notice for Dust Abatement

The Town of La Pointe, Wisconsin, is requesting bids for dust abatement on gravel roads in the Town in 2022. Bidder shall supply:

- Pricing to treat 14 miles of gravel road (typical width: 18 feet) with magnesium chloride flakes
- Description of product and quantity proposed
- Details of what is included in pricing
- If pricing does not include ferry fees, an estimate of how many trips are required to deliver product on ferry
- Application (including whether by vendor crew or Town crew)

Please mail or deliver bids in an envelope marked "Dust Abatement" to: Micaela Montagne, Town Clerk, 240 Big Bay Road, La Pointe, WI 54850. Bids must be received by 4:00 p.m. on May 5, 2022, and will be opened at 5:30 p.m. on May 10 at the La Pointe Town Hall.

For more information, please call 715-747-6855.

The Town of La Pointe reserves the right to refuse any or all bids.

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APR 23 2022

dg

(5) TB, Michael, Barb, Michaela,
Ben, Public

MEMO

To: Town Board

From: Michael Kuchta, Town Administrator; Ben Schram, Public Works Director

Re: Statements of Qualifications for Engineering Services for Town Road Reconstruction

April 22, 2022

On April 5, 2022, we mailed requests for Statements of Qualifications for engineering services to reconstruct three Town roads: Hagen Road, Mondamin Trail (from South Shore Road to Penny Lane), and South Shore Road. Requests were sent by certified mail to six firms:

- Ayres Associates, Eau Claire
- General Engineering Co., Portage
- Jewell Associates Engineers, Spring Green
- Martenson & Eisele, Menasha
- MSA Professional Services, Madison
- SEH Inc., Chippewa Falls

We received responses by the April 21 deadline from Ayres and SEH. We met April 22 to rank responses. **We recommend that the Town Board authorize us to enter negotiations for a service contract with SEH Inc.** Under state statute, pricing is not allowed to be part of the SOQ process; however, advisers tell us the engineering work should be less than \$5,000 for each road. The Town would be responsible for the entire cost of this engineering work.

The goal is to complete a contract by May 3 and bring it to the Town Board for approval. That gives the selected firm one month to complete engineering packages in time to submit them to the Wisconsin Department of Transportation by the June 3 deadline to seek funding through BIL – the Bipartisan Infrastructure Law. If our application is successful, the construction process (in 2023 or later) would be handled entirely by the DOT. Federal funding would cover 80 percent of construction costs; the Town would cover the remaining 20 percent after the project is completed.

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APR 22 2022
Initial *dg*

TOWN OF LA POINTE JOB DESCRIPTION

La Pointe Zoning Administrator

(Ashland County Assistant Zoning Administrator)

Immediate Supervisor:

Town Administrator

Classification:

Part-time Employee

I. Authority

Under the direction of the La Pointe Town Administrator, the La Pointe Zoning Administrator shall exercise the authority granted to this position (which also serves as Ashland County Assistant Zoning Administrator) and all other authority lawfully granted by the Town Board and applicable statutes and ordinances.

II. General Statement

Performs professional technical, administrative, research, and public-oriented tasks related to planning and zoning including:

- A. Town of La Pointe Planning and Zoning
- B. Ashland County Zoning

This position promotes, facilitates, and coordinates zoning, development, and planning activities for the Town of La Pointe, where proscribed, the administrator also oversees Ashland County zoning requirements on Madeline Island. Responsibilities include prompt permitting, interpretation of zoning ordinance language, and processing of various land-use applications, including those that require a Town Plan Commission recommendation to the Town Board. This position requires respectful, professional, and decisive interaction with the Town Plan Commission, Town Board, and other parties who have standing in zoning, development, and planning activities.

III. Examples of Duties

A. Town of La Pointe

1. Administer and enforce the following La Pointe ordinances (or assist in their administration and enforcement, as appropriate): Attractive Nuisance (Chapter 340), Direct Sellers (Chapter 345), Enhanced 911 Fire Number, Mobile Tower Siting (Chapter 322), Noise (Chapter 336), Numbering of Buildings (Chapter 211), Private Driveway Private Roadway, Rental Properties (Chapter 362), and Zoning.
2. Provide information and interpretation of zoning matters to property owners, builders, architects, engineers, and other interested parties.

3. Receive and review all applications and fees for permits and zoning applications; forward and itemize fees; forward applications to appropriate entity.
4. Issue land-use permits when fully compliant with ordinances; forward applications requiring additional interpretation to Town Plan Commission for approval/denial. Zoning Administrator shall issue permits in a timely manner.
5. Attend all Town Plan Commission and Zoning Board of Appeals meetings; attend Town Board meetings where appropriate.
6. Act as professional staff to Town Plan Commission, Zoning Board of Appeals, Town Board, and other bodies as assigned; advise, make recommendations, and present staff reports regarding appropriate planning and zoning matters.
7. Consult with Town Attorney on appropriate ordinance and zoning matters; provide investigative and evidence-gathering services upon request; represent the Town's interests regarding legal action.
8. Provide monthly and annual reports to Town Board and Town Plan Commission.
9. Forward all approved zoning permits to the Town Assessor and, when applicable, to the Town Uniform Dwelling Code Inspector and Commercial Building Inspector.
10. Perform field inspections to ensure compliance with zoning requirements.
11. Maintain records of complaints and violations; consult ordinance violators to resolve problems and deficiencies.
12. Maintain and update official records; the Zoning Administrator is the official responsible for Planning and Zoning Department Public Records.
13. Maintain Official Zoning Map.
14. Maintain zoning ordinance amendments.
15. Implement and manage an annual review of the Comprehensive Plan; assist in periodic updates as required.
16. Attend meetings of Town department heads when convened.
17. Prepare and administer the department's annual budget with input from Town Plan Commission.
18. Maintain cooperative relationship with peer agencies and other governmental units to coordinate planning and zoning functions; keep abreast of professional developments in the field; attend conferences, workshops and seminars as appropriate.

19. Carry out special projects and studies as requested by the Town Administrator; perform other duties as apparent or as delegated.

B. Ashland County Zoning Administration

1. Administer and enforce Ashland County Zoning Ordinances within the Town of La Pointe, including County Shoreland, Floodplain, and Comprehensive ordinances.
2. Provide information and interpretation of zoning matters to the public, builders, architects, engineers and other interested parties.
3. Receive and review applications; collect, deposit and forward applicable fees to Ashland County Zoning Administration.
4. Receive, review and process plans for residential holding tanks of less than 3,000 gallons.
5. Perform field inspections to ensure compliance with required setbacks and site conditions.
6. Issue land use, commercial land use, addition/alteration, and accessory land use permits; issue sanitary permits and non-plumbing permits.
7. Forward official records to Ashland County Zoning and maintain an up-to-date copy of records for the Town of La Pointe; enter records into the Town's permit database.
8. Forward land use and sanitary permits to Uniform Dwelling Code Inspector.
9. Maintain records of complaints and violations; consult ordinance violators to resolve problems and deficiencies with guidance from the Ashland County Zoning Administrator.
10. Attend Ashland County Zoning meetings and training when applicable.

IV. Qualifications

A combination of education, training, and experience that demonstrates the ability to administer a zoning ordinance (including interpretation, permit reviews, and enforcement), administer and implement a comprehensive plan, and understand the on-the-ground basics of surveying, construction, and development. Subject to Town Board discretion.

Ability to communicate effectively with the general public; appointed and elected officials; builders, architects, surveyors, developers, and other specialists; work constructively with people to identify problems and solutions.

Special Qualifications:

- Approval by Ashland County under Intermunicipal Agreement

- Valid Driver's License; ready access to a reliable motor vehicle to use as transportation to inspections and other site visits

Acknowledgment:

This position description has been prepared to assist in defining job responsibilities, physical demands, working conditions, and skills needed to perform essential functions successfully. It is not intended as a complete list of duties, responsibilities, or essential functions. This description is not intended to limit or modify the right of any supervisor to assign, direct, and control the work of employees under supervision. The Town of La Pointe retains and reserves any and all rights to change, modify, amend, add to, or delete from any section of this document as it deems, in its judgment, to be proper.

I have read and do understand the duties and responsibilities for the position of the Zoning Administrator for the Town of La Pointe.

EMPLOYEE SIGNATURE

EMPLOYEE NAME

DATE

2 Copies: 1 to Employee and 1 in Employee Personnel File

TOWN OF LA POINTE POSITION OPENING

ZONING ADMINISTRATOR

Position: Part-time position of 20 hours per week (flexible schedule)

Start Date: June 2022

Job Summary: This position promotes, facilitates, and coordinates zoning, development, and planning activities for the Town of La Pointe. Key responsibilities include but are not limited to:

- Prompt processing of various land-use applications and permits
- Providing accurate interpretations of zoning and other ordinance language for property owners, architects, builders, developers, surveyors, and other interested parties
- Staffing and advising the Town Plan Commission and Zoning Board of Appeals
- Where proscribed, overseeing Ashland County zoning requirements on Madeline Island
- Performing field inspections; where necessary, pursuing compliance with Town and County ordinances
- Filing monthly reports, maintaining official records and databases
- Managing an annual review of the Town's Comprehensive Plan

This position requires respectful, professional, and decisive interaction with elected and appointed officials, members of the public, and specialists in zoning, development, and planning. The administrator must work constructively to identify requirements, problems, and solutions.

Requirements: Knowledge, experience, and familiarity in administering and enforcing a zoning ordinance and comprehensive plan. Understand surveying, construction, and development. Communicate effectively with individuals and groups. Proficiency in basic office software. Possess a valid drivers license or have reliable means of traveling the island.

Compensation: \$23/hour. The position allows a flexible weekday schedule, but the administrator must maintain reliable, regular, and posted office hours in Town Hall.

Other: The position requires working extended periods at a desk, using a computer and phone, and transcribing meeting recordings. The position also requires the ability to navigate unpaved and often undeveloped land. Residence on Madeline Island is preferred but not required.

Deadline for Applications: TBD, 2022, 4 p.m.

Please submit cover letter, resume or similar documents detailing your qualifications to:
Town Administrator, Town Hall, 240 Big Bay Road, PO Box 270, La Pointe, WI 54850 or
administrator@townoflapointewi.gov

For more information, including a full job description, send an email or call 715-747-6914.

The Town of La Pointe is an Equal Opportunity Employer

RECEIVED
APR 14 2022
dgf

MEMO

To: Town Board

From: Michael Kuchta, Town Administrator

Re: Craftivity CUP

April 26, 2022

Craftivity Inc. (Madeline Island School of the Artis) is seeking a conditional use permit to construct two 6-room dormitory/student housing units at 922 Middle Road. At a special meeting on April 18, the Town Plan Commission recommended approval of the request with these conditions:

1. Occupancy of dormitories/student housing shall be provided only to students and teachers currently enrolled in classes at the M.I. S.A. facility.
2. Occupancy of dormitories/student housing shall occur only during that time which classes are being held.
3. The maximum number of occupants of each 6 (six) room unit shall not exceed 12 persons.
4. One off street parking space per bedroom/sleeping unit shall be provided.
5. Lighting used to illuminate the building and parking shall be directed away from residential properties and public or private roads in such a way as not to create a nuisance.

Violation:

This conditional use permit will be revoked due to any noncompliance of these listed conditions.

Under Town ordinance, Town Board has up to 21 days from being informed about the TPC's recommendation – until May 12 – to approve or deny the applicant's request. Ordinance requires Town Board members to have attended the public hearing on the applicant's request, or to sign an affidavit affirming they have watched a recording of the hearing. Town Board members have fulfilled those requirements. Enclosed in your packet are the following records related to the applicant's request:

- Letter and application from Craftivity Inc.
- Notice of Town Plan Commission's recommendation
- Draft minutes of TPC meeting from April 18, 2022
- Minutes of public hearing on March 23, 2022
- Section 3.4 of the Town Zoning Ordinance on permitted and conditional uses in a W-2 Wilderness Preservation District 2
- Section 7 of the Town Zoning Ordinance on Conditional Uses
- Map of likely location of proposed structures
- Architectural sketches of proposed structures
- Sign-in sheet from public hearing on March 23, 2022
- Affidavit regarding public hearing on March 23, 2022

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APR 23 2022

Initial: dg

Background

The property is adjacent to Craftivity's primary campus at 978 Middle Road, but the 922 Middle Road property is independent of and unencumbered by the existing conditions at 978 Middle Road. The applicant says each two-story structure would be 75-by-50 feet, with a height of 26 feet. Craftivity intends to build one structure as soon as possible, and the second structure at a future date.

The 17.5-acre property is essentially undeveloped; it is zoned W-2 Wilderness Preservation District 2. Typically, W-2 requires a 5-acre parcel minimum, and allows one single-family dwelling and one accessory dwelling. Rental of those dwellings is permitted.

A dormitory/student housing is allowed as a conditional use in W-2 districts. The Zoning Ordinance defines Dormitory/Student Housing as: "A structure or part of a building with sleeping accommodations for students enrolled in a commercial educational facility located in the Town of La Pointe."

That definition does not place limits on the number of students who can be housed; however, it does restrict accommodations to enrolled students. The distinction is important, because the applicant has at times indicated the housing would be not only for students, but also for employees. The conditions recommended by the TPC prevent the housing from being used by anyone except enrolled students.

If the structures are used for employee housing, they would have to be classified as a boarding house or rooming house. Those classifications also are allowed as a conditional use in a W-2 zone; however, the zoning ordinance allows a maximum of only 4 persons in a boarding house or rooming house. Therefore, the applicant's proposed buildings are too large to qualify as a boarding house (which serves meals) or a rooming house (which does not serve meals). The only way for Craftivity to house students *and* employees in the same structure(s) would be for Craftivity to petition for a change in the zoning map or ordinance text, not to seek a conditional use permit.

Note

Wisconsin Statute 60.61(4e) requires an applicant for a conditional use permit to meet or agree to meet "all of the requirements and conditions specified in the town ordinance or those imposed by the town zoning board." However, Section 2 of the Town's Purchasing and Contracting Manual states: "The Town of La Pointe will not enter into a contract with any person, business, organization or other entity that is delinquent on any obligation to the Town."

As of April 20, 2022, Craftivity owes the Town an estimated \$10,000 in unpaid accommodation taxes from 2021. Therefore, if the Town Board approves the conditional use permit, the Town would not be able to sign the permit until the applicant's financial obligation is satisfied.



MADLINE ISLAND
SCHOOL of the ARTS

January 27, 2022

Ric Gillman
Zoning -Town of La Pointe
Town of La Pointe
Box 270
La Pointe, WI 54850

Dear Ric

Enclosed please find an updated Conditional Use Application for two, 6-room student dormitories to be constructed on our 17.5 acre site adjoining the MISA Campus on 978 Middle Road. Also enclosed is the \$750 application fee.

The lodging will be exclusively part of the MISA "education facilities" and we would hope to complete construction of building #1 by July of this summer. Building # 2 would be completed in 2023

If additional information is required, please let me know as soon as possible.

Thank you.

Charles E Meech
President

Enc. Check # 11552 \$750

Rec'd 2/1/22
RG

TOWN OF LA POINTE
CONDITIONAL USE PERMIT
APPLICATION FORMS

Property Owner(s)

Name:

CRAFTIVITY INC

Mailing Address:

Box 536 928 MIDDLE ROAD

LA POINTE, WI 54850

Phone:

715-747-2054

Contractor/Authorized Agent

Name:

CHARLES E. MOBLA

Mailing Address:

Box 536, LA POINTE

Phone:

715-209-0728

Legal Description (as it appears on tax statement):

SEC 28 T50 N R 036 NE 1/4 SW 1/4, CONT N/A 1/2 SW 1/4 NORTH OF HWY
LESS E 610' SEC T5 ON R 3W / 7.5' LAND CONTRACT

Fire Number and Road Name:

922 MIDDLE ROAD

Parcel # 014-

00179-0300

Lot Area:

17.5 ACRES square feet

Lot Dimensions (in feet):

N/A

Zoning District(s):

WP & W2 (all applicable)

Parcel is within 1,000 feet of the Ordinary High-Water Mark (OHWM) of Lake Superior.

Yes

No

Parcel is within 300' of the OHWM of a navigable river, stream, pond or flowage.

Yes

No

1. Current Use and Improvements:

VACANT PARCEL - NO USE -

2. Nature and Disposition of any prior petition for appeal, variance, conditional use, and/or special exception:

NONE

3. Describe present and proposed use of the property: VACANT PROPERTY ADJACENT TO ACRE

MISA CAMPUS. PROPOSED USE - FOR 2 STUDENT
DORMITORIES EACH WITH 6 PRIVATE ROOMS TO BE USED EXCLUSIVELY
BY MISA.

4. Describe how the factors found in La Pointe Ordinance Section 8.1 (C) will be affected by the Conditional Use:

DORMITORY USE - FOR EDUCATIONAL FACILITY IS IN CONFORMITY WITH
ORDINANCE

ATTACH ADDITIONAL PAGES FOR NARRATIVES IF NEEDED

I (we) certify that the information provided in this application and all attachments have been examined by me (us and to the best of my (our) knowledge am (are) responsible for the detail and accuracy of all information I (we) provide. This information will be relied upon by the Town Plan Commission (TPC) in determining a recommendation to the Town Board for consideration of approval or denial of the conditional use. I (we) accept all liability which may result in the TPC relying on the information provided in this application. I (we) agree to permit officials charged with administering the Zoning Ordinance or any other authorized person to have access to the above premises at any reasonable time for inspection. I (we) acknowledge approval of this application may be conditioned upon requirement that no further buildings, development, or impervious surface on the parcel and other conditions the TPC find reasonable related to the purpose of the Zoning Ordinance.

Signed: 

Property Owner

Date: 1.27.22

Signed: _____

Property Owner

Date: _____

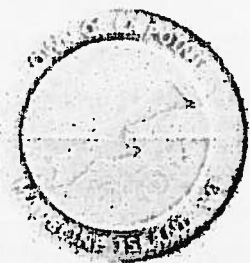
REMIT TO: Town of La Pointe Zoning Administrator, PO Box 270, La Pointe, WI 54850

Information related to Conditional Use Permits and process may be found in the Town of La Pointe Zoning Ordinance SECTION 7.0 CONDITIONAL USE

A copy of current Zoning Ordinance may be viewed and/or downloaded @

www.townoflapointewi.gov

A hard copy may be purchase from the Town Hall during regular business hours.



TOWN OF LA POINTE

MADLINE ISLAND

240 Big Bay Road
PO Box 270
LA POINTE, WI 54850
715-747-6913

TOWN BOARD MEMBERS

Re: 922 Middle Road

Parcel Number: 014-00179-0300

Abbreviated description: NE1/4 SW1/4 NORTH OF HWY LESS EAST 660' SEC. 28 T50N R3W 17.50A DOC # 341373 LAND CONTRACT

In accordance with Town of La Pointe Zoning Ordinance, Section 7.2H, this is to inform you that, at a special meeting on April 18, 2022, the Town Plan Commission recommended the Town Board approve a conditional use permit for Craftivity Inc. to build two 6-room dormitory/student housing units at 922 Middle Road, with the following conditions:

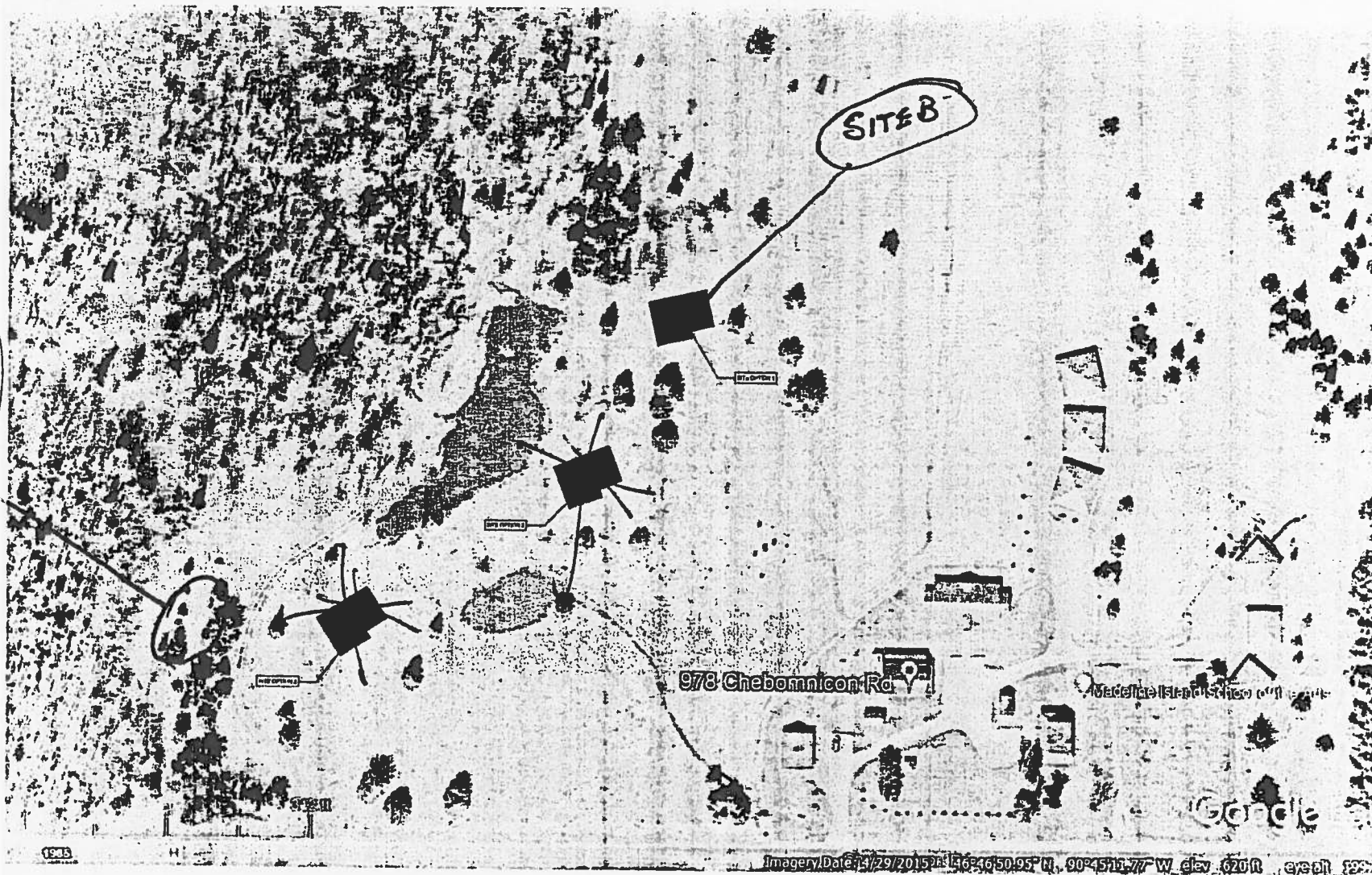
1. Occupancy of dormitories/student housing shall be provided only to students and teachers currently enrolled in classes at the M.I. S.A. facility.
2. Occupancy of dormitories/student housing shall occur only during that time which classes are being held.
3. The maximum number of occupants of each 6 (six) room unit shall not exceed 12 persons.
4. One off street parking space per bedroom/sleeping unit shall be provided.
5. Lighting used to illuminate the building and parking shall be directed away from residential properties and public or private roads in such a way as not to create a nuisance.

Violation:

This conditional use permit will be revoked due to any noncompliance of these listed conditions.

The Town Board will consider this recommendation at its regular meeting on Tuesday, April 26, 2022, at 5:30 p.m. at Town Hall.

(P17879)



AERIAL VIEW

SCALE: 1" = 50'

Preferred: SITE A - SUBJECT TO WETLAND DELINEATION
IF NOT - THEN SITE B

PROPOSED RESTRUCTURE
MADELINE ISLAND SCHOOL OF THE ARTS
WILSON FEDERAL LAPORE WYOMING

PROPOSED AERIAL VIEW

DESIGN &
ENGINEERING

L.D.

R.R.

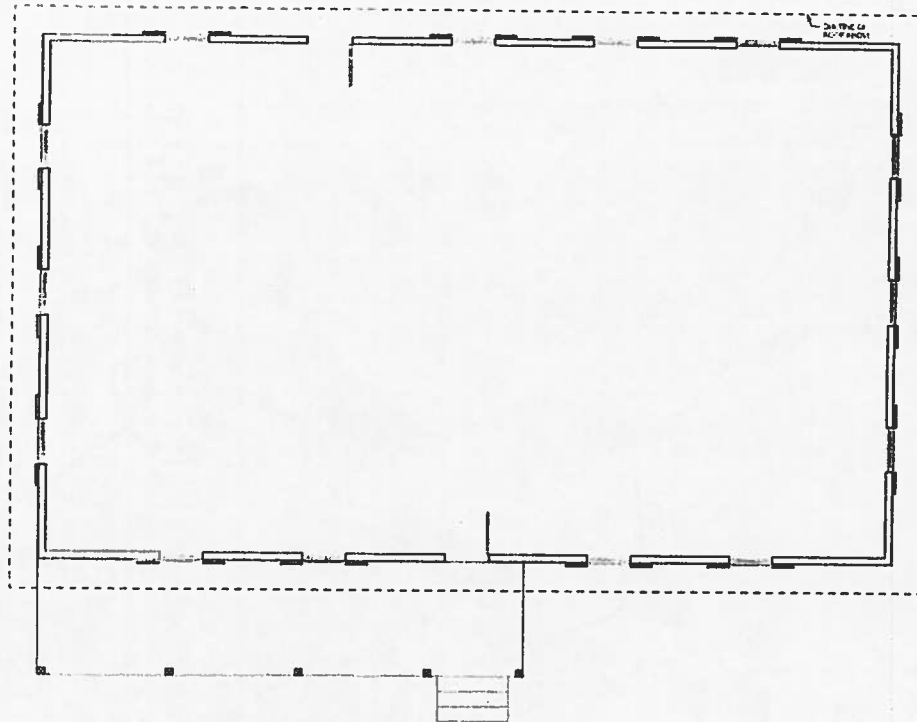
AS NOTED

NOVEMBER 2021

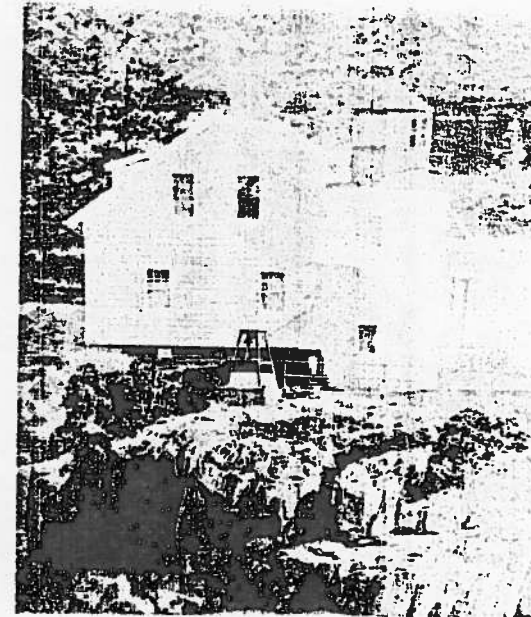
21-3608

A100

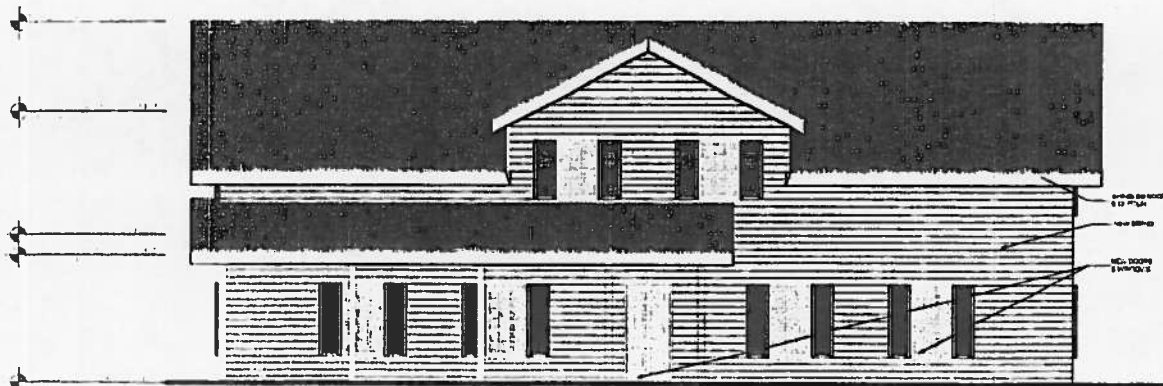
75' x 50'



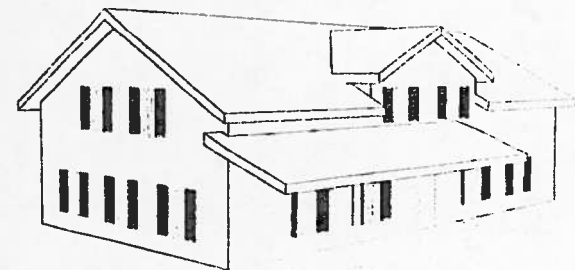
FLOOR PLAN
SCALE: 1/4" = 1'-0"



CASE STUDY IMAGE
NOT TO SCALE



SOUTH ELEVATION
SCALE: 1/8" = 1'-0"



PERSPECTIVE VIEW
NOT TO SCALE

PROPOSED NEW RESIDENCE
MADELINE ISLAND SCHOOL OF THE ARTS
875 ROAD 8 ROAD LA POINTE DE LA VIE

DESIGN & ENGINEERING

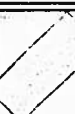
LE

RR

AA NOTED

NOVEMBER 2021

21-3608



A101

The owner, Craftivity, Inc. is seeking a Conditional Use to place 2 (two) 6 (six) room Dormitory/Student Housing Units on this property. This property is not under any current Conditional Use provisions.

PUBLIC HEARING 3/23/22

Sign - in

[illegible]

STATE OF WISCONSIN) SS
COUNTY OF ASHLAND) SS
TOWN OF LA POINTE) SS

Michael Anderson, being duly sworn,

States that on the 23rd day of March, 20 22,

the undersigned did listen to a recording of the March 23, 2022 Public Hearing
(Date of Public Hearing)
Town Plan Commission

due to his/her inability to attend such hearing.

Michael Anderson
Signature of Town Plan Commissioner/Town Board Member

Subscribed and sworn before me this 24th day of March, 20 22

WGA AS
Witnessing Officer (Chairperson, Town Clerk, Deputy Clerk)

Town of La Pointe Planning and Zoning Town Plan Commission Special Meeting Minutes

Monday, April 18th, 2022, 4:30PM

Members Present: Suellen Soucek, Chair; Mike Starck, Vice Chair; Paul Wilharm and Jim Peters

Members Absent: Samantha Dobson

Staff Present: Michael Kuchta, TA

Public Present: Charlie Brummer and Charlie Meech (via telephone)

I. Call to Order/Roll Call

Chair calls the meeting to order @ 4:30PM. Roll call reflects members identified above.

II. Public Comment

None

III. Town Administrator's update

Michael K reminded the TPC members they need to make a recommendation to the Town Board by 4/21/22 and read procedural excerpts from Section 7.0 (Conditional Uses) from the Zoning Ordinance.

IV. Business (tabled from April 6, 2022)

**a. Deliberation/discussion and recommendation to the Town Board regarding
Conditional Use Permit Application (Dormitory/Student Housing) for Craftivity,
Inc., Parcel #014-00179-0300, located at 922 Middle Road, Town of La Pointe, WI**

Paul abstains from the discussion due to business relations with Craftivity, Inc.

Discussion on occupancy of units. Charlie Meech states the dormitory/student housing could be used by owners, students, staff, programming employees but will not be rented to the general public.

Motion by Mike S. to approve the Conditional Use Permit to build 2 dormitory/student housing units on this parcel that is 17.5 acres, seconded by Jim for discussion.

Jim provided a list of conditions as follows:

Conditions:

1. Occupancy of dormitories/student housing shall be provided only to students and teachers currently enrolled in classes at the M.I. S.A. facility.
2. Occupancy of dormitories/student housing shall occur only during that time which classes are being held.
3. The maximum number of occupants of each 6 (six) room unit shall not exceed 12 persons.
4. One off street parking space per bedroom/sleeping unit shall be provided.
5. Lighting used to illuminate the building and parking shall be directed away from residential properties and public or private roads in such a way as not to create a nuisance.

Violation:

This conditional use permit will be revoked due to any noncompliance of these listed conditions.

Mike Starck revised his motion to include above conditions, seconded by Jim.

Charlie Meech states he understood the conditions read by Suellen.

Vote: Mike S – yes with the conditions stated as it meets everything in our ordinance
Jim P – no because the Town Board has the option to change the conditions and he would only want the CUP approved with the conditions listed.
Suellen – yes with the condition that all these conditions are met and passed by the Town Board.
Paul W - abstains

V. Extended Public Comment
None

- VI. Next Scheduled Meeting**
- a. **Public Hearing Wednesday April 27, 2022, 5p.m. regarding Conditional Use Permit application (yoga and health-related classes) for Kenneth and Margaret Myhre, Parcel #014-00119-0400, located at 900 Big Bay Road, Town of La Pointe, WI**
 - b. **Workshop with Town Board, Comprehensive Plan Steering Committee, April 27, 2022, 5:30 p.m. (or upon conclusion of Public Hearing, whichever is later)**
 - c. **Regular Town Plan Commission meeting, Wednesday May 4, 2022, 4:30 p.m.**

VII. Adjournment
Chair Soucek adjourns at 4:50pm

Minutes taken from recording and submitted by Dorgene Goetsch, Clerical Assistant 4/19/22

**Town of La Pointe Planning and Zoning Town Plan Commission
PUBLIC HEARING**

Wednesday March 23rd, 2022 @ 5:00PM

**Craftivity, Inc.,
Conditional Use Permit Application**

Craftivity, Inc., Madeline Island School of the Arts has applied for a Conditional Use on property located at 922 Middle Road in the Town of La Pointe, WI. Parcel #014-00179-0300, zoned W-2 Wilderness Preservation District and partial W-P Wetland Protection Overlay District.

Abbreviated Description:

Acres: 17.500

**NE1/4 SW1/4 NORTH OF HWY LESS EAST 660' SEC. 28 T50N R3W 17.50A DOC
341373 LAND CONTRACT**

The owner is seeking a Conditional Use to place 2 (two) 6 (six) room Dormitory/Student Housing Units on this property. This property is not under any current Conditional Use provisions.

This meeting was live streamed and can be viewed online at the Town website

www.townoflapointewi.gov

Members in Attendance: Suellen Soucek, Chair; Mike Starck, Vice Chair; Samantha Dobson, Paul Wilharm and Jim Peters (via phone).

Staff Present: Ric Gillman, ZA and Michael Kuchta, TA

Public Present: Charles Brummer Susan Brenna, John Carlson, Glenn Carlson, Aimee Baxter, Ken Myhre, Marnie Myhre, Charlie Meech, Evan Erickson, and Margie Frederickson. (Original signup sheet on record)

I. Call to Order/Roll Call

Chair Soucek call the meeting to order at 5:00PM. Roll call reflects members in attendance identified above.

II. Introduction and clarification of permit application

For the record Chair Soucek reads synopsis of Conditional Use Application addressed above.

III. Zoning Administrator – Administrative procedures. Affidavits, postings, mailings, and publications

Zoning Administrator reviews the mailings, postings, notifications, and publications, noting all affidavits on file. Also reports three letters of opposition received.

IV. Craftivity Presentation

Charles Meech presents a history of the "Art School" and claims it has a significant economic impact on the Island, *Annotation: Mr. Meech offered some numbers related to the impact however there was no supporting documentation related to his presentation.* Historic overview was followed briefly by clarifying the need for "Student Dormitories" as he states the Ferry Line reduction in schedule has led to the schools limited ability to operate. He further states that the school needs to cease operations in the shoulder month of September due to ferry scheduling conflicts.

The Chair opens the floor for questions to the applicant:

Sue Brenna asks the applicant of the revenue loss related to the cancellation of September classes. Mr. Meech responds with nonspecific numbers though believes it would be about 1/5 of overall revenue.

John Carlson questions applicants as to how revenue and impact is calculated, Meech responds with what he considers to be an average expenditure per student. Carlson also seek clarification of how many sleeping or accommodation units are presently related to the Art School.

Evan Erickson expresses concerns related to cutting the September classes.

John Carlson asks the ZA if there is a limit to amendments on Conditional Uses. ZA clarifies according to the Towns attorney the answer is no as it would be deemed an illegal taking of property.

V. Public Comment

Chair reads, letters in opposition for the record.

3/5/22 – Paul Brummer (filed)

3/14/22 – Charles Brummer (filed)

3/18/22 – Anonymous (filed)

Commissioner Starck states he just received a text message from Steve and Anna Lennick indicating support of the permit application.

VI. Related Discussion

John Carlson asks what the terms and zoning issues were related to the property when MISA (Madeline Island School of the Arts) acquired the property from Mortimer Cushman. Charlie represents that Mort had carte blanche in the opportunity to develop and implied there were no restrictions. *Annotation: The property was and is in W-2 and was subject to all rules, restriction, and privilege in effect at the time of acquisition.*

Charlie Brummer wanted to express his support for the Ferry Line during the pandemic and related reduction in work force and believes they have and continue to do a good job.

Starck reiterates process following this Public Hearing:

The Town Plan Commission will deliberate on this matter on April 6th, 2022. A recommendation for approval/denial and/or any constraints will be forwarded to the Town Board, following posting of the recommendation. The Town Board will act on the recommendation and approve or deny the application.

Annotation: The ZA is going to recommend the Town Board place this on the agenda for the second Town Board meeting in the month of April in order to serve ample notice to the Public.

VII. Adjournment

Chair Soucek adjourns the meeting @ 5:45PM

Respectfully submitted on 3/24/22 by Ric Gillman, ZA

Minutes approved as presented 4/6/22.

3.4 W-2 WILDERNESS PRESERVATION DISTRICT 2

This district provides for the continuation of forest programs and related uses in the interior areas of Madeline Island best suited for such activities. It provides for a very low density of development and is intended to accommodate small-scale enterprises compatible with the general character of the area depending upon location relative to existing facilities and services to provide a continuation of the wilderness character and a sense of isolation. All Permitted and Conditional Uses must conform to the requirements of the Ashland County Shoreland Protection Ordinance and the Ashland County Floodplain Ordinance.

A. Permitted Uses

1. Accessory Dwelling (1 only)
2. Accessory Dwelling, Rental of
3. Accessory Structure
4. Agricultural Crop Farming
5. Agricultural Crops and Products
6. Dwelling, Single Family (1 only)
7. Dwelling, Single Family, Rental of
8. Forest Crops and Products
9. Home Business
10. Home Occupation
11. Home Office/Studio
12. Land Disturbing Activity
13. Livestock Production/Products
14. Road Access
15. Road/Driveway Extension
16. Tourist Rooms

B. Conditional Uses

1. Airport
2. Bed and Breakfast
3. Boarding House (up to four (4) persons)
4. Building, Municipal
5. Campground
6. Cemetery
7. Dormitory/Student Housing
8. Educational facility, Commercial
9. Fish Hatchery
10. Fuel Storage Facility
11. Game Preserve
12. Greenhouse Commercial
13. Junk/Salvage Yard
14. Non-Metallic Mining
15. Planned Unit Residential Development
16. Professional Office
17. Public Service Utility
18. Public Utility
19. Rooming House (up to four (4) persons)
20. Sewage Disposal Facility

- 21. Veterinary Care Facility**
- 22. Warehouses/Storage Facility**
- 23. Wind Generator, Telecommunication and Radio Tower, Solar Collector
over thirty-five feet (35') high**

SECTION 7.0 CONDITIONAL USES

7.1 PURPOSE

- A.** One of the purposes of this Ordinance is to divide the Town of La Pointe into districts within which the use of land and buildings, and the bulk and location of buildings in relation to the land are mutually compatible and substantially uniform. Generally, two categories of land uses are allowed in each zoning district: Permitted Uses and Conditional Uses. A Permitted Use is allowed as a matter of right in all locations in a district as allowed in Section 3 of this Zoning Ordinance.
- B.** If an applicant for a Conditional Use Permit meets or agrees to meet all of the requirements and conditions specified in the Town's ordinance, the Town shall grant the Conditional Use Permit. Any condition imposed must be related to the purpose of the ordinance and be based on substantial evidence.
- C.** Once granted, a conditional use permit shall remain in effect as long as the conditions upon which the permit was issued are followed. The Town Board may impose conditions such as the permits duration, transfer or renewal, in addition to any other conditions specified in the zoning ordinance or by the Town Plan Commission.
- D.** Standards for approval:

When applying the standards of this Section the Town Plan Commission and Town Board shall bear in mind the statement of purpose for the zoning district such that the proposed Conditional Use does not defeat the purposes and objective of the zoning district. The Town Plan Commission and Town Board shall consider the overall effect of such grant of Conditional Use on the health, general welfare, safety, and economic prosperity of the town and the immediate area in which such use would be located, including the following, without limitation because of specific enumeration:

- 1. Established character and quality of the area. The uses, values, and owner enjoyment of other property in the neighborhood for purposes already permitted shall in no foreseeable manner be substantially impaired or diminished by the establishment, maintenance, or operation of the Conditional Use.
- 2. Its physical appearance and compatibility with the use of adjacent land.
- 3. Existing topography.
- 4. Drainage conditions.
- 5. Erosion
- 6. Vegetative cover.

7. The prevention and control of water pollution including sedimentation.
8. The use may not violate floodplain regulations governing the site.
9. Traffic Movement; Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in public or private roads.
10. The production of hazardous, harmful, noxious, offensive or nuisance effects resulting from the requested use.

7.2 Conditional Use Permit

The following procedure shall be followed where a new Conditional Use Permit (CUP) is sought or where the holder of an existing Conditional Use Permit seeks modification of the existing Conditional Use Permit. Modification shall include any amendment, revision, expansion, or any change to the existing Conditional Use Permit.

The requirements and conditions described in SECTION 7.1 (D), must be reasonable and to the extent practical, measurable and may include conditions such as a permit's duration, transfer or renewal. The applicant must demonstrate that the application and all requirements and conditions established by the Town related to the conditional use are or shall be satisfied, both of which must be supported by substantial evidence. The Town Plan Commissions decision to recommend approval or denial of the permit must be supported by substantial evidence.

- A. Applications for a Conditional Use Permit shall be made on application forms approved by the Town Plan Commission.
- B. The application fee, established by the Town Board in the Town Fee Schedule, shall be paid at the time the application is filed and shall not be refundable unless the application is withdrawn prior to consideration by the Town Plan Commission. Any expense incurred by the Town for publishing notices prior to the withdrawal of the application will be deducted from the refund. Applications originated by the Town shall be exempt from the application fee.
- C. Applications and supporting documents shall be submitted in twelve (12) copies to the Zoning Administrator, who shall receive the application and conduct a review and research of the application and documents. Within ten (10) days after the Zoning Administrator's receipt of the application, the Zoning Administrator shall deliver the application and related materials to the Town Plan Commission for its review and consideration. The Zoning Administrator shall make a preliminary inspection of the property to confirm the accuracy of the application and identify potential issues or considerations. The Town Plan Commission and/or Zoning Administrator may require the applicant to submit other pertinent data and information they deem necessary to properly evaluate the request. Such information may include, without limitation because of specific enumeration:

1. A plan of the area showing contours, soil types, wetlands, ordinary high-water mark, groundwater conditions, bedrock, slope and vegetative cover.
 2. A survey prepared by the owner(s) or a registered land surveyor showing existing and proposed development, location of buildings, structures, parking areas, traffic access, driveways, walkways, piers, open spaces, and landscaping, and dimensional requirements.
 3. Sewage disposal facilities, water supply systems and arrangements of operations thereof.
 4. Specifications for areas of proposed filling, grading and lagooning.
 5. Building plans, including floor plans and exterior designs or elevations.
 6. Development schedule indicating the appropriate date when construction can be expected to begin and be completed, including initiation and completion dates of separate stages of a phased development.
- D.** The Town Plan Commission shall establish a date for a Public Hearing on the application to be held within thirty (30) days of receipt of the completed application and related documents. A Class 2 notice under Chapter 985 Wisconsin Statutes shall be published in the Ashland Daily Press once per week for two (2) consecutive weeks with the last insertion occurring at least seven (7) days prior to the Public Hearing. Notice of the Public Hearing shall be mailed by 1st class mail at least ten (10) days before the Public Hearing to all owners of record of lots or parcels within three hundred (300) feet of the property, except as may be extended or expanded otherwise at the discretion of the Zoning Administrator and/or the Town Plan Commission. If the property is within one thousand (1,000) feet from Lake Superior, the Wisconsin Department of Natural Resources and the Ashland County Zoning Administrator shall be mailed a notice. Notice shall also be posted at the posting locations designated by the Town Board at least ten (10) days prior to the Public Hearing. A copy of the application and relevant documents shall be kept by the Zoning Administrator in the Zoning Office for public inspection.
- E.** The public hearing shall be a joint hearing of the Town Plan Commission and Town Board with a quorum of voting Members in attendance.
- F.** All members of the Town Plan Commission and Town Board shall make every effort to personally inspect the proposed site before the Public Hearing on the matter.
- G.** Unless the applicant waives the right to timely action in writing, within thirty (30) days of the Public Hearing, the Town Plan Commission shall meet to consider the application and make a recommendation to approve or deny to the Town Board. Section 10.2(A) (1 through 3) shall apply to Members of the Commission when making a recommendation. The recommendation shall be in

the form of a motion approved by a majority of the Town Plan Commission members. No Commissioner may vote on the application without having attended the Public Hearing or having submitted a signed affidavit stating that they listened to the recording of the Public Hearing. If the recommendation is for approval, the motion shall include any terms or conditions recommended to be included in the Conditional Use Permit. These conditions may address the site plan, timetable of development, operation of the proposed use, surety requirements for performance of required activities, or other considerations relevant to applicable standards. The decision of the Town Plan Commission shall be recorded in the minutes and shall be specifically related to the standards of this chapter and/or of documents related to this chapter.

- H. Within five (5) days after the Town Plan Commission decides to recommend approval or denial of a Conditional Use Permit, the Commission shall provide notice by personal delivery or by first class mail to the applicant, all owners of record of lots or parcels within three hundred (300) feet of the property and each objector of record and shall post the recommendation at the designated Town posting sites. The Zoning Administrator shall forward a copy of all records associated with the recommendation to the Town Board of Supervisors.
- I. Within twenty-one (21) days of its receipt of notice that the Town Plan Commission has made a recommendation, the Town Board of Supervisors shall act on the recommendation of the Town Plan Commission. No Town Board Supervisor may vote on the application without having attended the public hearing or having submitted a signed affidavit stating that they listened to a recording of the public hearing. Section 10.2(A) (1 through 3) shall apply to Members of the Board when deciding a conditional use permit. After review of the application, recommendation, and file, the Town Board will consider the recommendation under the standards established in this chapter and may approve, approve with modification, or deny the recommendation of the Town Plan Commission. The decision of the Town Board shall be recorded in the minutes and shall be specifically related to the standards of this chapter or of documents related to this chapter.
- J. Within five (5) days of the decision by the Town Board, the Town Clerk shall provide notice by personal service or by first class mail to the applicant, objectors of record, and owners of lots or parcels within three hundred (300) feet of the decision and conditions included therein and shall post the decision at the designated Town posting sites. If the Town Board approves the issuance of a Conditional Use Permit, the Town Clerk shall draft a conditional use permit which sets forth each of the conditions approved by the Town Board. The permit is to be signed by the Town Chair and Town Clerk, with acknowledgement of the conditions placed on the property signed by the applicant. After thirty (30) days following the Town Board's decision to issue a conditional use permit, the Town Clerk shall issue the permit. The thirty (30) day period for issuance of the Conditional Use Permit may be shortened or waived at the Town Board's discretion. All conditions set forth in the conditional use permit shall be binding upon the property.

- K.** Where the Town Board has approved or conditionally approved an application for a conditional use, such approval shall automatically become null and void within twelve (12) months of the date of the issuance of the Conditional Use Permit unless the use is commenced, construction is underway, or the current owner possesses a valid Land Use Permit for each building and/or structure contemplated. Construction under such Land Use Permit(s) shall be commenced within six (6) months of issuance and shall be substantially complete upon permit expiration. If a timetable of developments is approved as a condition under paragraph (F) of this Section, only those uses, buildings, and/or structures contemplated within this twelve (12) month time shall be required. Upon timely application and for justifiable cause, the Town Plan Commission may grant a specific extension of this twelve (12) month period.
- L.** When a Conditional Use is discontinued for twelve (12) consecutive months, the Conditional Use Permit shall be rendered void and any future use shall conform to this Ordinance. Upon timely application prior to the expiration of this twelve (12) month period and for good cause, the Town Plan Commission may grant a specific extension of this twelve (12) month period.
- M.** A Conditional Use Permit application that has been denied by The Town Board shall not be accepted for re-submittal unless there has been a significant change in the proposed use or relevant conditions as determined by the Town Plan Commission.
- N.** The decision of the Town Board to approve or deny a Conditional Use Permit is reviewable only by certiorari by the circuit court.

(5)TB, Michael, Barb, Micaela,
Public

Date: April 13, 2022
To: Town Board
From: Dorgene Goetsch, Clerical Assistant
Re: Resignation of Winter Transportation Committee Member
Agenda item for the April 26, 2022 Town Board Meeting

Ralph "Max" Imholte has tendered his resignation for the Winter Transportation Committee. I will post for a member needed until filled.

Thank You,

Dorgene

Current Member List

WINTER TRANSPORTATION COMMITTEE

Committee formed 3/11/2014 per revised Resolution #00-11-14; Resolution #00-11-14 revised to Amended Resolution #2014-0812; Amended Resolution #2014-0812 amended 9/9/2015; Amended Resolution #2014-0812 rescinded and replaced with Resolution #2015-0825.

5 members. 3-year terms.

(1) Town Board Supervisor representative

(1) Citizen-At-Large member.

One Representative of the Madeline Island Ferry Line: perpetual term

Two Representatives of the School District of Bayfield: perpetual terms.

Representative of Windsleds, Inc: ex-officio; no vote

MEMBERS:

Glenn Carlson, Chair
Ralph "Max" Imholte
Gary Russell, Vice Chair
Beth Papp
Superintendent
Joel Shilman
Facilities Manager
Arnie Nelson
Ex-officio

Town Board Representative
Citizen-at-Large
MIFL Representative
Bayfield School District Representative
Bayfield School District Representative
Windsleds, Inc. Representative

TERM EXP.

9/9/2024
9/9/2022

2022 Town Board Budget Condensed Summary Report

REVENUES:

Includes Budget Amend #1

	Approved 2022 budget	2022 Amended Budget	2022 Actual -March 2022	2022 Budget Remaing	2021 Actual -March 2021
Taxes:	\$ 1,943,610	\$ 1,943,610	\$ 1,065,871	\$ 877,739	\$ 1,038,533
Intergovernl Revenues:	\$ 275,484	\$ 291,290	\$ 38,649	\$ 252,641	\$ 43,120
Licenses & Permits:	\$ 36,665	\$ 36,665	\$ 5,134	\$ 31,531	\$ 3,505
Fines/Forfeitures:	\$ 3,575	\$ 3,575	\$ 1,700	\$ 1,875	\$ 1,345
Public Services Chrgs:	\$ 580,752	\$ 580,752	\$ 158,226	\$ 422,526	\$ 177,497
Intergovernl Chrgs:	\$ 178,100	\$ 178,100	\$ 41,384	\$ 136,716	\$ 39,714
Misc. Revenue:	\$ 161,348	\$ 166,533	\$ 277	\$ 166,256	\$ 14,644
Other Fin. Sources:	\$ 1,316,474	\$ 1,381,595	\$ -	\$ 1,381,595	\$ 700,000
TOTAL REVENUES:	\$ 4,496,008	\$ 4,582,120	\$ 1,311,241	\$ 3,270,879	\$ 2,018,358

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EXPENDITURES

	Approved 2022 budget	2022 Amended Budget	2022 Actual -March 2022	2022 Budget Remaing	2021 Actual -March 2021
General Government	\$ 649,076	\$ 660,354	\$ 128,397	\$ 531,957	\$ 111,399
Public Safety:	\$ 794,996	\$ 794,996	\$ 151,800	\$ 643,196	\$ 135,862
Public Works:	\$ 834,799	\$ 837,199	\$ 228,634	\$ 608,564	\$ 182,421
Health & Human Services:	\$ 44,248	\$ 44,248	\$ 2,197	\$ 42,051	\$ 3,367
Culture, Parks & Rec:	\$ 398,096	\$ 398,096	\$ 69,067	\$ 329,029	\$ 61,018
Conservation & Devel:	\$ 112,500	\$ 114,520	\$ 26,137	\$ 88,383	\$ 7,332
Capital Outlay:	\$ 1,156,441	\$ 1,226,855	\$ 62,524	\$ 1,164,331	\$ 957,776
Debt Service:	\$ 437,668	\$ 437,668	\$ 48,113	\$ 389,555	\$ 73,885
Other Financing Needs:	\$ 68,184	\$ 68,184	\$ -	\$ 68,184	\$ -
TOTAL EXPENDITURES:	\$ 4,496,007	\$ 4,582,120	\$ 716,870	\$ 3,865,250	\$ 1,533,060

0.00

0.00

0.00

0.00

0.00

2022 Actuals & Comparisons to 2021 Actuals

Year to Date	March 2022 to March 2021	2022	2021	Change	UP
REVENUES:		\$1,311,241	\$1,318,358		(\$7,117) un-favorable
(excludes Other Financings Sources - borrowing, transferred designated funds)					
All Tax collections (timing)		\$1,065,871	\$1,038,533	\$27,338	
Collection % of Town's tax levy		59.4%	58.4%		
Transportation aids, state funding, Grants		\$34,102	\$43,120	(\$9,019)	
BBTP Campground, shelters, NMV		\$61,640	\$82,268	(\$20,628)	
Airport, Docks & Harbor Fees, revenues		\$82,129	\$76,676	\$5,453	
Permits, tickets, licenses, Ambulance		\$9,034	\$8,245	\$789	
MRF Fees, sales		\$11,259	\$18,741	(\$7,482)	
Misc Revenue		\$998	\$355	\$643	
County & Intermunicipal re-imbursements		\$41,384	\$39,714	\$1,670	
Misc leases, property sales, interest, contributions		\$277	\$10,706	(\$10,429)	Tower lease

	2022	2021	Change	UP
EXPENDITURES:	\$668,757	\$1,459,175		(\$790,418) favorable
(excludes Debt Service (borrowing) & Other Financing Uses)				
General Government	\$128,397	\$111,399	\$16,998	un-favorable
UP Personnel & benefits, Audit				
DOWN Gen/Liab.W/C Insurance, Accommodations tax payment, Legal				
Law Enforcement	\$73,259	\$67,213	\$6,046	un-favorable
UP Personnel, CODY expense, general & WC insurance, uniforms, training				
DOWN Employee insurance, building expenses, supplies				
Fire Dept.	\$32,669	\$32,094	\$575	un-favorable
UP Length of Service, truck maint, supplies, training				
DOWN Compensation (timing), fire chief expenses				
Ambulance Service	\$45,872	\$36,555	\$9,317	un-favorable
UP Length of Service, compensation, equipment, meds				
DOWN Safety items, insurances				
Roads	\$168,511	\$117,471	\$51,040	un-favorable
UP General Roads Labor & benefits, Ice Road & winter transportation				
DOWN Unemployment, equip rental				
Airport	\$15,441	\$8,780	\$6,661	un-favorable
UP Town labor, SRE Bldg costs, TV145 maintenance				
DOWN				
DOCK/HARBOR	\$2,370	\$2,211	\$159	un-favorable
UP Town labor				
DOWN Maintenance/utilities				
CEMETERY	\$787	\$1,574	(\$787)	favorable
UP General expenses				
DOWN Chapel, Sexton expenses				
MRF	\$42,313	\$53,959	(\$11,646)	favorable
UP Town road crew, Self hauling costs, gen insurance				
DOWN Personnel & insurance, supplies, equip repairs, SW & Recycling hauling/disposals				
Library	\$52,433	\$39,101	\$13,332	un-favorable
MI Public Library Board handles				
Parks	\$15,518	\$20,517	(\$4,999)	favorable
UP Utilities, insurances, general town labor				
DOWN Unemployment (COVID relief timing), general expenses, reservation fees, vehicle expense				
ZONING & PLANNING/ad hoc COMMITTEES	\$26,137	\$7,332	\$18,805	un-favorable
UP Zoning: Personnel, legal				
UP Ad hoc committees: Affordable Housing \$2,500, Energy \$14,000, Arts \$707				
DOWN Zoning: General expenses, vehicle (disposed), unemployment				
Capital Outlays	\$62,524	\$957,776	(\$895,252)	favorable
DOWN Purchases				
2022 Gravel Installment	\$31,500	\$31,500		
2022 Town Hall accounting software	\$9,100			
2022 Town dock Passenger Shelter	\$12,923			
2022 Cemetery Shed	\$5,976			
2022 Rec Center Bathrooms remodel	\$3,025	\$76		
2021 Town Hall improvements		\$12,510		
2021 MRF Bldg work		\$6,634		
2021 RDS Equipment		\$10,375		
2021 Ambulance Lighting installed in ambulance		\$2,475		
2021 HAP Dock project		\$91,239		
2021 Library Painting Project		\$51		
Capital Before ESB Project	\$62,524	\$154,860		
2022 ESB Site Construction	\$0	\$733,932		
2022 ESB Site Architect/Engineering	\$0	\$62,168		
2022 ESB Site Town expenses	\$0	\$6,816		
ESB Project	\$0	\$802,916		

2022 Town Board Designated Funds Breakdown

2022
Budgeted
Yr end Bal

	<u>Mar-22</u>	<u>Feb-22</u>	= <u>CHANGE</u>	
ADDITIONAL ROOM TAX FUND:	24	24	0	0
MI Cof COMMERCE/FIREWORKS:	20,176	20,176	0	12,717
			+ donation	
Town Admin:Cell Tower/Am Rescue F	513,758	513,758	0	500,099
ZONING (Fire # Project)	34,362	34,362	0	0
LAW ENFORCEMENT:	17,570	16,445	1,125	29,144
			+A Cty 1st Qtr Squad	
FIRE DEPARTMENT:	92,190	92,190	0	47,320
AMBULANCE:	48,190	41,746	6,444	38,649
			+ 2021-2022 Act 102	
ESB RECOVERY FUND (Donations)	600	600	0	601
ESB Fire Dept VEHICLE INSURANCE	607,414	607,914	(500)	0
			-Specs review	
ESB Insurance Contents	49,693	49,693	(1)	39,760
AIRPORT EXTENSION/EXPANSION:	0	0	(1)	8,334
MATERIAL RECOVERY FACILITY:	5,000	5,000	(1)	0
PARKS:	50,385	50,385	0	19,357
REC CENTER:	52,536	52,536	1	5,494
General Recreation Center, Softball fund				
CEMETERY FUND	6,349	6,349	0	8,942
WINTER TRANSPORTATION FUND:	12,592	12,592	0	16,251
ALTERNATIVE ENERGY FUND:	91	91	0	90
LIBRARY:	102,157	103,837	(1,680)	81,486
			- winter program costs	
TOTAL DESIGNATED FUNDS:	1,613,086	1,607,698	5,389	\$808,244

TL DESIGNATED FUNDS 2022:											-3/31/2022
Code	description	2019 End Bal.	2020 Rev.	2020 Expend.	2020 End Bal.	2021 Rev.	2021 Expend.	2021 End Bal.	2022 Rev.	2022 Expend.	2022 End Bal.
			109	0	\$19,884	6	0	19,891	0	0	\$19,891
34151-05	Parks Memorial Park	\$19,776									
34151-17	Parks BBTP	\$5,367	5,863	0	\$11,230	7,170	0	18,400	0	0	\$18,400
34151-08	Parks Cap. Projects	\$3,697	7,533	4,597	\$6,634	10,003	4,543	12,094	0	0	\$12,094
34151-12	MRF Equipment	\$0	0	0	\$0	0	0	0	5,000	0	\$5,000
34151-15	Winter Transportation	\$27,992	28,930	30,536	\$26,386	35,008	28,042	33,352	0	20,759	\$12,592
34151-21	Solar Array Donations	\$90	0	0	\$91	0	0	91	0	0	\$91
34152-50	Fireworks MICoC	\$17,121	0	0	\$17,121	20,230	18,175	19,176	1,000	0	\$20,176
34151-13	ZaP Vehicle/TPC Fire #	\$0	34,362	0	\$34,362	0	0	34,362	0	0	\$34,362
34152-02	Town Admin/Equipment	\$0	0	0	\$0	500,098	0	500,098	0	0	\$500,098
34152-03	Town Admin/ARP Funding	\$0	0	0	\$0	13,661	0	13,661	0	0	\$13,661
34152-04	Room Tax	\$24	0	0	\$24	0	0	24	0	0	\$24
34160-00	Cemetery Fund	\$10,638	5,590	12,509	\$3,719	5,523	2,993	6,249	100	0	\$6,349
34153-01	Fire Dept. Truck	\$5,034	0	0	\$5,034	15,000	0	20,034	0	0	\$20,034
34153-02	Fire Dept. Equipment	\$714	4	0	\$718	0	0	718	0	0	\$718
34153-30	Fire Dept. 66.0608 Funds	\$61,583	17,069	27,739	\$50,913	23,538	3,012	71,439	0	0	\$71,439
34154-02	Ambul. Replacement	\$21,968	6,070	25,622	\$2,415	15,002	0	17,416	0	0	\$17,416
34154-03	Act 102/EMS Funding	\$8,562	5,775	5,353	\$8,985	0	0	8,985	6,444	0	\$15,429
34154-04	Donation/EMT Training	\$0	5,068	949	\$4,120	0	4,120	0	0	0	\$0
34154-05	Ambul. Equipment	\$22,889	121	0	\$23,010	8,222	20,062	11,169	0	0	\$11,169
34154-40	Ambulance 66.0608 Fund	\$18,019	3,744	20,076	\$1,687	7,015	4,526	4,176	0	0	\$4,176
34155-00	Rec Center Program	\$1,739	10	0	\$1,748	46,792	0	48,540	250	0	\$48,790
34155-03	Ballfield Designated	\$3,725	20	0	\$3,746	0	0	3,746	0	0	\$3,746
34156-01	Library Gen Funds	\$29,742	5,408	5,257	\$29,893	8,275	3,089	35,079	2,510	203	\$37,386
34156-02	Library Scholarship	\$3,506	1,714	0	\$5,220	1,497	0	6,717	0	0	\$6,717
34156-03	Library County Grant	\$2,423	0	1	\$2,422	0	0	2,422	0	0	\$2,422
34156-04	Library NWLS Grant	\$1,918	1,965	0	\$3,883	1,140	0	5,023	0	0	\$5,023
34156-17	Library Pat deBary Fund	\$2,538	14	0	\$2,552	1	0	2,553	0	0	\$2,553
34156-19	Elevator Fund	\$10	600	0	\$610	600	0	1,210	0	0	\$1,210
34156-20	Materials Fund	\$1,543	1,511	641	\$2,412	404	618	2,198	0	0	\$2,198
34156-22	Lib Ski/CARP/Winter Rec	\$4,871	15,330	12,664	\$7,537	1,001	5,026	3,512	4,867	1,611	\$6,768
34156-24	Lib Art Purchase Award	\$4,601	25	0	\$4,626	1,596	0	6,223	0	1,500	\$4,723
34156-28	BCEF Grant	\$151	1	0	\$152	3,900	0	4,051	0	0	\$4,051
34156-31	Give NOW Fund	\$11,085	10,892	0	\$21,978	1,005	13,568	9,415	0	0	\$9,415
34156-32	Library Rec Program	\$7,540	17,388	8,832	\$16,095	11,744	13,143	14,696	0	30	\$14,666
34156-33	Pace Woods Fund	\$0	0	0	\$0	10,001	4,925	5,076	0	51	\$5,025
34158-00	Squad Car Replacement	\$4,500	8,781	2,101	\$5,181	9,000	0	14,181	1,125	0	\$15,306
34158-10	Law Enforcement Comm.	\$164	0	0	\$164	2,000	0	2,164	0	0	\$2,164
34161-00	ESB Fire Recovery Fund	\$351,203	\$4,584	\$355,786	\$0	\$600	\$0	\$600	\$0	\$0	\$600
34161-04	Fire Dept ESB Insurance	\$677,768	\$20,706	\$72,532	\$625,943	\$1,169	\$19,198	\$607,914	\$0	\$500	\$607,414
34161-05	ESB Contents	\$0	\$167,058	\$12,906	\$154,152	\$33,462	\$137,921	\$49,693	\$0	\$0	\$49,693
TL DESIGNATED FUNDS:		\$2,093,466	\$406,279	\$1,395,106	\$1,104,639	\$794,762	\$282,961	\$1,616,442	\$21,296	\$24,654	\$1,613,083

Donations made by Corporations, Businesses, Foundations

Through 4/21/2022

(5)TB, michael, Barb,
michael, Public

(Other donation may have been through trusts or foundations, just not receipted that way)

Library:

Apr-22 St. John's Church	\$1,000.00	Pace Woods Fund/Little Learners
Apr-22 LBL Financials	\$200.00	Library General Donations Fund

4th of July:

Recreation Center:

Parks:

Ambulance:

Fire Dept:

Law Enforcement:

MRF:

RECEIVED

APR 25 2022

Initial: dy

**Attachment "B" to 2022 Compensation Resolution
Town of LaPointe
Resolution #2021-1214A**

RESOLVED by the Town Board of the Town of LaPointe, Ashland County, Wisconsin, and this change to Resolution #2021-1214A (**2022 Compensations**) has been passed and is attached to the resolution and becomes a part thereof.

<u>POSITION</u>	<u>2022 RATE</u>	<u>CHANGE</u>	<u>2022 RATE</u>
<u>Interim Planning & Zoning Administrator</u>	<u>\$0</u>	<u>\$23.00</u>	<u>\$23.00</u>

***As per Town Board motion on 04/12/2022, effective 04/13/2022
Temporary position until no later than June 30th, 2022*

Dated this _____ day of _____ 2022.

DRAFT

Attest:

Glenn Carlson, Chair

Micaela Montagne, Town Clerk

Michael Anderson, Supervisor

Posted:

Aimée Baxter, Supervisor

Susan Brenna, Supervisor

John Carlson, Supervisor

DRAFT

RECEIVED
APR 13 2022

Initial: cg



**TOWN OF LA POINTE
MADELINE ISLAND**

240 Big Bay Road
PO Box 270
LA POINTE, WI 54850
715-747-6913

DRAFT

Paid Time Off Sharing Program

Purpose: The Town's Paid Time Off (PTO) Sharing Program is intended to help eligible employees support coworkers during times of unusual need.

Donors: Employees who have unused vacation, personal days, or sick leave may donate time (in 4-hour increments) to the donation program by submitting the designated form to the Town Administrator. Donation of PTO is strictly voluntary. Employees may not donate more paid time off than they can accrue in one year.

Recipients: Employees may request hours from the program when they exhaust their own paid time off and are unable to work for an extended period due to a medical emergency, major disaster, or other unplanned or involuntary circumstance that qualifies under federal or state guidelines. Employees will make their request to the Town Administrator, using the designated form. Hours are paid at the recipient's regular wage; pay will be distributed based on the number of hours the recipient typically works in a pay period. A recipient may not receive a cash payment in lieu of paid time off.

General: Donation hours are placed in a Town-wide pool. Employees are eligible to request and receive donated hours if they qualify as a full-time, part-time, seasonal, or limited-term employee as defined in the Town's Personnel Policy. Volunteers, committee members, and elected or appointed officials are not eligible for the sharing program.

Donated hours, if available, may be used only for the duration of the employee's unusual need, as determined by the Town Administrator or designee, in accordance with federal and state guidelines. Requests are handled on a first-come, first-served basis, as long as donated hours are available.

For the donor, shared leave is not considered income for tax purposes; it is not eligible as a charitable contribution. For the recipient, the amount of paid leave is considered wages for tax purposes. Recipients are not eligible for short-term disability while they are receiving donated paid time off.

RECEIVED

APR 20 2022

Initial: dg

Paid Time Off Sharing Program Donor Form

Donor Employee's Name: _____

I wish to donate the following unused hours to the Town of La Pointe's Paid Time Off Sharing Program

Vacation: _____ hours (*donations must be in 4-hour increments*)

Personal days: _____ hours (*donations must be in 4-hour increments*)

Sick leave: _____ hours (*donations must be in 4-hour increments*)

Total number of hours: _____

I certify that I am making this donation entirely of my own free will. No attempts have been made to intimidate me, threaten me, or coerce me into making this voluntary donation. I understand that I have no right under any circumstances to have any of the donated paid time off restored to my personal account once I sign this form and it has been approved by the Town Administrator. I further certify that I am not donating more time off than I can accrue in a 12-month period.

Donor Employee's Signature: _____

Date: _____

Town Administrator's Signature: _____

Date: _____

DRAFT

Paid Time Off Sharing Program Applicant Request Form

Applicant's Name: _____

I request _____ hours from the Paid Time Off Sharing Program. Date needed: _____

Reason for request: _____

I certify that I have exhausted my personal paid time off (vacation, personal, and sick leave) and that I am unable to work due to a medical emergency, major disaster, or other reasons that qualify under State or Federal guidelines. I understand that, if my request qualifies, donated hours will be shared only if, and as long as, they are available. I understand that donated hours will be paid at my regular wage and for the number of hours I typically work in a pay period. I understand that donated hours will be treated and taxed as income.

Applicant Employee's Signature: _____

Date: _____

Town Administrator's Signature: _____

Date: _____

March 2022 All Alternative Claims Summary:

<u>Regular Alternative Claims</u>	<u>\$126,827.05</u>
<u>Alternative Claims Processed under R#2022-0128</u>	<u>\$111,056.95</u>
<u>Library Board Approved Claims</u>	<u>\$2,425.13</u>
Total of All Alternative Claims:	\$240,309.13

RECEIVED
APR 19 2022

4/4/2022

ALTERNATIVE CLAIMS 2022

March 2022

Date	Payable to Who	Check #	Amount	Description
3/2/2022	Dept of Employee Trust Fnd	ETF #04-2022	18,170.48	April health insurance
3/2/2022	Xcel Energy	EFT#2	3,645.53	-02/07/2022 electrics
3/6/2022	Koenamann Electric, LLC	78469	-992.50	Void 11/2020 ck
3/6/2022	Koenamann Electric, LLC	79735	992.50	Replace voided 11/2020 cl
3/6/2022	Wiltz, Joseph	45814	-285.55	Void 6/20215 ck
3/6/2022	Wiltz, Joseph	46556	-285.55	Void 10/2015 ck
3/6/2022	Wiltz, Joseph	72413	-181.78	Void 5/2017 ck
3/6/2022	Wiltz, Joseph	72528	-33.25	Void 5/2017 ck
3/6/2022	Wiltz, Joseph	79736	786.13	Replace lost checks
3/10/2022	Oasis P/R#5 2022	EFT#5	40,317.27	P/R#5 Ending 03/05/2022
3/10/2022	Empower/Deferred Comp	EFT#7005	100.00	P/R#5 employee contributi
3/17/2022	Bremer Bank	EFT#2017	13,470.47	Final loan payment FD 20
3/11/2022	Wisconsin Dept of Revenue	EFT#2022-02	854.97	Feb sales tax
3/21/2022	Abhold, Joseph	79737	-837.31	Void - error with hotel MRF
3/21/2022	Abhold, Joseph	79767	525.31	Revised 2/22/2022 MRF co
3/24/2022	Oasis P/R#6 2022	EFT#6	40,271.43	P/R#6 Ending 03/19/2022
3/24/2022	Empower/Deferred Comp	EFT#7006	100.00	P/R#6 employee contributi
3/24/2022	Wisconsin Retirement System	EFT#003-2022	10,208.90	March 2022 Retirement

MARCH 2022 TOTAL:

\$126,827.05

#2022-0128 ALTERNATIVE CLAIMS**March 2021**

Date	Payable to Who	Check #	Amount	Description
3/8/2022	Abhold, Joseph	79737	837.31	2/22-2/25 Green Bay Conference Expenses
" "	Andres Medical Billing, LTD	79738	75.00	Feb collections \$500 x 15%
" "	Baker Tilly US, LLP	79739	3,060.00	2020 & 2021 audit contracts
" "	Capital One/Wal-Mart	79740	940.63	Parks truck tires, police misc, vehicle
" "	Emergency Medical Products	79741	13.00	Ambulance 1 case hot packs
" "	Heart Graphics, Inc.	79742	85.50	FD safety jacket L Montagne
" "	Heart Graphics, Inc.	79742	222.00	TH 1500 window@.08 ea, 1500 business@.07
" "	Island Septic Service, LLC	79743	120.00	SRE pumpout 2/20/2022
" "	L & M Fleet Supply	79744	613.70	Rds grease, towels, Go-Jo, BBTP Tool set,
" "	Lulich Implement, Inc.	79745	1,466.50	TV145 snow blower gear box, hardware
" "	Midland Truck & Tractor Services, In	79746	645.00	MRF 2004 service call scans
" "	Nelson Construction, Inc.	79747	15,265.24	2/10-3/1/2022 ice rd, plus 1/31-2/4
" "	Neubauer, Carol	79748	35.00	Dog kennel paid to county
" "	Northern State Bank	79749	11,547.53	Payment #39/#60
" "	Norvado, inc.	79750	1,599.28	March phones, fax, DSL, phone system
" "	Orge Mfg., Inc.	79751	18.00	Police gun oil
" "	The Horton Group, Inc.	79752	19,267.00	2ndQtr 2022 General liabilities
" "	VantageFlex, LLC	79753	52.00	Feb admin Flex/Section 125
" "	Verizon Wireless	79754	150.08	-2/21/2022 cell phones, iPads
" "	Washburn Hardware & Sport	79755	76.92	Parks paint, hardware
" "	Windsled Transport, Inc.	79756	2,018.20	2/7 - 2/18/2022 10 days van+ fuel
" "	Wisconsin Steam Cleaner Sales Co,	79757	362.32	Roads Hose, filter, etc. culvert steamer
" "	Xcel Energy, Inc.	79758	279.19	-3/02/2022 Street lights
" "	Xerox Corporation	79759	36.67	1/21 - 2/23/2022 6,667 copies
" "	YWS Technology, LLC	79760	545.00	Rds shop wi-fi installation
" "	YWS Technology, LLC	79760	1,825.00	Amb 2 laptops 1 each ambulance, PO#2022
" "	YWS Technology, LLC	79760	737.50	MRF Router, installation, set-up configuration

3/08/2022 TB Meeting vouchers:**\$61,893.57****Under Resolution #2022-0128**

Date	Payable to Who	Check #	Amount	Description
3/23/2022	A T & T Mobility	79768	81.03	PD Cell & Hot spot 1/24-2/23/2022
" "	Anich, Wickman & Lindsey, S.C.	79769	725.00	Hartzell, Mattingly, Police
" "	Bayfield-Ashland Counties EMS	79770	700.00	2022 Dues - Membership, Med Director
" "	Big Water Fire Apparatus, LLC	79771	500.00	Spec sheet review of new FD apparatus
" "	Cardmember Service (TWE)	79772	2,540.47	FD ToolBoxPO#2022-13, Rescue headlamps
" "	Cardmember Service (WJD)	79773	629.19	2/8 WI Dells hotel, fuels put in squad,
" "	Cardmember Services (JAR)	79774	73.08	Midland: gas in squad car
" "	Cardmember Services (MGK)	79775	15.81	Monthly Adobe subscription
" "	Cardmember Services (PAW)	79776	92.98	eBay: Rds #08 Ford Driveshaft
" "	Cardmember Services - (BTS)	79777	1,477.71	AbholdJoe conf&hotel,MRF 2004 Int Parts,
" "	Compliance Regulatory Services	79778	350.00	Rds 5 MSHA training in Bayfield
" "	Deere Credit, Inc.	79779	1,815.17	Rds leased #444 Wheel loader
" "	DSC Communications, Inc.	79780	2,525.00	2 FD Radios, FFP Grant PO#2021-77
" "	Emergency Medical Products	79781	235.78	Amb Assort airways, child bp cuff
" "	Goslin, Robert A	79782	440.00	Gateway Signage 22 hrs
" "	Heart Graphics, Inc.	79783	16.25	PD Embroidery shirt
" "	Huhn Rx Drug	79784	1,171.20	4 epi pens, 2 glucagon kits
" "	Industrial Safety, Inc.	79785	1,614.40	(5) FD Boots PO#2022-15
" "	Island Septic Service, LLC	79786	120.00	SRE 3/8/2022 pumpout
" "	Lachecki, Marina	79787	260.00	Gateway Signage 13 hrs
" "	Lulich Implement, Inc.	79788	1,040.33	Rds Parts for #102, TV145 PTO
" "	Madeline Sanitary - Taxes/Deli	79789	690.25	2021/2022 Deliq charges Lord,Schuppe
" "	Midland Services, Inc.	79790	5,758.63	Fuels hauled, drum, fill ups
" "	NAPA - Washburn	79791	1,540.95	Feb Roads, PD, MRF
" "	Nelson Construction, Inc.	79792	7,457.50	3/2-3/18/2022 Ice Road Work
" "	PowerPlan	79793	212.41	Rds Grader Hoses
" "	Rahlf, Jonathan	79794	265.50	Advance Per Diem 4/25-4/29 Wausau
" "	Ray O'Herron Co., Inc.	79795	493.50	223 Win 20/box (50 boxes)
" "	ULine	79796	187.58	BBTP Janitor cart
" "	UW Madison - Local Government Ce	79797	45.00	2022 BOR First meeting video training
" "	VantageFlex, LLC	79798	52.00	March Admin Flex/Section 125
" "	Windsled Transport, Inc.	79799	1,816.38	2/21-3/4/2022 Van Service 9 days
" "	Windsled Transport, Inc.	79799	2,018.20	3/7-3/18/2022 Van 10 days
" "	Workhorse Software Services, Inc.	79800	9,100.00	100% Hosting, Accounting Gen Ldger
" "	Xcel Energy, Inc.	79801	16.48	Cemetery Utilities - 3/9/2022
" "	Xcel Energy, Inc.	79801	3,085.60	-3/9/2022 Electrics

3/22/2022 TB Meeting vouchers:

\$49,163.38 Under Resolution #2022-0128

MARCH 2022 TOTAL:
Processed under R#2022-0128

\$111,056.95

ALTERNATIVE CLAIMS 2022

MI Library

March 2022

<u>Date</u>	<u>Payable to Who</u>	<u>Check #</u>	<u>Amount</u>	<u>Description</u>
3/15/2022	Library Board approved vouchers		2,425.13	
3/16/2022	Amazon	79761	77.28	Desk Calendars,iPhone chargers
" "	Cardmember Services (LS)	79762	211.64	Skates sharpened,Boot/Ski insoles
" "	Minnesota Elevator, Inc.	79763	409.64	March-May service maint
" "	New York Times	79761	40.00	2/13-3/12 Sunday by mail
" "	Norvado, Inc.	79765	186.57	March phones,fax, DSL
" "	Schuppe, Deena	79766	1,500.00	2020 Art Proposal award

MARCH 2022 TOTAL:

\$2,425.13

\$0.00

MI Public Library Board approved

Treasurer's Cash Summary as of March 31, 2022

5013, Michael, Barb, Michaela, Public

		Balance Forward	Deposits	With- Drawals	Interest	Bank Charges	Transfers	End Balance
Checking Account	4460000563 1720010674	\$ 1,573,868.82	\$ 93,359.20	\$ (242,581.76)	\$ 17.85		\$ (5,347.45)	\$ 1,419,316.66
Designated	167668	\$ 1,607,678.81			\$ 41.22		\$ 5,347.45	\$ 1,613,067.48
Sect. 125	3150485	\$ 20,293.65		\$ (1,220.73)				\$ 19,072.92
Tax	3142004	\$ 12,436.72			\$ 0.32			\$ 12,437.04
Library Savings		\$300.27			\$ 0.01			\$ 300.28
Ambulance (Hometown)		\$1,000.00						\$ 1,000.00
Totals		\$ 3,215,578.27	\$ 93,359.20	\$ (243,802.49)	\$ 59.40	\$ -	\$ -	\$ 3,065,194.38

Bank Reconciliation			
Reported Bank Balance	\$ 3,095,091.89	Available Cash	\$ 1,419,316.66
Deposits in Transit		Tax Transfer	
Interest in transit		Deposits	\$ 69,982.46
Subtotal		Checks	\$ (57,781.95)
Less Outstanding Checks	\$ (29,897.51)	Vouchers	\$ (48,514.77)
Checkbook Balance	\$ 3,065,194.38	Library Vouchers	
		Total Avail.	
		Cking Account	\$ 1,383,002.40

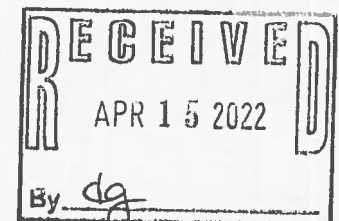
Treasurer's Report \$ 3,065,194.38
Variance \$ -

Submitted by Carol Neubauer 13-Apr-20
Balanced 3/31/2021 \$634,843
outstanding PO \$ (683,342.29)

Accounting Program Totals:	
General Funds	\$ 1,419,316.66
Designated Funds	\$ 1,613,067.48
Tax Account	\$ 12,437.04
Section 125	\$ 19,072.92
Library Savings	\$ 300.28
Ambulance	\$ 1,000.00
TOTAL	\$ 3,065,194.38

Treasurer's Report \$ 3,065,194.38
Variance \$ -

Balanced



*Michael, Barn,
Micaela, public*

**TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY APRIL 12, 2022
5:30 PM AT TOWN HALL
Draft Minutes**

Town Board Members Present: Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor John Carlson
Staff Present: Town Administrator Michael Kuchta, Public Works Director Ben Schram, Fire Chief Rick Reichkitzer, Police Chief William Defoe, Elected Clerk Micaela Montagne
Called to Order: 5:31pm

Chair Glenn Carlson opened the meeting with a statement regarding the loss of Ric Gillman, Zoning Administrator and former Town Board member. He was a creative and generous member of our community and will be greatly missed.

I. Public Comment A*: None.

II. Administrative Reports

- A. Town Administrator's Report: Report prepared and presented by Michael Kuchta. Discussion on having a meeting with the Sanitary District Board about their concerns, and on getting new W2s out to members of the fire department and ambulance as up to \$600 of the income should be federally tax exempt.
- B. Public Works Director's Report: March 2022 report prepared and presented by Ben Schram.
- C. MRF Supervisor's Report: 'The Vegas Edition' prepared by Marty Curry for March 2022.
- D. Airport Manager's Report & Checklist: March 2022 report prepared by Paul Wilharm.
- E. Accounting Administrator's Report: Report prepared by Barb Nelson.
- F. Police Chief's Report: March 2022 report prepared and presented by William Defoe.
- G. Fire Chief's Report: March 2022 report prepared and presented by Rick Reichkitzer.
- H. Ambulance Director's Report: March 2022 report prepared by Cindy Dalzell.

All report placed on file by Unanimous Consent.

III. Public Works

- A. Roads, Dock and Harbor: Ben Schram reported that the passenger shelter will be assembled and installed on the Town Dock soon.
- B. Parks: Nothing at this time.

IV. Committees

- A. Planning and Zoning
 - 1. Appoint Member of Town Plan Commission for Term Ending 4/30/2025:
Motion to re-appoint Samantha Dobson to the term ending 4/30/2025, A. Baxter/ S. Brenna, 5 Ayes, Motion Carried.

Motion to move agenda item IV. 2. As well as item VIII. A. and C. to after item XI. In the order, VIII. C., VIII. A, IV. 2., S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

3. Zoning Administrator Position (Job description/ Posting for long-term position): Consensus to keep the position the same as it has been, prepare a posting for approval at the next meeting.

B. Affordable Housing Advisory Committee

1. Follow-Up from the AHAC Presentation on March 30, 2022
2. Consider Questions Raised by the Committee (Is the Town Board willing to donate Town owned parcels for development, grant zoning modifications, explore financing options etc.):

The Town Board supports the efforts of the committee and their continued research, they are not committing to any details at this point, and besides the taxpayers needing to vote on donating property, the Board would like to see the committee to continue. The Board like the model of what Mackinaw Island has done with affordable housing.

C. Public Arts Committee

1. Sculpture Dedication Ceremony Expenses: Motion to allow the committee to spend \$500 of their budgeted money for the expenses of a drumming circle, A. Baxter/ S. Brenna, 4 Ayes, 1 Nay (J. Carlson), Motion Carried.

V. Town Hall Administration

- A. Contract with Hollywood Pyrotechnics Inc. for July 4, 2022 Fireworks: (money raised by the Chamber, no taxpayer dollars spent), Motion to approve, J. Carlson/ A. Baxter, 5 Ayes, Motion Carried.
- B. Consider Whether to Comment on Enbridge Line 5: Consensus to not comment at this time as it would be a divided statement.
- C. Paid Time Off Sharing Program: This would allow employees to donate their time off into a pool for employees to use if they have used up their sick time, etc. The Board is interested in this being a first read and possibly approving a policy at the next meeting.

VI. Vouchers: Motion to approve vouchers in the amount of \$48,514.77, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VII. Minutes

- A. Regular Town Board Meeting March 22, 2022: Motion to approve as submitted, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.
- B. Special Town Board Meeting March 30, 2022: Motion to approve as submitted, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

VIII. Emergency Services

- B. Updates on Construction of Emergency Services Building: Wendel has been notified that the ferries are running again so hopefully warranty issues that were unable to be resolved due to transportation will be fixed asap.

IX. Public Comment B:** None.

X. Liquor & Operators' Licenses

A. "Class A" Liquor License

1. Island Market Inc., Serena Gelinas Agent (Six Month License 5/1/22-10/31/22): Motion to approve, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

B. Temporary Class "B"/ "Class B" License

1. Madeline Island Wilderness Preserve. At Madeline Island School of the Arts, May 28, 2022: Motion to approve, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

C. Continuation of Business Ordinance Discussion: This would put an amount of time an establishment with a 'Class B' license (full liquor bar license) would need to be open per year to be able to apply for the license the following year. Consensus of the Board to not take any action at this time.

XI. Lawsuits & Legal Issues

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: No updates.

B. Fulfilled Judgment on M. Mattingly Properties 014-00208-0600 and 014-00208-0300: the judgement has been settled and the Town received the check.

Motion to go into closed session to discuss three items, VIII. C: compressor at the ESB, VIII. A: police officer overnight compensation, and IV. A. 2: interim Zoning Administrator position, S. Brenna/ J. Carlson, 5 Ayes by roll call vote, Motion Carried. 6:20pm.

Motion to return to open session, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried. 7:01pm.

VIII. Emergency Services

C. Consider Warranty Assertion and/or Purchase of Replacement Compressor

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Town goes into closed session, it will reconvene in open session before adjourning.

The Town Board will be pursuing both the warranty as well as purchasing a replacement compressor asap.

A. Police Department

1. Overnight Compensation for Police Officers

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(g) and/ or 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

No action at this time, waiting for more information.

IV. Committees

A. Planning and Zoning

2. Consider Posting/Appointment of Interim Zoning Administrator

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. If the Town goes into closed session, it will reconvene in open session before adjourning.

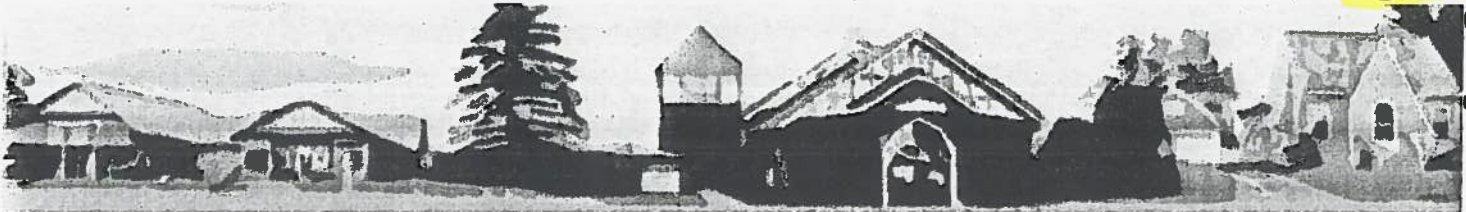
Motion to appoint Lisa Potswald as the interim Zoning Administrator starting immediately at \$23/ hour, not to exceed 20 hours/week, the position ending no later than 6/30/22, M. Anderson/ S. Brenna, 5 yes, Motion Carried.

XII. New Agenda Items for Future Meetings: Meeting with the Sanitary District Board, BIL funding for repaving roads, hire parks staff, posting for Zoning Administrator position, paid time off sharing program, reevaluation discussion, purchase/ contract for a slide installation at the Town Park.

XIII. Adjourn: Motion to adjourn, S. Brenna/ M. Anderson, 5 yes, Motion Carried. Adjourned at 7:10pm.

Submitted by Micaela Montagne, Town Clerk.

DRAFT



St. John's UCC and Woods Hall Gallery & Studios on Madeline Island

April 14, 2022

Town of La Pointe
Michael Anderson, Supervisor
Aimee Baxter, Supervisor
Susan Lawhorne Brenna, Supervisor
John Carlson, Supervisor
Glenn Carlson, Chair

RE: Letter of Support – Affordable Housing Advisory Committee

Recent public presentations and discussions led by the Affordable Housing Advisory Committee (AHAC) have made clear the structural challenge of the Island's housing shortage. The board of directors of both St. John's UCC and Woods Hall wishes to thank the AHAC for its leadership and to affirm its important work. Please include us as another resource in your efforts to seek and deliver solutions.

Gratefully,

St. John's United Church of Christ
Lee Baker
Rev. Rachel Bauman
Michael Childers
Michael Collins
Ron Harrold
Ralph Imholte
Rob Karwath
Debbie Knopf
Jerry Speckien
Julie Stryker
Marty Vadis

Woods Hall Gallery & Studios
Michelle Auger
Lee Baker
Rev. Rachel Bauman
Janine Dobson
Elena Bangeeva Erickson
Jay Erstling
Louise Parker
Valentyna Waterhouse
Mary Whittaker

RECEIVED

APR 19 2022

Initial: dg