

REGULAR LIBRARY BOARD MEETING
Tuesday, March 15, 2022
5:00 PM LIBRARY 2nd Floor/Zoom
Minutes

Members Present: Keith Ryskoski; Chair, Cynthia Mueller, Micaela Montagne, Marilyn Hartig, Lisa Potswald and Katie Sanders

Members absent: Peggy Ross

Staff Present: Lauren Schuppe; Library Director

The Madeline Island Library Board meeting was called to order by Keith Ryskoski, Chair at 5:02 pm

I. Public Comment* None

II. Minutes

A. Library Board Meeting February 15, 2022

Motion by Micaela to approve the February 15, 2022 Library Board minutes as presented, seconded by Marilyn, all ayes except Lisa who abstains. Motion Carried

III. Vouchers

A. Sign Directors Timesheet

Timesheets submitted for week ending 2/19/22 and 5/5/22.

B. Approve Bills

Norvado	\$ 186.57
Card Member Services	211.64
Amazon	77.28
New York Times	40.00
Deena Schuppe	1,500.00
MEI	409.64

Motion by Micaela to approve the directors timesheets and vouchers as presented, seconded by Lisa, all ayes. Motion Carried.

IV. Directors Report

- Lauren sent an e-mail to the committee to follow up on a liability insurance question from last meeting. The library board is covered under the Town's liability insurance.
- Deena Schuppe's Art Purchase Award sculpture/mobile was installed today!
- This year's Art Purchase Award (outdoor/interactive) has not had any response so far, Lauren is going to reach out to artists and give people more time to submit ideas.
- Tonight is the first teen movie night with Marie, approx. 7 kids are attending.
- Winter Recreation equipment has been cleaned, inventories and stored until next season.

V. Policy

A. Review, Approve and Sign Bylaws

Current bylaws were distributed to board members to review.

Recommended changes include; updating posting requirements, quorum requirements and minor wording clarifications. Lauren will have a draft to review and approve at the next meeting.

VI. Programming

A. Summer Rec Update

- Lauren reported she is still looking for 1 staff member and possible volunteers.
- The program might be 3 days per week this year running from 6/13 – 8/31.
- Three programming partners have been solidified so far.
- Lauren will have staff recommendations on the April agenda.

VII. Ongoing Projects

A. Library Community Center RFP

Lauren has a meeting with Michael Kuchta, Town Administrator on Monday to discuss a Request for Proposal draft.

B. Island Makerspace: create, innovate, elevate

a. Maker Space Budget Update

The deadline for submitting the budget in WISEgrants has been extended due to programming issues at the WI Dept. of Public Instruction (WIDPI). Lauren is meeting with other leaders of Maker Spaces to make sure she is covering all expenses.

C. Strategic Plan

- Lauren is working with NWLS tech support to do a technology assessment. This will also tie into our needs for the Maker Space and CIPA (Child Information Protection Act) software.
- Lauren is working with Marie Iannazzo to create a cash of advertisements, both social media and paper to aid in advertising programming.
- Lauren has reached out to two community members about starting a Friends of the Library group, she will continue to recruit interest.
- Lauren will provide a written report at the April meeting explaining all steps taken for the 1st quarter goals.

Adjourn: Motion by Micaela to adjourn, seconded by Katie, all ayes. Motion Carried.

Minutes taken from recording and submitted by Dorgene Goetsch, Clerical Assistant.

Minutes approved as presented 4/20/2022.