

**Town of La Pointe Planning and Zoning Town Plan Commission
Regular Monthly Meeting Minutes**

Wednesday, March 9th, 2022, 4:30PM

Members Present: Suellen Soucek, Chair: Mike Starck, Vice Chair; Paul Wilharm and Samantha Dobson at 4:40PM

Members Via Phone: Jim Peters

Staff Present: Ric Gillman, ZA and Michael Kuchta, TA

Public Present: Marnie Myhre and Ken Myhre

I. Call to Order/Roll Call

Chair calls the meeting to order @ 4:30PM. Roll call reflects members identified above, Dobson not at roll call.

II. Public Comment

None

III. Approval of Previous Minutes

a. Town Plan Commission Regular Monthly Meeting February 9th, 2022

Stack motions to approve as submitted second by Wilharm, 4 ayes motion carries (Dobson not present at vote)

Starck motions to move to item V. b., Wiharm Seconds 4 ayes motion carries (Dobson not present at vote) *Annotation refer to item V. b. below*

IV. Zoning Administrators report and update

a. Written and Verbal Report

Placed on file by unanimous consent

b. Ordinance review and update Discussion

Peters return the last week in March and Wilharm/Peters and the ZA will resume review and update.

V. New Business

a. Discussion MISA proposed CUP Class 2 Notice

Update on affidavits/postings and publications

14 property owners notified on 2/4/22 via USPS copies on file

Public Hearing Notice Posted on 2/4/22 Affidavit on file

Published in Daily Press 3/8/22 (copy filed)

Scheduled published 3/15/22 - Publisher Affidavit to follow

Public Meeting Agenda to be posted on or before 3/21/22

Discuss – TPC deliberation can take place anytime following the Public Hearing or at the next scheduled regular monthly meeting. This process will result in the recommendation to approve or deny the application to the Town Board and subsequent procedures and timeline. It will also include any recommendations or conditions in relation to the use.

The TPC will deliberate on the CUP application at their Regular Monthly Meeting on April 6th, 2022 and seek to have their recommendations placed on the Town Board agenda scheduled for April 12th, 2022.

**b. Marne Myhre discussion – Home Occupation (Shoreland Overlay District S-1)
Conditional Use Application**

Marne is requesting a Conditional Use for Home Occupation in S-1 shoreland overlay, Yoga instructions. Discussion of the fit under home occupation guidelines. Should a CUP be applied the TPC can set the date for the Public Hearing today which could be the beginning of May. Parking and size of gatherings were discussed along with ingress and egress concerns.

The ZA reiterated the purpose of the discussion was to help Ms. Myhre decide if:

1. Her idea fit into the home occupation definition; and
2. If so, it would help her decide whether to pursue a Conditional Use Permit

Following discussion, the ZA asked if she felt she wanted to pursue the CUP which she affirmed. The ZA then asked the TPC to set a date for a Public Hearing related to a pending CUP application. It was the consensus of the TPC that a Public Hearing will be scheduled for Wednesday, April 27th, 2022 @ 5:00PM

Starck motions to return to item IV. On the agenda, Wilharm seconds 5 Ayes motion carries

c. Robert Hartzell Expandable Condominium Plat Certified Survey Application and recommendation to the Town Board.

i. Combining Parcels

Parcel #: 014-00206-2001

Abbreviated Description: Acres: 70.000

**SW1/4 E OF MONDAMIN TRAIL DESC IN DOC #349992 SEC. 32
T50N R3W LAND CONTRACT**

Parcel #: 014-00206-2130

Abbreviated Description:

Acres: 8.000

**PART OF THE SW1/4 DESC IN DOC #349992 SEC. 32 T50N R3W
LAND CONTRACT**

Parcel #: 014-00206-2103

Abbreviated Description: Acres: 3.710

**LOT 3 CERTIFIED SURVEY 323 A PT SWSW SEC 32 T50N R3W
LAND CONTRACT**

Parcel #: 014-00206-2132

Abbreviated Description: Acres: 5.000

**PART OF THE S1/2 SW1/4 DESC IN DOC #349992 SEC. 32 T50N
R3W LAND CONTRACT**

Review recommendation to the TB and draft language to be contained. Discussion over the inclusion of draft language recommended by the Town's Attorney. Starck motions to recommend approval of the condominium plat to the Town Board including draft language. Wilharm seconds, 5 Ayes motion carries.

Annotation: The ZA and TA discussed the language as presented and will elaborate on the confines of the recommendation related to zoning needs and concerns.

d. Fire Numbers – Plan development. Strategies and questions.

Meetings will continue and Dorothy Tank has offered to help in some fashion. The ZA will coordinate a meeting in person or via zoom with the ad hoc committee and County participants.

d. Comprehensive Planning – Feedback from Commissioner Wilharm and The Town Administrator

The Town Administrator gave an update on the progress the Steering Committee is making and states the Committee would like to meet with the TPC as a part of their scheduled plan. Starck mention that either 4/5/22 or 4/27/22 are scheduled meeting and this could be a part of those agendas. The ZA and TA will coordinate the possible meeting times with the parties

VI. Extended Public Comment

None

VII. Future Agenda Items

- a. Pending CUP's
- b. Comprehensive Plan/Steering Committee
- c. Fire Numbers
- d. Ordinance review

VIII. Next Scheduled Meeting

Public Hearing (MISA CUP) 3/23/22 @ 5:00
TPC Regular monthly meeting 4/6/22 @ 4:0030

IX. Adjournment

Starck motion to adjourn, Wilharm seconds, 5 ayes motion carries.

Chair Soucek adjourns at 5:00pm

*Respectfully submitted 3-10-22 by Ric Gillman, ZA
Minutes approved as corrected 4/6/22.*