

(5)TB, Michael, Baub,  
Micaela, Public

## MEMO

To: Town Board  
From: Michael Kuchta  
Re: Town Administrator's Report

DATES COVERED IN REPORT: May 20-June 9, 2022

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### 1. Accomplished/Completed

- **Town road repaving.** Applications were submitted to the state by the June 3 deadline to request federal BIL funding that could cover 80 percent of the construction costs of repaving Mondamin Trail, South Shore Road, and Hagen Road. Decisions are expected to be announced by September.
- **Citizen complaint form.** In consultation with von Brissen and the police chief, updated the language on the form residents would submit if they allege misconduct by Town police officers. The new language is more in compliance with changes in state statute; the form is also now available as a fillable PDF document in addition to paper.
- **Other.** See results of additional projects completed below.

### 2. Coming Up

- **Public Arts Committee.** The committee hosts a presentation on Tuesday June 21 by Ann Katz, director of Create Wisconsin (formerly Arts Wisconsin). The presentation is 1:30-3:30 p.m. at Bell Street Gallery; it is free and open to the public.
- **Covid Vaccine Clinic.** Ashland County Public Health holds a free, walk-in clinic at the ESB on Tuesday June 28 from 10 a.m.-2 p.m.

### 3. Town Board Agenda – Information/Comments

- **Parks.** On April 26, the Town Board authorized hiring Sarah Hannum as Campground Host 2 beginning May 23. Sarah arrived on the island early, so began working on May 20. For audit purposes, we request that the Board amend Sarah's hiring authorization with a new start date of May 20, 2022.
- **Grant Updates.** We applied for and budgeted for a WCMP grant to do a feasibility study on expanding mobility access at Big Bay Town Park. We can begin activities July 1 once a grant contract arrives. If the contract does not arrive in time for the June 14 meeting, please table consideration until June 28.
- **Schedule of Fees.** We request that you amend the schedule of fees as described in the resolution. There are an estimated 15-20 vacation rental properties that have not yet obtained a permit from the Town. It is our intent to inspire them to obtain the required permit by July 1, or face late fees that are consistent with other late fees for failing to obtain zoning permits.
- **Budget Amendment.** See the separate memo for details on the adjustments.
- **Ashland County Law Enforcement Agreement.** A special Town Board meeting is scheduled for Wednesday June 29 at 5 p.m. at the ESB. (The Ashland County administrator and sheriff have been invited, but say they are not available.)
- **Purchase Agreement for Fire Department drone purchase.** Town Board members approved the purchase order on May 24. In addition, Town policy requires a contract for a purchase of this

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size; we request that you approve the contract. The Class I Notice required by state statute was published June 7.

- **RFP for Fire Engine.** We request that you approve issuing the request for proposals. The Town Board authorized the Fire Department to prepare the RFP on Feb. 22, 2022.
- **Emergency Services Building.** Robert Krzyzanowski, director of emergency services at Wendel Companies, will meet in person with Town staff on June 15 in an attempt to resolve the compressor warranty issue.

#### 4. Follow Up on Previous/Ongoing Projects

- **Affordable Housing Advisory Committee.** The next session of WHEDA pilot project is June 21-22 for the Ashland and Bayfield County work groups. The sessions are in Bayfield; they will include some public participation (in person or remotely). Meanwhile, Town committee members continue to talk with potential partners, including local landowners, Habitat for Humanity, and the consultant who helped develop Mackinac Island's affordable housing development.
- **Comprehensive Plan Steering Committee.** The island-wide survey is scheduled to launch on June 10. The survey will be available online, with paper versions available at Town Hall. Fliers promoting the survey are scheduled to be delivered to all La Pointe PO Boxes on June 11; additional promotion will take place during the month. The survey is open until July 10.
- **Energy Committee.** The committee reviewed initial findings of the feasibility study for linking Town Hall, the clinic, and library into a self-sufficient microgrid. The Town will receive the final report in time to submit it to the state Office of Energy Innovation by the June 30 deadline.
- **Fire numbers.** Had the map supplied by Ashland County scanned into a digital file.
- **Materials Recovery Facility.** DNR officials visited June 9 to certify the MRF as a Type 3 salvage operation. Also, construction is expected to begin this month on the new cell tower at the MRF.
- **Parks.** Town crews continue drywalling and other interior work at the Rec Center restrooms.
- **Public Arts Committee.** The committee continues to plan for the July 30 dedication of the "Gateway" sculpture. They are also investigating a paver or landscaping solution to make the site in Russell Park more accessible and durable for visitor use.
- **Roads, Dock, Harbor.** Installation of the passenger shelter on the Town Dock is awaiting final permit approval. The ferry line will install a sewer lateral connection from its new freight garage (the old miniature golf course) across Col. Woods Ave. Traffic will need to be detoured.

#### 5. Other Information

- **Auto salvaging.** Met with representatives from the DNR and DOT to discuss their concerns about auto salvaging on Town industrial lots and elsewhere on the island.
- **Public Records requests.** The Town has received two public records requests in June. Pete Rogers requested information on conditional use permits that exist for 585 Middle Road and 604 Penny Lane. Zoning has made an initial response to this request. Gene Nelson has requested information on eight policies, contract, or properties. The Town Clerk and Zoning are seeking clarification on some of the requests, and working to fulfill what is available.

## May 2022 Public Works Report

### Roads

- The Roads crew replaced two failing culverts on Chippewa Trail on 5/2 and 5/3.
- Pete took the grader out for the first run of 2022 on 5/4 and graded the downtown gravel roads, and with County permission, Evan hauled gravel as needed to help build up and repair the worst of the worst spots. Later in the month all gravel roads were graded, and gravel spread in the needed stretches of North Shore Road and Snowplace Lane.
- 20 tons of flake Magnesium Chloride was delivered to the Town Shop straight from a mine in Alberta, Canada, and unloaded by the crew. The Town crew will apply this effective dust abatement product to the gravel road network via grading, watering with the Town tanker attachment, and spreading with the 2020 Westernstar's sand spreader in early June.
- The Roads crew replaced two failing culverts on North Shore Road on 5/17. Two in one day, nice job Pete and Evan!

### Parks

- All the Parks public water systems were flushed, and all public restrooms opened by mid-May.
- I am excited to have some new Parks crew and a new Camp Host this season, we are off to a fantastic start to what is sure to be an eventful year.
- Big Bay Town Park had a very busy opening weekend (thanks to MI Marathon, which was a big success), and an even busier Memorial Day weekend.
- The Rec Center remodel is now behind schedule due to material availability, travel logistics, and other factors, but work is progressing and our new target opening date is the July 4<sup>th</sup> weekend.

### Misc./Admin

- Thank you to Mr. Dick Hardie for many years of dedication and loyalty to the island's entire Park system, as well as the MRF and the Roads. The crew today knows you have 'the history' and appreciate all the extra information you have passed down from experience, including uses for a putty knife. Best wishes in your retirement!
- Thank you to Mr. Joe Abhold for signing on to the MRF (and staying) at exactly the right time. You were the Recycling Specialist and experienced driver that the Town needed at that moment, and the MRF transformation couldn't have taken place without your invaluable help and expertise. Best wishes in your next driving adventure!

Be safe and be nice,  
Respectfully submitted,  
Ben Schram, Public Works Director

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Journal dg mrc.

(5) M, Michael, Barb,  
Micaela, Public

**From:** Marty Curry <[recyclingsupervisor@townoflapointewi.gov](mailto:recyclingsupervisor@townoflapointewi.gov)>  
**Sent:** Monday, May 30, 2022 10:36 AM  
**To:** Micaela Montagne <[clerk@townoflapointewi.gov](mailto:clerk@townoflapointewi.gov)>; Michael Kuchta <[administrator@townoflapointewi.gov](mailto:administrator@townoflapointewi.gov)>  
**Cc:** Ben Schram <[foreman@townoflapointewi.gov](mailto:foreman@townoflapointewi.gov)>; Evan Erickson <[erickson21@gmail.com](mailto:erickson21@gmail.com)>  
**Subject:** Letters from MRFY JUUUUUUUUUUUUNEI

Letters from MRFy- JUUUUUUUUUUNNNNNNNNEI

June is upon us once again and we have gone from ZERO to "100 MPH busy" in the span of one weekend. This past month we bid ADIEU to Recycling Specialist Joe Abhold and wish him the best in his new job. Joe was instrumental in making the "MRF Miracle" happen and expanding our range for marketing recyclables and backhauling materials for the Town. He will be missed. The Job has been posted and we are looking to hire the most qualified candidate and have them in place by June 13<sup>th</sup>. Our seasonal neighbors have returned and are sharing stories of the winter months along with many gifts of cookies, pies, chips and candy. One of the early season praises has been the CANDY DISH. Upon entering the MRF offices at 412 Big Bay Road, a repurposed fruit bowl displays a cornucopia of brightly wrapped confectionaries ranging from the sublime (Peppermint Saltwater taffy) to the sinful (Dark Chocolate covered caramels). Weve seen increase in the kids (and kids at heart) who have taken an active interest in coming to the dump to recycle and specifically poking their heads into the office to say "HI" (and grab a quick piece of candy). This may be part of a larger national strategy to get people to the recycling centers.

Evan has been doing double duty and helping with baling and staffing through out the week and on Saturdays. He is also hauling boxes and as we head into the June month, we are grateful for his commitment and dedication to all things MRF.

The Island Closet in is full swing and we have rolled out part of our beautification project to support this community initiative. The used tires that the After School Program painted last year have been filled with dirt and flowers and are "sprucing up" the MRF. Keep a watch for them as you drive through! We are in the process of transitioning to our New Square space POS system as well as using the new Computer that was approved as part of last year's budget.

Its nice transitioning into the busy season and these next couple of weeks will see us shift into high gear. The gentle haze of fruit flies, the musty smell of rancid beer, the leakage of compactor boxes covered over with the Cherry Granules of Odor suppression will be the dominant themes here. We look forward to assisting with sorting and dumping.

As Always,

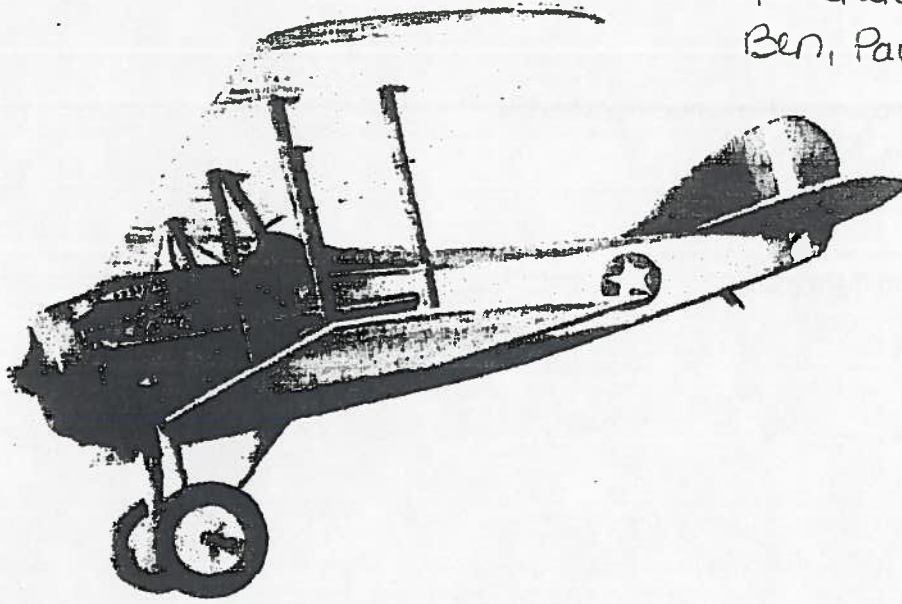
Have a MRF-tastic Day!

**Martin A. Curry**  
**Recycling Supervisor**  
**Town of LaPointe**  
[recyclingsupervisor@townoflapointewi.gov](mailto:recyclingsupervisor@townoflapointewi.gov)  
p. 715-747-5715  
c. 715-209-2419

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MAY 31 2022  
Initial: dg



(5) TB, michael, barb, micala,  
Ben, Paul, Public



**Major Gilbert Field (4R5)**

**To: Town Board**

**From: Paul Wilharm**

**Date: 06/02/22**

**Re: Monthly report for May 2022**

During the month of May our airport was issue free !

Attached are logs / checklists

Thanks !

Paul

Cover + 5

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Initial: clg

May 2022 Traffic count and revenue log/ checklist  
Drop box receipts \$ 99.00

The following filed flight plans:

05/04 N363DS  
05/04 N55RY  
05/06 N325NK  
05/10 N51115  
05/11 N788JN  
05/14 N19594  
05/14 N6531L  
05/14 N7970P  
05/14 N484V  
05/15 N192AF  
05/15 N74LP  
05/15 N346BA  
05/15 N363DS  
05/15 N192AF  
05/16 N192AF  
05/16 N9659K  
05/17 N346BA  
05/18 N21HA  
05/19 N7979P  
05/19 N1592L  
05/20 N989PS  
05/20 N200NW  
05/20 N79843  
05/20 N192AF  
05/20 N738JX  
05/21 N7970P  
05/22 N104LS  
05/23 N7970P  
05/23 N192AF  
05/23 CAP4830/N98264  
05/23 N346BA  
05/25 N346BA  
05/27 N226PK  
05/27 N192AF  
05/27 N630FT  
05/27 N200NW

05/27 N2904R

For additional traffic please see attached terminal sign in sheet(s)

# 5/22 Terminal log

5/4	D Donkers	N363DS	1	P	KRGK	
5/6	Mark Owen	N325NK	1	P	KMIC	
5/7	K Goodwin	172TK	2	P	KAUW	
5/5-5/7	Steve Remes	3140P	1	P	KFBL	Airport looks great!
5-7	J Stevens	7970P	1	P	KtoB	
5/13	Schurman	2807E	1	B	KOWA	LS
5/14	J Miller	6531L	2	P	KCBG	
5/14	J Stevens	7970P	1	P	toB	

(1)



# 5/22 Terminal log

WELCOME TO 4RS						
DATE	PILOT'S NAME	N-NUMBER	NUMBER ABOARD	BUSINESS/ PLEASURE	FLIGHT ORIGIN	CONTACT
5/15	KARA DAVIDILL	N74LP	2	PLEASURE	CZC	
5/15	G GANNON	N5037S	2	Pleasure	KUBE	(715) 611-8100
5/15	D. DOMKERS	363DS	1	P	KRCK	
5/15		984U				
5/20	J North	989PS	3	Pleasure	KDLH	704-787-1476
5/21	J Stevens	7970P	1	P	KRWZ	
5/22	David Wagner	N179R	4	P	KLSE	507/459-2489
5/23	Kimi Frizzell	N104LS	2	P	KLWN	252-353-7772
5/23	Grant Petty	N1179U	2	P	KMSN	608-712-4992
5/24		9761X				
5-27	Adam Alabouni	630FT	4	P	KSYN	612 756-4908
5-27	Josh Unterschuetz	9229J	3	P	KRCX	
5-30	Shuo Wang	N290R	3	P	KMIC	612-424-0701
5-27/5-30	Steve Remes	N224TA	3	P	KFBZ	
5-27/5-30	Mack	N192AF	2	P	KSGS	on file

20

20

29

Available Reports		Reference...	NOTAM N...	NOTAM Text	Designator	Recipient ...	Contact In...	Org
Civil Airport Coordination Report		64474198	05/331	IGR8 05/31 4R5 RWY 04/22 WIP GRASS CUTTING ADJ 2205241504...	4R5	Paul	airport@to...	
Civil Airport NOTAM Report								
NOTAM Action Report								
USNS NOTAM Action Report								

Filter Name	Filter Value
Location	4R5
Status	Active,Cancelled,Expired
Keyword	
Date Range (Start)	05/01/2022
Date Range (End)	05/31/2022

5/22 NOTAM

(5)TB, Michael, Bob, Micaela,  
ZA, Public

**Interim Zoning Administrator's Report  
May 26, 2022**

1. The TA and Town Administrator both met with Bob Hartzell to discuss his project. Please see follow-up email sent to Bob on May 6, the same day as the meeting. As stated in the email, the project cannot move forward until the sanitary system and water system have been evaluated and approved. Bob must also send information to Town Building Inspector Mr. Price and pay associated fees.
2. I have sent follow-up letters to the 20 plus property owners who manage their own rental properties and have not yet paid for their short-term permits. It is a more difficult project this year due to all the changes in property ownership. If everyone currently listed as renting applies for and pays for their permits, the revenue will be in excess of \$20,000.
3. There are about five projects in various stages that have not yet been permitted – I hope to get at least some processed before the ZA position is filled permanently. I will distribute the updated list at the TPC meeting.
4. I intend to write up job information for the new ZA as I have time – I will share that with you when I have it drafted.

Lisa Potswald  
Interim Zoning Administrator

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MAY 26 2022

Initial: clg

## ACCOUNTING ADMINISTRATOR REPORT June 2022

06/06/2022

### FINANCIALS:

#### 1. AUDIT:

- a. The auditors from Baker Tilly plan to meet with the Town Board on Tuesday, June 28<sup>th</sup>, to discuss the audit review, suggestions for changes and improvements, etc. At least one will be here in person that day to review with me, how the new accounting software is set up as needed, and review 2021 adjusting entries and ending balances.

#### 2. GRANTS:

- a. American Rescue Plan: Michael filed the annual report for 2021; 2022 funds should arrive sometime in June.
- b. Fire Department Forest Fire Protection Grant: the reimbursement request and documentation was submitted to the WI DNR on May 25<sup>th</sup>, well in advance of the June 15<sup>th</sup> deadline. Red is very instrumental with this grant.
- c. Town Dock WI Coastal Management: All costs must be incurred by June 30<sup>th</sup>. The costs are being tracked and will be submitted before the Sept 1<sup>st</sup> final due date.
- d. MicroGrid Study: Costs must be incurred by June 30<sup>th</sup> and final reports and requests for reimbursement submitted no later than Sept. 30<sup>th</sup>.
- e. Airport CARES, etc: I hope to start working on pulling these expenses together.

#### 3. BUDGET:

- a. Budget time is coming quickly, which I'll need time to start setting up the files, formulas and historic budget information for the Department Heads. The plan is still to hopefully have, by budget time, the new software up and running with read report access to the department heads and the current budget incorporated.
- b. Budget Amendment #2 is being prepared. This amendment is to adjust the budget for the various decisions, new contracts and to adjust budget items between funds.

### MISCELLANEOUS:

- c. The 4<sup>th</sup> of July falls on Monday and the Town Hall will be closed.
- d. As per the June 13<sup>th</sup>, 2006 Town Board Proclamation to Celebrate Lake Superior Day as the 3<sup>rd</sup> Sunday in July, the 2021 Lake Superior Day will be **July 17<sup>th</sup>, 2022**.
- e. Thank you for your 5/24/2022 approval of an extension of my unused 2021 vacation.
  - i. I will be taking some time off starting Thursday, June 16<sup>th</sup> – Monday, June 27<sup>th</sup>.
  - ii. I will also be gone on vacation starting Tuesday, July 5<sup>th</sup> returning Monday, July 25<sup>th</sup>. I plan to bring my laptop and do some work remotely (I'll have access to an office) since I will be gone during a Town Board meeting, full payroll and Library Board meeting.
- f. My upcoming projects are:
  - i. 2020-2021 year end Audit and changes for 2022
  - ii. 2022 Budget Amendment #2
  - iii. Kinks worked out/increasing use & training of new accounting software
  - iv. New payroll position: job descriptions, duties, etc.
  - v. Succession plans
  - vi. 2023-2025 budget preparation
  - vii. Airport grants reimbursement

Respectfully submitted,

*Barb Nelson*

Accounting Administrator/Deputy Clerk

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JUN 17 2022

Age

Public



# LA POINTE POLICE DEPARTMENT

MADELINE ISLAND

270 MAIN STREET

LA POINTE, WISCONSIN 54850

PHONE: (715) 747-6913

FAX: (715) 747-3096

police@townoflapointewi.gov

**To:** Town Board  
**From:** William Defoe  
**Date:** 6/2/2022  
**Re:** Monthly Police Report for June 2022

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During the month of May 2022, the La Pointe Police issued the following:

- 0 Parking Citations
- 5 Traffic Citations
- 0 Ordinance Citations
- 1 Arrests transported off island

Things started to pick up in May, numbers for calls for service are up. We are marking State Park and Town Park checks as "property checks" on the tally sheet. There is not an entry option that is fitting for campground checks other than that. I have asked for them to add it but was turned down as of this typing.

Officers are involved in the national campaign of Click It or Ticket that runs from May 23<sup>rd</sup> through June 5<sup>th</sup>. We get involved in these campaigns for the opportunity for equipment grants.

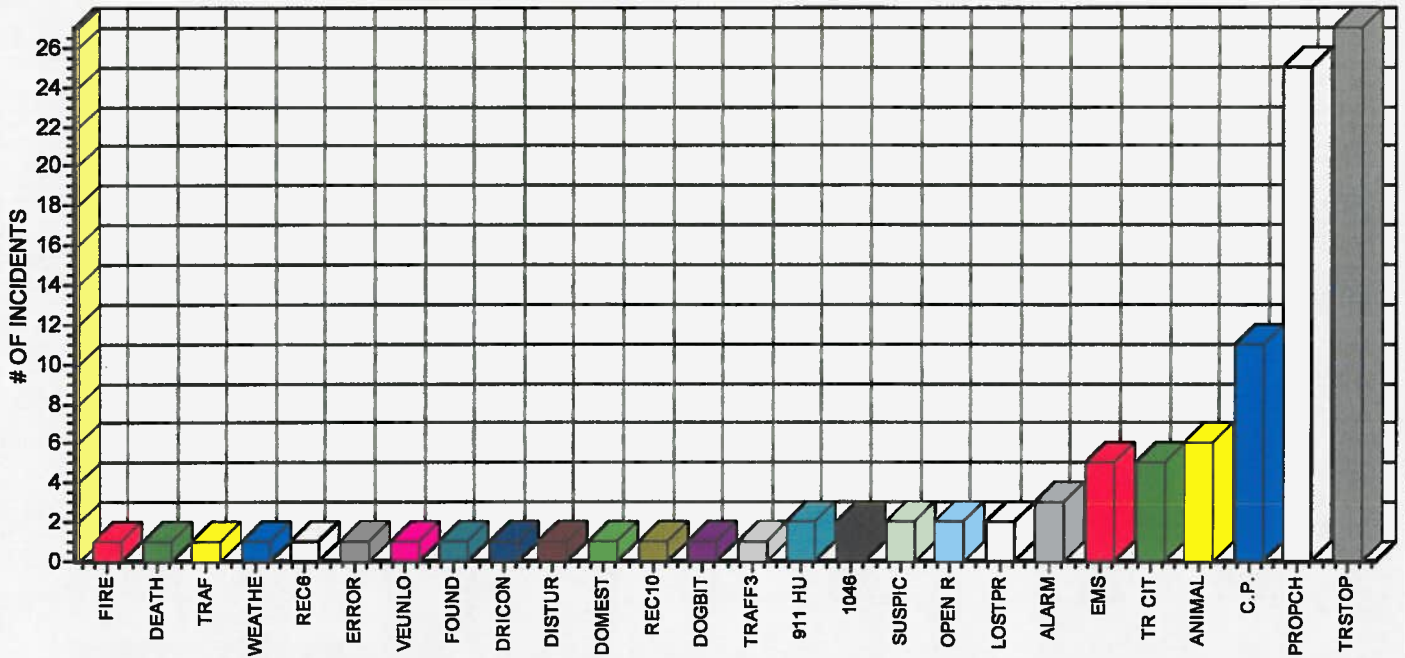
Speaking of seat belts, we have recently talked to folks regarding vehicles that were not originally equipped with safety belts. There is an exemption for adults in these vehicles. However, children under 8 are not and the statute reads as follows.

347.48(4)(am) No person may transport a child under the age of 8 in a motor vehicle unless the child is restrained in compliance with par. (as) in a safety restraint system that is appropriate to the child's age and size and that meets the standards established by the department under this paragraph. The department shall, by rule, establish standards in compliance with applicable federal standards, including standards under 49 CFR 571.213, for child safety restraint systems.

If there are any questions or wish to discuss things within the department, please feel free to come talk to me.

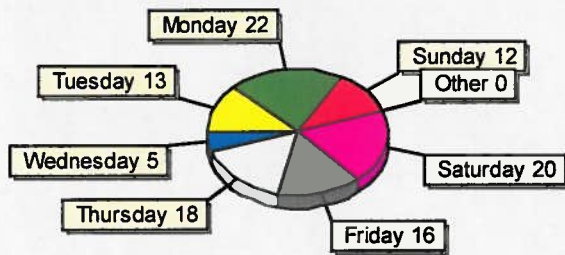


Incident Frequency by TYPE (Top 26 of 26 Shown) (Using DATE RECD)



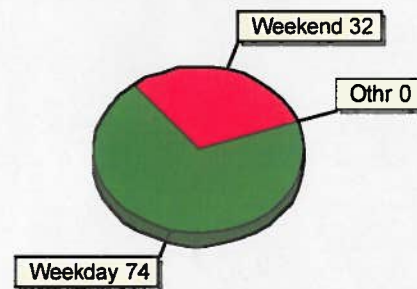
FIRE 1	DEATH 1	TRAF 1	WEATHE 1	REC6 1	ERROR 1	VEUNLO 1
FOUND 1	DRICON 1	DISTUR 1	DOMEST 1	REC10 1	DOGBIT 1	TRAFF3 1
911 HU 2	1046 2	SUSPIC 2	OPEN R 2	LOSTPR 2	ALARM 3	EMS 5
TR CIT 5	ANIMAL 6	C.P. 11	PROPCH 25	TRSTOP 27		

By Day of Week



Sunday 11.32 %	Monday 20.75 %
Tuesday 12.26 %	Wednesday 4.72 %
Thursday 16.98 %	Friday 15.09 %
Saturday 18.87 %	Other 0 %

Weekday vs Weekend



Weekend 30.19 %	Weekday 69.81 %
Oth 0 %	

Search Criteria: (LOGNUM >= 'A4-22-00001')  
 (LOGNUM <= 'A4-22-10000')  
 (DISTRICT >= '07')  
 (DATE\_RECD >= TO\_DATE('5/1/2022','MM/DD/YYYY'))  
 (DATE\_RECD <= TO\_DATE('5/31/2022','MM/DD/YYYY'))



(5)TB, michael, Barb, Micaela,  
Public

**From:** Rick Reichkitzer <[firechief@townoflapointewi.gov](mailto:firechief@townoflapointewi.gov)>  
**Sent:** Wednesday, June 8, 2022 9:10 PM  
**To:** Michael Kuchta <[administrator@townoflapointewi.gov](mailto:administrator@townoflapointewi.gov)>; Micaela Montagne <[clerk@townoflapointewi.gov](mailto:clerk@townoflapointewi.gov)>  
**Subject:** Fire chiefs report may 2022

May's training was oriented around wild fire season. We pulled our brush truck and chiefs truck equipped with a slide in brush fire pump down to the town dock. We always clean the town dock every spring before the masses descend upon the island. We sprayed water with the two trucks, in addition deployed our two portable pumps from tankers one and two and ran hose lines off these as well. My favorite tanker three with its on board pump was exercised with hose lines to boot. Tanker three is pretty special because of its on board pump and 1800 gallon water capacity. It can be pulled into situations our larger pumpers may not navigate as easily and can pump a lot of wet stuff onto the red stuff (fire) side note from this training is the ferry dock was pretty darn clean before we started so we just polished it up a bit.

Three new recruits and three seasoned veterans completed part one of fire fighter 1 entry level training this month. We are proud of Roman, Kai and Kevin as the instructor said they were a pleasure to train whereas the other vets were a bunch of "know it alls" They will complete part two this fall.

I need to mention the recent call Sunday June 5th with this report as it is very fresh in our minds. Three in the morning we received a call from dispatch toned out for a vehicle accident with injuries, I was the second emergency responder on scene and assumed incident command from Alex Nelson EMT. A pickup truck had crashed into some trees at what appeared to be a high speed accident The sound of the crash was very luckily heard by campers at big bay Town park. Seeing that this was terrible accident they dialed 911. First responders concluded the only person in the vehicle was the driver trapped inside. At this point EMT's Alex and Riley assessed and calmed the driver. I communicated with the fire department responders to bring emergency vehicle "dale" and engine 2 with our battery powered genesis extaction tools (the jaws of life) as we had an individual trapped in compromised vehicle. I took the few minutes it took our department to arrive to come up with the first steps of extrication. Captain Eldred and his boy Andrew went to work immediately upon arrival. By this time the ambulance was also on scene with Sarah and Marty. Fire fighter Kyle Krutchin and officer Rossenberger joined the team to make 9 responders. This team did an amazing well executed job to free the driver from the wreckage. He was loaded into the ambulance and rushed to the ferry. Im choosing to leave out many details for many reasons but needed to report this as we saved this young man's life.

Respectfully submitted  
Chief Reichkitzer  
As always be safe

Sent from my Verizon, Samsung Galaxy smartphone  
Get [Outlook for Android](#)

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JUN 9 2022

Initial: dg

**Madeline Island Ambulance Service Report**

**May 30, 2022**

We had eight runs in May. Three of the runs were transports, one of which had a helicopter transport involved. The others were non-transports or self- transports. Gary Russell let me know that the Nichevo is on the island most nights and that they will let me know when a boat is not on the island, and we need to call one from Bayfield. We did have a small incident with one rig, and we had to call for mutual aid when a flat tire was discovered on the ferry. The tire was bad, but Ben replaced it immediately and there was minimal damage to the ambulance. The town crew fixed it right away and it is back in service.

We also had a run where we were able to take the patient to the clinic on the island for treatment. It was a great help and saved the service and the patient a lot of time and money.

We had our regular monthly meeting and discussed the runs we have had and went over new protocol updates by the state as well as covid protocols which are still in place. We did have our CPR refresher and we will start having training meetings again in September. We did have one patient aske an EMT to remove his mask during patient care. I emphasized that it is still our protocol to mask with patients and patients must still wear masks in the ambulance and when they enter the hospital. I told everyone for a patient to contact me if they do not want us to mask or refuse to do so. Our Medical Director has not changed our protocols.

I still need to get two large oxygen tanks for our manifold system. I hope to do that next week. I will need some help since they are extremely heavy.

I just went through the Police AEDs after a run last week. Thom and I updated the pads and the batteries. We started a log to track the dates they are changed and when the pads expire.

I finished the ACT 102 grant which was due by the last day in May. The expense report, W-9 and the Population Certificate are all uploaded to the state for approval. They are marked received and waiting review in the E-licensing system. The governor designated a larger sum for EMS and the ACT 102 FAP granting process this year so it will be interesting to find out what we will be receiving as far as funds.

Respectfully Submitted,

Cynthia Dalzell

Madeline Island Ambulance Service

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MAY 31 2022

Initial: *cdg* m.k.

135 Madeline Island, La Pointe, WI

June 8, 2022

Madeline Island Public Library  
Keith Ryskoski - Library Board President  
1 Library St.  
La Pointe, WI 54850

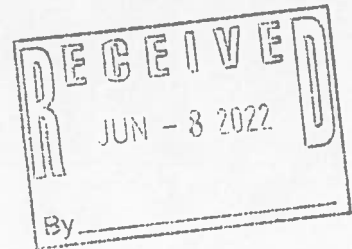
Dear La Pointe Town Board,

This letter is to notify you of the transfer of \$50,000 of the Library's general funds into our ARPA Designated fund to temporarily provide seed money for purchasing in relation to the award ARPA grant. The grant is a reimbursement format with an end date of December 31st, 2022. All \$50,000 will be returned to the Libraries General Budget before the end of the fiscal year and will not effect the municipal contribution to the Library budget in any way.

Sincerely,

Keith Ryskoski

June 8, 2022



(5)TB, Michael, Barb,  
Micaela, Public

**TOWN OF LAPOINTE  
RESOLUTION #2022-0614  
AMENDING RESOLUTION #2021-1214B  
A RESOLUTION ADOPTING THE 2022 FEE SCHEDULE**

**THE TOWN OF LA POINTE RESOLVES AS FOLLOWS:**

Whereas The 2022 Fee Schedule was adopted 12/14/2021, effective on January 1, 2022

Whereas The 2022 Fee Schedule was prepared in accordance with Wisconsin § 66.0627 and § 66.0628.

Whereas the Fee Schedule establishes late fees for activities that require permits but begin before permits are obtained, and

Whereas the Fee Schedule establishes a standard short-term rental permit fee of \$150 per dwelling, unit or room, and

Whereas the Fee Schedule establishes an additional \$50 fee if property is rented prior to permit issuance, which is one-third of the established permit fee, and

Whereas for most Zoning permits, the Fee Schedule establishes a fee that is double the standard fee if a project begins prior to permit issuance, and quadruple the standard fee if the fee is not paid within 30 days after notification, and

Whereas it is in the best interest of the Town to respond consistently and equally to projects that begin before they do not obtain a permit,

Therefore, be it resolved that the fee for short-term rentals be changed to double the standard fee for properties that are rented without a permit, and changed to quadruple the standard fee for properties that are rented without a permit but do not pay within 30 days of notification;

Be it further resolved that the amended 2022 Fee Schedule will become effective on July 1, 2022, and that rental properties will be notified of this new rate. As a result, short-term rental properties that do not obtain a permit by that date will pay \$300 per dwelling, unit or room; they will pay \$600 per dwelling, unit or room if they do not obtain a permit within 30 days of additional notification after July 1.

**ALL PREVIOUS FEE SCHEDULES ARE HEREBY REPEALED.**

RECEIVED  
JUN 10 2022  
Initial: dg

This resolution was duly passed and adopted this 14<sup>th</sup> day of June 2022.

\_\_\_\_\_  
Glenn Carlson, Chair

\_\_\_\_\_  
Clerk Attest

\_\_\_\_\_  
Michael Anderson, Supervisor

\_\_\_\_\_  
Date Passed

\_\_\_\_\_  
Aimée Baxter, Supervisor

\_\_\_\_\_  
Date Posted

\_\_\_\_\_  
Sue Brenna, Supervisor

\_\_\_\_\_  
John Carlson, Supervisor

**TOWN OF LA POINTE**  
**2022 SCHEDULE OF FEES EXHIBIT A**  
 Approved by the Town Board on 12/14/2021

Items requiring sales tax are noted with charges

**ZONING PERMIT FEES**

Town of La Pointe Land Use Permit	\$75.00 + \$0.25/sq. ft.	
Extension (see application)	\$50.00	
Transfer	\$50.00	
Nonrefundable Land Use Permit Fee	\$50.00	
County Land Use Permit	Refer to Ashland County Fee Schedule	
(for land that is within 1,000 feet of the lakeshore)		
Board of Appeals	\$750.00	
Variance Request	\$750.00	
Conditional Use Permit	\$750.00	
Petition for Zoning Map/Text Change	\$1,500.00	
Rentals		
Principal Dwelling	Short Term (as defined by ordinance): \$150; annual renewal fees due on or before May 14th. Long Term: No fee required	
Accessory Dwelling	Short Term (as defined by ordinance): \$150; annual renewal fees due on or before May 14th. Long Term: No fee required	
Multiple Family Dwelling	Multi-Family Dwelling/Hotel/Motel/Condominium Short Term (as defined by ordinance): \$150 per unit; annual renewal fees due on or before May 14th. Long Term: No fee required	
Tourist Rooms	Short Term (as defined by ordinance): \$150 per room; annual renewal fees due on or before May 14th.	
Boarding/Rooming House Lodging Permit	Short Term (as defined by ordinance): \$150 per unit; annual renewal fees due on or before May 14th. Long Term: No fee required	
Incidental Dwelling	Short Term (as defined by ordinance): \$150 per room; annual renewal fees due on or before May 14th.	
Long Term Camping Unit	Requires a Land Use Permit	
<del>Rental without a permit</del>	<del>\$50.00 (if property is rented prior to permit issuance)</del>	
Lute Fees	<i>Permit fees doubled the standard fee for properties rented without a permit</i> <i>Permit fees quadruple the standard fee for properties that are rented without a permit but do not pay within 30 days of notification.</i>	
Subdivision Map/Plat Map -	\$500.00	
Provide 20 copies plus original		
Minor Lot Subdivision/Certified Survey Map -	\$250.00	
Provide 15 copies plus original		
Special Meeting of the Town Plan Commission	\$500.00/meeting	
Types of Permits		
Fire Number	\$150.00 (up to two)	
Road Access/Driveway Extension	\$50.00	
Signs	\$50.00	
Move Structures	Requires a Land Use Permit	
Addition/Alteration	Requires a Land Use Permit	
Change of Land Use	\$50.00	
Home Occupation	\$25.00	
Late Fee Schedule		
Permit fees doubled if project begins prior to issuance		
Permit fees quadrupled upon 30 days after notification		
Project Beginning: Where applicable, project begins at Land Disturbing Activity*		
*Land Disturbing Activity: Any man-made change of the land surface including stumping of vegetative cover, excavating, filling, soil		
Land Disturbing Activity* not included with any other work at the site. Requires a Land Use Permit	\$25.00	
Land Disturbing Activity Late Fee <i>Quadruples upon 3 days after notification.</i>	\$50.00	
Cell Tower:		
Mobile Tower New Construction Land Use Permit (one time fee)	\$3,000.00	
Mobile Tower Class 1 Co-location Land Use Permit (one time fee)	\$3,000.00	
Mobile Tower Class 2 Co-location Land Use Permit (one time fee)	\$500.00	
Administrative costs for warrantless complaints may be assessed to the complainant		
Ashland County and State Sanitary Permits	715-682-7014	
Contact Local Zoning	715-747-2707	
Madeline Sanitary Permits	715-747-6923	
Zoning Ordinance available on Town website: <a href="http://townoflaointewi.gov">townoflaointewi.gov</a>	\$22.00 (paper copy)	
Comprehensive Plan available on Town website: <a href="http://townoflaointewi.gov">townoflaointewi.gov</a>	\$7.00 (paper copy)	

Uniform Dwelling Code (UDC) / Solar Inspection Fees - Paid directly to Alder Engineering  
 As per Estimated Fee Schedule posted on Town of La Pointe website. [www.townoflaointe.gov](http://www.townoflaointe.gov)

DRAFT

DRAFT



(5)TB, Michael, Barb,  
Michael, Public

## MEMO

To: Town Board

From: Michael Kuchta, Town Administrator; Barb Nelson, Accounting Administrator

Re: Budget Amendment 2022-#2

June 8, 2022

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Additional context for the itemized budget items:

1. Transfers funds to pay for computer and networking equipment at the MRF. Town Board members approved the purchase order on March 11, 2022.
2. Draws down reserves to pay for the new ESB compressor authorized by the Town Board on April 12, 2022.
3. Transfers funds to pay for preliminary engineering work and submitting Town applications for BIL funding to repave Mondamin Trail, South Shore Road, and Hagen Road. Town Board approved contracts on April 26, 2022.
4. Transfers funds to purchase equipment required for police department body cameras.
5. Allocates \$6,000 in grant money received by the Comprehensive Plan Steering Committee from the Michael Madeline Island Fund and the Apostle Islands Area Community Fund. Allocates \$4,500 in grant money received by the Affordable Housing Advisory Committee from the Apostle Islands Area Community Fund.
6. Transfers funds from the Mattingly settlement to help offset the costs of the Comprehensive Plan Steering Committee's community engagement contract with Northland College. Town Board authorized the contract on May 10, 2022.
7. Transfers funds to pay for emergency repairs to MRF hauling truck. Town Board members approved the purchase order on May 18, 2022.
8. See June 8, 2022, memo from Library Board chair Keith Ryskoski.

RECEIVED  
JUN 14 2022

Initial: dg

===== **TOWN OF LA POINTE** =====

**DRAFT**

**2022 BUDGET AMENDMENT #2**

Page 1 of 2

A resolution amending the 2022 budget of the Town of LaPointe, WI, adopted by a two-thirds majority vote of the entire membership of the Town Board Supervisors of the Town of LaPointe.

***BE IT RESOLVED*** by the Town Board to amend the 2022 budget as follows

1. ***That*** \$1,525.00 be added to Expenditure Line Item "Solid Waste Equipment Capital Outlay" (Acct. #57431-01) and that \$1,525.00 be removed from Expenditure Line Item "Gravel Capital Outlay" (Acct. #57330-02) **(ZERO NET CASH USE)**; ***and***
2. ***That*** \$2,500.00 be added to Expenditure Line Item "Emergency Services Building Admin/Town Expenses" (Acct. #57790-11), and that \$2,500.00 be added to Revenue Line Item "Fund Balance Applied (Excess Cash on Hand)" (Acct. #49300-00) **(USE OF 2021 FUND BALANCE CASH)**; ***and***
3. ***That*** \$10,200.00 be added to Expenditure Line Item "Roads Outlay (Local)" (Acct. #57331-00), and that \$10,200.00 be removed from Expenditure Line Item "Gravel Capital Outlay" (Acct. #57330-02) **(ZERO NET CASH USE)**; ***and***
4. ***That*** \$180.00 be added to Expenditure Line Item "Law Enforcement Capital Outlay" (Acct. #57210-01), and that \$180.00 be removed from Expenditure Line Item "Law Enforcement Supplies" (Acct. #52100-06) **(ZERO NET CASH USE)**; ***and***
5. ***That*** \$10,500.00 be added to Revenue Line Item "Donations" (Acct. #48500-22); that \$5,000.00 be added to Expenditure Line Item "Town Plan Commission Planning" (Acct. #56400-00); that \$1,000.00 be added to Expenditure Line Item "Town Plan Commission Planning" (Acct. #56400-00); and that \$4,500.00 be added to Expenditure Line Item "Affordable Housing Committee" (Acct. #56300-05) **(ZERO NET CASH USE)**; ***and***
6. ***That*** \$16,000.00 be added to Expenditure Line Item "Town Plan Commission Planning" (Acct. #56400-00); and that \$16,000.00 be added to Revenue Line Item "Transfer from Designated Funds (Town Administrative/Equip Fund #34152-02)" (Acct. #49240-00), **(ZERO NET CASH USE)**; ***and***
7. ***That*** \$4,745.67 be added to Expenditure Line Item "Materials Recovery Facility Internal Hauling" (Acct. #53631-50); and that \$4,745.67 be removed from Expenditure Line Item "Solid Waste Repairs/Maintenance" (Acct.#53631-05); **(ZERO NET CASH USE)**; ***and***

=====TOWN OF LA POINTE=====

**2022 BUDGET AMENDMENT #2**

Page 2 of 2

8. ***That*** \$50,000.00 temporarily be added to Expenditure Line Item “Transfer to Other Funds (Library ARPA DPI-Grant Fund #34156-34)” (Acct. #59240-00), that \$40,000.00 be removed from Expenditure Line Item “Library Wages” (Acct. #55110-01) and that \$10,000.00 be removed from Expenditure Line Item “Library Recreation Program Wages” (Acct. #55112-01) (**ZERO NET CASH USE**).

Passed \_\_\_\_\_

\_\_\_\_\_  
Glenn Carlson, Chair

Posted \_\_\_\_\_

\_\_\_\_\_  
Michael Anderson, Supervisor

\_\_\_\_\_  
Aimée Baxter, Supervisor

**DRAFT**

Attest \_\_\_\_\_

Micaela Montagne, Town Clerk

\_\_\_\_\_  
Susan Brenna, Supervisor

\_\_\_\_\_  
John Carlson, Supervisor

## 2022 Budget Amendments

**DRAFT**

	2022 Approved Budget	Approved Budget Amend #1 02/22/2022	Approved Amended Budget	Proposed Budget Amend #2 6/14/2022	Proposed Amended Budget
<b>REVENUES:</b>					
Taxes	1,943,610		1,943,610		1,943,610
Intergovernmental	275,484	15,807	291,291		291,291
Licenses & Permits	36,665		36,665		36,665
Fines	3,575		3,575		3,575
Public Charges	580,752		580,752		580,752
Intergovernmental Charges	178,100		178,100		178,100
Misc Revenues	161,348	5,185	166,533	10,500	177,033
Other Financing	1,316,474	65,121	1,381,595	18,500	1,400,095
	<u>\$4,496,008</u>	<u>\$86,113</u>	<u>\$4,582,121</u>	<u>\$29,000</u>	<u>\$4,611,121</u>
<b>EXPENDITURES:</b>					
General Government	649,076	11,280	660,356		660,356
Public Safety	794,996		794,996	(180)	794,816
Public Works	834,799	2,400	837,199		837,199
Health & Human Services	44,248		44,248		44,248
Culture & Recreation	398,096		398,096	(50,000)	348,096
Conservation Development	112,500	2,020	114,520	26,500	141,020
Capital Outlay	1,156,441	70,414	1,226,855	2,680	1,229,535
Debt Service	437,668		437,668		437,668
Other Finance Uses	68,184		68,184	50,000	118,184
	<u>\$4,496,008</u>	<u>\$86,114</u>	<u>\$4,582,122</u>	<u>\$29,000</u>	<u>\$4,611,122</u>
<b>VARIANCE</b>	<b>\$0</b>	<b>-\$1</b> rounding	<b>-\$1</b>	<b>\$0</b>	<b>-\$1</b> rounding

# 2022 Full Budget Worksheets

Includes Budget Amend. #2

REVENUES:		2022	2022	2022	2022	May 2022
Code	description	Approved Budget	Approved Amend #1	Prpsd Amend #2	Amended Budget	Actual Y-T-D
<b>TAXES:</b>			2/22/2022	6/14/2022		
41110-00	Property Taxes	1,777,534			1,777,534	1,051,529
41150-00	Private Forest Crop	1,326			1,326	3,652
41210-00	Accomodation Taxes	155,000			155,000	48,661
41320-00	Taxes from Other Exempt	2,150			2,150	0
41800-00	Int&Penalties on Taxes	0			0	38
41801-00	PP Int&Penalties	0			0	22
41900-00	Other Taxes	0			0	0
42000-00	Special Assessments	0			0	0
42000-01	Sp Assessment - Big Arns	7,600			7,600	8,464
<b>TL TAXES:</b>		<b>\$1,943,610</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,943,610</b>	<b>\$1,112,367</b>
<b>INTERGOVERNMENTAL REVENUES:</b>						
43270-01	Dept of Energy -Solar Array	47,000			47,000	0
43227-00	Federal CARES Airport	27,500			27,500	0
43300-00	Federal-CARES Covid-19	13,660			13,660	0
43410-00	State Shared Revenues	38,163			38,163	3,909
43420-00	Fire Insurance (2%)	7,035			7,035	0
43430-00	Other State Aids Exempt Comf	113			113	0
43521-00	Law Enforcement Training	640			640	0
43529-00	WI DNR -FFP Grant	4,259			4,259	0
43531-00	State Transportation Aids	94,334	(3,741)		90,593	45,297
43537-00	State Grant - Harbor/Docks	0			0	0
43537-03	State Grant - WI Coastal	0	15,000		15,000	0
43545-00	State Grant Resp. Unit	9,000			9,000	0
43580-04	Coastal Mgt - Big Bay Town Pa	15,000			15,000	0
43550-00	State Grant - Health Services	2,000			2,000	0
43570-03	DNR Grant - BBTP	0	4,548		4,548	4,548
43610-00	State Municipal Services (PMS	7,111			7,111	7,195
43620-00	DNR Lieu of Taxes(.113)	5,298			5,298	8,498
43621-00	DNR Lieu of Taxes(.114)	4,111			4,111	4,258
43640-00	DNR Serverance/Yield withdraw	0			0	0
43650-00	Mngd Forest Law 77.05 & 77.8	260			260	0
43790-02	Local Grant - ABDI NSPark	0			0	0
<b>TL INTERGOVERNMENTAL REVENUES:</b>		<b>\$275,484</b>	<b>\$15,807</b>	<b>\$0</b>	<b>\$291,290</b>	<b>\$73,704</b>
<b>LICENSE &amp; PERMITS:</b>						
44100-00	Business Permit & Licenses	160			160	120
44110-00	Liquor,Beer,Wine License	5,710			5,710	1,050
44111-00	Operators License	240			240	0
44112-00	Cigarette licenses	400			400	100
44113-00	Soda Licenses	200			200	20
44120-00	Other business	100			100	120
44210-00	Dog Licenses	72			72	0
44310-00	Bldg & Land Use Permits	6,483			6,483	1,409
44400-00	Zoning Permits & Other Fees	23,300			23,300	21,800
44400-01	Zoning Books & Comp. Plans	0			0	0
<b>TOTAL LICENSE &amp; PERMITS:</b>		<b>\$36,665</b>	<b>\$0</b>	<b>\$0</b>	<b>\$36,665</b>	<b>\$24,619</b>

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Code	description	2022 Approved Budget	2022 Approved Amend #1	2022 Prpsd Amend #2	2022 Amended Budget	May 2022 Actual Y-T-D
<b>FINES, FORFEITS &amp; PENALTY:</b>						
45130-00	Parking Violations	800			800	800
45190-00	Other Violations/Forfeitures	2,000			2,000	1,947
45190-02	Ferry Reimbursements via Col.	700			700	629
46330-01	Impound Lot Fees	75			75	0
<b>TL FINES, FORFEITS &amp; PENALTY:</b>		<b>\$3,575</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,575</b>	<b>\$3,376</b>

**PUBLIC CHARGES-SERVICES:**

46100-00	Fire # Purchased	450			450	0
46110-00	Clerks Fees (publish liq)	1,509			1,509	1,455
46191-00	Data Reproduction (copies)	50			50	62
46193-00	Reproduct/P Info Requests	5			5	31
46210-00	Law Enforcement Fees	190			190	0
46230-00	Ambulance Fees	14,000			14,000	5,252
46310-00	Rd Maintenance/Const/Snow	500			500	0
46330-00	Parking Permits	0			0	120
46340-00	Airport Fees - tie downs	1,422			1,422	304
46340-02	Airport - Hangar Leases	24,444			24,444	24,788
46340-03	Airport - Industrial Leases	11,247			11,247	12,396
46340-04	Airport - Parking	1,800			1,800	500
46340-05	Airport - Tractor Rental	2,000			2,000	0
46370-00	Docks & Harbor Income	66,140			66,140	53,384
46376-00	Dock Grant - Local	0			0	0
46399-00	Other Harbor, Trans	3,575			3,575	2,570
46431-00	MRF Tipping Fees:	160,000			160,000	25,033
46540-00	Cemetery Fees	3,400			3,400	1,200
46720-00	Park & Campground Fees	280,000			280,000	86,608
46720-02	Non-Motorized Vessel Permits	1,801			1,801	1,090
46720-03	Campground showers	4,739			4,739	0
46720-04	Parks-Shelter BBTP	1,000			1,000	125
46720-05	Parks-Shelter Joni's	0			0	0
46741-00	Special Events	450			450	300
46743-00	Community Center	0			0	500
46900-00	Other Public Charges	2,030			2,030	2,031
<b>TL PUBLIC CHARGES FOR SERVICES:</b>		<b>\$580,752</b>	<b>\$0</b>	<b>\$0</b>	<b>\$580,752</b>	<b>\$217,750</b>

**INTERGOVERNMENTAL CHARGES:**

47321-00	County Police	130,500			130,500	65,250
47222-00	Fire Services	4,100			4,100	0
47230-01	State Park Plowing & Gravel	0			0	594
47330-02	Services to M Sanitary District	0			0	362
47330-03	Services to Bayfield School	100			100	0
47331-00	County "H" Maintenance	30,000			30,000	31,753
47335-00	Ashland Cty-Intermunicipal	3,000			3,000	1,500
47335-01	Ashland Cty-Reimbursement	400			400	0
47494-01	MRF Fees-internal Department	10,000			10,000	0
<b>TL INTERGOVERNMENTAL CHARGES:</b>		<b>\$178,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$178,100</b>	<b>\$99,459</b>



Code	description	2022 Approved Budget	2022 Approved Amend #1	2022 Prpsd Amend #2	2022 Amended Budget	May 2022 Actual Y-T-D
<b>MISCELLANEOUS REVENUES:</b>						
48110-00	Interest Income	240			240	383
48130-00	Interest on Special Assessmen	0			0	0
48200-01	Rent - Tower	9,000			9,000	0
48200-03	Rent- Health Center	24			24	0
48200-04	Rental of MRF	8			8	6
48301-00	Sale of Law Equip/Property	0			0	0
48302-00	Sale of Fire Equip/Property	0			0	0
48303-00	Sale of Amb Equip/Property	0			0	0
48303-00	Sale Hwy Equip/Property	6,000			6,000	0
48305-00	Sale of Solid Waste Materials	0			0	0
48307-00	Sale Recyclable Materials	25,000			25,000	1,564
48307-01	Sale Recyc/SW Equipment	3,500	2,000		5,500	0
48309-00	Sale of Other Equip/Property	0			0	0
48400-00	Insurance Recoveries	0			0	0
48420-00	Ins. Rec damage to Law	0			0	0
48430-00	Insurance Recoveries Rds	0			0	0
48440-00	Ins Damages -Other Equipmen	0			0	0
48500-01	Donations & Contrib Pk& Rec	10,000	2,020		12,020	0
48500-11	Contrib/Donations Law Enforce	0			0	0
48500-15	Donation to Fire (non-designatr	2,100			2,100	0
48500-21	Porta Potties	3,500			3,500	0
48500-22	Donations/Contributions	0		10,500 (5)	10,500	0
48500-30	Windsled - Bayfield School	20,000			20,000	0
48500-31	Windsled - MIFL	27,031			27,031	0
48500-32	Dock Improve - MIFL Contribut	50,000			50,000	0
48500-41	Local Grants - Comp Plan	4,000			4,000	0
48900-00	Other Misc. Income/Ins. Re-impl	945	1,165		2,110	50
<b>TL MISCELLANEOUS REVENUES:</b>		<b>\$161,348</b>	<b>\$5,185</b>	<b>\$10,500</b>	<b>\$177,033</b>	<b>\$2,003</b>
<b>OTHER FINANCING SOURCES:</b>						
49100-00	Transfer fr Long-term Debt	0			0	0
49230-01	Transfer fr Long-term Debt-Doc	0			0	0
49230-02	Transfer fr Long-term Debt-ESI	0			0	0
49240-00	Transfer fr Design Funds	704,344	25,356	16,000 (6)	745,700	0
49300-00	Fund Balance Applied	612,130	39,765	2,500 (2)	654,395	0
(14,1,2,3,4,5,7,9,10,6,8)						
<b>TL OTHER FINANCING SOURCES:</b>		<b>\$1,316,474</b>	<b>\$65,121</b>	<b>\$18,500</b>	<b>\$1,400,095</b>	<b>\$0</b>
<b>TOTAL REVENUES:</b>		<b>\$4,496,008</b>	<b>\$86,113</b>	<b>\$29,000</b>	<b>\$4,611,120</b>	<b>\$1,533,278</b>

**EXPENDITURES**

<b>Code</b>	<b>description</b>	<b>2022 Approved Budget</b>	<b>2022 Approved Amend #1</b>	<b>2022 Prpsd Amend #2</b>	<b>2022 Amended Budget</b>	<b>May 2022 Actual Y-T-D</b>
51110-00	Town Board Wages	27,000			27,000	11,250
51110-01	Town Board FICA	2,066			2,066	861
51110-02	Town Board Insurance	1,900			1,900	0
51300-00	Legal	25,000			25,000	3,304
51400-00	General Admin (publish liq)	3,324			3,324	14
51410-00	Town Admin Wages	68,510			68,510	26,292
51410-01	Town Admin FICA	4,992			4,992	1,979
51410-02	Town Admin Insurances	22,346			22,346	9,502
51410-03	Town Admin Retirement	4,453			4,453	1,709
51410-04	Town Admin Expenses	4,014	3,230		7,244	2,347
51410-05	Town Admin Work Comp	330			330	118
51420-00	Clerk Salary	20,400			20,400	8,500
51420-01	Clerk FICA	752			752	191
51420-02	Clerk Insurances	11,680			11,680	5,095
51420-03	Office Supplies	7,080			7,080	1,549
51420-04	Auditor	25,000	5,170		30,170	20,430
51420-05	Computer/Web-site	18,793			18,793	2,650
51420-13	Clerk Retirement	1,331			1,331	553
51430-00	Personnel Wages	140,467	2,523		142,990	49,838
51430-01	Personnel FICA	10,542	193		10,734	3,644
51430-02	Personnel Insurances	19,476			19,476	8,585
51430-03	Personnel Retirement	8,285	164		8,449	3,295
51440-00	Election Worker Wages	2,080			2,080	470
51440-02	Election Expenses	3,127			3,127	473
51520-00	Treasurers Wages	9,900			9,900	4,125
51520-01	Treasurers FICA	115			115	23
51520-02	Treasurers Expenses	3,599			3,599	1,404
51520-03	Treasurers Retirement	644			644	268
51520-04	Treasurers Insurance	3,551			3,551	1,717
51530-00	Assessor Wages/contract	18,900			18,900	18,900
51610-00	Town Hall Maintenance	5,488			5,488	880
51610-01	Town Hall Main. Labor	1,460			1,460	638
51610-02	Town Hall Expenses/Safety	3,315			3,315	0
51610-10	Town Hall Utilities	9,995			9,995	3,086
51610-11	Town Hall Generator	125			125	0
51610-12	Town Hall Solar Array Expense	125			125	0
56700-01	Accommodations Tax Paid Out	108,500			108,500	28,031
51910-00	Illegal Tax, Tax Refunds	0			0	0
51930-00	Non Dept Insurance & Bonds	28,050			28,050	11,830
51930-01	Worker's Comp	1,975			1,975	725
51980-00	Other General Government	19,364			19,364	11,108
51980-01	Great Lakes Initiative	1,022			1,022	0
51980-02	Bird City Expenses	0			0	0
51980-03	General Govern CV-19 Expens	0			0	162
<b>TL GENERAL GOVERNMENT:</b>		<b>\$649,076</b>	<b>\$11,279</b>	<b>\$0</b>	<b>\$660,354</b>	<b>\$245,546</b>

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**PUBLIC SAFETY**

Code	description	2022 Approved Budget	2022 Approved Amend #1	2022 Prpsd Amend #2	2022 Amended Budget	May 2022 Actual Y-T-D
52100-01	Law Wages	233,623			233,623	67,216
52100-02	Law FICA	17,272			17,272	4,989
52100-03	Law Employee Insurances	39,349			39,349	13,070
52100-04	Law Training	6,600			6,600	2,355
52100-05	Law Utilities/Phone/Bldg	8,390			8,390	3,326
52100-06	Law Supplies	6,700		-180 (4)	6,520	1,805
52100-07	Law Vehicle (inc ferry)	14,786			14,786	7,936
52100-08	Law Retirement	24,227			24,227	7,862
52100-09	Law Liab & Property Insurance	8,302			8,302	4,228
52100-10	Law Worker's Comp Ins	17,222			17,222	6,613
52100-11	Law Unemployment	500			500	0
52100-14	Town Labor Expense	1,508			1,508	555
52100-16	Law Legal Fees	2,000			2,000	1,840
52100-17	Annual CODY Expense	1,400			1,400	1,401
52100-18	Law Enforcement Uniforms	2,000			2,000	269
52100-19	Law -Bike Patrol Expenses	175			175	0
52100-21	Law - Hiring Expenses	200			200	0
52190-03	Law CV-19 Expenses	200			200	0
<b>TL LAW ENFORCEMENT:</b>		<b>\$384,454</b>	<b>\$0</b>	<b>-\$180</b>	<b>\$384,274</b>	<b>\$123,465</b>
52210-00	Fire Dept Compensation	42,040			42,040	2,647
52210-01	Fire FICA	3,216			3,216	203
52210-02	Fire Chief Expenses	1,405			1,405	521
52210-03	Fire Education	7,079			7,079	2,772
52210-04	Fire Bldg. Maintenance	5,779			5,779	659
52210-05	Fire Supplies	5,513			5,513	4,182
52210-06	Fire Truck Maintenance	32,588			32,588	2,004
52210-07	Fire Equipment	12,822			12,822	2,510
52210-08	Fire Equipment Repairs	7,667			7,667	1,216
52210-09	Fire Insurance Liab Ins.	4,438			4,438	3,379
52210-10	Fire Utilities	10,887			10,887	3,700
52210-11	Fire Worker's Comp Ins.	978			978	491
52210-12	Fire Dept Turn Out Gear	6,448			6,448	4,427
52210-13	Fire Retire/Ins/Unemploy	18,571			18,571	12,609
52210-14	Town Labor Expense	4,549			4,549	988
52250-00	Rescue Expenses	8,873			8,873	848
52290-03	Fire Dept CV-19 Expenses	0			0	0
<b>TL FIRE DEPT:</b>		<b>\$172,853 c</b>	<b>\$0 #</b>	<b>\$0</b>	<b>\$172,853</b>	<b>\$43,155</b>
52310-00	Ambulance EMT/EMR	152981			152,981	46,572
52310-01	Ambulance FICA	11702			11,702	3,562
52310-02	Ambulance Directors Exp	3074			3,074	879
52310-03	Ambulance Veh Expense	5134			5,134	205
52310-04	Ambulance Equip Repair	1034			1,034	0
52310-05	Ambulance Expendable Suppli	5240			5,240	1,864
52310-06	Ambulance Bldg. Maint.	2545			2,545	170
52310-07	Ambulance Durable Equip	6400			6,400	5,941
52310-08	Ambulance Education	11090			11,090	448
52310-09	Ambulance Liab. Ins.	6134			6,134	1,995
52310-10	Ambulance Utilities	7986			7,986	1,121
52310-11	Ambulance Workers Comp	1035			1,035	1,516
52310-12	Ambulance Unemployment	700			700	0
52310-13	Ambulance Retirement/Ins.	2776			2,776	987
52310-14	Ambulance Outside Billings	2400			2,400	1,069
52310-15	Town Labor Expense	1139			1,139	522
52310-16	Annual Service Award Program	10100			10,100	5,363
52310-18	Ambulance Supplies - Meds	3070			3,070	1,310
52310-19	Ambulance Uniform/Safety	2700			2,700	0
52310-01	Ambulance CV-19 Expenses	450			450	239
<b>T AMBULANCE SERVICE:</b>		<b>\$237,690 c</b>	<b>\$0</b>	<b>\$0</b>	<b>\$237,690</b>	<b>\$73,762</b>
<b>TOTAL PUBLIC SAFETY:</b>		<b>\$794,996</b>	<b>\$0</b>	<b>-\$180</b>	<b>\$794,816</b>	<b>\$240,382</b>

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Code	description	2022 Approved Budget	2022 Approved Amend #1	2022 Prpsd Amend #2	2022 Amended Budget	May 2022 Actual Y-T-D
<b>PUBLIC WORKS:</b>						
53100-00	Road Administration	36,474			36,474	12,427
53100-01	Road Safety Employee Labor	5,760			5,760	1,036
53100-02	Roads Safety-Materials for Em	2,000			2,000	1,060
53100-03	Roads Training	6,074	(2,217)		3,857	350
53200-02	County "H" Labor	12,835			12,835	4,769
53200-03	County "H" Material	1,200			1,200	0
53210-01	Ice Road Labor	5,475			5,475	3,253
53210-02	Ice Road Materials/Contract	30,000			30,000	30,265
53210-03	Winter Transport Town Operati	7,632			7,632	3,121
53210-04	Winter Transportation Services	14,000			14,000	18,126
53230-01	Shop Operations - Labor	6,204			6,204	9,014
53230-02	Shop Operations - Materials	9,600			9,600	3,700
53230-04	SRE Bldg - Rd's Share 2/3	4,955			4,955	2,867
53270-00	Rds Buildings & Grounds (Not :	3,800			3,800	3,032
53310-01	Bridges/Culverts - Materials	13,200			13,200	1,397
53310-02	Bridges/Culverts - Labor	9,472			9,472	3,483
53311-01	Highway/Roads FICA	11,332			11,332	5,537
53311-02	Highway/Roads - Labor	60,849			60,849	34,245
53311-03	Highway/Roads Retirement	14,263			14,263	5,724
53311-04	Gravel	10,000			10,000	0
53311-05	Highway Street Maintenance	39,000			39,000	34,318
53311-06	Highway Emp. Insurances	64,169			64,169	27,590
53311-07	Highway Unemployment	0			0	0
53311-08	Highway Worker's Comp	26,701			26,701	11,298
53311-09	Highway Equip Insurance	15,880			15,880	5,567
53311-10	Highway Building Utilities	9,054			9,054	5,644
53311-20	Equipment Rental	18,206			18,206	9,076
53311-21	Equipment - Materials	0			0	0
53311-22	Equipment - Labor	27,498			27,498	7,492
53311-23	Fuels, Oils	21,000			21,000	21,630
53311-24	Equipment Parts	15,000			15,000	4,898
53311-25	Equip Repairs - Subs	4,000			4,000	0
53400-00	Road related facilities/sidewalk	0			0	0
53410-00	Limited Purpose Roads	0			0	0
53420-00	Street Lights	3,480			3,480	1,384
<b>TL ROADS/HIGHWAY:</b>		<b>\$509,113</b>	<b>-\$2,217</b>	<b>\$0</b>	<b>\$506,896</b>	<b>\$272,303</b>
53510-01	Airport Labor - Town crew	21,710			21,710	6,145
53510-02	Airport Maint. Expense	1,100	1,200		2,300	811
53510-03	Airport Brush removal/clearing	1,500			1,500	0
53510-04	Airport FICA	643			643	260
53510-05	Airport Mgr Salary	8,400			8,400	3,400
53510-07	Airport Workers Comp	818			818	423
53510-09	Airport Liab insurance	3,285			3,285	509
53510-10	Airport Bldg/Util Expense	6,969			6,969	2,983
53510-11	Airport Tractor Maintanance	2,930			2,930	3,116
53510-14	Airport SRE Bldg share 1/3	3,488			3,488	1,474
53510-15	Airport Terminal Maintenance	1,100			1,100	227
53510-50	Airport Industrial Zone	500	1,200		1,700	891
<b>TL AIRPORT:</b>		<b>\$52,443</b>	<b>\$2,400</b>	<b>\$0</b>	<b>\$54,843</b>	<b>\$20,239</b>
53540-01	Docks & Harbors - Maint	5,543			5,543	2,324
53540-02	Docks & Harbors - Labor	5,720			5,720	923
53540-03	Harbor Committee-Travel, etc.	250			250	250
<b>TL DOCKS &amp; HARBORS:</b>		<b>\$11,513</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,513</b>	<b>\$3,497</b>

Code	description	2022 Approved Budget	2022 Approved Amend #1	2022 Prpsd Amend #2	2022 Amended Budget	May 2022 Actual Y-T-D
53630-00	MRF Employee Safety	2,000			2,000	0
53630-03	MRF CV-19 expenses	0			0	0
53631-00	Solid Waste Wages	36,624			36,624	11,170
53631-01	Solid Waste FICA	7,476	54		7,530	2,107
53631-02	Solid Waste Hauling	47,407			47,407	12,827
53631-03	Solid Waste Retirement	6,439	46		6,485	2,461
53631-04	Solid Waste Town Crew	5,582			5,582	6,132
53631-05	Solid Waste Repairs/Maint	6,870		-4,746 (7)	2,124	1,174
53631-06	Solid Waste Emp. Insurance	10,117			10,117	4,292
53631-07	Solid Waste Unemployment	0			0	0
53631-08	Solid Waste Worker's Comp	9,728			9,728	5,327
53631-09	Solid Waste Insurance	5,323			5,323	1,766
53631-10	Solid Waste Utilities	1,500			1,500	889
53631-11	Haz Materials Expenses	6,797			6,797	1,192
53631-12	Solid Waste Vehicle Expense	2,000			2,000	58
53631-21	Solid Waste Equip Repair	4,950			4,950	314
53631-30	Household Hazardous Waste	4,500			4,500	0
53631-50	Internal Hauling	14,252		4,746 (7)	18,998	12,480
53635-01	Recycling Labor	53,685	704		54,389	15,987
53635-02	Recycling Hauling	15,053			15,053	258
53635-04	Recycling Education	4,647	1,413		6,060	3,257
53635-05	Recycling Supplies/Materials	3,600			3,600	2,128
53635-10	Recycling Utilities	3,580			3,580	998
53635-12	Recycling Vehicle Expense	2,000			2,000	94
53635-21	Recycling Equip Maintenance	2,000			2,000	176
53640-00	MRF Weeds & Nuisance Contr	100			100	0
53640-01	MRF Facility Expenses	5,500			5,500	1,086

<b>TL SOLID WASTE/RECYCLING:</b>	<b>\$261,730</b>	<b>\$2,217</b>	<b>\$0</b>	<b>\$263,947</b>	<b>\$86,174</b>
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<b>TOTAL PUBLIC WORKS:</b>	<b>\$834,799</b>	<b>\$2,400</b>	<b>\$0</b>	<b>\$837,199</b>	<b>\$382,212</b>
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**HEALTH & HUMAN SERVICES:**

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54100-01	Health Center General Op	24,000			24,000	0
54100-02	Health Center Wages	657			657	360
54100-03	Health Center FICA	50			50	24
54100-04	Health Center Bldg	2,001			2,001	1,064
54100-05	Health Center Insurances	666			666	277

<b>TL HEALTH CENTER:</b>	<b>\$27,374</b>	<b>\$0</b>	<b>\$0</b>	<b>\$27,374</b>	<b>\$1,726</b>
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54910-01	Cemetery Town Labor	3,262			3,262	152
54910-02	Cemetery General Expenses	6,050			6,050	123
54910-03	Cemetery Sexton	5,935			5,935	1,964
54910-04	Cemetery Chapel Maint & Supp	1,000			1,000	0
54910-06	Cemetery Insurances	387			387	63
54910-10	Cemetery Chapel Utilities	240			240	83

<b>TL CEMETERY:</b>	<b>\$16,874</b>	<b>\$0</b>	<b>\$0</b>	<b>\$16,874</b>	<b>\$2,384</b>
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<b>TOTAL HEALTH &amp; HUMAN SERVICES:</b>	<b>\$44,248</b>	<b>\$0</b>	<b>\$0</b>	<b>\$44,248</b>	<b>\$4,110</b>
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Code	description	2022	2022	2022	2022	May 2022
		Approved Budget	Approved Amend #1	Prpsd Amend #2	Amended Budget	Actual Y-T-D
<b>CULTURE &amp; RECREATION</b>						
55110-01	Library Wages	104,358		-40,000 (8)	64,358	44,625
55110-02	Library FICA	7,145			7,145	3,327
55110-03	Library Bldg. Maint.	14,506			14,506	4,010
55110-04	Library Education	1,000			1,000	0
55110-05	Library Equip/Books	5,000			5,000	2,219
55110-07	Library - Town Crew	1,627			1,627	472
55110-08	Library Workers Comp	3,352			3,352	1,657
55110-09	Library Employee Ins.	23,106			23,106	9,502
55110-12	Library - Unemployment	1,500			1,500	0
55110-13	Library Retirement	6,783			6,783	2,896
55110-14	Library Property Insurance	4,635			4,635	1,759
55111-06	Library Operating Exp.	10,441			10,441	6,386
55112-01	Library-Rec Program Wages-F	31,498		-10,000 (8)	21,498	2,939
	Transfer of wages to Rec	(4,306)			(4,306)	0
55113-03	Library CV-19 Expenses	0			0	0
	TB budget reduction	(10,645)			(10,645)	0
<b>TL LIBRARY:</b>		<b>\$200,000</b>	<b>\$0</b>	<b>-\$50,000</b>	<b>\$150,000</b>	<b>\$79,792</b>
55200-03	Parks CV-19 expenses	0			0	0
55210-00	Parks Wages	23,365			23,365	413
55210-01	Parks Wages FICA	1,787			1,787	32
55210-02	Parks General Expenses	16,000			16,000	5,687
55210-03	Parks Beautification	1,000			1,000	0
55210-05	Parks -Trails Expense	1,000			1,000	0
55210-07	Parks Unemployment	6,160			6,160	0
55210-08	Parks Workers Comp	7,905			7,905	4,000
55210-09	Parks - General Insurance	8,696			8,696	4,263
55210-10	Parks Utilities	2,100			2,100	1,932
55210-12	Parks - Solar Butterfly Garden	1,000			1,000	0
55210-13	Parks Retirement	2,200			2,200	0
55210-14	Parks Reservation Fees	15,870			15,870	2,840
55210-15	Town Labor Expense	12,808			12,808	3,483
55210-16	Parks - Vehicle expenses	5,100			5,100	2,116
55210-21	Parks - Porta Potties	4,000			4,000	502
55250-01	BBTP - Wages & FICA	49,093			49,093	4,995
55250-02	BBTP - General Expense	11,060			11,060	2,198
55250-03	BBTP - Paper & Cleaning	9,050			9,050	3,450
55250-04	BBTP - Utilities	13,861			13,861	2,652
55250-05	BBTP - Repairs & Maintenance	1,000			1,000	2,254
56200-00	Environmental Protection	0			0	0
<b>TL PARKS:</b>		<b>\$193,055</b>	<b>\$0</b>	<b>\$0</b>	<b>\$193,055</b>	<b>\$40,816</b>
55400-03	Recreation Bldg./Utilities	3,000			3,000	250
55400-04	Recreation Other	0			0	0
55400-07	Rec Ctr- Gen Insurance	447			447	412
55400-15	Town Labor Expense	1,594			1,594	562
<b>TOTAL RECREATION:</b>		<b>\$5,041</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,041</b>	<b>\$1,223</b>
<b>TL CULTURE, PARKS &amp; RECREATION:</b>		<b>\$398,096</b>	<b>\$0</b>	<b>-\$50,000</b>	<b>\$348,096</b>	<b>\$121,831</b>

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Code	description	2022 Approved Budget	2022 Approved Amend #1	2022 Prpsd or Amend #2	2022 Amended Budget	May 2022 Actual Y-T-D
<b>CONSERVATION &amp; DEVELOPMENT</b>						
56400-00	TPC Planning	4,000		22,000 (5)	26,000	0
56400-01	Wages	26,788			26,788	8,225
56400-02	FICA	2,050			2,050	629
56400-03	Building Expense	600			600	217
56400-04	Publications Expense	550			550	124
56400-05	Expenses	900			900	161
56400-06	Employee Insurance	380			380	0
56400-07	Unemployment Expense	0			0	0
56400-08	Worker's Comp	2,464			2,464	1,486
56400-10	Zoning Vehicle Expense	0			0	0
56400-15	Legal	5,000			5,000	1,025
56400-17	Expenses - Print/copying	250			250	32
56400-18	Expenses - Training	285			285	0
56400-21	Ashland Cty Services	4,006			4,006	1,785
56500-03	Zoning/TPC CV-19 Expenses	0			0	0
56300-00	Community Awards Committee	330			330	0
56300-02	Energy Committee Expenses	48,042			48,042	14,086
56300-04	Public Arts Committee	2,150	2,020		4,170	1,934
56300-05	Affordable House Committee	14,705		4,500 (5)	19,205	2,500
<b>TL CONSERVATION &amp; DEVELOP:</b>		<b>\$112,500</b>	<b>\$2,020</b>	<b>\$26,500</b>	<b>\$141,020</b>	<b>\$32,204</b>
<b>CAPITAL OUTLAY:</b>						
57140-10	Town Hall	5,000			5,000	0
57210-01	Law Capital Outlay Equipment	2,610		180 (4)	2,790	0
57120-01	Office Equipment	16,020	14,380		30,400	10,100
57220-00	Fire Protection Capital Outlay	688,200			688,200	0
57230-00	Ambulance Capital Outlay	7,000			7,000	0
57324-00	Road Equipment	113,948			113,948	0
57327-00	Roads Building	7,333			7,333	0
57330-02	Gravel Site Capital Outlay	99,032	(3,957)	(11,725) (1)	83,350	31,500
57330-05	Big Arn's Road	0			0	0
57331-00	Roads Outlay (Local)	0		10,200 (3)	10,200	0
57343-00	Sidewalk Improvements	36,000			36,000	700
57354-01	HAP Dock & Harbor Outlay (H/	0			0	0
57354-02	Town Dock Shelter	0	20,080		20,080	13,085
57354-03	Town Dock Paving	0			0	0
57354-00	Dock & Harbor-Eng	0			0	0
57431-01	Solid Waste Equipment	1,675		1,525 (1)	3,200	0
57432-00	Solid Waste Building	0			0	0
57435-00	Recycling Equipment	39,705	5,957		45,662	0
57435-10	Recycling Building	0			0	0
57351-01	Snow Removal Bldg. (SRE)	3,667			3,667	0
57500-00	Cemetery Capital Outlay	0	5,976		5,976	5,976
57610-00	Library Capital Outlay	0			0	0
57621-30	BBTP Improvements	48,582			48,582	0
57621-33	BBTP - Equipment	0			0	0
57621-11	Jon's Beach Improvements	0			0	0
57630-00	Rec Cntr Bldg/Playground	87,669	22,856		110,525	8,432
57790-00	ESB Site Construction	0	3,292		3,292	3,292
57790-10	ESB Site Arch/Engineering	0			0	0
57790-11	ESB Site Admin/Legal/Town	0	1,830	2,500 (2)	4,330	2,520
<b>TL CAPITAL OUTLAY:</b>		<b>\$1,156,441</b>	<b>\$70,414</b>	<b>\$2,680</b>	<b>\$1,229,535</b>	<b>\$75,605</b>

**DEBT SERVICE**

**Simple Spreadsheet:**

	2022 Approved Budget	2022 Approved Amend #1	2022 Prpsd Amend #2	2022 Amended Budget	May 2022 Actual Y-T-D
Bremer Bank: Rds Truck, Roo	0			0	0
Bremer Bank: 2017 Engine #3	13,472			13,472	13,470
NSB: 2 Sleds, Amb. Undetermi	138,570			138,570	57,738
Bremer Bank: 2019 Capital Eq	96,796			96,796	0
Bremer Bank: 2020 Dock/Big A	101,464			101,464	101,464
Bremer Bank: 2020 ESB	87,365			87,365	0
<b>TL DEBT SERVICE:</b>	<b>\$437,668</b>	<b>\$0</b>	<b>\$0</b>	<b>\$437,668</b>	<b>\$172,672</b>

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Code	description	2022 Approved Budget	2022 Approved Amend #1	2022 Prpsd Amend #2	2022 Amended Budget	May 2022 Actual Y-T-D
<b>OTHER FINANCING USES</b>						
59240-00	Transfer to Other Fund	48,184		50,000 (8)	98,184	0
59900-00	Other Misc. Fin Uses (Contin)	20,000			20,000	0
<b>TL OTHER FINANCING USES:</b>		<b>68,184</b>	<b>0</b>	<b>50,000</b>	<b>118,184</b>	<b>0</b>

<b>TOTAL EXPENSES:</b>	<b>\$4,496,007</b>	<b>\$86,113</b>	<b>\$29,000</b>	<b>\$4,611,120</b>	<b>\$1,274,561</b>
------------------------	--------------------	-----------------	-----------------	--------------------	--------------------

Revenues: \$4,496,008    \$86,113    \$29,000    \$4,611,120    \$1,533,278

<b>Expenses OVER Revenues:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-\$258,716</b>
--------------------------------	------------	------------	------------	------------	-------------------

# Attachment "D" to 2022 Compensation Resolution

## Town of LaPointe

### Resolution #2021-1214A

**DRAFT**

**RESOLVED** by the Town Board of the Town of LaPointe, Ashland County, Wisconsin, and this change to Resolution #2021-1214A (*2022 Compensations*) has been passed and is attached to the resolution and becomes a part thereof.

<u>POSITION</u>	<u>2022 RATE</u>	<u>CHANGE</u>	<u>2022 RATE</u>
Zoning Administrator ****	\$24.18	-\$1.18	\$23.00
MRF Recycling Specialist ****	\$25.81	-\$1.08	\$24.73
<i>****Per Town Board motion 06/08/2022</i>			
Library Recreation Director Program Asst	\$18.00	-\$18.00	NONE ( <i>title change</i> )
Library Recreation Director Early Childhood	\$20.00	-\$20.00	NONE ( <i>title change</i> )
Library Recreation Director II *	NONE	\$20.00	\$20.00
Library Recreation Director I *	NONE	\$18.00	\$18.00
Summer Rec Assistant <i>Adair, Cam **</i> <i>Nelson, Hilary ***</i>	NONE	\$18.00	\$18.00
Summer Rec Assistant <i>Chipman, Tracy **</i> <i>Schimke, Cedar **</i> <i>Iannazzo, Marie **</i>	NONE	\$20.00	\$20.00

*\*As per Madeline Island Public Library Board motion on 04/20/2022*

*\*\* As per Madeline Island Public Library Board motion on 05/17/2022*

*\*\*\* As per Madeline Island Public Library Board motion on 06/07/2022*

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

Attest:

\_\_\_\_\_  
Glenn Carlson, Chair

\_\_\_\_\_  
Micaela Montagne, Town Clerk

\_\_\_\_\_  
Michael Anderson, Supervisor

Posted:

\_\_\_\_\_  
Aimée Baxter, Supervisor

\_\_\_\_\_  
Susan Brenna, Supervisor

\_\_\_\_\_  
John Carlson, Supervisor

**DRAFT**

6/9/2022

The Madeline Island Library Board sets the wage rates for their employees; however, their payroll is processed through the Town and is included in the Town financial records. Because of this, we need some type of a formal resolution adopting the pay rates (for me to process payroll and provide supporting documentation for audits). It has been easier and more straight forward to include their wage information along with the Town's.

If you would prefer, starting in 2023, we could ask the Library Board to approve formal wage resolutions for the Library. This just becomes a little bit more work to make sure all the documentation has been done and steps have been followed.

Thanks - Barb

Michael, Bennie  
Micaela,           

**Micaela Montagne**

---

**From:** Bennie Netzley <bennie@hollywoodpyrotechnics.com>  
**Sent:** Friday, June 10, 2022 8:19 AM  
**To:** Micaela Montagne  
**Cc:** Sharon Zanto; Ellie Fregni  
**Subject:** 2022 La Pointe Fireworks Permit  
**Attachments:** Certificate of Insurance\_Madeline.pdf; LaPointe-Madeline Island 2022 Fireworks Plan.doc; MSU Duluth Fireworks Information Sheet - Madeline Island 2022.doc; Show info 2022.docx

Hi Micaela,

Here is the usual paperwork for the 4th of July fireworks permit. Everything is similar to last year. The Coast Guard permit was sent back in March, and should be on file.

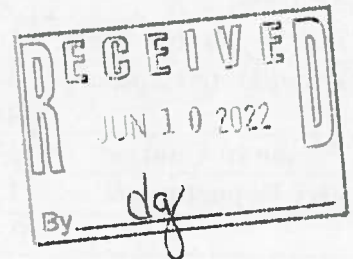
Please let me know if you need anything else.

Best,

**Bennie Netzley**  
**Manager and Display Operator**  
**Hollywood Pyrotechnics, Inc.**  
1567 Antler Point  
Eagan, MN 55122  
Operations Center in Pine City, MN  
651-454-7976 office  
763-218-1638  
cell  
866-PYRO411 toll free



*Great Fireworks for You!*





## PYROTECHNIC / FIREWORKS INFORMATION SHEET

Contact Information	
<b>Event Sponsor:</b> Madeline Island Chamber of Commerce	<b>Pyrotechnic Supplier:</b> Hollywood Pyrotechnics, Inc.
<b>Point of Contact:</b> Max Paap	<b>Point of Contact:</b> Bennie Netzley
<b>Address:</b> PO Box 274 La Pointe WI 54850	<b>Address:</b> 1567 Antler Point Eagan MN 55122
<b>Phone:</b> 715-747-2801	<b>Phone:</b> 651-454-7976
<b>Email:</b> vacation@madelineisland.com	<b>Email:</b> bennie@hollywoodpyrotechnics.com

Fireworks Information					
Proper Shipping Name	UN Number	Hazard Class	Shell Size (Diameter in inches)	Quantity	Net Explosive Weight
Fireworks	UN0335	1.3G	Multishot Cake <1.5"	34	408 lbs
Fireworks	UN0335	1.3G	2.5"	256	90 lbs
Fireworks	UN0335	1.3G	3"	240	104 lbs
Fireworks	UN0335	1.3G	4"	114	85 lbs
Fireworks	UN0335	1.3G	5"	52	60 lbs

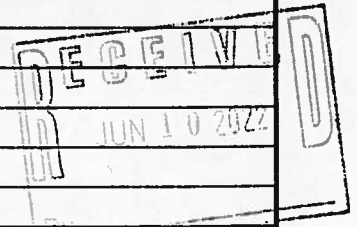
**Site Radius:** 350 Feet

**For proper site radius information, refer to NFPA 1123; Table 5.1.3.1  
(70 feet per inch of largest diameter shell)**

Loading Site Information			
<b>Address:</b>	Breakwater off harbor at La Pointe WI, Madeline Island WI		
<b>Loading Date / Time:</b>	July 4 <sup>th</sup> , 2022, 8am		
<b>Event Date / Time:</b>	July 4 <sup>th</sup> , 2022, 10pm to 10:30pm, "rain date" is July 5 <sup>th</sup> from 10 to 10:30pm		
<b>Person in Charge:</b>	Ellie Fregni	<b>Years Experience:</b>	11
<b>Fire Department:</b>	La Pointe Fire Department	<b>Phone:</b>	(612) 205-3621

### Personnel Authorized to Enter Loading Area

1	Tamir Nolly	6	
2	Martha Chateliene	7	
3	Adam Weidewitsch	8	
4	Chad Wosepka	9	
5	Ellie Fregni	10	



Vessel Information (if firing from land, leave this section <i>Blank</i> )			
<b>Tug:</b>			<b>Barge:</b>
<b>Official #:</b>			<b>Official #:</b>
<b>Point of Contact:</b>	<b>Phone Number:</b>	<b>Email Address:</b>	



**Fireworks Show info:**

July 4<sup>th</sup>, 2022  
(rain date July 5<sup>th</sup>, 2022)

Sponsor is Madeline Island Chamber of Commerce

Display location is the breakwater outside of La Pointe WI on Madeline Island.

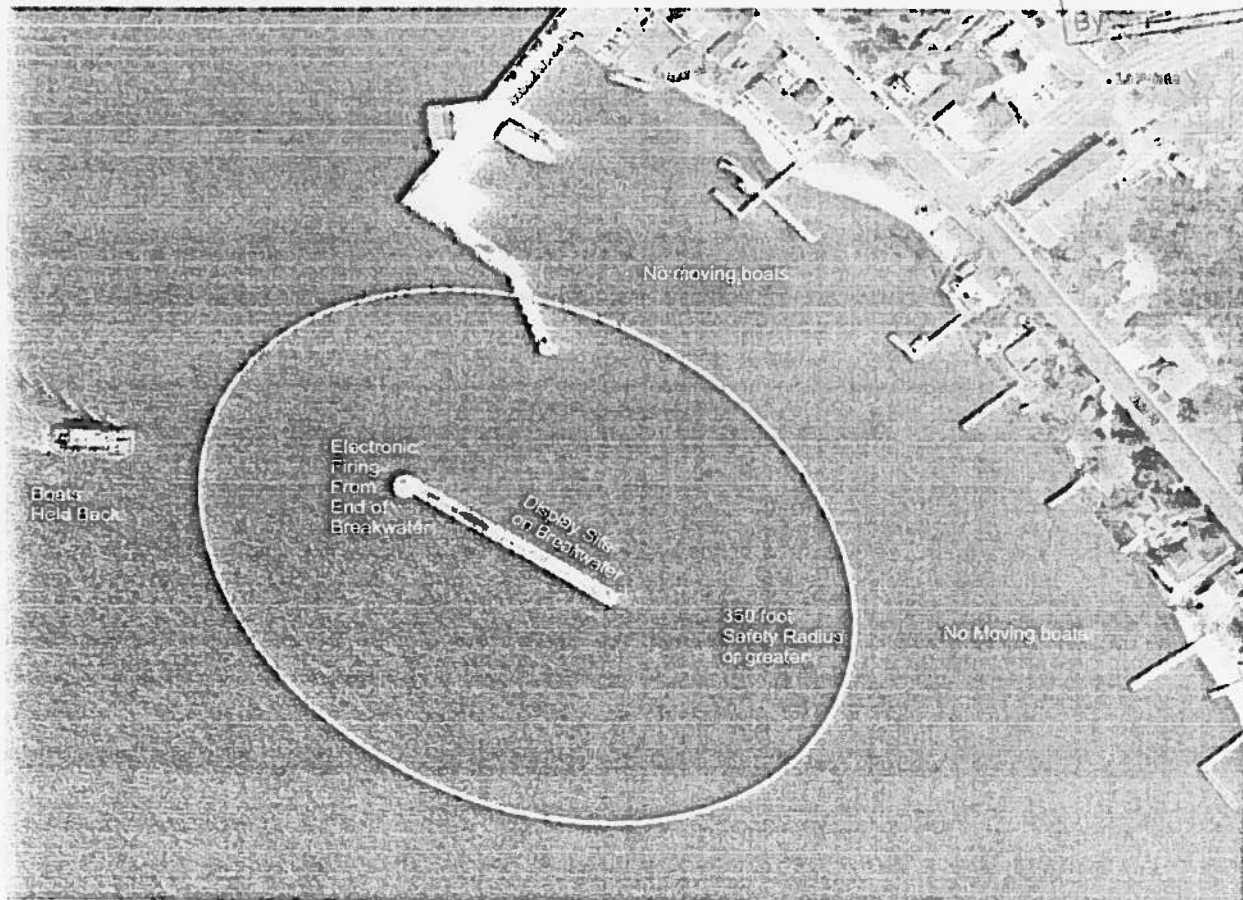
Shell size to 5", requiring 350 feet. This is from far South East area of the break water, furthest from docks and audience. Bulk of display is 3" to 4". Inner harbor is free of boats (not at the docks along shore, or North side of main city dock. Outside of the breakwater boats traffic to remain back 800+ feet to accommodate further safety distance.

Some water cakes fired into harbor area (distance 150 feet from breakwater).

Display is a reoccurring display. 2012 through 2020 permit was from Hollywood Pyrotechnics, Inc., and this year is the same.

Breakwater is concrete on a stone bolder ballast base.

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## LaPointe Wisconsin July 4<sup>th</sup>, 2019 Fireworks Display Contacts and Plan

**Contact/Distribution List:**

LaPointe Chamber of Commerce (Sharon Zanto - Sponsor)

LaPointe VFD (Rick Reichkitzer, Chief)

LaPointe PD (Rick Reichkizer, Chief)

Hollywood Pyrotechnics, Inc. (Ellie Fregni – Lead Shooter)

Hollywood Pyrotechnics, Inc. (Bennie Netzley – Manager)

Bayfield PD (Bud Casper, Chief)

Bayfield VFD (Steve Dunn, Chief & Jon Nelson)

USCG Station Bayfield (BMC Wayne Spritka, OinC)

USCG Marine Safety Duluth ( \_\_\_\_\_ )

USCG Auxiliary 28-01 (Hugh Madson)

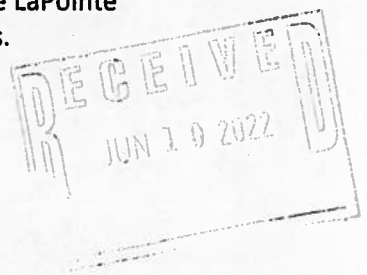
Madeline Island Ferry Lines (Gary Russell)

Cell  
fire hall  
Cell  
Cell  
Cell  
  
Cell 2  
Home 7  
Cell 6  
7  
Cell 7



**Transport of Fireworks to Madeline Island:**

1. Fireworks will be transported to Bayfield, Wisconsin by Hollywood Pyrotechnics, Inc. Arrival on the Main City Warf for delivery to Madeline Island Wednesday July 4<sup>th</sup>, 2022 at 7:00AM. The Warf is located on Wilson Avenue at the foot of South 2<sup>nd</sup> Street.
2. Notification will be provided to Bayfield PD and Bayfield VFD, who may elect to provide security and fire protection at the site while the truck with fireworks and equipment are on-loaded to the special ferry for transport to the LaPointe Town Dock.
3. Fireworks and equipment are to remain secured in the truck on the boat. An additional vehicle towing a small work boat will accompany the fireworks truck. A fire extinguisher will be located on the cargo deck.
4. The boat should depart the wharf in Bayfield at approximately 7:30AM to arrive at the LaPointe Town Dock.
5. The fireworks truck will be parked in a safe location near the LaPointe city dock. The fireworks truck will remain attended until all fireworks are removed from the truck.
6. Once the accompanying work boat is launched, fireworks and equipment will be moved to the LaPointe detached break wall (Light List No. 15456 and 15450).
7. The fireworks and equipment will be offloaded from the work boat and the detached breakwall will be restricted to authorized personnel only. The LaPointe VFD will position Engine 4 on the town dock during the transfer process.



8. The work boat will be secured at a ladder on the detached break wall for meal/break requirements and emergency egress of personnel until the fireworks display has been completed.

**Discharge of Fireworks:**

1. A 1000-foot safety zone will be established including the town dock and waters of Lake Superior surrounding the detached break wall (Light List 15456 and 15450.) from 9:15PM to 10:30 PM, July 4, 2020. USCG Bayfield Station to issue the appropriate Notice to Mariners.
2. An assigned USCG Auxiliary Vessel will patrol the safety zone from 8:00 PM until the completion of the fireworks display. USCG will maintain a radio guard on Marine VHF Channels 16 and 21 and LaPointe Fire/EMS UHF Channels 1 and 3.
3. The LaPointe PD will secure the town dock from all unauthorized personnel and vehicles after the last vehicle is loaded on the ferry "Madeline" for the 9:30PM scheduled departure. LaPointe VFD will position Engine 4 and personnel at the foot of the town dock.
4. Fireworks will commence when the ferry has cleared the safety zone sometime after the 9:30 PM departure and will be completed by 10:20 PM prior to the arrival of the ferry. The ferry will stand off of the safety zone, and delay arrival, if there are any delays in completing the fireworks display. Expected display length is 17-20 minutes.

**Cleanup of Fireworks Site:**

1. The Fireworks crew will examine the fireworks site for any unsafe conditions, Correct or inform/treat as required, and begin teardown/cleanup. The boat will transport the equipment and personnel off the Break Water at approximately 11:30PM to be reloaded into the truck waiting at the town dock. All cleanup will be completed the evening of July 4<sup>th</sup>.

Optionally a 'Rain Date' of July 5<sup>th</sup> is planned in case of high winds towards LaPointe, or high wave conditions cresting the Break Water risking personnel or firework loss into the lake. We ask that the fireworks display lead, be kept apprised of weather / lake conditions for the day and evening. Hollywood Pyrotechnics can setup and fire in rain conditions.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/17/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Ryder Rosacker McCue & Huston (MGD by Hull & Company) 509 W Koenig St Grand Island NE 68801	<b>CONTACT NAME:</b> Kristy Wolfe <b>PHONE (A/C, No, Ext):</b> 308-382-2330 <b>E-MAIL ADDRESS:</b> Kwolfe@ryderinsurance.com	<b>FAX (A/C, No):</b> 308-382-7109
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Hollywood Pyrotechnics Inc. 1567 Antler Point Eagan MN 55122	<b>INSURER A :</b> SCOTTSDALE INS CO	<b>NAIC #</b> 41297
	<b>INSURER B :</b> NATIONAL CAS CO	11991
	<b>INSURER C :</b>	
	<b>INSURER D :</b>	
	<b>INSURER E :</b>	
	<b>INSURER F :</b>	

**COVERAGES**

CERTIFICATE NUMBER: 1054815628

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC		CPS4019648	5/15/2022	5/15/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		ZBO0004752	4/5/2022	4/5/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		CXS0023154	5/15/2022	5/15/2023	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

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## DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Regarding the General Liability coverage, Waiver of Subrogation applies to the entities listed below per attached form CG 24 04 when required by written agreement.  
 Regarding the General Liability coverage, Blanket Additional Insured applies to the entities listed below per attached form GLS-150s when required by written agreement.  
 Town of La Pointe, Wisconsin; United States Coast Guard; Madeline Island Chamber of Commerce are additionally insured as respects to the aerial fireworks display on 7/4/22 located on the Harbor Breakwater for LaPointe WI.

**CERTIFICATE HOLDER****CANCELLATION**

Madeline Island Chamber of Commerce PO Box 274 La Pointe WI 54850	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY  
CG 24 04 05 09

## WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

### SCHEDULE

**Name Of Person Or Organization:**

Any person or organization with whom the insured has agreed to waive rights of recovery, provided such agreement is made in writing and prior to the loss.

**Additional Premium is Included**

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 8. Transfer Of Rights Of Recovery Against Others To Us of Section IV - Conditions:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.

# Scottsdale Indemnity Company

**ENDORSEMENT  
NO. \_\_\_\_\_**

ATTACHED TO AND FORMING A PART OF POLICY NUMBER	ENDORSEMENT EFFECTIVE DATE (12:01 A.M. STANDARD TIME)	NAMED INSURED	AGENT NO.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## BLANKET ADDITIONAL INSURED ENDORSEMENT

This endorsement modifies insurance provided under the following:

### COMMERCIAL GENERAL LIABILITY COVERAGE PART

With respect to this endorsement, **SECTION II—WHO IS AN INSURED** is amended to include as an additional insured any person or organization whom you are required to add as an additional insured on this policy under a written contract, written agreement or written permit which must be:

- a. Currently in effect or becoming effective during the term of the policy; and
- b. Executed prior to the "bodily injury," "property damage," or "personal and advertising injury."

The insurance provided to these additional insureds is limited as follows:

1. That person or organization is an additional insured only with respect to liability for "bodily injury," "property damage" or "personal and advertising injury" caused, in whole or in part, by:
  - a. Your acts or omissions; or
  - b. The acts or omissions of those acting on your behalf.

A person's or organization's status as an additional insured under this endorsement ends when your operations for that additional insured are completed.

2. With respect to the insurance afforded to these additional insureds, the following exclusions are added to item 2. Exclusions of **SECTION I—COVERAGES**:

This insurance does not apply to "bodily injury," "property damage" or "personal and advertising injury" occurring after:

- a. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
  - b. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.
3. The limits of insurance applicable to the additional insured are those specified in the written contract, written agreement or written permit or in the Declarations for this policy, whichever is less. These limits of insurance are inclusive of, and not in addition to, the Limits of Insurance shown in the Declarations for this policy.
  4. Coverage is not provided for "bodily injury," "property damage," or "personal and advertising injury" arising out of the sole negligence of the additional insured.
  5. The insurance provided to the additional insured does not apply to "bodily injury," "property damage," or "personal and advertising injury" arising out of an architect's, engineer's or surveyor's rendering of or failure to render any professional services including:

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- a. The preparing, approving or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; and
  - b. Supervisory, inspection, architectural or engineering activities.
6. Any coverage provided hereunder will be excess over any other valid and collectible insurance available to the additional insured whether primary, excess, contingent or on any other basis unless a

written contract specifically requires that this insurance be primary.

When this insurance is excess, we will have no duty under **SECTION I—COVERAGES** to defend the additional insured against any "suit" if any other insurer has a duty to defend the additional insured against that "suit." If no other insurer defends, we will undertake to do so, but we will be entitled to the additional insured's rights against all those other insurers.

---

AUTHORIZED REPRESENTATIVE

DATE

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Treasurer's Cash Summary as of April 30, 2022

(5)TB, Michael, Barb, Micaela, Public

		Balance Forward	Deposits	With-Drawals	Interest	Bank Charges	Transfers	End Balance
Checking Account	4460000563 1720010674	\$ 1,419,316.66	\$ 181,177.09	\$ (218,086.69)	\$ 27.43	\$ (6.03)	\$ (51,585.09)	\$ 1,330,843.37
Designated	167668	\$ 1,613,067.48			\$ 39.72		\$ 51,585.09	\$ 1,664,692.29
Sect. 125	3150485	\$ 19,072.92						\$ 19,072.92
Tax	3142004	\$ 13,032.17			\$ 0.32			\$ 13,032.49
Library Savings		\$300.28			\$ 0.01			\$ 300.29
Totals		\$ 3,064,789.51	\$ 181,177.09	\$ (218,086.69)	\$ 67.48	\$ (6.03)	\$ -	\$ 3,027,941.36

Bank Reconciliation			
Reported Bank Balance	\$ 3,093,565.59	Available Cash	\$ 1,330,843.37
Deposits in Transit		Tax Transfer	
Interest in transit		Deposits	\$ 47,623.70
Subtotal		Checks	\$ (58,688.43)
Less Outstanding Checks	\$ (66,219.36)	Vouchers	
Checkbook Balance	\$ 3,027,346.23	Library Vouchers	
		Total Avail. Cking Account	\$ 1,319,778.64

Treasurer's Report \$ 3,027,941.36  
 Variance \$ (595.13) 2020 tax error

Accounting Program Totals:	
General Funds	\$ 1,330,843.37
Designated Funds	\$ 1,664,692.29
Tax Account	\$ 13,032.49
Section 125	\$ 19,072.92
Library Savings	\$ 300.29
<b>TOTAL</b>	<b>\$ 3,027,941.36</b>

Treasurer's Report \$ 3,027,941.36  
 Variance \$ -

Unbalanced 3/31/2021 \$1,454,257  
 outstanding PO \$ (629,938.30) **Balanced**

Submitted by Carol Neubauer  
 9-Jun-22

RECEIVED

JUN 9 2022

Initial: dg

TEO Michael Kuchta  
Michael Kuchta Public

**TOWN OF LA POINTE  
REGULAR TOWN BOARD MEETING  
TUESDAY MAY 24, 2022  
5:30 PM AT TOWN HALL  
Draft Minutes**

**Town Board Members Present:** Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor John Carlson  
**Staff Present:** Town Administrator Michael Kuchta, Public Works Director Ben Schram  
**Called to Order:** 5:30pm

**I. Public Comment A\*:** None.

**II. Administrative Reports**

A. Town Administrator's Report: Report prepared and presented by Michael Kuchta placed on file by Unanimous Consent.

**III. Public Works**

A. Roads, Dock, Harbor

1. Contract with Nelson Survey for Main Street/Big Bay Road Sidewalk: Motion to approve contract not to exceed \$2300, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

B. Parks

1. Contract Amendment with Angelo Luppino Inc. for Rec Center Bathroom Remodel: Motion to approve, extending the contract until 6/30/2022, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

**IV. Committees**

A. Planning and Zoning: Nothing to report.

**V. Town Hall Administration**

A. Budget Summary Report: Motion to approve the report dated 5/22/2022, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

B. Grant Updates: None.

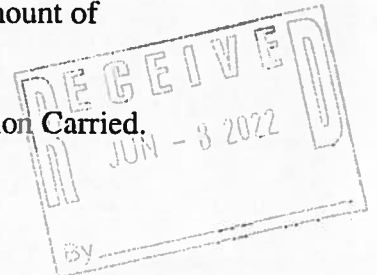
C. Extend 224 hours of vacation for Barb Nelson until June 30, 2023: Motion to approve, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

D. Extend 34.5 hours of vacation for Michael Kuchta until Dec. 31, 2022: Motion to approve, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$98,339.10, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**VII. Alternative Claims:** Motion to approve April Alternative Claims in the amount of \$128,568.14, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**VIII. Treasurer's Report:** Motion to table, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.



**IX. Minutes**

A. Regular Town Board Meeting May 10, 2022

B. Special Town Board Meeting May 13, 2022

Motion to approve Both minutes as presented, S. Brenna/ J. Carlson, 5 Ayes,  
Motion Carried.

**X. Emergency Services**

A. Police Department

1. Ashland County Law Enforcement Agreement: Nothing to report.

B. Updates on Construction of Emergency Services Building: Five Star completed their warranty work, Berghammer to still complete some of theirs. Discussion on the compressor and if there is no resolution from Wendel by 6/3/22, the Board would like to get the Town's Attorney involved.

**XI. Public Comment B\*\*:** None.

**XII. Liquor & Operators' Licenses**

A. "Class C" Wine License

1. Rock House Food Truck, Elena Bangeeva Erickson. Six Month license  
6/1/2022 – 11/30/2022: Motion to approve, S. Brenna/ J. Carlson, 5 Ayes,  
Motion Carried.

**XIII. Lawsuits & Legal Issues**

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: The Insurance company may have a settlement agreement next month.

**XIV. New Agenda Items for Future Meetings:** Hiring the MRF Recycling Specialist, Update on the Emergency Services Building with a possible closed session for compressor legal updates, Hiring the Zoning Administrator, Treasurer's Report.

**XV. Adjourn:** Motion to adjourn, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 5:55pm.

Respectfully submitted by M. Montagne, Town Clerk- taken from recording.

TBO Michael, Brent,  
Micaela, public

**TOWN OF LA POINTE  
SPECIAL TOWN BOARD MEETING  
WEDNESDAY JUNE 8, 2022  
6:00pm at Town Hall  
Draft Minutes**

**Town Board Members Present:** Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor John Carlson  
**Staff Present:** Town Administrator Michael Kuchta, Elected Clerk Micaela Montagne  
**Called to Order:** 6:00pm

1. Public Comment: None

Motion to have agenda item 3. First and go into closed session so the streaming will happen after closed session, A. Baxter/ S. Brenna, 5 Ayes by Roll Call vote, Motion Carried.

3. Hire Zoning Administrator

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. If the Town goes into closed session, it will reconvene in open session before adjourning.

Motion to return to open session, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.  
6:10pm.

Motion to hire Ed Schaffer as Zoning Administrator for up to 20 hours/week at \$23/ hour with a start date of June 9, 2022, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

2. Hire Materials Recovery Facility Recycling Specialist: Motion to hire David Cook full time at \$24.73/ hour starting 6/13/2022, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

4. Use of the Emergency Services Building for

a. Covid Vaccine Booster Clinic June 28, 2022: Motion to approve, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

b. Special Town Board Meeting June 29, 2022 for the Law Enforcement Agreement: Motion to approve, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

5. Adjourn: Motion to adjourn, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried. Adjourned at 6:15pm.

Submitted by Micaela Montagne, Town Clerk.

(5)TB, Michael, Barb, Micaela,  
Public



**TOWN OF LA POINTE**  
**MADLINE ISLAND**  
240 Big Bay Road  
PO Box 270  
LA POINTE, WI 54850

**PURCHASE AGREEMENT BETWEEN THE TOWN OF LA POINTE  
AND DSLR PROS**

The Town of La Pointe ("Town") agrees to enter into a transaction with DSLR Pros ("Supplier") for the following purchase. The Town and Supplier agree to these provisions:

- The Town will purchase a DJI Mavic 2 Enterprise Advanced Urban Scout Package and DJI Air 2S Drone Fly More Combo, as detailed in Quote HJLQP-M7ARP-5YAWY-AU7JV (EXHIBIT A).
- Price will not exceed \$8,572.95, including shipping and delivery.
- Supplier will ship and deliver goods to Town of La Pointe Volunteer Fire Department, 320 Big Bay Road, La Pointe, WI 54850.
- Town will be billed after execution of this agreement. Payment will be made within 30 days of delivery of goods.

This agreement is subject to the laws and regulations of the State of Wisconsin.

Approved by Town Board (date): \_\_\_\_\_

Signed:

\_\_\_\_\_  
Town Board Chair Date

Enterprise UAS dba DSLRPros 05/25/2022

For Supplier Date

Print name: Derek Wheeler *Derek Wheeler*

Attached:

\_\_\_\_\_ Supplier quote (EXHIBIT A)

\_\_\_\_\_ Town purchase order (EXHIBIT B)

RECEIVED  
MAY 25 2022  
Initial: *dcj*



(5)TB, Michael, Barb, Micaela,  
Fire, Public



**TOWN OF LA POINTE**  
**MADLINE ISLAND**  
240 Big Bay Road  
PO Box 270  
LA POINTE, WI 54850  
715-747-6913

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**Request for Proposal for Fire Engine**

You are invited to submit a proposal to the Town of La Pointe, Ashland County, Wisconsin, for a No. 1 Pumper Fire Engine.

Described below are the general conditions, technical specifications, and submittal format.

The written requirements contained in this Request for Proposal (RFP) shall not be changed or superseded except by written addendum from the Town of La Pointe. Failure to comply with the written requirements for this RFP may result in disqualification of the Proposal by the Town of La Pointe. Proposals are to be sealed, marked with the vendor's name and address, labeled **"RFP 22-01"**, and delivered by the Proposal deadline of July 18, 2022, to:

Town Clerk  
Town of La Pointe  
PO Box 270  
240 Big Bay Road  
La Pointe, WI 54850

The Town of La Pointe reserves the right to reject any and all Proposals, to waive any technicalities or irregularities, and to award contracts based on the best interest of the Town.

Inquiries to clarify any specifications in the requirements of this RFP are encouraged to contact Tyler Andreas, head of the Apparatus Committee of the La Pointe Volunteer Fire Department, at 715-747-6667 or [tylerandreas@me.com](mailto:tylerandreas@me.com). Inquiries regarding the RFP process are encouraged to contact Town Administrator Michael Kuchta at 715-747-6914 or [administrator@townoflapointewi.gov](mailto:administrator@townoflapointewi.gov).

**Proposals that are not 100% NFPA 1901-2016 Compliant will not be considered.**

(Any references to manufacturer or brand names are for reference purposes only and are not intended to exclude products from other manufacturers.)

RECEIVED  
JUN 9 2022

dg

**TOWN OF LA POINTE, WISCONSIN, REQUEST FOR PROPOSAL  
NEW NO. 1 PUMPER FIRE ENGINE**

**SECTION I - REQUEST FOR PROPOSAL OVERVIEW**

**1.0 PURPOSE**

The Town of La Pointe (Town) requests Proposals for the complete build and furnishing of all necessary labor, equipment, and material for a custom NFPA 1901-2016-compliant Pumper Fire Engine. The purpose of these specifications is to describe the minimum requirements of the Town for a new fire engine for the La Pointe Volunteer Fire Department (Purchaser). The Department is seeking to identify and select a qualified supplier that has the knowledge, technical resources, experience, reputation, and capacity to design, manufacture, deliver, and provide continuous support for the Fire Apparatus.

It is the intent of these specifications to cover the general manufacture, furnishing, and delivery to the Fire Department a complete NFPA 1901-2016-compliant apparatus equipped as specified.

**1.1 INFORMATION TO VENDORS**

**RFP TIMETABLE**

The anticipated schedule for the RFP is as follows:

- RFP Available June 15, 2022
- Deadline for questions July 11, 2022
- Proposal deadline July 18, 2022 4:00 p.m. Central Time

**RFP SUBMISSION**

An original and copies (see Section 1.13) of the complete signed Proposal must be received by the deadline listed previously in Section 1.1. The Proposal must be signed by a company officer who is legally authorized to enter into a contractual relationship in the name of the vendor. Proposals must be submitted in a sealed envelope labeled on the outside with the vendor's name and address, and with the RFP number ("RFP 22-01"), and sent to:

Town Clerk  
Town of La Pointe  
PO Box 270  
240 Big Bay Road  
La Pointe, WI 54850

Hand-delivered copies may be delivered to the above address only between the hours of 8:00 a.m. and 4:00 p.m. Central Time, Monday through Friday, excluding holidays observed by the Town. Vendors are responsible for informing any commercial delivery service, if used, of all delivery requirements and for ensuring that the delivery service includes the required labeling information on the outer wrapper or

envelope.

### **1.2 CONTACT PERSON, INQUIRIES**

To clarify any specifications in the RFP requirements, vendors are encouraged to contact Tyler Andreas, head of the Apparatus Committee of the La Pointe Volunteer Fire Department, at 715-747-6667 or [tylerandreas@me.com](mailto:tylerandreas@me.com).

To clarify any part of the RFP process, vendors are encouraged to contact Michael Kuchta, La Pointe Town Administrator, at [administrator@townoflapointewi.gov](mailto:administrator@townoflapointewi.gov) or 715-747-6914.

All questions must be raised at least five (5) business days before the Proposal due date (see Section 1.1); the Town representative may require that questions be submitted in writing. Vendors may not contact any elected official or any other Town employee except those listed above to discuss the proposal process or proposal opportunities. Contact of this nature can result in immediate disqualification of the vendor.

### **1.3 ADDITIONAL INFORMATION/ADDENDA**

The Town will issue responses to inquiries and any other corrections or amendments it deems necessary in written addenda issued prior to the due date. Vendors should not rely on any representations, statements, or explanations other than those made in this RFP or in any addendum to this RFP. Where there appears to be a conflict between the RFP and any addenda issued, the last addendum issued will prevail.

Addenda will be published at [www.townoflapointewi.gov](http://www.townoflapointewi.gov) under the "Departments" tab, then "Fire Department." vendors are encouraged to check this page regularly for immediate access to issued addenda. RFP information can also be requested as stated above in Section 1.2).

### **1.4 LATE SUBMITTAL, LATE MODIFICATIONS, LATE WITHDRAWALS**

Arrival of Proposals after the due date and time will be just cause for rejection of a Proposal. However, the Town reserves the right to decide, on a case-by-case basis, in its sole discretion, whether or not to reject such a Proposal as non-responsive. Modifications received after the due date will not be considered unless initiated and specifically requested by the Town. The Town assumes no responsibility for the premature opening of a proposal not properly addressed and identified, and/or delivered to the proper site.

Proposals shall remain valid for a period of 60 days from the Proposal deadline specified in Section 1.1.

A valid Proposal shall not be withdrawn without written permission from the Town. The Town will consider a request for withdrawing a Proposal that is sent in writing to the Town Administrator and signed by a company officer who is legally authorized to enter into a contractual relationship in the name of the vendor.

### 1.5 REJECTION OF PROPOSALS

The Town may reject any and all Proposals and reserves the right to waive any irregularities or informalities in any Proposal or in the submittal process.

### 1.6 NON-COLLUSION AFFIDAVIT

By submitting a response to this RFP, the vendor represents and warrants that such proposal is genuine and not a sham, collusive, or made in the interest of or on behalf of any person not therein named; that the vendor has not directly or indirectly induced or solicited any other vendor to put in a sham proposal, or any other person, firm or company to refrain from submitting; or that the vendor has not in any manner sought by collusion to secure to that vendor any advantage over any other vendor.

By submitting a Proposal, the vendor represents and warrants that no official or employee of the Town has, in any manner, an interest directly or indirectly in the proposal or in the contract that may be made under it, or in any expected profits to arise there from.

### 1.7 COST INCURRED BY VENDORS

All expenses involved with the preparation and submission of the RFP to the Town, or any work performed in connection therewith, is the responsibility of the vendor(s).

### 1.8 RFP OPENING

RFP Proposal packages will be opened at a Town Board meeting on XX and reviewed by a selected committee. A list of names of companies responding to the RFP may be obtained from the Town Administrator after the RFP due date and time stated herein.

### 1.9 TAXES.

The Town is exempt from sales and use taxes. Upon request, the selected vendor will be provided with the Town's Sales and Use Tax Exemption Certificate and CES Number.

### 1.10 VENDOR INFORMATION

All submissions shall include a current W-9.

### 1.11 INSURANCE

Selected vendor (Contractor) will be required to provide proof of liability and workers compensation insurances before work can begin on this Town project. General liability insurance should cover \$1,000,000 per incident, list the Town as an additional insured, meet all applicable state and federal laws, meet other conditions specified by the Town, and remain in effect for the duration of the project. In the event the selected vendor is a self-insured organization, different insurance requirements may apply.

Workers compensation insurance shall be as required by the State of Wisconsin. The selected vendor

shall procure and maintain for the life of the contract workers compensation insurance covering all employees, with limits meeting all applicable state and federal laws. This coverage shall extend to any subcontractor that does not have its own worker's compensation or employer's liability insurance.

### 1.12 ANTI-DISCRIMINATION

By submitting a response to this RFP, all vendors certify to the Town that they will conform to the provisions of the Federal Civil Rights Act of 1964, as amended. In every contract of over \$10,000 the provisions below apply. During the performance of this contract, the Contractor agrees as follows:

- The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex or national origin, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
- The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that such contractor is an equal opportunity employer.
- Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.

The Contractor will include the provisions of 1.12 in every subcontract or purchase order of over \$10,000 so that the provisions will be binding upon each subcontractor or vendor.

### 1.13 SUBMISSION REQUIREMENTS

To facilitate evaluation of proposals, please submit the following:

- A Proposal prepared with a straightforward, concise description of the vendor's capabilities to satisfy the requirements of this RFP.
- Two (2) printed versions of the Proposal. **The original shall be clearly marked "original".**
- One (1) fully executable (signatures included) electronic copy of the Proposal in PDF format.
- A detailed outline of the necessary work to complete project, including:
  - A complete set of specifications with drawings for the apparatus proposed.
  - One (1) electrical wiring diagram, prepared for the body as it interfaces with the chassis.
  - A proposed Work Schedule to complete the project (start-up, pre-construction meetings, progress meetings, inspections, and projected date of delivery)

Vendors will furnish, upon request, technical information, graphs, charts, photographs, engineering diagrams, steering geometry, drive train certifications, instruction guides, or other documentation as requested to show that the equipment fully complies with these specifications.

Vendors should list any proprietary equipment or processes included in their proposal. The use of proprietary parts may not be acceptable to the Town.

Proposals taking total exception to specifications will not be accepted.

No Proposal will be considered that requires the Town to deposit with the Contractor a down payment, prepayment of chassis, or any other such consideration as a condition of the Proposal. Such a requirement will be grounds for rejection of the Proposal.

#### **1.14 ACCEPTANCE**

Submission of any Proposal indicates acceptance of the conditions contained in the RFP unless clearly and specifically noted otherwise in the proposal.

#### **1.15 SILENCE OF SPECIFICATIONS**

The apparent silence of specifications as to any detail, or the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practice is to prevail and that only material and workmanship of the finest quality shall be used. All interpretations of specifications shall be made on the basis of this statement.

#### **1.16 TOWN GOVERNMENT**

The Town Board of Supervisors is the governing body of the Town and is elected by residents. The Board operates with Village powers and has charge of all Town affairs not given by statute to another body, officer or employee. Certain Town government powers are exercised by the electors of the Town by means of annual and special Town meetings.

It is anticipated that the vendor may be required to make one or more appearances at Town Board meetings to answer questions and present results. Any contract must be approved by the Town Board, upon recommendation of the Purchaser and the Town Attorney.

The documentation provided in this Request for Proposal is intended to provide a common methodology of development and basic technical skills for Proposal purposes.

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## **SECTION II – GENERAL CONDITIONS**

### **APPLICATION TO NFPA STANDARDS**

The National Fire Protection Association Standard “NFPA 1901 - Standard for Automotive Fire Apparatus - Most Current Edition” (hereinafter referred to as NFPA 1901) in effect at the time of the purchase shall be used as a reference and its requirements shall be met by the apparatus manufacturer.

The apparatus shall be constructed in accordance with federal and state laws at the time of Proposal. Mandatory minor apparatus equipment as stated in the applicable paragraphs of the NFPA standard shall not be provided unless specifically stated and listed in the Scope of Work (Section III). Any and all



references to "NFPA 1901" within this document shall refer to the current edition of NFPA 1901 in effect at the execution of the contract. Proposals that are not 100% compliant with the latest edition of NFPA 1901 will not be considered.

The apparatus will meet all requirements of **NFPA 1901-2016** with the exception of the section dealing with "Equipment Recommended for Various Types of Apparatus." The selected vendor will provide the equipment requested herein and the Purchaser will supply any loose equipment not specified before the apparatus is put into service.

Full vehicle specifications including drawings (with electrical schematic and amp draw) will be provided in detail to document reference to these standards.

Photographs of similar constructed apparatus will be included in the Proposal package to detail the proposed specifications.

Failure by the Town to list the detailed specification does not exempt the Contractor from compliance with the NFPA 1901 standard. It is the Contractor's responsibility to ensure compliance with the NFPA standard.

After delivery, if the apparatus is found to be non-NFPA compliant due to a manufacturing issue, the Contractor will be responsible for bringing the apparatus into compliance.

The selected vendor will supply a letter signed by a company official that states that the truck meets all requirements of the current edition of NFPA 1901, as defined in NFPA 1901 4.21. Failure to comply with this requirement is automatic grounds for rejection of the proposal.

The Contractor must have full-time Emergency Vehicle Technician (EVT)-certified maintenance technicians, in compliance with NFPA 1071 classifications F-2 through F-6, on staff to provide service. On-site service will be the primary mode of maintenance and warranty repair, to eliminate the requirement of transporting the vehicle outside the fire department jurisdiction.

#### **GENERAL CONSTRUCTION AND WORKMANSHIP**

Workmanship will be of the highest quality in its field. Construction will be rugged and engineered to safely carry loads as specified.

The completed apparatus, assemblies, subassemblies, and component parts will be designed and constructed, and the equipment so mounted, to the general character of the service to which the apparatus is to be subjected. Due consideration will be given to distribution of the load between front and rear axles. All specified equipment -- including a full complement of specified ground ladders, full water tank, loose equipment, and firefighters -- will be carried without overloading or injuring the

apparatus as per requirements defined in NFPA 1901-2016.

All parts of the apparatus will be strong enough to withstand the general service under full load. The apparatus will be designed so that the various parts are readily accessible for maintenance, inspection, adjustment, and repair. Special consideration is given to the accessibility of the various units that require periodic maintenance and ease of operation (including both pumping and driving).

The design of the apparatus will embody the latest approved engineering practices; experimental designs and methods will not be acceptable.

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### **SECTION III SCOPE OF WORK**

#### **3.0 GENERAL**

- 3.0.1 Built to NFPA 1901 Standard for Automotive Fire Apparatus
- 3.0.2 Capable of operation from -40 degrees F to +100 degrees F
- 3.0.3 Function: Pumper, first due for all hazards
- 3.0.4 Engineering drawings to be approved by Purchaser
- 3.0.5 Witness pump manufacturer's pre-delivery test
- 3.0.6 Acceptance of apparatus to occur at Contractor's facility, prior to delivery
- 3.0.7 Delivery to occur at La Pointe Volunteer Fire Department, 320 Big Bay Road, La Pointe, WI 54850. Delivery to include delivery engineer.
- 3.0.8 Operation and service instruction to take place at La Pointe Volunteer Fire Department, 320 Big Bay Road, La Pointe, WI 54850. Comprehensive in-service training for up to 28 members, including driving, pumping, systems, maintenance. Minimum two days duration, 6 hours per day.
- 3.0.9 No booster reel
- 3.0.10 Ground ladders to be carried:
  - 3.0.11 One extension, 35-feet
  - 3.0.12 One roof, 14 feet
  - 3.0.13 One attic folding or Fresno type, 10 feet
- 3.0.14 Equipment
  - 3.0.15 To be supplied with NFPA equipment list.
  - 3.0.16 Do not include defibrillator.
  - 3.0.17 Include four breathing apparatus, make and model to be determined.
  - 3.0.18 Cab hand light, not hard-wired. Include one additional cab hand light for rear (only if rear windows are operable).
  - 3.0.19 All hose to be supplied by vendor, color to be determined.
  - 3.0.20 Line voltage system: by inverter/charger, 2500-watt continuous, pure sine wave

### 3.1 CHASSIS

- 3.1.1 Spartan FC-94, four-door
- 3.1.2 Maximum speed: 65 MPH
- 3.1.3 Air horn switched from driver/officer position and pump panel
- 3.1.4 Back-up camera
- 3.1.5 Department logo and lettering on each front door
- 3.1.6 Helmet storage in-cab
- 3.1.7 Intercom system: Contractor to install Setcom system supplied by Purchaser
- 3.1.8 Total crew positions including driver: 5
- 3.1.9 Interior (front)
  - 3.1.10 Driver
  - 3.1.11 Passenger (Officer) SCBA seat
  - 3.1.12 Dual 12v and 120v and USB outlets
  - 3.1.13 Mobile radio, 100-watt, dual remote head, separate speaker; one at front and one at pump panel with remote speakers. Radio to be supplied by Purchaser.
- 3.1.14 Interior (rear)
  - 3.1.15 Three SCBA seats
  - 3.1.16 12v and 120v and USB outlets plus mounting for:
    - 3.1.17 Two (2) light boxes with charger base, model TBD
    - 3.1.18 Two (2) portable radios with charger base, model TBD
- 3.1.19 Tool storage brackets supplied with:
  - 3.1.20 One (1) Halligan, powder-coated shaft, 36 inches
  - 3.1.21 One (1) pick axe, hi-vis yellow fiberglass shaft, 36 inches
  - 3.1.22 One (1) closet hook, D-handle
- 3.1.23 Exterior
  - 3.1.24 Front brow light, 12V LED, 30,000 lumens or better
  - 3.1.25 Auto eject for shore power and air line, Kussmaul brand

### 3.2 PUMP

- 3.2.1 1,250 GPM, split shaft
- 3.2.2 Pump testing by manufacturer
- 3.2.3 Primer type: Air primer, priming locations:
  - 3.2.4 Primary, pump, switched at pump panel
  - 3.2.5 Secondary "pre-primer" on rear intake, switched at rear intake and at pump panel
- 3.2.6 Class-A foam system
  - 3.2.7 850 GPM capable, outlets to be determined
  - 3.2.8 20-gallon tank
  - 3.2.9 Supplied with foam from tank or remote source
  - 3.2.10 Foam tank refill system
- 3.2.11 Threads – all NST

- 3.2.12 Suctions – all with caps and chains
  - 3.2.13 One (1) 2-1/2-inch auxiliary: each side and rear, gated, operable from panel
  - 3.2.14 One (1) 6-inch steamer: each side and rear, gated, all slow operating from panel
  - 3.2.15 Right side with intake relief valve, adapted to 4-inch Storz
- 3.2.16 Discharges, gated (see also cross/speed lays, Section 3.5.16), all operable from panel, all with caps and chains
  - 3.2.17 Each side at pump panel
    - 3.2.18 One (1) 4-inch w/4-inch Storz adapter, cap, and chain
    - 3.2.19 One (1) 2-1/2-inch
  - 3.2.20 Rear, centered
    - 3.2.21 One (1) 4-inch w/4-inch Storz adapter, cap, and chain
    - 3.2.22 Two (2) 2-1/2-inch, one each side to serve outboard hose bed sections

### 3.3 BODY

- 3.3.1 Pump panel
  - 3.3.2 Top mount
  - 3.3.3 Individual line pressure gauges
  - 3.3.4 Relief valve
- 3.3.5 Deck gun, supplied with stackable tips and combination tip
- 3.3.6 Extendable waterway
  - 3.3.7 Up to 1,250 GPM
  - 3.3.8 Manually controlled from pump operator's position
- 3.3.9 Compartments
  - 3.3.10 Roll-up doors, unpainted, all compartments (except wheel-well bottle storage)
  - 3.3.11 Sweep-out compartment floors
  - 3.3.12 Two (2) vertically adjustable shelves, rimmed a minimum of 1.5 inches, each compartment
  - 3.3.13 One (1) rollout bottom shelf, each compartment, or rollout tool storage boards (to be determined)
  - 3.3.14 Shelf and floor liners, snap-together, vinyl
  - 3.3.15 Wheel-well bottle storage, each side, capacity as space allows
  - 3.3.16 Power connections, each compartment:
    - 3.3.17 One (1) dual shore-line outlet
    - 3.3.18 One (1) dual 12-volt outlet
    - 3.3.19 One (1) dual USB outlet
- 3.3.20 Scene lighting, pole mounted, telescoping, manually operated, 12-volt LED, minimum 15,000 lumens each
  - 3.3.21 1 each corner, tailboard, switched at pump panel
  - 3.3.22 1 each side at pump panel, switched at pump panel

### 3.4 TANK

- 3.4.1 Non-metallic
- 3.4.2 Capacity: 1,000 gallons or better
- 3.4.3 Top inspection cover
- 3.4.4 Direct tank fill, 2-1/2 inches from rear
- 3.4.5 Through or around the tank ladder and pike pole storage, doors may be hinged  
Pike poles, 6 feet and 10 feet (supplied by Contractor, fiberglass vi-viz yellow)
- 3.4.6 Ladders: Stored in center line of tank
  - 3.4.7 35-foot extension (supplied by Contractor)
  - 3.4.8 14-foot roof (supplied by Contractor)
  - 3.4.9 10-foot folding or Fresno attic (supplied by Contractor)
- 3.4.10 Through-the-tank suction hose storage:
  - 3.4.11 One (1) 6-inch by 10-foot, NST, with low-level strainer/jet siphon pre-connected
  - 3.4.12 One (1) 6-inch by 10-foot NST, no pre-connect strainer
  - 3.4.13 One (1) 2-1/2-inch NST, with barrel strainer pre-connected
    - 3.4.14 This hose could be stored inside the second 6-inch suction hose
  - 3.4.15 All suction hoses and strainers supplied by Contractor
  - 3.4.16 All suction hoses hard type, clear PVC, long handle

### 3.5 HOSE BEDS

- 3.5.1 Main
  - 3.5.2 Three adjustable full-height dividers, unpainted, non-ferrous metal, to hold:
    - 3.5.3 One (1) 1500-foot 4-inch rubber-covered hose
    - 3.5.4 Two (2) 500-foot 3-inch double jacket hose
  - 3.5.5 Hard clam-shell, two-piece, center opening cover capable of supporting 500 pounds on each leaf, piston lift assist
- 3.5.6 Front bumper
  - 3.5.7 Hard cover capable of supporting 500 pounds – fold open that will not block radiator or interfere with driving while open
  - 3.5.8 Two plumbed beds to hold:
    - 3.5.9 One (1) 250-foot x 3-inches pre-connected with:
      - 3.5.10 2-1/2-inch NST detent valve with pistol-grip-like TFT H-3VOINJ-NJ
      - 3.5.11 2-1/2-inch nozzle, handline, like TFT HD-2TO
    - 3.5.12 One (1) 250-foot x 2 inches pre-connected with:
      - 3.5.13 1-1/2-inch nozzle like TFT HD-VPGI
  - 3.5.14 Openings each side
- 3.5.15 Cross/speed lays, three plumbed beds to hold:
  - 3.5.16 One (1) 250-foot x 3 inches
  - 3.5.17 Two (2) 250-foot x 2 inches

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## **SECTION IV ADMINISTRATION**

- 4.1. The project will be administered by the Town. The Town Administrator will be the main point of contact for any questions pertaining to the RFP during the Proposal period. The Fire Chief will be the main point of contact once a contract is awarded.
- 4.2. All materials submitted in connection with this RFP will be public documents and subject to the Open Records Law and related laws and policies of the State of Wisconsin and of the Town of La Pointe. All such materials shall remain the property of the Town and will not be returned to the respondent.
- 4.3. The issuance of this RFP constitutes only an invitation to present a Proposal. The Town reserves the right to determine, at its sole discretion, whether any aspect of a respondent's Proposal meets the criteria in this RFP. The Town also reserves the right to seek clarifications, to negotiate with any vendor submitting a response, to reject any or all responses with or without cause, and to modify the procurement process and schedule.
- 4.4. In the event that this RFP is withdrawn or the project canceled for any reason, the Town shall have no liability to any respondent for any costs or expenses incurred in connection with this RFP or otherwise.
- 4.5. Failure to submit all mandatory forms from this RFP package shall be just cause for rejecting the qualification package. However, the Town reserves the right to decide, on a case-by-case basis, in its sole discretion, whether or not to reject such a Proposal as non-responsive.
- 4.6. Any payment terms requiring payment in less than 30 days will be regarded as requiring payment 30 days after invoice or delivery, whichever occurs last.
- 4.7. By submitting a qualification package, the vendor is certifying that they are not currently debarred from bidding on contracts by any agency of the State of Wisconsin, nor are they an agent of any person or entity that is currently debarred from submitting bids on contracts by any agency of the State of Wisconsin.
- 4.8. Any contract resulting from this RFP shall be governed in all respects by the laws of the State of Wisconsin and any litigation with respect thereto shall be brought in the courts of the State of Wisconsin. Then contractor shall comply with applicable federal, state, and local laws and regulations.



4.9. It is understood and agreed between the parties herein that the Town shall be bound hereunder only to the extent of the funds available or which may hereafter become available for the purpose of this agreement.

4.10. All respondents to this RFP shall hold harmless the Town and any of their officers and employees from all suits and claims alleged to be a result of this RFP.

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## **Section V EVALUATION AND SELECTION**

### **5.1 EVALUATION**

A committee selected by the Fire Department and approved by the Town Board will evaluate all proposals deemed responsive to this request. The initial evaluation will consider only the qualifications and demonstrated experience of each respondent.

The Town will evaluate proposals to determine the features and benefits that are most beneficial to the Fire Department's operations. The Town reserves the right to contact vendors for clarifications during Proposal evaluations and to reject any and all Proposals with or without cause.

### **5.2 EXCEPTIONS**

Vendors will include a list of any and all exceptions, detailed on a separate page that is readily available for review in the Proposal. Each exception will be considered by the degree of impact and total effect on the Proposal. Failure to explain exceptions may result in disqualification of the Proposal. The Town will determine which, if any, exceptions are acceptable; this determination will be final.

### **5.3 REFERENCES**

vendors will supply five (5) References of recent purchasers within reasonable driving distance in Wisconsin, Minnesota or Michigan that have similar type apparatus. Provide name, address, date of delivery, email, and telephone of all References on a separate page.

### **5.4 FINAL SELECTION**

Discussions and negotiations may take place with short-list vendors to ensure clarification and to obtain a best and final offer. The contract will be based upon the Proposal that is determined to be the most advantageous to the Town, with pricing being only part of the decision.

Following review of all qualified Proposals, selection of a suitable vendor, and preliminary contract negotiations, the evaluation committee will make a recommendation to the Town Board. Following approval, the Town will complete contract negotiations.

The Town of La Pointe reserves the right to accept the response that is determined to be in the best interest of the Town. The Town reserves the right to reject any or all Proposals, to waive technicalities,

and to make an award deemed in its best interest.

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## **SECTION VI – SET TERMS**

### **6.1 DELIVERY**

The Proposal must include an anticipated date of delivery, assuming a contract will be executed 60 days after the Proposal due date. The Town may elect to award the contract based on delivery as well as price and conformance with the specifications.

Terms for delivery of apparatus must be stated clearly on the Proposal. Delivery to the Town Emergency Services Building shall be included in the Proposal price. The vehicle will be delivered under its own power. A manufacturer-trained representative will deliver the unit; no exceptions will be allowed.

Final payment will not be made until Town inspects the apparatus, determines it is “Operational and Functional” (as defined by NFPA), and receives title.

### **6.2 PRE-CONSTRUCTION CONFERENCE**

A pre-construction conference will be held prior to signing a contract and actual construction of the apparatus. The conference will be held with representatives of the Town and Contractor, at a location most convenient for the Town.

At the pre-construction conference, the Contractor will review in detail the specifications of the unit as it is to be built. Specific component locations will be determined and all pertinent information will be noted for future reference. Details gathered at the pre-construction conference will be utilized in formulating construction drawings.

The formal contract will be signed upon final approval of drawings and detailed specifications.

### **6.3 TRAINING**

The Contractor will provide a structured training course sufficient in time and scope to sufficiently instruct Fire Department members on how to properly, safely, and efficiently operate the apparatus. Training shall include nomenclature of components, proper operation of the apparatus, routine operational maintenance checks, and other information necessary for a firefighter, driver, and/or engineer to properly operate and maintain the apparatus.

Training will commence within one week after the vehicle is fully accepted and readied for service by the Town, or at a time mutually agreed upon by the Town and the Contractor. Training will take place at La Pointe Volunteer Fire Department, 320 Big Bay Road, La Pointe, WI 54850. Comprehensive in-service training will be a minimum two days’ duration, 6 hours per day, and cover up to 28 members. At a minimum, training must include driving, pumping, systems, and maintenance.



**PROPOSAL FORM**

**Volunteer Fire Department, La Pointe, Wisconsin**

Vendor Company Name	
Address	
City, State, ZIP	
Phone Number	
Contact Person	

Having examined the RFP specifications, the vendor submits a TOTAL PROPOSAL of \_\_\_\_\_ Dollars for the following apparatus:

<b>Chassis Make/Model/Year</b>	
<b>Truck Body Manufacturer</b>	
<b>Pump Size/Manufacturer</b>	
<b>Tank Capacity/Manufacturer</b>	
<b>GVW (at ground)</b>	
<b>Anticipated Delivery Date</b>	

Vendor certifies that this Proposal will be good and may not be withdrawn for a period of sixty (60) calendar days following the date of the Proposal opening. Vendor understands that the Purchaser may reject any and all Proposals. Submitted by:

Print name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**EXECUTION OF PROPOSAL**

**DATE:** \_\_\_\_\_

**Vendor's Name:** \_\_\_\_\_

**Certify the following by placing an "X" in all blank spaces:**

- This proposal is signed by an authorized representative of the company.
- This proposal includes a non-collusion affidavit.
- This proposal includes proof of liability insurance.
- This proposal includes proof of workers compensation insurance.
- The vendor agrees to conform with the provisions of the Federal Civil Rights Act of 1964, as amended.
- This proposal includes two printed versions, including one clearly marked "Original."
- This proposal includes one fully executable electronic copy in PDF format.
- This proposal includes a detailed outline of the necessary work to complete the project.
- This proposal includes a signed statement by an authorized representative of the company that the truck meets all requirements of the current edition of NFPA 1901.
- The company has full-time Emergency Vehicle Technician-certified maintenance technicians on staff, in compliance with NFPA 1071 classifications F-2 through F-6.
- The company agrees to the terms of delivery.
- This proposal includes 5 suitable references.
- The vendor agrees to all other conditions as set forth in this Request for Proposal; any exceptions are clearly noted in the Proposal.

\_\_\_ The vendor has determined the cost and availability of all materials, supplies, and labor costs (direct and indirect) associated with performing the required services.

In compliance with the foregoing **Request for Proposal**, and subject to all terms and conditions thereof, the undersigned offers and agrees, if this Proposal is accepted within sixty (60) days from the date of the opening, to furnish the services for the prices quoted within the anticipated timeframe.

Authorized Signature: \_\_\_\_\_

Printed Name and Title: \_\_\_\_\_

Vendor's Name: \_\_\_\_\_

Federal EIN: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Contact Representative: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Operations Contact Representative: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_



**NON-COLLUSION AFFIDAVIT**

STATE OF: \_\_\_\_\_

COUNTY OF: \_\_\_\_\_

Company Name: \_\_\_\_\_

Owner, Partner or Officer: \_\_\_\_\_

being of lawful age, being first duly sworn, on oath says that he/she is the agent authorized by the vendor to submit the attached Proposal. Affiant further states that, as a vendor, they have not been a party to any collusion among vendors in restraint of competition by agreement to propose at a fixed price or to refrain from bidding. Affiant also states as a vendor, that they have not been a party to any collusion with any officer of the Town of La Pointe or any of their employees as to quantity, quality or price in the prospective contract; and that discussions have not taken place between vendors and any office of the Town of La Pointe or any of their employees concerning exchange of money or other things of value for special consideration in submitting a sealed proposal.

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Subscribed and sworn to before me this \_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public