

MEMO

To: Town Board
From: Michael Kuchta
Re: Town Administrator's Report

DATES COVERED IN REPORT: June 24-July 7, 2022

1. Accomplished/Completed

- **Audit.** Paperwork on the 2021 audit was completed on July 5. Baker Tilly issued the final reports July 7.
- **Bureau of Aeronautics.** Completed and returned nine annual certifications required for Major Gilbert Field.

2. Coming Up

- **Sculpture Dedication.** Saturday July 30, 2 p.m. at Russell Park.

3. Town Board Agenda – Information/Comments

- **Parks.** We request that you approve signing Contract #AD229118-023.36 with the Wisconsin Coastal Management Program. This contract is for a \$15,000 grant, with a \$15,000 Town match, to conduct an engineering study to improve accessibility at Big Bay Town Park from the bluff down to the beach and lagoon. The Town Board approved applying for this grant on Oct. 26, 2021. The Town match is budgeted in 57621-30.
The most relevant pages of the contract are in your packet; I can provide the full 22-page contract at your request.
If you approve the contract, we request that you approve an RFP (request for proposal) to solicit engineering firms for the accessibility study. The draft RFP is in your packet.
- **Planning and Zoning.** The Town Plan Commission recommends re-appointing Suellen Soucek as chair for a one-year term.
- **Attachment E to 2022 Compensation Resolution.** These changes reflect the pay raises you authorized on June 28.
- **Ashland County Law Enforcement Agreement.** A draft proposal and draft memo to the County Board were sent to you confidentially.

4. Follow Up on Previous/Ongoing Projects

- **Affordable Housing Advisory Committee.** Members met July 6 with Chris Laurent and Jerrell Harris of Cinnaire Solutions, gave them a tour of the island and of potential sites for housing. I talked July 7 with David Pawlisch -- of the Department of Administration's Division of Energy, Housing and Community Resources -- about the potential of a federally funded planning grant to offset the cost of a market analysis.
- **Comprehensive Plan.** The island-wide survey closes July 10. Northland College will present preliminary results at the steering committee meeting on July 14, with more detailed analysis two weeks later. The first three public forums, on priority topics gleaned from survey results, are scheduled for Aug. 2, 6 and 11.
- **Public Arts Committee.** Members are finalizing a program, invitations, logistics, and publicity for the sculpture dedication ceremony July 30 at 2 p.m.

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initial: dk

5. Grant Report

- **Office of Energy Innovation.** Submitted the quarterly report for the Energy Committee's microgrid feasibility study. Final submissions and reimbursement requests are due by Sept. 30.
- **Wisconsin Coastal Management Program.** Awaiting approval from the grantor of the sign that needs to be placed in the passenger shelter acknowledging the source of funding. A final report and reimbursement request are due by Aug. 30.

6. Lawsuits/Legal Issues

- **No updates.**

June 2022 Public Works Report

Roads and Dock

- Throughout the month, the Roads crew picked and chose various days based on grading opportunities, weather, and traffic to successfully apply seventeen tons of flake magnesium chloride to the island gravel road network. We were able to cover seven miles of North Shore Road in one afternoon/evening immediately following a gentle but strong enough rainfall for adhesion. I believe the product is working very well regarding dust abatement.
- The passenger shelter was installed between the sawtooth ferry landings on the south side of the Town dock. The location was decided by MIFL management, Town staff, electrical needs, and building inspector approval. The door will remain off for the summer but will be remounted this fall, in addition a ceiling mounted heater will be installed. The Town crew will eventually be adding polycarbonate panels for protection from the Lake.
- Pete spent the better part of a week in the TV145 tractor and had all the main ditches mowed in time for the July 4th weekend. County H had a double pass in some areas and the guardrails were also cleaned up in time for a very high traffic weekend. Watch out for deer, bears, turtles, and cranes on the move.

Parks

- The Rec Center remodel has suffered some very frustrating delays, but thanks to Island Septic, we still have restroom options for public use. Ray and the Parks crew have done a tremendous job keeping the Town's share of the project on schedule, and the finished result will be worth the wait. In the meantime, some additional work on the Rec Center playground was accomplished.
- Big Bay Town Park is full as expected, but the month of June saw some positive changes in daily operations, such as less sandy mess in the shower building, now that the foot wash at the pit toilets is operational once again, after well pump replacement. Those little things make a huge difference in the 'behind the scenes' of the janitorial world.
- Two new memorial benches were installed in Russell Park, behind the new Gateway Sculpture. It is nice to have a central green space remain in the center of downtown for all to enjoy.

Misc. /Admin.

- I would like to commend the entire Roads, Parks, and MRF crews for a great job this past month. We all had very full schedules with the quick spring season, return of large Island events, and internal staff changes. Everybody pulled their weight and did a great job getting all departments ready for what is sure to be a few very busy months ahead.
- Welcome Dave Cook of Bayfield to the MRF – Dave will be driving the Town's roll-off truck 'Woodstock', and brings many years of driving, equipment operating, and experience in city government to the Town. We are all glad to have him on the team, and you'll be sure to see him working at the MRF, driving a Town truck, or hauling on the ferry.

Be nice, be safe, and drive slower,
Respectfully submitted,
Ben Schram
Public Works Director

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JUN 02 2022

Initial. dg

(5)TB, TA, AA, CPrk,
PWD, MRF, Public

Letters from MRFY
My Oh MY It's Already July!

"In July is the waning of my youth, where sweated memories remind me of mirth and love; but only a moment, that quickly gave way to the changing of the leaves and my old age."-MAC

The Summer is fast fading.

June passed us by here at the MRF in a flurry of cardboard and aluminum cans. Friendly faces have returned to tell us about the winter months as well as busting out a few old school polka moves during our Saturday Morning Polka Fest (from 8:30-Noon). Dave and I have been powering on with the weekly grind of baling and cleaning and hauling. On Saturdays, Evan joins us for a jovial round of glass crushing and smashing the dem con down while punching tickets and sharing stories.

We are pleased to announce the new arrival to the MRF team of Tchibo Curry!! Tchibo comes from Germany and makes a great espresso and has been a great motivator in the early mornings as well as the late afternoons. Stop on in and say hi to our new Team MVP!!

On June 9th, we had a visit with Matthew Jacobson-Wisconsin DNR, Joey Becker-Wisconsin Department of Transportation and Bradley Johnson-Wisconsin DNR to give an assessment of our Auto Salvage Operations. They gave an overall "EXCELLENT" review for our safety and environmental safeguards and wholeheartedly approved of the MRF continuing this "great community service". As such, we have been recommended for a Tier 2 Auto Salvage permit, which will allow us to dismantle and sell scrap/parts from automobiles and trucks. I am in the process of filling out the online permit for stormwater drainage as well as filing a NOI (Notice of Intent) for our Island auto salvage operation. I will update as I learn more.

As we head into the latter half of the year, it's always a good time to reflect on what we do here at the MRF. Some people think all we do is recycle the standard items like cardboard, glass, aluminum and tin. Some people may even think that this is a useless process that we repeat ad nauseum on a daily/weekly/monthly/yearly basis. To what end? To save the planet? I've wrestled with it from time to time and if only 1 in 10 plastic bottles gets recycled and the rest ends up in our landfills; what is the point?

When people come into the MRF we are trying to recycle a feeling. Gentle recycled reminders that half eaten bagels do NOT belong with tin and steel are cause for a laugh and a larger conversation on the merits of composting. For some people, a recycled smile goes a long way towards making the day a little brighter and manageable. We recycle warm greetings and friendships with people that we see on a daily basis; but why not? Of all the things we recycle and renew on a daily basis, our friendships are the most valuable.

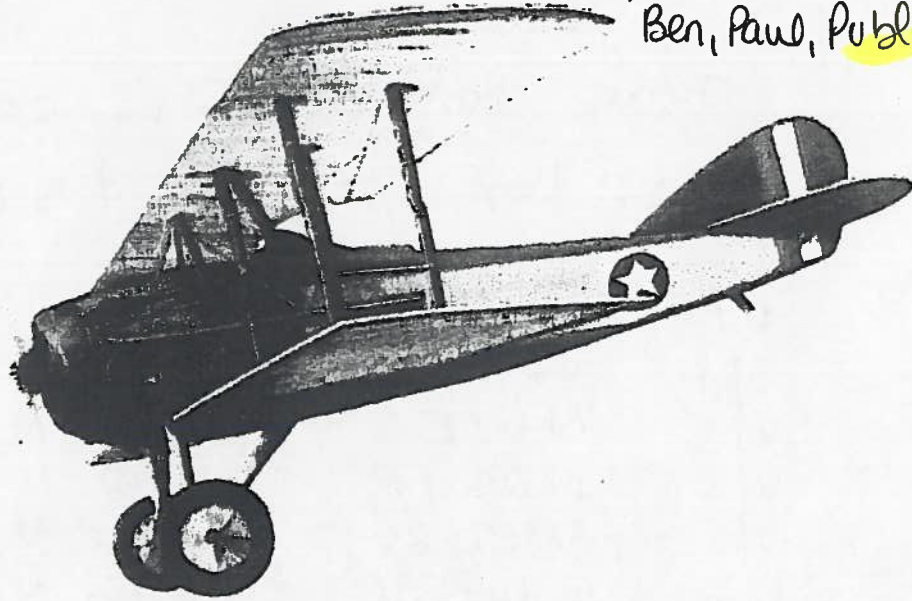
Thank you for your patience with us on our journey toward greater efficiency. We greatly appreciate your support and baked goods.

As always,
Have a MRF-tastic Day!
Martin A. Curry
Recycling Supervisor

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JUL 6 2022

L. ...
cg

(5) TB, TA, AA, Clerk
Ben, Paul, Public



Major Gilbert Field (4R5)

To: Town Board

From: Paul Wilharm

Date: 07/05/22

Re: Monthly report for June 2022

During the month of June our airport was issue free !

Attached are logs / checklists

Thanks !

Paul

Cover + 7

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JUL 5 2022

Initial: dg

June 2022 Traffic count/revenue log



Drop box receipts \$380.⁰⁰

6/1	N346BA	6/12	N9761X
6/1	N6762W	6/12	N784BG
6/1	N68736	6/12	N21HA
6/3	N2904R	6/12	N363DS
6/3	N4538W	6/12	N17651
6/3	N104EM	6/12	N192AF
6/3	N200NW	6/13	N6047A
6/3	TRF2	6/16	N2943C
6/3	N2807E	6/16	N3968N
6/4	N192AF	6/16	N192AF
6/4	N6342B	6/17	N3096B
6/5	N6531L	6/17	N931TT
6/5	N4628J	6/17	N1803L
6/6	N7114A	6/17	N759BK
6/6	N8116Q	6/17	N363DS
6/6	N4241L	6/17	N200NW
6/8	N275RS	6/17	N7071W
6/9	N870WP	6/17	N230CA
6/9	N5505H	6/17	N29239
6/9	N192AF	6/17	N588DA
6/9	N4538W	6/17	N192AF
6/9	N1592L	6/17	N55RY
6/10	N8432L	6/18	N72318
6/10	N9381X	6/18	N8241D
6/10	N363DS	6/18	N99HK
6/10	N8432L	6/18	N1113U
6/10	N200NW	6/18	N58776
6/10	N55RY	6/18	N192AF
6/10	N192AF	6/18	N2252T
6/11	N6047A	6/18	N99HK

(1)

6/19	N 784 BG
6/19	N 363 DS
6/20	N 47 PG
6/20	N 1121 W
6/20	N 718 CL
6/21	N 363 DS
6/21	N 718 CL
6/21	N 7970 P
6/21	N 363 DS
6/22	N 3 KB
6/22	N 1121 W
6/22	N 3 KB
6/22	N 192 AF
6/22	N 784 BG
6/23	N 24 UV
6/23	N 170 KW
6/24	N 759 BK
6/24	N 200 NW
6/24	N 363 DS
6/24	N 192 AF
6/25	N 104 FM
6/26	N 759 BK
6/27	N 1679 H
6/27	N 503 MK
6/27	N 172 YH
6/28	N 610 CC
6/28	N 989 PS
6/29	N 3397 W
6/29	N 1377 T
6/29	N 424 IL
6/30	N 200 NW

Additional traffic see terminal sign in
(2)

  Run	
Available Reports	
Civil Airport Coordination Report	
Civil Airport NOTAM Report	
NOTAM Action Report	
USNS NOTAM Action Report	
xofaxesSent	

3 total records

Reference...	NOTAM N...	NOTAM Text	Designator	Recip
64571271	08004	IGRB 08004 4R5 RWY 0422 WIP GRASS CUTTING ADJ 2206031533-2206032158EST	4R5	Paul
64588414	08004	IGRB 08004 4R5 RWY 0422 WIP RUNWAY LIGHT INSPECTION/REPAIR ADJ 2206071316-22060...	4R5	Paul
64701744	08300	IGRB 08300 4R5 RWY 0422 WIP GRASS CUTTING ADJ 2206171737-2206172358EST	4R5	Paul

Filter Name	Filter Value
Location	4R5
Status	Active,Cancelled,Expired
Keyword	
Date Range (Start)	06/01/2022
Date Range (End)	06/30/2022

6/22 NOTAM

6/22 Terminal log

WELCOME TO 4R5

DATE	PILOT'S NAME	N-NUMBER	NUMBER ABOARD	BUSINESS/ PLEASURE	FLIGHT ORIGIN	CONTACT
6/1 6/1	Kallem Dilks	N5309F	2	Flight training	KBKX	[REDACTED]
6/1	John Fox	6762W	1	Pleasure	C77	[REDACTED] 30
6/1	Doug Winter	2904R	2	Pleasure	KMC	[REDACTED] 30
6/3	Kevin Schurman	2807E	2	Bus	KMIC	[REDACTED] 15
6/4	Dy Forrest	2010Z	1	Stamp & more!	KUES	
6/4	Mitch Carlson	6342B	2	Fun	Kfar	
6/4	Mike Wagner	N714ZX	1	Dinner	KHYR	
6/5	CHARLIE Ego	N1776W	2	Breakfast	KAME	
6/5	Jeremy Miller	N6531L	2	Breakfast	KCBG	
6/5	Bill Hamlin	N419TL	2	P	IWD	[REDACTED]
6/5	Chad Scott	N4628J	2	P	EUM	[REDACTED]
6/9	Roger Reinert	N9464J	2	P	DYT	[REDACTED]
6/9	JOE WESTERMAYER	N4538W	1	P	FCM	[REDACTED]
6-6/6-7	Steve Remes	N229TA	2	P	FB L	[REDACTED]
6-10-22	Eric Andre	9381X	(1) 2	Stamp	23W	

6/22 Terminal Log

WELCOME TO 4R5

DATE	PILOT'S NAME	N-NUMBER	NUMBER ABOARD	BUSINESS/ PLEASURE	FLIGHT ORIGIN	CONTACT
6/10	Brad C. Johnson	N8432L	2	Pleasure	KMIC	[REDACTED]
6/10	P. Donkers	N363DS	1	P	KREG	[REDACTED]
6/11	Joseph & Lorne Croft	N6047A	2	Just For Fun	KANE	[REDACTED]
6/12	Scott Engle	N211A	2	P shows	KANE	[REDACTED]
6/17	PATRICK AGUILINO	N3096B	2	FUN	KARV	[REDACTED]
6/17	Travis Teigen	N7071W	2	Pleasure	KLUM	[REDACTED]
6/17	OJ Rinehart	N280CA	1	P.	25D	[REDACTED]
6/17		N2185G				[REDACTED]
6/18	G. Zittlow	N508BD	2	P day trip	KIMT	[REDACTED]
6/18	Jake Weber	NC3386M	2	P	Corny	[REDACTED]
6/18	MAX OSSWALD	N8241D	3	P	KMWCA	[REDACTED]
6/18	George Graham	5186C	3	P	Fxt	[REDACTED]
6/18	Scott Davies	58776	4	P	OEO	[REDACTED]
6/17	Kevin Schurman	2807E	2	B	ULC	[REDACTED]
6/17	Dan Green / J Mooncy	2930F	2	P	TWIS	[REDACTED]

6/22 Terminal Log

WELCOME TO 4R5						
DATE	PILOT'S NAME	N-NUMBER	NUMBER ABOARD	BUSINESS/ PLEASURE	FLIGHT ORIGIN	CONTACT
6/18	J KUGEL	7610H	2	P	23W COBMY	████████████████████
6/18	M Labovitz	N3566W	2	P	DLH	████████████████████
6/19	D. DONKERS	363DS	1	P	RGK	
6/19		5037S				
6/20	Joe DeLeon	N1121W	1	P	KPIE	
6/20	D. DONKERS	N363DS	1	P	KASX	
6/20	D. DONKERS	"	2	P.	KREK	
6/21	DAVE ADAMS	N4972Q	2	P	CHIPPEWA COUNTY INT'L A.P.	
6/22	Joe DeLeon	N1121W	1	P	23W	
6/22	Kevin Marshall	N3KB	2	P	COQ	
6/22	Marty Ederer	N95271	2	P	Duluth	
6/22		718CL				
6/24	Ron Williams	N1465D	1	P	SUN	
6-2	Mack	N1465D	2	B	KASX	
6/24	D. DONKERS	363DS	1	P	KREK	

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6/22 terminal log

WELCOME TO 4RS						
DATE	PILOT'S NAME	N-NUMBER	NUMBER ABOARD	BUSINESS/ PLEASURE	FLIGHT ORIGIN	CONTACT
6/24		759BK				
6/24		170KW				
6-25	Ryan Schuur	46LM	2	Pleasure	DVP	
6-25	DAN BASS	231ME	2	PLEASURE	ONT	
6-25	John Nielsen	N170KW	1	P	WTB	
6-29	Pete Braman	N989PS	3	Pleasure	DLH	
6-29	Tej Theroux	N1322T	1	P.	KRPD	
6/29		N186MJ	2	Pleasure	DLH	
6/29		N42DQ				

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Zoning Report July 2022

TB(5) TPC(5) Clerk (1) TA (1) Asst. Clerk (1)

DATE	SANITARY PERMIT #	ASH COUNTY PERMIT #	LAND USE PERMIT #	NAME OF PROPERTY OWNER	PFE #	STREET NAME	PARCEL NUMBER	PROJECT TYPE	FEE AMT	ENTERED
1/28/22			CSM	Schuppe, Deena	1881	Big Bay	014-00097-0100	CSM	250.00T	1/31/22
1/31/22		8490	2022-1	Loew, Cynthia, and Gary	1287	Big Bay	014-00132-0300	Accessory	200.00C 145.00T	1/31/22
2/1/22			CUP	Craftivity, Inc	922	Middle Rd	014-00179-0300	CUP	750.00T	2/1/22
2/9/22		8491	2022-2	Mancino/Beckman	3728	North Shore	014-00311-0200	Camper	300.00C 75.00T	2/9/22
2/9/22	8521			Mancino/Beckman	3728	North Shore	014-00311-0200	Non-Plumb Sanitary	175.00C	2/9/22
2/9/22		8492	2022-3	O'Dougherty Kevin	U/A	Old Fort Rd	014-00008-0700	Driveway Access Fill and Grade	50.00T 150.00C	2/9/22
2/9/22			2022-4	Kelsey, Susan	657	Spruce Ln	014-00003-1300	Driveway Accessory	145.00 T	2/9/22
2/14/22			CSM	Hartzell, Robert	U/A	East of Mondamin	014-00208-2001 014-00208-2130	CSM (Condo Plat)	250.00T	2/14/22
2/23/22	8512	8493	2022-5	Summitonka Stoddard, Bill	3469	Big Bay	014-00023-0300	Dwelling	300.00C 414.00T	2/23/22
1/4/22	8512			Summitonka	3469	Big Bay	014-00023-0300	Holding Tank	400.00C	1/4/22
1/4/22	8511			Summitonka	3469	Big Bay	014-00023-0300	Privy Non-plumb	175.00C	1/4/22
3/2/22			2022-6	Weir, Mark	289	Equaysayway	014-00008-0500	Accessory	198.00T	3/2/22
2/14/22	8523			Weir Mark	248	Equaysayway	014-00200-5000	Fill and Grade	150.00C	3/2/22
3/10/22			CUP	Myhre, Mamie	900	Big Bay Rd	014-00119-0400	CUP	750.00T	3/10/22
5/18/22			2022-11	Brown, Meg	408	Big Am's	014-00207-0300	Driveway	50.00T	5/31/22
5/27/22			2022-10	Kuchta, Michael/Sanders, Katie	1117	South Shore	014-00290-0700	Dwelling Sanitary Reconnect	283.00T 450.00C	5/31/22
5/26/22			2022-12	Beek, Jamie	311	Red Oak Lane	014-00209-0200	Driveway, Trailer, Privy	175.00C \$335.00T	5/31/22
5/31/22		8496		Lis, Brad/Sarah	766	Big Bay	014-00116-0301	Addition Holding tank	228.00T 605.00C	5/31/22
5/31/22		8497	2022-13	Reiten, Jeff/Lisa	4102	Chippewa	014-00012-0310	Trailer,shed, Holding tank	500.00C 183.00T	5/31/22
6/1/22			2022-14	Madeline Island Ferry Line	239	Colonel Woods Ave	014-00470-1204	Driveway	50.00T	6/1/22

DATE	SANITARY PERMIT #	ASH COUNTY PERMIT #	LAND USE PERMIT #	NAME OF PROPERTY OWNER	PFR #	STREET NAME	PARCEL NUMBER	PROJECT TYPE	FEE AMT	ENTERED
6/8/22	MSD	8498	2022-15	Woods, Heather	939	Whitefish	014-00408-0500	Move house, addition	\$300.00C \$993.50T	6/15/2022
6/8/22		8499	2022-16	Brummer, Charles & Paul	995	South Shore Road	014-00291-0300	New pole building	\$200.00C \$425.00T	6/15/2022
6/8/22			2022-17	Moore, Victoria	322	Red Oak Lane	014-00209-0800	Land disturbing	\$75.00T	6/15/2022
6/9/22		8500	2022-18	Douglas, Clayton/Clair	3044	Big Bay Road	014-00031-0200	Addition to deck	\$175.00C \$382.50T	6/15/2022
6/9/22		8726	2022-19	Mancino, Diana/Beckman, Chris	3728	North Shore	014-00311-0200	Accessory structure	\$200.00C \$175.00T	6/15/2022
6/14/22			2022-20	Erickson, Evan	304	Big Bay	014-00198-0204	Trailer	\$75.00T	6/15/2022
6/14/22		8727	2022-21	Hogan, Maureen	757	Main	014-00430-0100	Deck after the fact	\$350.00C \$383.50T	6/15/2022
6/14/22			2022-22	Starr, Kathleen and Patrick	805	South Shore Rd	014-0001-0400	Road access	\$75.00T	6/15/2022
6/14/22		8728	2022-23	George stone	1264	South Shore RD	014-00049-0000	Accessory building/ driveway	\$625.00T \$200.0C	6/15/2022
6/15/22	634978.			Ralph Imholt	1099	South Shore Rd.	014-00290-0600	Sanitary permit	\$400.00C	6/15/2022
6/15/22		8729		Henry Woods	1472	North Shore Rd.	014-00109-0200	Addition	\$200.0C	6/15/2022
6/16/2022				Ed Schaffer	518	Miller farm rd	014-00204-0100	Portapotty	\$205.00	6/23/2022
6/23/2022			2022-24	Jake Dobson	400	Old fort road	140-00200-3325	Deck permit	\$198.00T	6/23/2022
6/23/2022			2022-25	Sonya newhouse	917 .	South Shore RD	014-00292-0270	Driveway extension	\$50.00T	6/28/2022
6/23/2022		8731&8732	2022-26	Bill Huset	2089	North Shore RD	014-00070-0220	Accessory buildings	\$400.00C \$110.00T	6/28/2022
6/23/2022		8730		St Johns church		Main st	014-00449-0000	Accessory building under 100 sq. ft.	\$200.00C	6/28/2022
6/28/2022		8733-8734	2022-27	John Eldred- Molly Sullivan	1298	South Shore Rd	014-00163-0900	Accessory building under 100 sq ft. Deck	\$375.00C \$138.00T	6/28/2022
6/29/2022		8735	2022-28	Donna Groothusen	3756	North Shore Rd	014-00313-0300	Land disturbing. After the fact	\$150.00T \$300.00C	6/29/2022

Permits to date: 38

County 15 \$6880.00 (including 4 sanitary \$1150)

Town 28 \$6610.00 (including CSMs, CUPs)

Total Permit Revenue \$13087.00

Town Revenue

Permits:	\$4610.00
CSM (\$250 each)	\$500.00
CUP (\$750 each)	\$1500.00
Total	\$6610.00

Rental Permits

Rentals by owner	71	\$9160.00
Rentals by Madeline Island Vacation	32	\$7280.00
Rentals by The Inn on Madeline Island	21	\$4650.00
Total rental properties	124	\$21090.00
Total Revenue		\$21090.00

Renewals are due annually by May 15.

Update to Town Plan Commission

Unpaid rentals 22 (estimated)

Michael and I met with Bob Hartzell Wed.6-29. He wants to put campers in for employee housing at his expandable condominium site. We informed him he could only have 3 buildings per parcel. He was given land use applications for all three. We informed him that he would have to have them hooked up to the sewer line by a plumber or get sanitary permits for each trailer. He sent his drawings for his "single family structures" to James Price to see if they comply with UDC.

KJ Starr was issued a driveway permit for her property on the Islewood addition after she showed evidence of a legal easement; adjoining property owners are disputing the easement.

TB voted to increase fees for late payment on rental properties to \$300.00 after May 15th, \$600.0 if not paid within 30 days after a notification letter.

I have been spending a lot of time training. The permitting process is going good. Am taking online courses to learn the programs on the computer.

ACCOUNTING ADMINISTRATOR REPORT July 2022

07/03/2022

FINANCIALS:

1. AUDIT:

a. The auditors from Baker Tilly met with the Town Board on Tuesday, June 28th, to discuss the audit review, suggestions for changes and improvements, etc. They have sent over the adjusting 12/31/2021 entries to move the Town into a modified accrual accounting basis. This will take a little getting used to for me, as I haven't done accrual accounting in quite a while. Once the 12/31/2021 entries are updated and balanced in TownHall Software, the 01/01/2022 account balances can be entered into Workhorse which is the next step to converting all the accounting over from previous accounting software.

2. GRANTS:

- a. American Rescue Plan: Michael filed the annual report for 2021 and the 2022 funds of \$13,659.25 were deposited into the Town's account on June 21st.
- b. Fire Department Forest Fire Protection Grant: the reimbursement request was received in full.
- c. Town Dock WI Coastal Management: The final costs have been totaled and will be submitted before the Sept 1st final due date.
- d. MicroGrid Study: Final reports and requests for reimbursement will be submitted no later than Sept. 30th.
- e. Airport CARES, etc: I hope to start pulling these expenses together soon.

3. BUDGET:

- a. Budget time is coming quickly, which I'll need time to start setting up the files, formulas and historic budget information for the Department Heads. The plan is still to hopefully have, by budget time, the new software up and running with read report access to the department heads and the current budget incorporated.

MISCELLANEOUS:

- b. Will from YWS Technologies was on site and worked with Workhorse IT, to install remote access on the computers of the department heads and others. I, as the "program admin" will have to set up each person's type of actual access.
- c. Moving forward with Workhorse, the general ledger, disbursements and receipting are working well. We have touched on doing billings through their system, which I think will be a great timesaver in the long run.
- d. As per the June 13th, 2006 Town Board Proclamation to Celebrate Lake Superior Day as the 3rd Sunday in July, the 2021 Lake Superior Day will be **July 17th, 2022**.
- e. I will be gone on vacation starting Tuesday, July 5th returning Monday, July 25th. I plan to bring my laptop and work remotely for the processing vouchers, the full payroll and Library Board reports and vouchers. It will definitely take some coordination with Dorgene and everyone to scan and e-mail incoming invoices/statements and timesheets. I'm hoping to do some overall Workhorse processing as well, but I've only got so much room in my suitcase....

Respectfully submitted,

Barb Nelson

Accounting Administrator/Deputy Clerk

RECEIVED

JUL 5 2022

Initial: dg



LA POINTE POLICE DEPARTMENT

MADLINE ISLAND
270 MAIN STREET
LA POINTE, WISCONSIN 54850

PHONE: (715) 747-6913
FAX: (715) 747-3096
police@townoflapointewi.gov

Public

To: Town Board
From: William Defoe
Date: 7/7/2022
Re: Monthly Police Report for July 2022

During the month of June 2022, the La Pointe Police issued the following:

1	Parking Citations
10	Traffic Citations
0	Ordinance Citations
0	Arrests transported off island

June was a typical June; we are happy to say that the in-line skate race went without any major hiccups.

Click it or Ticket ran from May 23rd to June 5th, there were really no major things to report with this program.

All officers completed their annual required training and as of July 1 it is a new training year, our goal is to try and get officers yearly training in as soon as we can utilizing as much in house as we can.

This month's topic is Low Speed Vehicles (LSV's). What is an LSV? A LSV is a street-legal, four-wheeled electric vehicle with a top speed of 25 mph and a gross vehicle weight rating of less than 3,000 lb. Wisconsin allows LSVs to drive on roads marked 35 mph or less.

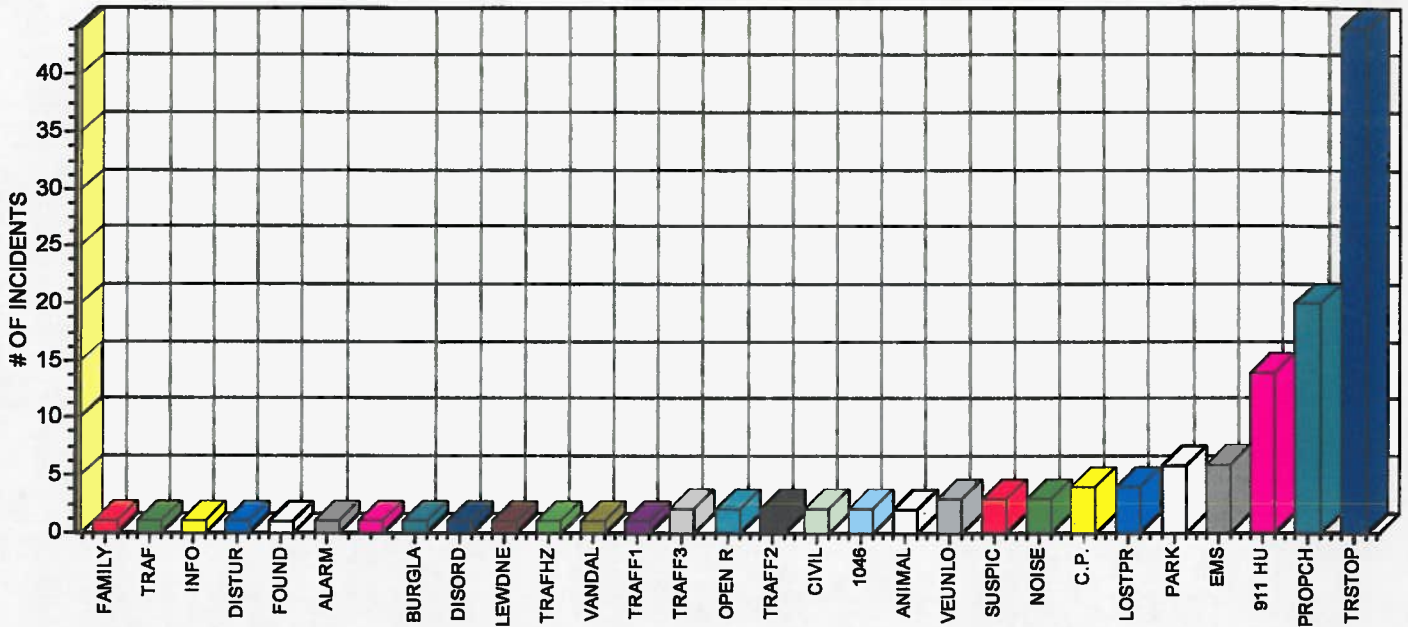
What is the difference between an LSV and a golf cart?

Essentially, a golf cart is not approved for on road use. A low-speed vehicle, or "LSV", is a motor vehicle that has been modified for limited street use and is approved for use by the National Highway Traffic Safety Administration. Further an LSV can be registered for on road use.

You may see one driving around but know the difference between what is legal and not legal to driver on the road when it comes to these vehicles. They have to be stamped from the manufacturer to be able to be used for on road use.

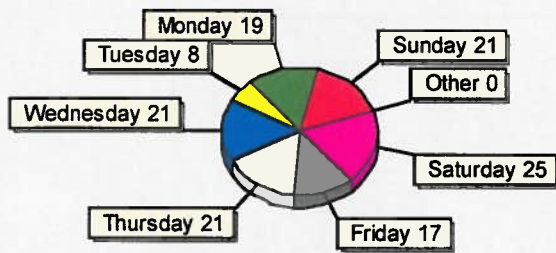
If there are any questions or wish to discuss things within the department, please feel free to come talk to me.

Incident Frequency by TYPE (Top 29 of 29 Shown) (Using DATE RECD)



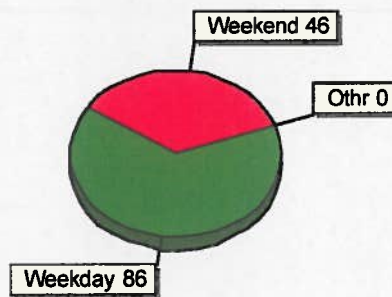
FAMILY 1	TRAF 1	INFO 1	DISTUR 1	FOUND 1	ALARM 1	1
BURGLA 1	DISORD 1	LEWDNE 1	TRAFHZ 1	VANDAL 1	TRAFF1 1	TRAFF3 2
OPEN R 2	TRAFF2 2	CIVIL 2	1046 2	ANIMAL 2	VEUNLO 3	SUSPIC 3
NOISE 3	C.P. 4	LOSTPR 4	PARK 6	EMS 6	911 HU 14	PROPCH 20
TRSTOP 44						

By Day of Week



Sunday 15.91 %	Monday 14.39 %
Tuesday 6.06 %	Wednesday 15.91 %
Thursday 15.91 %	Friday 12.88 %
Saturday 18.94 %	Other 0 %

Weekday vs Weekend



Weekend 34.85 %	Weekday 65.15 %
Oth 0 %	

Search Criteria: (LOGNUM >= 'A4-22-00001')
 (LOGNUM <= 'A4-22-10000')
 (DISTRICT >= '07')
 (DATE_RECD >= TO_DATE('6/1/2022','MM/DD/YYYY'))
 (DATE_RECD <= TO_DATE('6/30/2022','MM/DD/YYYY'))

**Fire Department Report
July 2022**

After the vehicle extrication with severe injuries to the driver, the services had a follow-up debrief of this accident. The tools we used were/are priceless, the Genesis battery-powered cutters and spreaders the fire department purchased were a huge part of freeing the injured driver from the crashed vehicle. As with all of our programs/purchases, we study the products and make educated decisions on what to purchase with regards to our location and the unique department we have. Another very apparent thing surfaced: our training proved priceless, as most of the crew -- both Fire and EMS -- had at least one multi-jurisdictional training with vehicle extrication!! We will hustle to get all the new recruits to the same plateau of experience.

We fully expect that the research put into our search-and-rescue drone program will hold the same results and that it will produce the expectations we have conveyed: more efficient and timely rescue and recovery without the burden being placed solely on our department members. That being said, we have indeed taken possession of our two new automated members to the department (aerial drones) and will be steadily bringing the program to most every call. Special thanks to assistant chief Alan Hardie for completion of his FAA licenses for compliance certification to fly these at fire/rescue calls. Martin Curry is en route to be the secondary pilot.

Very proud of our department, as we have come a long way in the past 2 decades I have been with this team.

As always, be safe and watch the skies while we are on calls -- as we will be there as well.

Chief Reichkitzer

RECEIVED
JUL 8 2022

Initial: dg

(5) TB, TA, AA, Clerk
Amb, Public

**Madeline Island Ambulance Service Report
July 6, 2022**

We had seven runs in June. Five of the runs were within a 24-hour period. The crew handled the busy day very well. We had a de-brief after one incident where it required the fire department to extricate the patient using the jaws of life.

We had another run where we were able to take the patient to the clinic on the island for treatment. It was a great help and saved the service and the patient a lot of time and money.

We had our regular monthly meeting and discussed the runs we have had and went over new protocol updates by the state as well as Covid protocols, which are still in place. We have had five EMTs out with COVID in the last month. At least they were at different times for the most part. Right now, there are three out at the same time.

Steve Adamski started working on our DOT inspections and some other ambulance issues. We had one bad battery in the Mercedes and some oxygen issues in the box rig. He will complete his inspections next week and give us recommendations on anything we need to do or fix to be compliant. It is due by the next ambulance inspection in 2023.

I understand that we should hear about ACT 102 funds soon. Fewer services applied and there is more money granted this year. so I am hoping we receive an increase in our funds. I am hoping that we find a few students to take the EMT class in the fall. They can take the class at Northwood Technical School or the on-line class from Allied Medical in Minneapolis.

We just received a check from a patient so it may have to go to replacing more of our oxygen bottles with larger bottles to be compliant with the new state regulations. Thom Rossberger has become my oxygen bottle expert. I really appreciate his help.

Respectfully Submitted,

Cynthia Dalzell
Madeline Island Ambulance Service

RECEIVED
JUL 6 2022

Initial: dg

Grant No. AD229118-023.36

**GRANT AGREEMENT
BETWEEN THE

STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION
DIVISION OF INTERGOVERNMENTAL RELATIONS
WISCONSIN COASTAL MANAGEMENT PROGRAM

AND

TOWN OF LA POINTE**

THIS AGREEMENT is made and entered into by and between the Division of Intergovernmental Relations ("Division"), Department of Administration ("Department"), representing the State of Wisconsin (collectively "State"), and **TOWN OF LA POINTE** ("Grantee") with a UEI Number of EVC3SKMN8MX6, for the Performance Period of the date this agreement is signed by the State through **June 30, 2023**.

WHEREAS, on behalf of the State, the Department administers the Wisconsin Coastal Management Program ("Program") through the Division to provide funds for eligible activities; and

WHEREAS, it is the intention of the parties to this Agreement that all activities described herein shall be for their mutual benefit; and

WHEREAS, the State has approved an award to the Grantee in the amount of **Fifteen Thousand Dollars (\$15,000.00)** and the Grantee agrees to provide **Fifteen Thousand Dollars (\$15,000.00)** for eligible activities herein described; and

WHEREAS, the terms and conditions herein shall survive the Performance Period and shall continue in full force and effect until the Grantee has completed and is in compliance with all the requirements of this Agreement; and

WHEREAS, this Agreement is mutually exclusive and is distinguished from all previous Agreements between the Grantee and the State and contains the entire understanding between the parties;

NOW, THEREFORE, in consideration of the mutual promises and dependent documents, the parties hereto agree as follows:

The following documents are part of this Agreement:

- 1) This Agreement (including all attachments)
- 2) Grantee's Proposal (as accepted by the State) See Attachment A

TOWN OF LA POINTE

**STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION
DIVISION OF INTERGOVERNMENTAL
RELATION**

BY: _____
Glenn Carlson

BY: _____
Dawn Vick

TITLE: Town Chair

TITLE: Administrator

DATE: _____

DATE: _____

RECEIVED

JUL 7 2022

Initial: dg

Attachment A

Grant Agreement # AD229118 – 023.36

1. Type of Project (check one):	<input type="checkbox"/> Coastal Wetland Protection and Habitat Restoration <input type="checkbox"/> Nonpoint Source Pollution Control <input type="checkbox"/> Coastal Resources and Community Planning <input type="checkbox"/> Great Lakes Education <input checked="" type="checkbox"/> Public Access and Historic Preservation
2. Project Title (max. 15 words): Big Bay Accessibility Improvements	
3. Organization applying: Town of La Pointe	5. Organization nine-digit DUNS Number: 028133358
4. Contact Person and Address (include full, nine-digit zip code): Michael Kuchta, Town Administrator 240 Big Bay Road, PO Box 270 La Pointe, WI 54850-0270 Phone: 715-747-6914 Email: administrator@townoflapointewi.gov	6. Primary County where project is located: Ashland 7. Other Counties where project is located: 8. Congressional District #: 7 9. State Senate District #: 25 10. State Assembly District #: 74
11. Total Project Cost: \$30,000	
12. WCMP Share: \$15,000	14. WCMP Percent: 50%
13. Applicant Share: \$15,000	15. Applicant Percent: 50%
<p>16. Brief Summary of the Project (300 word maximum). Include</p> <p>(a) Project Description (1-2 paragraphs) and</p> <p>(b) Tasks/Deliverables (title and 1-2 sentence description for each task/deliverable). The project should have at least one task: add more as applicable.</p> <p><u>Consider completing this portion of the application last to summarize your proposal.</u></p> <p>a. Project Description: Develop engineering concepts to remove barriers and improve visitor access to Lake Superior, its beach, and Big Bay Lagoon while preserving historic vistas at Big Bay Town Park on Madeline Island. Concepts will include adding access – which does not now exist – for visitors who rely on wheelchairs or other mobility assistance.</p> <p>b. Project Tasks/Deliverables</p> <p>1. Task A: Town will draft and issue request for quotes (RFQ).</p> <p>2. Task B: Engineering firm will survey topography of bluff, lagoon, banks, beach, and lakefront, plus the park's existing (but aging) staircase and bridge.</p> <p>3. Task C: Based on survey results, and in conjunction with Town crews, the selected engineering firm will develop conceptual models, designs, descriptions, and drawings for:</p> <ul style="list-style-type: none"> • A wider bridge, capable of allowing two-way pedestrian traffic of visitors carrying kayaks and canoes, families pushing strollers or pulling wagons, or visitors using wheelchairs or other mobility assistance. • ADA-compliant options to access the beach and lagoon, which could complement the staircase or replace it. These options will include the feasibility of a ramp connecting the bridge from the parking lot and bluff above, and installing an elevator, funicular, or similar incline lift. • A wider staircase to replace the existing structure and provide the same improved access as a new bridge. <p>4. Task D: Each concept will include estimated construction costs to cover the range of options, materials, and approaches that are feasible.</p> <p>5. Task E: Options will be compiled in a written report delivered to the Town.</p>	



TOWN OF LA POINTE
MADLINE ISLAND
240 Big Bay Road
PO Box 270
LA POINTE, WI 54850
715-747-6913

Request for Proposal
Big Bay Town Park Accessibility Study

1. Summary and Background

The Town of La Pointe, on Madeline Island, is accepting Proposals for an engineering study at Big Bay Town Park. The study will propose ways to improve visitor access to Lake Superior, its beach, and Big Bay Lagoon. Concepts will include adding access – which does not now exist – for visitors who rely on wheelchairs or other mobility assistance.

The study is supported by a grant from the National Oceanic and Atmospheric Administration, issued through the Wisconsin Coastal Management Program. Options must be finalized in time for a report to be publicly vetted and submitted to the Coastal Management Program by June 30, 2023.

The Town of La Pointe encompasses Madeline Island, the only Apostle Island that is inhabited year-round. Town Park is a year-round campground and natural site that the Town operates. Day access is free. The provides opportunities for kayaking, canoeing, hiking, swimming, picnicking and more in Big Bay Lagoon and along the shore of Lake Superior, including a boardwalk and 1.5-mile sand beach that connects with Big Bay State Park.

The park had a record 2,924 campground reservations, 8,220 nights booked, and an estimated 15,000 additional day visitors in 2021. The popularity parallels the growth of the Town and of Madeline Island as a low-key vacation destination (rather than a highly developed tourist trap). La Pointe’s population grew 64% in the last decade -- to 427, according to the 2020 US Census. It saw the largest growth of any community in Ashland County.

2. Proposal Guidelines

2.1. Proposal Deadline

Proposals will be accepted until 4 p.m. Central Time on Tuesday Aug. 9, 2022.

2.2. Submission Requirements

Proposals must be sealed, marked with the Vendor’s name and address, labeled **“RFP 22-02.”**

RECEIVED
AUG 8 2022

Initial: *ef*

and delivered by the Proposal deadline to:

Town Clerk
Town of La Pointe
PO Box 270
240 Big Bay Road
La Pointe, WI 54850

Hand-delivered copies will be accepted at the above address only between the hours of 8 a.m. and 4 p.m. Central Time, Monday through Friday, excluding holidays observed by the Town. Vendors are responsible for informing any commercial delivery service, if used, of all delivery requirements and for ensuring that the delivery service includes the required labeling information on the outer wrapper or envelope. Vendors should be aware that delivery to the island may be affected by ferry schedules and other conditions beyond the Town's control.

2.3. RFP Timetable

The anticipated schedule for the RFP is:

- | | |
|---|-------------------------------------|
| • RFP Available | July 13, 2022 |
| • Proposal deadline | Aug. 9, 2022 4:00 p.m. Central Time |
| • Proposals opened | Aug. 9, 2022 5:30 p.m. Central Time |
| • Review of proposals | Aug. 9-19, 2022 |
| • Town Board vote on recommended proposal | Aug. 23, 2022 |
| • Contract developed | Aug. 24-Sept. 7, 2022 |
| • Town Board approves contract | Sept. 13, 2022 |

After the Town Board opens RFP Proposal packages, Proposals will be reviewed by a select committee, which will make a recommendation to the Town Board of a preferred Proposal.

2.4. Content of Proposal

To facilitate evaluation of proposals, please submit the following:

- 2.4.1. The Submittal Form (see last page of this RFP)
- 2.4.2. A Proposal prepared with a straightforward, concise description of the Vendor's capabilities to satisfy the requirements of this RFP.
- 2.4.3. Two (2) printed versions of the Proposal.
- 2.4.4. A flash drive with one (1) fully executable electronic copy of the Proposal (signatures included) in PDF format.
- 2.4.5. An outline of the work proposed to complete the project, including a proposed Work Schedule and progress meetings.
- 2.4.6. At least two recent examples of comparable projects.

- 2.4.7. Three (3) references of previous clients; please provide name, address, date of project, email, and telephone of all references on a separate page.
- 2.4.8. The Proposal must be signed by a company officer who is legally authorized to enter into a contractual relationship in the name of the Vendor. Proposals must remain valid for a period of 60 days from the Proposal deadline (see Submittal Form on last page of this RFP).

2.5. Additional Proposal Information

- 2.5.1. The Town of La Pointe (Town) will not change or supersede the written requirements in this Request for Proposal (RFP) except by written addendum.
- 2.5.2. Submission of any Proposal indicates acceptance of the conditions contained in the RFP, unless clearly and specifically noted otherwise in the proposal.
- 2.5.3. All expenses involved with the preparation and submission of the RFP to the Town are the responsibility of the Vendor.
- 2.5.4. All materials submitted in connection with this RFP will be public documents and subject to the Open Records Law and related laws and policies of the State of Wisconsin and of the Town of La Pointe. All such materials shall remain the property of the Town and will not be returned to the respondent.
- 2.5.5. A list of names of Vendors responding to the RFP may be obtained from the Town Administrator after the Proposal deadline.
- 2.5.6. Inquiries to clarify any requirements of this RFP are encouraged to contact Town Administrator Michael Kuchta at 715-747-6914 or administrator@townoflaointe.wi.gov.
- 2.5.7. The issuance of this RFP constitutes only an invitation to present a Proposal. The Town reserves the right to determine, at its sole discretion, whether any aspect of a respondent's Proposal meets the criteria in this RFP. The Town also reserves the right to seek clarifications, to negotiate with any vendor submitting a response, to modify the procurement process and schedule, to waive any technicalities or irregularities, to reject any or all responses with or without cause, and to accept the response that is determined to be in the best interest of the Town.
- 2.5.8. In the event that this RFP is withdrawn or the project canceled for any reason, the Town shall have no liability to any respondent for any costs or expenses incurred in connection with this RFP or otherwise. All respondents to this RFP shall hold harmless the Town and any of their officers and employees from all suits and claims alleged to be a result of this RFP.

3. Project Purpose and Scope

This request seeks Proposals for an engineering study at Big Bay Town Park. The Town will contract and partner with an engineering firm to explore and develop proposals to improve visitor access to Lake Superior, its beach, and Big Bay Lagoon.

3.1. Background

Current infrastructure at Town Park is less than ideal, especially with the Park's increasing popularity. The wooden staircase and bridge that provide access from the bluff to the lake, beach, and lagoon are not useable for visitors who rely on wheelchairs; in fact, the staircase is a significant barrier for any visitor with mobility issues or who brings equipment such as stroller. In addition, the staircase and bridge are 30 years old and showing their age. Further, the staircase and bridge are only 4 feet wide; that narrow access causes crowding and other problems, especially in peak season.

The engineering phase of the project is step one toward determining feasibility of rehabbing or replacing current access. With minor exceptions, the engineering report that this project will produce should be an evergreen document, with a shelf life long enough to allow the Town to pursue financing options for construction of the best option.

3.2. Scope of Work

3.2.1. The project will develop conceptual models, descriptions and drawings for:

3.2.1.1. A wider bridge, capable of allowing two-way pedestrian traffic of visitors carrying kayaks and canoes, families pushing strollers or pulling wagons, or visitors using wheelchairs or other mobility assistance.

3.2.1.2. A wider staircase to replace the existing structure while providing the same improved access as a wider bridge.

3.2.1.3. ADA-compliant options to access the beach and lagoon. These ADA-compliant options could be in addition to a new staircase or in place of a new staircase.

3.2.2. Options should examine the feasibility of a ramp that connects the bridge from the parking lot and bluff above, while maintaining the rustic nature of the site, or installing an elevator, funicular, or similar incline lift that connects the bluff to the bridge.

3.2.3. Options will be sensitive to preserving historic vista, and will take into account sustainability, site impact, maintenance, and operational costs.

3.2.4. Options will factor in the impact of fluctuating water levels on the designs; in recent years, water levels of the lagoon have fluctuated more than lake levels have.

3.2.5. For each option, the project will estimate construction costs and timetables.

3.3. Timeline

- 3.3.1. The selected Vendor should deliver a preliminary report and concepts to the Town no later than Jan. 20, 2023.
- 3.3.2. The Town Board will hold a public workshop on the report and proposed concepts. After this process, the Town Board will select a preferred concept, or ask the selected Vendor for revisions. A final report will be delivered to the Town no later than March 28, 2023.

4. Information for Selected Vendor

4.1. Required Documentation

- 4.1.1. The selected Vendor will be required to provide a current W-9.
- 4.1.2. The selected Vendor shall be an independent contractor in regard to the Town, not an employee of the Town; as such, the selected Vendor will be required to complete a 9-Point Test.

4.2. Taxes

The Town is exempt from sales and use taxes. Upon request, the selected Vendor will be provided with the Town's Sales and Use Tax Exemption Certificate and CES Number.

4.3. Insurance

- 4.3.1. The selected vendor (Contractor) will be required to provide proof of liability and workers compensation insurances before work can begin on this Town project.
- 4.3.2. General liability insurance should cover \$1,000,000 per incident, list the Town as an additional insured, meet all applicable state and federal laws, meet other conditions specified by the Town, and remain in effect for the duration of the project. In the event the selected vendor is a self-insured organization, different insurance requirements may apply.
- 4.3.3. Workers compensation insurance shall be as required by the State of Wisconsin. The selected vendor shall procure and maintain for the life of the contract workers compensation insurance covering all employees, with limits meeting all applicable state and federal laws. This coverage shall extend to any subcontractor that does not have its own worker's compensation or employer's liability insurance.

4.4. Jurisdiction

Any contract resulting from this RFP shall be governed in all respects by the laws of the State of Wisconsin and any litigation with respect thereto shall be brought in the courts of the State of Wisconsin. Then contractor shall comply with applicable federal, state, and local laws and regulations.



Submittal Form

In compliance with the Town of La Pointe's **Request for Proposal**, and subject to all terms and conditions thereof, the undersigned offers and agrees, if this Proposal is accepted within sixty (60) days from the date of the opening, to furnish the services for the prices quoted within the anticipated timeframe.

Authorized Signature: _____

Printed Name and Title: _____

Date: _____

Vendor's Name: _____

Federal EIN: _____

Business Address: _____

Business Contact Representative: _____

Phone: _____ Email: _____

**Attachment "E" to 2022 Compensation Resolution
Town of LaPointe
Resolution #2021-1214A**

RESOLVED by the Town Board of the Town of LaPointe, Ashland County, Wisconsin, and this change to Resolution #2021-1214A (2022 *Compensations*) has been passed and is attached to the resolution and becomes a part thereof.

<u>POSITION</u>	<u>2022 RATE</u>	<u>CHANGE</u>	<u>2022 RATE</u>
Parks #1	\$18.25	\$0.25	\$18.50 *
Parks #2	\$16.50	\$0.50	\$17.00 *

** As per Town Board motion on 06/28/2022, effective 06/26/2022*

Dated this _____ day of _____ 2022.

Attest:

Glenn Carlson, Chair

Micaela Montagne, Town Clerk

Michael Anderson, Supervisor

Posted:

Aimée Baxter, Supervisor

Susan Brenna, Supervisor

John Carlson, Supervisor

RECEIVED
JUN 29 2022

Initials: dg

TBS Michael, Barb
Micaela, public

**TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY JUNE 28, 2022
5:30 PM AT TOWN HALL
Draft Minutes**

Town Board Members Present: Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor John Carlson
Town Board Members Absent: Supervisor Sue Brenna
Staff Present: Town Administrator Michael Kuchta, Public Works Director Ben Schram, Roads Crew Evan Erickson, Accounting Administrator Barb Nelson, Elected Clerk Micaela Montagne
Public Present: Jay Wiltz, Kimberly Shult and Vanessa Kane from Baker Tilly
Called to Order: 5:30pm

I. Public Comment A*: None.

II. Administrative Reports

A. Town Administrator's Report: Report prepared and presented by Michael Kuchta placed on file by Unanimous Consent. Brief discussion on the Bell Street Tavern providing new proof of being able to seat 300, and that sidewalk easement for Big Bay Road may be able to be less if the sidewalk stays next to the curb, still waiting on survey results.

III. Public Works

A. Roads, Dock, Harbor

1. Consider Sale of 1988 John Deere 450G Bulldozer to McCoy Construction and Forestry for \$17,000: Motion to approve and have the proceeds go toward the front end loader. M. Anderson/ A. Baxter, 4 Ayes, Motion Carried.
2. Request from Nelson Construction to Modify Dock Railing for Material Offloading: Motion to approve and that there will be no expense to the Town (Nelson Construction to cover all costs and preplace rails with chain/ cable), M. Anderson/ J. Carlson, 4 Ayes, Motion Carried.

B. Parks

1. Extend Rec Center Contract with Angelo Luppino to July 29th, 2022: Motion to approve, J. Carlson/ A. Baxter, 4 Ayes, Motion Carried.
2. Wage Increase for Evans Mealman, Parks #1: Motion to approve a \$.25 raise to \$18.50/hour effective 6/26/22, M. Anderson/ A. Baxter, 4 Ayes, Motion Carried.
3. Wage Increase for Ciara Wiggins, Parks #2: Motion to approve a \$.50 raise to \$17/ hour effective 6/26/22, M. Anderson/ A. Baxter, 4 Ayes, Motion Carried.

C. Materials Recovery Facility (MRF)

1. David Cook Comp Time Request: Motion to approve up to 80 hours of comp time effective 6/19/22, J. Carlson/ A. Baxter, 4 Ayes, Motion Carried.

IV. Committees

A. Planning and Zoning: Nothing at this time.

B. Library Board

1. Appoint Two Members to the Library Board for Terms Ending 6/30/2025: Motion to appoint Peggy Ross and Keith Ryskoski to the Library Board for another term, ending 6/30/25, A. Baxter/ J. Carlson, 4 Ayes, Motion Carried.

C. Winter Transportation Committee

1. Recommendation to allow chair to recommend approval of vouchers without committee vote for items of less than \$1,000: Motion to approve (vouchers will still be approved by the Town Board), M. Anderson/ J. Carlson, 4 Ayes, Motion Carried.

D. Affordable Housing Advisory Committee

1. Appoint Member to Committee: Motion to appoint Lisa Sill to the committee for a term ending 8/31/2024, M. Anderson/ A. Baxter, 4 Ayes, Motion Carried.

V. Town Hall Administration

- A. Budget Summary Report: Motion to approve the report dated 6/10/22, J. Carlson/ A. Baxter, 4 Ayes, Motion Carried.
- B. Presentation from Baker Tilly for 2020 and 2021 Audits: Kimberly Shult and Vanessa Kane presented some data from the recent audits, they found no red flags!

VI. Vouchers: Motion to approve vouchers in the amount of \$48,591.29, M. Anderson/ J. Carlson, 4 Ayes, Motion Carried.

VII. Alternative Claims: Motion to approve Alternative Claims for May 2022 in the amount of \$253,164.56, M. Anderson/ J. Carlson, 4 Ayes, Motion Carried.

VIII. Treasurer's Report: Motion to approve the report as of May 31, 2022 showing a total of \$2,729,407.57 and a total available checking of \$1,008,605.48, J. Carlson/ A. Baxter, 4 Ayes, Motion Carried.

IX. Minutes

- A. Regular Town Board Meeting June 14, 2022: Motion to approve minutes as submitted, M. Anderson/ J. Carlson, 4 Ayes, Motion Carried.

X. Emergency Services

A. Police Department

1. Ashland County Law Enforcement Agreement: A policy County Board meeting was not held due to lack of quorum, however, the County Administrator has expressed a desire to compromise. The Special Town Board meeting with the public will be held June 29, 2022 at the Emergency Services Building.

- B. Updates on Construction and Warranty Work at the Emergency Services Building: There are still working on a resolution to the compressor issue, other warranty work is being done.

XI. Public Comment B:** None.

XII. Liquor & Operators' Licenses

- A. Combination "Class A" Liquor License and Class "A" Fermented Malt Beverage License
1. Mission Hill Coffee House/ La Pointe Provisions, Marie Noha:
Motion to approve, M. Anderson/ J. Carlson, 4 Ayes, Motion Carried.
- B. "Class A" Liquor License
1. Farmhouse Madeline Island, Lauren Schuppe Agent:
Motion to approve, M. Anderson/ J. Carlson, 4 Ayes, Motion Carried.
- C. "Class B" Liquor License
1. Bell Street Tavern/ Bell Street Global, Joseph Wiltz Agent:
Motion to approve, M. Anderson/ J. Carlson, 4 Ayes, Motion Carried.
- D. Reserve "Class B" Liquor License
1. Middle Road Literary/ Arts Society Inc./ Tom's Burned Down Café, Kirsten Pedersen Agent:
Motion to approve, M. Anderson/ J. Carlson, 4 Ayes, Motion Carried.
- E. Class "B" Retail Sale of Fermented Malt Beverages License
1. Bell Street Tavern/ Bell Street Global, Joseph Wiltz Agent
 2. Farmhouse Madeline Island, Lauren Schuppe Agent
 3. Frankie's Inc./ Grampa Tony's, Susan Flores, Agent
 4. Middle Road Literary/ Arts Society Inc./ Tom's Burned Down Café, Kirsten Pedersen Agent
 5. El Charro Bar Grill Mexican Restaurant LLC, Luis Garcia Agent (6 month 6/29/22- 12/29/22):
Motion to approve all M. Anderson/ J. Carlson, 4 Ayes, Motion Carried.
- F. "Class C" Wine License
1. Farmhouse Madeline Island, Lauren Schuppe Agent
 2. Frankie's Inc./ Grampa Tony's, Susan Flores, Agent
 3. El Charro Bar Grill Mexican Restaurant LLC, Luis Garcia Agent (6 month 6/29/22- 12/29/22)
Motion to approve all, J. Carlson/ A. Baxter, 4 Ayes, Motion Carried.
- G. Temporary Class "B" License
1. Madeline Island Historical Preservation & Island Association, July 4, 2022 at Rec Center: Motion to approve, J. Carlson/ A. Baxter, 4 Ayes, Motion Carried.
- H. Cigarette and Tobacco License
1. Middle Road Literary/ Arts Society Inc./ Tom's Burned Down Café : Motion to approve, J. Carlson/ A. Baxter, 4 Ayes, Motion Carried.
- I. Non-intoxicating Beverage License
1. Adventure Vacations Inc.
 2. Bell Street Gallery/ A Girl & Her Lake LLC
 3. Bell Street Tavern/ Bell Street Global
 4. Farmhouse Madeline Island
 5. Frankie's Inc./ Grampa Tony's
 6. McPearson LLC/ Quinn & Zayda's Bakery

7. Mission Hill/ La Pointe Provisions
 8. Middle Road Literary/ Arts Society Inc./ Tom's Burned Down Café
 9. Madeline Island Historical Preservation Association & Island Association
(temporary license July 4, 2022)
 10. El Charro Bar Grill Mexican Restaurant LLC
- Motion to approve, J. Carlson/ A. Baxter, 4 Ayes, Motion Carried.

XIII. Lawsuits & Legal Issues

- A. William Defoe vs. Town of La Pointe, Case No. 19CV57: No updates

XIV. New Agenda Items for Future Meetings: ESB updates, Law Enforcement Agreement, BBTP coastal management grant.

XV. Adjourn: Motion to adjourn, A. Baxter/ J. Carlson, 4 Ayes, Motion Carried. Adjourned at 6:23pm.

Submitted by Micaela Montagne, Town Clerk.

DRAFT

TB Michael, Barb,
Michael, public

**TOWN OF LA POINTE
SPECIAL TOWN BOARD MEETING
WEDNESDAY JUNE 29, 2022
5:00pm at the Emergency Services Building/ Zoom
Draft Minutes**

Town Board Members Present: Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor John Carlson
Staff Present: Town Administrator Michael Kuchta, Police Chief William Defoe, Elected Clerk Micaela Montagne

31 members of the public present in person and via zoom.

1. Call to order: 5:00pm.
2. Presentation of background information regarding the Law Enforcement Agreement with Ashland County: Town Administrator Michael Kuchta presented some background information on the agreement with Ashland County. In the recent years the County has paid/reimbursed the Town \$135,000 annually to help cover costs of police department wages and to put some money toward a new squad car. M. Kuchta also reported that though the Town of La Pointe is only 2.7% of Ashland County's population, the County portion of the La Pointe tax levy accounts for 22.4% of their tax revenue. The Ashland County Board of Supervisors voted to terminate the agreement to spend the \$135,000 elsewhere (most likely for correction officers at the County jail). The La Pointe police department expenditures in 2022 were budgeted around \$385,000. The busiest times are in the summer, and La Pointe is busier than other municipalities in Ashland County. M. Kuchta introduced some options including updating the agreement and trying to get Ashland County to continue to provide funding for the police department, keep the full police department and pay for the loss with tax levy, reduce the size of the department with supplemental coverage from the county, eliminate the local police department and just rely on county for coverage, or try to join a different department or contract with another jurisdiction.
3. Public comment:
There were many public comments including pushing back to the County to get them to continue an agreement, change the police department, use cameras instead of officers, eliminate the local police department because the county is obligated to provide coverage (some comments included having the county provide deputies but use equipment already here on the Island, others were weary of this as it could take a county deputy over an hour to respond), maybe find local people who would like to become officers, and working toward legislation that would provide funding because of our unique location. Many comments on the importance of having officers that know the community as it provides a safer environment and is better for EMTs etc. Many more comments on persuading the County Board that it would be foolish to throw away the current agreement as it is a win for both parties.

The Vice President of the County Board commented that after hearing the presentation and comments he supports putting the money back in for the Town and encouraged everyone to contact the other County Board members as well.

- 4. Adjourn: Motion to adjourn, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.
Adjourned at 6:37pm.**

Submitted by Micaela Montagne, Town Clerk.

DRAFT

TBS Michael, Bark,
Micaela, public

**TOWN OF LA POINTE
SPECIAL TOWN BOARD MEETING
TUESDAY JULY 5, 2022
6:00pm at Town Hall
Draft Minutes**

Town Board Members Present: Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor John Carlson
Staff Present: Town Administrator Michael Kuchta, Elected Clerk Micaela Montagne
Public Present: Mike Starck
Call to Order: 6:00pm

1. Public Comment: None

2. Ashland County Law Enforcement Agreement

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and/or for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with Wisconsin Statutes 19.85 (1)(g). If the Town goes into closed session, it will reconvene in open session before adjourning.

Motion to go into closed session, M. Anderson/ A. Baxter, 5 Ayes by roll call vote,
Motion Carried. 6:02pm.

Motion to return to open session, M. Anderson/ A. Baxter, 5 Ayes, Motion Carried.
6:26pm

Motion to have the Town Administrator draft a proposed new agreement to discuss at the 7/12/22 Town Board meeting and then send to county, M. Anderson/ A. Baxter, 5 Ayes, Motion Carried.

3. Adjourn: Motion to adjourn, A. Baxter/ M. Anderson, 5 Ayes, Motion Carried. Adjourned at 6:27pm.

Submitted by Micaela Montagne, Town Clerk.