

Town of La Pointe Planning and Zoning Town Plan Commission

Regular Monthly Meeting Minutes

Wednesday, June 1, 2022, 4:30PM

Members Present: Suellen Soucek, Chair; Mike Starck, Vice Chair; Paul Wilharm, Samantha Dobson (via telephone; arrived in person at 4:40 p.m.) and Jim Peters.

Staff Present: Lisa Potswald, Interim ZA and Michael Kuchta, TA

Public Present: Paul Brummer, Heidi and Mike Huber

I. Call to Order/Roll Call

Chair calls the meeting to order @ 4:30 PM. Roll call reflects members present indicated above.

II. Public Comment

No public comment.

III. Approval of Previous Minutes

a. Town Plan Commission Regular Monthly Meeting May 5, 2022

Soucek notes correction to spelling of Starck's name. ZA notes correction of Samantha's last name from Follis to Dobson. Peters adds to his motion made in V.a. "*deny CUP for home occupation and*". Peters move to approve the minutes as amended, Starck seconds, 5 Ayes motion carries.

IV. Zoning Administrators report and update

a. Written and Verbal Report

Written report prepared by ZA. Verbal report made on:

- Rental permits – Almost twenty property owners left to pay. ZA asked TA to recommend to TB change in 2022 fee schedule to add a late fee. Revenue generated to date: \$20,490.
- New ZA – TA will make recommendation to the Town Board at their next meeting (6/14/22).
- ZA dealing with two properties with possible zoning violations.
- Hartzell project – email sent to Hartzell regarding meeting distributed

V. Business before the Commission

No new business.

VI. Commissioner Updates

a. Comprehensive Plan

The Town has hired Northland College Center for Rural Communities to work with the Comp Plan Steering Committee. A survey will be available to the La Pointe community this summer. Zoning is on the Steering Committee's next agenda. Wilharm will attend. A memo was prepared explaining zoning – Kuchta will distribute to the TPC.

b. Fire Numbers (Wilharm)

TA distributed memo on fire numbers project. Peters asked if the county has final approval of the Town's plan. TA responded that the Town's plan is separate from the county – he will follow up.

c. Zoning re-write (Wilharm/Peters)

i. Schedule review definitions

ii. Schedule update and further review

Ongoing project – Peters recommends waiting until new ZA is hired. Also tied into comp plan.

VII. Future Agenda Items

- a. Hartzel Condominium
- b. Commissioner Updates
- c. ZA Standard Operating Procedures
- d. Hiring ZA

VIII. Extended Public Comment

No public comment.

IX. Next Scheduled Meeting

Wednesday July 6, 2022, 4:30pm

X. Adjournment

Chair Adjourns at 4:55 pm

Respectfully submitted: 6-2-22 by Lisa Potswald, Interim ZA, Town of La Pointe

Approved as Amended: 7/6/2022 TPC RMM