

**TOWN OF LA POINTE**  
**REGULAR TOWN BOARD MEETING**  
**TUESDAY AUGUST 23, 2022**  
**5:30 PM AT TOWN HALL**  
Approved Minutes

**Town Board Members Present:** Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor John Carlson  
**Staff Present:** Town Administrator Michael Kuchta, Public Works Director Ben Schram, Fire Chief Rick Reichkitzer, Elected Clerk Micaela Montagne  
**Public Present:** Tyler Andreas, Paul Brummer, Wayde Kirvida- Representative from Custom Fire  
**Called to Order:** 5:30pm

**I. Public Comment A\*:** None.

Motion to have agenda item X. B. now, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

**X. Emergency Services**

B. Fire Department

1. Recommendation to Purchase New Fire Engine: Representatives from the Fire Department and Custom Fire gave an overview of the company and presented why their bid was higher (larger tank, stainless steel construction, bolted instead of welded, good electronics, air packs, longer warranty, high caliber, good quality construction). The bid was for \$772,659.57 and there is only \$695,000 in the budget. Brief discussion on possibly waiting to purchase other equipment, finance or lease options, or a state trust fund loan. Motion to approve the go ahead with Custom Fire for the fire engine, M. Anderson/ A. Baxter, 5 Ayes, Motion Carried.

**II. Administrative Reports**

A. Town Administrator's Report: discussion on the Chequamegon Bay pilot housing project and Northwoods Technical College housing locations for housing development are yet to be determined. Report prepared and presented by Michael Kuchta placed on file by Unanimous Consent.

**III. Public Works**

A. Roads, Dock, Harbor

1. Town Dock Issues: J. Carlson witnessed water spurting out of a crack in the cement on a windy day as well as some other concrete concerns. M. Kuchta and B. Schram will look into this, Town Board to discuss again.

B. Parks

1. Change Order #6 with Angelo Luppino for Rec Center Bathroom Base Trim: Motion to approve the change order minus \$18.00 (they charged for a mark up on labor that the Town Board does not agree with), A. Baxter/ S. Brenna, 5 Ayes, Motion Carried.

#### **IV. Committees**

##### **A. Planning and Zoning**

1. Authorize the Zoning Administrator and/or Building Inspector to issue cease-and-desist orders, revoke short-term rental permits, and/or pursue court action against property owners who are operating short-term rental properties without a Town permit: According to the Zoning Ordinance and the Rental Ordinance, this can occur with approval of or at the direction of the Town Board. Motion to authorize the Zoning Administrator and the Building Inspector to follow the ordinances (they do not need to seek approval for each violation), M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

##### **B. Comprehensive Plan Steering Committee**

1. Updates and Timeline Extension Request: Motion to approve an extension to May 31, 2023, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

##### **C. Energy Committee**

1. Appoint Members to Committee for Terms Ending 8/23/2025: Motion to appoint Larry Bean, Zach Montagne, and Craig Buttke to three-year terms, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

##### **D. Affordable Housing Committee**

1. Appoint Members to Committee for Terms Ending 8/31/2024: Motion to appoint Mark Pass, Lauren Schuppe, Jane Vogt, and Cedar Schimke to two-year terms, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.
2. Consider Parameters for Potential Location for Workforce Housing: Discussion on not approving a specific site at this time, but to have parameters on what types of parcels/ property the Town Board would like to see the committee look in to. Motion to adopt the parameters of the property being on the collection system, no shoreline or across the street from shoreline, they are open to privately owned property, and they would like to see the needs assessment before a specific parcel is chosen, A. Baxter/ S. Brenna, 5 Ayes, Motion Carried.

E. Zoning Board of Appeals Member Status: There are currently two openings for members as well as an alternate seat open. If interested, contact Town Hall.

F. Town Board Members as Liaisons/ Committee Members: Some committees feel that there is a disconnect in communication and some history of issues that the Town Board doesn't see. Discussion that having Town Board members sitting in on committee meetings may create a different dynamic and/or look like the Town Board is micromanaging. The Town Board would like to have an agenda item once a month to formally review committee minutes to ensure that if there are topics to bring up, there is a place to do so.

#### **V. Town Hall Administration**

A. Budget Summary Report: Motion to approve the report dated 8/17/22, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

B. Grant Updates: Nothing to report.

C. Request for Bids - Purchase and Delivery of Propane/ Liquefied Petroleum Gas:

Motion to approve (with some corrections), bids due September 13, 2022 at 3:00pm, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

D. Reschedule First Regular Town Board Meeting in November: Motion to schedule the meeting for Thursday November 10, 2022 at 5:30pm, A. Baxter/ S. Brenna, 5 Ayes, Motion Carried.

E. Attachment 'F' to 2022 Compensations Resolution #2021-1214A: Motion to approve, S. Brenna/ A. Baxter, 4 Ayes, 1 abstain (J. Carlson), Motion Carried.

F. 2022 Budget Transfers: Motion to approve scheduled budget transfers as presented, J. Carlson/ A. Baxter, 5 Ayes, Motion Carried.

G. Budget Amendment #2022-03: Motion to approve (but the Town Board would still like to keep track of the garbage for parks even though the department won't be charged), J. Carlson/ A. Baxter, 5 Ayes, Motion Carried.

Motion to have agenda items V. H and V. I after item XI. Public Comment, J. Carlson/ A. Baxter, 5 Ayes, Motion Carried.

**VI. Vouchers:** Motion to approve vouchers in the amount of \$48,110.81, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

**VII. Alternative Claims:** Motion to approve Alternative Claims for July 2022 in the amount of \$161,721.17, M. Anderson/ A. Baxter, 5 Ayes, Motion Carried.

**VIII. Treasurer's Report:** Motion to approve the Treasurer's Cash Summary report showing a total of \$2,547,675.39 and a total available in checking of \$1,417,856.83, A. Baxter/ J. Carlson, 5 Ayes, Motion Carried.

#### **IX. Minutes**

A. Regular Town Board Meeting August 10, 2022: Motion to approve minutes as submitted, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

#### **X. Emergency Services**

A. Police Department

1. Ashland County Law Enforcement Agreement: now that there is an amended budget, it can be sent to the Ashland County Board of Supervisors so they will have a better understanding of the La Pointe Police Department.

C. Updates on Construction and Warranty Work at the Emergency Services Building:

Light switches were installed, and still waiting on answers for the smart building things.

**XI. Public Comment B\*\*:** None.

Motion to go into closed session to discuss both agenda items V. H. and V. I. as presented on the agenda, S. Brenna/ A. Baxter, 5 Ayes by roll call vote, Motion Carried. 6:35pm.

M. Anderson left the meeting at 6:55pm.

Motion to return to open session, S. Brenna/ A. Baxter, 4 Ayes, Motion Carried. 7:08pm.

## **V. Town Hall Administration**

### **H. Discuss Interest in Acquisition of Assets and/or Property**

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Town goes into closed session, it will reconvene in open session before adjourning.

Consensus to have Chair G. Carlson talk to property owners to obtain more information to allow a third ~~parts~~ party to analyze the feasibility- for further discussion.

### **I. Annual Performance Review of the Town Administrator: Follow Up**

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. If the Town goes into closed session, it will reconvene in open session before adjourning.

No action.

## **XII. Lawsuits & Legal Issues**

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: No updates.

**XIII. New Agenda Items for Future Meetings:** Committee minutes/ Agenda policy on the second meeting of the month, equalized value/ possible revaluation, town dock issues.

**XIV. Adjourn:** Motion to adjourn, S. Brenna/ J. Carlson, 4 Ayes, Motion Carried. Adjourned at 7:12pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as corrected (one typo in item V. H.), September 13, 2022. M. Montagne, Town Clerk.