

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY SEPTEMBER 13, 2022
5:30 PM AT TOWN HALL
Approved Minutes

Town Board Members Present: Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor John Carlson
Staff Present: Town Administrator Michael Kuchta, Public Works Director Ben Schram, Elected Clerk Micaela Montagne
Public Present: Charley Brummer, Susi Saxl, Susan Garetz, Peg Bertel, Charlie Bertel, Susan Sabre, Rachel Rosen
Called to Order: 5:30pm

I. Public Comment A*: Rachel Rosen introduced herself as the applicant for the Affordable Housing Committee.

II. Open Bids/ Proposals

- A. Housing Needs Assessment/ Market Study “RFP 22-03”: Three proposals received:
 - 1. Redevelopment Resources for \$24,000.
 - 2. Maxfield Research Inc for \$13,149.
 - 3. Tracy Cross & Associates Inc for \$26,750.
- B. Purchase and Delivery of Propane/ Liquefied Petroleum Gas: Two bids received. One from Midland Services Inc. for \$2.29/ gallon plus ferry fees. The second from La Pointe Gas for \$2.60/ gallon.

III. Administrative Reports

- A. Town Administrator’s Report: Report prepared and presented by Michael Kuchta. Discussion on working with a collection agency for some ambulance billing as well as possibly looking for a new Town Attorney or a supplemental Attorney.
- B. Public Works Director’s Report: August report prepared by Ben Schram. Town Dock issues are being researched. Rec Center Bathrooms are up and running!
- C. MRF Supervisor’s Report: August report prepared by Martin Curry.
- D. Airport Manager’s Report & Checklist: August report prepared by Paul Wilharm.
- E. Planning and Zoning Administrator’s Report: Report prepared by Ed Schaffer for August 2022.
- F. Accounting Administrator’s Report: August report prepared by Barb Nelson.
- G. Police Chief’s Report: August report prepared by William Defoe.
- H. Fire Chief’s Report: August Report prepared by Rick Reichkitzer.
- I. Ambulance Director’s Report: August report prepared by Cindy Dalzell.

IV. Public Works

- A. Roads, Dock and Harbor: nothing at this time.
- B. Parks
 - 1. Request for Appeal: Apostle Islands Kayaks- Grant or Deny Request: the Commercial Use Permit was revoked according to ordinance violations. Letters were sent to Apostle Islands Kayaks/ Ed Kale with no response; he

claims he did not receive them. Motion to deny the request to hear an appeal because the request was received after the deadline, M. Anderson/ A. Baxter, 5 Ayes, Motion Carried.

2. Contract with Cooper Engineering: Big Bay Town Park Accessibility Study: Motion to approve the contract for \$33,410, J. Carlson/ A. Baxter, 5 Ayes, Motion Carried.

V. Committees

A. Planning and Zoning: None

B. Community Awards Committee

1. Community Awards Presentations: The presentations were scheduled for the Fourth of July but were cancelled due to rain. The 2021 Community Appreciation Award was presented to the Madeline Island Community Garden. The 2021 Hall of Fame Award was presented to Peg Bertel.

C. Affordable Housing Committee

1. Appoint Member to Committee for Term Ending 8/31/2023: Motion to appoint Rachel Rosen to the committee, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

D. Comprehensive Plan Steering Committee

1. Request to Convene Forum with Bad River, Red Cliff Leadership: The Town Board would possibly like to do this instead of the committee. Motion to table for now, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

VI. Town Hall Administration

A. Grant Updates: Waiting to hear on the BIL funding for the roads. The Fire and Ambulance Departments received a grant with a 10% match (regional grant) for new radios.

B. 2022 Equalized Value Report from the State of Wisconsin Department of Revenue: Though there is no official notice yet, it looks as if the Town will have to do a full revaluation in the next five years.

C. Agenda Policy Updates: Committee Minutes added to the second meeting of the month. Motion to approve the updated policy, A. Baxter/ S. Brenna, 5 Ayes, Motion Carried.

D. Special Event Permit: Madeline Island Marathon- May 20, 2023: Motion to approve, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

E. Special Event Permit: Treaty Day September 30 – October 2, 2022: Motion to approve the permit and allow up to 15 tents for overnight camping at the Rec Center, M. Anderson/ A. Baxter, 5 Ayes, Motion Carried.

F. Special Event Permit: Fall Fest- October 22, 2022: Motion to approve, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

G. Payroll Position Job Description and Posting: Motion to approve, the posting and job description for Payroll Coordinator, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

Motion to move items VI. H. and I. to after item XI., S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

VII. Vouchers: Motion to approve vouchers in the amount of \$116,553.93, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VIII. Minutes

A. Regular Town Board Meeting August 23, 2022: Motion to approve with one typo correction in item V. H. (party not parts), S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

IX. Emergency Services

A. Police Department

1. Ashland County Law Enforcement Agreement: Town Police Budgets have been sent to the county for review.

B. Fire Department

1. Contract with Custom Fire for New Fire Engine: Motion to approve the contract for \$769,659.57 with the first \$223,442.00 due for the chassis, A. Baxter/ S. Brenna, 5 Ayes, Motion Carried.

C. Updates on Construction and Warranty Work at the Emergency Services Building: Payment for the old air compressor has not been received yet.

X. Public Comment B:** Peg Bertel asked for clarification on Accommodations tax.

XI. Liquor & Operators' Licenses

A. Temporary Class "B" License

1. Madeline Island Historical Preservation Association, September 17, 2022 at the Rec Center (rain date 9/18/22): Motion to approve (with possible rain date any one day between 9/18/22 and 9/27/22), A. Baxter/ S. Brenna, 5 Ayes, Motion Carried.

B. Operator's Licenses

1. Molly Sullivan

2. Cora Baxter

Motion to approve both licenses, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

Motion to go into closed session as posted for items VI. H., VI. I. and XII. A., S. Brenna/ J. Carlson, 5 Ayes, by roll call vote, Motion Carried. 6:21pm.

Motion to return to open session, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried. 7:11pm.

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Town goes into closed session, it will reconvene in open session before adjourning

VI. Town Hall Administration

H. Discuss Possible Real Estate Transaction: No action.

I. Discuss Interest in Acquisition of Assets and/or Property: There will be an informational Special Town Board Meeting on September 20, 2022, at 6:00pm at the Emergency Services Building to provide information on establishing a Harbor

Commission to look in to the possibility of acquiring the Madeline Island Ferry Line.

XII. Lawsuits & Legal Issues

A. William Defoe vs. Town of La Pointe, Case No. 19CV57

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

No Action.

XIII. New Agenda Items for Future Meetings: STBM 9/20/22 6:00pm Informational meeting on Harbor Commission and possibility of acquiring the Madeline Island Ferry Line.

XIV. Adjourn: Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 7:14pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted September 27, 2022. M. Montagne, Town Clerk.