

MEMO

To: Town Board
From: Michael Kuchta
Re: Town Administrator's Report

DATES COVERED IN REPORT: Aug. 20-Sept. 8, 2022

1. Accomplished/Completed

- **Police Overnight Policy.** The policy is in place; new timesheets and spreadsheets seem to be working correctly. Washington Island Police Chief Tyler McGrane requested a copy of our policy.

2. Coming Up

- **Vacation Day.** I am out of the office on Monday Sept. 12.
- **School District of Bayfield.** The school board plans to hold its September meeting at the La Pointe School on Thursday Sept. 22 at 5 p.m.
- **WTA.** The Towns Association has fall workshops in Cable on Sept. 26 and a virtual law conference on Sept. 30. I will look at the offerings to see if it makes sense to attend.

3. Town Board Agenda – Information/Comments

- **Request for Appeal: Apostle Islands Kayaks.** The Town revoked the business' commercial use permit, effective Aug. 19, for multiple violations of the Town's Non-Motorized Vessels Ordinance. The certified letter sent on Aug. 3 (enclosed in your packet) outline details. The proprietor did not pick up the certified letter or file an appeal within the 15-day deadline required by ordinance. Eight kayaks the business stored at Big Bay Town Park were impounded on Aug. 23 and remain in Town custody. The proprietor claims not to have learned about the revocation, the certified letter, or a follow-up letter until after he discovered his kayaks missing on Aug. 26. On Sept. 7, the proprietor asked (via email) for the Town Board to allow him to appeal after the fact, and to receive a hearing to overturn the revocation. Please decide whether to grant the appeal; if you do, then schedule a hearing to rule on the revocation.
- **Big Bay Town Park Accessibility Study.** Cooper Engineering, Ben Schram and I have whittled the work down to within range of the \$30,000 budgeted for this study; \$15,000 will be paid through a Wisconsin Coastal Management Program grant. We propose covering the additional cost out of BBTP tube donations (#48500-20, which anticipates revenue of \$4,000). Please approve the contract.
- **Community Awards.** These awards to Peg Bertel and the Madeline Island Community Garden were supposed to be presented during July 4th festivities, which were washed out.
- **Affordable Housing Advisory Committee.** Committee bylaws allow new members to be appointed at any time. This appointment would bring committee membership to 11.
- **Comprehensive Plan Steering Committee.** The committee would like to convene leadership from the Bad River and Red Cliff tribes to solicit their ideas about their relationship with and presence on the island, and how we might work together to advance those goals. Because the tribes are sovereign nations, protocol and respect require that the invitation be made "government to government." The committee asks the Town Board to issue that invitation and participate in the convening when it occurs.

- **Special Event Permit: Madeline Island Marathon.** Organizers request a permit for the running races on May 20, 2023, which will include various road shutdowns along the courses between 8:30 a.m. and 3:30 p.m., partial closure of Main Street between Middle Road and Joni's Beach between roughly 5:30 and 9:10 a.m., and no through traffic on Main Street at Joni's Beach between 5:30 a.m. and 5 p.m. (see maps and closure information from 2022)
- **Special Event Permit: Treaty Days.** Organizers have two requests: approve a special event permit, and grant permission for participants to camp on Rec Center grounds on Friday night Sept. 30 and Saturday night Oct. 1.
 - Organizers already have reserved the Rec Center; however, they need a special event permit (Chapter 345-1) in order to include vendors.
 - Organizers expect much more participation from Red Cliff and Bad River this year than in recent years, and already are receiving reports that participants are having trouble finding or affording indoor lodging. Therefore, they are requesting permission for vendors and others to camp on Rec Center grounds. The Town's ordinance for parks specifically bans camping at Joni's Beach and the Town Dock, but is silent on camping at the Rec Center. The Zoning Ordinance is silent on this type of short-term camping on park property. The Town has allowed camping in previous years for the annual Just For Dads event, and allowed camping during a Treaty Days pow-wow 10 years ago.
- **Special Event Permit: Family Fall Festival.** The Chamber of Commerce requests a permit to close LeSeuer and Bell streets, and to use Russell Park, during their annual event from 10 a.m.-2 p.m. Oct. 22. (They will also be required to reserve Russell Park, which is no longer private property.)
- **Payroll Coordinator.** We ask your approval of the job description and posting for this new half-time position, which was included in the 2022 budget. The position was scheduled to begin July 1; we now project mid-November, when the Workhorse payroll module will be ready to use. We anticipate converting payroll entirely in-house beginning with the first pay period of 2023.
- **Possible Real Estate Transaction.** See confidential documents in your packet.
- **Interest in Acquisition of Assets and/or Property.** See confidential documents in your packet.
- **Ashland County Law Enforcement Agreement.** I sent four years' worth of our law enforcement budget to the county on Aug. 26, and projections for 2023. Supervisor Mike Starck hand-delivered the document to other supervisors at the County Board meeting on Aug 30. The County's Finance Committee has not yet received a proposed budget from the Sheriff's Department; the committee is next scheduled to meet Sept. 22. The County's Law Enforcement Committee is scheduled to meet Sept. 26. Agendas are not yet available.
- **Contract with Custom Fire.** The proposed contract finalizes the purchase you authorized on Aug. 23. The first payment, for the chassis, will be drawn from designated funds (#34161-04); the remaining balance of approximately \$550,000 will need to be handled in the 2023 budget.
- **ESB.** Berghammer did install additional shower dams when it did other warranty work this summer. The old compressor was scheduled to be hauled away the week of Sept. 6. We have not yet received payments from Wendel or Brown Plumbing for their share of installing the new compressor. Still no resolution on connecting the Metasys system.
- **Lawsuits and Legal.** See confidential documents in your packet.

4. Follow Up on Previous/Ongoing Projects

- **Town Dock Issue.** SmithGroup, the project manager, suspects there are gaps in what is supposed to be a "continuous ¼-inch weld" between the steel pile and steel plate installed by its contractor, Wren Works. Town crews have suggested ideas for short-term and long-term

repairs, and will try to examine the site from the water for better diagnosis. SmithGroup has suggested a few additional options. SmithGroup does believe the issue is beyond the one-year warranty specified in the construction contract (a certificate of substantial completion was issued Dec. 22, 2020). But SmithGroup also believes the Town could pursue remedy under the state's six-year statute of limitations on property damage. SmithGroup says it will ask Wren Works to investigate the problem. We have looped our town attorney into the email discussion.

- **Land Swap.** Town Plan Commission tabled action on the CSM that would finalize the land swap authorized by Resolution 2021-0420B between the Town and Evan Erickson Sr. The proposed redrawing of lot boundaries means a portion of Parcel 014-00198-0204 now would fall into the G-I Government and Institutional District. TPC needs to draft language to ensure that all of the parcel remains zoned R-3 Residential.
- **Microgrid Scoping Study.** Xcel Energy visited the island Aug. 30 to size up potential locations for a transformer and secondary voltage lines that would serve the potential microgrid linking Town Hall, the Library, and the Community Clinic. There was a follow-up phone call on Sept. 8.
- **Marina.** I met with Tony Brown Aug. 29 to get an update on the marina's plans to replace their underground fuel tanks with above-ground tanks in 2024. They would need to dig up Old Fort Road so they could run supply lines between the marina and boat storage yard.
- **Legal Representation.** I sent letters of inquiry to seven attorneys in northern Wisconsin to explore their interest in representing La Pointe. It may be necessary to replace or supplement our current legal representation because of potential conflicts of interest and slow response times on the part of our current town attorney.
- **Ambulance Billing and Collections.** I sent letters of inquiry to additional billing services (our current contract dates to 2018) and potential collection services to follow up on unpaid bills.
- **Short-Term Rental Properties.** The Zoning Administrator has red-tagged three properties that are operating without a Town rental permit or County health inspections, and is corresponding with a fourth. Our goal is to give the property owners a final chance to get into compliance before issuing citations against them.

5. Grant Report

- **Compeer Financial.** We submitted a grant request for \$4,000 toward a new radio for the Ambulance Service.
- **Microgrid Feasibility Study.** As Barb Nelson notes in her report, the state has reimbursed us the full \$43,000 for the Energy Committee's study.

6. Lawsuits/Legal Issues

- Covered under the agenda.

7. Other Information

- **Lake Superior monitoring.** I met Aug. 26 with Professor Chin Wu and two of his graduate students from the University of Wisconsin to discuss their research on lake levels, wave action, shoreline erosion, and the impact of docks, piers and shoreline stabilization tactics on beach and bluff stability.

August 2022 Public Works Report

Roads

- All shoulders on the County and Town roads were mowed once more with the airport tractor's disc cutter.
- Pete graded North Shore Road whenever possible, as the month was dry and traffic counts were very high.
- We continued to work on replacing non reflective signage and/or fix and replace crooked signposts. It is tedious and time consuming, but very necessary. My goal is to finally have North Shore and South Shore completed by the end of October.
- A gate was installed at the beginning of the private cut-off road in between the ESB and Winter Transportation Building. This was part of the land swap agreement between the Town and Evan Erickson Sr., which took place a year and a half ago. The intention was to deter summertime traffic cutting through the western ESB parking lot to Voyager Lane.

Parks

- The new Rec Center bathrooms are open to the public after three years. Thanks to the crew, especially Ray and Evans, who did a fantastic job on the Town end of the project. Thanks to the independent donors, Carl Brooks for his drywall lift, Island Septic for three years of potty maintenance, Arnie's cookout, and the Chamber for a generous donation. Thanks to neighboring business owners who had to field questions or complaints from people needing a restroom. Your patience isn't overlooked or forgotten. I hope the remodeled building serves the public and community for another 40 years.
- The ballfield was thoroughly turned over with a skid steer as we tried to surgically remove the infield weeds with equipment. Time will tell. The team benches were straightened out and re-set in new concrete.
- Big Bay Town Park had a very busy month, but overall, the physical infrastructure fared well, and the crew has done a great job keeping up on the constant trash hauling and bathroom maintenance.

Misc./MRF

- Marty will have details in his report, but the glass crusher move at the MRF was a monumental, decades in the making, successful multi-department team effort. Great job to everyone involved in making the facility safer.

Happy September,
Respectfully submitted,
Ben Schram
Public Works Director

RECEIVED
SEP 8 2022

Litchfield
dg

Letters from MRFY- Moving Mountains; Breaking Summer
September 2022

The air has cooled and, if you squint just right in the breaking of the morning sun, you can see the tops of the trees losing their green. Summer is breaking. Fall is just around the corner and our children are heading back to *gulp*... SCHOOL!!!! We have reached that time of the year when our neighbors and friends have come to us once again and said: "This is it. This is the last one of the year!" They huck the last bag of trash in the compactor, sort the last of the recycling into the barrels and ... wait ... *RECORD SCRATCH* "Where's the glass barrels??"

"What?"

"Where's the glass barrels? Someone has taken all your little glass barrels!"

"We have a new system now. You just throw all the glass in the giant red carts. We have moved our glass crusher!!"

That's right, sports fans!! The menace of the glass crusher has been banished to distant lands (outside the back door actually) and with it goes the LOUD smash of broken glass, the heavy lifting of the 60-pound glass barrels (rotator cuffs at the MRF rejoice!), the particulate glass floating in the customer service area and the awkward and often back-wrenching movement of 500-pound barrels of glass from the inside of the MRF to the back dock, only to be tipped into the 310 and then off to the glass storage bunker. PHEW!

This Massively Monumental Moment in Madeline MRF'dom is brought to you by the fine folks at the Public Works!! Many many thanks to Ben, Ray, Evan, Evans (The DUO of Evans!) as well as Jeff Ralph Sr. for the fine electrical work.

Dave is in the process of making appointments for our final quarterly hauls for plastic and cardboard. The daily routine of crushing it, moving it, punching it, and smashing it continues. The mild slowdown has allowed me to start on office work, including our DNR reporting for the RUG Grant funds as well as our nomination for the MRF Recycling Excellence Awards from the Wisconsin DNR!! Still waiting on the word from the DNR and DOT on our Auto Salvage permits.

Change is around the corner. Soon the leaves will be in a full flush of color. To our seasonal neighbors, as always, thank you for your support and patience with us. Travel safe wherever the road takes you. Should the stars align, and the recycling fates allow, we will see you here next year; same times, same MRF channel!

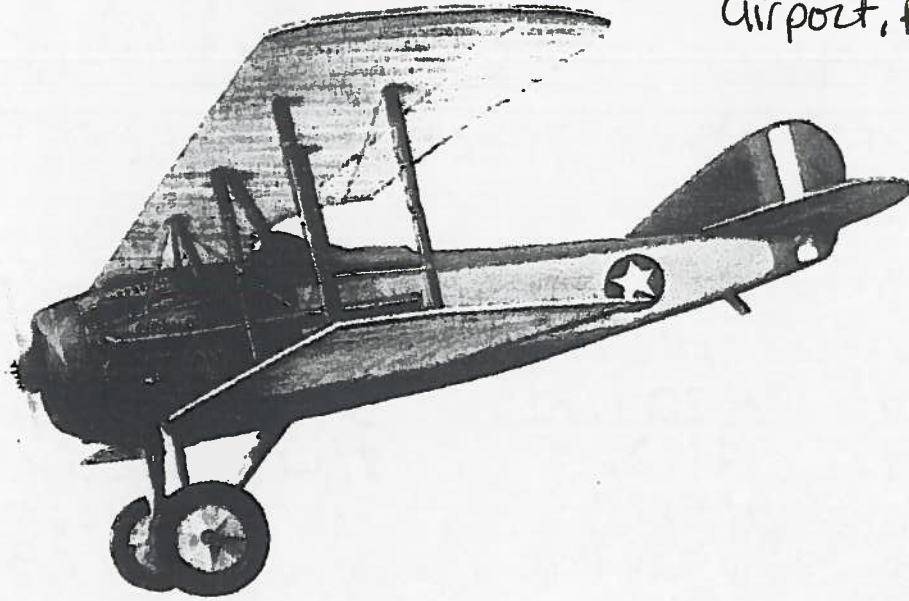
As always, Have a MRF-tastic Day!!
Martin A. Curry
Recycling Supervisor

RECEIVED

SEP 6 2022

Initial: dg

(5) TB, TA, AA, Clerk, PWD,
Airport, Public



Major Gilbert Field (4R5)

To: Town Board

From: Paul Wilharm

Date: 09/07/22

Re: Monthly report for August 2022

During the month of August our airport was issue free !

Wisconsin BOA inspected the facilities and I am waiting for their report

Drop box receipts appear to be a monthly record

Attached are logs / checklists

Thanks !

Paul cover + 7

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SEP 6 2022

Initial: dg

August 2022 traffic count.
Drop box receipts \$600.⁰⁰

8/01	N222AK	8/19	N200NW
8/01	N4277U	8/20	N2224W
8/01	N7241M	8/21	N8386C
8/01	N192AF	8/21	N3549H
8/01	N8615	8/21	N9065W
8/01	N7241M	8/21	N93082
8/02	N363DS	8/21	N2790D
8/03	N3968N	8/22	N625RP
8/04	N420JB	8/22	N5192V
8/04	N192AF	8/22	N363DS
8/05	N989PS	8/22	N625RP
8/05	N346BA	8/22	N7DL
8/07	N301MA	8/23	N363DS
8/07	N999LA	8/24	N192AF
8/08	N333LN	8/25	N346BA
8/08	N192AF	8/25	N200NW
8/09	N346BA	8/26	N398T
8/10	N554BC	8/26	N4972L
8/10	N228WB	8/26	N55RY
8/10	N192AF	8/27	N7189Y
8/11	N325NK	8/28	N346BA
8/11	N6010F	8/29	N870PA
8/11	N620HA	8/30	N784BG
8/12	N200NW	8/31	N35632
8/12	N5RY	8/31	N358RV
8/14	N192AF	8/31	N363DS
8/16	N3096B	8/31	N192AF
8/16	N761PJ		
8/17	N178P		
8/19	N29239		
8/19	N192AF		

8/21	Richard Tolst	N4277H	1	P	K6FK
8/11	Tom Barks	8477J	2	P	DDCH
8/11	Ben LaBare	N7241AN	3	P	KHYR
8/2	D. Donkers	N363DS	3	P	KRGK
8/4	Dietrich Winter	N788JN	2	P	KOLH
8/4	Byron M	N1836B	3	P	ZID
8/5	Jeff Christensen	N989PS	2	P	KISW

Terminal sign in 5 pages

(1)

WELCOME TO 4R5

DATE	PILOT'S NAME	N-NUMBER	NUMBER ABOARD	BUSINESS/ PLEASURE	FLIGHT ORIGIN
8-6	David Tokarczyk	966QH	2	pleasure	KEVM
8-7	David Doherty	3349A	2	P	KTVF
8-7	Tonie Michaels	301MA	2	P	UES
8-7	Matt Sayre	1071P	2	P	DYT
8-8	JEFF SNELL	228WB	2	P	MAOO
8-8	Barry Tice	333LN	1	P	21D
8-7	Mitch Heizer	999LA	2	P	WARR
8-9	Chris Kinate	9211X	2	P	KCOQ
8-9		185JD			
8-10	Justin Reiserauer	554BC	1	P	Y19
8-10	S. LAUIS.	N2819C	2	P	RNH
8-11	Dennis Ann Roach	491PR	2	P	MIC
8-11	Take Fischer	N754F	2	P	
8-11	Brian Glodowski	N6010F	2	P	IWD
8-11	Bill Demmel	N222AW	2	P	UN

(2)

WELCOME TO 4R5

DATE	PILOT'S NAME	N-NUMBER	NUMBER ABOARD	BUSINESS/ PLEASURE	FLIGHT ORIGIN
8/11	PAUL PANKRATZ	N30231	2	PLEASURE	MIDWEST KLVN
8/11	Luke Giesen	N20854	1	Yes	IOIN
8/11	Matt Mays	N1040F	1	Yes	K206
8/12	Bruce Trevon	N9057H	1	PLE	GRB
8/13	Brent Lindstrom	N56088	2	PLE	OEO
8/14	Tim Mathison	N929TM	3	PLE	W136
8/18	Andreas Tahmer	N75866	4	PLE	LUM
8-17	Paul Hornsick	N1709	4	PL	CTT
8-19	Evan Middlesworth	N29239	2	Both	KEAU
8/20	Ron Williams	N1465D	1	PL	SUN
8-21	Jacob Kuhn	N23900	2	PL	
8-21	STEVE MERRILL	9293E	1	PL	SUN
8-21	Gerald Prager	N9065W	4	PL	KUES
8-21	Joe Boule	N80855	2	PL	3LW19
8-21	Nathan Schweiger	N93082	2	PL	KRLD

(3)

WELCOME TO 4R5

DATE	PILOT'S NAME	N-NUMBER	NUMBER ABOARD	BUSINESS/ PLEASURE	FLIGHT ORIGIN	CONTRACT
8-21	Jim King	79567	3	PL	KANE	
8/21	DWIGHT SIMPSON	N6689S	1	PL	KPBH	
8/21	Mike Winger	255PC	1	PL	KAAV	
8/22	Ryan Wibben	N7DL	4	PL	CZ9	
8/22	JACQUELYNN HOUSTON	N0093G	2	PL	KFCM	
8/23	Trevor Gumm	N7379U	2	PL	ZID	
8/23	Tom Platner	944JP	2	PL	KHYR	
8/23	Patrick Brown	8043R	1	PL	KTOB	
8/23	Gerald Prager	N9065W	4	PL	KUES	
8/23	D. DONKERS	N363DS	3	P	4R5	
8/25	D. Gilbertson	8622D	2	P	TWM	
8/26	ANDREW BRAVO + JACK ROSSMILLER	N70413	2	PL	ZID	
8/26	Taylor Shedd	N8182T	2	P	KOLG	
8/26	STEVE KELLY	N717JS	2	P	KATW	
8/26	MIKE WENHAM	N21PL	2	P	KMIC	

(14)

WELCOME TO 4R5

	N-NUMBER	NUMBER ABOARD	BUSINESS/ PLEASURE	FLIGHT ORIGIN
	4376H	2	PL.	KMON
	7189Y	2	PL	KPDL
e Kelly	7175	2	PI	ATW
	6681U	2	PL	ATG
per	PC055	2	PL	IKL
ed	986Y	2	PL	RFD
	358RV	2	PL	DIG
GGIN	4510E	2	PL	ION

(5)

Available Reports		1 total records	
Civil Airport Coordination Report			
Civil Airport NOTAM Report			
Filter Name	Filter Value	Reference...	NOTAM N... NOTAM Text
Location	4R5	65227937	08/238 1GR8 08/238 4R5 RWY 04/22 WIP GRASS CUTTING ADJ 2208151502...
Status	Active,Cancelled,Expired		
Keyword			
Date Range (Start)	08/01/2022		
Date Range (End)	08/31/2022		
		Designator	Recipient ... Contact In... Org
		4R5	Paul airport@to...

8/22 NOTAM

ACCOUNTING ADMINISTRATOR REPORT**August/September 2022**

09/07/2022

1. FINANCIALS:**a. BUDGET:**

1. The beginning of the budget process has started. The 2023-2025 budget files are being set up and will be put on the shared drive for the Department Heads.
2. Consumer Price Index – Urban (CPI-U) ended at 8.5% for July. August won't be out for a few more days. We haven't received what the Dept of Revenue is using for their increases.

b. AUDIT:

1. 2021 is being wrapped up – year-end adjustments to mesh the old accounting software with Baker Tilly's modified accrual. As soon as the year-end figures are balanced between the two, account balances will be entered into the new accounting software (Workhorse) followed by balancing each month's transactions and reports.
 - A. We are still working on the process for moving into the modified accrual basis – expenses and revenues are realized as soon as they are incurred and entered in the accounting software.
2. 2022 year-end audit is in the planning process, Baker Tilly is drafting an agreement and are scheduling work for January and March 2023.

c. ACCOUNTING SOFTWARE:

1. I've been working with their support person with the miscellaneous billing and the fixed assets modules. A lot to learn: different method of processing and reporting, as well as the laying out, setup and inputting the data. Should be worth it in the long run.
2. Our next item will be working on the budgeting process, as well as downloading and uploading reports.

d. GRANTS:

1. MRF Responsible Unit Grant: Marty has begun working on the 2023 Responsible Unit Grant (RUG) Application (recycling). This grant application is due to the Dept. of Natural Resources by October 1st and reports the estimated/budgeted financial costs and revenues of the recycling program. This ties in nicely with the budget work. I've set up files with information needed and he is working on his/the MRF portion.
2. Energy/Micro Grid Study: Michael submitted the grant reimbursement request for \$43,000 and that funding arrived last week.
3. Airport CARES: The airport has received three separate sources of funding from the WI Bureau of Aeronautics, for reimbursement of operations and maintenance that can be used over the next three to four years. I am working on compiling the labor, equipment and expenditures that have taken place thus far, for requesting reimbursement. One of the grants had a requirement of the municipality have an order in place requiring the wearing of masks at the airport (customers, staff, visitors). We will have to see if what the Town passed satisfied this grant requirement.

RECEIVED

SEP 6 2022

4. American Rescue Plan: The second \$13,659.25 was put into the general fund, the budgeted plan was to off-set some of the La Pointe Community Clinic budget request.

2. TAXES:

- a. The August tax collection settlement has been received from Ashland County and has been deposited.
 1. The bank loan payment was made to Bremer – for the Emergency Services Building construction. This was the first of ten payments, with a balloon due as the 10th payment.
- b. Everyone has received the 2022 Equalization Report from the Department of Revenue.
 1. This report reflected the Town's estimated potential share of Ashland County tax levy (20.95% as compared to last year's 22.46%). The same report is available for Bayfield County; the Town's estimated share of Bayfield School's tax levy (46.12%), as compared to last year of 46.72%).
 2. The Equalization report is also needed to complete the two exemptions from County Levy:
 - A. The Library Exemption is an annual filing with Ashland County claiming an exemption from Ashland County taxation on their Library tax levy. The Town certifies that the amount spent on the local library is greater than what the Town's share would be for the county library tax levy.
 - B. The second is a special Exemption From Levy (70.62(4)) for shared services with Ashland County, which was attempted once. Once again, I did not draft this exemption for the September 1st due date.

Respectfully submitted,

Barb Nelson

Accounting Administrator/Deputy Clerk



LA POINTE POLICE DEPARTMENT

MADELINE ISLAND
270 MAIN STREET
LA POINTE, WISCONSIN 54850

PHONE: (715) 747-6913
FAX: (715) 747-3098
police@townoflapointewi.gov

(5) TB, TA, AA, Clerk, Police, Public

To: Town Board
From: William Defoe
Date: 9/6/2022
Re: Monthly Police Report for September 2022

During the month of August 2022, the La Pointe Police issued the following:

17 Parking Citations
15 Traffic Citations
0 Ordinance Citations
1 Arrests transported off island

The 100 days of August are over, but summer is not done yet. August was a bit slower for us this year, that as a community is a good thing. And soon the last hurrah will be upon us Apple Fest.

There was a tragic death on August 7th, responding officers, fire and ambulance personnel did a good job in handling that incident with a special shout out to Jay Wiltz who was incident command. One thing that I took from this incident and reading over the dispatch logs and reports is the need to do more scenario-based training with all three emergency services. I will be getting together with Cindy and Rick to discuss and maybe appoint a combined training committee.

I attended the Wisconsin Police Leadership Summer conference Aug 7th through the 10th, much was learned on leading through adversity this year.

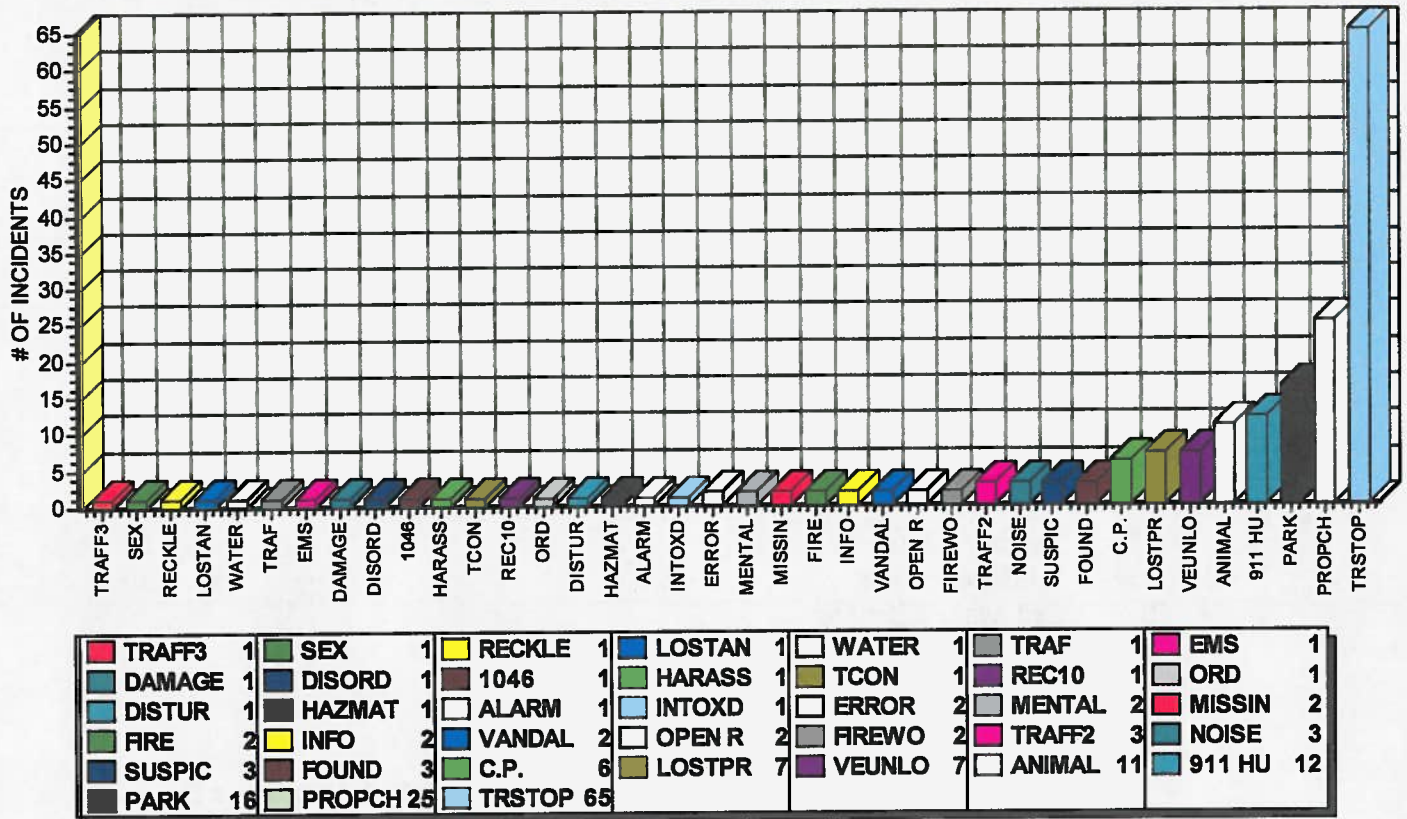
Officers have begun training for this current training year, we have started with firearms qualifications and some of us will be attending Emergency Vehicle Operations Course/Pursuit refresher at the end of September, EVOC is required by the state every two years, we take the training with our Bayfield County Partners.

If there are any questions or wish to discuss things within the department, please feel free to come talk to me.

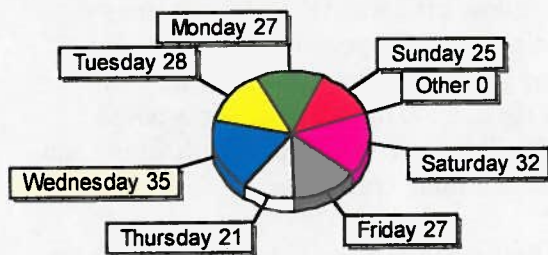
RECEIVED
SEP 6 2022

Initial: dg

Incident Frequency by TYPE (Top 38 of 38 Shown) (Using DATE RECD)

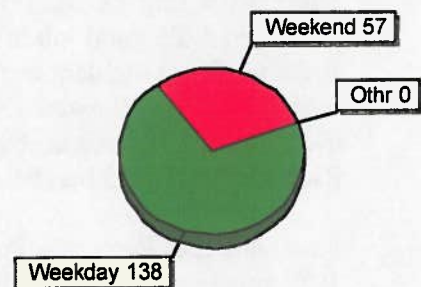


By Day of Week



Sunday	12.82 %	Monday	13.85 %
Tuesday	14.36 %	Wednesday	17.95 %
Thursday	10.77 %	Friday	13.85 %
Saturday	16.41 %	Other	0 %

Weekday vs Weekend



Weekend	29.23 %	Weekday	70.77 %
Othr	0 %		

Search Criteria: (LOGNUM >= 'A4-22-00001')
 (LOGNUM <= 'A4-22-10000')
 (DISTRICT >= '07')
 (DATE_RECD >= TO_DATE('8/1/2022','MM/DD/YYYY'))
 (DATE_RECD <= TO_DATE('8/31/2022','MM/DD/YYYY'))

Fire Department Report
August 2022

8/3: Lifeflight training, with classroom and setting up landing zone at airport. This was a great refresher for the aged and important training for the newest members. We learned that Lifeflight is now based 30-40 minutes from Madeline Island, compared to the 60-70 minutes it was previously. This alone reasons that we should utilize a landing zone on the island more, especially because the Bayfield landing zone has switched to "the soccer field." I took a journey to field and, in our opinion, if we have a serious call on Madeline with serious injuries or life-threatening issues, calling the helicopter to "the soccer field" would prolong getting patients to the higher level of care. Let's pick on the vehicle extrication earlier this summer: the helicopter would have been at the airport with paramedics happily waiting. If the timing is logical to avoid loading in the ambulance, onto the ferry, then way up the hill in Bayfield to the soccer field, we need to do just that. We have the perfect landing zone at the airport and have always been fully trained for emergency landing zone set-up and safety. The pilots and paramedics share the same thoughts. Superb training event and I really thank everyone who did participate.

We were toned out to 3 false alarm fire calls by smoke alarm companies in the month of August. False alarms are always good response training.

8/7: Fire and EMS toned out for missing swimmer at Big Bay State Park. This was a long and hard call for everyone involved. With many agencies involved, we searched the last know location for a person who jumped from "the eagle's nest," a popular spot for many years for jumping into Lake Superior. On this day, the waves where very tall, making it impossible for divers and for that matter the search boats from many agencies: Coast Guard, parks department, Bayfield auxiliary. When the sun was setting, we made the decision to suspend the search to the following morning. We contacted Tom Crossman and his recovery agency to bring his underwater technology to the search. This paid off, as we recovered the deceased swimmer with minimal people in the water. Friends and family of this person had been set up at the fire hall waiting for updates. When the news came of the recovery, they were both sad and also relieved to have some closure without an extended search.

Our drone program was utilized during this call, and we can see how important technology is to calls of this nature.

Firefighters Zach Montagne, Lucas Montagne, Kyle Kruchten, and Pete Wiggins, led by Zach Montagne, will be the Madeline Island dive crew; they are already in training. For many years, we have been talking about our own emergency response dive team and, thanks to these members, it's becoming a reality. We have lots of work ahead to finalize our near shore rescue program, but we have come leaps and bounds this year.

Be safe,
Chief Reichkitzer

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SEP 8 2022

dg

Madeline Island Ambulance Service Report

September 7, 2022

We had just four runs in August. I think that is one of the quietest Augusts in my time here. We will hope fall stays just as quiet. We do have several crew members away quite a bit this autumn.

We have been working well with the ferry line all summer. Karen did call and go over some paperwork improvements we could make. We will discuss them at our next meeting.

The hospital is keeping a mask protocol for patients and staff. We will continue to follow their protocol. We do ask each patient what their vaccination status is, to help protect our crew.

We do not have any new students taking the EMT class this fall. It would be great to fill out the staff with a few more crew members. It has helped a lot to have John Carlson back on the service, and Thom Rossberger helps whenever he is here. John, our newer police officer, helps as much as he can. I am encouraging him to take the course.

At our last meeting we agreed to spend the ACT 102 extra funds from the American Rescue Plan on completing our EKG training and acquiring the necessary equipment. The balance we are working on a way to save for a new box ambulance to replace our oldest rig.

The T-shirt fundraiser is going well. We will have inventory to get a good start on next spring sales as well. I want to thank Frankie Flores and Sarah Schram for heading up the design and sourcing of the shirts. They have been very well received.

It is the time of year where I finally have a moment to go through the rigs and supplies and see if anything needs replacing or upgrading. It was a busy summer, and everyone is tired, but they have done a great job. We also have new protocols to train on and implement. We are also working on a group maintenance program for all of our Stryker equipment. The representative from Stryker is working with the entire EMS council to come up with an affordable plan.

There is a WEMSA conference this February that I am considering on attending. I haven't been for a few years; of course, COVID slowed us down. It was always a good learning experience. I also worked at the conference the last few years that I attended, and it was a great experience. I will encourage other members to possibly attend. It is in Green Bay this year so not as far as Milwaukee.

Respectfully Submitted,

Cynthia Dalzell

Madeline Island Ambulance Service

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SEP 7 2022
dg



**TOWN OF LA POINTE
MADELINE ISLAND**

240 Big Bay Road
PO Box 270
LA POINTE, WI 54850
715-747-6913

Aug. 3, 2022

Mr. Ed Kale
Apostle Islands Kayaks
690 Main Street
La Pointe, WI 54850

Mr. Kale,

This is to inform you that the Town of La Pointe intends to revoke your Commercial Use Permit, effective Friday Aug. 19, 2022. As of the date of revocation, you will not be permitted to operate commercially out of any Town property, including but not limited to: Big Bay Town Park, Memorial Park (Joni's Beach), or the Lake Superior approaches at Main Street/Middle Road, Grant's Point, Schoolhouse/Big Bay Roads, O'Brien Court or Griggs Approach. You no longer will be allowed to store watercraft or other equipment at Big Bay Town Park.

We are revoking your Commercial Use Permit in response to behavior reported to us that violates the conditions placed upon all holders of Commercial Use permits. In particular, these conditions require that:

"The commercial use will not interfere with or unreasonably detract from the general public enjoyment of the park or promotion of public health, welfare, safety and recreation..."
(Chapter 432-9.A.3.a)

"The holder of a commercial use permit issued by the Town of La Pointe shall not, in a public or noncommercial space, engage in rude, abusive, indecent, profane, violent, unreasonably loud or otherwise disorderly conduct under circumstances in which such conduct tends to cause or provoke a disturbance." (Chapter 432-11)

Instead:

- On the morning of July 19, 2022, you brought clients onto the beach in Big Bay Town Park and interfered with a summer recreational program activity among 4- to 6-year-old children. According to the statements we received, you aggressively insisted that the children move so you could use that space for your clients. You confronted the activity leaders who refused to go along with your demand.
- The police department received a complaint about a tour you led on July 28; the complainant alleges that you repeatedly touched children or sat uncomfortably close to children who were

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SEP 8 2022

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part of your client group, despite parents' clearly stated objections. You also challenged one parent, questioning his motives for protecting his children.

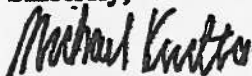
- On the afternoon of May 27, 2022, you yelled from across the street at a group of elementary-school girls who were on the playground at Joni's Beach, part of an after-school program. The report said you continued yelling and blowing a whistle at the girls. You eventually crossed the street and confronted the girls and the group leaders directly. (This incident is documented in a call you yourself made to police, in which you stated that you believed the girls would get injured and that the adults with them were irresponsible and obstructing you from intervening.)

This type of behavior is part of a long-documented series of allegations of you getting into confrontations with others, or allegations of you harassing or making children or young women uncomfortable. Many of these reported incidents occurred near your business and/or Joni's Beach, which is across the street from your business. These incidents include events reflected in police reports filed on June 19, 2021; June 8, 2018; Aug. 1, 2017; July 31, 2017; and June 20, 2016.

Under Chapter 432.13.C(2), you have the right, prior to Aug. 19, to file with me or the Town Clerk a written request for a hearing before the Town Board challenging the revocation.

Unless you appeal and the Town Board supports your appeal, you are obligated to promptly remove from Big Bay Town Park any watercraft and related equipment you own. If the watercraft and equipment are not removed by Friday Aug. 19, they will be impounded in accordance with Chapters 432-14 and 432-15.

Sincerely,



Michael Kuchta
Town Administrator

cc: Town Board members, Town Clerk, Police Chief

CONTRACT FOR SERVICES

This contract for services is made and entered into between the Town of La Pointe in Ashland County, Wisconsin, (the "Town") and Cooper Engineering Co. Inc. (the "Contractor").

RECITALS

WHEREAS, the Town desires to obtain the services described herein; and

WHEREAS, the Contractor represents to the Town that it has the expertise, knowledge and experience necessary to properly perform this contract according to its terms and that it is ready, willing and able to do so,

NOW, THEREFORE, in exchange for the valuable consideration set forth herein, the Town and the Contractor hereby agree as follows:

1. **Description of Services.** The Contractor will, in accordance with the terms and provisions set forth herein, provide the Town with the following services:

- An engineering study at Big Bay Town Park that proposes ways to improve visitor access to Lake Superior, its beach, and Big Bay Lagoon. Concepts will include adding access – which does not now exist – for visitors who rely on wheelchairs or other mobility assistance. Details of the work to be performed and delivered are outlined in Appendix A.

2. **Payment.** In exchange for the Contractor providing the Town with the services described herein, the Town will pay the Contractor as follows:

50% down upon full execution of contract

50% upon final invoice

The total amount payable by the Town to the Contractor for services under this contract shall not exceed \$33,410.00.

Lien waivers must be put in place for all subcontractors utilized and materials purchased.

3. **Dates of Service.** The services provided for herein shall be completed by Feb. 28, 2023.

4. **Reimbursement for Expenses.** Unless modified in writing, the contractor shall bear all costs and expenses under the terms of this Contract, including those related to transportation of staff, equipment and materials; and disposal of debris.

5. **Specifications.** Unless modified in writing, the contractor shall provide all labor, materials, equipment, subcontractors and supervision for completion of the project.

Contractor must secure all necessary permits according to local and state laws and regulations.

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SEP 9 2022

Initial: dg

The Contractor will comply with all federal, state and local regulations, including but not limited to all applicable OSHA requirements

Contractor shall, at all times, keep the site free from accumulation of waste materials, debris or rubbish caused by its employees at work. Contractor shall remove from the site all tools, surplus materials, debris or rubbish and shall leave the site and the work in a neat and orderly fashion at the completion of the work.

6. Workmanlike Manner. The services provided by the Contractor shall be provided in a workmanlike manner consistent with the terms and provisions of this contract.

The Contractor reports to the Town Administrator and/or designee and will cooperate and confer as necessary to ensure satisfactory work progress. The Town may review and inspect the Contractor's activities during the term of this contract.

7. Warranty. The Contractor warrants that:

- a) All services it provides pursuant to this contract will be performed in accordance with all applicable federal, state and local laws, rules, regulations, codes and ordinances; and
- b) Any project or work of improvement the Contractor works on pursuant to this contract will comply when it is completed with all applicable federal, state and local laws, rules, regulations, codes and ordinances; and
- c) In the event it is determined that the Contractor has breached this warranty, the Contractor will promptly, upon being notified of such breach, immediately correct and cure the breach.

8. Compliance with Regulations. The Contractor will provide the Town with a legible copy of each license, certificate and permit which has been issued to the Contractor evidencing that the Contractor is authorized by law to provide the services described in this contract prior to starting any work to be performed under this contract. Compliance with this provision is a condition precedent to the performance of this contract.

9. Assumption of Liability. Each party to this contract accepts and assumes and shall be liable and responsible for any and all damages, injuries, deaths, losses, costs, expenses, fees and charges caused by the acts, omissions and negligence of its own directors, officers, members, employees, agents and representatives and any subcontractors and shall protect, defend and hold the other party to this agreement harmless from the same.

Neither party to this contract shall be liable or responsible for the negligence, acts or omissions of the other party or the other party's directors, officers, members, employees, agents or representatives.

10. Hold Harmless. The Contractor covenants that it will protect, defend, indemnify and hold the Town harmless from and against any and all claims, actions and causes of action filed or asserted by any person, entity, governmental unit or department against the Town or its supervisors, officers, employees, agents or representatives, for any damages, injury, death, losses, costs, expenses and fees or charges associated with, related to or arising from any occurrence, accident or incident caused by any negligence, act or omission of the Contractor or its officers, members, employees, agents or representatives in connection with this contract and its performance.

11. Relationship Between Town of La Pointe and Contractor. With respect to this contract, the Contractor shall be an independent contractor in regard to the Town and not an employee of the Town. As such, the Contractor shall, in accordance with §102.07(8)(b) Wisconsin Statutes:

- a) Maintain its business separate and apart from the Town.
- b) Hold a Federal Employer Identification Number for its business or else file a self-employment income tax return with the IRS reflecting its status.
- c) Control the means of performing this contract.
- d) Incur the main expenses related to the services provided under this contract.
- e) Be responsible for the satisfactory completion of the services provided for herein and be liable for a failure to complete the work or service specified herein.
- f) Receive the compensation provided for herein on the basis provided for herein.
- g) Realize a profit or suffer a loss under this contract, depending on how the Contractor performs.
- h) Have continuing recurring business liabilities and obligations.
- i) Operate a business, the success or failure of which depends on the relationship between business receipts and expenditures.

12. Proof of Insurance. Within five (5) business days after signing this contract, the Contractor shall file with the Town Administrator written documentation establishing that the Contractor has in effect the following types and amounts of insurance coverage:

- a) Worker's compensation insurance of at least \$500,000 each accident.
- b) Commercial liability insurance with limits of at least \$1,000,000 per occurrence/\$1,000,000 aggregate.
- c) Comprehensive automobile liability insurance of at least \$1,000,000 per occurrence/\$1,000,000 aggregate.
- d) The Town of La Pointe must be listed as additional insured.

No payments will be made to the Contractor until the current certificates of insurance have been received and approved by the Town Administrator. If the insurance as evidenced by the certificates furnished by the Contractor expires or is canceled during the term of the contract, services and related payments will be suspended. Contractor shall furnish the Town Administrator with certification of insurance evidencing such coverage and endorsements at least ten (10) working days prior to the

commencement of services under this contract and shall provide for 30-day written notice to the Certificate holder of cancellation of coverage.

13. Default; Termination. In the event of a default by either party in the performance of an obligation under this contract which continues for a period of twenty (20) days following written notice thereof to the party in default, the other party to this contract may terminate this contract by written notice to the party in default.

14. No Assignment. Neither party to this contract may assign their rights or obligations under this contract to another, in whole or in part, without prior written consent of the other party. Any assignment or attempted assignment in violation of this provision shall be null and void.

15. Applicable Law; Venue. This contract shall be interpreted under the laws of the State of Wisconsin. Any suit or proceeding relating to this contract shall be venued in Ashland County, Wisconsin.

16. Entire Agreement; Amendment. This contract sets forth the entire understanding and agreement between the parties relating to the subject of this contract and supersedes and replaces any prior discussions, negotiations and agreements, oral or written. This contract may be amended only by a writing signed by the undersigned.

17. Binding Contract. Each of the undersigned states they have read this contract in its entirety, that they understand each of its terms and provisions and that they sign the same freely and voluntarily, intending to be legally bound hereby.

18. Notice. Any notice to either party under this contract shall be in writing and be served either personally or by registered or certified mail addressed as follows:

To the Town:

Administrator
Town of La Pointe
PO Box 270
La Pointe, WI. 54850
administrator@townoflapointewi.gov
715-747-6914

To the Contractor:

Brad Volker
Cooper Engineering
2600 College Drive PO Box 230
Rice Lake, MN 54868
bvolker@cooperengineering.net
715-234-7008

IN WITNESS WHEREOF, the undersigned have executed this agreement:

Approved by Town Board (date): _____

The Town of La Pointe (the Town) Board Chair

Signature _____

Date _____

Printed Name _____

Full Legal Name of Contractor (the Contractor)

Signature _____

Date _____

Printed Name _____

Title _____

DRAFT

APPENDIX A

Project Title - Town of La Pointe - Big Bay Town Park Accessibility Study Proposal Estimate: Cooper Engineering Company Inc. Date: 9/7/22	Extension
Contract Development	\$ 1,100.00
Site Visit: Town, Consultant Team, Key Stakeholders (Town to narrow brainstormed list of alternatives down to 3 by day's end for further study)	\$ 1,930.00
Alternatives Research	
Research/Discuss Feasibility with Suppliers/Contractors	\$ 2,000.00
Preliminary Estimated Costs of Alternatives	\$ 8,880.00
Develop Concepts for Town/Stakeholder Viewing	
Drawings	\$ 10,800.00
Descriptions	\$ 2,000.00
Preliminary Report to Town	\$ 3,300.00
Accept Town/Stakeholder Comments, Summarize Comments, Minor Adjustments to Report and/or Alternatives Accordingly	\$ 3,000.00
Submit Final Report to Town	\$ 400.00
Grand Total Budget	\$ 33,410.00

(5)TB,TA,AA,Clerk,Public

Date: August 26, 2022
To: Town Board
From: Dorgene Goetsch, Clerical Assistant
RE: Affordable Housing Advisory Committee (AHAC) Member Appointment
for term ending 8/31/2023

Katie Sanders, AHAC Chair asked me to submit the following application to appointment to this committee.

Rachel Rosen

Supporting document is attached.

Thank You,

Dorgene Goetsch

AFFORDABLE HOUSING ADVISORY COMMITTEE

Committee formed at 7/9/2019 Town Board Meeting.

By-laws approved by Town Board 12/30/2019.

Committee members will hold staggered terms and be appointed for a two-year term, beginning September 1 and terminating August 31. The Committee will be composed of at least 5 members nominated by the Town Chairperson and appointed by the Town Board.

PURPOSE: To assist and advise the Town Board in advancing the objectives and policies of the Housing Component of the Town of La Pointe Comprehensive Plan.

MEMBERS:

Ken Myhre
James Peters, Vice Chair
Katie Sanders, Chair
Charlie Bertel
Marie Iannazzo
Lisa Sill
Robert Kramer
Mark Pass
Lauren Schuppe
Jane Vogt
Cedar Schimke

TERM EXPIRES:

August 31, 2023
August 31, 2023
August 31, 2023
August 31, 2023
August 31, 2023
August 31, 2024
August 31, 2024
August 31, 2024
August 31, 2024
August 31, 2024
August 31, 2024



TOWN OF LA POINTE, MADELINE ISLAND

Application to Serve on a Board and/or Committee

Complete and return to Town Hall (PO Box 270) or email to clerk@townoflapointewi.gov

1. Please select the board and/or committee that you wish to be considered for appointment to (you may select more than one)

- | | |
|---|--|
| <input checked="" type="checkbox"/> Affordable Housing Advisory Committee | <input type="checkbox"/> Board of Review (alternate)* |
| <input type="checkbox"/> Election Board * | <input type="checkbox"/> Energy Committee |
| <input type="checkbox"/> Madeline Island Public Library Board | <input type="checkbox"/> Public Arts Committee |
| <input type="checkbox"/> Town Plan Commission* | <input type="checkbox"/> Winter Transportation Committee |
| <input type="checkbox"/> Zoning Board of Appeals * | <input type="checkbox"/> Other: _____ |

*Members receive compensation for meeting attendance

** Members receive monthly compensation

2. Personal Information

Rachel Rosen

Name (please print)

P.O. Box 173 LaPointe, WI 54850

Mailing Address

Phone (Primary)

Phone (Other)

Email Address

Town Resident? Full time ☒ Seasonal _____ Other _____

3. Have you served on any other Town boards/committees in the past? YES _____ NO ☒

If yes, what boards or committees?

4. What are your reasons for seeking an appointment to the board(s)/committee(s) you have selected above?
Sustainability, to be an active community member and change for current issues. (See additional page)

5. Why would you be an asset to the board(s)/committee(s) you have selected above? (Use back if necessary)

I would be an asset to the AHAC because LaPointe is my home. I feel passionate (see additional page)

I am aware of the required time commitment (see back) for the board(s)/committee(s) I have selected above.

Rachel Rosen

Print Name

Signature

Date

8/23/22

RECEIVED
AUG 23 2022
Info: dg email

From: Rachel Rosen <rarosen@gmail.com>
Sent: Tuesday, August 23, 2022 4:01 PM
To: Micaela Montagne <clerk@townoflapointewi.gov>
Subject: AHAC Committee Application

Hello Town of Lapointe!

I've attached an application and in the email included the rest of my answers.

Thank you, Rachel Rosen

4. What are your reasons for seeking an appointment to the board(s)/committee(s) you have selected above?

Sustainability, to be an active community member and change for current issues. What is a town without people...a ghost town? After spending a full year on the island the most common item brought up is "Where can I live?" I have a hunch that working, and contributing tribal members hundreds of years ago weren't turned away on this island because they couldn't afford nor had a home on the island. They were welcomed and supported so that the villages here could thrive. That also goes to speak for the missionaries and fur traders. The essence of the island was built on that draw. "If you can contribute we'll help cover the rest."

5. Why would you be an asset to the board(s)/committee(s) you have selected above? (Use back if necessary)

I would be an asset to the Housing Committee because LaPointe is my home. I care for my community and would like to be apart of the support team. I feel passionate and am invested in the future of this island. While my education isn't in community development or sociology it is in looking at how to support deficiency and the importance of seeing how elements connected play a role in troubled areas.



State of Wisconsin • DEPARTMENT OF REVENUE

DIVISION OF STATE AND LOCAL FINANCE • EQUALIZATION BUREAU • WAUSAU DISTRICT OFFICE

TR(5) Michael, Barb.
Micaela, Carol.
public

Mailing Address:
731 N 1st Street Ste 6000
Wausau WI 54403-4700
Phone: (715) 842-5885
Fax: (715) 848-1033
eq/wau@wisconsin.gov

August 15, 2022

Micaela Montagne
Clerk - Town Of La Pointe
Po Box 270
La Pointe, WI 54850-0270

Dear Micaela Montagne:

Sec. 70.57, Wis. Stats., requires the Department of Revenue (DOR) to notify each County and taxation district of its Equalized Value on August 15. In compliance with the statute, the following material is enclosed:

- *1. County Equalization Report: The 2022 Equalized Value for each taxation district in the County with changes from 2021.
- *2. Assessed/Sales Ratio Analysis: The 2021 average assessment to sales ratio for residential and commercial property with usable market value sales.
- *3. Fielded Sales Summary Report: A listing of 2021 arm's length sales used in our Fielded Sales Analysis.

The following reports are available on the Internet:

- *4. County Apportionment Report: Lists each taxation district's 2022 Equalized Value, less Tax Incremental Finance District Increment Value, and its percent of the total County value, which indicates each district's portion of the County levy - <http://www.revenue.wi.gov/Pages/EQU/2022-coapprt.aspx>.
- *5. Statement of Changes in Equalized Values: Shows the economic change, new construction, and other changes made this year - <http://www.revenue.wi.gov/Pages/equ/2022-expeqv.aspx>.
- *6. Net New Construction 2022: The dollar amount of Net New Construction that will be used in calculating Municipal and County levy limits - <http://www.revenue.wi.gov/Pages/equ/nnc.aspx>.

*According to state statutes, the Equalized Value of Agricultural lands reflects the use-value of the land, not the market value. Undeveloped and Agricultural Forest lands are reported at 50% of market value.

DOR primarily determines an Equalized Value based upon information from the Municipal Assessor:

- **Sales**: The Municipal Assessor provides DOR with detail for those sales that represent market value.
 - The information is used to estimate the economic changes in the real estate market from the prior year.
 - Please contact this office for a listing of the sales in the Assessment/Sales Ratio Analysis (item #2), or a listing of other taxation district sales information.
- **Other Changes**: The Municipal Assessor is required to annually provide DOR with a Municipal Assessment Report (MAR).
 - The MAR summarizes other changes in value from the prior year that include new construction, demolitions, exemptions, classification shifts, and personal property.
 - The MAR is due by the second Monday in June. A MAR with estimated values is acceptable when the municipality is conducting a revaluation and the assessment process remains incomplete.
 - A timely submission of this report by your assessor is vital to establishing the Equalized Value.
 - In December, DOR will notify the municipality if a final version of the MAR has not been received.
- Additional detail regarding the development of Equalized Values is at: <http://www.revenue.wi.gov/pubs/slf/wieqval.pdf>.

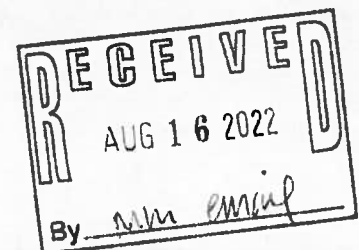
Please contact this office if you have any questions concerning the Equalized Values. If you are not satisfied after contacting DOR, a written appeal under sec. 70.64, Wis. Stats., can be filed with the Wisconsin Tax Appeals Commission if the Equalized Value is unequal or discriminatory. The appeal would name the Wisconsin Department of Revenue as respondent and should be sent to the Wisconsin Tax Appeals Commission at 5005 University Ave, Suite 110, Madison WI 53705 on or before October 15, 2022.

Sincerely,

David Lockrem, Supervisor of Equalization
Wausau District Office

cc: Chief Elected Official (LETTER ONLY)

Enclosures



Assessment/Sales Ratio Analysis

Note: If the Assessment/Sales Ratio Analysis Report is not enclosed, there are no Class 1 or 2 valid arms-length sales in your municipality.

The Wisconsin Department of Revenue (DOR) developed this report from a statistical analysis of residential and commercial sales from the prior calendar year and provides it to your assessor each year. It includes ratio statistics calculated by comparing assessments to sale prices of arm's length sales in each taxation district.

Report contains the following information:

1. Class - property classes: 1-Residential, 2-Commercial
2. Number of sales by category:
 - Vacant
 - Improved
 - Total of vacant and improved sales
3. Assessed Value – reported by your assessor
4. Sales Value – derived from the Real Estate Transfer Return
5. Aggregate Ratio – comparison of the total assessed value to the total selling price. It is calculated by dividing the total assessed value by the total sales value of sales in each category. This ratio accounts for the sale value; however, it can be skewed by any large value sales.
6. Mean Ratio – measure of central tendency which is the average ratio (simple average). It is calculated by totaling the individual sale ratios and dividing by the total number of sales. This ratio is easily calculated and understood; however, it is skewed by any extreme ratios.
7. Median Ratio – measure of central tendency. It is determined by arranging the ratios in ascending order. The median is the ratio in the middle. This ratio is not sensitive to any extreme ratios or sale values.
8. Dispersion Coefficient – average distance in percentage terms that individual ratios lie from the median ratio. A reasonable dispersion is 10% - 15%; a good dispersion is under 10%. A high dispersion is an indication that assessments are no longer uniform, and the distribution of property taxes is not equitable.
9. Concentration Coefficient – single statistic expressed in percentage terms which identifies how many ratios are within $\pm 15\%$ of the median ratio. A reasonable concentration is 85% - 115%. A low concentration is an indication that assessments are no longer uniform, and the distribution of property taxes is not equitable.
10. Price Related Differential – statistical measure that indicates whether an assessment is progressive or regressive. If the ratio is greater than 1, the assessment is regressive; if less than 1, the assessment is progressive. It is calculated by dividing the mean ratio by the aggregate ratio and multiplying by 100.
 - Progressive Assessment – higher value properties are assessed too high and lower value properties are assessed too low
 - Regressive Assessment – high value properties are assessed too low and low value properties are assessed too high
11. Frequency Table – indicates the most common level of assessment. The uniformity of assessments can be determined by looking at the degree and nature of the spread near the most common level.

FIELDDED SALES SUMMARY REPORT *

Note: If the Fielded Sales Summary Report is not enclosed, there are no class 4 through 7 valid arms-length sales.

This report is based on an analysis of large parcels sales, generally 38 acres and up, that occurred throughout the state in the prior calendar year. This report provides average per acre values by class of property for each sale.

Note: This report reflects the actual sale values

Column explanations:

1. Document Number – sales document number assigned by the County Register of Deeds
2. Sale ID – DOR's unique sales number
3. Co/Muni – county/municipal code of the taxation district in which the sale lies
4. Sec – section where the improvements, if any, are located or the section where the majority of the land lies
5. Use – 4-digit code to identify land use. Typical codes are:
 - 1100 – residential
 - 7400 – recreational
 - 8100 – agricultural
 - 8600 – rented or leased lands
 - 9600 – land to be developed in the near future
6. Total Value – sale price
7. Tot AC – total acres sold
8. Land Val/Acre – average land value per acre for the total sale
9. Res Site AC \$/AC – number of acres and dollar per acre of the Residential Site
10. Total Ag AC \$/AC – number of acres and dollar per acre of Agricultural land
11. Fallow AC \$/AC – number of acres and dollar per acre of Fallow land
12. Swamp AC \$/AC – number of acres and dollar per acre of Swamp land
13. Prim Forest AC \$/AC – number of acres and dollar per acre of Forest land
14. Wtr Frt Forest AC \$/AC – number of acres and dollar per acre of Water Front Forest land
15. Home Site AC \$/AC – number of acres and dollar per acre of the Agricultural Home Site
16. MFL AC \$/AC – number of acres and dollar per acre of Managed Forest Land
17. All Other AC \$/AC – number of acres and dollar per acre of the remaining land in the sale
18. Impr. Value – total value of all improvements, including land improvements

* According to the use value assessment law, as approved by the Farmland Advisory Council, the reported value of agricultural land included in the Equalized Value reflects the "use value" of the land, not the current market value. The Equalized Value of the Undeveloped and Agricultural Forest classification is reported at 50% of current market value.

DATE: 08/12/2022

**WISCONSIN DEPARTMENT OF REVENUE
2022 STATE APPORTIONMENT REPORT
REPORT USED FOR APPORTIONMENT OF STATE TAXES ONLY**

**EQVAL905WI
PAGE 1 of 4**

**AREA 80 WAUSAU
COUNTY 02 ASHLAND**

TAX DISTRICT		2021 EQUALIZED VALUES	2022 EQUALIZED VALUES	\$ CHANGE + OR -	% CHANGE IN VALUE	2021 PERCENT OF COUNTY EQUALIZED VALUE	2022 PERCENT OF COUNTY EQUALIZED VALUE	CHANGE IN PERCENT OF COUNTY EQUALIZED VALUE
TOWNS								
002 T AGENDA	REAL ESTATE	40,155,800	48,395,600	+ 8,239,800	+ 20.52			
	PERSONAL PROPERTY	160,100	141,100	- 19,000	- 11.87			
	TOTAL	40,315,900	48,536,700	+ 8,220,800	+ 20.39	3.11%	3.19%	+ 2.57
004 T ASHLAND	REAL ESTATE	45,447,000	50,447,600	+ 5,000,600	+ 11.00			
	PERSONAL PROPERTY	251,200	184,600	- 66,600	- 26.51			
	TOTAL	45,698,200	50,632,200	+ 4,934,000	+ 10.80	3.53%	3.33%	- 5.67
006 T CHIPPEWA	REAL ESTATE	48,102,100	55,464,900	+ 7,362,800	+ 15.31			
	PERSONAL PROPERTY	227,300	223,000	- 4,300	- 1.89			
	TOTAL	48,329,400	55,687,900	+ 7,358,500	+ 15.23	3.73%	3.66%	- 1.88
008 T GINGLES	REAL ESTATE	61,112,500	69,018,400	+ 7,905,900	+ 12.94			
	PERSONAL PROPERTY	547,200	264,900	- 282,300	- 51.59			
	TOTAL	61,659,700	69,283,300	+ 7,623,600	+ 12.36	4.76%	4.56%	- 4.20
010 T GORDON	REAL ESTATE	63,725,600	83,254,500	+ 19,528,900	+ 30.65			
	PERSONAL PROPERTY	482,000	318,000	- 164,000	- 34.02			
	TOTAL	64,207,600	83,572,500	+ 19,364,900	+ 30.16	4.96%	5.50%	+ 10.89
012 T JACOBS	REAL ESTATE	38,608,400	46,053,000	+ 7,444,600	+ 19.28			
	PERSONAL PROPERTY	375,000	585,400	+ 210,400	+ 56.11			
	TOTAL	38,983,400	46,638,400	+ 7,655,000	+ 19.64	3.01%	3.07%	+ 1.99
014 T LA POINTE	REAL ESTATE	283,349,400	310,613,500	+ 27,264,100	+ 9.62			
	PERSONAL PROPERTY	2,049,700	2,152,900	+ 103,200	+ 5.03			
	TOTAL	285,399,100	312,766,400	+ 27,367,300	+ 9.59	22.05%	20.57%	- 6.71
016 T MARENGO	REAL ESTATE	33,239,300	37,224,800	+ 3,985,500	+ 11.99			
	PERSONAL PROPERTY	97,900	96,800	- 1,100	- 1.12			
	TOTAL	33,337,200	37,321,600	+ 3,984,400	+ 11.95	2.58%	2.45%	- 5.04
018 T MORSE	REAL ESTATE	56,927,800	63,489,900	+ 6,562,100	+ 11.53			
	PERSONAL PROPERTY	741,800	734,700	- 7,100	- .96			
	TOTAL	57,669,600	64,224,600	+ 6,555,000	+ 11.37	4.45%	4.22%	- 5.17
020 T PEEKSVILLE	REAL ESTATE	18,383,000	21,569,700	+ 3,186,700	+ 17.34			
	PERSONAL PROPERTY	322,000	383,400	+ 61,400	+ 19.07			
	TOTAL	18,705,000	21,953,100	+ 3,248,100	+ 17.36	1.44%	1.44%	+ .00

DATE: 08/12/2022

**WISCONSIN DEPARTMENT OF REVENUE
2022 STATE APPORTIONMENT REPORT
REPORT USED FOR APPORTIONMENT OF STATE TAXES ONLY**

**EQVAL905WI
PAGE 2 of 4**

**AREA 80 WAUSAU
COUNTY 02 ASHLAND**

TAX DISTRICT		2021 EQUALIZED VALUES	2022 EQUALIZED VALUES	\$ CHANGE + OR -	% CHANGE IN VALUE	2021 PERCENT OF COUNTY EQUALIZED VALUE	2022 PERCENT OF COUNTY EQUALIZED VALUE	CHANGE IN PERCENT OF COUNTY EQUALIZED VALUE
022 T SANBORN	REAL ESTATE	37,308,800	42,528,700	+ 5,219,900	+ 13.99			
	PERSONAL PROPERTY	200,600	251,700	+ 51,100	+ 25.47			
	TOTAL	37,509,400	42,780,400	+ 5,271,000	+ 14.05	2.90%	2.81%	- 3.10
024 T SHANAGOLDEN	REAL ESTATE	23,332,700	27,796,800	+ 4,464,100	+ 19.13			
	PERSONAL PROPERTY	228,800	238,000	+ 9,200	+ 4.02			
	TOTAL	23,561,500	28,034,800	+ 4,473,300	+ 18.99	1.82%	1.84%	+ 1.10
026 T WHITE RIVER	REAL ESTATE	58,268,600	66,860,800	+ 8,592,200	+ 14.75			
	PERSONAL PROPERTY	394,100	997,600	+ 603,500	+ 153.13			
	TOTAL	58,662,700	67,858,400	+ 9,195,700	+ 15.68	4.53%	4.46%	- 1.55
TOWN TOTAL	REAL ESTATE	807,961,000	922,718,200	+ 114,757,200	+ 14.20			
	PERSONAL PROPERTY	6,077,700	6,572,100	+ 494,400	+ 8.13			
	TOTAL	814,038,700	929,290,300	+ 115,251,600	+ 14.16	62.88%	61.11%	- 2.81
VILLAGES								
106 V BUTTERNUT	REAL ESTATE	10,610,900	11,775,500	+ 1,164,600	+ 10.98			
	PERSONAL PROPERTY	37,600	33,800	- 3,800	- 10.11			
	TOTAL	10,648,500	11,809,300	+ 1,160,800	+ 10.90	.82%	.78%	- 4.88
VILLAGE TOTAL	REAL ESTATE	10,610,900	11,775,500	+ 1,164,600	+ 10.98			
	PERSONAL PROPERTY	37,600	33,800	- 3,800	- 10.11			
	TOTAL	10,648,500	11,809,300	+ 1,160,800	+ 10.90	.82%	.78%	- 4.88
CITIES								
201 C ASHLAND	REAL ESTATE	430,967,500	536,135,900	+ 105,168,400	+ 24.40			
	PERSONAL PROPERTY	12,908,100	13,429,100	+ 521,000	+ 4.04			
	TOTAL	443,875,600	549,565,000	+ 105,689,400	+ 23.81	34.29%	36.14%	+ 5.40
251 C MELLEN	REAL ESTATE	24,221,100	28,384,400	+ 4,163,300	+ 17.19			
	PERSONAL PROPERTY	1,789,300	1,709,900	- 79,400	- 4.44			
	TOTAL	26,010,400	30,094,300	+ 4,083,900	+ 15.70	2.01%	1.98%	- 1.49
CITIES TOTAL	REAL ESTATE	455,188,600	564,520,300	+ 109,331,700	+ 24.02			
	PERSONAL PROPERTY	14,697,400	15,139,000	+ 441,600	+ 3.00			
	TOTAL	469,886,000	579,659,300	+ 109,773,300	+ 23.36	36.30%	38.12%	+ 5.01

DATE: 08/12/2022

**WISCONSIN DEPARTMENT OF REVENUE
2022 STATE APPORTIONMENT REPORT
REPORT USED FOR APPORTIONMENT OF STATE TAXES ONLY**

**EQUAL905WI
PAGE 3 of 4**

**AREA 80 WAUSAU
COUNTY 02 ASHLAND**

TAX DISTRICT		2021 EQUALIZED VALUES	2022 EQUALIZED VALUES	\$ CHANGE + OR -	% CHANGE IN VALUE	2021 PERCENT OF COUNTY EQUALIZED VALUE	2022 PERCENT OF COUNTY EQUALIZED VALUE	CHANGE IN PERCENT OF COUNTY EQUALIZED VALUE
COUNTY TOTAL	REAL ESTATE	1,273,760,500	1,499,014,000	+ 225,253,500	+ 17.68			
	PERSONAL PROPERTY	20,812,700	21,744,900	+ 932,200	+ 4.48			
	TOTAL	1,294,573,200	1,520,758,900	+ 226,185,700	17.47	100%	100%	

DATE: 08/12/2022

**WISCONSIN DEPARTMENT OF REVENUE
2022 STATE APPORTIONMENT REPORT
REPORT USED FOR APPORTIONMENT OF STATE TAXES ONLY**

EQVAL905WI

PAGE 4 of 4

		2021 EQUALIZED VALUES	2022 EQUALIZED VALUES	\$ CHANGE + OR -	% CHANGE IN VALUE	2021 PERCENT OF COUNTY EQUALIZED VALUE	2022 PERCENT OF COUNTY EQUALIZED VALUE	CHANGE IN PERCENT OF COUNTY EQUALIZED VALUE
AREA TOTAL								
76 MADISON	REAL ESTATE	141,867,871,156	163,644,977,700	+ 21,777,106,544	+ 15.35			
	PERSONAL PROPERTY	2,241,108,600	2,278,934,800	+ 37,826,200	+ 1.69			
	TOTAL	144,108,979,756	165,923,912,500	+ 21,814,932,744	+ 15.14			
77 MILWAUKEE	REAL ESTATE	230,643,663,000	260,799,910,000	+ 30,156,247,000	+ 13.07			
	PERSONAL PROPERTY	3,371,309,400	3,436,334,000	+ 65,024,600	+ 1.93			
	TOTAL	234,014,972,400	264,236,244,000	+ 30,221,271,600	+ 12.91			
79 EAU CLAIRE	REAL ESTATE	88,742,473,600	101,523,178,900	+ 12,780,705,300	+ 14.40			
	PERSONAL PROPERTY	1,419,783,800	1,319,227,100	- 100,556,700	- 7.08			
	TOTAL	90,162,257,400	102,842,406,000	+ 12,680,148,600	+ 14.06			
80 WAUSAU	REAL ESTATE	58,838,329,200	67,399,369,100	+ 8,561,039,900	+ 14.55			
	PERSONAL PROPERTY	955,793,200	985,507,700	+ 29,714,500	+ 3.11			
	TOTAL	59,794,122,400	68,384,876,800	+ 8,590,754,400	+ 14.37			
81 GREEN BAY	REAL ESTATE	124,233,250,100	141,556,515,300	+ 17,323,265,200	+ 13.94			
	PERSONAL PROPERTY	2,159,383,700	2,217,584,500	+ 58,200,800	+ 2.70			
	TOTAL	126,392,633,800	143,774,099,800	+ 17,381,466,000	+ 13.75			
STATE TOTAL	REAL ESTATE	644,325,587,056	734,923,951,000	+ 90,598,363,944	+ 14.06			
	PERSONAL PROPERTY	10,147,378,700	10,237,588,100	+ 90,209,400	+ .89			
	TOTAL	654,472,965,756	745,161,539,100	+ 90,688,573,344	+ 13.86			

DATE: 08/11/2022

**WISCONSIN DEPARTMENT OF REVENUE
2021 ASSESSMENT/SALES RATIO ANALYSIS**

EQSALE304WI

PAGE 1 OF 1

TAXATION DISTRICT 014 TOWN OF LA POINTE

COUNTY 02 ASHLAND

EQ ADMIN AREA 80 WAUSAU

CLASS		# OF SALES	ASSESSED VALUE	SALES VALUE	AGGREGATE RATIO	MEAN RATIO	MEDIAN RATIO	DISP COEFF	CONC COEFF	PRICE DIFFL
1 - RESIDENTIAL	VACANT	26	1,539,400	1,536,000	100.22	105.75	96.57	40.51	30.8	1.06
	IMPROVED	38	13,065,400	14,860,323	89.12	89.01	91.07	20.02	47.4	1.00
	TOTAL	64	14,604,800	16,196,323	90.17	95.81	93.02	28.77	45.3	1.06
2 - COMMERCIAL	VACANT	0	0	0	0.00	0.00	0.00	0.00	0.0	0.00
	IMPROVED	0	0	0	0.00	0.00	0.00	0.00	0.0	0.00
	TOTAL	0	0	0	0.00	0.00	0.00	0.00	0.0	0.00
TOTAL	VACANT	26	1,539,400	1,536,000	100.22	105.75	96.57	40.51	30.8	1.06
	IMPROVED	38	13,065,400	14,860,323	89.12	89.01	91.07	20.02	47.4	1.00
	TOTAL	64	14,604,800	16,196,323	90.17	95.81	93.02	28.77	45.3	1.06

FREQUENCY TABLE (IN # OF OCCURRENCES AND PERCENTS FROM MEDIAN)

			OTHER		-45%		-30%		-15%		+15%		+30%		+45%		OTHER	
			#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
1 - RESIDENTIAL	VACANT	26	3	11.5	4	15.4	4	15.4	2	7.7	6	23.1	0	0.0	2	7.7	5	19.2
	IMPROVED	38	2	5.3	6	15.8	2	5.3	9	23.7	9	23.7	8	21.1	0	0.0	2	5.3
	TOTAL	64	4	6.3	10	15.6	7	10.9	11	17.2	18	28.1	5	7.8	1	1.6	8	12.5
2 - COMMERCIAL	VACANT	0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
	IMPROVED	0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
	TOTAL	0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
TOTAL	VACANT	26	3	11.5	4	15.4	4	15.4	2	7.7	6	23.1	0	0.0	2	7.7	5	19.2
	IMPROVED	38	2	5.3	6	15.8	2	5.3	9	23.7	9	23.7	8	21.1	0	0.0	2	5.3
	TOTAL	64	4	6.3	10	15.6	7	10.9	11	17.2	18	28.1	5	7.8	1	1.6	8	12.5

**WISCONSIN DEPARTMENT OF REVENUE
FIELDLED SALES SUMMARY REPORT**

ONE YEAR SALES - 2021

EQSALE205WI

Page 1 of 1

DATE: 08/10/2022

COUNTY 02 **ASHLAND COUNTY**
TAXATION DISTRICT 014 **LA POINTE**
EQ ADMIN AREA 80 **WAUSAU**

Document Number	Sale ID	Co/ Muni	Sec	Use	Total Value	Tot AC	Land Val/Acre	Res AC	Site \$/AC	Total Ag AC	\$/AC	Fallow AC	\$/AC	Swamp AC	\$/AC	Prim Forest AC	\$/AC	Wtr Frt Forest AC	\$/AC	Home Site AC	\$/AC	MFL AC	\$/AC	All Other AC	\$/AC	Impr. Value
355928	202106309904212	02014	12	7400	234,600	125	1,900									22	1,900					103	1,900			
355127	202104199908301	02014	33	7400	115,000	44	2,595	3	5,000							41	2,400					0				
2021 Aggregate (GRID 2)						169	2,076	3	5,000							63	2,225					103	1,900			

#VAC SALES: 2

IMP SALES: 0

TOTAL SALES: 2

* Data not included in Aggregate Statistics

TB ⑤ Michael, Barb
Michael, public

**TOWN OF LA POINTE
TOWN BOARD AGENDA ORDER POLICY**

Approved by the Town Board on May 28, 2019, November 24, 2020

Amended July 13, 2021

Draft 9/13/2022

The order of the Town Board regular meeting agenda will be:

- I. Public Comment A*
- II. Open Bids (if applicable)
- II. Administrative Reports
 - A. Town Administrator's Report
 - B. Public Works Director's Report (First meeting of the month)
 - C. MRF Supervisor's Report (First meeting of the month)
 - D. Airport Manager's Report & Checklist (First meeting of the month)
 - E. Planning and Zoning Administrator's Report (First meeting of the month)
 - F. Accounting Administrator's Report (First meeting of the month)
 - G. Police Chief's Report (First meeting of the month)
 - H. Fire Chief's Report (First meeting of the month)
 - I. Ambulance Director's Report (First meeting of the month)
- III. Public Works
 - A. Roads, Dock and Harbor
 - B. Parks
 - C. Materials Recovery Facility (MRF) (if applicable)
 - D. Airport (if applicable)
 - E. Cemetery (if applicable)
- IV. Committees
 - A. Planning and Zoning
 - B. Other Committees as needed
 - C. Committee Minutes (Second meeting of the month)
- V. Town Hall Administration
 - A. Budget Summary Report (Second meeting of the month)
 - B. Grant Updates (if applicable)
- VI. Vouchers
- VII. Alternative Claims (Second meeting of the month)
- VIII. Treasurer's Report (Second meeting of the month)
- IX. Minutes
- X. Emergency Services
 - A. Police Department (if applicable)
 - B. Fire Department (if applicable)
 - C. Ambulance (if applicable)
- XI. Public Comment B**
- XII. Liquor & Operators' Licenses (if applicable)
- XIII. Lawsuits & Legal Issues
- XIV. New Agenda Items for Future Meetings
- XV. Adjourn

Statements that must be on all posted Town Board agendas include:

***This portion of public comment is restricted to one minute in length. For those wishing to speak for longer than one minute, that item appears later in the agenda.**

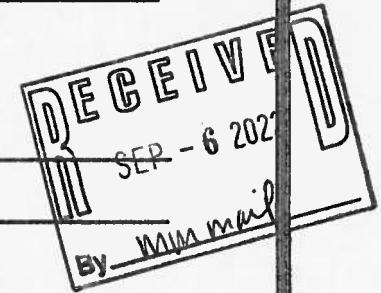
**** Public Comment which is longer than one minute**

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Town Clerk.

DRAFT

SPECIAL EVENT PERMIT

FILE NUMBER _____

Organization/Sponsor(s) of Event: Madeline Island Marathon, Inc.Contact: Alyssa Larsen
(First Name) (Last Name)Address: 4144 Meadow LaneEau Claire WI 54701 Phone: 715-209-2622
(City) (State) (Zip Code)E-mail address: madelineislandmarathon@gmail.comDate(s) Requested: May 20, 2023 - Saturday -Mapped route (if any): Attached. (Same as previous years.)Description of event: Marathon + Half Marathon Running Races.

I/We have read the attached §347-12 Special Event Ordinance and agree to abide by said ordinance. I/We agree to pay for the cost incurred by the Town for the event (50% of anticipated costs due with permit application, remainder due after event once costs are totaled):

[Signature] 8-15-2022
Signature Date

50% 2023 cost \$1,150.00 (at 1223)

Deposit Paid: \$ 100.00 deposit at 1221 Received by: Dolgene Goetsch Date: 9/6/22Amount Paid: \$ 150.00 permit at 1222 Received by: Dolgene Goetsch Date: 9/6/22

Amount Refunded: _____ Date: _____

THIS PERMIT WILL BE VALID ONLY FOR: _____ TO _____
(Start Date & Time) (End Date & Time)Approved by Town Clerk: _____
(Signature of Town Clerk/Deputy Clerk) (Date)

Permit: \$150.00 Deposit: \$100.00
(Please pay with 2 separate checks.)

Fees approved by Town Board December 08, 2020 for 2021



Attention! Sat, May 21, 2022 Marathon Road Closures

On Sat, May 21, 2022:

Main Street from Middle Road to Joni's Beach will be closed to any traffic from 5:30 a.m. to 9:10 a.m. After 9:10 a.m., Main St. will be open to traffic from Middle Rd. to Joni's Beach, but will remain closed to thru traffic.

Businesses that will be open on this section of Main Street include Brummer Propane, Island Shores Realty, Jody's Rockhouse Food Truck, Woods Hall, St. John's Church, and Apostle Islands Kayaks.

Due to the finish line on Main Street at Joni's Beach, there will be no thru traffic on Main St. until 5:00. p.m.

The Pub, The Inn and the Marina will be accessible via Middle Road to Penny Lane to Mondamin.

Big Bay Road, from Rice Street to Black Shanty Rd. will close from race start 8:30a.m. until approximately 9:00a.m.

The Madeline Island Recycling Facility (The Dump) will open at 9:00 a.m. that day.

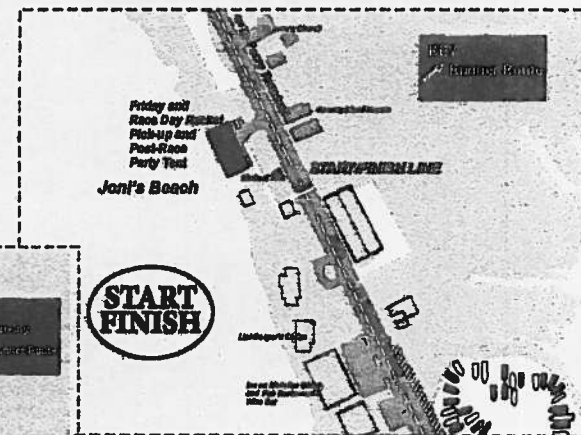
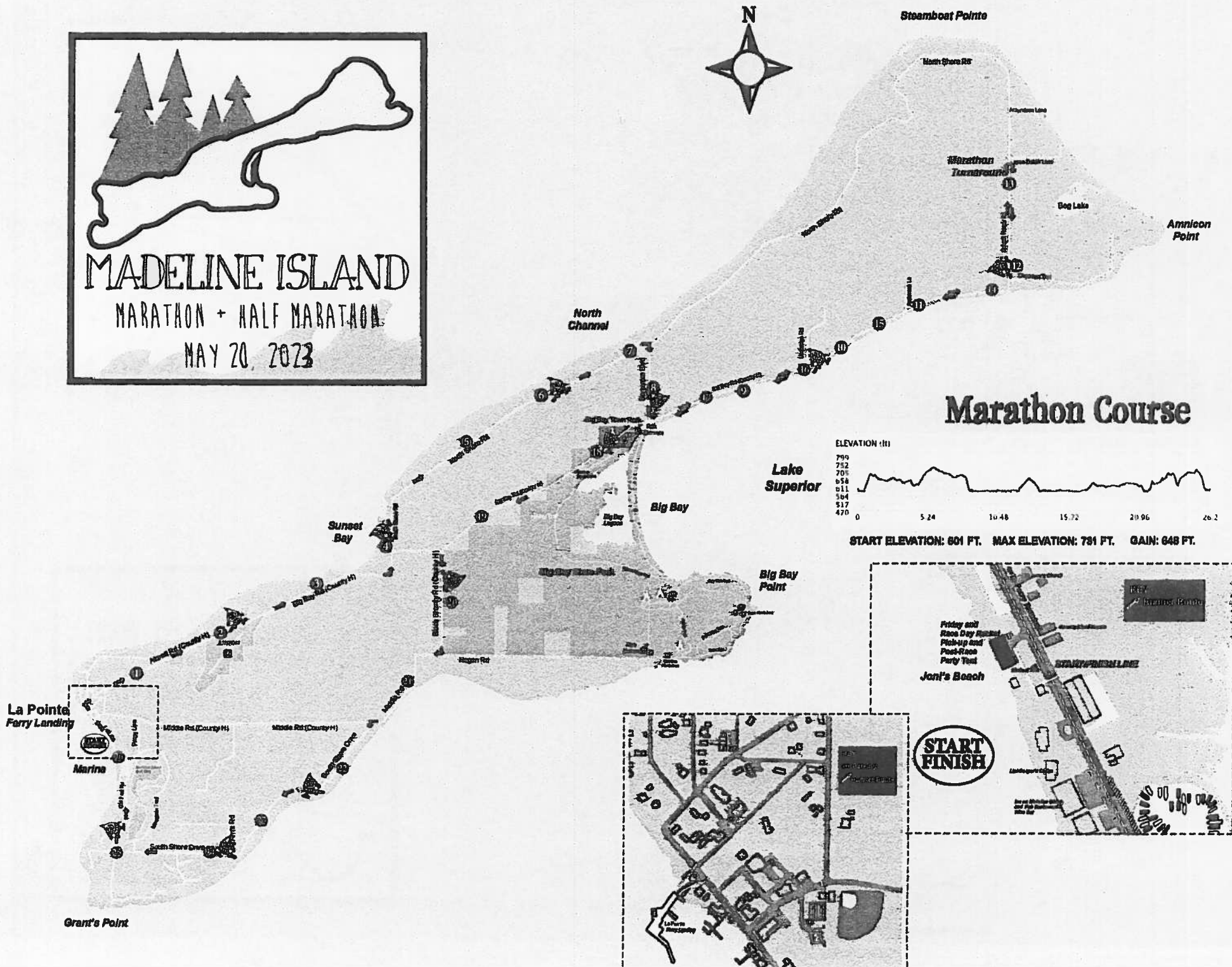
***Please use caution when driving during the marathon. Roads (other than previously mentioned closures) are open to traffic but please watch for runners on the roads from 8:30a.m. to 3:30p.m.**

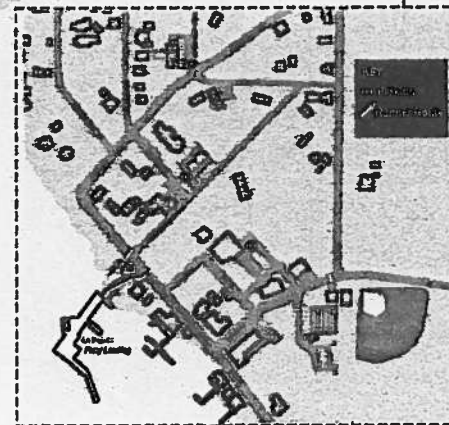
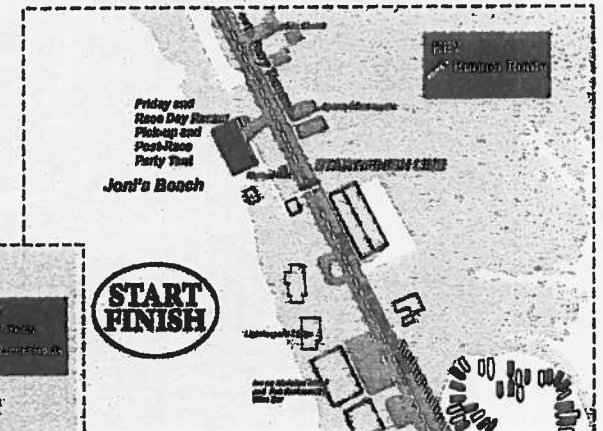
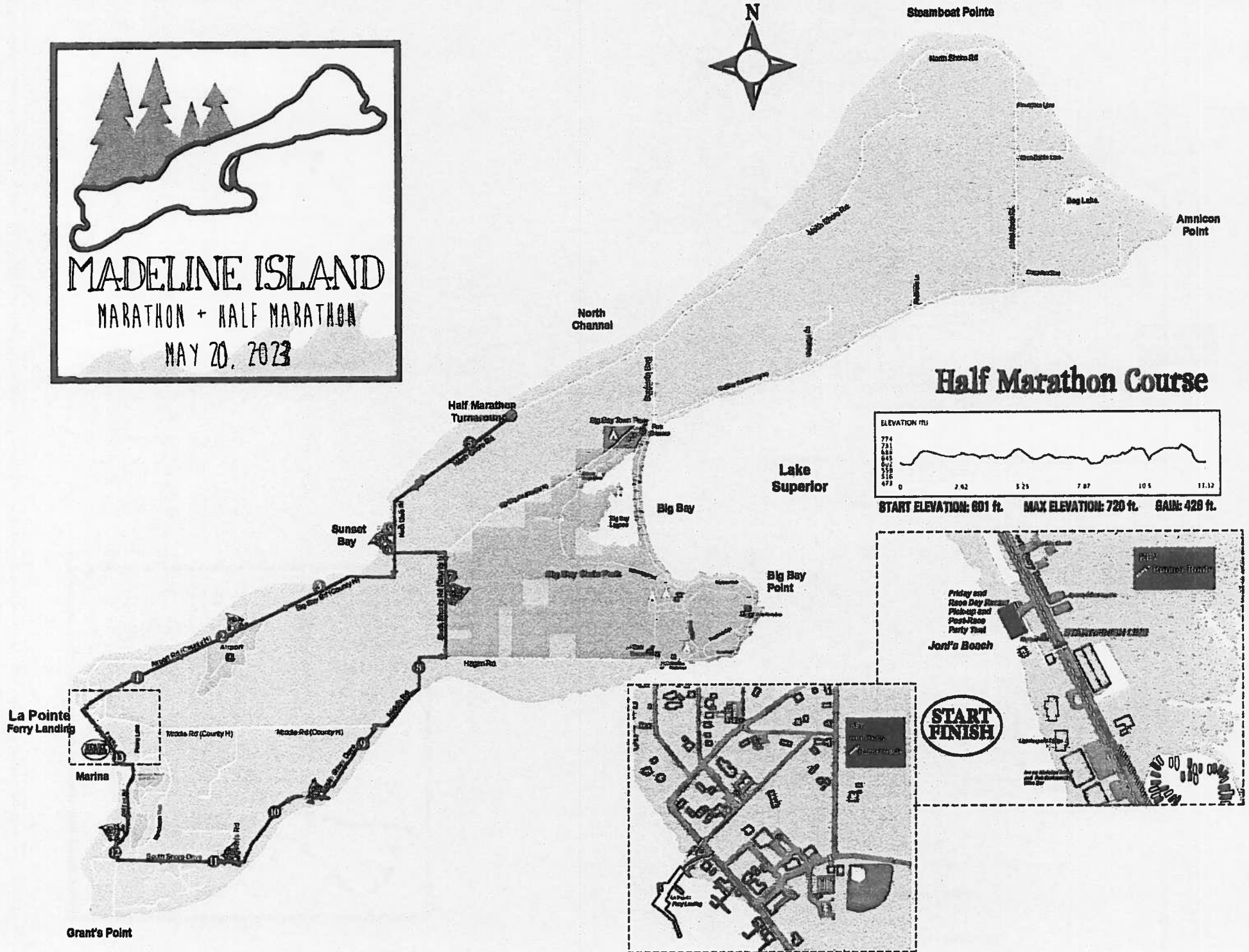
Thank you to the island businesses and island community for your cooperation! Thank you for helping to make our event a success!

ROAD CLOSURES IN 2023 EXPECTED TO BE THE SAME AS IN 2022.

RECEIVED
SEP 9 2022

1.25.21: *dg*





(5)TB.TA.AA.Clerk.PWD.Public

original to clerk

SPECIAL EVENT PERMIT		FILE NUMBER
Organization/Sponsor(s) of Event: <u>HTE/AKiing/NAET/Red Cliff/BAD RIVER</u>		
Contact: <u>PAUL</u>	<u>DeMAIN</u>	
(First Name) (Last Name)		
Address: <u>PO Box 481</u>		
<u>La Pointe</u>	<u>WI</u>	<u>54850</u>
(City)	(State)	(Zip Code)
Phone: <u>715-558-2991</u>		
E-mail address: <u>SKabewis@hotmail.com</u>		
Date(s) Requested: <u>Sept 30, Oct 1, Oct 2, 2022</u>		
Mapped route (if any): <u>Pavilion Park</u>		
Description of event: <u>Treaty Day Indigenous Games, Art + Trade Market + Demo</u>		
I/We have read the attached §347-12 Special Event Ordinance and agree to abide by said ordinance. I/We agree to pay for the cost incurred by the Town for the event (50% of anticipated costs due with permit application, remainder due after event once costs are totaled):		
<u>Paul DeMain</u>		<u>9/7/22</u>
Signature		Date
Deposit Paid: \$	Received by:	Date:
Amount Paid: \$ <u>150.00 ck #</u>	Received by: <u>Dengene Gotsch</u>	Date: <u>9-7-22</u>
Amount Refunded: <u>2354</u>	Date:	
THIS PERMIT WILL BE VALID ONLY FOR: _____ TO _____		
(Start Date & Time) (End Date & Time)		
Approved by Town Clerk: _____		
(Signature of Town Clerk/Deputy Clerk) (Date)		
Permit: \$150.00 Deposit: \$100.00		
(Please pay with 2 separate checks.)		
Fees approved by Town Board December 14, 2021 for 2022		

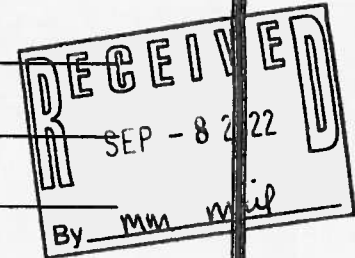
RECEIVED

SEP 7 2022

Initial: dg mk

SPECIAL EVENT PERMIT

FILE NUMBER _____



Organization/Sponsor(s) of Event: Family Fall Festival

Contact: Sharon
(First Name)

Zanto
(Last Name)

Address: 127 middle Rd

LaPointe
(City)

WI
(State)

54850
(Zip Code)

Phone: 715-747-2801

E-mail address: Vacation @ madeline island . com

Date(s) Requested: 10-22-22

Mapped route (if any): Green space next to Grampa Tony's + Bell + Le Sueur
streets closed for vendors + participants

Description of event: Family Fun events - Vendors on Bell + Le Sueur St.

I/We have read the attached §347-12 Special Event Ordinance and agree to abide by said ordinance. I/We agree to pay for the cost incurred by the Town for the event (50% of anticipated costs due with permit application, remainder due after event once costs are totaled):

Danto

Signature

9/7/22
Date

Deposit Paid: \$ 100.00 ck #7639

Received by: Dorgera Goetsch

Date: 9-8-22

Amount Paid: \$ 150.00 ck #7640

Received by: Dorgera Goetsch

Date: 9-8-22

Amount Refunded: _____

Date: _____

THIS PERMIT WILL BE VALID ONLY FOR:

(Start Date & Time)

TO

(End Date & Time)

Approved by Town Clerk: _____

(Signature of Town Clerk/Deputy Clerk)

(Date)

Permit: \$150.00 Deposit: \$100.00
(Please pay with 2 separate checks.)

Fees approved by Town Board December 08, 2020 for 2021

*e-mailed Sharon 9/8/22 with Rental Request Form to Reserve Russell Park.dg

TOWN OF LA POINTE POSITION OPENING

PAYROLL COORDINATOR

Position: Part-time position of 20 hours per week (flexible schedule)

Start Date: November 2022

Job Summary: This position is responsible for payroll, benefits, tax filings, onboarding, and related activities for all employees and compensated volunteers in the Town of La Pointe. Key responsibilities include but are not limited to:

- Calculate and process biweekly payroll using in-house software.
- Administer all employee benefit programs; track benefits and benefit hours.
- Process required tax forms, including quarterly payroll returns, year-end reports, and W-2s.
- Track and verify monthly service and attendance reports for compensated volunteers in the Ambulance Service and Fire Department.
- Collect and file completed performance evaluation paperwork from department heads.
- Process unemployment compensation reports as necessary.
- Keep current on employment law and changes in payroll, benefits, and reporting requirements.
- Provide basic orientation for new hires and returning employees.

Requirements: A combination of education, training, and/or experience that provides the demonstrated knowledge, ability, math abilities, and other skills necessary to perform the job satisfactorily. Payroll experience, especially in a public-sector setting, is preferred. Knowledge of what is confidential, and ability to keep information confidential, is crucial. Excellent time management and attention to detail. Ability to prioritize work and overcome frequent distractions.

Compensation: \$23-\$25/hour; based on experience.

Other: The position requires working extended periods at a desk; extensive use of a computer; the ability to communicate effectively by phone, email and face-to-face; and a responsive and problem-solving approach. Residence on Madeline Island is preferred but not required. Background check required.

Initial Deadline for Applications: Monday October 10, 2022, 4 p.m.

Please submit cover letter, resume or similar documents detailing your qualifications to:
Town Administrator, Town Hall, 240 Big Bay Road, PO Box 270, La Pointe, WI 54850 or
administrator@townoflapointewi.gov

For more information, including a full job description, send an email or call 715-747-6913.

The Town of La Pointe is an Equal Opportunity Employer

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JOB DESCRIPTION

Payroll Coordinator

Immediate Supervisor:

Town Administrator

Classification:

Part-time

The Coordinator should be dependable, detail-oriented, responsive to employees and volunteers, able to prioritize responsibilities, and work well with minimal direct supervision.

I. DUTIES:

The Payroll Coordinator is responsible for payroll, benefits, tax filing, onboarding, and related activities for all employees and compensated volunteers in the Town of La Pointe.

Payroll

- Calculate and process biweekly payroll using Workhorse Software. This includes checking timesheets, verifying hours and pay rates, and printing pay checks for distribution or direct deposit.
- Resolve employee payroll issues.
- Track benefits and benefit hours; report current information to department heads.
- Administer all employee benefit programs, including eligibility, enrollment, tracking, and renewals. (Programs include health insurance, paid sick leave, paid vacation, deferred compensation, WRS/retirement, life/accidental death/dismemberment insurance, short-term disability insurance, Flex/Section 125, ferry line frequent user cards, and Service Award Program for compensated volunteers.)
- Issue end-of-year payments to volunteer firefighters.
- Process required tax forms, including quarterly payroll returns, year-end reports, and W-2s.
- Keeps individual withholdings and deductions current.

Information Management

- Track and verify monthly service and attendance reports for compensated volunteers in the Ambulance Service and Fire Department.
- Update job postings, job descriptions, personnel files, and policies pertaining to employees.
- Keep the current Personnel Policy and other relevant workplace policies and benefits materials available to employees.
- Process unemployment compensation reports as necessary.
- Gather employment information for outside audits, requests, and verifications.

- Maintain log and record-keeping for workers compensation incidents/First Report of Injuries.
- Distribute annual Service Award Program account updates to compensated volunteers.
- Process and file required paperwork and final payments upon voluntary or involuntary employee terminations.
- Keep current on employment law and changes in payroll, benefits, and reporting requirements. Recommend changes in benefits.
- Work with Accounting Administrator on payroll-related items that have budget implications.

Onboarding

- Provide basic orientation for new hires and returning employees; ensure that all required paperwork is complete and necessary signatures are obtained and filed.

Miscellaneous

- Assist other Town staff and volunteers to help achieve department goals.
- Share clerical duties (phones, mail, copies, etc. as needed).
- Deal with the public in a helpful, courteous, and professional manner.
- Assist with maintaining inventory of office supplies.
- Attend appropriate seminars and workshops that relate to Town business.
- Respond to miscellaneous government reports.

II. QUALIFICATIONS

- Requires a high school diploma or equivalent, and a combination of education, training, and/or experience that provides the demonstrated knowledge, ability, and skill necessary to perform the job satisfactorily. Payroll experience, especially in a public-sector setting, is preferred.
- Basic math abilities.
- Knowledge of what is confidential; ability to keep information confidential.
- Desktop computer skills. Proficiency in the Microsoft environment (including Windows, Word, Excel, and Outlook) preferred.
- Excellent time management and attention to detail.
- Ability to prioritize work and overcome frequent distractions.
- Work constructively to identify problems and create solutions.
- Work at a desk and use a desktop computer for extended periods of time.
- Communicate effectively in person, through email, and on the phone.
- Common sense.
- Must pass a background check.

This position description has been prepared to assist in defining job responsibilities, physical demands, working conditions, and skills needed to perform essential functions. It is not intended as a complete list of duties, responsibilities, and/or essential functions. This description is not intended to limit or modify the right of any supervisor to assign,

direct, and control the work of employees under supervision. The Town of La Pointe retains and reserves any and/or all rights to change, modify, amend, add to or delete from any section of this document as it deems, in its judgment, to be proper.

I have read and do understand the duties and responsibilities for the position of the Clerical Assistant for the Town of La Pointe.

Employee Signature

Date

DRAFT

TB Michael, Baxter
Micaela, Schram

**TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY AUGUST 23, 2022
5:30 PM AT TOWN HALL
Draft Minutes**

Town Board Members Present: Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor John Carlson
Staff Present: Town Administrator Michael Kuchta, Public Works Director Ben Schram, Fire Chief Rick Reichkitzer, Elected Clerk Micaela Montagne
Public Present: Tyler Andreas, Paul Brummer, Wayde Kirvida, Representative from Custom Fire
Called to Order: 5:30pm

I. Public Comment A*: None.

Motion to have agenda item X. B. now, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

X. Emergency Services

B. Fire Department

1. Recommendation to Purchase New Fire Engine: Representatives from the Fire Department and Custom Fire gave an overview of the company and presented why their bid was higher (larger tank, stainless steel construction, bolted instead of welded, good electronics, air packs, longer warranty, high caliber, good quality construction). The bid was for \$772,659.57 and there is only \$695,000 in the budget. Brief discussion on possibly waiting to purchase other equipment, finance or lease options, or a state trust fund loan. Motion to approve the go ahead with Custom Fire for the fire engine, M. Anderson/ A. Baxter, 5 Ayes, Motion Carried.

II. Administrative Reports

A. Town Administrator's Report: discussion on the Chequamegon Bay pilot housing project and Northwoods Technical College housing locations for housing development are yet to be determined. Report prepared and presented by Michael Kuchta placed on file by Unanimous Consent.

III. Public Works

A. Roads, Dock, Harbor

1. Town Dock Issues: J. Carlson witnessed water spurting out of a crack in the cement on a windy day as well as some other concrete concerns. M. Kuchta and B. Schram will look into this, Town Board to discuss again.

B. Parks

1. Change Order #6 with Angelo Luppino for Rec Center Bathroom Base Trim: Motion to approve the change order minus \$18.00 (they charged for a mark up on labor that the Town Board does not agree with), A. Baxter/ S. Brenna, 5 Ayes, Motion Carried.



IV. Committees

A. Planning and Zoning

1. Authorize the Zoning Administrator and/or Building Inspector to issue cease-and-desist orders, revoke short-term rental permits, and/or pursue court action against property owners who are operating short-term rental properties without a Town permit: According to the Zoning Ordinance and the Rental Ordinance, this can occur with approval of or at the direction of the Town Board. Motion to authorize the Zoning Administrator and the Building Inspector to follow the ordinances (they do not need to seek approval for each violation), M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

B. Comprehensive Plan Steering Committee

1. Updates and Timeline Extension Request: Motion to approve an extension to May 31, 2023, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

C. Energy Committee

1. Appoint Members to Committee for Terms Ending 8/23/2025: Motion to appoint Larry Bean, Zach Montagne, and Craig Buttko to three-year terms, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

D. Affordable Housing Committee

1. Appoint Members to Committee for Terms Ending 8/31/2024: Motion to appoint Mark Pass, Lauren Schuppe, Jane Vogt, and Cedar Schimke to two-year terms, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.
2. Consider Parameters for Potential Location for Workforce Housing: Discussion on not approving a specific site at this time, but to have parameters on what types of parcels/ property the Town Board would like to see the committee look in to. Motion to adopt the parameters of the property being on the collection system, no shoreline or across the street from shoreline, they are open to privately owned property, and they would like to see the needs assessment before a specific parcel is chosen, A. Baxter/ S. Brenna, 5 Ayes, Motion Carried.

E. Zoning Board of Appeals Member Status: There are currently two openings for members as well as an alternate seat open. If interested, contact Town Hall.

F. Town Board Members as Liaisons/ Committee Members: Some committees feel that there is a disconnect in communication and some history of issues that the Town Board doesn't see. Discussion that having Town Board members sitting in on committee meetings may create a different dynamic and/or look like the Town Board is micromanaging. The Town Board would like to have an agenda item once a month to formally review committee minutes to ensure that if there are topics to bring up, there is a place to do so.

V. Town Hall Administration

A. Budget Summary Report: Motion to approve the report dated 8/17/22, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

B. Grant Updates: Nothing to report.

C. Request for Bids - Purchase and Delivery of Propane/ Liquefied Petroleum Gas:

Motion to approve (with some corrections), bids due September 13, 2022 at 3:00pm, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

D. Reschedule First Regular Town Board Meeting in November: Motion to schedule the meeting for Thursday November 10, 2022 at 5:30pm, A. Baxter/ S. Brenna, 5 Ayes, Motion Carried.

E. Attachment 'F' to 2022 Compensations Resolution #2021-1214A: Motion to approve, S. Brenna/ A. Baxter, 4 Ayes, 1 abstain (J. Carlson), Motion Carried.

F. 2022 Budget Transfers: Motion to approve scheduled budget transfers as presented, J. Carlson/ A. Baxter, 5 Ayes, Motion Carried.

G. Budget Amendment #2022-03: Motion to approve (but the Town Board would still like to keep track of the garbage for parks even though the department won't be charged), J. Carlson/ A. Baxter, 5 Ayes, Motion Carried.

Motion to have agenda items V. H and V. I after item XI. Public Comment, J. Carlson/ A. Baxter, 5 Ayes, Motion Carried.

VI. Vouchers: Motion to approve vouchers in the amount of \$48,110.81, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VII. Alternative Claims: Motion to approve Alternative Claims for July 2022 in the amount of \$161,721.17, M. Anderson/ A. Baxter, 5 Ayes, Motion Carried.

VIII. Treasurer's Report: Motion to approve the Treasurer's Cash Summary report showing a total of \$2,547,675.39 and a total available in checking of \$1,417,856.83, A. Baxter/ J. Carlson, 5 Ayes, Motion Carried.

IX. Minutes

A. Regular Town Board Meeting August 10, 2022: Motion to approve minutes as submitted, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

X. Emergency Services

A. Police Department

1. Ashland County Law Enforcement Agreement: now that there is an amended budget, it can be sent to the Ashland County Board of Supervisors so they will have a better understanding of the La Pointe Police Department.

C. Updates on Construction and Warranty Work at the Emergency Services Building: Light switches were installed, and still waiting on answers for the smart building things.

XI. Public Comment B**: None.

Motion to go into closed session to discuss both agenda items V. H. and V. I. as presented on the agenda, S. Brenna/ A. Baxter, 5 Ayes by roll call vote, Motion Carried. 6:35pm.

M. Anderson left the meeting at 6:55pm.

Motion to return to open session, S. Brenna/ A. Baxter, 4 Ayes, Motion Carried. 7:08pm.

V. Town Hall Administration

H. Discuss Interest in Acquisition of Assets and/or Property

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Town goes into closed session, it will reconvene in open session before adjourning.

Consensus to have Chair G. Carlson talk to property owners to obtain more information to allow a third parts to analyze the feasibility- for further discussion.

I. Annual Performance Review of the Town Administrator; Follow Up

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. If the Town goes into closed session, it will reconvene in open session before adjourning.

No action.

XII. Lawsuits & Legal Issues

A. William Defoe vs. Town of La Pointe, Case No. 19CV57: No updates.

XIII. New Agenda Items for Future Meetings: Committee minutes/ Agenda policy on the second meeting of the month, equalized value/ possible revaluation, town dock issues.

XIV. Adjourn: Motion to adjourn, S. Brenna/ J. Carlson, 4 Ayes. Motion Carried. Adjourned at 7:12pm.

Submitted by Micaela Montagne, Town Clerk.

CONTRACT FOR SERVICES

This contract for services is made and entered into between the Town of La Pointe in Ashland County, Wisconsin, (the "Town") and Custom Fire Apparatus Inc. (the "Contractor").

RECITALS

WHEREAS, the Town desires to obtain the services described herein; and

WHEREAS, the Contractor represents to the Town that it has the expertise, knowledge, and experience necessary to properly perform this contract according to its terms and that it is ready, willing and able to do so,

NOW, THEREFORE, in exchange for the valuable consideration set forth herein, the Town and the Contractor hereby agree as follows:

1. Description of Services. The Contractor will, in accordance with the terms and provisions set forth herein, provide the Town with the following:

- One Fire Department Pumper with 4-door Spartan FC-94 MFD chassis cab. Manufacture, progress meetings, inspection, delivery, and training will be in accordance with specifications provided (Appendix A, dated 7/14/22).

2. Payment. In exchange for the Contractor providing the Town with the services described herein, the Town will pay the Contractor as follows:

- Chassis payment of \$223,443.00 upon shipment of the chassis to the Contractor's factory
- Balance upon delivery of apparatus and equipment, granted the Town receives a final invoice at least 7 days prior

The total amount payable by the Town to the Contractor for services under this contract shall not exceed \$769,659.57. However, due to price volatility, surcharges may be added after contract execution and will be disclosed and passed on to buyer at cost. Surcharges shall not be deemed suitable reason for contract termination by either party.

Lien waivers must be put in place for all subcontractors utilized and materials purchased.

3. Dates of Service. The services provided for herein shall be completed by October 15, 2023, or within 60 working days of delivery of the chassis, whichever is sooner.

4. Reimbursement for Expenses. Unless modified in writing or specified in Appendix A, the contractor shall bear all costs and expenses under the terms of this Contract, including those related to transportation of staff, equipment and materials.

5. Specifications. Unless modified in writing, the contractor shall provide all labor, materials, equipment, subcontractors and supervision for timely completion of the project.

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The Contractor will comply with all federal, state and local regulations, including but not limited to all applicable OSHA requirements

6. Workmanlike Manner. The services provided by the Contractor shall be provided in a workmanlike manner consistent with the terms and provisions of this contract.

The Contractor reports to the Town Administrator and/or designee and will cooperate and confer as necessary to ensure satisfactory work progress.

7. Warranty. The Contractor warrants that:

- a) All workmanship performed by the Contractor and its subcontractors shall be guaranteed for a minimum of one year from delivery of apparatus and equipment. Other warranties shall be as designated in Appendix A and Appendix B.
- b) All services it provides pursuant to this contract will be performed in accordance with all applicable federal, state and local laws, rules, regulations, codes and ordinances; and
- c) In the event it is determined that the Contractor has breached this warranty, the Contractor will promptly, upon being notified of such breach, immediately correct and cure the breach.

8. Compliance with Regulations. The Contractor will provide the Town with a legible copy of each license, certificate and permit which has been issued to the Contractor evidencing that the Contractor is authorized by law to provide the services described in this contract prior to starting any work to be performed under this contract. Compliance with this provision is a condition precedent to the performance of this contract.

9. Assumption of Liability. Each party to this contract accepts and assumes and shall be liable and responsible for any and all damages, injuries, deaths, losses, costs, expenses, fees and charges caused by the acts, omissions and negligence of its own directors, officers, members, employees, agents and representatives and any subcontractors and shall protect, defend and hold the other party to this agreement harmless from the same.

Neither party to this contract shall be liable or responsible for the negligence, acts or omissions of the other party or the other party's directors, officers, members, employees, agents or representatives.

10. Hold Harmless. The Contractor covenants that it will protect, defend, indemnify and hold the Town harmless from and against any and all claims, actions and causes of action filed or asserted by any person, entity, governmental unit or department against the Town or its supervisors, officers, employees, agents or representatives, for any damages, injury, death, losses, costs, expenses and fees or charges associated with, related to or arising from any occurrence, accident or incident caused by any

negligence, act or omission of the Contractor or its officers, members, employees, agents or representatives in connection with this contract and its performance.

11. Relationship Between Town of La Pointe and Contractor. With respect to this contract, the Contractor shall be an independent contractor in regard to the Town and not an employee of the Town. As such, the Contractor shall, in accordance with §102.07(8)(b) Wisconsin Statutes:

- a) Maintain its business separate and apart from the Town.
- b) Hold a Federal Employer Identification Number for its business or else file a self-employment income tax return with the IRS reflecting its status.
- c) Control the means of performing this contract.
- d) Incur the main expenses related to the services provided under this contract.
- e) Be responsible for the satisfactory completion of the services provided for herein and be liable for a failure to complete the work or service specified herein.
- f) Receive the compensation provided for herein on the basis provided for herein.
- g) Realize a profit or suffer a loss under this contract, depending on how the Contractor performs.
- h) Have continuing reoccurring business liabilities and obligations.
- i) Operate a business, the success or failure of which depends on the relationship between business receipts and expenditures.

12. Proof of Insurance. Within five (5) business days after signing this contract, the Contractor shall file with the Town Administrator written documentation establishing that the Contractor has in effect the following types and amounts of insurance coverage:

- a) Worker's compensation insurance of at least \$500,000 each accident.
- b) Commercial liability insurance with limits of at least \$1,000,000 per occurrence/\$1,000,000 aggregate.
- c) Comprehensive automobile liability insurance of at least \$1,000,000 per occurrence/\$1,000,000 aggregate.
- d) The Town of La Pointe must be listed as additional insured.

No payments will be made to the Contractor until the current certificates of insurance have been received and approved by the Town Administrator. If the insurance as evidenced by the certificates furnished by the Contractor expires or is canceled during the term of the contract, services and related payments will be suspended. Contractor shall furnish the Town Administrator with certification of insurance evidencing such coverage and endorsements at least ten (10) working days prior to the commencement of services under this contract and shall provide for 30-day written notice to the Certificate holder of cancellation of coverage.

13. Default; Termination. In the event of a default by either party in the performance of an obligation under this contract which continues for a period of twenty (20) days following written notice

thereof to the party in default, the other party to this contract may terminate this contract by written notice to the party in default.

14. No Assignment. Neither party to this contract may assign their rights or obligations under this contract to another, in whole or in part, without prior written consent of the other party. Any assignment or attempted assignment in violation of this provision shall be null and void.

15. Applicable Law; Venue. This contract shall be interpreted under the laws of the State of Wisconsin. Any suit or proceeding relating to this contract shall be venued in Ashland County, Wisconsin.

16. Entire Agreement; Amendment. This contract sets forth the entire understanding and agreement between the parties relating to the subject of this contract and supersedes and replaces any prior discussions, negotiations and agreements, oral or written. This contract may be amended only by a writing signed by the undersigned.

17. Binding Contract. Each of the undersigned states they have read this contract in its entirety, that they understand each of its terms and provisions and that they sign the same freely and voluntarily, intending to be legally bound hereby.

18. Notice. Any notice to either party under this contract shall be in writing and be served either personally or by registered or certified mail addressed as follows:

To the Town:

Administrator
Town of La Pointe
PO Box 270
La Pointe, WI. 54850
715-747-6914
administrator@townoflapointewi.gov

To the Contractor:

Wayde Klivida
Custom Fire Apparatus
509 68th Ave
Osceola, WI 54020-4044
612-325-1366
wayde@customfire.com

IN WITNESS WHEREOF, the undersigned have executed this agreement:

Approved by Town Board (date): _____

The Town of La Pointe (the Town) Board Chair

Signature _____

Date _____

Printed Name _____

Full Legal Name of Contractor (the Contractor)

Custom Fire Apparatus Inc.

Signature_____

Date_____

Printed Name_____

Title_____

RF