

**TOWN OF LA POINTE**  
**Board of Harbor Commissioners**  
**THURSDAY October 13, 2022**  
**5:30pm at Town Hall**  
Approved Minutes

**Commissioners Present:** Michael Anderson, Michael Childers, Michael Collins, Evan R. Erickson, Zach Montagne, Carol Neubauer, Peter Ross

**Public Present:** Michael Kuchta, Glenn Carlson, Micaela Montagne, Paul Brummer

The meeting was called to order at 5:30pm by Town Clerk Micaela Montagne, a roll call of the members listed above. Clerk Montagne gave each Commissioner an Oath of Office.

1. Public Comment: Town Board Chair Glenn Carlson thanked the commissioners for serving.
2. Brief Introductions: Members of the Commission made sure they all are familiar with each other. Commission applications
3. Officer Elections – President, Vice President. Carol Neubauer nominated Michael Childers as President, Michael Anderson seconds, All in Favor. Michael Anderson nominates Carol Neubauer as Vice president, Michael Collins seconds, All in Favor.
4. Review Wisconsin Statutes 30.37 & 30.38 on Harbor Commissions
  - a. Commission Secretary hire – job description and posting: No job description yet. Discussion on secretary duties including taking minutes, correspondence (written & verbal), annual report, some budget. Secretary will be a Town employee but governed by the commission. More discussion and approval at the next meeting, including a possible budget. Discussion on possible office spaces for the secretary.
  - b. Other Staffing: possible. Unknown at this time.
  - c. Town effort to date/background – Michael Kuchta, Town Administrator: The Town Board has created a designated fund with \$47,000 as seed money for the commission. Number one goal for the Commission is to look at the feasibility of acquiring the Madeline Island Ferry Line (MIFL). The Town has already been in contact with different legal council who has expertise in the area. Possibly hiring someone to help do the valuation of MIFL. Financing options are available. Discussion and questions on what aspects of MIFL are for sale.
5. Administrative Structure – working groups: more to be discussed at the next meeting. Possible By-Laws as well.

6. Non-Disclosure Agreements – Legal Counsel: Needed as the commission will look at financials of the Madeline Island Ferry Line other staff members who will see financials will need to sign an agreement.
7. Memorandum of Understanding Between MIFL and Harbor Commission: Carol Neubauer discussed how a MOU can bind each other in the negotiation process and be a framework to enable working together.
8. Preliminary Budget Requirements: The commission may not have any revenue until/ if the commission acquires the Ferry Line. There will be many expenses as start up costs for legal council as well as staffing etc. discussion on the possibility of getting a bond/ loan to help with this. Possible financial support from State and Federal funds if the Commission does end up purchasing the Ferry line.
9. Meeting Dates and Items for next Agenda: Thursday mornings may work well for all. Next meeting Thursday October 20, 2022 at 8:00am at Town Hall. Discussion on possibly having town email accounts, or something other that using personal emails especially when sharing financial information. Consensus to have the president and vice president to assume the responsibility of being the contacts with the Madeline Island Ferry Line, and with the Town Administrator to keep things concise. Questions on how to handle open records request and keep meetings open, possibly livestreamed or zoomed. Bylaws discussion to be on the next agenda as well. Possible advisory sub committees to take advantage of community members who have knowledge and insight and can assist without being on the Commission. Town Clerk to post and provide minutes until a secretary is hired.
10. Adjourn: Motion to Adjourn, M. Anderson/ E. Erickson, All Ayes, Motion Carried. Adjourned at 6:19pm.

Minutes respectfully submitted by Micaela Montagne, Town Clerk.  
Approved as presented October 27, 2022.