

TOWN OF LA POINTE
Board of Harbor Commissioners
THURSDAY October 20, 2022
8:00a.m. at Town Hall
Approved Minutes

Commissioners Present: President Michael Childers, Michael Anderson, Michael Collins, Evan R. Erickson, Zach Montagne, Peter Ross

Commissioners Absent: Carol Neubauer

Public Present: ~~Michael Kuchta, Glenn Carlson, Micaela Montagne, Paul Brummer~~

1. Call to Order: Meeting Called to order by Michael Childers at 8:00am.
2. Roll Call: as stated above
3. Public Comment: None.
4. Minutes, 10/13/22 (tabled)
5. Harbor Commission By-Laws Discussion: Three examples of bylaws were provided to the commissioner by Pete Ross. Discussion on how this Harbor Commission is not planning on governing public boats, harbor, marina, etc., but the mission for this Commission will be regarding the exploration and possible acquisition of the Madeline Island Ferry Line. And if the acquisition occurs, then contracting for ferry service, etc. Peter Ross to work on a draft of by-laws including a mission statement (with the Commission input).
6. Harbor Commission Secretary Job Description Discussion/Language: Discussion on the role of the secretary; manage postings and minutes of commission, maintain records of the commission, distribution of information, correspondence, administrative management of the meetings and the commission. Draft to be brought to the next meeting. Hours and pay wage still unknown, but the employee will be a Town employee. Discussion on possibly paying an annual \$12,000 salary possibly paid monthly. But wage will be reviewed by the board monthly as there could be changes in amount of work required. Peter Ross to work on the job description and add language to the by-laws regarding the secretary.
7. Non-Disclosure Agreements – Legal Counsel: Robin Russell will be the contact person for the Madeline Island Ferry Line. Discussion on communication between MIFL and the Non-disclosure Agreement (NDA). The NDA is so that the commissioners will not discuss any of the financial information the MIFL provides as it is proprietary information at this point. The agreement states that there may be some MIFL information withheld, the Board shared some concern that if not all of the financial information is shared from MIFL, will they be able to make an informed decision.

A maritime lawyer will review the agreement. Personal liabilities are a concern if any information does get out to the public. And open records requests are also a concern- which documents will be subject to opens records requests, as the Commission is a government entity. The Commission would like a WI lawyer to review and provide an opine on the open records request concern.

8. Offers of Assistance: There are some individuals who have expertise in areas that can assist the commission. Currently there has been interest from a gentleman with knowledge of municipal finance and a gentleman from the WI Department of Transportation who could make a presentation on how they have worked with other public ferry lines.
There could also be sub committees in the future once specific tasks need to be accomplished.
9. Meeting Dates and Items for next Agenda: Next meeting Thursday October 27, 2022 at 8:00am. By-laws and mission statement, secretary job description, NDA info will be some agenda items.
10. Adjourn: Motion to adjourn, M. Anderson/ M. Collins, all in favor, Motion Carried.
Adjourned at 8:57am.

Minutes respectfully submitted by Micaela Montagne, Town Clerk.
Approved [corrected] October 27, 2022.