

TOWN OF LA POINTE
Board of Harbor Commissioners
THURSDAY October 27, 2022
8:00a.m. at Town Hall
Approved Minutes

Commissioners Present: President Michael Childers, Michael Anderson, Michael Collins, Evan R. Erickson, Zach Montagne, Carol Neubauer, Peter Ross

1. Call to Order: Meeting called to order by Michael Childers at 8:00am
2. Roll Call: Members present as listed above.
3. Public Comment: None.
4. Minutes
 - a. Approval of Minutes, 10 13 2022: Motion to approve as presented, C. Neubauer/ Z. Montagne, all in favor, Motion Carried.
 - b. Approval of Minutes, 10 20 2022: [*Clerk's note: a correction on the public present*], Motion to approve, M. Collins/ Z. Montagne, all in favor, Motion Carried.
5. Harbor Commission By-Laws Discussion and Potential Approval: Includes purpose, principal tasks, and secretary position. Changes to the draft include removing roll call voting, remove 'cell' from phone option for attendance, take out specifics for secretary job description (just refer to job description). Include establishing assets and a possible purchase price for Madeline Island Ferry Line, and secure funds in the principal tasks. Remove Roberts Rules, add finance review and authorize payments to agendas and a few other small corrections/ changes. Board to review the new draft and approve at the next meeting.
6. Harbor Commission Secretary Job Description and Potential Approval: duties include preparing, attending, and following up from meetings, correspondence, and administrative work of the board. \$25/hour with about 10 hours weekly. To include a qualification of basic computer skills preferred. Motion to approve the job description and posting, E. Erickson/ M. Collins, all in favor, Motion Carried.
7. Non-Disclosure Agreements – Update and Potential Approval: the agreement was drafted and provided by the Madeline Island Ferry Line (MIFL). Updates from the last meeting include a few issues flagged by an attorney, R. Burns. Discussion on clarifying if the agreement is joint or individual – if there is a breach on information, are all 7 commissioners responsible, or only the individual. The commission would like to discuss the NDA with the attorney after the next draft is prepared, hopefully at the next meeting.

8. Offers of Assistance – Update: Letter from John Nielson requesting Zoom options for the commission meetings. M. Childers to check in on getting approval from the Emergency Services Building (ESB) management department to gain permission on using the ESB for commission meetings as there is Zoom technology available and it will likely be needed at many meetings.
M. Childers has been in communication with Sarah Anstack and Kelly Neugent of Senator Baldwin’s office to discuss federal funding options for acquiring the Ferry Line, more discussion to follow.
Carol Neubauer updated that she does not recommend proceeding with a Memorandum of Understanding with the Ferry Line that was discussed at the first meeting on 10/13/22, consensus to not proceed.
9. Town of La Pointe Town Board Expenditure Authority Update: The Town Board authorized the commission to spend the Commission Designated Fund for payroll/ office expenses and professional fees.
10. Meeting Dates and Items for next Agenda: Logistics of paying bills, approval of by-laws, NDA conversation with R. Burns. Next meeting Thursday November 3, 2022 at 8:00am at the ESB if it works out- if R. Burns is available. Email addresses for commission coming.
11. Adjourn: Motion to adjourn, M. Anderson/ E. Erickson, all in favor, Motion Carried.
Adjourned at 8:49pm.

Respectfully submitted by Micaela Montagne.
Approved as submitted, November 3, 2022.