

REGULAR LIBRARY BOARD MEETING
Wednesday October 19, 2022
4:00 PM LIBRARY 2nd Floor/Zoom
Minutes

Members present: Lisa Potswald; Chair, Micaela Montagne, Marilyn Hartig, Cynthia Mueller and Keith Ryskoski
Members absent: Peggy Ross and Katie Sanders
Staff present: Lauren Schuppe; Library Director

The Madeline Island Library Board meeting was called to order by Lisa Potswald, Chair.

I. Public Comment* None

II. Minutes

A. Library Board Meeting September 20, 2022

Motion by Marilyn to approve the above minutes, seconded by Micaela, all ayes. Motion Carried.

B. Special Library Board Meeting September 27, 2022

Motion by Micaela to approve the above minutes, seconded by Marilyn, all ayes. Motion Carried.

C. Special Library Board Meeting October 6, 2022

Motion by Keith to approve the above minutes, seconded by Marilyn, all ayes. Motion Carried.

III. Vouchers

A. Sign Directors Timesheet

Timesheets submitted for week ending 9/7/22 and 10/1/22

Motion by Micaela to approve the submitted timesheets, seconded by Marilyn, all ayes. Motion Carried.

B. Approve Bills

Norvado	61.27
Cardmember Services	145.79
Amazon	63.38
Madeline Sanitary	102.00
New York Times	40.00
Lakeshore Learning	595.65

Motion by Keith to approve the submitted vouchers, seconded by Micaela, all ayes. Motion Carried.

C. Approve purchase orders for Makerspace

None at this time. Lauren asked for a special meeting next week to approve purchase orders for quotes she is waiting on.

IV. Directors Report

Lauren e-mailed her report to board members prior to the meeting.

- Lauren will not be attending the WI Library Assoc. Conference this year.
- The annual PACE Woods Grant was received.
- The fish sculpture will be at Fall Fest this Saturday with a game/prizes to go along with the recycle theme.
- Lauren continues to work on financial support from the MI Museum and Island Association for the sound garden project.
- Winter Rec ski dates have been set.

V. Policy

A. Review and approved Internet Use Policy

Lauren explained with receiving the Federal ARPA Grant for the makerspace, the library is required to have devices that will be accessing the internet CIPA (Child Internet Protection Act) compliant which includes a standing internet policy and computer monitoring software. The policy Lauren is proposing was drafted using CIPA compliance samples from the internet. Lauren is looking into a couple of companies (bark and iboss) for software that will work on both desktops and tablets. If there is a fee, it will be nominal.

Motion by Micaela to approve the Internet Use Safety Policy, seconded by Marilyn, all ayes. Motion Carried.

VI. Grants

A. Approve application to Science Kit for Public Libraries Grant (opens 11/1/22)

This grant is for STEM (Science, Technology, Engineering & Mathematics) activity kits to be received. Lauren would use these as items to be checked out from the library.

Motion by Micaela to approve the application for the Science Kit for Public Libraries Grant, seconded by Keith, all ayes. Motion Carried.

B. Approve NWLS Collection Development Grant 2022

Lauren explained she overlooked this annual grant which is usually done in February. NWLS has approved submitting this application now for 2022 funds (approx. \$932).

Motion by Micaela to approve the NWLS Collection Development Grant 2022, seconded by Marilyn, all ayes. Motion Carried.

C. Approve WLA Membership and grant opportunity 2022

Lauren explained this is a regular annual membership and an associated grant which will reimburse the cost of the membership.

Motion by Cynthia to approve the WLA membership and grant for 2022, seconded by Lisa, all ayes. Motion Carried.

VII. Financial

A. Review annual donation postcard

Discussion and revisions to draft presented by Lauren. Lauren will check with the La Pointe Center for an updated mailing list.

B. Review and approve Mural Commission Contract with Holly Tourdot

Motion by Micaela to approve the mural commission contract with Holly Tourdot, seconded by Marilyn, all ayes. Motion Carried.

C. Approve voucher for Holly Tourdot

Voucher is for \$10,000 and the check from the Rieman's for the same amount has been deposited in the Art Purchase Award designated fund.

Motion by Micaela to approve the voucher for Holly Tourdot, seconded by Keith, all ayes. Motion Carried.

VIII. Ongoing Projects

A. Library Community Center RFP

- Lauren has a video conference with the Otto Bremer Foundation next week regarding their available grants.
- Lauren sent letters and reached out to folks at Treaty Days regarding possible collaboration with the Tribes. She has not received any feedback as of today.
- Lauren suggested maybe using some of the general designated fund for a grant match if needed.

B. Island Makerspace: create, innovate, elevate

1. Review Makerspace timeline

- Lengthy discussion on administrative and learning timeline, training, open house and criteria to use equipment.
- Seri and Terryn have started training tutorials on equipment.
- Lauren will be attending a makerspace learning session at the Fond du Lac library and investigating their scheduling app next week.

C. Strategic Plan

3 person library comparison will be on next month's agenda
Strategic plan update will be in Dec. or Jan.

IX. Future Agenda Items

Public outreach and Friends of the Library
Art Purchase award and scholarships in December

Adjourn:

Motion by Micaela to adjourn, seconded by Marilyn, all ayes. Motion Carried.

Minutes taken from recording and submitted by Dorgene Goetsch, Clerical Assistant.
Minutes approved as presented 11/15/22.