

**Town of La Pointe
Community Awards Committee
Wednesday October 19, 2022
9 a.m. at Town Hall
Minutes**

Members present: Charlie Bertel, Marilyn Hartig and Robin Trinko Russell
Staff present: Michael Kuchta, Town Administrator

1. Roll Call

Michael Kuchta called meeting to order.

2. Discussion of meeting procedures

- The committee will not have a chair; discussions will take place informally.
- Members reviewed bylaws, guidelines for nominations and selections, and lists of past nominees and recipients.

3. Discussion on promotion of nominations, nomination deadline

- Deadline for nominations will be Friday 12/30/22. The committee will meet the first week of January 2023 to review nominations and submit recommendations to Town Board.
- Marilyn will draft an article to submit to the Gazette, and circulate it to Charlie and Robin for review. Article will steer readers to Town website or Town Hall to obtain nomination forms. Marilyn will contact Gazette for best way to present requests for nominations. Deadline is Oct. 29, with projected publication date of Nov. 19.
- Nomination forms will be posted at Town Hall, Library, Post Office, MIFL parcel building, and St. John's Church. They also will do personal outreach to recruit nominations.

4. Discussion on nominee selection process

5. Set next meeting date and agenda

Next meeting will be Thur. 12/15/22 @ 9 a.m.

6. Adjourn

Minutes taken from Michael K's notes and submitted by Dorgene Goetsch, Clerical Assistant
Minutes approved as presented 12/21/2022. Dorgene Goetsch, Clerical Assistant