

MEMO

To: Town Board
From: Michael Kuchta
Re: Town Administrator's Report
DATES COVERED IN REPORT: Dec. 23, 2022-Jan. 6, 2023

1. Accomplished/Completed

- **Rental Ordinance.** Worked with the zoning administrator and members of the Town Plan Commission to finalize a draft that revises the Town's existing Rental Ordinance. The full TPC is scheduled to discuss the draft on Jan. 9 before sending it to the Town Attorney for review. The draft tries to get a handle on the encroachment of commercial activities into residential districts; this initiative includes requiring a Conditional Use Permit for all new and lapsed short-term rentals, and addressing "events" that are beyond the "ordinary and normal use" of a rental property. The draft also puts more of a focus on the existing requirement that long-term rentals obtain an annual permit, including by implementing a basic fire-safety inspection.

2. Coming Up

- **Town Plan Commission.** The commission holds a special meeting on Monday Jan. 9 at 4:30 p.m. to schedule public hearings this spring on the draft Rental Ordinance and the first draft of a new Comprehensive Plan.
- **Fire numbers.** A meeting with Lange Enterprises to discuss grid capacity is scheduled for Tuesday Jan. 10.

3. Town Board Agenda – Information/Comments

- **Ice Road Maintenance.** You have the proposed rate sheet from Nelson Construction in your packet. We need a motion on whether or not to accept the rates for the 2023 season.
- **Erickson land swap.** The Town Plan Commission was scheduled to make their recommendation Jan. 9 on whether to rezone the former Town parcel from G-1 (government and institutional) to R-3 multi-family residential, which is the same zoning as the adjacent land it is joining. Town Board members make the final decision.
- **Community Awards.** The committee met Jan. 6 and is recommending the La Pointe Community Clinic for the annual Community Appreciation Award and adding Ruth Ann Tiesberg to the Hall of Fame. I will send a separate memo outlining reasons for their recommendations. Overall, the committee received 13 nominations – the most since the year awards first were established.
- **Microgrid Grant Application.** The Energy Committee has drafted an application for a state Energy Innovation Grant, which you authorized on Dec. 13. The application is due Jan. 30. Please note the highlighted language on Page 3, which commits the Town to allocating or finding matching funds in 2024 (if the Town receives and accepts the grant). Grant decisions are supposed to be announced by July 2023.

4. Follow Up on Previous/Ongoing Projects

- **Town Hall AV System.** We have received quotes from six vendors; I am working through differences in equipment and our needs for installation.

RECEIVED

JAN 6 2023

[Signature]

- **WHEDA Rural Affordable Workforce Housing Initiative.** The Chequamegon Bay work groups continue to revise their three pilot project concepts, which are scheduled to be presented to WHEDA staff in Madison on Jan. 25.

5. Grant Report

- **BBTP Accessibility Study.** I submitted the quarterly report to the Wisconsin Coastal Management Program. Our consultant, Cooper Engineering, is supposed to provide options by Feb. 28.

6. Lawsuits/Legal Issues

- **Notice of Claim.** The amended draft of the notice to Ashland County will be ready to approve, for delivery to the county clerk on Wednesday morning.

7. Other Information

- **Solid Waste Contract.** Our insurance company says they cannot provide us the type of pollution liability insurance that Republic Services listed under the new contract. We are awaiting word back from Republic on our request to eliminate the requirement.
- **Wind Sled Hours.** Windsleds Transportation Inc. has revised its schedule to accommodate a school district request for a later weekday trip. The previously announced 4:45 p.m. trip to the island is cancelled; it is replaced by a 5:30 p.m. trip.

(5) TB, TA, AA Clerk, Public

December 2022 Public Works Report

Roads/Equipment

- Early December consisted of plow-truck maintenance, shop clean-up, as well as sanding intersections and the dock as needed.
- 12/14-12/15 brought a wet and nasty snowfall that resulted in multiple downed power lines, fallen trees, and icy roads. The crew did their best getting the dock cleared off, all roads open and scraped off, and all Town buildings accessible. The subsequent cold temps froze everything into a heavy crust, which was not ideal, except for solidifying the gravel roads. Despite this, we still witnessed water running in multiple ditches around the island for days afterward.
- The 2005 Sterling (102) is scheduled to have both reverse cylinders on the front plow replaced next month.
- The JD 444 wheel-loader was outfitted with tire chains, which helped expedite plowing side roads and icy areas immensely.

Holiday Weekend Weather

- The blizzard and windy conditions throughout the Xmas holiday weekend kept the crew very busy. I commend and thank them all for the long days and many hours away from families to keep the island road network open. Special thanks to Pete and Evan Jr. for working Christmas morning to clear thick ice from the Town dock, and just in time for an ambulance run no less. We will continue to work on the dock as the temperatures allow. This includes the completely ice-encrusted passenger shelter, which I have heard much discussion about. Ultimately, sunny skies and warmer temps will decide the outcome, but we will keep monitoring and intervening when it makes the most sense.

Misc./Admin

- All Public Works Departments have NO major capital improvement projects planned for 2023, which is a nice change, especially for the budget. 2022 saw multiple projects completed (some years in the making), and the entire crew exhibited a great team effort in achieving these goals. We are collectively looking forward to working with what we have and improving efficiency in every area that we can.

Happy Holidays,
Respectfully submitted,
Ben Schram, Public Works Director

RECEIVED
DEC 30 2022

Initial: dg

Letters from MRFy - New Year's Dreams

"The Cold Earth Slept below; above the cold sky shone; and all around with a chilling sound, from Caves of ice and fields of snow, The breath of night like death did flow beneath the sinking moon." - Shelley

It's been a quiet week in Lake Wobegon ... No wait, that's the other one. It's been a quiet week in Old La Pointe, where the shovels are busy with wet snow and the MRF is hopping with last year's shredded wrapping paper and Amazon boxes; torn asunder from Christmas morning excitement. The holidays have passed, and the island is excited with a blend of playoff football and cooling lake temps. The bay is littered with what Tony Watts used to call "bergie bits", floating chunks of ice and snow, and giving us the hope that solid ice may arrive in the coming days.

I was baling paper the other day, moving our large grey bins to the compactor and dumping them in and -- in mid lift -- the most wonderful sight fell out and landed square on the floor. I caught my breath and paused long enough to make sure I wasn't dreaming and then slowly picked it. Seed Porn - thick catalogs of vegetable seeds, flowering plants, and farm stories printed on high-gloss paper glistening under the soft hum of MRF industrial lighting. I thumbed through the first few crisp, frozen pages of it. Banner headlines like "NEW FOR THE 2023 Planting Season - 25 new varieties of carrots!" and "BEETS BEETS BEETS!" and the ever popular "When did Aubergine become Eggplant?"

Moments like this cannot be understated. It is both a cause for celebration and panic; planting season is only 100 days away. Is it possible that here, in the dead of our frozen island winter that there are individuals foolhardy enough to be planning for spring already?? I tend to think that's why it was thrown away.

I have been working on "getting ahead." I have completed all numbers for the Annual MRF Self Certification and, in 2022, we processed 134.42 tons of recyclables here in our small community, which averages out to about 625.2 lbs. per island resident. The average for the State of Wisconsin is 693.5 per person, so we are just below average. Given this realization, I am going to work harder to be average this year. 🙏

Plans continue for the upcoming busy season. We will post for a new Recycling Specialist in the coming weeks. In the meantime, Evan has been hauling our boxes of demolition and solid waste to Republic. He is a powerhouse of work ethic and enthusiasm, and I am grateful for his assistance. I have been organizing our gray building and consolidating the clutter, everything from aerosol cans to propane cylinders. Every morning, the crows sit in the white pines behind the Island Closet and remind me that it's cold, but the days are getting longer. In the words of my grandfather: "It's a hard life but it's a good life."

We persevere and wait for warmer days.

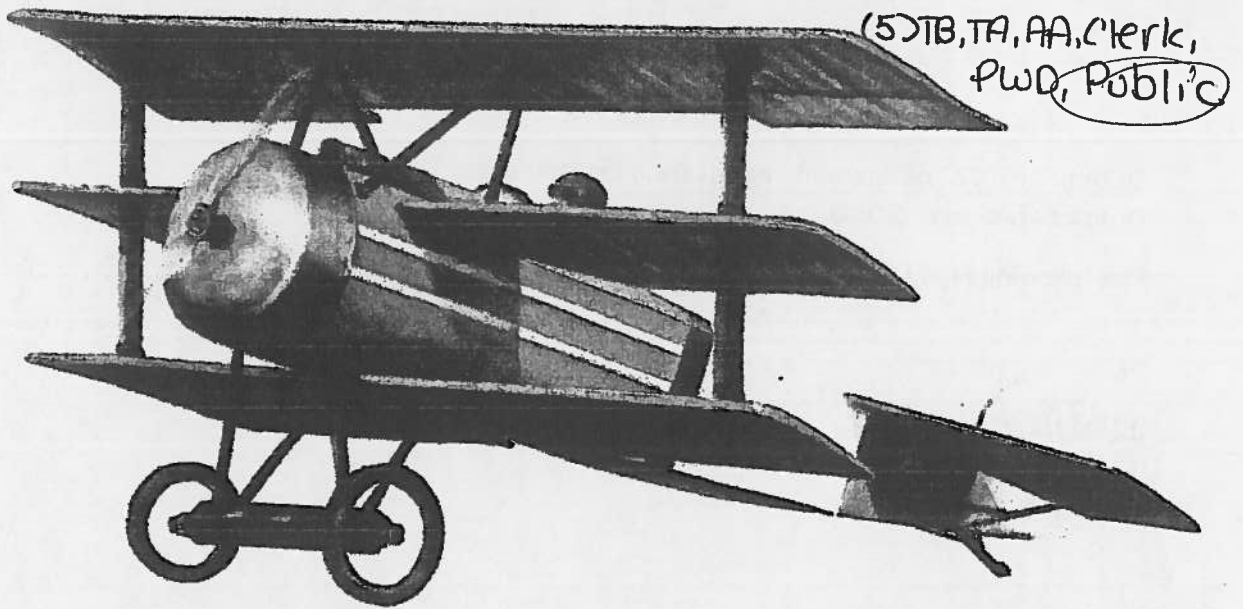
Be MRftastic.

Martin A. Curry
Recycling Supervisor

RECEIVED

JAN 6 2023

Initial: dcj



Major Gilbert Field (4R5)

To: Town Board

From: Paul Wilharm

Date: 01/04/23

Re: Monthly report for December 2022

During the month of December our airport was issue free !
Little traffic with December's snow and wind.

Attached are logs / checklists

Thanks !

Paul

COVER + 3

RECEIVED

JAN 4 2023

Initial: dg

December 2022 Traffic count and revenue log / checklist
Drop box receipts \$ 0.00

The following filed flight plans :

12/09 N4241L
12/30 N747WM
12/30 N363DS

For additional traffic that signed pilot shack log please see attached sheet(s)

12/14/22	Brad Cotshall	N1776W	2	F	Anoka	218-235-8794
R/30	D. Deppers	363DS	1	P	KREGK	

12/22 sign in
 2/21
 (1)

Run		18 total records						
Reference...	NOTAM N...	NOTAM Text	Designator	Recipient ...	Contact In...	Orga...		
66314250	12/014	IGRB 12/014 4R5 RWY 22 FICON 25 PCT ICE OBS AT 2212021331. 22...	4R5	Paul	airport@to...			
66378532	12/095	IGRB 12/095 4R5 RWY 04 FICON 3/3/3 100 PCT 2IN DRY SN OBS AT 2...	4R5	Paul	airport@to...			
66408663	12/147	IGRB 12/147 4R5 RWY 04 FICON 1/1/1 30 PCT ICE OBS AT 221209221...	4R5	Paul	airport@to...			
66425846	12/200	IGRB 12/200 4R5 RWY 04 FICON 3/3/3 100 PCT 3IN WET SN OBS AT ...	4R5	Paul	airport@to...			
66425846	12/200	IGRB 12/200 4R5 RWY 04 FICON 3/3/3 100 PCT 3IN WET SN OBS AT ...	4R5	Paul	airport@to...			
66492370	12/374	IGRB 12/374 4R5 AD AP CLSD 2212161441-2212161440	4R5	Paul	airport@to...			
66511819	12/472	IGRB 12/472 4R5 AD AP CLSD 2212161548-2212171547	4R5	Paul	airport@to...			
66511819	12/472	IGRB 12/472 4R5 AD AP CLSD 2212161548-2212171547	4R5	Paul	airport@to...			
66515770	12/489	IGRB 12/489 4R5 RWY 22 FICON 1/1/1 90 PCT ICE OBS AT 221216204...	4R5	Paul	airport@to...			
66536768	12/588	IGRB 12/588 4R5 RWY 04 FICON 1/1/1 100 PCT ICE OBS AT 22121815...	4R5	Paul	airport@to...			
66550862	12/623	IGRB 12/623 4R5 RWY 22 FICON 1/1/1 100 PCT ICE OBS AT 22121918...	4R5	Paul	airport@to...			
66576884	12/684	IGRB 12/684 4R5 RWY 22 FICON 1/1/1 100 PCT ICE OBS AT 22122115...	4R5	Paul	airport@to...			
66694056	12/758	IGRB 12/758 4R5 AD AP CLSD 2212221624-2212231623	4R5	Paul	airport@to...			
66618044	12/841	IGRB 12/841 4R5 AD AP CLSD 2212231718-2212251718	4R5	Paul	airport@to...			
66618044	12/841	IGRB 12/841 4R5 AD AP CLSD 2212231718-2212251718	4R5	Paul	airport@to...			
66646484	12/932	IGRB 12/932 4R5 RWY 04 FICON 1/1/1 100 PCT ICE OBS AT 22122515...	4R5	Paul	airport@to...			
66699687	12/054	IGRB 12/054 4R5 RWY 04 FICON 1/1/1 50 PCT ICE OBS AT 221229140...	4R5	Paul	airport@to...			
66714782	12/086	IGRB 12/086 4R5 RWY 22 FICON 1/1/1 100 PCT ICE OBS AT 22123017...	4R5	Paul	airport@to...			

Filter Name	Filter Value
Location	4R5
Status	Active,Cancelled,Expired
Keyword	
Date Range (Start)	12/01/2022
Date Range (End)	12/31/2022

12/22

NOTAM

Public

Zoning Report 12/31/22

Routing: TB (5), TPC (5), Clerk (1), Assistant Clerk (1) Email Staff: (5)

ZONING REPORT 12/31/2022

Building/Land Use Permits

	2022		2021	
	Value	Number	Value	Number
County	\$10,185.00	33	\$15,500.00	
Town	<u>\$20,529.00</u>	<u>71</u>	<u>\$9,407.50</u>	
Total	\$30,714.00	103	\$24,907.50	

Town Revenue (year to date)

Permits	\$20,529.00	
Variance	\$750.00	(1 @ \$750)
CSM	\$750.00	(3 @ \$250)
CUP	<u>\$1,500.00</u>	(2 @ \$750)
Total	\$23,529.00	

Short-Term Rental Permits

Source	2022		2021	
	Permits	Revenue	Permits	Revenue
Rentals by owner	72	\$13,350.00	56	\$6,900.00
Madeline Island Vacations	42	\$7,200.00	39	\$4,875.00
The Inn on Madeline Island	<u>20</u>	<u>\$4,650.00</u>	<u>37</u>	<u>\$4,625.00</u>
Total rental properties	134	\$25,200.00	132	\$16,400.00

Notes:

Charles Meech ("Craftivity") variance public hearing was held on November 15, 2022. Charles stated that that he intended to withdraw the application; Board of Zoning Appeals chair Paul Brummer indicated to him that we need to have this in writing. I have emailed Charles asking to confirm his intentions; no response yet.

The public hearing for the Erickson CSM #3244 "land swap" will be held January 4 @ 5:00 PM.

Zoning Report 12/31/22

Routing: TB (5), TPC (5), Clerk (1), Assistant Clerk (1) Email Staff: (5)

We have been working on the draft for a revised Rental Ordinance. We are hoping to have a public hearing on this in March and hopefully have it passed before the new cycle of permits starts in May. The revisions prioritize long-term rentals. This priority helps promote the availability of decent affordable housing on the island, and also reflects preferences expressed in the community survey conducted last summer by the Comprehensive Plan Steering Committee.

The draft of the revised ordinance proposes two major changes: one affecting long-term rentals, the other affecting short-term rentals.

Long-term rentals – those that rent to tenants for 30 days or more – would need a water quality test and a basic fire-safety inspection before receiving a permit. The inspection would require fire extinguishers, smoke alarms, and carbon monoxide detectors; adequate egress; and a driveway that has room for fire and ambulance equipment, in compliance with the Town’s existing driveway ordinance. In addition, the fire inspection could recommend a professional audit of electrical and heating systems.

Long-term rentals require permits under the existing rental ordinance, but the requirement has not been enforced.

Also under the proposed ordinance, new short-term rentals no longer would be approved automatically if they pass an Ashland County health inspection. Instead, these rentals would require a conditional-use permit from the Town in any zoning district except the C-1 commercial core.

Short-term rentals are those in which guests stay for less than 30 days. They are the types of rentals that more than 125 property owners currently offer. These bookings – usually in single-family homes or guest houses – typically last a weekend or a week; owners manage the bookings themselves, hand off oversight to island-based property managers, or utilize nationwide firms such as Airbnb or VRBO.

Under the draft ordinance, short-term rentals would need conditional-use authorization before they could operate in residential districts. The proposed changes do not affect existing short-term rentals that renew their permits on time each spring. However, existing short-term rentals that let their permits lapse, property owners who wish to start a new rental, or existing rentals that change ownership all would have to meet the new requirements.

After the public hearing, the TPC makes a recommendation to the Town Board, which makes a final decision.

Thank you,

Ed Schaffer, Zoning Administrator

Zoning Report 12/31/22

Routing: TB (5), TPC (5), Clerk (1), Assistant Clerk (1) Email Staff: (5)

DATE	SANITARY PERMIT #	COUNTY PERMIT #	LAND USE PERMIT #	NAME OF PROPERTY OWNER	FIRE #	STREET NAME	PARCEL NUMBER	PROJECT TYPE	TOWN FEE	COUNTY FEE	ENTERED
JANUARY-APRIL											
1/28/2022			CSM	Schuppe, Deena	1861	Big Bay	014-00097-0100	CSM	\$250.00		1/31/2022
1/31/2022		8490	2022-1	Loew, Cynthia, and Gary	1267	Big Bay	014-00132-0300	Accessory	\$145.00	\$200.00	1/31/2022
2/1/2022			CUP	Craftivity, Inc	922	Middle Rd	014-00179-0300	CUP	\$750.00		2/1/2022
2/9/2022		8491	2022-2	Mancino/Beckman	3728	North Shore	014-00311-0200	Camper	\$75.00	\$300.00	2/9/2022
2/9/2022	8521			Mancino/Beckman	3728	North Shore	014-00311-0200	Non-Plumb Sanitary		\$175.00	2/9/2022
2/9/2022		8492	2022-3	O'Dougherty Kevin	U/A	Old Fort Rd	014-00008-0700	Driveway Access Fill and Grade	\$50.00	\$150.00	2/9/2022
2/9/2022			2022-4	Kelsey, Susan	657	Spruce Ln	014-00003-1300	Driveway Accessory	\$145.00		2/9/2022
2/14/2022			CSM	Hartzell, Robert	U/A	East of Mondamin	014-00206-2001 014-00206-2130	CSM (Condo Plat)	\$250.00		2/14/2022
2/23/2022	8512	8493	2022-5	Summitonka Stoddard, Bill	3469	Big Bay	014-00023-0300	Dwelling	\$414.00	\$300.00	2/23/2022

Zoning Report 12/31/22

Routing: TB (5), TPC (5), Clerk (1), Assistant Clerk (1) Email Staff: (5)

DATE	SANITARY PERMIT #	COUNTY PERMIT #	LAND USE PERMIT #	NAME OF PROPERTY OWNER	FIRE #	STREET NAME	PARCEL NUMBER	PROJECT TYPE	TOWN FEE	COUNTY FEE	ENTERED
1/4/2022	8512			Summitonka	3469	Big Bay	014-00023-0300	Holding Tank		\$400.00	1/4/2022
1/4/2022	8511			Summitonka	3469	Big Bay	014-00023-0300	Privy Non-plumb		\$175.00	1/4/2022
3/2/2022			2022-6	Weir, Mark	299	Equaysayway	014-00008-0500	Accessory	\$196.00		3/2/2022
2/14/2022	8523			Weir Mark	248	Equaysayway	014-00200-5000	Fill and Grade		\$150.00	3/2/2022
3/10/2022			CUP	Myhre, Marnie	900	Big Bay Rd	014-00119-0400	CUP	\$750.00		3/10/2022
MAY											
5/18/2022			2022-11	Brown, Meg	406	Big Am's	014-00207-0300	Driveway	\$50.00		5/31/2022
5/27/2022			2022-10	Kuchta, Michael/Sanders, Katie	1117	South Shore	014-00290-0700	Dwelling Sanitary Reconnect	\$283.00	\$450.00	5/31/2022
5/26/2022			2022-12	Beek, Jamie	311	Red Oak Lane	014-00209-0200	Driveway, Trailer, Privy	\$335.00	\$175.00	5/31/2022
5/31/2022		8496		Lis, Brad/Sarah	766	Big Bay	014-00116-0301	Addition Holding tank	\$226.00	\$605.00	5/31/2022
5/31/2022		8497	2022-13	Reiten, Jeff/Lisa	4102	Chippewa	014-00012-0310	Trailer,shed, Holding tank	\$183.00	\$500.00	5/31/2022
JUNE											
6/1/2022			2022-14	Madeline Island Ferry Line	239	Colonel Woods Ave	014-00470-1204	Driveway	\$50.00		6/1/2022
6/8/2022	MSD	8498	2022-15	Woods, Heather	939	Whitefish	014-00408-0500	Move house, addition	\$993.50	\$300.00	6/15/2022

Zoning Report 12/31/22

Routing: TB (5), TPC (5), Clerk (1), Assistant Clerk (1) Email Staff: (5)

DATE	SANITARY PERMIT 3	COUNTY PERMIT #	LAND USE PERMIT #	NAME OF PROPERTY OWNER	FIRE #	STREET NAME	PARCEL NUMBER	PROJECT TYPE	TOWN FEE	COUNTY FEE	ENTERED
6/8/2022		8499	2022-16	Brummer, Charles & Paul	995	South Shore Road	014-00291-0300	New pole building	\$425.00	\$200.00	6/15/2022
6/8/2022			2022-17	Moore, Victoria	322	Red Oak Lane	014-00209-0800	Land disturbing	\$75.00		6/15/2022
6/9/2022		8500	2022-18	Douglas, Clayton/Clair	3044	Big Bay Road	014-00031-0200	Addition to deck	\$362.50	\$175.00	6/15/2022
6/9/2022		8726	2022-19	Mancino, Diana/Beckman, Chris	3728	North Shore	014-00311-0200	Accessory structure	\$175.00	\$200.00	6/15/2022
6/14/2022			2022-20	Erickson, Evan	304	Big Bay	014-00198-0204	Trailer	\$75.00		6/15/2022
6/14/22		8727	2022-21	Hogan, Maureen	757	Main	014-00430-0100	Deck after the fact	\$383.50	\$350.00	6/15/2022
6/14/2022			2022-22	Starr, Kathleen and Patrick	805	South Shore Rd	014-0001-0400	Road access	\$75.00		6/15/2022
6/14/2022		8728	2022-23	George stone	1264	South Shore RD	014-00049-0000	Accessory building/ driveway	\$625.00	\$200.00	6/15/2022
6/15/2022	634978			Ralph Imholt	1099	South Shore Rd.	014-00290-0600	Sanitary permit	\$400.00	\$400.00	6/15/2022
6/15/2022		8729		Henry Woods	1472	North Shore Rd.	014-00109-0200	Addition		\$200.00	6/15/2022
6/16/2022				Ed Schaffer	516	Miller farm rd	014-00204-0100	Portapotty		\$205.00	6/23/2022
6/23/2022			2022-24	Jake Dobson	400	Old fort road	140-00200-3325	Deck permit	\$198.00		6/23/2022

Zoning Report 12/31/22

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DATE	SANITARY PERMIT 3	COUNTY PERMIT #	LAND USE PERMIT #	NAME OF PROPERTY OWNER	FIRE #	STREET NAME	PARCEL NUMBER	PROJECT TYPE	TOWN FEE	COUNTY FEE	ENTERED
6/23/2022			2022-25	Sonya newhouse	917 .	South Shore RD	014-00292-0270	Driveway extension	\$50.00		6/28/2022
6/23/2022		8731&8732	2022-26	Bill Huset	2089	North Shore RD	014-00070-0220	Accessory buildings	\$110.00	\$400.00	6/28/2022
6/23/2022		8730		St Johns church		Main st	014-00449-0000	Accessory building under 100 sq. ft.		\$200.00	6/28/2022
6/28/2022		8733-8734	2022-27	John Eidred-Molly Sullivan	1298	South Shore Rd	014-00163-0900	Accessory building under 100 sq ft. Deck	\$138.00	\$375.00	6/28/2022
6/29/2022		8735	2022-28	Donna Grootousen	3756	North Shore Rd	014-00313-0300	Land disturbing. After the fact	\$150.00	\$300.00	6/29/2022
JULY											
7/5/2022			2022-29	Ulke James	714	South shore Rd	014-0209-0400	Accessory building	\$159.00		7/5/2022
7/6/2022			2022-30	Mary Frys	533	Oak lane	014-00006-0300	Garage	\$407.00		7/6/2022
7/12/2022			2022-31	Hilary Nelson	613	Miller Farm Rd.	014-00202-0300	Driveway land distubing	\$125.00		7/12/2022
7/12/2022			2022-32	Kenneth Myhre	900	Big Bay Rd.	014-00119-0400	Accessory Building	\$360.00		7/12/2022
7/12/2022			2022-33	Henry Woods	1272	North Shore Rd.	014-00109-0000	Addition/ alteration	\$140.00		7/12/2022
7/12/2022			2022-34	David Boone	1179	Middle Rd.	014-00181-1000	Building alteration/Camper permit	\$150.00		7/12/2022

Zoning Report 12/31/22

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DATE	SANITARY PERMIT 3	COUNTY PERMIT #	LAND USE PERMIT #	NAME OF PROPERTY OWNER	FIRE #	STREET NAME	PARCEL NUMBER	PROJECT TYPE	TOWN FEE	COUNTY FEE	ENTERED
7/12/2022			2022-35	Kenneth Myhre	900	Big Bay Rd.	014-00119-0400	Road access/driveway	\$50.00		7/12/2022
7/13/2022	916		2022-36	Bob Hartzel		Pumphouse Rd	014-00206-1600	Camper permit	\$75.00		7/13/2022
7/13/2022	916		2022-37	Bob Hartzel		Pumphouse Rd.	014-00206-1600	Camper Permit	\$75.00		7/13/2022
7/13/2022	911		2022-38	Bob Hartzel		Pumphouse Rd.	014-00206-2001	Camper Permit	\$75.00		7/13/2022
7/13/2022	911		2022-39	Bob Hartzel		Pumphouse Rd	014-00206-2001	Camper Permit	\$75.00		7/13/2022
7/13/2022		8737	2022-40	Donna Solberg/Hugh Fitzgerald	3222	North Shore Rd.	014-00325-0500	Accessory building	\$110.00	\$200.00	7/13/2022
7/19/2022			2022-41	Christopher & Teresa Dodge	2325	Benjamin Blvd.	014-00085-0500	Accessory building	\$135.00		7/19/2022
7/20/2022		8738	2022-42	David Markwardt/Gail Anderson	2305	Umbridge RD.	014-00043-0200	Accessory structure	\$140.00	\$200.00	7/20/2022
7/26/2022		8244	2022-43	Town of La Pointe/Harmony Towers LLC.	412	Big Bay RD>	014-00187-0701	Cell Tower	\$3,000.00		7/26/2022
7/26/2022		8739		Donna Solberg/Hugh fitzgerald	3222	North Shore Rd.	014-00325-0500	Accessory Structure		\$200.00	7/26/2022
7/26/2022			2022-44	LaDuke Winona	456	Middle Rd.	014-00191-0111	Building	\$323.00		7/26/2022
7/28/2022			2022-45	Fern langenberg	3306	Hermit Ln.	014-00325-0816	Driveway	\$75.00		7/28/2022

Zoning Report 12/31/22

Routing: TB (5), TPC (5), Clerk (1), Assistant Clerk (1) Email Staff: (5)

DATE	SANITARY PERMIT 3	COUNTY PERMIT #	LAND USE PERMIT #	NAME OF PROPERTY OWNER	FIRE #	STREET NAME	PARCEL NUMBER	PROJECT TYPE	TOWN FEE	COUNTY FEE	ENTERED
AUGUST											
8/2/2022			2022-46	Eric Smith	3768	North Shore Rd.	014-00313-0200	Permit extention	\$50.00		8/2/2022
8/2/2022			2022-47	steve&Deb Wakem	622	Miller Farm Rd.	014-00202-0500	accessory building	\$219.00		8/2/2022
8/3/2022		8740	2022-48	Donna Groothusen	3756	North Shore Rd.	014-00313-0300	retaining wall	\$142.50	\$200.00	8/3/2022
8/10/2022			2022-49	Rachel Rosen	1143	middle Rd.	014-00181-0800	Secondary dwelling	\$185.25		8/10/2022
8/11/2022			2022-50	kristen schulze	2135	north shore rd.	014-00070-0270	driveway	\$50.00		8/11/2022
8/11/2022			2022-51	kristen schulze	2141	north shore rd.	014-00070-0230	driveway	\$50.00		8/11/2022
8/11/2022		8741	2022-52	Lucy Sievers	1041	sunnyslope	014-00399-0100	new house	\$1,716.00	\$300.00	8/11/2022
8/11/2022			CSM	Lucy Sievers	1041	Sunnyslope	014-00399-0100	CSM	\$250.00		8/11/2022
8/12/2022	#912		2022-53	Bob Hartzel	Unit 12	Gitchi Gummi Properties	014-00206-2001	Seasonal single family home	\$493.50		8/12/2022
8/12/2022	#911		2022-54	Bob Hartzel	Unit 11	Gitchi Gumme Properties	014-00206-2001	Seasonal Single Family home	\$493.50		8/12/2022
8/16/2022		8742	2022-55	Chris Roland	810	Big Bay Rd.	014-00116-0200	Garage	\$219.00	\$200.00	8/16/2022
8/16/2022	8656		2022-57	Ed Schaffer	516	Miller Farm Rd.	014-00204-0100	Primary dwelling	\$316.00		8/16/2022
8/17/2022	8646	8743	2022-56	Robin&Andrea Hendricks	2608	Schoolhouse Rd.	014-00019-0310	Primary dwelling	\$499.25	\$300.00	8/17/2022

Zoning Report 12/31/22

Routing: TB (5), TPC (5), Clerk (1), Assistant Clerk (1) Email Staff: (5)

DATE	SANITARY PERMIT #	COUNTY PERMIT #	LAND USE PERMIT #	NAME OF PROPERTY OWNER	FIRE #	STREET NAME	PARCEL NUMBER	PROJECT TYPE	TOWN FEE	COUNTY FEE	ENTERED
8/18/2022			2022-58	Dave Markwardt	2305	Umbrage	014-00060-0210	Permit extention	\$50.00		8/18/2022
8/23/2022		8744	2021-86	Sarab Weiner	542	Oak Ln.	014-00006-0700	Sanitary reconect Bathhouse	\$100.00	\$150.00	8/23/2022
8/23/2022			2022-59	Tiler Andreas	2020	Big Bay Rd.	014-00083-0200	Addition	\$315.00		8/23/2022
8/24/2022		8745	2022-60	Welsh-Gilman	E825	Suouth Shore Rd.	014-00001-0200	accessory building	\$111.00	\$200.00	8/24/2022
8/24/2022			2022-61	Eldred-Sullivan	1298	South shore rd.	014-00163-0900	driveway	\$50.00		8/24/2022
8/30/2022			2022-62	William Attmore		Chippewa Trail	014-00017-0000	Path Culvert	\$75.00		8/30/2022
8/31/2022		8746	2022-63	Paul Castille	1139	Sunny Slope	014-00459-0100	Accessory building-Land disturbing	\$125.00	\$200.00	8/30/2022
SEPTEMBER											
9/6/2022		8747		Winona LaDuke	456	Middle Rd.	014-00191-0111	Composting toilet		\$175.00	9/6/2022
9/6/2022			2022-64	Winona LaDuke	401	middle rd	014-00191-0210	camper	\$75.00		9/6/2022
9/13/2022			2022-65	Justin Williams	451	Mondamin Trail	014-00208-2143	Permit extention	\$50.00		9/13/2022
9/20/2022		8748	2022-66	Robert VAA	987	Whitefish st	014-00478-0100	addition	\$98.75	\$175.00	9/20/2022
9/27/2022			2022-67	Sam Dahlin		north shore Rd.	014-00088-0200	Driveway extention	\$50.00		9/27/2022
9/29/2022			2022-68	Kristen Shulze	2141	north shore rd	014-00070-0230	accessory building	\$330.00		9/29/2022

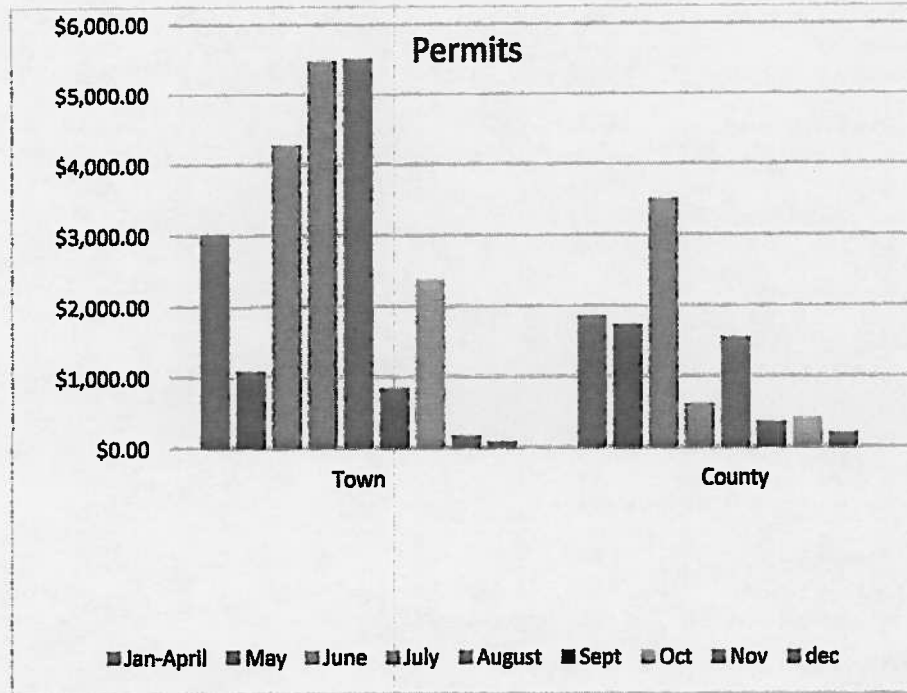
Zoning Report 12/31/22

Routing: TB (5), TPC (5), Clerk (1), Assistant Clerk (1) Email Staff: (5)

DATE	SANITARY PERMIT 3	COUNTY PERMIT #	LAND USE PERMIT #	NAME OF PROPERTY OWNER	FIRE #	STREET NAME	PARCEL NUMBER	PROJECT TYPE	TOWN FEE	COUNTY FEE	ENTERED
9/29/2022			2022-69	Joe Noha	1992	Big Bay Rd	014-00085-0100	accessory building	\$231.75		9/29/2022
OCTOBER											
10/5/2022		8749	2022-70	shari Vinji	1010	big Bay rd.	014-00118-0500	accessory building	\$975.00	\$200.00	10/5/2022
10/11/2022			2022-71	John Sheldon	818	big Bay rd.	014-00118-0100	accessory building	\$715.00		10/11/2022
10/18/2022		8750	2022-72	Anjanette Harper	3887	Chippewa Trail	014-00019-0340	accessory building	\$313.00	\$200.00	10/18/2022
10/18/2022			2022-73	Leon Steinberg	4211	Chippewa Trail	014-00012-0600	Driveway extention	\$50.00		10/18/2022
10/18/2022			2022-74	Norm Castle	7661	big Bay rd.	014-00054-0770	permit ext. add sq footage	\$154.00		10/18/2022
10/25/2022			2022-75	Diana Small		Wild Iris Ln.	104-00211-0200	Driveway extention	\$50.00		10/25/2022
10/25/2022			Variance	Craftivity	978	Middle Rd.	014-00178-0200	Pending	\$750.00		
10/26/2022			2022-76	Rachel Rosen	1143	Middle Rd.	014-00181-0800	demo and construction dwelling	\$75.00		10/26/2022
NOVEMBER											
11/2/2022		8709	2022-77	Kayla Picciano	807	Bell St	014-00438-0400	accessory building	\$165.00	\$200.00	11/2/2022
DECEMBER											
12/13/2022			2022-78	Richard Kula	1758	N. Shore Rd	014-00088-1700	Land Disturbing	\$75.00		12/13/2022
Year to Date									\$23,529.00	\$10,185.00	

Zoning Report 12/31/22

Routing: TB (5), TPC (5), Clerk (1), Assistant Clerk (1) Email Staff: (5)



ACCOUNTING ADMINISTRATOR REPORT

January 2023

01/04/2023

1. FINANCIALS:

- a. All year end balancing, printing/entering/filing year-end & annual reports, for the Wisconsin Retirement System (WRS), and 1099-Misc/NEC reports will be done and mailed to the vendors and filed on-line & government agencies before the January 31st due dates. The Annual Summary of Work-related Injuries and Illnesses Report will be completed and hopefully uploaded by the due date.
 - Oasis will mail out the W-2s by January 31st and should be accessible on-line.
 - In order to access personal payroll reports & information, everyone on the Town's payroll must have their own Oasis access by early January.
- b. 2021 Year End balances are ready for uploading into Workhorse. Once that is done, 2022 entire year-end accounting and balancing can be finished.
- c. The 2023 DOT equipment costs hourly rates and billable hours file has been updated. These are used for grant reimbursements, County H, and any misc. billing.
- d. Billings:
 - County H billing for October 2022 – December 2022 will be done and sent to the County, as will the 4th Qtr 2022 for Zoning reimbursement.
 - Dock leases will be billed based the annual contract rate for each lease. 2022 tonnage report and payment request has been sent to Nelson Construction.
 - Dorgene will be doing the billing for 2023 Industrial Zone leases and Airport hangar leases, calculated based on the Dec 2022 ending CPI.
 - All of these billings will be calculated and then entered & sent out through the Workhorse billing module. This seems to be working well now for the MRF billings. This allows Carol to record and post payments received at the same time.
- e. The Annual Worker's Compensation Self-Audit request is normally received sometime this month and due by January 31st. This annual audit requires a compilation of all payroll type compensation & overtime pay and retirement contributions, as well as matching of quarterly payroll reports filed. It also requires tabulation of all funds paid to sub-contractors, copies of the sub-contractors Certificate of Insurance and a listing services the sub-contractor provided.
- f. Jamie has been working to have the systems in place to start processing payroll instead of Oasis. The payroll ending 01/07/2023 will be the first payroll with Workhorse.

2. TAXES:

- a. The "Jan settlement" will be calculated by Carol sending a portion of the tax collections collected in Dec, to each taxing district. The vouchers will probably be processed as part of the January alternative claims vouchers.
- b. The February tax collections settlement will take place by Feb. 20th, 2023 and will disburse the proportional collection percentage to the various taxing districts, including the Town's share. The next "major" tax roll funds received will be in August.

3. MISCELLANEOUS:

- a. I will be on vacation starting Friday, January 13th and back on Tuesday, January 24th.
- b. The auditors will be doing some remote work with us on Friday, January 6th, for the year ending 12/31/2022. They plan to be on site the last week of March.

Respectfully submitted,
Barb Nelson
Accounting Administrator/Deputy Clerk

RECEIVED

JAN 4 2023

Initial: dg



(5) TB, TA, AA, clerk, Police, Public
LA POINTE POLICE DEPARTMENT

MADLINE ISLAND
270 MAIN STREET
LA POINTE, WISCONSIN 54850

PHONE: (715) 747-6913
FAX: (715) 747-3096
police@townoflapointewi.gov

To: Town Board
From: William Defoe
Date: 1/3/2023
Re: Monthly Police Report for January

During the month of December 2022, the La Pointe Police issued the following:

- 3 Parking Citations
- 0 Traffic Citations
- 0 Ordinance Citations
- 0 Arrests transported off island

Welcome to 2023, a lot of change coming in the new year, especially in law enforcement on the island. With the end of the contract, island residents may have to rely more on Law Enforcement from Ashland County. I keep getting asked, what is getting covered, how is it getting covered by the La Pointe Police Department. My only answer at this time is that we will be covering what we feel is a priority to the island and its residents. The schedule may change a bit throughout the year to adjust to the priority needs of the island.

Our office phone forwards to Ashland County Dispatch now and have been for some time. Once forwarded, or if you call the number direct (715-682-7023), you will need to press 1 for the dispatcher. This is how to get a hold of non-emergency police service 24 hours a day. As usual 911 is what you call for all emergencies.

Our current officers are gearing up for training, I will be headed to the Winter Chiefs Conference in February, we are looking at other options for officers based on their needs.

Calls for service were down in December, that is not unusual for December, January and February being our down months. We take this time to catch up on maintenance, filing etc.

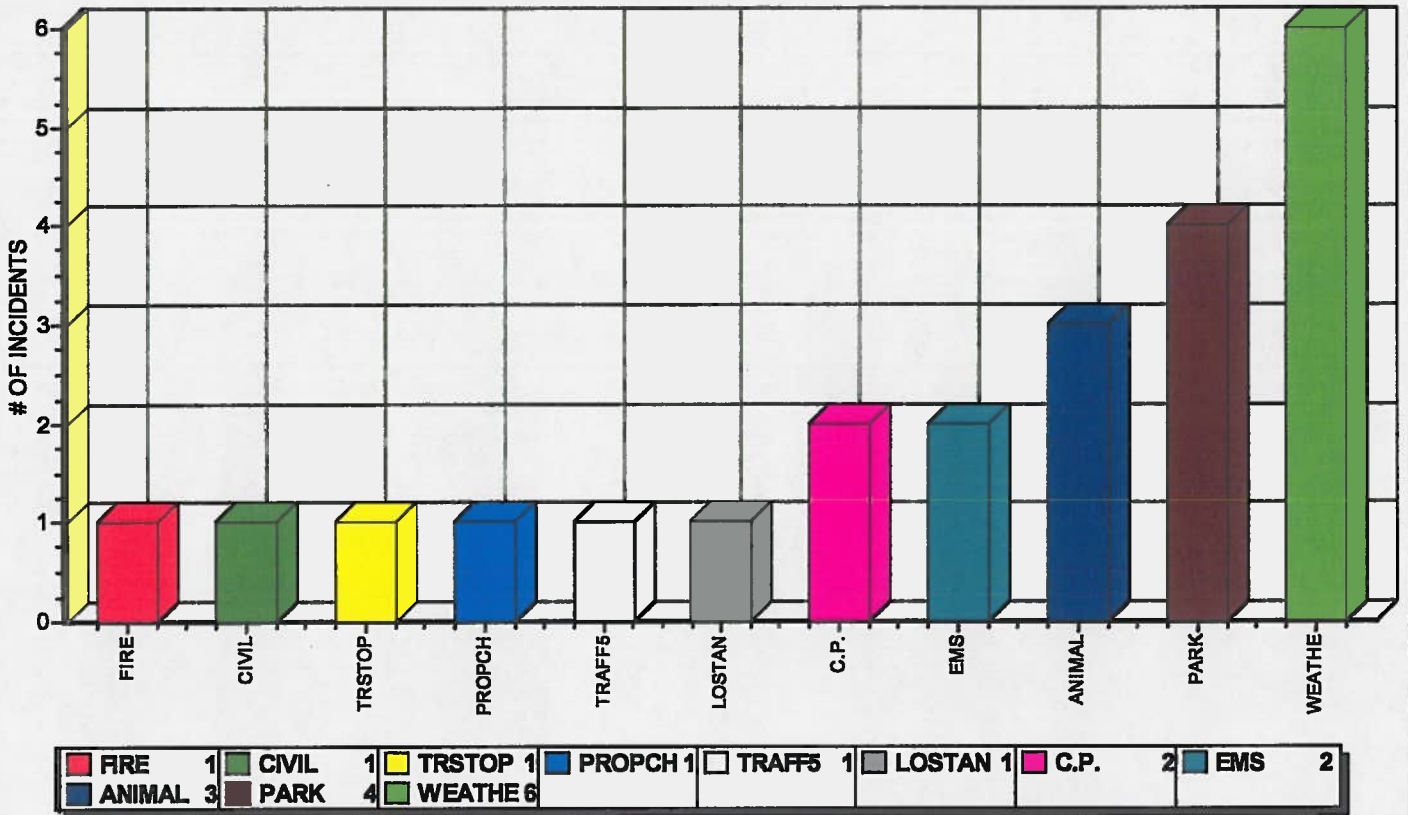
If there are any questions or wish to discuss things within the department, please feel free to come talk to me.

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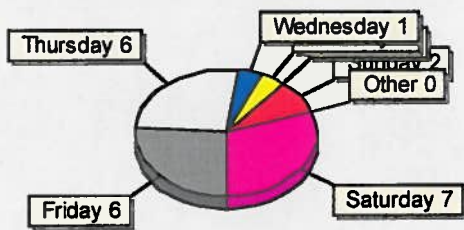
JAN 3 2023

da

Incident Frequency by TYPE (Top 11 of 11 Shown) (Using DATE RECD)

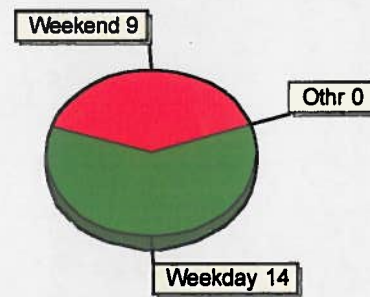


By Day of Week



Sunday	8.7 %	Monday	0 %
Tuesday	4.35 %	Wednesday	4.35 %
Thursday	26.09 %	Friday	26.09 %
Saturday	30.43 %	Other	0 %

Weekday vs Weekend



Weekend	39.13 %	Weekday	60.87 %
Oth	0 %		

Search Criteria: (LOGNUM >= 'A4-22-00001')
 (LOGNUM <= 'A4-22-10000')
 (DISTRICT >= '07')
 (DATE_RECD >= TO_DATE('12/1/2022','MM/DD/YYYY'))
 (DATE_RECD <= TO_DATE('12/31/2022','MM/DD/YYYY'))

Fire Department Report
December 2022

Well, another year in books. Here's a recap of 2022 La Pointe fire/rescue department.

Ashland County emergency dispatch toned us out 25 times.

- 2 working fires
- 3 automobile crash scenes
- 5 downed powerline calls (13 actual different powerlines)
- 10 smoke/CO alarms (2 at the school)
- 2 lift assists with EMS
- 1 propane leak
- 1 capsized canoe
- 1 ice rescue

12 very productive training meetings and 12 equally important planning meetings, 10 apparatus meetings, and numerous impromptu meetings to figure out many things, such as the newly formed dive/rescue team. Everyone remained fairly healthy throughout this year, with a couple members needing surgery recovery time for themselves that result in excused absences from calls and physical training.

We have spent another year exploring and implementing tools to improve our communications, as it's always an ongoing issue.

Between Big Water Apparatus and Brian Nelson (our lead engineer), our fleet is in good working order.

We still need 3 new members to fill our roster, and recruiting and retention is always happening throughout the year.

We have a full 2023 training calendar already and lots of irons in the fire.

Happy holidays and looking forward to a safe 2023.

Chief Reichkitzer

RECEIVED

JAN 5 2023

Initial: dg

(5) TB, TA, AA, Clerk (Public)

**Madeline Island Ambulance Service Report
December, 2022**

In December we had two runs. One was a transport and one was a non-transport.

John has signed up for his EMT class and all of us are registering for our refresher. We are all working with Allied Medical Services in the Cities. It is a 40-hour refresher for EMTs and 20 for EMRs. We all hope to complete our refresher during the month of January. It is a complete on-line refresher, which makes it a lot easier than trying to find an instructor to come to the island.

I am happy to announce that we did make a decision on our new ECG equipment. We are required to make a purchase order before the end of the year so that we receive the second installment of the grant. I thank the Town Board members that voted to approve the purchase. The equipment actually has a six- to eight-month lead time. So, we will see the device sometime around October. There is a lot of training we can do online. Also, the representative from Phillips will come to the island and train us on the equipment.

Our Stryker maintenance representative visited the week before the holidays. He did a complete walk-through and check-up on all of our Stryker equipment, which includes the Lucas device, both stair chairs, and both power loads and power cots.

I am still working on clean-up time for our rigs and our storage closet. I am going through my spreadsheets and inventory to discard any expired items and just doing general cleaning, organizing and labeling needed. Thom and I are setting up a spreadsheet for oxygen bottle refills and a place in our bay for hooking up our own refill station for small bottles. This will save on lots of trips to Chicago Iron. We still need to fill our large bottles there.

I have been trying to pin down the possibility of changing our billing company. Barb went through and gave them some of our collection statistics. I sent all of the information that they asked for but have not received any information back. I am struggling with how to proceed. I am still trying to work with AMB to continue to improve our collections but, until we have a collection agency attached to our billing company, I do not think things will change drastically.

Happy New Year.

Respectfully Submitted,

Cynthia Dalzell, Madeline Island Ambulance Service

RECEIVED

JAN 5 2023

Initial: dg

Piledriving – Marine Construction – Sand & Gravel
Sewer & Water – Concrete Ready-Mix

(5)TB, TAAA, Clerk, PWD, Public

NELSON

Construction Company of La Pointe, Inc.

PO Box 5, La Pointe, WI 54850

Phone: 715-747-3300

Fax: 715-747-5000

Email: nelsonco@cheqnet.net

December 27, 2022

Glenn Carlson, Town Chairperson
Town of La Pointe
P.O. Box 270
La Pointe, WI 54850

Re: ICE ROAD 2022-23 SEASON

Dear Chairman Glenn Carlson,

Below are our rates for the 2022-23 season, if needed, for plowing the ice road and maintaining the approaches:

	<u>Standard Rate</u>	<u>Overtime Rate</u>
Man and snowmobile (checking the ice)	\$ 65.00 per hour	\$ 97.50 per hour
Man and Vehicle (checking ice/or placing signs)	\$ 75.00 per hour	\$112.50 per hour
Pick-up, snowplow, and operator	\$ 80.00 per hour	\$120.00 per hour
Pick-up, V-snowplow, and operator	\$ 90.00 per hour	\$135.00 per hour
Kubota Snow Blower and operator	\$110.00 per hour*	\$165.00 per hour
650 John Deere Dozer and operator	\$135.00 per hour	\$202.50 per hour
624 H John Deere Loader and operator	\$135.00 per hour	\$202.50 per hour
Pick-up, man & auger – flooding	\$ 65.00 per hour	\$ 97.50 per hour
135 John Deere Backhoe and operator	\$150.00 per hour	\$225.00 per hour
Labor only	\$ 60.00 per hour*	\$ 90.00 per hour

*The only two items that have increased this season are for the snow blower and the labor rate – each increased by \$5.00/hr – all other rates remain the same. Prior increase was for the 2020-21 season on everything except the snow blower rate. In addition, we are also quoting for approval, overtime rates for equipment and labor, if needed.

No heavy equipment will go on the ice unless it is authorized by the Town of La Pointe, and the Town has insurance on that piece of equipment for damage and/or loss.

Please send a letter from the Town Board authorizing Nelson Construction Co. of La Pointe, Inc. to plow the ice road and maintain the winter approaches as in the past, at the above hourly rates.

If you have any questions, please feel free to call or write.

Sincerely,

Arnie Nelson
Arnie Nelson

RECEIVED

DEC 28 2022

dg-mail

Madeline Island EIGP Working Document for Application

Project Description:

The project would master-meter LaPointe's Town Hall, Health Clinic, and Library to create a level-2 microgrid. Battery storage and microgrid controls would be added to the existing solar PV arrays. Project implements an OEI Feasibility Study completed in June 2022 and a subsequent Scoping Study completed by Xcel Energy in November 2022.

1 Provide the Universal Entity Identifier (UEID) of the applicant organization.

EVC3SKMN8MX6

2 Identify and provide the roles and responsibilities of any project partners or key stakeholder groups.

Subcontractor: William Bailey (Bill), Cheq Bay Renewables (CBR), www.chqbayrenewables.org

Key areas of activity: Overall project oversight and team coordination; local communications with Town, Xcel, community; overall team communications

CBR is a 501(c)(3) nonprofit organization working to make renewable energy more accessible in Ashland and Bayfield counties. Bill Bailey, CBR's president, has demonstrated experience in solar project and microgrid development, financial analysis, utility coordination, project ally communications, and team management. Over the last 7 years, Bill has developed concepts and strategies as well as led implementation of more than 5 MW of Photovoltaic (PV) projects including: two PV group-buy programs; OEI-funded projects at Bayfield County's Jail, Courthouse and Highway Garage; City of Washburn's wastewater treatment plant (WWTP); City of Bayfield's WWTP; Washburn Elementary School; and three microgrid projects with the Bad River Band of Lake Superior Chippewa (US DOE-funded). Two additional microgrid projects are under construction at Bayfield County facilities, including the first application of Xcel's Resiliency Service Pilot (RS-1) tariff. Both these microgrids are also OEI-funded projects.

Project Partner: Xcel Energy (Dave Robinson, Strategic Energy Solutions Manager)

Key area of activity: Xcel Energy will be the General Contractor, Project Manager, and Construction Manager for the project. Dave Robinson is the initial Xcel contact.

Xcel Energy is a Minnesota-based utility-holding company that provides electricity to Madeline Island and 3.7 million customers in eight states. Dave Robinson has led Xcel's team during the planning stages of this project, including the OEI-funded Town of La Pointe Microgrid Feasibility Study and the subsequent Town of La Pointe Empower Resiliency Scoping Study. Xcel will oversee and manage the design and build phases of the project through their Empower Resiliency Service tariff, using vetted subcontractors previously selected by their RFQ process. One of six pre-qualified subcontractors will be selected by the Town with Xcel's guidance.

Project Advisor: Craig Buttke, Solar CBI and Town of La Pointe Energy Committee

Key area of activity: Craig will assist in technical oversight.

RECEIVED

JAN 6 2023

Initial: dg

Craig, a master electrician formerly with Northwind Renewable Energy, was instrumental in installing the existing solar arrays in La Pointe. Now, as owner of Solar CBI and a member of the La Pointe Energy Committee, Craig will assist and advise the Committee and Town Board regarding project design, implementation and operations.

3 Provide specific, measurable objectives that describe the desired results of the project. For each objective, identify metrics to measure its progress and success.

Objectives:

1. Dramatically increase the resiliency or time that three Town facilities can operate without power from the electric grid.
2. Combine the three facilities and their existing solar generation assets behind a single master meter, creating a microgrid capable of operating with or without the electric grid
3. Add battery storage and microgrid controls, integrated into the system, so the existing solar PV will support islanding operations when the grid is down
4. Integrate and optimize propane-fueled backup generation into the microgrid, reducing fuel consumption and extending the longevity of the equipment

Measurable metrics (metric numbers correspond to objective numbers above):

1. Resiliency targets have been set at 98% confidence to survive a 3-day outage and 50% confidence to survive a 30-day outage. Simulated outage scenarios were run by muGrid Analytics in the Feasibility Study Findings; equipment was identified to achieve these targets, Xcel Energy enhanced the design by recommending a new, slightly larger 30kW backup propane generator to replace the existing 25kW generator, which will increase the confidence level further. Success will be measured by first completing the final engineering design, then by installing the selected equipment within the budgetary framework. The final metric will be measuring time-to-first-failure (TTF) during real-time conditions.
2. Xcel Energy recommended and sited a new "DownFeed Pole, UG Primary, and New Pad-Mounted Transformer" to connect the three buildings. The layout is represented in their Scoping Study. Success will be measured by completing the final engineering design, then executing that design within budgetary guidelines.
3. Xcel's Cost Estimate identifies a 60kWh battery, 30kW battery inverter, and integrated Control Station Computer to create the microgrid necessary for the solar PV to function during a power outage. Success will be measured first by completing the engineering design phase, then by installing the equipment as per the engineering plans and within the budget.
4. Communication between the microgrid controller, the grid, battery, solar PV, and the backup generator is essential to optimize the backup generator. Success will be measured in hours the backup generator is *not* running during a power outage while still retaining power to the microgrid.

4 Provide a list of any reference materials included in the Uploads Tab

1. OEI-funded "Feasibility Study Findings – Town Microgrid Study" – muGrid Analytics
2. Town of La Pointe Empower Resiliency Scoping Study Presentation – Xcel Energy
3. La Pointe Microgrid Cost Estimate – Xcel Energy

5 Provide the information to demonstrate the eligibility of the Applicant and the acknowledgement of ARRA applicability to the project. Demonstrate how the Applicant's organizational and staff experience will assist them to achieve the objectives.

The Town of La Pointe is an eligible applicant per the OEI EIGP RFP materials and acknowledges, as a public body, the ARRA requirements of the project, including the Buy American requirements, Davis-Bacon, and the National Environmental Policy Act.

Michael Kuchta, La Pointe's Town Administrator, will be the Town's point of contact for the project. He will be supported by Bill Bailey of CBR and Craig Buttke of Solar CBI as well as by the Town Energy Committee and other Town staff.

The Town Energy Committee:

- **Larry Bean, Chair:** Former director of Efficiency and Renewable Programs for the State of Iowa
- **Zach Montagne:** Director of the Madeline Sanitary District
- **Robin Trinko Russell:** Vice president of Madeline Island Ferry Line
- **Craig Buttke:** Solar CBI

The Town of La Pointe Staff:

- **Dorgene Goetsch, Office Administrator:** Support staff for the Energy Committee; employed 5+ years with the Town of La Pointe
- **Michael Kuchta, Town Administrator:** Joined the Town in 2021.
- **Barb Nelson, Accounting Administrator:** employed 26 years with the Town of La Pointe
- **Ben Schram, Public Work Director:** Responsible for Town property management and maintenance; employed 13 years with the Town of La Pointe

A working relationship with Xcel Energy, the project's general contractor, has been established over the past year of feasibility planning. A project team has been established consisting of Town Administrator Michael Kuchta, the Town Energy Committee, CBR, and Xcel Energy. Meetings are held regularly, with an established protocol including agendas, minutes, and recommendations presented to the elected Town Board.

6 Provide a cost basis for each line item on which costs were entered on the Budget Tab. Identify what costs or portions thereof are anticipated to be grant-funded or funded by the applicant, or its partners ("cost share" or "match").

Contractual costs are detailed in Reference Materials (3) *La Pointe Microgrid Cost Estimate – Xcel Energy*. In addition, La Pointe staff, Solar CBI's Craig Buttke, and Cheq Bay Renewables' Bill Bailey will facilitate project coordination and oversight with in-kind labor.

If the Town of La Pointe receives and accepts the grant, it will provide in 2024 a \$67,669 cost share, of which roughly \$61,000 will be budgeted cash toward Xcel's contractual costs, and roughly \$7,000 will be in-kind contributions and personnel as listed in the table below.

	Hourly Rate	Hours	Amount
La Pointe Staff – rate includes fringe – Michael Kuchta	\$48.16	40	\$1,926.40
La Pointe Staff – rate includes fringe – Dorgene Goetsch	\$30.68	11	\$337.48
La Pointe Staff – rate includes fringe – Barb Nelson	\$43.09	10	\$430.90
La Pointe Energy Committee – Larry Bean, Chair	\$20.00	28	\$560.00
La Pointe Energy Committee – other members	\$20.00	21	\$420.00
Solar CBJ - Craig Buttke	\$110.00	10	\$1,100.00
Cheq Bay Renewables -Bill Bailey	\$100	20	\$2,000.00
Total			\$6,774.78

7 Describe any expected savings associated with operations and maintenance and its impact on financial outcomes, labor, or other resources. As applicable, describe the expected payback from the grant activities and the methodology used to calculate it

Establishing a microgrid is all about increasing resiliency, that is, having power for a longer period of time in an emergency when the electric grid is down. There is no direct savings on the electric bill; however, having the health clinic and administration services operational during an emergency situation could be invaluable. What is saving a life worth?

Increasing resiliency is important especially because of the vulnerability of the radial power line that feeds Madeline Island. The proposed system will increase power availability during an outage from a few days (the current situation in two of the buildings) to weeks or more, even months during the summer. If a ship drags anchor across Madeline Island's submerged cable, it could take months to repair. What is the value of power in essential buildings?

The microgrid will increase resilience by

- o Allowing solar PV to operate when the grid is down, something that does not happen now.
- o Allowing the battery system to "firm" the microgrid during a power outage, reducing dependence on the propane generator. Firming the microgrid means the battery (not the generator) is the primary power source.
- o Coordinating and controlling the generator, battery, and solar PV to optimize each component, thus reducing propane consumption, subsequent emissions and fuel costs.

The microgrid will increase generator efficiency and longevity. Propane generators are not designed to run for long periods of time at a low load rating. In this microgrid, by operating the generator only when the battery needs recharging, the load is increased during runtime, which eliminates what is called wet stacking and the premature failure of the generator. This will save money in the long run, although savings are hard to quantify on a quarterly or annual basis.

The microgrid's capability to reduce propane consumption in winter – especially late winter before "ice out" (when resupplying propane is not possible) – could be critically important to the well-being of the entire island community.

8 Describe the effectiveness of the project in saving or producing clean energy in terms of kilowatts, kilowatt hours, therms, gallons of gasoline, etc.

The microgrid will reduce propane consumption. As an example, the 25kW generator at the Town Hall currently consumes approximately 2 gallons of propane for every hour it runs. The Health Clinic's 17kW generator consumes 1.4 gallons per hour. Combined, this is 43 lbs. of CO₂¹ emitted per hour when the grid is down. With the microgrid system, the 17kW generator will not be needed (could be repurposed elsewhere or used as additional redundant backup) and the 25kW generator, which will be upgraded to a new 30kW generator, will run only when the battery State of Charge (SOC) is low. In the summertime, when there is lots of sunshine, this may never happen. In the winter, the generator runtime is reduced from constant runtime to only when needed to recharge the battery. The exact amount of fuel saved and emissions reduced is proportional to the amount of time that the grid is down and the season the event happens. Hopefully, that is relatively infrequent and for short durations. But in a worst-case scenario, which the microgrid is equipped to handle, the fuel saved and emissions reduced could be as high as 3.4 gallons per hour or 43 lbs. of CO₂ reduced per hour.

9 Demonstrate the equity and energy justice impacts of the proposed project. Impact may be demonstrated through response to a particular need, direct engagement, jobs created, emissions avoided or other metric.

The three buildings that would make up the microgrid cover essential services, namely health care, town administration and the library, which contains community education and meeting spaces. In an emergency situation, when the grid has failed, the microgrid could provide functioning public space for complex things like health emergencies; simple things like charging a phone or laptop, or providing internet access; and life-saving things such as heat in the winter and a staging area for emergency meal distribution. The community spaces and services will be available to all, but likely will be used by service-industry workers and lower-income residents who do not have backup generation (or generators) at their homes.

10 Describe why EIGP funding is needed for the project, including the likelihood of the project to move forward with and without it. Provide additional description of the funds and investments that would be leveraged by an Energy Innovation Grant

Madeline Island is a unique community because of its physical isolation from the mainland; its seasonal population swings, which vary from an estimated 4,000 in the summer to 430 in the winter; and its limited business opportunities, which are mainly service- or tourism-orientated enterprises. Being separated from the mainland by 2.5 miles of water means the Town must provide a higher and deeper level of services and self-sufficiency than a typical community of its size. It must operate without dependable mutual aid or shared services that other communities can lean on. That gives the resiliency of the proposed microgrid even more importance than it might have if it were on the mainland.

Despite these increased needs, the Town must navigate within the limits of statutorily imposed mandates on services and revenue. Though the township is one of the few communities in the region with a growing population, the realities of island living mean the community does not have the types of

¹ [What Is the Carbon Footprint of Propane? A Life-Cycle Assessment | Impactful Ninja](#)

commercial development that would significantly increase its levy base. As an even colder dose of fiscal reality, Ashland County chose in 2023 to no longer refund property taxes to the Town so it can maintain an independent, round-the-clock police department. This is a \$135,000 reduction in available funds for essential services to the island. With such drastic fiscal challenges, discretionary expenditures in La Pointe are nearly nonexistent. The bottom line: this microgrid project will not happen without EIGP funding.

La Pointe would leverage the EIGP funds by reaching into the 2024 budget cycle to allocate the necessary resources it needs to complete the project, as well as using in-kind donations from Cheq Bay Renewables, La Pointe Energy Committee volunteers, and La Pointe staff to administer and oversee the project.

11 Provide evidence of underway or existing energy planning and its impact on the likelihood of achieving success in the project. Applicants may list previous endeavors to illustrate their current or past efforts.

In August 2021, La Pointe submitted and was awarded an OEI Critical Infrastructure Microgrid and Community Resilience Center Pilot Grant. This \$52,344 feasibility study (performed by muGrid Analytics, Solar CBI, and Cheq Bay Renewables, and supported by Town of La Pointe staff and its Energy Committee) is the basis for the current application. Data loggers were installed in four buildings, three were selected to become the core of the microgrid. The data collected formed the basis of equipment selection. The report is #1 in the Reference Materials.

Following completion of the feasibility study in June of 2022, the Town of La Pointe commissioned Xcel Energy to complete a Scoping Study, which entails a preliminary cost estimate and preliminary design. The Scoping Study and Cost Estimate are also included in the Reference Materials and used muGrid's component sizing, one-line diagrams, and analysis to further refine the utility side of the microgrid, that is, the service upgrades needed upstream of the master meter or point of common coupling.

12 Describe whether the project impacts energy resiliency, the capacity to recover more quickly in the event of an energy outage. For example, explain the context within which your project adds to the resiliency of the applicant's facility, community, etc

muGrid Analytics conducted a thorough resiliency analysis in the Feasibility Study completed in June of 2022. Targets of 3 days of backup power with high confidence (Interpreted as 98% of simulated outages) and 30 days at medium confidence (Interpreted as 50% of simulated outages) were analyzed. Equipment selection was based on this analysis; it incorporated existing solar PV, backup generation assets, storage tank capacity, and battery size.

An additional consideration included was the long-term effects of the current system, where running a propane generator for a long duration with minimum loading results in a phenomenon called wet stacking, which shortens the generator's life.

muGrid's analysis utilized the existing 25kW propane generator at the Town Hall. In the follow-up Scoping Study, Xcel recommended buying a new 30kW generator to increase resiliency, not only because of it being new equipment, but also because of increased capacity to communicate with the microgrid controller. The existing generator dates to at least 2013.

13 Describe, if it is, how the project is paired with a behavior modification program, curriculum development, process or operational improvement plan, or other educational or training component that would increase the likelihood of success of the project

The Town of La Pointe has partnered with Cheq Bay Renewables (CBR), the area's leading advocate and educator of renewable energy. CBR has participated in a variety of behavior modification and educational projects, including Focus on Energy's Save to Give pilot. Its [website](#) lists many initiatives that demonstrate community involvement, like the community blog on heat-pumps, or community solar projects for nonprofits (The BRICK, New Day Advocacy Center, Northern Lights Services). Microgrids are becoming more commonplace, with three completed at the Bad River Band of Lake Superior Chippewa, two under construction in Bayfield County facilities, and one in the Red Cliff Band of Lake Superior Chippewa. Madeline Island's would be the 7th microgrid in the area.

The Town of La Pointe has been wanting, researching, and planning for this microgrid for a decade. Upon completion, a community ribbon-cutting and celebration will take place, an opportunity to demonstrate and educate about the benefits of microgrids and resiliency.

The new transformer and master meter has also been purposely placed adjacent to Madeline Island's only public school. It is hoped that the school will become part of the microgrid in the future with little additional cost because of this planning. Xcel's current premise rules do not allow for interconnection, but we hope this rule will be modified soon. Educational opportunities exist at the school to learn about microgrids and renewable energy, whether connected or not, but being connected and offering a safe and secure place for the island's children seems like something to strive for.

14 Describe how the project is innovative in its use of technology, methodology, engagement of partners, impact to stakeholders, or some other element and whether it could be replicated by other organizations.

Microgrids are innovative because they integrate and optimize multiple generation and storage assets and react in real-time to a dynamic electric grid, capable of operating in parallel with the grid, or islanding from it. Microgrids give resiliency confidence to the buildings they support, but also can assist the grid by storing peak solar generation and utilizing that energy during peak grid demand, like evenings or even mornings. The result is a smoothing of grid demand and, in concert with many microgrids, can avoid using or building expensive peaking power plants, saving all ratepayers money.

The combination of stakeholders utilized on this project is also innovative. muGrid Analytics performed in-depth technical analysis, Solar CBI handled data collection, Cheq Bay Renewables provided project team integration, and Xcel Energy delivered final engineering, general contractor, project manager, and construction manager tasks. Xcel will utilize one of its pre-qualified contractors to build the project, saving time and project costs.

Any innovative project comes with challenges, otherwise it isn't very innovative. This particular project hopes to demonstrate how a microgrid can be successful even at a small scale and be replicable in other small-scale applications. Xcel's current Resiliency Services Pilot tariff (RS-1) was designed for large and complex projects. Incorporated into the tariff is a \$450/month Program Charge. Currently, all three buildings' total electric bills don't add up to \$450/month, so the fee is not in sync with the project. Cheq

Bay Renewables is actively engaged with both Xcel and the Wisconsin Public Service Commission to address this inequity. There are solutions, and we hope all stakeholders are ready to embrace them.

Madeline Island is a member of the Great Lakes Islands Alliance and hosted an international summit in 2018. The nonprofit organization shares challenges and successes of island life on the Great Lakes and has 19 islands members from 6 lakes, 3 states, and 1 Canadian province. Energy and resiliency, independence, and complex inter-related challenges are shared. CBR presented in the 2018 summit about the potential and economics of solar PV. Microgrids and resilience will be topics on future summits.

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**TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY DECEMBER 27, 2022
5:00 PM AT TOWN HALL
Draft Minutes**

Town Board Members Present: Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor John Carlson
Staff Present: Town Administrator Michael Kuchta, Elected Clerk Micaela Montagne
Public Present:
Called to Order: 5:00pm

I. Public Comment A*: Chair G. Carlson mentioned that there is \$900,000 in the Appropriations Bill for funding repairs to County Hwy H past Big Bay Town Park.

II. Administrative Reports

A. Town Administrator's Report: Prepared by Michael Kuchta.

III. Public Works

A. Roads, Dock

1. Hire Two Non-CDL Temp Drivers: Motion to hire Karen Thomas and Paul Wilharm as Temporary Drivers and Equipment Operators at \$17.00/ hour from 1/1/23 to 12/31/23 not to exceed 200 hours, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

B. Parks: Nothing at this time.

IV. Committees

A. Planning and Zoning: Public Hearing for the Erickson Property on Big Bay Rd on 1/4/22 following the Town Plan Commission meeting.

B. Committee Minutes: Supervisor J. Carlson discussed making sure Administrator Kuchta isn't doing too much work for the committees, he is just a liaison.

V. Town Hall Administration

A. Budget Summary Report: Motion to approve the report dated 12/19/22, A. Baxter/ S. Brenna, 5 Ayes, Motion Carried.

B. Budget Amendment #2022-04: Motion to approve, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

C. 2023 Compensation Resolution #2022-1227: Motion to approve, A. Baxter/ S. Brenna, 5 Ayes, Motion Carried.

D. Lease Agreement between the Town of La Pointe and the La Pointe Community Clinic for the Health Center: Motion to approve, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

E. 2022-2023 Winter Transportation Agreement Between the Town of La Pointe, Windsled Transportation Inc and Madeline Island Transportation LLC: Motion to approve the renewal letter and the agreement, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

VI. Vouchers: Motion to approve vouchers in the amount of \$93,161.34, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VII. Alternative Claims: Motion to approve Alternative Claims for November 2022 in the amount of \$259,547.14, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VIII. Treasurer's Report: Motion to approve the report dated 12/13/22 showing a total of \$2,510,244.07 and a total available checking of \$609,874.90, A. Baxter/ S. Brenna, 5 Ayes, Motion Carried.

IX. Minutes

A. Regular Town Board Meeting December 13, 2022: A Clerk's note added to item VII. B, the total of the Fire Engine change order will be \$6,932.80 instead of \$11,560 as previously thought.

B. Special Town Board Meeting December 20, 2022

Motion to approve both sets of minutes, S. Brenna/ A. Baxter, 4 Ayes, 1 Abstain (J. Carlson), Motion Carried.

X. Emergency Services

A. Joint Powers Agreement Between Ashland County and the Town of La Pointe for 911 Emergency System: Motion to approve and have the Chair sign, J. Carlson/ S. Brenna, 5 Ayes, Motion Carried.

B. Contract with Big Water Fire Apparatus LLC. Contract will be for just one year. Motion to approve, J. Carlson/ A. Baxter, 5 Ayes, Motion Carried.

C. Ice Rescue Memorandum of Understanding Between the Town of La Pointe Ice Rescue and Windsled Transportation Inc.: Motion to approve, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

XI. Public Comment B:** None.

XII. Lawsuits & Legal Issues

A. Petition with the Wisconsin Department of Revenue and potential Ashland County Levy Litigation

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

Motion to go into closed session, S. Brenna/ J. Carlson, 5 Ayes by roll call vote, Motion Carried. 5:28pm.

Motion to return to open session, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

B. Notice of Claim to Ashland County: Motion to approve the Written Notice of Circumstances of Claim pursuant to WI Statute 893.80(1)(a) with a few working changes, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

C. Designated Fund for Contributions to Legal Expenses: Motion to approve setting up a

designated fund for any contributions (tax deductible donations too) to the legal expenses for the claim against Ashland County, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

XIII. New Agenda Items for Future Meetings: A Special Town Board Meeting on Thursday 12/29/22 at 3:30pm to possibly approve an engagement letter with a new law firm for litigation against Ashland County.

XIV. Adjourn: Motion to adjourn, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried. Adjourned at 6:03pm.

Submitted by Micaela Montagne, Town Clerk.

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**Town of La Pointe
Special Town Board Meeting
Thursday December 29, 2022
3:30 p.m. at the Town Hall
Draft Minutes**

Town Board Members Present: Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor John Carlson
Staff Present: Town Administrator Michael Kuchta, Elected Clerk Micaela Montagne
Public Present: Ashland County Sheriff Elect Brian Zupke

1. Call to order: 3:30pm
2. Public Comment: None
3. Engagement Letter with Pine Bach LLP for Co-Counsel in Potential Litigation Against Ashland County: Motion to approve, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.
4. Use of La Pointe Patrol Vehicles by Ashland County Sheriff's Department: Discussion with Ashland County Sheriff Elect Brian Zupke on logistics and concerns of the County Deputy using a La Pointe squad (The County will be responsible for 25% coverage beginning in February as a result of the County not funding the La Pointe Police Department anymore). B. Zupke does not see regular County patrol feasible but will respond to emergency calls and when the windsleds are running, there won't be able to be a county vehicle on the island. Many things yet to work out, an agreement or contract will need to be in place. This will be on the next regular agenda.
5. Adjourn: Motion to adjourn, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.
Adjourned at 3:48pm.

Submitted by Micaela Montagne, Town Clerk.