

TBS TA, AA, Clerk  
Public

## MEMO

To: Town Board  
From: Michael Kuchta  
Re: Town Administrator's Report  
DATES COVERED IN REPORT: Jan. 20-Feb. 9, 2023

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### 1. Accomplished/Completed

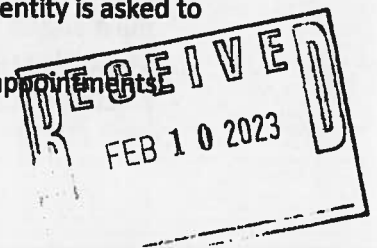
- **Ashland County.** Gave interviews Jan. 31 to KBJR-TV in Duluth and Feb. 1 to Wisconsin Public Radio; presented public comment Feb. 7 at county board meeting.
- **Department Heads.** Met Feb. 1; group intends to meet quarterly.
- **Hagen Road.** Sent out RFPs, in accordance with WisDOT requirements, for design engineering work on the scheduled repaving in 2024.
- **Rural Affordable Workforce Housing Initiative.** Participated in the presentation Jan. 25 to WHEDA executives; discussed three pilot proposals from Chequamegon Bay work groups.
- **Service Awards Program.** Worked with Jamie Murray to prepare and file annual contribution paperwork for fire department and ambulance service volunteers.
- **WTA County Unit Meeting.** Attended this meeting Jan. 23; spoke with newly elected state Sen. Quinn and Rep. Green, and with Jim Miller from Congressman Tiffany's office. Shared updates on ferry line and dispute with Ashland County.

### 2. Coming Up

- **Snow Snake Festival.** The annual inter-tribal competition is scheduled for Saturday Feb. 11.
- **Great Lakes Islands Association.** GLIA has scheduled a webinar on the value of community surveys on Monday Feb. 13 at noon Central.
- **Gazette deadline.** March 4
- **Rental ordinance public hearing.** March 15, 5 p.m.
- **Comprehensive Plan public hearing.** March 29, 5 p.m.

### 3. Town Board Agenda – Information/Comments

- **Roads.** The job posting is to fill a vacancy left by the resignation of Karen Thomas.
- **Airport.** See separate memo.
- **Lange Enterprises contract.** Town Plan Commission and emergency response departments are overseeing a review and update of the Town's fire numbering system. This contract authorizes Lange – which devised the system in 1989 – to review existing numbers, recommend which numbers need to be changed, and recommend how additional numbers can be added to accommodate population growth – all while minimizing disruption to the existing system and maximizing compliance with 911 emergency standards.
- **Certified Survey Map.** This will finalize the land swap that originally was authorized at the Town Meeting of April 21, 2021. TPC recommends approving the CSM.
- **Winter Transportation Committee.** The committee recommends approving the annual agreements with the ferry line and the school district. For this season, each entity is asked to contribute \$10,000 to share operating costs of the van and wind sleds.
- **Committee Appointments.** After talking with applicants, we suggest these appointments



- **Winter Transportation:** Ellen Troeltzsch, for a term to expire on Sept. 9, 2025. This appointment would fill the vacant “citizen at large” position.
- **Energy:** Scott Hayman and Lilah Guertin, both for terms to expire on Aug. 23, 2024. These appointments would bring the committee up to its minimum membership of 5.
- **Grant updates.** Affordable Housing Advisory Committee received the anticipated \$4,000 grant from the Island Association. The Town’s 2023 budget matches that amount.
- **Short-term disability Life insurance.** See separate memo.
- **Ambulance billing.** A contract with Cvikota Medical Billing Services would replace our existing arrangement with Andres Medical Billing. The goal is to increase the revenue and rate of payments from patients. Cvikota (pronounced Sih-kota) has an established relationship with Memorial Medical Center, which should make it easier to obtain insurance and other information; in addition, Cvikota routinely works with a collection agency, which AMB does not.

#### 4. Follow Up on Previous/Ongoing Projects

- **BBTP Accessibility Study.** Ben Schram and I met Jan. 25 with Cooper Engineering to discuss their recommended proposal to replace the existing stairway and bridge. Estimated cost: \$2.5 million. Reaching this goal will require plenty of grant-writing – or naming rights for the bridge.
- **Housing Needs Assessment.** Worked with Affordable Housing Advisory Committee to produce a Survey Monkey poll (using the Town’s account) on specific housing parameters for the island’s workforce. 113 people participated; results were forwarded to Maxfield Research. Maxfield intends to present a draft report of the needs assessment at the committee’s Feb. 14 meeting.
- **Rental Ordinance.** Worked with Ed Schaffer, Jim Peters, and Paul Wilharm on the final draft of a revised ordinance. On Feb. 1, the full TPC recommended taking the draft to a public hearing on March 15. The town attorney expects to complete his review of proposed revisions by Feb. 20.

#### 5. Grant Report

- See above.

#### 6. Lawsuits/Legal Issues

- **Department of Revenue Petition.** Petition was filed Jan. 25; DOR has connected attorneys representing the Town and County to determine if they can agree on a set of facts. If they can, the DOR could make a decision without holding a hearing. The statutory deadline for getting a stipulation on facts is Feb. 25.
- **Claim against Ashland County.** This is the formal claim; it follows up on the Notice of Intent the Town issued to the County on Jan. 11. The claim seeks the full amount of what La Pointe property owners pay for Sheriff Department Law Enforcement. The claim amount of \$363,655 is La Pointe’s share of what the department receives in that line item from the County’s property tax levy; La Pointe’s share of the County levy is 20.1%.

#### 7. Other Information

- **Wisconsin Towns Association.** Upcoming events: Capitol Day, March 30; District Meeting (I plan to attend the session March 31 in Cable); Board of Review Training (at least one board member must attend training each year: the closest in-person session is April 28 in Eau Claire; a virtual session is May 1 at 6:30 p.m.); Town Officials Workshop (closest sessions – especially for newly elected officers – are May 8 in Cable or May 9 in Minocqua).

## January 2023 Public Works Report

### Roads/Dock/Ice

- The month began with some sufficient snowfall throughout 1/4 and 1/5. It was nice and fluffy, easy to plow away, and there were no equipment problems within the Roads Dept., or any reported power outages. That was a good way to start the year.
- The crew continued to clean up and push back snow piles throughout the month, and this will linger on as needed. When we run out of room to push snow back, it then takes considerably more time to move snow elsewhere, but that's what is needed in some areas for visibility, especially at intersections.
- The new passenger shelter was freed from impressive ice cover with Evan up in his Genie lift for two days, running the Town's hot water pressure washer/culvert steamer. Thanks to Ray and Evan for some long, cold, and wet days, and the designers of the shelter will be notified that their product withstood many thousands of pounds of solid ice encapsulation.
- The fluctuating temperatures and constant traffic created a less than ideal but expected snowpack on the paved roads. Pete scraped off what he could with the grader when temps allowed. The crew has kept up on sanding the intersections and curves as needed, but ultimately sunny days and higher temperatures will clear the icy roads.
- 1/17/ 1/18, and 1/19 brought a decent blizzard that will keep us busy moving back snow for the remainder of the month.
- On the last day of January, the Town crew worked in conjunction with Windsleds Inc. crew to prepare the windsled landings and hopefully ice road approaches. Evan Jr. sculpted the ice at each landing with the Town's JD 120 excavator while Pete and Ray spent a cold day using the flood pumps out on the ice. With the forecasted temps, especially at night, these efforts should be very successful.

### BBTP

- With 1,034 reservations for 2023 to-date, and multiple weddings scheduled, BBTP is shaping up to be a busy season once again. As expected, the peak summer months are booking up earlier and earlier. I will be thoroughly reviewing our reservation system booking strategies and camp host job descriptions next month and plan on bringing new approaches and operations protocols to the TB before hiring this year's Park staff.

Stay warm,  
Respectfully submitted,  
Ben Schram, Public Works Director

RECEIVED

FEB 1 2023

Initial: dg

⑤ TB, Michael, Micaela  
Public, AA

## Letters from MRFY - Dumpster Diving and New Identities

Well, it's Groundhog Day again and, here at the MRF, our illustrious bales of aluminum stacked in the snow at 412 Big Bay Road did not see their shadow, which means there is another 8 weeks until the Christmas decorations at Walmart go on display. When I write this little ditty for the Gazette, I try to interject a little humor as well as some tidbit of recycling wisdom, but I do need to take a very serious moment to talk about protecting your identity.

I have been baling paper recently and in the stacks of paper that our customers throw out in the paper recycling bins, I ran across some very sensitive documents that contained the following information: a financial portfolio that included a withdrawal from a 401k plan, the bank routing number, the bank account number which the funds were to be deposited, as well as the social security number of the owner.

On average, there are 5.8 million fraud complaints leading to roughly 6.1 billion dollars in associated lost revenue. Most of these will occur through online scams but there are people who will go to landfills and dig through trash in order to find personal information. Some people refer to these individuals as "dumpster divers"; however those of us in the BIDD (Brotherhood of International Dumpster Divers) take exception to this label. I joined the BIDD in my freshman year while attending Adrian College. When school ends and apartments, townhouses and dormitories are emptied, the sidewalks are packed with couches, chairs, dressers, televisions, VCRs, and other household items. This was all fair game for reclamation and, in the spring edition of the BIDD Annual publication titled "College Towns are a Bonanza for the Brotherhood" (McGill, James, Madeup Publishing Ltd; April 1995) it states explicitly "personal information including names, social security numbers, tax statements and ex-girlfriend/boyfriend numbers are expressly forbidden by dumpster diving etiquette, punishable by expulsion from the BIDD by a majority vote of the regional board..."

In all seriousness, and since it is tax season, please take time to shred (or burn) documents that contain sensitive information (but not in an Arthur Anderson/Enron kind of way). You don't want to wake up one morning and find that the new credits cards in your name have funded a Limited-Edition Gucci Xbox, a 1992 bottle of Screaming Eagle Cabernet Sauvignon, a pack of Swisher Sweets and a 6-pack of crunchy tacos from Taco Bell.

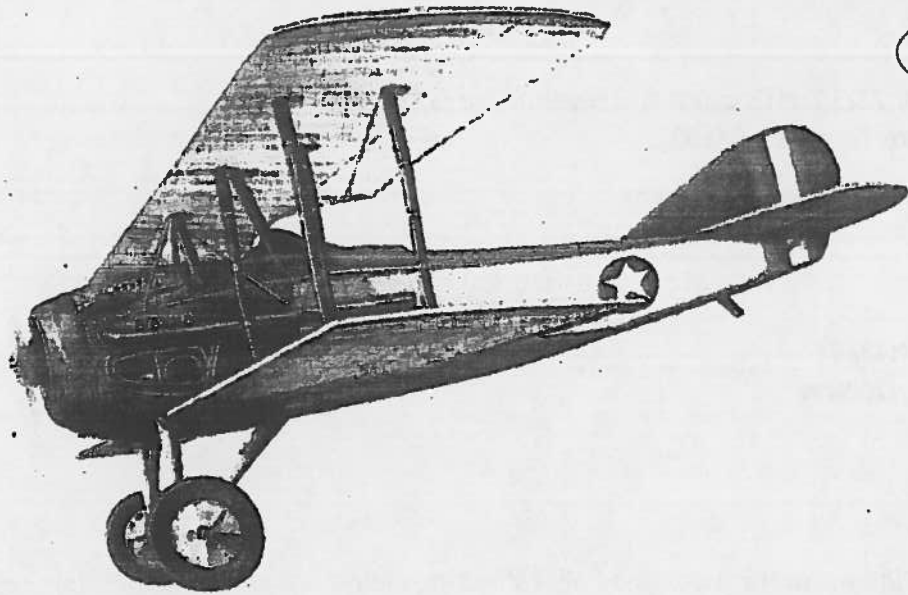
MRF life continues. This warming trend of temps in the 30s is cause for all things "outdoorsy" including baling, sorting propane and aerosol canisters, as well as preparing for a (possible) boat shutdown. Evan has been hauling boxes as part of our winter procedures but, with the extended ferry season, we are well-positioned to make it into spring comfortably with no storage pressures. Office cleaning is ongoing and I'm preparing to outline the "Wall of MRFstory! A Brief but Wonderful History of the MRF." Pictures are rolling in from various outlets, as well as a master's thesis on Madeline Island trash and other assorted items. If anyone has pictures from MRF past and the faces that have graced this space, please feel free to drop them off at the MRF office and I will make copies and get the originals back to you.

A always: Be MRF-tastic!

**Martin A. Curry**  
Recycling Supervisor

RECEIVED  
FEB X 8 2023  
BY: *Bh*

(5)TB,TA,AA,CLERK PWD  
Public



**Major Gilbert Field (4R5)**

**To: Town Board**

**From: Paul Wilharm**

**Date: 02/02/23**

**Re: Monthly report for January 2023**

During the month of January our airport was issue free !

Attached are logs / checklists

Thanks !

*Paul*

*Cover + 3*

RECEIVED

FEB 3 2023

Initial: *dg*

January 2023 Traffic count and revenue log / checklist  
Drop box receipts \$ 0.00

The following filed flight plans :

01/08 N192AF  
01/14 N200NW

For additional traffic that signed pilot shack log please see attached sheet(s) — *no one signed  
this month*

Available Reports		Run	22 total records		Reference...	NOTAM N...	NOTAM Text	Designator	Recipient...	Contact In...	Org
Civil Airport Coordination Report					66734390	01/027	IGRB 01/027 4R5 RWY 22 FICON 3/3/3 100 PCT 1IN DRY SN OVER CO...	4R5	Paul	airport@to...	
Civil Airport NOTAM Report					66755878	01/080	IGRB 01/080 4R5 RWY 04 FICON 1/1/1 100 PCT ICE OBS AT 23010314...	4R5	Paul	airport@to...	
xMetricsActiveNOTAMs					66771362	01/104	IGRB 01/104 4R5 RWY 04 FICON 3/3/3 100 PCT 2IN WET SN OBS AT 2...	4R5	Paul	airport@to...	
xMetricsEvents					66785158	01/175	IGRB 01/175 4R5 RWY 04/22 WIP SN REMOVAL 2301051841-2301052...	4R5	Paul	airport@to...	
xMetricsNOTAMsbyWk					66785176	01/176	IGRB 01/176 4R5 RWY 22 PAPI US 2301051842-2301311841	4R5	Paul	airport@to...	
Filter Name	Filter Value				66790999	01/194	IGRB 01/194 4R5 RWY 04 FICON 1/1/1 100 PCT ICE OBS AT 23010520...	4R5	Paul	airport@to...	
Location	4R5				66813091	01/276	IGRB 01/276 4R5 RWY 04 FICON 3/3/3 75 PCT COMPACTED SN OBS ...	4R5	Paul	airport@to...	
Status	Active,Cancelled,Expired				66820005	01/281	IGRB 01/281 4R5 RWY 22 FICON 3/3/3 75 PCT COMPACTED SN OBS ...	4R5	Paul	airport@to...	
Keyword					66975688	01/406	IGRB 01/406 4R5 RWY 04 FICON 3/3/3 75 PCT 1/2IN WET SN OBS AT ...	4R5	Paul	airport@to...	
Date Range (Start)	01/01/2023				67030423	01/518	IGRB 01/518 4R5 RWY 04 FICON 1/1/1 100 PCT ICE OBS AT 23011815...	4R5	Paul	airport@to...	
Date Range (End)	01/31/2023				67070940	01/640	IGRB 01/640 4R5 RWY 22 FICON 3/3/3 75 PCT COMPACTED SN OBS ...	4R5	Paul	airport@to...	
					67082422	01/691	IGRB 01/691 4R5 RWY 22 FICON 1/1/1 75 PCT ICE OBS AT 230122165...	4R5	Paul	airport@to...	
					67129357	01/712	IGRB 01/712 4R5 RWY 22 FICON 1/1/1 75 PCT ICE OBS AT 230124192...	4R5	Paul	airport@to...	
					67169992	01/800	IGRB 01/800 4R5 RWY 04 FICON 3/3/3 90 PCT COMPACTED SN OBS ...	4R5	Paul	airport@to...	
					67169918	01/801	IGRB 01/801 4R5 RWY 04/22 REDL OBSC 2301261953-2302021962	4R5	Paul	airport@to...	
					67200802	01/890	IGRB 01/890 4R5 RWY 22 FICON 1/1/1 75 PCT ICE OBS AT 230129153...	4R5	Paul	airport@to...	
					67217510	01/822	IGRB 01/822 4R5 RWY 22 FICON 1/1/1 75 PCT ICE OBS AT 230129192...	4R5	Paul	airport@to...	
					67217510	01/822	IGRB 01/822 4R5 RWY 22 FICON 1/1/1 75 PCT ICE OBS AT 230129192...	4R5	Paul	airport@to...	
					67234628	01/865	IGRB 01/865 4R5 RWY 22 FICON 3/3/3 100 PCT 1IN DRY SN OVER CO...	4R5	Paul	airport@to...	
					67234628	01/865	IGRB 01/865 4R5 RWY 22 FICON 3/3/3 100 PCT 1IN DRY SN OVER CO...	4R5	Paul	airport@to...	
					67255827	01/899	IGRB 01/899 4R5 RWY 22 FICON 1/1/1 100 PCT ICE OBS AT 23013117...	4R5	Paul	airport@to...	
					67255876	01/001	IGRB 01/001 4R5 RWY 22 PAPI US 2301311727-2302261727	4R5	Paul	airport@to...	

1/23

NOTAM

## Zoning Report 1/31/23

**Routing: TB (5), TPC (5), Clerk (1), Assistant Clerk (1) Email Staff: (5)**

### ZONING REPORT 1/31/2023

#### Building/Land Use Permits

	2023		2022	
	Value	Number	Value	Number
County	\$400.00	2	\$200.00	1
Town	<u>\$520.00</u>	<u>3</u>	<u>\$145.00</u>	<u>1</u>
Total	\$920.00	5	\$345.00	2

#### Town Revenue (year to date)

Permits	\$520.00
Variance	\$00
CSM	\$00
CUP	<u>\$00</u>
Total	\$520.00

#### Short-Term Rental Permits

Source	2023		2022	
	Permits	Revenue	Permits	Revenue
Rentals by owner	0	0	0	0
Madeline Island Vacations	0	0	0	0
The Inn on Madeline Island	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total rental properties	0	0	0	0

#### Notes:

Charles Meech has decided to pursue his Craftivity variance; ZBOA will schedule a meeting to make a decision on the case.

TB appointed two new members to the ZBOA: Dale Whittaker and David Boone.

I have compiled a database for campers on the island, will be sending letters to property owners to inform them of our Ordinance regulating campers and information on permit requirements.

I sent our draft Ordinance Regulating Rental Properties on 1/10/2023 to our attorney to review, have not received a response back from him.

TA, Paul Wilharm and I had a meeting with Mike Lange of Lange Enterprise to discuss fire numbers; he updated us on his suggestions on how we should proceed. The Town will be contracting with Lange to review the numbering system for the entire island.

I received one new application for a Short Term Rental, not processed yet.

Letters were sent to all property owners of Short Term Rentals informing them of the fee change and the upcoming public hearing on the proposed changes to the Ordinance to Regulate Rental Properties; the hearing will be held on 3/15/2023 at 5:00 PM.



## Zoning Report 1/31/23

**Routing: TB (5), TPC (5), Clerk (1), Assistant Clerk (1) Email Staff: (5)**

TPC scheduled a Public Hearing for the Comprehensive Plan to be held on 3/29/2023 at 5:00 PM.

A public hearing was held on 1/4/2023 for the rezoning as part of the Erickson land swap. TB approved the TPC's recommended rezoning on 1/24/2023.

On 1/26/2023 Jane Vogt of the Comprehensive Plan Steering Committee, TA and I had a zoom meeting to discuss Zoning issues. Points of discussion were campers on the island, the need for housing, whether Zoning treats all residents the same, among other things. We discussed proposed change to the Ordinances and got her input on those proposed changes.

TA, Paul Wilharm, Jim Peters and I met 1/31/2023 to discuss changes to the Ordinance To Regulate Rental Properties. That Draft will be distributed to TPC for review.

DATE	SANITARY PERMIT #	COUNTY PERMIT #	LAND USE PERMIT #	NAME OF PROPERTY OWNER	FIRE #	STREET NAME	PARCEL NUMBER	PROJECT TYPE	TOWN FEE	COUNTY FEE	ENTE
1/3/2023		8710	2023-01	Mark Grau	1945	North Shore Rd.	014-00068-2100	Accessory Building	\$ 203.00	\$ 200.00	1/3/2
1/11/2023	8512	8711	2023-02	Bill Stoddard	3469	Big Bay Rd.	01400023-0300	Accessory Building	\$ 287.00	\$ 200.00	1/11/2
1/17/2023			2023-03	Erik Nelson	631	Middle Rd.	014-00195-0301	Permit Extension	\$ 50.00		1/17/2

Thank You,

Ed Schaffer, Zoning Administrator

## ACCOUNTING ADMINISTRATOR REPORT FEBRUARY 2023

02/7/2023

### FINANCIALS:

1. **TAX COLLECTIONS:** The 1<sup>st</sup> half tax collection process is almost completed. Tax collections will be transferred into the General Fund, Carol will settle with Ashland County on Feb 17<sup>th</sup>, and then the other taxing districts will be paid by the February 20<sup>th</sup> deadline. Currently 2022/2023 tax roll collections are approx. 57% of the tax roll and charges.
2. **BILLINGS & AGREEMENTS:**
  - a. Dorgene drew up the 2023 Airport Hangar & Industrial Zone lot lease billings and they have been entered into the Workhorse billing program and sent out.
  - b. MIFL 2023 dock lease, Winter Transportation contributions, various miscellaneous and MRF charge billings have been sent out using the new billing module.
  - c. **County:**
    - i. **Law Enforcement:** NO FUNDING.
    - ii. **Zoning:** Ashland County was billed 4<sup>th</sup> Qtr. 2022 \$750 for providing Ashland County Zoning services. HAS been paid.
    - iii. **Highway/Rds.:** Ashland County was billed 4<sup>th</sup> Qtr 2022 maintenance expenses for Cty. H. HAS been paid.
3. **GRANTS:**
  - a. **Airport:** 3 separate grants pertaining to COVID will be started. Two of the grants will allow expenses only during the period of time that a face mask requirement was in place by the Town.
  - b. **BBTP Trails:** This DNR grant will expire 06/30/2023. Approx. \$1,700 funds have not been utilized, but Ben feels they will do some work before the grant ending date.
  - c. **BBTP Access:** This Coastal Management grant will expire 06/30/2023. Reimbursement request of \$15,000 will be filed once the consultants have submitted their final bill.
  - d. **Police SAFER:** Paperwork and reimbursement request has been started, but no word yet on the status of the \$7,000 awarded.
4. **ACCOUNTING SOFTWARE:**
  - a. The conversion continues with the various modules and understanding the processes.
  - b. Jamie and I are learning the new payroll software program and working out changes.
5. **AUDIT/ACCOUNTING:**
  - a. Baker Tilly started the 2022 year-end audit and has requested several pages of preliminary documents and reports. Two auditors plan to be here in person the first week of May for their in-person audit review.
6. **WORK COMP:**
  - i. EMC (Town's 2022 Work Comp carrier) has requested the annual Workers Comp audit of 2022 payroll records, as a self-audit due by February 17<sup>th</sup>.
    - This required reporting covers all wages and compensation, as well as sub-contractors and their information including 1099s, Certificate of Insurance, etc.

Respectfully submitted,

*Barb Nelson*

Barb Nelson  
Accounting Administrator/Deputy Clerk

RECEIVED  
FEB 7 2023

Initial: dg



(5) TB, TA, AA, Clerk, Police, Public

**LA POINTE POLICE DEPARTMENT**  
MADELINE ISLAND  
270 MAIN STREET  
LA POINTE, WISCONSIN 54850

PHONE: (715) 747-6913  
FAX: (715) 747-3096  
police@townoflapointewi.gov

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**To:** Town Board  
**From:** William Defoe  
**Date:** 2/2/2023  
**Re:** Monthly Police Report for February

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During the month of January 2023, the La Pointe Police issued the following:

6 Parking Citations  
0 Traffic Citations  
0 Ordinance Citations  
0 Arrests transported off island.

Well, January has come and gone, and as expected, January was a rather uneventful month. Calls for service were down much more than anticipated. As I type this, they are talking about shutting down the ferry, I for one am excited for the windsled to begin.

I will keep this brief, with the ongoing suit that the Town of La Pointe has with Ashland County, the La Pointe Police Department is still here for law enforcement needs, we are not going anywhere. And we will be here 7 days a week.

I am headed to training the week of the 5<sup>th</sup> for the annual winter Wisconsin Police Leadership Foundation/Wisconsin Chief of Police Association Conference. I will be talking with vendors regarding equipment for our new squad.

We are currently working with the DOT for putting an intoxilizer machine on the island. Officers who have not had the training to operate this machine will be going in the coming months.

Just a reminder of parking lot protocols, the lot at the windsled is only 4 day parking. If you plan on parking longer than 4 days please park elsewhere, we will be issuing citations. Lot W next to the school has a 14 day limit, all parking citations written in January were of cars parked in that lot for over that time limit.

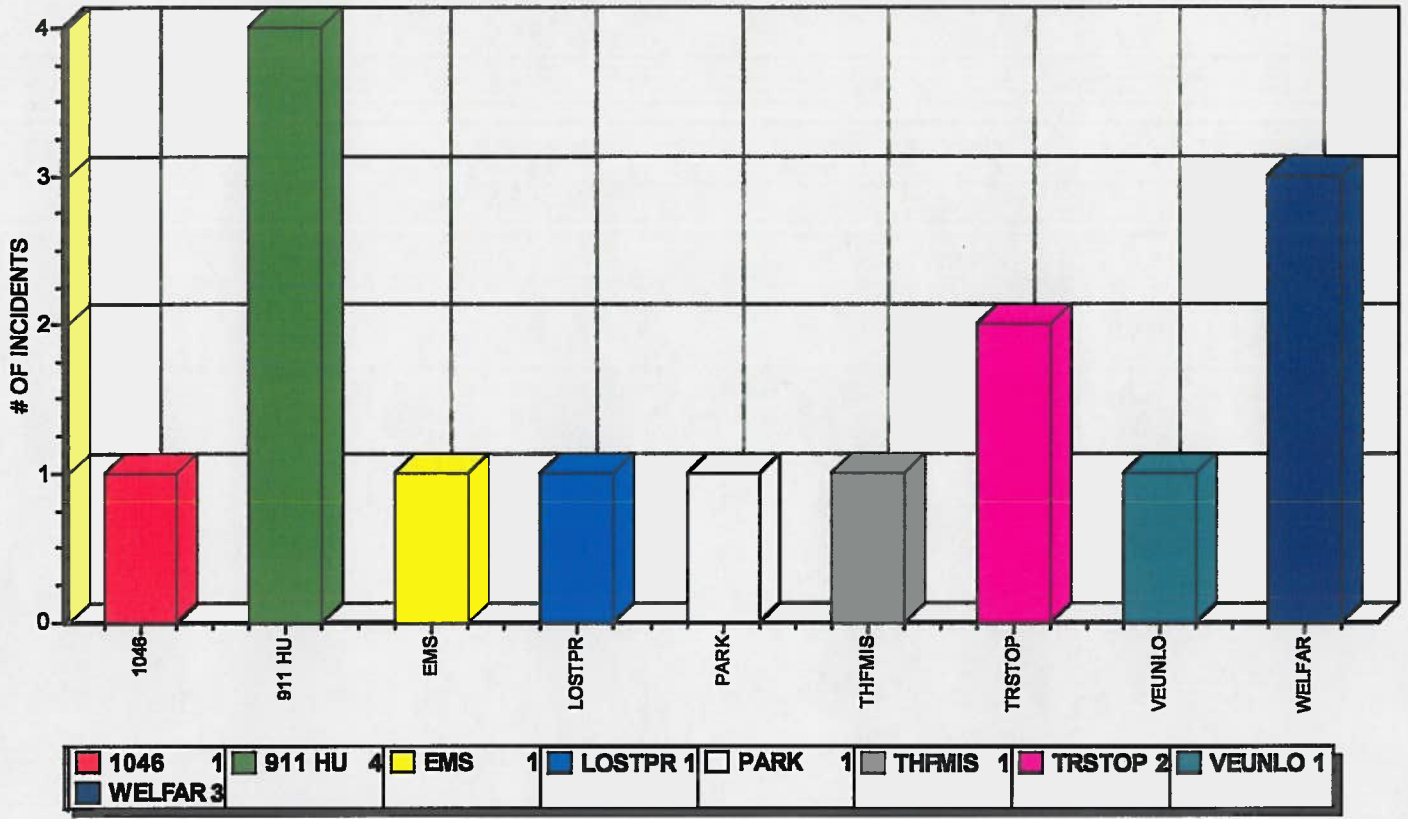
If there are any questions or wish to discuss things within the department, please feel free to come talk to me.

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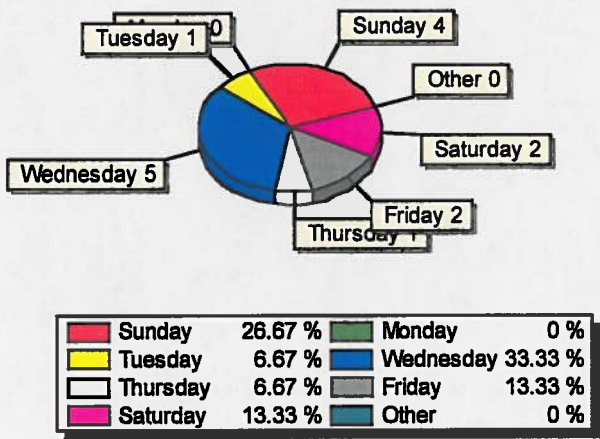
FEB 2 2023

da

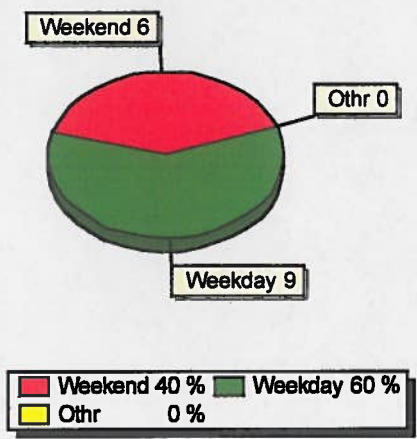
Incident Frequency by TYPE (Top 9 of 9 Shown) (Using DATE RECD)



By Day of Week



Weekday vs Weekend



Search Criteria: (LOGNUM >= 'A4-23-00001')  
 (LOGNUM <= 'A4-23-10000')  
 (DISTRICT >= '07')  
 (DATE\_RECD >= TO\_DATE('1/1/2023','MM/DD/YYYY'))  
 (DATE\_RECD <= TO\_DATE('1/31/2023','MM/DD/YYYY'))

TB(S) TA, NA, Clerk  
public

Fire Report  
February 2023

Dear Town Board and administration,

As most of you are or have been aware, I've been on an excused absence from most duties as fire chief for the bulk of January and beginning of February. Joan has been enduring a long journey to what, in turn, became a miracle for her. To respect her privacy, I will try not to be the one giving out the details. When all is done and said, she will absolutely be sharing the gift she received, and there's talk she will want to educate others. I have, of course, been her caregiver throughout this with lots of help.

This week Thursday we will be returning to the island and I will resume full duties as chief, even though I haven't missed much thanks to all this technology we have.

This report not being shared with the Gazette.

Be safe.

Respectfully yours,  
Rick Reichkitzer  
Fire chief/Town of La Pointe

RECEIVED  
FEB 14 2023  
By WMA

(5) TB, TA, AA, Clerk, Public

**Madeline Island Ambulance Service Report**

**January 2023**

**We have had just one transport run in January. Now that it may be windsled season, we are in contact with Arnie Nelson for both night and day runs. He says it will be faster right now to take a windsled if there is a run than waiting for the ferry. Gary Russell agrees with him, so that is our protocol until we hear more. We will call Bayfield Ambulance for Mutual Aid as needed.**

**Everyone is still working on their refreshers. It is a good review and heavily emphasizing all medical aspects of our protocols. We have also received our new approved protocols from the state and the BAC Council. There will be some training in the next month or so on any changes and updates.**

**We will be starting training on the ECG equipment. There are many YouTube videos to follow and our sales rep will be visiting when the ferry boat schedule opens up a bit more. Our new state protocols include the use by EMTs for ECG, so our purchase comes at an opportune time.**

**I have been in contact with the possible new billing company. Our first rep no longer works for them and now we are assigned a new person. The company head has been on vacation, so we have still not received a pricing schedule or a contract. I have asked them to get us one before the next Town Board meeting. They claim to have a good working relationship with Memorial Medical Center and they have a collection agency that they work with directly. Our current service does not have a collection agency and says we need to hire one independently.**

**I am still working on clean-up time for our rigs and our storage closet. I am going through my spreadsheets and inventory to discard any expired items and just doing general cleaning, organizing and labeling needed. Thom and I are setting up a spreadsheet for oxygen bottle re-fills and a place in our bay for hooking up our own re-fill station for small bottles. This will save on lots of trips to Chicago Iron. We still need to fill our large bottles there.**

**Respectfully Submitted,**

**Cynthia Dalzell, Madeline Island Ambulance Service**

**RECEIVED**

**FEB 6 2023**

**Initial: dg**

TR/5 TA, AA, Clerk Ben  
Public

# TOWN OF LA POINTE POSITION OPENING

## Temporary Driver and Equipment Operator

**\$17 per hour**

**Must have:**

- Valid Driver's License
- Clean driving record

**Skills and Knowledge needed:**

**Vehicle/equipment operation experience in winter weather  
Road maintenance knowledge**

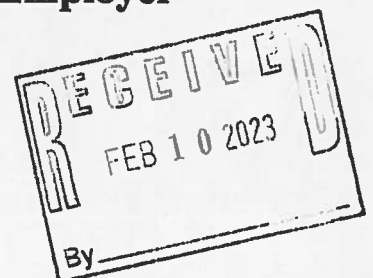
Please Submit Resume, cover letter & application to  
Town Clerk  
PO Box 270  
La Pointe, WI 54850

**Applications due by 9:00am February 24, 2023**

Application and Job Description available at the Town Hall and on the Town's Website  
[www.townoflapointewi.gov](http://www.townoflapointewi.gov)

Or call/email the Town Hall at (715) 747-6913/ [clerk@townoflapointewi.gov](mailto:clerk@townoflapointewi.gov).  
Questions? Call Public Works Director Ben Schram (715) 747-6855.

**The Town of LaPointe is an Equal Opportunity Employer**



(5)TB, TAMA Clerk, Public



# TOWN OF LA POINTE

## MADLINE ISLAND

240 Big Bay Road  
PO Box 270  
LA POINTE, WI 54850

### SERVICE CONTRACT BETWEEN THE TOWN OF LA POINTE AND LANGE ENTERPRISES

**WHEREAS**, the Town of La Pointe ("Town") desires to obtain the services described herein; and

**WHEREAS**, Lange Enterprises ("Consultant") represents to the Town that it has the expertise, knowledge and experience necessary to properly perform this contract according to its terms and that it is ready, willing and able to do so,

**NOW, THEREFORE**, in exchange for the valuable consideration set forth herein, the Town and Consultant agree to these provisions:

- Consultant will review 875 registered fire numbers in the Town.
- Taking into account parity, sequencing and expansion concerns, Consultant will recommend which current fire numbers are acceptable, and which should be changed.
- Consultant will provide a final report in spreadsheet form, with accompanying map images.
- Consultant's fee will be \$60/hour, with price not to exceed \$2,100 unless modified in writing and agreed to by both parties. Consultant shall bear all costs and expenses.
- Comprehensive review and recommendations about numbering vacant parcels is not in the scope of this contract.
- Town will be billed after completion of services. Payment will be made within 30 days of delivery of final report.

This agreement is subject to the laws and regulations of the State of Wisconsin.

Approved by Town Board (date): \_\_\_\_\_

Signed:

\_\_\_\_\_  
Town Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
For Consultant

\_\_\_\_\_  
Date

Print name: \_\_\_\_\_

RECEIVED

JAN 31 2023

Initial: dg



RECEIVED

FEB 2 2023

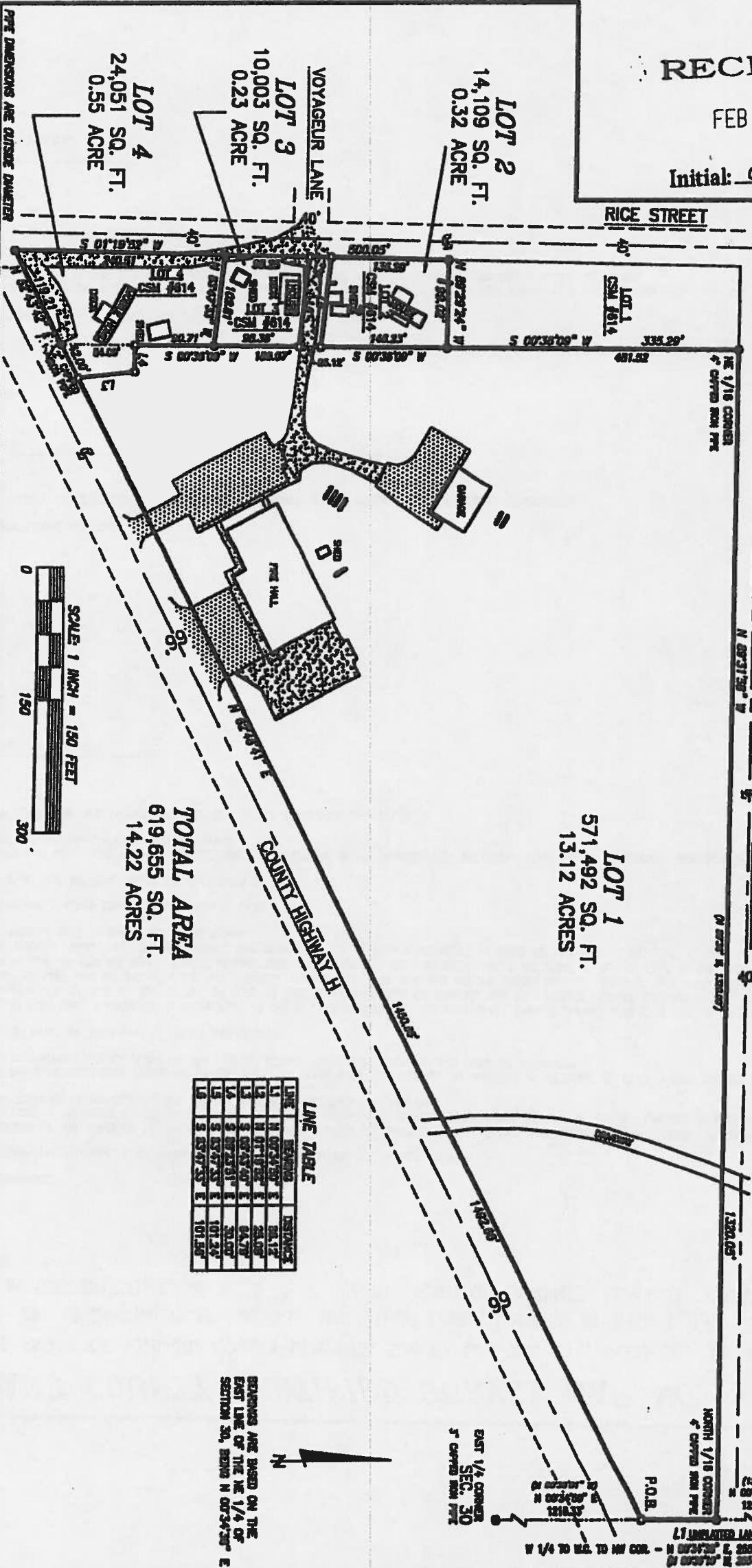
Initial: dg

**ASHLAND COUNTY CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

LOTS 2, 3 AND 4 OF ASHLAND COUNTY CERTIFIED SURVEY MAP NO. 614, RECORDED IN VOLUME 4 ON PAGES 75-77, AS DOCUMENT NO. 327334 AND OTHER LANDS LOCATED IN THE SE 1/4 OF THE NE 1/4, ALL IN SECTION 30, T. 50 N., R. 3 W., IN THE TOWN OF LAPOINTE, ASHLAND COUNTY, WISCONSIN

W.D. TO NE COR. SEC. 30 ASH. CO. ASHL. CO. WIS.

3244



**TOTAL AREA**  
619,655 SQ. FT.  
14.22 ACRES

**LINE TABLE**

LINE	BEARING	DISTANCE
L1	N 00°34'50" E	88.17'
L2	N 07°18'02" E	28.08'
L3	S 00°45'40" E	94.78'
L4	S 00°25'51" E	30.00'
L5	S 00°47'33" E	101.24'
L6	S 00°47'33" E	101.58'

BEARINGS ARE BASED ON THE EAST LINE OF THE NE 1/4 OF SECTION 30, BEING N 00°34'30" E



**LEGEND**  
 ● FOUND IRON NAIL, 1" IRON PIPE, UNLESS NOTED OTHERWISE  
 ○ 1" x 18" IRON PIPE, WEIGHING 1.13 LBS./FT., SET THIS SURVEY  
 ( ) RECORDED INFORMATION  
 — UP TAPE

GRAVEL  
BRICKMASS  
CONCRETE

**CLIENT: TOWN OF LA POINTE**  
 JOB NO.: N61/087  
 SCALE: 1 INCH = 150 FEET  
 JULY 16, 2022  
 FIELDWORK COMPLETED 9/11/22

DRAWN BY: P. NELSON  
 FILED/ISSUED/RECORD/PS/PAID/DEL.087  
 NR. 419 PER. 147  
 SHEET 1 OF 3 SHEETS

**NELSON SURVEYING INCORPORATED**  
 ADDRESS: 7000 WISCONSIN ST. WISCONSIN 53588

101 E. MAIN STREET  
 SUITE 200  
 WISCONSIN 53588  
 TEL: (715) 885-0100  
 FAX: (715) 885-0100  
 MAP NO. CSW 3244

# ASHLAND COUNTY CERTIFIED SURVEY MAP NO. \_\_\_\_\_

LOTS 2, 3 AND 4 OF ASHLAND COUNTY CERTIFIED SURVEY MAP NO. 614, RECORDED IN VOLUME 4 ON PAGES 75-77, AS DOCUMENT NO. 327334 AND OTHER LANDS LOCATED IN THE SE 1/4 OF THE NE 1/4, ALL IN SECTION 30, T. 50 N., R. 3 W., IN THE TOWN OF LAPOINTE, ASHLAND COUNTY, WISCONSIN

## SURVEYOR'S CERTIFICATE

I, PETER A. NELSON, PROFESSIONAL LAND SURVEYOR IN THE STATE OF WISCONSIN, HEREBY CERTIFY:

THAT ON THE ORDER OF THE TOWN OF LA POINTE, I HAVE SURVEYED, DIVIDED AND MAPPED LOTS 2, 3 AND 4 OF ASHLAND COUNTY CERTIFIED SURVEY MAP NO. 614, RECORDED IN VOLUME 4 ON PAGES 75-77, AS DOCUMENT NO. 327334 AND OTHER LANDS LOCATED IN THE SE 1/4 OF THE NE 1/4, ALL IN SECTION 30, T. 50 N., R. 3 W., IN THE TOWN OF LA POINTE, ASHLAND COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

TO LOCATE THE POINT OF BEGINNING, COMMENCE AT THE EAST 1/4 CORNER OF SAID SECTION 30 AND RUN, N 00°34'50" E, 1218.33 FEET ON THE EAST LINE OF SAID SECTION 30, TO THE NORTHWESTERLY RIGHT OF WAY LINE OF COUNTY HIGHWAY H, WHICH IS THE POINT OF BEGINNING.

THENCE FROM SAID POINT OF BEGINNING BY METES AND BOUNDS:

CONTINUE ON SAID EAST LINE, N 00°34'50" E, 88.12 FEET TO THE N 1/16 CORNER ON SAID EAST LINE. THENCE LEAVING SAID EAST LINE, N 89°31'58" W, 1320.05 FEET ON THE NORTH LINE OF SAID SE 1/4 OF THE NE 1/4, TO THE NE 1/16 CORNER OF SAID SECTION 30. THENCE LEAVING SAID NORTH LINE, S 00°36'09" W, 338.29 FEET ON THE EAST LINE OF SAID CSM NO. 614. THENCE LEAVING SAID EAST LINE AND ON THE NORTH LINE OF LOT 2 OF CSM 614, N 89°29'24" W, 98.02 FEET TO THE WEST LINE OF CSM NO. 614. THENCE LEAVING SAID NORTH LINE AND ON SAID WEST LINE, S 01°19'52" W, 500.06 FEET TO THE NORTHWESTERLY RIGHT OF WAY LINE OF COUNTY HIGHWAY H. THENCE LEAVING SAID WEST LINE AND OF SAID NORTHWESTERLY RIGHT OF WAY LINE, N 82°43'42" E, 119.21 FEET. THENCE N 82°46'41" E, 1482.86 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 619,856 SQUARE FEET WHICH IS 14.22 ACRES.

THAT THIS MAP IS A TRUE REPRESENTATION OF SAID SURVEY;

THAT SAID SURVEY AND MAP FULLY COMPLY WITH SECTION 238.34 OF THE WISCONSIN STATUTES, THE TOWN OF LA POINTE SUBDIVISION CONTROL ORDINANCE AND THE ASHLAND COUNTY SUBDIVISION CONTROL ORDINANCE; AND

THAT SAID SURVEY AND MAP ARE CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

PETER A. NELSON PLS - 3071

## ASHLAND COUNTY ZONING APPROVAL

THIS ASHLAND COUNTY CERTIFIED SURVEY MAP IS HEREBY APPROVED BY THE ASHLAND COUNTY ZONING DEPARTMENT.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022

BRUCE BLAKEMAN  
ZONING AGENT

## ASHLAND COUNTY SURVEYOR'S CERTIFICATE OF APPROVAL

AS ASHLAND COUNTY SURVEYOR, I AM APPROVING THIS ASHLAND COUNTY CERTIFIED SURVEY MAP IN THAT IT COMPLIES WITH SECTION 238.34 OF THE WISCONSIN STATUTES, CHAPTER A-E 7 OF THE WISCONSIN ADMINISTRATIVE CODE AND THE ASHLAND COUNTY SUBDIVISION CONTROL ORDINANCE.

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022

PATRICK MCKIEN  
ASHLAND COUNTY SURVEYOR

3244

CERTIFICATES

CLIENT: TOWN OF LA POINTE  
JOB NO.: 181/057  
JULY 18, 2022  
FIELDWORK COMPLETED: 5/17/22

DRAFTED BY: P. NELSON  
FILED/ISSUED/SEC30/  
ACR/2021\_TOWN CSM PSDATA/181\_057  
NR. 618 PG. 147

SHEET 2 OF 3 SHEETS

NELSON  
SURVEYING  
INCORPORATED

SURVEYING YOUR SIDE OF THE ROAD SINCE 1884

100 N. MAIN STREET  
SUITE 100  
ASHLAND, WISCONSIN 54806  
(715) 255-3333  
FAX (715) 255-8400

MAP NO. CSM 3244 ©

**ASHLAND COUNTY CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

LOTS 2, 3 AND 4 OF ASHLAND COUNTY CERTIFIED SURVEY MAP NO. 614, RECORDED IN VOLUME 4 ON PAGES 75-77, AS DOCUMENT NO. 327334 AND OTHER LANDS LOCATED IN THE SE 1/4 OF THE NE 1/4, ALL IN SECTION 30, T. 50 N., R. 3 W., IN THE TOWN OF LAPOINTE, ASHLAND COUNTY, WISCONSIN

**TOWN OF LA POINTE PLANNING AND ZONING APPROVAL**

THIS ASHLAND COUNTY CERTIFIED SURVEY MAP IS HEREBY APPROVED BY THE TOWN OF LA POINTE PLANNING COMMISSION.

\_\_\_\_\_ DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022

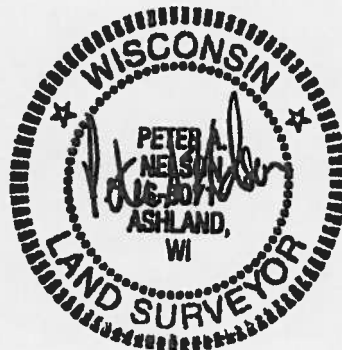
ED SCHAFFER  
PLANNING AND ZONING ADMINISTRATOR

**LA POINTE TOWN BOARD APPROVAL**

THIS ASHLAND COUNTY CERTIFIED SURVEY MAP IS HEREBY APPROVED BY THE LA POINTE TOWN BOARD.

\_\_\_\_\_ DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022

GLENN CARLSON - TOWN BOARD CHAIR



3244

<p><b>CERTIFICATES</b></p>	<p><b>CLIENT: TOWN OF LA POINTE</b> JOB NO: 1821/067 JULY 18, 2022 FIELDWORK COMPLETED: 5/17/22</p>	<p>DRAFTED BY: P. NELSON FILED/TOWN/SECTION/ ADAM/2021_TOWN CSM PSD02/1821_067 NR. 618 PG. 147</p>	<p><b>NELSON SURVEYING INCORPORATED</b> 205 N. MAIN STREET SUITE 100 ASHLAND, WISCONSIN 54806 (715) 612-3800 FAX (715) 612-3400 ESTABLISHED THIS DATE OF THE RECORD SINCE 1864 MAP NO. CSM 3244 ©</p>
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**2022-2023 Cooperative Agreement between  
Town of La Pointe and Madeline Island Ferry Line**

This Cooperative Agreement ("Agreement") is entered into by and between the Madeline Island Ferry Line ("Ferry Line") and the Town of LaPointe, Wisconsin ("Town").

**WHEREAS**, the Ferry Line is entering into this agreement, including payments to the Town, in order to facilitate the transportation of its employees, mail, UPS, Fed Ex, and other freight during the time of the year when the ferries are not operating.

**WHEREAS**, parties hereto have, for some years, maintained a cooperative relationship to ensure year-round transportation services between Bayfield, Wisconsin, and the Town of La Pointe, Wisconsin ("transportation services");

**WHEREAS**, the parties hereto believe such relationship is mutually beneficial and wish to maintain said relationship;

**WHEREAS**, the Ferry Line and Town each has a separate agreement with Windsleds Transportation, Inc. and Madeline Island Transportation, LLC ("Service Providers") to provide transportation services for the respective parties;

**WHEREAS**, the Service Providers will obtain insurance and be reimbursed by the Town for the insurance and for expenses associated with the maintenance and upkeep of the equipment used by the Service Providers to render the transportation services;

**WHEREAS**, the Ferry Line believes it should share in the above-referenced insurance and maintenance/upkeep expenses incurred by the Town, the Ferry Line has agreed to pay amounts approximating one-third (1/3) of the insurance and maintenance expenses of the Town.

**NOW, THEREFORE**, in consideration of the mutual promises contained herein and for other good and valuable consideration, receipt of which is hereby acknowledged, the parties agree as follows:

1. The term of this Agreement shall begin upon the date this Agreement is signed by all parties hereto and shall expire on June 30, 2023.

2. The Madeline Island Ferry Line shall pay the following the sum of \$10,000 to the Town upon execution of this Agreement:

a. The sum of \$10,000 to be applied toward one-third (1/3) of the cost of insurance reimbursement, maintenance and upkeep, and the start-up and shut-down of the windsled equipment.

RECEIVED  
JAN 31 2023

Initial: *dg*

b. Any balance of such amounts, exceeding one-third (1/3) of the total cost of insurance and the total cost of maintenance/upkeep, remaining at the end of the term of this Agreement will remain in the designated Winter Transportation account and carry over to the following (2023-2024) winter transportation season.

c. If during the windsled season, catastrophic equipment failure occurs, the School District of Bayfield, the Town and the Ferry Line will be responsible for one-third (1/3) each of such expenses up to \$3,000 each annually. If the cost exceeds \$3,000, all parties shall come together to discuss and/or approve any additional expenses, with each party having the right of refusal.

d. The Town shall maintain comprehensive records of all maintenance expenses (including, but not limited to, receipts, purchase orders, etc.) and such records shall be subject to audit by the Ferry Line.

3. This Agreement contains all of the agreements and understandings of the parties with respect to the issues addressed herein. There shall be no modification of this Agreement except in writing executed with the same formalities as this Agreement and mutually agreed upon by the parties hereto.

4. This Agreement shall be construed in accordance with the laws of the State of Wisconsin.

Dated this \_\_\_\_\_ Day of \_\_\_\_\_, 2023.

TOWN OF LA POINTE

By \_\_\_\_\_  
Glenn Carlson, Town Chair

MADLINE ISLAND FERRY LINE

By \_\_\_\_\_  
Gary Russell, Senior Vice President

**2022-2023 Cooperative Agreement between  
Town of La Pointe and School District of Bayfield**

This Cooperative Agreement ("Agreement") is entered into by and between the School District of Bayfield, Wisconsin ("District") and the Town of LaPointe, Wisconsin ("Town").

**WHEREAS**, parties hereto have, for some years, maintained a cooperative relationship to ensure year-round transportation services between Bayfield, Wisconsin, and the Town of La Pointe, Wisconsin ("transportation services");

**WHEREAS**, the parties hereto believe such relationship is mutually beneficial and wish to maintain said relationship;

**WHEREAS**, the District and Town each has a separate agreement with Windsleds Transportation, Inc. and Madeline Island Transportation, LLC ("Service Providers") to provide transportation services for the respective parties;

**WHEREAS**, the Service Providers will obtain insurance and be reimbursed by the Town for the insurance and for expenses associated with the maintenance and upkeep of the equipment used by the Service Providers to render the transportation services;

**WHEREAS**, the District believes it should share in the above-referenced insurance and maintenance/upkeep expenses incurred by the Town, the District has agreed to pay a portion of said expenses;

**NOW, THEREFORE**, in consideration of the mutual promises contained herein and for other good and valuable consideration, receipt of which is hereby acknowledged, the parties agree as follows:

1. The term of this Agreement shall begin upon the date this Agreement is signed by all parties hereto and shall expire on June 30, 2023.
2. The District shall pay the following sums to the Town upon execution of this Agreement:
  - a. The sum of \$10,000 to be applied toward one-third (1/3) of the cost of insurance reimbursement, maintenance and upkeep, and the start-up and shut-down of the windsled equipment.
  - b. Any balance of such amounts, exceeding one-third (1/3) of the total cost of insurance and the total cost of maintenance/upkeep, remaining at the end of the term of this Agreement will remain in the designated Winter Transportation account and carry over to the following (2023-2024) winter transportation season.

c. If during the windsled season, catastrophic equipment failure occurs, the District, the Town, and the Madeline Island Ferry Line will be responsible for one-third (1/3) each of such expenses up to \$3,000 each annually. If the cost exceeds \$3,000, all parties shall come together to discuss and/or approve any additional expenses, with each party having the right of refusal.

d. The Town shall maintain comprehensive records of all maintenance expenses (including, but not limited to, receipts, purchase orders, etc.) and such records shall be subject to audit by the District.

3. In the event that the District should wish to utilize the windsled for training of a District representative relating to emergency evacuation procedures, the Town and the District shall negotiate and agree upon a reasonable charge for such use. The Town agrees that the agreed-upon charge shall not be more than it charges any other third-party for use of the windsled for similar purposes.

4. This Agreement contains all the agreements and understandings of the parties with respect to the issues addressed herein. There shall be no modification of this Agreement except in writing executed with the same formalities as this Agreement and mutually agreed upon by the parties hereto.

5. This Agreement shall be construed in accordance with the laws of the State of Wisconsin.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

TOWN OF LA POINTE

By \_\_\_\_\_  
Glenn Carlson, Town Chair

SCHOOL DISTRICT OF BAYFIELD

By \_\_\_\_\_  
Beth Paap, District Administrator

(5) TB, TA, AA, Clerk, Public

Date: February 2, 2023  
To: Town Board  
From: Dorgene Goetsch, Clerical Assistant  
Re: Appoint a member to the Winter Transportation Committee,  
term to expire September 9, 2025.

There is 1 opening (Citizen-At-Large) on the Winter Transportation Committee.

Two applications have been received from Scott Hayman and Ellen Troeltzsch.  
Supporting documents are attached.

Thank you,

Dorgene

### WINTER TRANSPORTATION COMMITTEE

5 members. 3-year terms.

(1) Town Board Supervisor representative

(1) Citizen-At-Large member.

One Representative of the Madeline Island Ferry Line: perpetual term

Two Representatives of the School District of Bayfield: perpetual terms.

Representative of Windsleds, Inc: ex-officio, no vote

#### MEMBERS:

Glenn Carlson, Chair

OPEN

Gary Russell, Vice Chair

Beth Paap, District Administrator

Joel Shilman

-----  
Arnie Nelson, Ex-officio

Town Board Rep.

Citizen-at-Large

MIFL Representative

School District Representative

School District Representative

Windsleds, Inc. Representative

#### TERM EXP.

9/9/2024

9/9/2025





TOWN OF LA POINTE, MADELINE ISLAND

Application to Serve on a Board and/or Committee

Complete and return to Town Hall (PO Box 270) or email to clerk@townoflaointewi.gov

1. Please select the board and/or committee that you wish to be considered for appointment to (you may select more than one).

- Affordable Housing Advisory Committee
Election Board
Madeline Island Public Library Board
Town Plan Commission
Zoning Board of Appeals
Board of Review (alternate)
Energy Committee
Public Arts Committee
Winter Transportation Committee
Other

2. Personal Information

Name (please print) SCOTT HAYMAN

Mailing Address PO BOX 601, LA POINTE, WI 54850

Phone (Primary) Phone (Other) Email Address

Town Resident? Full time Seasonal Other

3. Have you served on any other town boards/committees in the past? YES NO

If yes, what boards or committees?

4. What are your reasons for seeking an appointment to the board(s)/committee(s) you have selected above?

I want to more involved in the community and contribute based on my knowledge and skills.

5. Why would you be an asset to the board(s)/committee(s) you have selected above? (Use back if necessary)

I studied Mechanical and Electrical Engineering. I currently work as an Information Technology consultant and am in my 3rd winter on the island. I'm interested in solving problems and I'm curious about the challenges of our particular situation on this island. I am aware of the required time commitment (see back) for the board(s)/committee(s) I have selected above.

Print Name SCOTT HAYMAN

Signature [Handwritten Signature]

Date 1/20/2023 RECEIVED

Updated 8/1/22

JAN 23 2023

Initial: dg via email m



TOWN OF LA POINTE, MADELINE ISLAND

Application to Serve on a Board and/or Committee

Complete and return to Town Hall (PO Box 270) or email to clerk@townoflapointewi.gov

1. Please select the board and/or committee that you wish to be considered for appointment to (you may select more than one)

- Affordable Housing Advisory Committee
Election Board \*
Madeline Island Public Library Board
Town Plan Commission\*
Zoning Board of Appeals \*
Board of Review (alternate)\*
Energy Committee
Public Arts Committee
X Winter Transportation Committee
Other:

\*Members receive compensation for meeting attendance
\*\* Members receive monthly compensation

2. Personal Information

Ellen Troeltzsch

Name (please print)

PO Box 273 La Pointe, WI 54850-0273

Mailing Address

Phone (Primary) Phone (Other) Email Address

Town Resident? Full time X Seasonal Other

3. Have you served on any other Town boards/committees in the past? YES NO X

If yes, what boards or committees?

4. What are your reasons for seeking an appointment to the board(s)/committee(s) you have selected above?

I'm interested in learning and serving the winter residents and visitors.

5. Why would you be an asset to the board(s)/committee(s) you have selected above? (Use back if necessary)

I'm here. I like being outdoors in the winter. I'll contribute to the best of my abilities.

I am aware of the required time commitment (see back) for the board(s)/committee(s) I have selected above.

Ellen Troeltzsch
Print Name

Ellen Troeltzsch
Signature

1/24/23
Date

RECEIVED
JAN 24 2023

Initial: dg
Via e-mail

(5)TB,TA,AA,Clerk,Public

Date: February 2, 2023  
To: Town Board  
From: Dorgene Goetsch, Clerical Assistant  
Re: Appoint members to the Energy Committee, term to expire August 23, 2024

The attached applications were received from Scott Hayman and Lilah Guertin to serve on the Energy Committee.

Larry Bean, Energy Committee Chair, recommends they both be appointed to the committee.

Thank you,

**ENERGY COMMITTEE**

At least 5 members appointed by the Town Board. 3-year terms.

<u>Name</u>	<u>Term Ending</u>
Robin Trinko-Russell	August 23, 2023
OPEN	August 23, 2024
Larry Bean, Chair	August 23, 2025
Craig Buttke	August 23, 2025
Zach Montagne, Vice Chair	August 23, 2025



TOWN OF LA POINTE, MADELINE ISLAND

Application to Serve on a Board and/or Committee

Complete and return to Town Hall (PO Box 270) or email to clerk@townofla pointe.wi.gov

1. Please select the board and/or committee that you wish to be considered for appointment to (you may select more than one).

- Affordable Housing Advisory Committee
Education Board
Madeline Island Public Library Board
Town Plan Commission
Zoning Board of Appeals
Board of Review (alternate)
Energy Committee
Public Arts Committee
Winter Transportation Committee
Other

2. Personal Information

Name (Please print) SCOTT HAYMAN

Mailing Address PO BOX 602, LA POINTE, WI 54450

Phone (Home) Phone (Work) Email Address

Town Residency Position Seasonal Other

3. Have you served on any other town boards/committees in the past? YES NO X

If yes, what boards or committees?

4. What are your reasons for seeking an appointment to the board(s)/committee(s) you have selected above?

I want to help provide in the community and contribute based on my knowledge and skills

5. Why would you be an asset to the board(s)/committee(s) you have selected above? (Use back if necessary)

I studied Mechanical and Electrical Engineering. I currently work as an Information Technology consultant and am in my 3rd winter on the island. I'm interested in solving problems and I'm curious about the challenges of our particular situation on other islands. I am aware of the required time commitment (see back) for the board(s)/committee(s) I have selected above.

Print Name Scott Hayman Signature Date 1/20/2023

RECEIVED

JAN 23 2023

Initial: dg via email m



TOWN OF LA POINTE, MADELINE ISLAND

Application to Serve on a Board and/or Committee

Complete and return to Town Hall (PO Box 270) or email to clerk@townoflapointewi.gov

1. Please select the board and/or committee that you wish to be considered for appointment to (you may select more than one)

- Affordable Housing Advisory Committee (checked)
Election Board\* (checked)
Madeline Island Public Library Board
Town Plan Commission\*
Zoning Board of Appeals\*
Board of Review (alternate)\*
Energy Committee (checked)
Public Arts Committee (checked)
Winter Transportation Committee
Other:

\*Members receive compensation for meeting attendance
\*\* Members receive monthly compensation

2. Personal Information

Name (please print) Lilah Guertin
Mailing Address PO BOX 205 LaPointe, WI 54850
Phone (Primary) 612 246 2223
Phone (Other)
Email Address Lilah.m.guertin@gmail.com

Town Resident? Full time [checked] Seasonal Other

3. Have you served on any other Town boards/committees in the past? YES NO [checked]

If yes, what boards or committees?

4. What are your reasons for seeking an appointment to the board(s)/committee(s) you have selected above?

As a full time resident and management in hospitality for a local business, I am passionate about advocating sustainable housing, energy & community health as a collective.

5. Why would you be an asset to the board(s)/committee(s) you have selected above? (Use back if necessary)

I have practiced DEI value system and consulted small business in awareness + involvement towards growing towards a stronger diversity begin. Past experiences in research, development of software & grant writing.

I am aware of the required time commitment (see back) for the board(s)/committee(s) I have selected above.

Print Name Lilah Guertin

Signature [handwritten initials]

Date 1/30/2023

APR 30 2023

dx

(5)TB,TA,AA,Clerk,Public

**Dorgene Goetsch**

---

**From:** Micaela Montagne <~~m.montagne@madislandlibrary.org~~>  
**Sent:** Friday, January 27, 2023 8:06 AM  
**To:** director@madislandlibrary.org; Dorgene Goetsch  
**Subject:** Official resignation from Library Board

Lauren,  
Please accept this as my official resignation from the Library Board, effective Tuesday January 24, 2023, about 4:45pm. I greatly enjoyed my time on the board!  
Sincerely,  
Micaela Montagne

RECEIVED  
FEB 6 2023

Initial: dg

TRISTIA, AA, Clerk,  
Public

## MEMO

To: Town Board  
From: Michael Kuchta, Town Administrator  
Re: Short-term disability, group life insurance  
Feb. 16, 2023

---

These three actions begin implementing the changes in short-term disability and group life insurance benefits that you included in the 2023 budget.

**Short-term disability.** This action would amend our current policy to double the existing payment from \$125/week to \$250/week. The rate remains the same, so our premium would double to \$20.76/month per individual. This change would cover all employees who work at least 20 hours a week, plus elected officials – for a total of 25 individuals. The policy pays up to one year of benefits, beginning after 30 days of not working.

- The amendment making the change would take effect March 1.

**Group life insurance.** These two resolutions switch the Town-provided group life insurance benefit for employees who are WRS-eligible (currently 14 total). Coverage would switch from a policy through the Wisconsin Towns Association (WTA) to a policy through the state Employee Trust Fund (ETF). The switch would take place beginning June 1.

The ETF policy would triple the average benefit, plus provide a retiree benefit, for a total premium increase of \$100.68/year. Instead of a flat benefit, the ETF policy essentially matches the employee's WRS income from the previous year; premiums are based on a combination of income and age. In addition, employees have the option to purchase additional coverage on their own for themselves, plus limited coverage for family members.

The four regular employees who are not WRS-eligible, plus the seven elected officials, would continue to receive a \$20,000 benefit through the WTA policy. The Town would continue to pay the basic premium under both policies.

- The first resolution (Form ET-1303) establishes our policy with ETF.
- The second resolution (ET-1301) confirms that ETF will bill the Town directly for premiums. (If any employee opts for additional coverage, the Town would pay their additional premium to ETF, then recoup the premium through a payroll deduction.)



(5) TB, TA, AA, Clerk, Public



**Request for Group Insurance Amendment**

Standard Insurance Company  
900 SW Fifth Avenue  
Portland, OR 97204-1282

Employee Benefits Consultant: Daniel Lynch  
Employee Benefits Service Representative: Dawn Reilly  
Employee Benefits Sales and Service Office: Chicago

---

Policyholder: Wisconsin Towns Association  
Group Number: 750851

As an authorized representative of the Employer, I request that Standard Insurance Company ("The Standard") amend the above Employer's coverage under the Group Policy to make the following change(s):

Town of LaPointe:  
Amend the Short-Term Disability weekly benefit to \$250, with no change to the current rate.

I request that the amendment become effective on 03/01/2023. I understand that the amendment will not become effective unless approved and issued by The Standard.

I request that the amendment be approved by The Standard subject to The Standard's usual underwriting requirements, including, if applicable, Evidence of Insurability or a Pre-existing Condition provision.

I understand that the amendment, if approved by The Standard, will be issued in the policy language customarily used by The Standard.

I understand that any increase in Insurance for a Member who is not Actively At Work all day on the Member's last regular work day before the scheduled effective date of the amendment will be deferred until the first day after the Member completes one full day of Active Work.

I request that the amendment, if approved and issued by The Standard, become effective by its terms without any further acceptance by the Employer, and that a copy of this Request for Group Insurance Amendment form be attached to and made a part of the amendment.

Sign Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Authorized Representative

Print Name: Michael Kuchta Date: \_\_\_\_\_

RECEIVED  
JAN 31 2023

1/31/2023 8:41 AM  
Initial: dg



(5) TB, TA, AA, Clerk, Public



# Resolution for Inclusion Under Group Life Insurance

Wisconsin Department of Employee Trust Funds  
PO Box 7931  
Madison WI 53707-7931  
1-877-633-6020 (toll free)  
Fax 608-267-4549  
etf.wi.gov

RESOLVED, by the TOWN BOARD of the TOWN of LA POINTE  
Governing body Employer legal name

that pursuant to the provisions of Chapter 40 of the Wisconsin Statutes such TOWN BOARD  
Governing body

hereby determines to be included under the following Group Life Insurance program(s) provided by Chapter 40 of the Wisconsin Statutes for its eligible personnel:

Check box(es) for coverage desired:

- Basic Group Life Insurance (1x earnings)
- Supplemental Group Life Insurance (1x earnings)
- Additional Group Life Insurance
  - 1 Unit (1x earnings)
  - 2 Units (2x earnings)
  - 3 Units (3x earnings)
- Spouse and Dependent Group Life Insurance
- Amount of insurance for any insured employee who attains age 65 on or after the effective date of this resolution shall be 50% rather than 25%

DRAFT

BE IT FURTHER RESOLVED, that the proper officers are herewith authorized and directed to take all actions and make such deductions and submit such payments as are required by the Group Insurance Board of the State of Wisconsin to provide such group life insurance.

BE IT FURTHER RESOLVED, that the TOWN OF LA POINTE WRS Agent submit a certified copy of this  
Employer name  
resolution to the State of Wisconsin Department of Employee Trust Funds.

### Certification

I hereby certify that the foregoing resolution is a true, correct and complete copy of the resolution duly and regularly passed by the TOWN BOARD of the TOWN of LA POINTE on the  
Governing body Employer name  
\_\_\_\_ day of \_\_\_\_\_, and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this \_\_\_\_ day of \_\_\_\_\_.

I understand that Wis. Stat. 943.395 provides criminal penalties for knowingly making false and fraudulent statements on this form and hereby certify that, to the best of my knowledge and belief, the information is true and correct.

Employer Identification Number (EIN) 69-036-39-6005969 Number of eligible employees: 15

WRS agent signature: \_\_\_\_\_ WRS agent title: \_\_\_\_\_

Mailing address: PO BOX 270, LA POINTE, WI 54850

Telephone: 715-747-6913

Email: ADMINISTRATOR@TOWNOFLAPOINTEWI.GOV

The resolution shall be effective on the first of the fourth month after receipt in the office of the Department of Employee Trust Funds. Submit completed form to ETF at [ETFSMBESSNewEmployer@etf.wi.gov](mailto:ETFSMBESSNewEmployer@etf.wi.gov) or fax to 608-267-4549.

For ETF use only  
EFFECTIVE DATE OF COVERAGE ENTERED BY ETF:

RECEIVED  
FEB 6 2023

Initial: dg  
Page 1 of 10

(5) TA, AA, Clerk Public



# Employer Resolution to Pay Entire Premium

Wisconsin Department of Employee Trust Funds  
PO Box 7931  
Madison WI 53707-7931  
1-877-533-5020 (toll free)  
Fax 608-267-4549  
etf.wi.gov

Employer resolution to pay entire premium for (check box(es)):

- Basic Group Life Insurance (1x earnings)
- Supplemental Group Life Insurance (1x earnings)
- Additional Group Life Insurance
  - 1 Unit (1x earnings)
  - 2 Units (2x earnings)
  - 3 Units (3x earnings)
- Spouse and Dependent Group Life Insurance

DRAFT



Your resolution will take effect either on the first of the month following the date your resolution is received by ETF, or the first day of the second month following the date your resolution is received by ETF. Premiums will be due beginning on the effective date that you elect.

I elect to pay the entire premium beginning (check one box):

- On the effective date of my resolution.
- On the first of the next month following the effective date of my resolution.

I hereby certify that pursuant to Wis. Stat. 40.05 (6)(e), a resolution to pay the entire group life insurance premium for all employees for the plan(s) indicated above was duly made by the

TOWN BOARD OF SUPERVISORS

(Governing body)

of the TOWN OF LA POINTE

(Employer name)

Employer Identification Number (EIN): 69-036-39-6005969

on \_\_\_\_\_  
(Date action taken)

I understand that Wis. Stat. 943.395 provides criminal penalties for knowingly making false or fraudulent statements on this form and hereby certify that, to the best of my knowledge and belief, the information is true and correct.

Agent Signature	Title	Date (MM/DD/YYYY)
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Submit completed form to ETF at [ETFsMBESSNewEmployer@etf.wi.gov](mailto:ETFsMBESSNewEmployer@etf.wi.gov) or fax to 608-267-4549.

For ETF use only: Effective date of coverage entered by ETF

RECEIVED

FEB 6 2023

Page 1 of 1 dg

TBB TA, AA, Gene.  
Public

**TOWN OF LA POINTE  
REGULAR TOWN BOARD MEETING  
TUESDAY JANUARY 24, 2023  
5:00 PM AT TOWN HALL  
Draft Minutes**

**Town Board Members Present:** Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue-Brenna, Supervisor John Carlson  
**Staff Present:** Town Administrator Michael Kuchta, Public Works Director Ben Schram, Elected Clerk Micaela Montagne  
**Public Present:** Samantha Dobson, Angela Titus, Keldi Merton, Maggie Marconi  
**Called to Order:** 5:00pm

**I. Public Comment A\*: None.**

Motion to move agenda item V. A. to now, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

**V. Town Hall Administration**

A. Updates with the Madeline Island Museum and WI Historical Society: Museum staff and Historical Society gave an overview of both their 2022 and upcoming 2023 seasons. The new Historical Marker will be in place this spring.

**II. Administrative Reports**

A. Town Administrator's Report: Report prepared and presented by Michael Kuchta. Questions on cell tower companies, and on M. Kuchta's freelance work for the Harbor Commission.

**III. Public Works**

**A. Roads, Dock, Harbor**

1. State/Municipal Agreement for Hagen Road STP-Local Project: The project is an 80/20 match, most of which will be budgeted in 2024. Motion to approve, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.
2. Revised Job Description for Facilities Manager: Motion to approve, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.
3. Vacation Extension Request for Evan R. Erickson: Motion to approve 11.5 hours through 2/28/2023, J. Carlson/ A. Baxter, 5 Ayes, Motion Carried.

**IV. Committees**

**A. Planning and Zoning**

1. Resolution #2023-0124 Erickson Land Swap & Rezoning Portion of Parcel #014-00199-0000, Motion to approve, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried.

**B. Zoning Board of Appeals**

1. Resignation of Member: Motion to accept the resignation of William

Fennell and thank him for his service, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

2. Appointment of Members for Terms Ending June 30, 2025: Motion to appoint David Boone and Dale Whittaker pending they meet the qualifications for service on committees, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried.

**C. Energy Committee**

1. muGrid Analytics Application to US Department of Energy: Motion to approve (to be possibly listed as a pilot site for a flow battery), A. Baxter/ M. Anderson, 5 Ayes, Motion Carried.

D. Committee Minutes: No discussion

**V. Town Hall Administration**

B. Quote with Bluum Technology for Town Hall AV System: Motion to accept the quote, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

C. Unused Contributions to Designated Fund for Legal Expenses: If money is not spent, a proportional amount can be refunded

D. Reschedule First Regular Town Board Meeting in February: Motion to have the meeting on Thursday February 16, 2023 at 5:00pm, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

E. Schedule a Special Town Meeting to establish the hourly wage to pay an elected town officer for serving as a town employee pursuant to Statute 60.37(4)(b)(1): Clerk Montagne was hired as the part time librarian, the townspeople need to set the hourly wage. Motion to schedule the Special Town Meeting Friday February 10, 2023 at 4:15pm, S. Brenna/ J. Carlson, 5 Ayes, Motion Carried.

VI. Vouchers: Motion to approve vouchers in the amount of \$66,999.00, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VII. Alternative Claims: Motion to approve December 2022 Alternative Claims in the amount of \$235,411.19, M. Anderson/ J. Carlson, 5 Ayes, Motion Carried.

VIII. Treasurer's Report: Motion to approve the Treasurer's Cash Summary report showing a total of \$3,603,773.50 and an available total checking of \$1,849,173.37, A. Baxter/ J. Carlson, 5 Ayes, Motion Carried.

**IX. Minutes**

A. Regular Town Board Meeting January 10, 2023: Motion to approve, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

Motion to move item X. until after item XI., A. Baxter/ S. Brenna, 5 Ayes, Motion Carried.

XI. Public Comment B\*\*: the light in Town Hall has a mind of its own.

Motion to go into closed session for items X. and XII., S. Brenna/ J. Carlson, 5 Ayes by roll call vote, Motion Carried. 5:36pm.

Motion to return to open session, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried. 6:05pm.

### **X. Emergency Services**

The Town Board may go into closed session during the meeting for the purpose of considering strategy for crime detection or prevention, in accordance with to Wisconsin Statutes 19.85 (1)(d). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

#### **A. Police Department**

1. Potential Budget Amendment
2. Police Scheduling

Motion to provide 24/7 local police coverage through the year (previous decision was for 24/7 local coverage to end 2/1/23 )(the amount of cash roll over from 2022 to 2023 was higher than estimated at budget time so there is money to cover the costs), S. Brenna/ A. Baxter, 3 Ayes (A. Baxter, S. Brenna, G. Carlson), 2 Nays (M. Anderson, J. Carlson), Motion Carried.

### **XII. Lawsuits & Legal Issues**

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

A. Petition with the Wisconsin Department of Revenue and potential Ashland County Levy Litigation: Motion to file the petition for a declaratory ruling, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

B. Notice of Circumstances of Claim pursuant to WI Statute 893.80(1d)(a) against Ashland County: No current updates

### **XIII. New Agenda Items for Future Meetings: Discuss M. Kuchta's freelance work for the Harbor Commission**

XIV. Adjourn: Motion to adjourn, S. Brenna/ M. Anderson, 5 Ayes, Motion Carried. Adjourned at 6:11pm.

Submitted by Micaela Montagne, Town Clerk.