

TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
JULY 11, 2023
5:00 PM AT TOWN HALL
Approved Minutes

Town Board Members Present: Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor Samantha Dobson

Staff Present: Town Administrator Michael Kuchta, Elected Clerk Micaela Montagne

Public Present: Michael Childers, Zach Montagne, Robert Hartzell, Michael Collins, John Carlson, Lauren Burtaux, Peter Ross, Paul Brummer, Carol Neubauer, Zach Montagne

Called to Order: 5:00pm

I. Public Comment A*: John Carlson commented on the housing development request for qualifications and the benefit to businesses, maybe remove seasonal employee housing.

Motion to move to agenda item IV. D. and go into closed session per agenda S. Brenna/ A. Baxter, 5 Ayes by roll call vote, Motion Carried. 5:02pm

IV. Committees

D. Harbor Commission

1. Proposed Acquisition of Business Assets of the Madeline Island Ferry Line by the Harbor Commission

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. If the Town goes into closed session, it will reconvene in open session before adjourning.

Motion to return to open session, M. Anderson/ S. Brenna, 5 Ayes, Motion Carried. 5:23pm

Motion to return to the regular agenda order, S. Brenna/ S. Dobson, 5 Ayes, Motion Carried.

II. Administrative Reports

A. Town Administrator's Report: prepared by Michael Kuchta

B. Public Works Director's Report: Prepared by Ben Schram. Compliments to the crew for dust abatement and shoulder cutting etc.

C. MRF Supervisor's Report: Prepared by Martin Curry: compost bin program underway with 50 buckets out.

D. Airport Manager's Report & Checklist: Prepared by Paul Wilharm: QR code for airport payments is up and running and being used.

E. Planning and Zoning Administrator's Report: Prepared by Ed Schaffer

F. Accounting Administrator's Report: Prepared by Barb Nelson

G. Police Chief's Report: prepared by William Defoe

H. Fire Chief's Report: none provided

I. Ambulance Director's Report: Prepared by Cindy Dalzell: EMS Ball scheduled for

August 26th. Waiting for final follow-up that ferry captains know to have the ambulance come back to the Island on the earliest ferry possible.

Reports for June 2023 placed on file by Unanimous Consent.

III. Public Works

A. Roads, Dock and Harbor: nothing at this time.

B. Parks: nothing at this time

IV. Committees

A. Planning and Zoning

1. Dog Park Conditional Use Permit: Town Plan Commission recommends approval of the CUP with the conditions that there must be an organization responsible for the park; a survey must be done to mark property lines; an MOU be in place with the Town to include the size and location of a fence, the size and locations of gates, signs to display park rules, requirement that water and shade be available for dogs and dog owners, and a clause on maintenance and cleaning. Motion to approve the CUP with the conditions, A. Baxter/ S. Brenna, 4 Ayes, 1 Abstain, Motion Carried.
2. Kromroy Certified Survey Map (CSM) Parcel 014-00300-0700 Reconfigure Existing Parcels into Three Lots: Lot 2 Sec 29 and the SW ¼ of the SW ¼ of Sec 28: T51N R2W: Motion to approve, M. Anderson/ A. Baxter, 5 Ayes, Motion Carried.
3. Named Road(s) for Hartzell Expandable Condominiums: Robert Hartzell present to provide recommendations for the road names, Raspberry Trail, Pumphouse Rd, Jolene's Trail, Nellie's Trail & Raspberry Hill Rd. Administration will make sure there are no conflicts, and that Emergency services is okay with names. Updated road name resolutions will be presented at the next meeting.

B. Zoning Board of Appeals

1. Appointment of Member for Term Ending 6/30/2026: Motion to postpone, A. Baxter/ S. Brenna, 5 Ayes, Motion Carried.
2. Appoint Alternate Member for Term Ending: Motion to postpone, A. Baxter/ S. Brenna, 5 Ayes, Motion Carried.

C. Affordable Housing Advisory Committee

1. Request for Qualifications for Affordable Workforce Housing Development: Discussion on 16 seasonal employee housing units and removing the language from the request for qualifications. Motion to approve the amended RFQ, A. Baxter/ S. Dobson, 5 Ayes, Motion Carried.

V. Town Hall Administration

- A. Budget Summary Report (May 2023): Motion to approve, M. Anderson/ A. Baxter, 5 Ayes, Motion Carried.

- B. Grant Updates: grant extension for trail rehabilitation at Big Bay Town Park.
- C. Resolution 2023-0711 Updating the 2023 Fee Schedule: adds fees for restaurants using town property for tables and chairs. Motion to approve, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.
- D. Job Description for Internal Accounting Coordinator: Barb Nelson's current position of Accounting Administrator will be distributed among the Clerical Assistant, Payroll Coordinator, Treasurer, Town Administrator and a new position of Internal Accounting Coordinator. The Town Board thanked all of the positions taking on more tasks. Motion to approve the job description, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.
- E. Hire Internal Accounting Coordinator: Motion to hire Lauren Burtaux at \$25/ hour, full Time (40hrs/ week) effective immediately, A. Baxter/ S. Brenna 5 Ayes, Motion Carried.
- F. 2022 Financial Audit Information: more discussion at a future meeting.
- G. Attachment 'B' to 2023 Compensation Resolution #2022-1227: Motion to approve, M. Anderson/ S. Dobson, 5 ayes, Motion Carried.

VI. Vouchers: Motion to approve vouchers in the amount of \$37,735.59, M. Anderson/ S. Dobson, 5 Ayes, Motion Carried.

VII. Minutes

- A. Amend Regular Town Board Meeting Minutes June 13, 2023
- B. Special Town Board Meeting June 27, 2023
- C. Regular Town Board Meeting June 27, 2023

Motion to approve all three sets of minutes, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

VIII. Emergency Services

A. Police Department

1. Hire Police Candidate: Motion to Hire Karl Williams as a part time position, up to 1500 hours at \$20/ hour for 2023 contingent upon successful completion of the required hiring process, M. Anderson/ A. Baxter, 5 Ayes, Motion Carried.
2. Vehicles and Traffic Ordinance Chapter 425
3. Speed Limit / No Parking on Snow Place Road Addition to Ord. Chapter 425
Motion to add a 20mph to Snow Place Lane as well as no parking on the west side of Snow Place Lane from Big Bay Rd to 100 feet beyond driveway #951, then no parking on both sides of the road south of that, and amend ordinance Chapter 425 to accommodate the addition, A. Baxter/ M. Anderson, 5 Ayes, Motion Carried.

B. Fire Department: nothing.

C. Ambulance

1. Use of Emergency Services Building August 26, 2023 for EMS Ball: Motion to approve, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

IX. Public Comment B:** Paul Brummer commented on having the Town Board attend the Comprehensive Plan Q & A session.

X. Liquor & Operators' Licenses

A. Operator's Licenses

1. Catherine Ashe
2. Amitty Romundstad
3. Matthew Evenson

Motion to approve, A. Baxter/ S. Brenna, 5 Ayes, Motion Carried.

B. Non-intoxicating Beverage License

1. Madeline Island Trails

Motion to approve, A. Baxter/ S. Brenna, 5 Ayes, Motion Carried.

XI. Lawsuits & Legal Issues

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

A. Petition with the Wisconsin Department of Revenue Regarding Ashland County

B. Claim against Ashland County pursuant to WI Statute 893.80(1d)(a)

C. Possible Lawsuit Against Ashland County

No updates.

XII. New Agenda Items for Future Meetings: discuss the financial audit and possibly combine designated funds to general funds checking, road names resolution, ZBOA appointments, possible special event permit for EMS ball.

XIII. Adjourn: Motion to adjourn, S. Brenna/ S. Dobson, 5 ayes, Motion Carried. Adjourned at 6:01pm.

Submitted by Micaela Montagne, Town Clerk.

Approved as submitted (two small typos corrected) July 25, 2023. M. Montagne, Town Clerk.