

Town of La Pointe
Affordable Housing Advisory Committee
Tuesday June 27, 2023
10:00 am at Town Hall/Zoom
Approved Minutes

Members present: Katie Sanders (Chair), Marie Iannazzo, Jane Vogt, Jim Peters, Mark Pass, Cedar Schimke, Charlie Bertel, Gwen Smith Patterson and Robert Kramer
Members absent: Lauren Schuppe, Ken Myhre and Rachel Rosen
Members on leave of absence: Lisa Sill
Staff present: Michael Kuchta, Town Administrator

1. Call to Order/Roll Call

Meeting called to order by Katie Sanders at 1:00 pm.

2. Public Comment

Marie mentioned she met an architect, new to Bayfield, who has experience in building affordable pre-fab housing. He is willing to meet with the committee and will be sending information to Marie.

3. Minutes of the following meetings to be considered for approval:

A. June 13, 2023

Motion by Mark to approve the minutes, seconded by Jim, all ayes.
Motion Carried.

4. Reports & Updates

A. Review and approve RFQ

Discussion on the the RFQ (Request for Qualifications) drafted by Michael. This is the first step to solicit interest and start conversation with developers. Michael has a list of approx. 40 potential recipients compiled with help from Maxfield Research and WHEDA. Michael will send list of developers to the committee to review before sending RFQ.

Motion by Jane to approve the RFQ, seconded by Marie, all ayes. Motion Carried.

B. Structure/categories for screening developers

General discussion on when and how to screen or score developers. Potential categories include corporate values, management structure, equity performance, benefits, and overall employee treatment; design, density and type of construction proposed; financing; whether they intend to manage development long-term; broad sustainability measures; proximity to Madeline Island. Consensus to wait to create a scoring structure until we've received responses.

5. Recommendations to Town Board – Issue RFQ.

6. Public Comment

Jane stated that Janet Bewley offered to meet with the committee to discuss potential funding sources.

7. Set Next Meeting Agenda and Date

Next meeting scheduled for Tuesday 7/18/2023, 10 am at Town Hall/Zoom.

Agenda: RFQ, land trust, outreach, developer scoring, potential presentations by Janet Bewley and architects, database development

8. Adjourn

Motion by Mark to adjourn, seconded by Jane, all ayes. Motion Carried.

Minutes taken from recording and submitted by Dorgene Goetsch, Clerical Assistant

Minutes approved as presented 7/18/23. D. Goetsch, Clerical Assistant