

TOWN ADMINISTRATOR REPORT

To: Town Board

From: Michael Kuchta

DATES COVERED IN REPORT: June 24-July 7, 2023

1. Accomplished/Completed

- **Comprehensive Plan.** Finished formatting a 128-page version of the preliminary draft document. The draft and a 5-page executive summary are posted on the steering committee's page on the Town website.

2. Coming Up

- **Comprehensive Plan.** The steering committee holds public Q&A sessions on Monday July 10 and Thursday July 13 at 5 p.m. at Town Hall. The TPC has scheduled a public hearing on the proposed plan for Thursday Aug. 24 at 5 p.m.

3. Town Board Agenda – Information/Comments

- **Committees.** See separate memo.
- **Town Hall Administration.** See separate memo.
- **Emergency Services.** See separate memo.

4. Follow Up on Previous/Ongoing Projects

- **Rental ordinance.** The Town Plan Commission has scheduled a special meeting on Wednesday July 19 at 4:30 p.m. to vote on a draft ordinance that will advance to a public hearing on Wednesday Aug. 30 at 5 p.m. The Town Attorney has signed off on the bulk of the existing draft, but is still working through a few sticking points.

5. **Grant Report.** See Grants Update portion of separate Town Hall Administration memo.

6. Lawsuits/Legal Issues

- No updates

7. Other Information

- **Records requests.** Since the Town issued the septic contract on June 27 to Island Septic LLC, we have received 12 records requests from Gene Nelson and an email saying the Town should "expect legal action." The requests are on a variety of zoning, law enforcement, permitting, contracting, and operational topics. We estimate staff time and copying cost of fulfilling these requests at \$150. Under state law, we are allowed to seek prepayment for requests with anticipated costs over \$5. We will proceed with responding to the requests upon payment.

RECEIVED

AUG 7 2023

Initial: dg