

**Town of La Pointe**  
**Affordable Housing Advisory Committee**  
**Tuesday July 18, 2023**  
**10:00 am at Town Hall/Zoom**  
**Minutes**

Members present: Katie Sanders (Chair), Jane Vogt, Ken Myhre, Cedar Schimke, Charlie Bertel, Gwen Smith Patterson, Jim Peters and Robert Kramer  
Members absent: Rachel Rosen, Lisa Sill, Mark Pass and Marie Iannazzo  
Members on leave of absence: Lauren Schuppe  
Staff present: Michael Kuchta, Town Administrator

**1. Call to Order/Roll Call**

Meeting called to order by Katie Sanders at 10:00 am.

**2. Public Comment - none**

**3. Minutes of the following meetings to be considered for approval:**

**A. June 27, 2023**

Motion by Charlie to approve the minutes, seconded by Cedar, all ayes.  
Motion Carried.

**4. Reports & Updates**

**A. Developer Scoring**

Michael e-mailed a form used by the Town in the past. Consensus to use this form as well as items suggested in the minutes from 6/27/23. Michael encouraged the committee to have their scoring grid completed before RFQ responses are received. Katie will consolidate the information and e-mail to committee members for feedback.

**B. Housing availability, resource database**

Cedar stated she spoke with Jane, Lauren and Katie to get information on what is needed. This information will be housed on the library's website, which Cedar has access too. She estimates it will be mid-August before she can work on.

**C. Community outreach plan**

Discussion on need for public outreach and what type of format to use.  
Consensus to do a community information session on Tue. 8/15 similar to what the Comprehensive Plan Steering Committee has done recently.

**D. Land trust**

Michael reported that the Regional Housing Group will be pitching to WHEDA in August the idea for WHEDA to finance the creation of a regional land trust. Charlie and Jim have reached out to this group but have not heard back. Michael will keep committee updated.

**E. RFQ update**

Michael reported that the Town Board approved the RFQ with one revision (removed 16 seasonal housing units as they want the focus to be on year-round housing). RFQ was mailed to over 40 developers, shared with 3 housing agencies in the region, sent to Cinnaire and Dan Noyes (contact from Marie). The deadline to reply is 8/21 with the Town Board opening at the 8/22 Town Board meeting.

**5. Recommendations to Town Board**

Michael will let the Town Board know about the community information session on 8/15 and that they are welcome to attend.

**6. Public Comment**

Cedar strongly recommends the committee review the study Michael forwarded to the committee referenced in the WTIP radio piece on creative housing that Cedar shared via e-mail.

**7. Set Next Meeting Agenda and Date**

Next meeting scheduled for Tuesday 8/8/2023, 10 am at Town Hall/Zoom.

Agenda: Developer scoring, database, presentation with Janet Bewley, finalize plans for 8/15 community information session.

**8. Adjourn**

Motion by Ken to adjourn, seconded by Gwen, all ayes. Motion Carried.

Minutes taken from recording and submitted by Dorgene Goetsch, Clerical Assistant

Minutes approved as presented 8/8/2023. D. Goetsch, Clerical Assistant