

REGULAR LIBRARY BOARD MEETING
Thursday July 18, 2023
5:00 PM LIBRARY 2nd Floor/Zoom
Minutes

Members present: Keith Ryskoski, Jane Vogt, Katie Sanders, Marilyn Hartig and Peggy Ross
Staff present: Lauren Schuppe, Library Director

The Madeline Island Library Board meeting was called to order by Keith Ryskoski.

I. Public Comment None

II. Minutes

A. Regular Library Board Meeting June 20, 2023

Motion by Katie to approve the above minutes as presented, seconded by Marilyn, all ayes. Motion Carried.

III. Vouchers

A. Sign Directors Timesheet

Timesheets submitted for week ending 6/15/23, 6/29/23 and 7/11/23.

Motion by Peggy to approve the above timesheets, seconded by Jane, all ayes.
Motion Carried.

B. Approve Bills

Norvado	\$ 185.73
Elan Financial Services	1,774.26
Madeline Sanitary	102.00
Hippophile Farm	3,500.00
MI Yacht Club	131.00
NY Times	48.00

Lauren noted she did a large summer book purchase with money from the NWLS grants to be used and also purchased were items to round out the outdoor makerspace.

Motion by Jane to approve the bills as presented, seconded by Peggy, all ayes.
Motion Carried.

IV. Directors Report

- Lauren has reached out to NWLS to help advertise the makerspace.
- Lauren will be sending Summer Rec bills to parents by the end of the month.
- Lauren is considering doing a fall fundraiser to help with the shortfall in the summer rec designated fund due to housing needs for summer rec and sound garden staff. Jane mentioned maybe doing a Friends of the Library kick off fundraiser.
- Micaela has been busy badging people in the makerspace. Lauren will continue to use the ARPA designated fund for makerspace donations/expenses.
- Discussion on making the sound garden an annual event.

- Lauren has started to compile information to apply for the Pace Woods Grant in August for the Little Learners program.

V. Library Board Members

Lauren explained the 2 openings are to fill Lisa Potswald's resignation (2024) and the Town Board did not appoint Cynthia Mueller to another term (2026) because the Library Board already has 2 non-resident members which is all that is allowed.

Lauren went over the 4 applications that were received; Sara Weiner (non-resident), Mary Whittaker, Jessica Belt and Helen Roland (non-resident).

Beth Papp, Bayfield School Administrator has indicated she would be the school representative. Questions as to Beth being in addition to the 7 regular board members and a non-voting member or if Keith or Jane will have to resign so she can have 1 of the 2 non-resident positions. Lauren will investigate.

A. Recommend Library Board Members term ending June 30, 2026

Motion by Katie to recommend Jessica Belt as a library board member for a term ending 6/30/26, seconded by Jane, all ayes. Motion Carried.

B. Recommend Library Board Member term ending June 30, 2024

Motion by Katie to recommend Mary Whittaker as a library board member to fill a term ending 6/30/24, seconded by Marilyn, all ayes. Motion Carried.

C. Elect Library Board president and vice president

Consensus to wait until new members are appointed and the school board position has been clarified.

Discussion as to who will sign timesheets and vouchers if there is no chair or vice-chair. Consensus that a member in person at this meeting will sign.

VI. Personnel

A. Hire Cedar Schimke as a Summer Rec Assistant

Lauren stated that Cedar will be doing 6 woodworking session.

Motion by Jane to hire Cedar Schimke from 7/18/23 – 9/1/23 at \$20/hr., not to exceed 50 hours, seconded by Marilyn, all ayes. Motion Carried.

VII. Programs

A. Approve contract with Kip Dooley for tennis lessons

Lauren stated this contract is similar to last year with less sessions (up to 8).

Lauren also noted that the library has invested in tennis equipment.

Motion by Peggy to approve contract with Kip Dooley for tennis lessons, seconded by Jane, all ayes. Motion Carried.

VIII. Ongoing Projects

A. Library Community Center RFP

1. Accept grants awarded: Apostle Island Area Community Fund (AIACF) \$8,000, Grutzner Madeline Island Fund \$3,000

Lauren noted the total grants received were \$8,000; \$5000 from AIACF and \$3,000 from Grutzner Madeline Island Fund. These funds will go into a designated fund and if it's decided to not do an RFP, the funds can be returned.

Motion by Peggy to accept grants from the AIACF and Grutzner Madeline Island Fund totaling \$8,000, seconded by Marilyn, 3 ayes (Peggy, Marilyn & Keith), 2 abstained (Jane & Katie). Motion Carried.

B. Island Makerspace: create, innovate, elevate

1. Accept Grant Awarded: Michael Madeline Island Fund \$3,000.

Lauren explained this grant will be to purchase material to be used either for purchase by patrons or for classes.

Motion by Katie to accept the \$3,000 grant from the Michael Madeline Island Fund, seconded by Peggy, 4 ayes, Jane abstained. Motion Carried.

C. Strategic Plan

Consensus to pause until we have a full board.

IX. Future Agenda Items

Elect chair & vice-chair, strategic plan schedule, Friends of the Library

Next meeting will be Tue. 8/15/23 @ 11am.

Adjourn:

Motion by Jane to adjourn, seconded by Katie, all ayes. Motion Carried.

Minutes taken from recording and submitted by Dorgene Goetsch, Clerical Assistant.

Minutes approved as presented 8/15/23. D. Goetsch, Clerical Assistant