

## TOWN ADMINISTRATOR REPORT

To: Town Board

From: Michael Kuchta

DATES COVERED IN REPORT: Sept. 8-22, 2023

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### 1. Accomplished/Completed

- **RAISE Grant.** I joined Harbor Commission members in a debriefing session Sept. 19 with the US Department of Transportation on how they scored the RAISE grant application. Of the 8 categories, we were rated high in 2, medium in 2, and low in 4; that was not enough to achieve recommended status. About 15% of applications received awards. The DOT acknowledged the unique and challenging nature of the proposal to purchase the ferry line because it does not fit neatly into their scoring parameters. In general, our lowest scores were the result of two factors: a shortage of data and the evaluators' presumption that public ownership of the ferry line would not be materially different from private ownership.
- **Wisconsin Towns Association.** Lauren Burtaux and I attended workshops on Sept. 20 in Cable. Lauren attended sessions on the state-required uniform chart of accounts, budget and levy adoption, the levy limit worksheet, building a municipal tax bill, and tax collections. I attended sessions on the legislature, EMS, bidding, ordinance drafting and enforcement, and speed limits.

### 2. Coming Up

- **Wisconsin Towns Association.** District meeting, Sept. 25, 7 p.m.
- **Ashland County.** Meeting tentatively scheduled for Sept. 27 with county officials; I expect to receive updates on discussions among county Executive and Finance committee members regarding any realistic potential for a new law enforcement agreement.
- **Treaty Day.** Saturday Sept. 30. Events are scheduled at the cemetery, museum, and rec center.
- **Great Lakes Island Alliance.** Wednesday Oct. 4, 9 a.m.

### 3. Town Board Agenda

- See Town Board Meeting Memo.

### 4. Follow Up on Previous/Ongoing Projects

- **Airport.** We received preliminary maps Sept. 19 of where trees will need to be cleared or topped off to maintain flight path safety. Also, Bay Area Environmental Consulting completed this year's treatment for invasive phragmites on Sept. 22.
- **Department of Natural Resources.** Ben Schram met Sept. 20 with Jim Lemke of the DNR's real estate division to discuss relocation of the RV waste disposal site; they were joined by Zach Montagne and Paul Brummer of the sanitary district. Ben and Jim also discussed easements and a potential land swap at BBTP. Zach, Paul and I met Sept. 22 with David Lindsley and Bob Skalitzky of DNR parks, also to discuss relocation of the RV waste disposal site and the obstacles presented by the Town's 1990 MOU with the DNR.
- **Legal Fund.** I sent letters Sept. 14 to donors, updating them on the Town's appeal of the Department of Revenue ruling.

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Initial: dg

- **State Reimbursement.** We received reimbursement from the Wisconsin Coast Management Program for the Town Park accessibility study, and from the Department of Transportation for road damage caused by flooding in April.

#### **5. Grant Report**

- The Duluth Superior Area Community Foundation authorized us to increase our request to \$4,000 for our Legal Fund application. I filed an updated application.

#### **6. Lawsuits/Legal Issues**

- See Town Board Meeting Memo

#### **7. Other Information**

- **Ambulance.** We received word that the Oujiri Family Memorial Scholarship fund at Memorial Medical Center will reimburse the Town approximately \$3,000 for recertification training for 11 members of the Ambulance Service.
- **Health Insurance.** Employees should receive enrollment information for 2024 coverage in the mail the week of Sept. 25.
- **Library.** I met with Jane Vogt and Helen Rowland on Sept. 14 about the possibility of using a Town designated fund account to house contributions to a “friends” group they intend to create for the library.
- **Roads.** Ben Schram and I attended a Wisconsin Department of Transportation webinar on state LRIP funding on Sept. 19. The application process begins in October.

## TOWN BOARD MEETING MEMO

From: Michael Kuchta

Date: Sept. 26, 2023

Re: Agenda Items

- 
- **Parks: Campground Assistant.** Parks requests extending the employment of the Campground Assistant by two weeks – until Oct. 23, 2023, not to exceed the authorized 764 hours. (As of Sept. 16, 241 hours remained.)
  - **Parks: Special Event Permit/Treaty Day.** The permit would allow indigenous artists to sell their works during Treaty Day activities.
  - **Parks: Special Event Permit/Family Fall Festival.** The permit would authorize the closing of Le Sueur and Bell streets during the festival.
  - **Winter Transportation Committee.** The resolution establishing the committee (#2015-0825) grants the Town Board authority to appoint all members. The resolution allows the ferry line to nominate a member, subject to approval by the Town Board. With the resignation of Gary Russell, the ferry line has declined to nominate a representative. Therefore, appointment of a ferry line representative is at the discretion of the Town Board.
  - **Community Awards Committee.** Committee bylaws call for 3-5 members nominated by the Town Chair and confirmed by the Town Board. Members must be drawn from Town boards, committees, commissions, and department heads. Members serve from Oct. 1-Dec. 31.
  - **Harbor Commission.** Michael Collins and Evan R. Erickson have applied for re-appointment to three-year terms ending Oct. 6, 2026. There were no other applicants for the two positions.
  - **Public Arts Committee.** The committee has been invited by the Chamber of Commerce to co-sponsor a chalk art contest during Fall Fest. Given previous discussions, the committee would like a) authorization to participate b) to know if there are restrictions the Town Board wants to place on the proposed event (such as art will be allowed on public sidewalks and streets – which would be closed during the event).
  - **Budget Meeting Schedule.** The Town Board needs to verify the dates and add the times you want workshops and other discussion to take place.
  - **Amended Contract with Northwest Regional Planning Commission.** The Town Board approved a contract on July 25 for the regional commission to create maps for the Comprehensive Plan. The steering committee has asked the commission to update three additional maps, increasing the total to 11 maps for an amended price of \$2,581.
  - **Treasurer's Report.** This is from August; it still shows the Designated Fund as independent of the Checking Account. Beginning with the September report, the Designated total (in this case, \$1,013,378.43 in the far-right column) will be rolled into the Checking total, as you authorized at the Aug. 8 meeting. This is for banking purposes only – to generate more interest income. For accounting purposes, designated funds will remain segregated.
  - **Police Department.** The police chief sent a confidential letter to you providing additional information and context of law enforcement response and jurisdiction after a private boat collided with a parked ferry vessel on Sept. 17.
  - **Lawsuits/Legal Issues.** No updates. As a reminder, the deadline is Dec. 21 for filing a lawsuit against the County on the financial and constitutional claim it rejected.

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SEP 22 2023

Initial: dg

SPECIAL EVENT PERMIT

originated to Clerk

FILE NUMBER \_\_\_\_\_

Organization/Sponsor(s) of Event: AKing 8th Fire - Madeline

Contact: PAUL DeMAIN (First Name) \_\_\_\_\_ (Last Name)

Address: Box 481

La Pointe (City) WI (State) 54850 (Zip Code) Phone: 715-558-2991

E-mail address: skabewis@hotmail.com

Date(s) Requested: Sept 30th

Mapped route (if any): \_\_\_\_\_

Description of event: Lacrosse + Native Art Show

I/We have read the attached §347-12 Special Event Ordinance and agree to abide by said ordinance. I/We agree to pay for the cost incurred by the Town for the event (50% of anticipated costs due with permit application, remainder due after event once costs are totaled):

Paul DeMain Signature 9/21/2023 Date

Deposit Paid: \$ waived pd. w/ shelter mental Received by: \_\_\_\_\_ Date: \_\_\_\_\_  
Amount Paid: \$ 150.00 ch # 2433 Received by: D. Goetsch Date: 9/21/23  
Amount Refunded: \_\_\_\_\_ Date: \_\_\_\_\_

THIS PERMIT WILL BE VALID ONLY FOR: \_\_\_\_\_ TO \_\_\_\_\_  
(Start Date & Time) (End Date & Time)

Approved by Town Clerk: \_\_\_\_\_ (Signature of Town Clerk/Deputy Clerk) \_\_\_\_\_ (Date)

Permit: \$150.00 Deposit: \$100.00  
(Please pay with 2 separate checks.)

Fees approved by Town Board December 13, 2022 for 2023

RECEIVED  
SEP 2 2023

Initial: dg

original to clerk

# SPECIAL EVENT PERMIT

FILE NUMBER \_\_\_\_\_

Organization/Sponsor(s) of Event: MADELINE ISLAND CHAMBER OF COMMERCE

Contact: SHARON ZANTO  
(First Name) (Last Name)

Address: MIDDLE ROAD

LA POINTE WI 54806 Phone: 715-747-2801  
(City) (State) (Zip Code)

E-mail address: VACATION@MADELINEISLAND.COM

Date(s) Requested: 10-21-23 9am-5pm

Mapped route (if any): LA SUEUR STREET AND BELL STREET-CLOSING DOWN BOTH STREETS FOR

VENDORS AND CAR SHOW, Elem School carnival games ect. Using Russel Park

Description of event: FAMILY FALL FESTIVAL

I/We have read the attached §347-12 Special Event Ordinance and agree to abide by said ordinance. I/We agree to pay for the cost incurred by the Town for the event (50% of anticipated costs due with permit application, remainder due after event once costs are totaled):

*Sharon Zanto*

Signature

9-18-23

Date

Deposit Paid: \$ 900 ca#7778 Received by: D. Goetsch Date: 9/21/23

Amount Paid: \$ 150 ca#7778 Received by: D. Goetsch Date: 9/21/23

Amount Refunded: \_\_\_\_\_ Date: \_\_\_\_\_

THIS PERMIT WILL BE VALID ONLY FOR: \_\_\_\_\_ TO \_\_\_\_\_  
(Start Date & Time) (End Date & Time)

Approved by Town Clerk: \_\_\_\_\_ (Date)  
(Signature of Town Clerk/Deputy Clerk)

Permit: \$150.00 Deposit: \$100.00  
(Please pay with 2 separate checks.)

Fees approved by Town Board December 13, 2022 for 2023

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Initial: dg ca#7778  
9/21/23  
mail  
\$250

(5)TB, TA, AA, Clerk, Public

### TIMELINE FOR 2024 LA POINTE BUDGET

<b>DATES</b>	<b>ACTIVITIES</b>
<b>Thursday September 21, 2023</b>	<b>Department capital requests due to TA, 9 a.m.</b>
<b>Friday September 29, 2023</b>	<b>Department budgets due to TA, 9 a.m.</b>
<b>Friday October 13, 2023</b>	<b>Budget books will be available for the Town Board by 4 p.m.</b>
<b>Wednesday Oct. 18, 2023</b>	<b>Town Board Round One budget workshop: Public Works (Roads, Parks, MRF, Airport, Dock, Cemetery), Harbor Commission</b>
<b>Thursday Oct. 19, 2023</b>	<b>Town Board Round One budget workshop: Police, Ambulance, Fire, Library, Community Clinic</b>
<b>Tuesday, October 24, 2023 (5 pm)</b>	<b>Regular Town Board meeting</b>
<b>Wednesday Oct. 25, 2023</b>	<b>Town Board Round One budget workshop: General Government, Committees (Affordable Housing Advisory Committee, Community Awards Committee, Energy Committee, Island Collaborative Task Force, Public Arts Committee, Town Plan Commission, Winter Transportation Committee)</b>
<b>Thursday Oct. 26, 2023</b>	<b>Town Board Round One budget workshop: Follow-up conversations with departments, committees, commissions as necessary; final instructions to staff</b>
<b>Tuesday Oct. 31, 2023</b>	<b>Deadline to receive tax levy from technical college</b>
<b>Wednesday Nov. 1, 2023</b>	<b>Deadline to receive tax levy from sanitary district</b>
<b>Tuesday Nov. 7, 2023</b>	<b>Town Board Round Two budget workshop</b>
<b>Thursday Nov. 9, 2023</b>	<b>Town Board Round Two budget workshop</b>
<b>Friday Nov. 10, 2023</b>	<b>Deadline to receive tax levy from school district</b>
<b>Tuesday Nov. 14, 2023 (5 pm)</b>	<b>Regular Town Board meeting</b>
<b>Thursday, November 16, 2023</b>	<b>Town Board must finalize budget</b>
<b>Monday Nov. 20, 2023</b>	<b>Town Budget must be posted</b>

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<b>Tuesday Nov. 28, 2023 (5 pm)</b>	<b>Regular Town Board meeting</b>
<b>Tuesday Dec. 5, 2023</b>	<b>Public hearing on budget; Town Meeting to finalize levy</b>
<b>Tuesday Dec. 12, 2023 (5 pm)</b>	<b>Regular Town Board meeting</b>
<b>Friday, December 15, 2023</b>	<b>Deadline to submit Levy Limit Worksheet to DOR</b>

(5) TB, TA, AA, Clerk, Public

**Attachment "D" to 2023 Compensation Resolution  
Town of LaPointe  
Resolution #2022-1227D**

**RESOLVED** by the Town Board of the Town of LaPointe, Ashland County, Wisconsin, and this change to Resolution #2022-1227D (*2023 Compensations*) has been passed and is attached to the resolution and becomes a part thereof.

<u>POSITION</u>	<u>2023 RATE</u>	<u>CHANGE</u>	<u>2023 RATE</u>
<b>Town Administrator</b>	\$2,979.81 <i>(bi-weekly salaried)</i>	\$148.99	\$3,128.80*

*\* As per Town Board motion on 09/12/2023, effective 06/01/2023*

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

Attest:

\_\_\_\_\_  
Glenn Carlson, Chair

\_\_\_\_\_  
Alexandra Smith, Town Clerk

\_\_\_\_\_  
Michael Anderson, Supervisor

Posted:

\_\_\_\_\_  
Aimée Baxter, Supervisor

\_\_\_\_\_  
Susan Brenna, Supervisor

\_\_\_\_\_  
Samantha Dobson, Supervisor

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**TOWN OF LA POINTE  
REGULAR TOWN BOARD MEETING  
SEPTEMBER 12, 2023  
5:00 PM AT TOWN HALL  
Draft Minutes - Revised**

**Town Board Members Present:** Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor Samantha Dobson

**Staff Present:** Town Administrator Michael Kuchta, Previous Elected Clerk Micaela Montagne, Appointed Town Clerk Alex Smith, Accounting Lauren Burtaux

**Public Present:** Evan Erickson, Michael Childers, Pete Ross, Michael Stark, Michael Collins, Zach Montagne, Steve Ross, Paul Brummer, Historical Society Members (via Zoom); Angela Titus, Keldi Merton, Maggie Marconi, Nick Hoffman

**Called to Order:** 5:00pm

**I. Public Comment A\***

**II. Presentation by Wisconsin Historical Society:** A overview of their year and what is to come in their future. Discussed the removal of the stockade that was taken down from Madeline Island Museum on 9/11/23.

**Request to move agenda item V.C. to present:** S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

**Motion to go into closed session to discuss Ferry Line and Letter of Intent.** S. Brenna/ A. Baxter, 5 Ayes by roll call vote. Motion Carried. 5:17pm.

**V. Committees**

**C. Harbor Commission**

**1. Update on Ferry Line Negotiations**

**2. Letter of Intent to Purchase Madeline Island Ferry Line**

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85(1)(e) for the purpose of "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." If the Town goes into closed session, it will reconvene in open session before adjourning.

**Return to open session.** M. Anderson/ S. Dobson, 5 Ayes, Motion Carried. 5:53pm.

**Approve President of Harbor Commission to sign Letter of Intent to Purchase**

**Madeline Island Ferry Line. \$17,321,000.00** A. Baxter/ S. Brenna, 5 Ayes, Motion Carried.

**III. Administrative Reports**

**A. Town Administrator's Report:** prepared by Michael Kuchta.

**B. Public Works Director's Report:** Prepared by Ben Schram.

**C. MRF Supervisor's Report:** Prepared by Martin Curry

- D. Airport Manager's Report & Checklist: Prepared by Paul Wilharm
- E. Planning and Zoning Administrator's Report: Prepared by Ed Schaffer
- F. Accounting Administrator's Report: Prepared by ~~Barb Nelson~~ Lauren Burtaux
- G. Police Chief's Report: prepared by William Defoe: Town Board requests Ashland County responses in report.
- H. Fire Chief's Report: None.
- I. Ambulance Director's Report: Prepared by Cindy Dalzell

Reports for August 2023 placed on file by Unanimous Consent.

#### IV. Public Works

- A. Roads, Dock and Harbor: None
- B. Parks

1. Extend end date of Parks #1/Evans Mealman: Motion to extend to 10/31/23  
M. Anderson/ S. Dobson, 5 Ayes, Motion Carried.
2. Extend end date of Camp Host #1/Rand Moore: Motion to extend to 12/31/23  
M. Anderson/ S. Dobson, 5 Ayes, Motion Carried.

#### V. Committees

##### A. Planning and Zoning

1. Request For Bids for Fire Number Signs: Motion to approve, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

##### B. Affordable Housing Advisory Committee

1. Regional Housing Coalition Charter: Motion to approve, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.
2. Appoint Member for Term Ending 8/31/2025: Motion to ~~appoint~~ re-appoint Rachel Rosen. A. Baxter/ S. Dobson, 5 Ayes, Motion Carried.

#### VI. Town Hall Administration

- A. Propane Contract Extension with Midland Services: Discussion to allow local vendors a chance to bid. Motion to postpone to Special Town Board Meeting 9/19/23, A. Baxter/ S. Brenna, 5 Ayes, Motion Carried.
- B. Town Administrator Merit Pay Raise: Motion to approve a 5% merit pay raise retroactive 6/1/23, M. Anderson/ S. Dobson, 5 Ayes, Motion Carried.

**VII. Vouchers:** Motion to approve all, \$44,124.48. M. Anderson/ A. Baxter, 5 Ayes, Motion Carried.

#### VIII. Minutes

- A. Regular Town Board Meeting August 22, 2023: Motion to approve, A. Baxter/ S. Dobson, 5 Ayes, Motion Carried

B. Special Town Board Meeting August 29, 2023: Motion to approve, A. Baxter/ S. Dobson, 5 Ayes, Motion Carried

**IX. Emergency Services**

A. Police Department

1. Police Scheduling: No change or update.

B. Contract with Berghammer Builders for Emergency Services Building roofing materials: Motion to approve contract, not to exceed \$18,325. A. Baxter/ S. Brenna, 5 Ayes, Motion Carried.

X. Public Comment B\*\*: Paul Brummer made a comment on the price of purchasing Madeline Island Ferry Line.

**XI. Liquor & Operators' Licenses**

A. Temporary Class "B" License

1. Madeline Island Historical Preservation Association 9/16/23 at Harry Nelson Recreation Center: Motion to approve, A. Baxter/ S. Brenna, 5 Ayes, Motion Carried.

**XII. Lawsuits & Legal Issues**

A. Petition with the Wisconsin Department of Revenue Regarding Ashland County: No change or update.

B. Claim against Ashland County pursuant to WI Statute 893.80(1d)(a)

C. Possible Lawsuit Against Ashland County

XIII. New Agenda Items for Future Meetings: Opening fire number signs for bids. A Special Town Board Meeting on 9/19/23 at 5:00pm to discuss propane bids.

XIV. Adjourn: Motion to adjourn, S. Brenna/ S. Dobson, 5 Ayes, Motion Carried. 6:18pm

Submitted by Alex Smith, Town Clerk

**TOWN OF LA POINTE  
SPECIAL TOWN BOARD MEETING  
September 19th, 2023  
5:00 PM AT TOWN HALL  
*Draft Minutes***

**Town Board Members Present:** Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Sue Brenna, Supervisor Samantha Dobson

**Staff Present:** Town Administrator Michael Kuchta, Former Town Clerk Micaela Montagne, Town Clerk Alex Smith

**No Public Present**

**Called to Order: 5:00pm**

**I. Public Comment A: No public comment.**

**II. Town Administration**

A. Propane Contract Extension with Midland Services: Motion to approve with the elimination of the last sentence from section 3, A. Baxter/ S. Dobson, 5 Ayes, Motion Carried.

B. Request for Bids for Propane Contract: No action.

**III. Public Comment B: No public comment.**

**IV. Adjourn: Motion to adjourn, S. Brenna/ S. Dobson, 5 Ayes, Motion Carried. 5:03pm**

**Submitted by Town Clerk Alex Smith.**

Treasurer's Cash Summary as of August 31, 2023

(S)TB, TA, AA, Clerk Public

		Balance Forward	Deposits	With-Drawals	Interest	Bank Charges	Transfers	End Balance
Checking Account	4460000563	\$ 647,411.97	\$ 1,038,011.18	\$ (425,500.29)	\$ 527.66	\$ (5.71)		\$ 1,260,444.81
	1720010674							
Designated	167668	\$ 1,011,726.36			\$ 1,652.07			\$ 1,013,378.43
Sect. 125	3150485	\$ 13,623.60		\$ (664.76)				\$ 12,958.84
Tax	3142004	\$ 12,754.66			\$ 21.67			\$ 12,776.33
Library Savings		\$300.83			\$ 0.06			\$ 300.89
Airport Savings		\$313.58	\$ 70.91		\$ 0.06			\$384.55
Totals		\$ 1,686,131.00	\$ 1,038,082.09	\$ (426,165.05)	\$ 2,201.52	\$ (5.71)	\$ -	\$ 2,300,243.85

Bank Reconciliation			
Reported Bank Balance	\$ 2,353,032.96	Available Cash	\$ 1,260,444.81
Deposits in Transit		Tax Transfer	\$ -
Subtotal	\$ 2,353,032.96	Deposits	\$ 66,197.00
Less Outstanding Checks	\$ (52,704.59)	Checks	\$ (104,413.13)
Outstanding Flex Check	\$ (84.52)		
Checkbook Balance	\$ 2,300,243.85		
		Total Avail. Cking Account	\$ 1,222,228.68

Accounting Program Totals:	
General Funds	\$ 1,260,444.81
Designated Funds	\$ 1,013,378.43
Tax Account	\$ 12,776.33
Section 125	\$ 12,958.84
Library Savings	\$ 300.89
Airport Savings	\$384.55
<b>TOTAL</b>	<b>\$ 2,300,243.85</b>

Treasurer's Report \$ 2,300,243.85  
 Variance \$ 0.00  
 Balance 08/31/2022 \$1,084,571  
 outstanding loan pmt \$ 131,438.50  
**Balanced**

Treasurer's Report \$ 2,300,243.85  
 Variance \$ -  
**Balanced**

prepared by Pete Ross  
 21-Sep-23

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 SEP 22 2023  
 Initial: dg

## ORDINANCE DESIGNATING MUNICIPAL OFFICIAL TO ISSUE OPERATORS' LICENSES

Ordinance No. 2023-01

1. **AUTHORITY:** Pursuant to § 125.17(1), Wis. Stat., the Town of La Pointe, Ashland County, is authorized to designate a municipal official to issue operators' licenses.
2. **MUNICIPAL OFFICIAL AUTHORIZED TO ISSUE:** An operator's license may be issued to an applicant by the Town Clerk upon written application, subject to the provisions of this ordinance.
3. **ELIGIBILITY:** The Town Clerk may issue an operator's license to a person who has submitted a complete operator's license application, paid the requisite fee for such license, and meets the qualifications for a license as set forth under § 125.04(5), Wis. Stat.
4. **STANDARD:** An operator's license shall not be granted if the applicant has provided false information on his/her application; if the applicant, pursuant to §§ 111.321, 111.322 and 111.335, Wis. Stats., has an arrest or conviction record substantially related to the alcohol licensing activity; or if the applicant is not in compliance with Town Ordinance § 40-1.
5. **DENIALS:** If an applicant is denied an operator's license, the Town Clerk shall provide a written explanation of the reason(s) for denial to the applicant. § 125.12(3m), Wis. Stat. If a license is denied due to a criminal conviction that substantially relates to the licensing activity, the applicant shall be allowed an opportunity for a hearing before the Town Board to show evidence of rehabilitation and fitness to engage in the licensed activity pursuant to § 111.335(4)(c), Wis. Stat. Applicants who are able to show sufficient evidence under § 111.335(4)(d), Wis. Stat. shall be issued an operator's license. The procedure for any hearing before the Town Board to review the denial of an operator's license under this section shall substantially follow the procedural requirements of Wis. Stats. § 125.12(2)(b).
6. **SUSPENSIONS, REVOCATIONS AND NONRENEWALS:** The Town Clerk may not suspend, revoke, or non-renew an operator's license. Such actions may be taken by the governing body after the necessary procedures outlined under § 125.12 Wis. Stat. have been followed.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Town Chairperson

\_\_\_\_\_  
Attested by: Town Clerk

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SEP 20 2023

Initial: dg