

TOWN ADMINISTRATOR REPORT

To: Town Board

From: Michael Kuchta

DATES COVERED IN REPORT: Sept. 22-Oct. 5, 2023

1. Accomplished/Completed

- **Comprehensive Plan.** The steering committee held its final meeting on Sept. 28. Members approved their recommended text amendments to the existing Plan and sent them to the Town Plan Commission. Further action is now in the Town Board's hands.

2. Coming Up

- **Great Lakes Island Alliance.** Monthly meeting: Wednesday Oct. 11, 9 a.m. Central
- **Budget.** The initial 2024 budget draft is due to the Town Board on Friday Oct. 13 by 4 p.m. Budget workshops are scheduled at 4:45 p.m. on:
 - Wednesday Oct. 18 (Roads, Parks, MRF, Airport, Dock, Cemetery and Harbor Commission)
 - Thursday Oct. 19 (Police, Ambulance, Fire, Library, Community Clinic)
 - Wednesday, Oct. 25 (Town Hall, committees)
 - Thursday, Oct. 26 (Follow-up)

3. Town Board Agenda – Information/Comments

- See separate memo

4. Follow Up on Previous/Ongoing Projects

- **Checking Account.** As you authorized on Aug. 8, the Designated and Checking accounts at Bremer Bank now are merged. We will designate all the interest earned to the General Fund, unless you prefer a different approach.
- **Harbor Commission.** Joined Harbor Commission members at a meeting Sept. 26 with staff members of the state Department of Administration regarding the commission's start-up grant.
- **Housing.** Glenn and I met Oct. 2 with Jeff Washburne, the consultant working with the Chequamegon Bay workforce housing coalition to develop a community land trust in Ashland and Bayfield counties.
- **Roads.** Attended a countywide meeting Oct. 3 in Highbridge to review Local Road Improvement Program funding available to towns in 2024-2025. Ben Schram and I will discuss whether it makes sense to pursue a Discretionary grant (50% match) or a Supplemental grant (30% town match) for Mondamin and/or South Shore roads. Draft applications would be due Nov. 1. In the next two-year funding cycle, La Pointe will be eligible for a roughly \$40,000 Entitlement grant (50% match).
- **RV Waste Disposal Site.** Joined members of the Sanitary District during a Sept. 22 meeting with David Lindsley and Bob Skalitzky of Big Bay State Park. The primary topic: how the existing MOU between the Town and DNR hinders a solution to the impact of high-strength waste on the Sanitary District's water quality.

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OCT 5 2023

initial: dg

5. Grant Report

- No update.

6. Lawsuits/Legal Issues

- See separate memo

7. Other Information

- **BBTP Accessibility.** Talked with Sydney Scott from Sen. Tammy Baldwin's office on Oct. 5 on the possibility of receiving a congressionally directed spending allocation for installing an ADA-compliant ramp to replace the aging bridge and staircase.
- **Fire Number Signs.** An advisory survey is available to get a sense if there is a community preference for the color of new signs. The survey link: www.surveymonkey.com/r/firenumber
- **Madeline Island Museum.** Met Sept. 29 with members of the Wisconsin Historical Society about their 2024 plans for museum activities, including imagining more community-oriented use of the front lawn, now that the stockade is down. Enjoyed the dedication ceremony of the new historical marker on Sept. 30.

TOWN BOARD MEETING MEMO

From: Michael Kuchta

Date: Oct. 10, 2024

Re: Agenda Items

-
- **Planning and Zoning.** Town Plan Commission voted Oct. 4 to recommend approval of the Comprehensive Plan text. They will make a recommendation on maps once the Northwest Regional Planning Commission delivers updated maps.
 - **Winter Transportation Committee.** The Harbor Commission is recommending the appointment of Zach Montagne to fill the ferry line seat on the WTC.
 - **Amended Contract with Northwest Regional Planning Commission.** The Town Board approved a contract on July 25 for the regional commission to create maps for the Comprehensive Plan. The steering committee has asked the commission to update three additional maps, increasing the total to 11 maps for an amended price of \$2,581.
 - **Treasurer.** Elected treasurer Pete Ross submitted his resignation effective Oct. 31. Under state statute, it is the Town Board's responsibility to appoint a replacement for the remainder of Pete's term. Former treasurer Carol Neubauer is willing to accept an interim appointment lasting no later than Feb. 15, 2024. A job posting is drafted, seeking applicants to fill the remainder of the elected term (through April 15, 2025).
 - **Library Levy Exemption.** State statute allows municipalities to petition for an exemption to the county-wide library levy if the municipality funds its local library at a level at least equal to what the local library would receive through the county's library tax. La Pointe finances its library at nearly seven times the county rate.
 - **Police scheduling.** The Board can go into closed session to discuss potential police scheduling over the next several weeks, especially in light of the documented response patterns of sheriff's deputies.
 - **Lawsuits/Legal Issues.**
 - The Ashland County Board's finance committee on Sept. 27 rejected any funding for 2024 to support a new law enforcement agreement with La Pointe.
 - The deadline is Dec. 21 for filing a lawsuit against the County on the Town's financial and constitutional claim that the County rejected in June.

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OCT 15 2024

Initial: dg

September 2023 Public Works Report

Roads

- The Town received just under \$8,000 from WISDOT for Disaster Aid, which we applied for after the culvert washouts on Schoolhouse Road and North Shore Road, during the snowmelt event of this past April.
- The Washburn County paint crew striped County H, Main Street, and the center of South Shore Road on 9/13. The painting of Town roads was planned to piggyback on Ashland County's schedule.
- The Town crew patched two additional failing sections of Mondamin Trail with cold mix on 9/20-9/21. This practice will likely be ongoing until we can secure the funding to rebuild and repave the road.
- On 9/22, the Grant's Point public lake access received a pit run base and gravel lift. I hope by next summer it will be better for beachgoers who don't want to park in the puddles. It will be much easier for snow removal equipment to keep the access open this upcoming winter.
- Pete was able to grade nearly every gravel road the week of the 25th following 2½ days of steady rainfall.
- It has taken five years, but I believe over 90% of the Town road signs (speed limit, directional, regulatory) now meet reflectivity standards. There are a few more left to replace this fall. I hope Ashland County Hwy. Dept. will do the same on H.

Parks

- Use of the downtown parks has slowed down post-Labor Day as expected, and we hope to accomplish some minor maintenance projects at the Rec Center and Joni's Beach with decreased daily traffic.
- Big Bay Town Park should have its new playground nearly complete by the time this report is public. THANK YOU to all the unknown donors within the last few years that made that dream a reality.
- BBTP is scheduled for fall shutdown on Monday Oct. 23rd. After that date, we will be clearing and dropping many dead standing trees around both campsite loops, by order of the County Health Dept.

Misc./Admin.

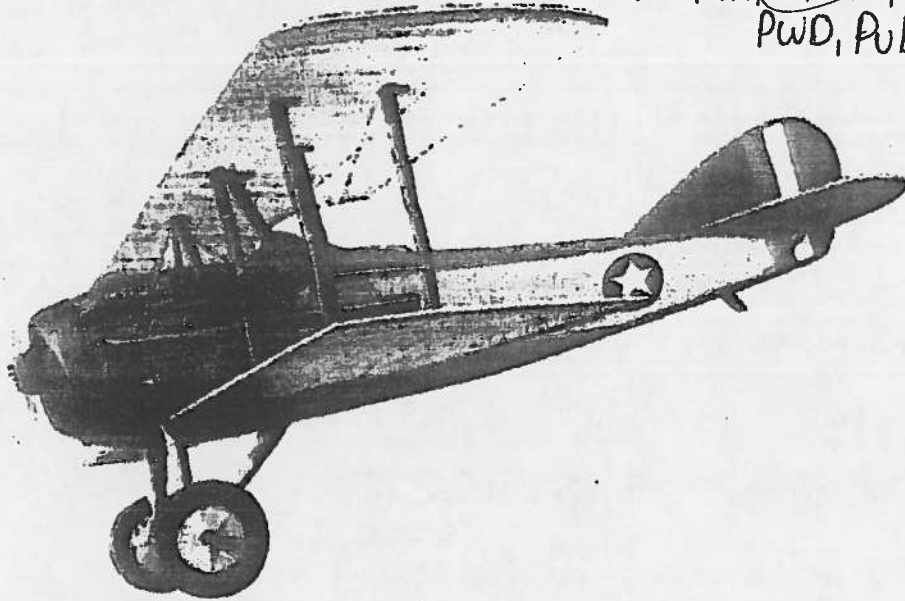
- I spent a considerable amount of time this month on the Public Works budget(s) for 2024, and I look forward to discussing future maintenance needs and projects with the Town Board in October.

Respectfully submitted,
Ben Schram
Public Works Director

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OCT 1 2023

Initial: dg

(5)TB, TA, AA, Clerk, airport,
PWD, Public



Major Gilbert Field (4R5)

To: Town Board

From: Paul Wilharm

Date: 10/05/23

Re: Monthly report for September 2023

During the month of September our airport was issue free !
BOA micro surfacing complete. Fresh markings to follow in October to complete project.

Attached are logs / checklists

Thanks !

Paul

cover + 5

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OCT 5 2023

Initial: *clg*

Following filed flight plans 9/23

9/1	N310JN	9/16	N801TH
9/1	N1592L	9/16	N55RY
9/1	N192AF	9/16	N429CP
9/1	N200NW	9/17	N928NH
9/2	N96418	9/17	N759UH
9/2	N185CM	9/18	N22KK
9/2	N8660N	9/19	N172TK
9/2	N536PU	9/19	N6900P
9/2	N172WF	9/21	N331RD
9/4	N627SG	9/26	N574CA
9/8	N9054C	9/28	N192AF
9/8	N192AF	9/28	N7143G
9/8	N6301D	9/28	N931TT
9/9	N172TK	9/29	N57CV
9/9	N13169	9/29	N200NW
9/12	N751YZ		
9/12	N229TA		
9/13	N185SM		
9/13	N34FT		
9/14	N868AT		
9/14	N200NW		
9/15	N69658		
9/15	N192AF		
9/15	N816BV		
9/15	N845D		

Drop box receipts
\$220.00

Additional traffic
See sign in sheets

9.1
9-1-23
9/2
9/2
9/2
4/2

N310JN	4	P	
N644TT	2	P	KMJC
N738JX	2	P	KSUU
8453T	3	P	C56/KSS
9641B	3	D	KFCM
4711C	2	P	21D

9/23 sign in
(1)

DATE
9/2
9/2
9/2
9/3
9/1
9/3
9/4
9/4
9/4
9/5
9/9
9/9
9/10
9/10
9/10


WELCOME TO 4R5			
N-NUMBER	NUMBER ABOARD	BUSINESS/ PLEASURE	FLIGHT ORIGIN
N86060N	2	Pleasure	RPD
N72WF	2	Pleasure	KUCN
N735L	3	Pleasure	KFCM
N63262	4	Pleasure	Kamp
N4808F	2	Pleasure	KMIC
N62756	2	Pleasure	KFCM
N7252G	2	Pleasure	6Y6
172WF			
N2355R	2	Pleasure	KANE
N9418K	1	"	KDYT
172TK	3	Pleasure	KANW
21919	1	"	D25
N177CX	2	"	KFCM
N1944JP			
N9710T	4	P	Y77

9/23 Sign in (2)

DATE
9/13
9-15-23
9-15-23
9-15-23
9/16
9/16
"
9/17
9-12/9-21
9-17
9-18
9-19
9/20
"
9/24

WELCOME TO 4RS			
N-NUMBER	NUMBER ABOARD	BUSINESS/ PLEASURE	FLIGHT ORIGIN
N1465 D	②	P	DLH
N69658	4	P	ANE
N845D	2	P	MIC
N302JA	2	P	ATG
816BU			
429CP	3	CAP	ARV
863DS	1	P	RGX
N928NH	2	P	DLH
N229TA	2	P	FBL
N1465 D	①	P	DLH
N40004	1	P	KLUM
N6900P	2	P	KANE
574CN	2	P	RGE
N363DS	2	P	RGEK
N7143G	2	P	KBJI

9/23 Sign in (3)

		 Run	8 total records	
Available Reports		Reference...	NOTAM N...	NOTAM Text
Civil Airport Coordination Report		68541211	09/042	IGRB 09/042 4R5 RWY 22 FAPI U/S 2309051916
Civil Airport NOTAM Report		68541237	09/043	IGRB 09/043 4R5 RWY 04/22 WIP GRA88 CUTT
		68588217	09/112	IGRB 09/112 4R5 AD AP CLSD 2309111400-2306
		68588217	09/112	IGRB 09/112 4R5 AD AP CLSD 2309111400-2306
		68647583	09/182	IGRB 09/182 4R5 APRON TERMINAL APN 8FC I
		68647402	09/193	IGRB 09/193 4R5 TWY ALL SFC MARKINGS REI
		68647389	09/182	IGRB 09/182 4R5 APRON TERMINAL APN 8FC I
		68647415	09/194	IGRB 09/194 4R5 APRON ALL SFC MARKINGS I
Filter Name	Filter Value			
Location	4R5			
Status	Active,Cancelled,Expired			
Keyword				
Date Range (Start)	09/01/2023			
Date Range (End)	09/30/2023			

9/23 NOTAM

Zoning Report 9/30/2023
Routing: TB (5), TPC (5), Clerk (1), Assistant Clerk (1) Email Staff: (5)

ZONING REPORT 9/30/2023

Building/Land Use Permits			
	2023		2022
	Value	Number	Value Number
County	\$5,750.00	26	\$9,855.00 32
Town	<u>\$11,308.00</u>	<u>55</u>	<u>\$17,957.00</u> <u>69</u>
Total	\$17,058.00	81	\$27,542.00 101

Town Revenue (year to date)			
	Town Revenue (2022)		
Permits	\$10,058	Permits	\$17,957.00
Variance	0	Variance	
CSM	\$500.00	CSM	\$750.00
Special exception	\$750.00		
CUP	<u>0</u>	CUP	<u>\$1,500.00</u>
Total	\$11,308.00	Total	\$20,207.00

Short-Term Rental Permits			
	2023 (year to date)		2022 (year to date)
Source	Permits	Revenue	Permits Revenue
Rentals by owner	77	\$13,825.00	71 \$12,370.00
Madeline Island Vacations	49	\$8,575.00	32 \$7,280.00
The Inn on Madeline Island	<u>29</u>	<u>\$5,075.00</u>	<u>21</u> <u>\$4,650.00</u>
Total rental properties	155	\$27,475.00	124 \$24,240.00
All Short-Term Rentals are paid and processed.			

Zoning Report 9/30/2023

Routing: TB (5), TPC (5), Clerk (1), Assistant Clerk (1) Email Staff: (5)

9/5/2023	2023-52	Ron Harrold	411	Evies Ln.	00272-0210	Accessory Building	\$271.00	
9/6/2023	8997	2023-53	Richard Kula	1752	North Shore Rd.	00068-1700	Accessory Building	\$426.00
9/6/2023		2023-54	Paul Turner	486	Mondamin Trail	00215-0400	Accessory Building	\$135.00
9/12/2023	8937	8998	Jeffery Marquardt	1406	North Shore Rd.	00115-0000	House	\$843.75
9/12/2023		8999	Jeffery Marquardt	1406	North Shore Rd.	00115-0000	Garage	\$500.00
								\$200.00
								\$11,308.00
								\$5,750.00

I have completed the work on the fire numbers. I have a database with all the numbers that need to be ordered. The Ordinance rewrite work group and I continue to meet once a week. I received a complaint that a lot of job signs are in the road right of way. I will start informing people that all signs need to be out of the road right of way.

Ed Schaffer

Submitted 8/31/2023

Internal Accounting Coordinator Report September 2023

9/30/2023

1. **Software:**

- a. Looking forward to the Workhorse conference training on Friday October 20th that I will attend online.

2. **Airport CARES Grant:**

- a. I have contacted the current WisDOT Bureau of Aeronautics project manager, Matthew Messina to get more info. Final reimbursement requests are not due until 2024 at earliest. Here are the due dates:
 - i. CARES \$20,000, expires June 2024
 - ii. CRRAAA \$9,000, expires August 2025; need mask policy
 - iii. ARPA \$22,000, expires December 2025; need mask policyMatt is happy to work through this process with me. Barb had done some preliminary work, so I hope it will be easy to put together.

3. **Training:**

- a. The Wisconsin Town's Association workshop at the end of September was helpful and informative. I learned about levy limits and calculations, and the budget process, along with basic governmental systems such as public hearings, resolutions, etc.

4. **Ehlers:** Angie and I try to meet once a week for any outstanding questions or topics that require more communication than an email. Every time I talk with her, I learn something new. Right now, we are meeting on Mondays at 12pm.

Respectfully submitted,

Lauren Burtaux

Internal Accounting Coordinator

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OCT 5 2023

initial: dg



(5) TB, TA, AA, Clerk PD, Public

LA POINTE POLICE DEPARTMENT

MADELINE ISLAND
270 MAIN STREET
LA POINTE, WISCONSIN 54850

PHONE: (715) 747-6913
FAX: (715) 747-3096
police@townoflapointewi.gov

To: Town Board

From: William Defoe

Date: 10/4/2023

Re: Monthly Police Report for October

During the month September 2023, the La Pointe Police issued the following:

- 0 Parking Citations
- 19 Traffic Citations
- 0 Ordinance Citations
- 0 Arrests transported off island.
- 0 Arrests released to responsible parties.

How can it be October already? The island has slowed down a little bit, but there are moments where it looks like we are in full summer swing. Declining calls for service are the norm for this time of year, we had no arrests leaving the island and no parking tickets this month, which is a good thing as a community.

Hunting season is also upon us, landowners change from year to year, be sure you have permission to hunt on the land you plan to hunt on.

Update on Karl in the academy, he is doing quite well and there is no doubt he will graduate on time in December. You may see him out here on the island from now and then between now and graduation.

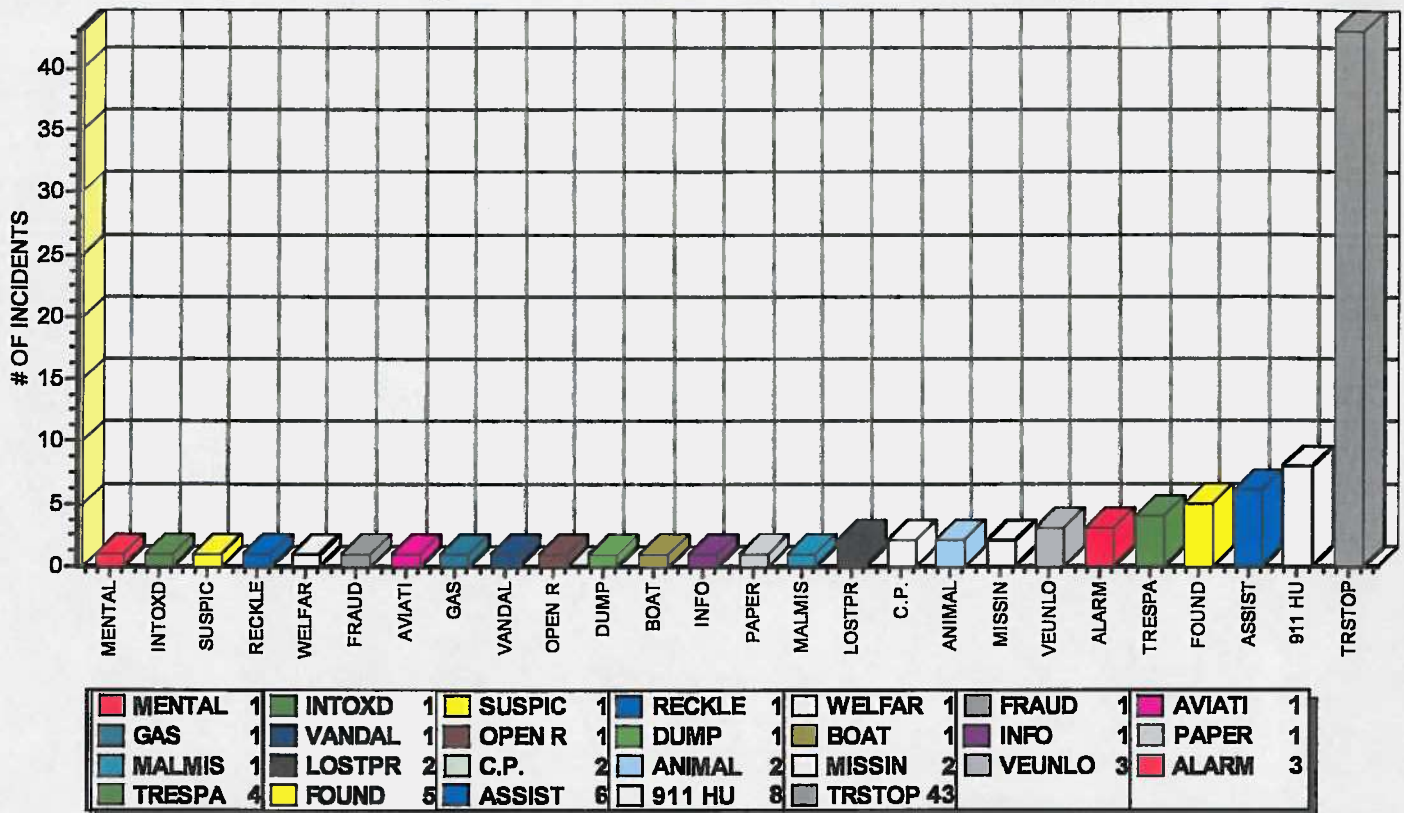
Our new squad is up and running, Ill be taking it to Duluth Superior Communications to tweak the radio as there are some issues with it. Other than that, it will get winter tires sometime in November.

There are times when an officer is not available on the island and those days and times vary from week to week. Ashland County has been holding many calls until there is one and not responding themselves. If you have a law enforcement issue, please call Ashland County Dispatch at 715-682-7023, extension 1 for the non-emergency dispatch line or 911 for an emergency. Please do not call the town hall, as officers may not get the message in a timely manner.

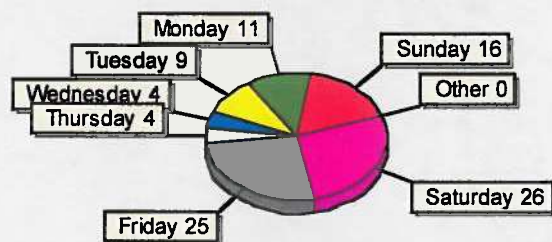
If there are any questions or wish to discuss things within the department, please feel free to come talk to me.

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OCT 4 2023
dr

Incident Frequency by TYPE (Top 26 of 26 Shown) (Using DATE RECD)

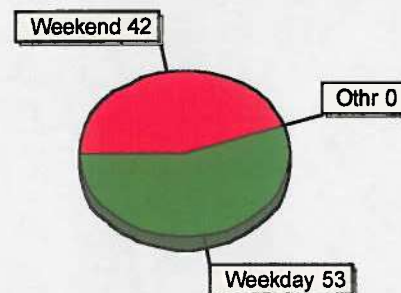


By Day of Week



Sunday	16.84 %	Monday	11.58 %
Tuesday	9.47 %	Wednesday	4.21 %
Thursday	4.21 %	Friday	26.32 %
Saturday	27.37 %	Other	0 %

Weekday vs Weekend



Weekend	44.21 %	Weekday	55.79 %
Oth	0 %		

Search Criteria: (LOGNUM >= 'A4-23-00001')
 (LOGNUM <= 'A4-23-10000')
 (DISTRICT >= '07')
 (DATE_RECD >= TO_DATE('9/1/2023','MM/DD/YYYY'))
 (DATE_RECD <= TO_DATE('9/30/2023','MM/DD/YYYY'))

(5)TB,TA,AA,Clerk,Public

Madeline Island Ambulance Service Report

October 2, 2023

We had nine runs in September, which is high for that month of the year. Six of the runs were transports and 3 were non-transports. We did not have any fire assists this month.

Our new billing company, Cvikota, seems to be catching up with billing and we have our system worked out. They do things differently than I am used to, but it is all for the better. People still are calling and writing about billing for the ferry line charges. As of now, the ferry line bills separately, and it is quite expensive if it is a night run or a special boat. Insurance rarely pays these bills. Clint from Cvikota and I are trying to figure out ways to make it easier for patients to get their insurance companies to consider paying these charges.

I have spoken to Stryker about changing our order over to their equipment for the EKG. He is bringing a demo, and we will get to play with it and then make the final decision. If we decide to go ahead, then I will do a purchase order to use the funds that we received from the American Rescue Plan and our Act 102 Funds. Bonnie Matuseski will be doing a lot of the training since she has vast experience with these devices, including capnography. This will be a great addition to our service. We went through this year's runs and concluded that it would have been useful on 21 out of 67 runs.

Sarah has arranged for an EVOC training session October 17th. It is where everyone is trained and tested on driving ambulances. We have also invited the fire department to join. This fall will include EVOC, capnography, and EKG training.

We had our first training meeting of the fall season. We cleaned rigs and re-organized some things. It was a great meeting.

My budget is done, and I am meeting with Michael Kuchta to go over my questions and his questions. I have also done the final expense report due to the State of Wisconsin for the spending of the American Rescue Act Funds.

Respectfully Submitted,

Cynthia Dalzell, Madeline Island Ambulance Service

RECEIVED
OCT 2 2023

Initial: dg

TOWN OF LA POINTE VACANCY

Treasurer

The Town Board seeks applicants from which to select and appoint a Town Treasurer for the remainder of the elected term, which ends on April 15, 2025. The Treasurer must maintain a voting residence in La Pointe.

Position: Part-time position (flexible schedule)

Start Date: November 2023

Job Summary: The Treasurer works with the Town's accounting staff to maintain bank accounts and financial records, and to track and deposit all cash, checks, donations and other money received by the Town. This includes loans and the semi-annual payment and disbursement of property taxes.

Requirements: A combination of education, training, and/or experience that provides the knowledge, math abilities, and other organizational skills necessary to perform the job satisfactorily. Excellent attention to detail. Ability to prioritize and self-direct work. Willingness to learn and work within Workhorse municipal accounting software.

Salary: \$907.50/month (established by Town voters); translates to \$10,890/year.

Other: The position requires working for extended periods at a desk and with a computer; a comfort level working with large volumes of cash and checks; the ability to communicate effectively by phone, email and face-to-face; and a responsive and problem-solving approach. Background check required. The appointee must be bondable.

Initial Deadline for Applications: Monday November 6, 2023, 4 p.m.

Please submit letter of interest, resume or similar documents detailing your qualifications to:
Clerk, Town Hall, 240 Big Bay Road, PO Box 270, La Pointe, WI 54850 or
clerk@townoflapointewi.gov

The Town of La Pointe is an Equal Opportunity Employer

RECEIVED

OCT 5 2023

LA POINTE, WI

(5) TB, TA, AA, Clerk, Public

Town of La Pointe, Ashland County
County Library Levy Exemption
Resolution 2023-1010

Whereas, Wisconsin Statute 43.64(2) provides for the exemption from the County Library Levy for any municipality which has higher municipal library expenditures than the municipality's share of the county library levy, and,

Whereas, said Notice of Exemption must be supported by a duly enacted ordinance or resolution of the governing body of the Town of La Pointe, and

Whereas, the Town of La Pointe has appropriated and will expend approximately \$216,000 on local library service in 2023, which is higher than the Town of La Pointe's share of the Ashland County Library Levy.

Now therefore, the Town of La Pointe hereby applies for exemption from the Ashland County Library Levy for 2023/Payable in 2024.

Approved this _____ day of _____, 2023.

Attest:

Alex Smith, Clerk

Glenn Carlson, Chair

Susan Brenna, Supervisor

Michael Anderson, Supervisor

Aimée Baxter, Supervisor

Samantha Dobson, Supervisor

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OCT 5 2023

Initial: _____