

TOWN ADMINISTRATOR REPORT

To: Town Board

From: Michael Kuchta

DATES COVERED IN REPORT: Oct. 6-19, 2023

1. Accomplished/Completed

- **Budget.** First-round spreadsheets completed and delivered.

2. Coming Up

- **School District budget hearing.** Monday Oct. 23, 5 p.m., Bayfield school library or Zoom
- **Town Budget.** Round One budget workshops are scheduled at 4:45 p.m. on:
 - Wednesday, Oct. 25 (Committees, Town Hall administration, fees)
 - Thursday, Oct. 26 (Follow-up)
- **Gazette deadline.** Saturday Oct. 28 (street date approximately Nov. 11)
- **Great Lakes Islands Alliance.** Monthly meeting, Wednesday Nov. 1, 9 a.m. Central
- **Town Budget.** Round Two budget workshops are scheduled at 4:45 p.m. on:
 - Tuesday Nov. 7
 - Thursday Nov. 9

3. Town Board Agenda – Information/Comments

See separate memo.

4. Follow Up on Previous/Ongoing Projects

- **Bad River MOU.** Spoke with Brian Mayotte about reviving discussions between the Town and tribe to reach a written agreement covering fire and EMS service for tribal land on the island.
- **FriendsCircle for Madeline Island Library.** I continue to monitor the progress of this initiative and potential Town involvement.
- **Harbor Commission.** I shared ongoing concerns about the draft management agreement.
- **School District.** Sat in on Building and Grounds committee meeting that discussed potential projects to send to referendum, including remodeling the La Pointe School building.
- **Wind Sleds, Ice Road.** Met Oct. 17 with Arnie Nelson to discuss potential revisions to the contracts covering wind sled service and ice road maintenance.

5. Grant Updates

- **DNR Clean Water Fund Program.** I hope to file an "intent to apply" with the DNR's Clean Water Fund by the Oct. 31 deadline. The application would get us on the list for funding to relocate the RV waste disposal site onto the sanitary district's collection system. The actual application would be due a year from now. Paul Brummer, Zach Montagne and I joined a video meeting Oct. 19 with DNR staff to coordinate Town and sanitary district efforts to address effluent quality issues.
- **Energy Committee.** Meets Nov. 6 to consider seeking a state Energy Innovation Grant for the proposed microgrid. Also, the US Department of Energy did not select the mUGrid Analytics/Stryten project, in which La Pointe would have been a demonstration site for a flow battery installation.

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6. Lawsuits/Legal Issues

- **Ashland County.**
 - Glenn Carlson and I meet with our legal team Monday Oct. 23 to discuss filing the lawsuit on our constitutional and financial claim against the County (for failure to provide law enforcement services for which we are paying taxes). The filing deadline is Dec. 21.
 - The Tax Appeals Commission notified us that both the County and the Department of Revenue filed briefs seeking to intervene in our appeal of the DOR's refusal to transfer a portion of tax levy from the County levy to the Town levy. No word yet on a schedule.

7. Other Information

- **Resilient Coast Projects Initiative.** Sat in on an introductory meeting about potential planning and capacity building funding for shoreline projects.

TOWN BOARD MEETING MEMO

From: Michael Kuchta

Date: Oct. 24, 2023

Re: Agenda Items

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- **LRIP (Local Roads Improvement Program).** The request: Authorize a Town application for LRIP-Supplemental funding to repave Mondamin Road. Under LRIP-S, the state pays 70%. Projects are rated at the county level, then forwarded for competitive, statewide evaluation. Initial applications are due Nov. 1; rankings take place Nov. 15. Estimates done last year for a simple pulverize-and-pave projected a cost of \$735,655, which would make the Town's share \$221,000. It is likely an LRIP application would be broader in scope – including additional culverts, shoulders and ditching.
 - **Non-CDL Drivers.** The request has two parts:
 - Approve the posting to recruit drivers, who would provide supplemental snow plowing.
 - Set pay at \$18/hour. That is \$1 higher than the authorized 2023 wage, but is the wage proposed for calendar year 2024. The \$18 rate would standardize pay for the entire season.
 - **Dog Park MOU.** The request: Discuss and/or approve this memorandum of understanding, which establishes terms for a non-profit group to operate an off-leash dog park on Town land beyond the outfield fence of the Rec Center. The MOU, and some of the terms included, are requirements of the conditional use permit approved on July 11. If approved, the Town would need to do a boundary survey, which also is required in the CUP.
 - **Ordinance 192.** The current Animal ordinance forbids dogs from being off leash anywhere in Town. The request: Discuss and/or approve this proposed amendment, which allows dogs off-leash in an authorized dog park.
 - **Fire number signs.** The request: Accept the low bid from Lange Enterprises for 18-inch-by-6-inch signs (at a cost of \$19.22 each), 6-1/2-foot green steel channels posts (at a cost of \$9.53 each, including necessary hardware), and a freight charge of \$850. Total cost for 1,000 signs would be \$29,600. (Total cost for a similar order from the other bidder, Decker Supply, would be \$38,775).
 - **Fire number sign installation.** Decker did not submit an installation bid; Lange cannot guarantee it can provide installation in 2024. The request: Issue this request for quotes (RFQ) from independent, private vendors willing to install fire number signs in 2024. (As a backup, Public Works is budgeting for a seasonal position in 2024 to install signs.)
 - **Affordable Housing Advisory Committee.**
 - The committee is at a crossroads in light of the fact that no developers responded to an RFQ to begin building workforce housing on the island. Members continue to work on developing a regional land trust, developing an online housing resource guide, and investigating rehabilitation or small-scale development. However, members also request that the Town Board reaffirm the committee's existing charter, or revise the charter to give up-to-date guidance on what their role should be. The current charter: "To assist and advise

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the Town Board in advancing the objectives and policies of the Housing Component of the Town of La Pointe Comprehensive Plan.”

- **The request:** Accept the resignations of committee members Robert Kramer, Gwen Smith Patterson, Cedar Schimke and Lauren Schuppe (whose appointments expire on Aug. 31, 2024). The committee will continue to have six active members.
- **Winter Transportation Committee.** **The request** has two parts:
 - Approve the annual agreement between the Town and School District, which will reimburse the Town \$10,000 to cover one-third of the anticipated costs of wind sled operations for the 2023-2024 season.
 - Approve the similar agreement between the Town and the Harbor Commission; the Commission is assuming the one-third share previously paid by Madeline Island Ferry Line. (The Commission anticipates that the Madeline Island Chamber of Commerce will contribute \$10,000 to cover the Commission’s reimbursement.)
- **Draft Legislation.** **The request:** Authorize the Town Chair to encourage State Sen. Romaine Quinn, State Rep. Chanz Green, and other elected officials as appropriate, to support a proposed change in state statute that would give towns more flexibility in combining the positions of clerk and treasurer or in moving the positions from elected offices to appointed positions.
- **Treasurer’s Report.** This is the first report since you approved combining the bank accounts for the General Fund and designated funds, with the goal of generating more interest income. In the top left box, note that the accounts remain separated for accounting purposes, with \$1,260,444 in checking, and \$1,103,378 in designated funds. The center-bottom of the report also notes how the current combined balance compares with the combined balance from a year ago.

**TOWN OF LA POINTE
POSITION OPENING**

Temporary Driver and Equipment Operator

\$18 per hour

Must have:

- Valid Driver's License
- Clean driving record

Skills and Knowledge needed:

**Vehicle/equipment operation experience in winter weather
Road maintenance knowledge**

Please Submit Resume, cover letter & application to
Town Clerk
PO Box 270
La Pointe, WI 54850

Applications due by 9:00am November 6th, 2023

Application and Job Description available at the Town Hall and on the Town's Website
www.townoflapointewi.gov

Or call/email the Town Hall at (715) 747-6913/ clerk@townoflapointewi.gov.
Questions? Call Public Works Director Ben Schram (715) 747-6855.

The Town of LaPointe is an Equal Opportunity Employer

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Public

Memorandum of Understanding

Effective Date: [Insert Date]

Parties:

This Memorandum of Understanding ("Agreement") is entered into by and between The Town of La Pointe ("Town") and Madeline Island Dog and Social Playground, a volunteer organization.

Background:

The Town recognizes the importance of providing recreational spaces that enhance the quality of life for its residents, including pet owners. Madeline Island Dog and Social Playground ("Organization") is a dedicated volunteer group with a purpose of providing a safe and nurturing environment for dogs to play, exercise and socialize.

Purpose:

This Agreement outlines the terms and conditions under which the Town and Organization will collaborate to establish, operate, and maintain a dog park on Town-owned property, with the goal of creating a positive community asset.

Terms of Collaboration:

1. **Location:** The parties have identified a designated area on the grounds of the Town's Recreation Center as the site for an off-leash dog park. The site is designated on the map attached to this Agreement.
2. **Construction and Maintenance:**
 - a) The Organization agrees to oversee the construction and improvement of the dog park, subject to the approval of the Town. Improvements shall include a 4-foot fence along the perimeter of the park and at least two 4-foot gates.
 - b) The Organization agrees to oversee day-to-day maintenance of the park, including the clean-up of pet waste and trash, and to repair fences, gates, and other equipment it installs or provides.
 - c) The Town will provide reasonable assistance and support to the Organization to facilitate establishment of the dog park. The Town will provide lawn maintenance and/or wood chips in the dog exercise area.
3. **Rules:** The Organization shall enforce rules for the use of the dog park, ensuring the safety and enjoyment of all visitors. The Organization shall establish the rules, subject to the approval of the Town. These rules are attached to this Agreement and shall be posted prominently at the entrance(s) to the dog park. The rules shall include this language: "Persons using Madeline Island Dog and Social Playground are doing so at their own risk, including but not limited to the risk of being bitten, scratched, knocked down or tripped. The Town of La Pointe and the State of Wisconsin assume no liability, per state statute 895.52."
4. **Operation:** The dog park is allowed to operate daily between sunrise and sunset. The Organization shall ensure that drinkable water and canopies (or other means of shade) are available for visitors and dogs during open hours. The Town shall provide the Organization access to water in the Town's recreation center building when plumbing is operational.
5. **Liability and Insurance:** The Town, its officers, employees and representatives will be held harmless from any claims, damages, or liabilities arising from the operation or use of the dog park.

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6. **Term:** This Agreement shall commence on the effective date and shall continue for a period of five years, unless terminated earlier by mutual agreement.
7. **Termination:** Either party may terminate this Agreement with 60 days' written notice to the other party.

Governing Law: This agreement is subject to the laws and regulations of the State of Wisconsin.

Entire Agreement: This MOU constitutes the entire agreement between the parties and supersedes all prior understandings, agreements, or representations.

Amendments: Any amendments to this Agreement shall be made in writing and signed by both parties.

Signatures:

Town of La Pointe:

[Town Representative]

Date

Organization:

[Organization Representative]

Date

Madeline Island Dog and Social Playground Rules

1. The dog park is open daily, sunrise to sunset.
2. Dogs must be licensed and current on rabies and other required vaccines.
3. While on premises, dogs must be accompanied, supervised and under control at all times by an owner or handler at least 14 years of age.
4. Please leash your dogs whenever they are outside the fenced area. Please close and latch all gates behind you.
5. Please clean up after your dogs. (Bags and trash cans are provided.)
6. Dogs that become aggressive or unruly, or bark excessively, must be leashed and removed from the park immediately.
7. Dogs that are in heat, sick (vomiting, diarrhea, cough) or have fleas are not allowed in the park.
8. Do not bring food, glass or cigarettes into the fenced area.
9. Puppies are allowed at the owner's discretion and careful supervision.
10. Dog owners and handlers are legally and financially responsible for their animals.
 - Persons using Madeline Island Dog and Social Playground are doing so at their own risk, including but not limited to the risk of being bitten, scratched, knocked down or tripped. By informing users of the risks involved, the Town of La Pointe and the State of Wisconsin assume no liability, per state statute 895.52.
 - In season, toilet facilities and water are available at the rec center building (across the ballfield).
 - If you have questions or issues, please contact Tori at 651-269-2989.

(5) TB, TA, AA, Clerk, Police, PWD,
Public

Town of La Pointe
Ashland County, Wisconsin

Ordinance No. 192
Amending Town of La Pointe Ordinance Chapter No. 192, titled Animals

The Town Board of the Town of La Pointe, pursuant to its authority under Sections 60.10 and 60.22 Wis. Stats., does hereby amend the Town of La Pointe Animals Ordinance and does ordain as follows:

“Section 192-1. Leash required.” is hereby repealed and recreated as follows:

“Section 192-1. Leash required.
“All dogs must be leashed within the limits of the Township of La Pointe, including public beaches and campgrounds in the Township of La Pointe, unless within the confines of an off-leash area authorized by the Town Board or as modified by Section 192-2.”

This ordinance shall go into effect upon posting.

Adopted this _____ day of _____, 2023.

Town of La Pointe Town Board

By: _____
Chairperson

Supervisor

Supervisor

Supervisor

Supervisor

Attest: _____
Town Clerk

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Posted: _____

Current language of Section 192-1: “All dogs must be leashed within the platted Town of La Pointe limits and public beaches and campgrounds in the Town of La Pointe.” Section 192-2: “It shall be unlawful for any person to permit his or her dog, which he or she shall be keeping, to run at large unattended, unaccompanied or not controlled within the limits of the Town of La Pointe.”

(5) TB, TA, AA, Clerk, PWD, Public



**TOWN OF LA POINTE
MADELINE ISLAND**

240 Big Bay Road
PO Box 270
LA POINTE, WI 54850
715-747-6913

Bid Notice to Install Fire Number Signs

The Town of La Pointe, Wisconsin, is requesting bids to install fire number signs on Madeline Island in 2024.

Bidder shall provide pricing to install 900-1,000 individualized signs; please quote a per-sign cost.

Signs will be installed along Town and private roads; some are paved, some are gravel. Most signs will be installed adjacent to driveways. Signs, posts and hardware will be provided. Signs will be 18-inch-by-6-inch, .080 aluminum, flag-style. Installer will:

- Be responsible for ensuring that utilities are located and marked before installation
- Remove existing Town-issued signs and posts
- Mount the signs on 6-1/2-foot hole-punched, steel channel posts (1.12 pounds/foot)
- Install signs to Town specifications, in a uniform location as often as possible, accounting for utilities, driveways, ditches, vegetation, and other obstacles
- Drive the new post and sign into the ground and ensure installation is stable

Please mail or deliver bids and supporting information in an envelope marked "Fire Sign Installation" to: Alex Smith, Town Clerk, 240 Big Bay Road, La Pointe, WI 54850. Or, email bids and supporting information to: clerk@townoflaointewi.gov.

Bids must be received by 4:00 p.m. on Tuesday Nov. 14, 2023, and will be opened at 5:00 p.m. on Tuesday Nov. 14, 2023 at the La Pointe Town Hall.

La Pointe is exempt from sales tax; the Town will supply the successful bidder a tax-exempt certificate. For more information, please call Town Administrator Michael Kuchta at 715-747-6914.

The Town of La Pointe reserves the right to refuse any or all bids.

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**2023-2024 Cooperative Agreement between
Town of La Pointe and School District of Bayfield**

This Cooperative Agreement ("Agreement") is entered into by and between the School District of Bayfield, Wisconsin ("District") and the Town of LaPointe, Wisconsin ("Town").

WHEREAS, parties hereto have, for some years, maintained a cooperative relationship to ensure year-round transportation services between Bayfield, Wisconsin, and the Town of La Pointe, Wisconsin ("transportation services");

WHEREAS, the parties hereto believe such relationship is mutually beneficial and wish to maintain said relationship;

WHEREAS, the District and Town each has a separate agreement with Windsleds Transportation, Inc. and Madeline Island Transportation, LLC ("Service Providers") to provide transportation services for the respective parties;

WHEREAS, the Service Providers will obtain insurance and be reimbursed by the Town for the insurance and for expenses associated with the maintenance and upkeep of the equipment used by the Service Providers to render the transportation services;

WHEREAS, the District believes it should share in the above-referenced insurance and maintenance/upkeep expenses incurred by the Town, the District has agreed to pay a portion of said expenses;

NOW, THEREFORE, in consideration of the mutual promises contained herein and for other good and valuable consideration, receipt of which is hereby acknowledged, the parties agree as follows:

1. The term of this Agreement shall begin upon the date this Agreement is signed by all parties hereto and shall expire on June 30, 2024.
2. The District shall pay the following sums to the Town upon execution of this Agreement:
 - a. The sum of \$10,000 to be applied toward one-third (1/3) of the cost of insurance reimbursement, maintenance and upkeep, and the start-up and shut-down of the windsled equipment.
 - b. Any balance of such amounts, exceeding one-third (1/3) of the total cost of insurance and the total cost of maintenance/upkeep, remaining at the end of the term of this Agreement will remain in the designated Winter Transportation account and carry over to the following (2024-2025) winter transportation season.

c. If during the windsled season, catastrophic equipment failure occurs, the District, the Town, and the Madeline Island Ferry Line will be responsible for one-third (1/3) each of such expenses up to \$3,000 each annually. If the cost exceeds \$3,000, all parties shall come together to discuss and/or approve any additional expenses, with each party having the right of refusal.

d. The Town shall maintain comprehensive records of all maintenance expenses (including, but not limited to, receipts, purchase orders, etc.) and such records shall be subject to audit by the District.

3. In the event that the District should wish to utilize the windsled for training of a District representative relating to emergency evacuation procedures, the Town and the District shall negotiate and agree upon a reasonable charge for such use. The Town agrees that the agreed-upon charge shall not be more than it charges any other third-party for use of the windsled for similar purposes.

4. This Agreement contains all the agreements and understandings of the parties with respect to the issues addressed herein. There shall be no modification of this Agreement except in writing executed with the same formalities as this Agreement and mutually agreed upon by the parties hereto.

5. This Agreement shall be construed in accordance with the laws of the State of Wisconsin.

Dated this _____ day of _____ 2023.

TOWN OF LA POINTE

By _____
Glenn Carlson, Town Chair

SCHOOL DISTRICT OF BAYFIELD

By _____
Beth Paap, District Administrator

(5) TB, TA, AA, Clerk, Public
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NOTE: Agreement changed from the Ferry Line to Harbor Commission

2023-2024 Cooperative Agreement between Town of La Pointe and Town of La Pointe Harbor Commission

This Cooperative Agreement ("Agreement") is entered into by and between the Town of La Pointe Harbor Commission ("Harbor Commission") and the Town of LaPointe, Wisconsin ("Town").

WHEREAS, the Harbor Commission is entering into this agreement, including payments to the Town, in order to facilitate the transportation of its employees, mail, UPS, Fed Ex, and other freight during the time of the year when the ferries are not operating.

WHEREAS, parties hereto have, for some years, maintained a cooperative relationship to ensure year-round transportation services between Bayfield, Wisconsin, and the Town of La Pointe, Wisconsin ("transportation services");

WHEREAS, the parties hereto believe such relationship is mutually beneficial and wish to maintain said relationship;

WHEREAS, the Harbor Commission and Town each has a separate agreement with Windsleds Transportation, Inc. and Madeline Island Transportation, LLC ("Service Providers") to provide transportation services for the respective parties;

WHEREAS, the Service Providers will obtain insurance and be reimbursed by the Town for the insurance and for expenses associated with the maintenance and upkeep of the equipment used by the Service Providers to render the transportation services;

WHEREAS, the Harbor Commission believes it should share in the above-referenced insurance and maintenance/upkeep expenses incurred by the Town, the Harbor Commission has agreed to pay amounts approximating one-third (1/3) of the insurance and maintenance expenses of the Town.

NOW, THEREFORE, in consideration of the mutual promises contained herein and for other good and valuable consideration, receipt of which is hereby acknowledged, the parties agree as follows:

1. The term of this Agreement shall begin upon the date this Agreement is signed by all parties hereto and shall expire on June 30, 2024.
2. The Harbor Commission shall pay the following the sum of \$10,000 to the Town upon execution of this Agreement:

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a. The sum of \$10,000 to be applied toward one-third (1/3) of the cost of insurance reimbursement, maintenance and upkeep, and the start-up and shut-down of the windsled equipment.

b. Any balance of such amounts, exceeding one-third (1/3) of the total cost of insurance and the total cost of maintenance/upkeep, remaining at the end of the term of this Agreement will remain in the designated Winter Transportation account and carry over to the following (2024-2025) winter transportation season.

c. If during the windsled season, catastrophic equipment failure occurs, the School District of Bayfield, the Town and the Harbor Commission will be responsible for one-third (1/3) each of such expenses up to \$3,000 each annually. If the cost exceeds \$3,000, all parties shall come together to discuss and/or approve any additional expenses, with each party having the right of refusal.

d. The Town shall maintain comprehensive records of all maintenance expenses (including, but not limited to, receipts, purchase orders, etc.) and such records shall be subject to audit by the Harbor Commission.

3. This Agreement contains all of the agreements and understandings of the parties with respect to the issues addressed herein. There shall be no modification of this Agreement except in writing executed with the same formalities as this Agreement and mutually agreed upon by the parties hereto.

4. This Agreement shall be construed in accordance with the laws of the State of Wisconsin.

Dated this _____ Day of _____, 2023.

TOWN OF LA POINTE

By _____
Glenn Carlson, Town Chair

Town of La Pointe Harbor Commission

By _____
Michael Childers, Chair

(5) TB, TA, AA, Clerk, Public

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Budget Comparison - Summary

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ACCT

	Unposted	Included			
	Fund: 100 - GENERAL FUND				
	2023	2023	2023	Budget	% of
	September	Actual	Budget	Status	Budget
		09/30/2023			
TAXES	0.99	1,978,637.10	2,066,629.25	-87,992.15	95.74
SPECIAL ASSESSMENTS	0.00	10,845.16	9,405.00	1,440.16	115.31
INTERGOVERNMENTAL REVENUES	20,916.59	156,610.38	238,238.00	-81,627.62	65.74
LICENSES AND PERMITS	1,760.75	47,348.99	48,067.00	-718.01	98.51
FINES, FORFEITS AND PENALTIES	1,325.00	3,275.00	2,600.00	675.00	125.96
PUBLIC CHARGES FOR SERVICES	45,126.74	479,058.41	464,602.00	14,456.41	103.11
INTERGOV'T. CHARGES FOR SERV.	0.00	49,140.92	37,000.00	12,140.92	132.81
MISCELLANEOUS REVENUES	17,697.62	162,468.90	109,660.00	52,808.90	148.16
OTHER FINANCING SOURCES	0.00	1,100,449.00	1,533,447.00	-432,998.00	71.76
Total Revenues	86,827.69	3,987,833.86	4,509,648.25	-521,814.39	88.43

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Unposted Included
Fund: 100 - GENERAL FUND

	2023 September	2023 Actual 09/30/2023	2023 Budget	Budget Status	% of Budget
GENERAL GOVERNMENT	51,869.25	494,072.18	625,175.59	131,103.41	79.03
PUBLIC SAFETY	51,533.09	550,650.52	820,405.00	269,754.48	67.12
PUBLIC WORKS	69,990.47	572,369.30	851,013.80	278,644.50	67.26
HEALTH AND HUMAN SERVICES	1,699.14	36,058.95	44,199.00	8,140.05	81.58
CULTURE, RECREATION AND EDU.	43,398.47	325,305.62	432,295.00	106,989.38	75.25
CONSERVATION AND DEVELOPMENT	3,150.68	100,224.38	176,628.00	76,403.62	56.74
CAPITAL OUTLAY	7,962.26	930,076.40	1,096,186.57	166,110.17	84.85
DEBT SERVICE	11,547.53	292,756.38	424,195.29	131,438.91	69.01
OTHER FINANCING USES	0.00	29,550.00	39,550.00	10,000.00	74.72
Total Expenses	241,150.89	3,331,063.73	4,509,648.25	1,178,584.52	73.87
Net Totals	-154,323.20	656,770.13	0.00	-656,770.13	

Dated From: 1/01/2023
 Thru: 9/30/2023

Fund: All Funds

	2022 Total	2023 Total
TAXES	1,865,656.60	1,978,637.10
SPECIAL ASSESSMENTS	8,934.37	10,845.16
INTERGOVERNMENTAL REVENUES	231,716.77	169,805.49
LICENSES AND PERMITS	50,155.50	47,348.99
FINES, FORFEITS AND PENALTIES	4,446.24	3,275.00
PUBLIC CHARGES FOR SERVICES	439,722.25	488,729.41
INTERGOV'T. CHARGES FOR SERV.	129,816.07	49,140.92
MISCELLANEOUS REVENUES	172,360.22	326,735.94
OTHER FINANCING SOURCES	18,500.00	1,150,449.00
Total Revenues	2,921,308.02	4,224,967.01

Fund: All Funds

Dated From: 1/01/2023

Thru: 9/30/2023

	2022 Total	2023 Total
GENERAL GOVERNMENT	371,163.52	508,059.42
PUBLIC SAFETY	482,793.18	553,887.51
PUBLIC WORKS	632,937.52	647,448.83
HEALTH AND HUMAN SERVICES	8,457.23	61,203.95
CULTURE, RECREATION AND EDU.	376,576.02	359,141.18
CONSERVATION AND DEVELOPMENT	147,645.90	100,224.38
CAPITAL OUTLAY	296,279.23	948,770.93
DEBT SERVICE	306,226.85	292,756.38
OTHER FINANCING USES	25,346.00	762,503.00
Total Expenses	2,647,425.45	4,233,995.58
Excess of Revenues Over (Under) Expenditures	273,882.57	(9,028.57)

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Balance Sheet Summary Report

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ACCT

Dated From: 1/01/2023
Thru: 9/30/2023

Fund: All Funds

	Debit	Credit
CASH AND MARKETABLE SECURIT	1,853,763.25	
TAXES & SPEC. ASSMT. RECV'B	4,036,411.43	
ACCOUNTS RECEIVABLE	792,405.38	
DUE FROM OTHER GOVERNMENTS		
DUE FROM OTHER FUNDS	3,014.20	
INVENTORIES AND PREPAYMENTS	114,939.01	
FUND BALANCES		44,007.88
TOTAL ASSETS	6,756,525.39	
ACCOUNTS PAYABLE		11,193.33
DUE TO OTHER GOVERNMENTS		2,146,206.28
DUE TO OTHER FUNDS		3,014.20
DEFERRED REVENUES	290.39	
Undefined Level		2,000.00
LONG-TERM DEBT		3,248,144.65
TOTAL LIABILITY		5,410,268.07
RETAINED EARNINGS	329,779.70	
FUND BALANCES		1,685,065.59
TOTAL FUND EQUITY		1,355,285.89

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Balance Sheet Summary Report

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ACCT

Dated From: 1/01/2023
Thru: 9/30/2023

Fund: All Funds

	Debit	Credit
2023 Revenues		4,224,967.01
2023 Expenditures	4,233,995.58	
GRAND TOTALS	10,990,520.97	10,990,520.97



State of Wisconsin
2023 - 2024 LEGISLATURE

(5)TB, TA, AA, Clerk, Public

LRB-4305/1
SWB&EVM:amn

2023 BILL

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2023 10 20

Initial: *ds* from *MK*

1 **AN ACT to repeal 65.90 (3) (a) 1.; and to amend 60.10 (1) (b) 2m., 60.30 (1e) (f)**
2 **and 82.19 (2) (a) of the statutes; relating to: town clerk and treasurer**
3 **appointments, publication requirements for proposed budget summary and**
4 **notice of public hearing, and discontinuance of highways.**

Analysis by the Legislative Reference Bureau

This bill makes changes to various town procedures. Current law provides that a town with a population of 2,500 or more may move from an elected clerk, treasurer, or combined office of clerk and treasurer to an appointed clerk, treasurer, or combined clerk and treasurer by a vote of the electors at a town meeting. Under current law, a town with a population of under 2,500 may only move from an elected clerk, treasurer, or combined clerk and treasurer to an appointed position through a referendum. The bill would allow a town of any size to move from an elected position to an appointed one by a vote of the electors at a town meeting. Current law also prohibits a town's change from an elected to an appointed clerk, treasurer, or combined clerk and treasurer from taking effect until the end of the current elected term. Under the bill, a town may move to an appointed clerk, treasurer, or combined clerk and treasurer position during an elected term when there is a vacancy in the position.

The bill also changes the publication and notice requirements for towns with respect to the public hearing regarding the town's proposed budget. Current law requires that towns, cities, and villages conduct a public hearing on a proposed budget. Under current law, cities and villages must provide a summary of the

BILL

proposed budget and notice of the budget public hearing and may do so by publishing the summary and notice in a newspaper, posting it in three locations, or posting it in one location and on a website maintained by the municipality. Current law also requires towns to provide a summary of the proposed budget and notice of the budget public hearing, but towns must post the summary and notice in three locations. This bill eliminates the limitation on how towns must provide the summary and notice, instead allowing towns the same options as cities and villages.

Finally, under current law, every highway ceases to be a public highway four years from the date on which it was laid out, except the parts of the highway that have been opened, traveled, or worked within that time. The bill eliminates the travel exception from consideration by a town board in determining whether a highway has ceased to be a public highway.

For further information see the local fiscal estimate, which will be printed as an appendix to this bill.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

1 **SECTION 1.** 60.10 (1) (b) 2m. of the statutes is amended to read:

2 ~~60.10 (1) (b) 2m. In a town with a population of 2,500 or more, provide~~ Provide
3 for the appointment by the town board of the town clerk, town treasurer, or both, or
4 of the combined office of town clerk and town treasurer under s. 60.305 (1), at a level
5 of compensation to be set by the board that may not be reduced during the term to
6 which the person is appointed.

7 **SECTION 2.** 60.30 (1e) (f) of the statutes is amended to read:

8 60.30 (1e) (f) If a person is appointed to office under par. (e), the person initially
9 appointed may not take office until ~~the term of office of the incumbent town clerk,~~
10 ~~town treasurer, or combined town clerk and town treasurer expires~~ there is a vacancy
11 in that position, as described under s. 17.03. A person appointed to the office of town
12 clerk or town treasurer, or to the combined office of town clerk and town treasurer,
13 shall serve for a term, not to exceed 3 years, that is set by the town board. The person

September 2023 All Alternative Claims Summary:

Regular Alternative Claims \$138,104.35

Harbor Commission \$10,000.00

Library Board Approved Claims \$0.00

Total of All Alternative Claims: \$148,104.35

ALTERNATIVE CLAIMS 2023

Sept 2023

Date	Payable to Who	Check #	Amount	Description
9/8/2023	Department of Treasury	EFT#05284517	\$10,026.91	PR #18 Employment Taxes
9/8/2023	Department of Revenue	EFT#0980425824	\$1,986.11	PR #18 Employment Taxes
9/8/2023	Empower/Deferred Comp	EFT#1121742360	\$100.00	PR #18 Employment Taxes
9/10/2023	Cardknox	#092023	\$10.14	Card Processing Fee BBTP
9/10/2023	Fidelity Payment Center	#082023	\$1,410.15	BBTP Reservation System Fees
9/19/2023	Securian Financial (Life Insurance	82540	\$361.52	ETF Life Insurance October
9/21/2023	Department of Treasury	EFT#11585840	\$11,010.06	PR#19 Employment Taxes
9/21/2023	Empower/Deferred Comp	EFT#1124769131	\$100.00	PR#19 Employment Taxes
9/21/2023	Department of Revenue	EFT#2141437024	\$2,069.93	PR# 19 Employment Taxes
9/22/2023	Department of Employee Trust Fu	EFT#010704330	\$14,081.00	ETF Health Insurance October
9/26/2023	WI Retirement (WRS)	EFT#292463	\$11,019.44	WRS ETF Retirement September
9/28/2023	Xcel Energy - Greenwood	Ref #1186D	\$15.45	Greenwood Cemetery Electric
9/29/2023	Xcel Energy - Main	Ref #B7788	\$2,979.36	Main Electric
9/29/2023	Xcel Energy - Street Lights	Ref#8497F	\$291.81	Street Lights
9/29/2023	WI Department of Revenue	EFT#0544473696	2,869.59	Sales Tax

9/8/2023	Payroll Batch ACH direct deposits	EFT#	37,533.90	PR#18 Ending 09/02/2023
9/8/2023	Bremmer, Charles	82492	117.02	PR#18 Ending 09/02/2023
9/8/2023	Bremmer, Paul	82493	117.02	PR#18 Ending 09/02/2023
9/8/2023	Whittaker, Alan Dale	82495	46.17	PR#18 Ending 09/02/2023
TOTAL PAYROLL #18			\$37,814.11	

9/21/2023	Payroll Batch ACH direct deposits	EFT#1031054659	39,243.31	PR#19 Ending 09/16/2023
9/21/2023	Ralph, Evan	82541	1,340.19	PR#19 Ending 09/16/2023
9/21/2023	Wiltz, Joseph	82542	1,375.27	PR#19 Ending 09/16/2023
TOTAL PAYROLL #19			\$41,958.77	

Treasurer's Cash Summary as of September 30, 2023

(5) TB, TH, HH, CLK, PK (Public)

	Balance Forward	Deposits	With-Drawals	Interest	Bank Charges	Transfers	End Balance
General Checking Includes MM and Designated Funds	\$ 1,260,444.81	\$ 106,376.96	\$ (259,052.46)	\$ 583.19			\$ 2,121,730.93
Designated Moved to General Checking MM Acct	\$ 1,013,378.43						\$ -
Sect. 125 Flex Account	\$ 12,958.84		\$ (359.27)				\$ 12,599.57
Tax Holding Account	\$ 12,776.33			\$ 21.00			\$ 12,797.33
Library Savings	\$300.89			\$ 0.04			\$ 300.93
Airport Savings	\$384.55			\$ 0.06			\$384.61
Totals	\$ 2,300,243.85	\$ 106,376.96	\$ (259,411.73)	\$ 604.29	\$ -	\$ -	\$ 2,147,813.37

Bank Reconciliation			
Reported Bank Balance	\$ 2,238,424.74	Available Cash	\$ 2,121,730.93
Deposits in Transit		Tax Transfer	\$ -
Subtotal	\$ 2,238,424.74	Deposits	\$ 90,673.53
Less Outstanding Checks	\$ (90,526.85)	Checks	\$ (41,359.69)
Outstanding Flex Check	\$ (84.52)		
Checkbook Balance	\$ 2,147,813.37		
		Total Avail. cking Account	\$ 2,171,044.77

Accounting Program Totals:	
General Funds	\$ 2,121,730.93
Designated Funds	\$ -
Tax Account	\$ 12,797.33
Section 125	\$ 12,599.57
Library Savings	\$ 300.93
Airport Savings	\$384.61
TOTAL	\$ 2,147,813.37

Treasurer's Report \$ 2,147,813.37
 Variance \$ -

Balance 09/30/2022 \$2,785,317
 General Checking and Designated Funds

Balanced GO Debt Pmt 2023 \$119,891.00

Treasurer's Report \$ 2,147,813.37
 Variance \$ -

Balanced

prepared by Pete Ross
 19-Oct-23

RECEIVED

OCT 19 2023

Initial: dg

**TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
October 10th, 2023
5:00 PM AT TOWN HALL
*Revised Draft Minutes***

Town Board Members Present: Chair Glenn Carlson, Supervisor Michael Anderson, Supervisor Aimée Baxter, Supervisor Samantha Dobson, Supervisor Sue Brenna (via zoom)
Staff Present: Town Administrator Michael Kuchta, Public Works Director Ben Schram, Town Clerk Alex Smith
Public Present: Paul Brummer
Call to Order: 5:00pm

I. Public Comment A*: Paul Brummer stated his opposition to the expansion of the C-1 zone on Middle Rd. (Page 61 of the Comp Plan)

II. Open Bids – Fire Number Sign Bids: 2 Fire Number Signs were opened, Lange Enterprises & Decker Supply. No action was taken at this time.

II. Administrative Reports

- A. Town Administrator's Report: prepared and presented by Michael Kuchta.
- B. Public Works Director's Report: prepared and presented by Ben Schram.
- C. MRF Supervisor's Report: No report.
- D. Airport Manager's Report & Checklist: prepared by Paul Wilham.
- E. Planning and Zoning Administrator's Report: prepared by Ed Schaffer.
- F. Accounting Report: prepared by Lauren Burtaux.
- G. Police Chief's Report: prepared by William Defoe.
- H. Fire Chief's Report: No report.
- I. Ambulance Director's Report: prepared by Cindy Dalzell.

All reports placed on file by Unanimous Consent.

III. Public Works

- A. Roads, Dock and Harbor: Nothing at this time.
- B. Parks: Nothing at this time.

IV. Committees

- A. Planning and Zoning
 - 1. Comprehensive Plan: Maps planned to be done by the end of year. No action.
- B. Winter Transportation Committee
 - 1. Appoint Ferry Line Representative: Motion to appoint Zach Montagne, M. Anderson/A. Baxter, 5 Ayes, Motion Carried.
- C. Comprehensive Plan Committee
 - 1. Amended Contract with Regional Planning Commission: Motion to approve, A. Baxter/S. Dobson, 5 Ayes, Motion Carried.

V. Town Hall Administration

- A. Resignation of Treasurer effective October 31, 2023: Motion to approve, M.

Anderson/S. Brenna, 5 Ayes, Motion Carried.

B. Appoint/Hire interim Treasurer: Motion to appoint Carol Neubauer, M. Anderson/A. Baxter, 5 Ayes, Motion Carried.

C. Treasurer Job Posting: Motion to approve, A. Baxter/S. Dobson, 5 Ayes, Motion Carried.

D. Library Levy Exemption Resolution 2023-1010: Motion to approve, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

VI. Vouchers: Motion to approve vouchers in the amount of \$41,359.69, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

VII. Minutes

A. Regular Town Board Meeting September 26th, 2023: Motion to approve, A. Baxter/S. Dobson, 5 Ayes, Motion Carried.

VIII. Emergency Services

A. Police Department

1. Police scheduling

This meeting may, upon duly made motion, be convened in closed session under State Statute 19.85(1)(d) for the purpose of "considering strategy for crime detection or prevention." If the Town Board goes into closed session, it will reconvene in open session before adjourning.

Motion to go into closed session as posted to discuss police scheduling, M. Anderson/ A. Baxter, 5 Ayes, Motion Carried. 5:30pm

Motion to return to open session, M. Anderson/A. Baxter, 5 Ayes, Motion Carried. 5:47pm

IX. Public Comment B:** No Public Comment

X. Liquor & Operators' Licenses: None at this time.

XI. Lawsuits & Legal Issues

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

A. Petition with the Wisconsin Department of Revenue Regarding Ashland County

B. Claim against Ashland County pursuant to WI Statute 893.80(1d)(a)

C. Possible Lawsuit Against Ashland County

Motion to go into closed session to discuss the legal issues, M. Anderson/A. Baxter, 5 Ayes. Motion Carried. 5:49pm

Motion to return to open session, M. Anderson/S. Dobson, 5 Ayes, Motion Carried. 5:52pm

Motion to pursue claim against Ashland County, A. Baxter/S. Dobson, 5 Ayes, Motion Carried.

XII. New Agenda Items for Future Meetings

~~Approval of LRIP.~~

Schedule Comp Plan workshop.

Fire Bids selection, ~~discussion, and approval.~~

Change in Agent of liquor license for the Pub.

~~Reaffirm~~ charter for Affordable Housing Advisory Committee.

XIII. Adjourn: Motion to adjourn, S. Brenna/S. Dobson, 5 Ayes, Motion Carried. 5:57pm

Submitted by Town Clerk, Alex Smith.

**Town of La Pointe
Special Town Board Meeting
2024 Budget Workshop
Thursday, October 19th, 2023
4:45 pm at the Town Hall
Draft Minutes**

Town Board Members Present: Chair Glenn Carlson, Supervisor Sue Brenna, Supervisor Aimée Baxter, Supervisor Samantha Dobson, Supervisor Mike Anderson

Staff Present: Town Administrator Michael Kuchta, Town Clerk Alex Smith, Internal Accounting Coordinator Lauren Burtaux, Fire Chief Rick Reichkitzer, Ambulance Director Cindy Dalzell, Library Director Lauren Schuppe, Police Chief William Defoe

Public Present: Molly Sullivan, Jay Wiltz

1. Call to order: at 4:45pm

2. Public Comment A* None.

3. Budget Workshop with each of the following departments:

A. Police: William Defoe prepared and discussed the budget requests for 2024. Staffing has been the biggest concern. Hopefully in 2024, 24/7 coverage 365 days a year will be possible with being able to have extra officers on duty during the 4th of July, due to the high traffic. The department is also looking to replace their outdated laptops. The Police Department would also like a bigger training budget, so employees are given the best training at a better pace, training has been taking longer than it should. The police department have also requested an 8x8 storage shed on the firing range but also consider this somewhat of a luxury at this point.

B. Ambulance: Cindy Dalzell prepared and discussed the budget requests for 2024. Everything continues to run smoothly within the department. A subset of the current contract will be written to allow qualified summer residents to join the team. A new ambulance is needed in the future, hopefully by 2026. This new ambulance rig would provide the EMTs with the new technology and safety features they provide. The estimate would be around 250,000. As far as EMTs are concerned, with the greater population and tourists, more EMTs will need to be hired to properly continue to efficiently serve the community. The department would like to raise all weekend pay to support the current members.

C. Fire Department: Rick Reichkitzer prepared and discussed the budget requests for 2024. Some budget requests from the Fire Department include: SCBA replacement, turnout gear replacement, a part time office employee to help manage the growing department, ongoing radio upgrades, and a watercraft. Adding a watercraft to the department would allow members to respond safely and efficiently to the scene. The Fire Department did not receive the 2% Fire Insurance Funding from last year and as of

now it is not included in the budget for 2024. The department is hoping to contact/sort things out to receive the 2024 funding.

D. Library: Lauren Schuppe prepared and discussed the budget requests for 2024. The lower roofs of the library need to be fixed with an estimate of 24,000 as well as the installation of accessible doors to the parking lot entrance. The Makerspace has been a success and will continue to advance and increase in membership. Nearly all of the library's programming is funded by grant dollars. They will continue to search and apply for grants.

E. Community Clinic: Postponed to next Wednesday's meeting.

4. Public Comment B* None.

5. Adjourn: Motion to adjourn, S. Brenna/M. Anderson, 5 Ayes, Motion Carried. 5:43pm

Submitted by Town Clerk, Alex Smith

DRAFT

**Town of La Pointe
Special Town Board Meeting
2024 Budget Workshop
Wednesday, October 18th, 2023
4:45pm at the Town Hall
Draft Minutes**

Town Board Members Preset: Chair Glenn Carlson, Supervisor Sue Brenna, Supervisor Aimée Baxter, Supervisor Samantha Dobson, Supervisor Mike Anderson

Staff Present: MRF Supervisor Martin Curry, Public Works Director Ben Schram, Town Administrator Michael Kuchta, Town Clerk Alex Smith, Treasurer Pete Ross, Airport Manager Paul Wilharm, Internal Accounting Coordinator Lauren Burtaux, Cemetery Sextons Charley & Paul Brummer

Public Present: Dave Donkers, Michael Collins

- 1. Call to order:** at 4:45pm
- 2. Public Comment A*:** None.
- 3. Liquor & Operator Licenses**
- A. Temporary Class "B" License**
 - Madeline Island Trails October 21st for Fall Fest:
Motion to approve, M. Anderson/S. Brenna, 4 Ayes, Motion Carried

- 4. Budget Workshop with each of the following departments:**

A. Public Works

Roads: Ben Schram prepared and discussed the budget requests for 2024. The roads department will be focusing on the continued culvert replacement, ditching, & the new pavement of Hagen Rd with the hopes of keeping up with the improvement of the gravel road network by adding new material. A substantial amount of money is needed for a gravel designated fund. It is possible to continue to use what we have but the supply is running low, creating an interest in a long-term supply of premixed gravel that can be used in the future. In dire need of a "new" used pickup truck to replace the 2008 Ford and 1989 pickups.

Parks: Ben Schram prepared and discussed the budget requests for 2024. The parks department is running smoothly. BBTP requires repair of the boardwalk. Ben also anticipates two new hires to the crew.

Materials Recovery Facility (MRF): Martin Curry prepared and discussed the budget requests for 2024. He would like to hire a part-time employee to help with the extra work, especially during the busy season. The MRF is always in need of more storage. It has been requested that the bunker pavement slab on

the site be finished for additional storage, creating more efficient work and space.

Airport: Paul Wilharm prepared and discussed the budget requests for 2024. Research is being put in to add electric pedestals & possibly removing the swing gate at the east entrance due to the influx in traffic. There are plans for terminal remodeling with a BOA consultant in the future.

Dock: Possibly a small change in budget but nothing significant.

Cemetery: There are no big changes to the budget. The Town Board would like to change the fund name of Cemetery Fund to Chapel Fund.

B. Harbor Commission: Pete Ross prepared and discussed the budget requests for 2024. The Harbor Commission is working hard on the sale of MIFL & they believe this is a good decision with the hopes of keeping it as revenue neutral as possible. The budget given is their best estimate at the time but there are still some unknowns.

5. **Public Comment B*** Dave Donkers expressed his concerns and frustration for the airport and the funds being given. There has been no acknowledgement for the things he has done and the actions towards the airport are being neglected.

6. **Adjourn:** Motion to adjourn, S. Brenna/M. Anderson, 5 Ayes, Motion Carried. 5:45pm

Submitted by Town Clerk, Alex Smith.

DRAFT