

REGULAR LIBRARY BOARD MEETING

Thursday October 17, 2023

5:00 PM LIBRARY 2nd Floor/Zoom

Minutes

Members present: Keith Ryskoski (President), Mary Whittaker, Kerrey Andreas, Peggy Ross and Katie Sanders

Members absent: Beth Papp and Marilyn Hartig

Staff present: Lauren Schuppe, Library Director

The Madeline Island Library Board meeting was called to order by Keith Ryskoski.

I. Public Comment – none

II. Minutes

A. Regular Library Board Meeting September 28, 2023

Motion by Katie to approve the above minutes as presented, seconded by Mary, all ayes. Motion Carried.

Clerical note; Peggy was not present for this vote.

IV. Vouchers

A. Sign Directors Timesheet

Timesheets submitted for weeks ending 9/30/23 and 10/14/23.

Motion by Mary to approve signing director's timesheets, seconded by Katie, all ayes. Motion Carried.

Clerical note; Peggy was not present for this vote.

B. Approve Bills

Norvado	\$ 46.79
Elan Financial Services	413.37
Chris Dooley	660.00
Madeline Sanitary	102.00
Midland Services	164.60

Lauren apologized for e-mailing the information so late. She will work on coordinating information to get this streamlined and to the board on time.

Motion by Kerrey to approve paying bills as presented, seconded by Mary, all ayes. Motion Carried.

Clerical note; Peggy was not present for this vote.

C. Sign Collection Development Grant

Lauren explained that this grant is typically signed in February with the NWLS operating agreement. It was missed as the e-mail went into her spam folder. Lauren asked and was granted an extension. The grant is for \$749.82 which Lauren will submit book purchase receipts to be reimbursed up to this amount.

Motion by Katie to approve signing the NWLS Collection Development Grant, seconded by Mary, all ayes. Motion Carried.

V. Directors Report

- Lauren is working on mapping out the remaining 2023 budget spending. There are extra funds in Summer Rec wages that she intends to use for winter rec purchases before the end of the year.
- Makerspace supplies have been purchased with grant funds and Micaela will be doing focused makerspace nights in November.
- Lauren is currently on vacation (using up her extended vacation hours) through the end of the month.

VI. Ongoing Projects

A. Friends of the Library

Discussion about concerns Katie has regarding the Friends of the Library group status and how it falls under American Library Association rules. Lauren explains the Circle of Friends group would be an ad hoc committee of the Library Board, unlike a Friends of the Library 501c3, with donations being managed in a designated fund with the Town as our current designated funds are. Discussion on the roles of the Library Director in the provided Memorandum of Understanding (MOU). Consensus that the Library Board would like more time to look over the latest MOU received from Jane Vogt as they have not had ample time to review. Kieth asked for Library Board members to e-mail (the entire board including Lauren) questions or items needing clarification. Kerrey (Library Board liaison to Circle of Friends) will relay to the Circle of Friends with the goal of having a final MOU draft to the Library Board by Wed. 11/14/23 so they have time to fully review before the next regular board meeting on 11/21/23.

1. Approve Circle of Friends Committee

Motion by Peggy to approve the creation of the ad hoc Circle of Friends Committee with the core founding members being; Helen Roland, Mimi Smith, Jane Vogt, Alex Smith and Kerrey Andreas (Library Board liaison), seconded by Katie, all ayes. Motion Carried.

Clerical note; Mary was not present for this vote.

2. Approve Circle of Friends Memorandum of Understanding

Motion by Katie to table until further review, seconded by Peggy, all ayes. Motion Carried.

Clerical note; Mary was not present for this vote.

B. Library Community Center RFP – no update

C. Island Makerspace: create, innovate, elevate – discussed in directors report

D. Strategic Plan – will be on December agenda

VII. Future Agenda Items

Circle of Friends MOU, Art Purchase Award, Scholarships (Dec. agenda)

Adjourn:

Motion by Peggy to adjourn, seconded by Katie, all ayes. Motion Carried.

Minutes taken from recording and submitted by Dorgene Goetsch, Clerical Assistant.

Minutes approved as presented 11/21/23. D. Goetsch, Clerical Assistant