

**REGULAR LIBRARY BOARD MEETING**  
**Thursday November 21, 2023**  
**5:00 PM LIBRARY 2<sup>nd</sup> Floor/Zoom**  
**Minutes**

**Members present:** Peggy Ross (vice-president), Mary Whittaker, Kerrey Andreas, Beth Papp and Katie Sanders  
**Members absent:** Keith Ryskoski and Marilyn Hartig  
**Staff present:** Lauren Schuppe, Library Director

The Madeline Island Library Board meeting was called to order by Peggy Ross at 5:01 pm.

**I. Public Comment – none**

**II. Minutes**

**A. Regular Library Board Meeting October 17, 2023**

Motion by Katie to approve the above minutes as presented, seconded by Kerrey, all ayes. Motion Carried.

**VI. Ongoing Projects**

**A. Friends of the Library**

**1. Approve Circle of Friends Memorandum of Understanding**

Motion by Mary to approve the Circle of Friends MOU, seconded by Katie, all ayes. Motion Carried.

**B. Library Community Center RFP – no discussion**

**C. Island Makerspace: create, innovate, elevate – in Director’s report**

**D. Strategic Plan – no discussion**

**V. Financials**

**A. Sign Directors Timesheet**

Timesheets submitted for weeks ending 10/28/23 and 11/11/23.

Motion by Beth to approve signing director’s timesheets, seconded by Kerrey, all ayes. Motion Carried.

**B. Approve Bills**

Capital One	\$ 304.94
Elan Financial Services	690.58
New York Times	144.00
Norvado	185.48
Uline	162.30
WI Elevator Inspection	181.00

Lauren noted this month’s bills are for makerspace grant purchases, year-end spending and the Halloween party as well as regular bills.

Motion by Katie to approve paying bills as presented, seconded by Mary, all ayes.  
Motion Carried.

## **V. Directors Report**

- Lauren will finalize the year-end letter with an introduction paragraph for the Circle of Friends group.
- Lauren purchased house supplies for the makerspace to have on hand if patrons want to purchase and for Michael to use for demos.
- The Town Boards final budget included a 4% cost of living instead of the 5.4% Lauren figured and they did not approve funding for ADA compliant doors. The Library portion of the Town's 2024 budget will be \$248,480.
- Lauren has been researching a Duluth Superior Area Community Foundation – Community Opportunity Grant to see how it might fit into our community. Some ideas are an Island History story recording podcast or a teen/youth drop-in time at the Rec Center. Peggy mentioned the La Pointe Center was also looking at this grant and thought a collaboration between community organizations would be beneficial to receiving the grant. Peggy and Lauren will discuss. Peggy also mentioned a summer solstice event Arts Wisconsin is sponsoring that they may be able to collaborate on.
- Monday night makerspace has been busy, hoping to have Wednesday night be more popular with St. John's changing their game nights to Thursdays in January.
- Lauren has been researching summer rec formats. One idea is to do theme led sessions instead of caretaking like they have been doing. She is also looking at a sleep away skate camp.

## **VII. Personnel**

### **A. Approve Winter Rec Director posting**

Lauren noted she may hire more than 1 person for this position.

Motion by Kerrey to approve the Winter Rec Director posting, seconded by Katie, all ayes. Motion Carried

## **VIII. Future Agenda Items**

Budget shifting, Rec Director hire, strategic plan (Jan.)

### **Adjourn:**

Motion by Mary to adjourn, seconded by Kerrey, all ayes. Motion Carried.

Minutes taken from recording and submitted by Dorgene Goetsch, Clerical Assistant.  
Minutes approved as presented 12/19/23. D. Goetsch, Clerical Assistant