

**TOWN OF LA POINTE**  
**Board of Harbor Commissioners**  
**THURSDAY December 21<sup>st</sup>, 2023**  
**9:00 a.m. at Town Hall and via Zoom**  
**Approved Minutes**

**Commissioners Present:** Michael Collins, Michael Childers, Carol Neubauer, Pete Ross, Evan Erickson Jr., Zach Montagne, Mike Anderson

**Staff Present:** Lauren Burtaux, Harbor Commission Secretary

1. Call to Order: Meeting called to order at 9:00am by M. Childers.
2. Roll Call: Members present as listed above.
3. Public Comment: None.
4. Minutes 11/30/23 Q/A & 12/12/23:
  - a. Z. Montagne wants to clarify Paul Brummer’s public comment on the 11/30 minutes, change is needed to say later in the day, not a later day. Motion by M. Anderson to approve the 11/30 Q/A minutes with correction, seconded by M. Collins, all in favor, Motion Carried.
  - b. Motion by M. Childers to approve the minutes from 12/12 as presented, seconded by P. Ross, all in favor, 3 abstentions (E. Erickson, Z. Montagne, and M. Anderson), no discussion, Motion Carried.
5. Committees – Updates:
  - a. President: M. Childers and C. Neubauer had a meeting Tuesday, 12/19, with Ehlers, Bremer Bank and Madeline Island Ferry Line (MIFL).
  - b. Communications: M. Collins will meet with the working group to discuss a potential RAISE grant application for 2024.
  - c. Operating Agreement: None.
  - d. Purchase Agreement: None.
  - e. Other: None.

Pete Ross left the meeting at 9:22am.

6. Review Ehlers Narrative: Nothing specific.
7. Future Needs and Operations: C. Neubauer will open a bank account for the Harbor Commission. A job description is needed for a harbor master.
8. Offers of Assistance: None.

9. Approval of Bills: Two bills to approve, one from Ehlers for their financial modeling for \$6,956.25 and Mission Hill Coffee House for \$31.50. Motion by M. Anderson to approve to pay both bills, seconded by M. Collins, no discussion, all in favor, 6 ayes, Motion Carried.
10. Future Agenda Items: Authorization to sign three documents: vessel purchase agreement, management contract and real estate/asset purchase agreement.
11. Meeting Dates: Wednesday, December 27<sup>th</sup>, 2023, immediately following special town board meeting.
12. Adjourn: Motion to adjourn meeting by E. Erickson, seconded by Z. Montagne, all in favor, meeting adjourned at 9:45am.

Respectfully submitted by Lauren Burtaux, Harbor Commission Secretary.  
Minutes approved as presented on Thursday, January 4, 2024, L. Burtaux.