

REGULAR LIBRARY BOARD MEETING
Thursday December 19, 2023
5:00 PM LIBRARY 2nd Floor/Zoom
Minutes

Members present: Peggy Ross (vice-president), Mary Whittaker, Kerrey Andreas, Beth Papp, Marilyn Hartig and Katie Sanders
Members absent: Keith Ryskoski
Staff present: Lauren Schuppe, Library Director

The Madeline Island Library Board meeting was called to order by Peggy at 5:01 pm.

I. Public Comment

Katie said that she was asked by Tori Moore to consider widening the path for the sound garden to accommodate wheelchairs.

II. Minutes

A. Regular Library Board Meeting November 21, 2023

Motion by Katie to approve the above minutes as presented, seconded by Beth, all ayes. Motion Carried.

IV. Financials

A. Sign Directors Timesheet

Timesheets submitted for weeks ending 11/25/23 and 12/9/23.

Motion by Kerrey to approve signing director's timesheets, seconded by Marilyn, all ayes. Motion Carried.

B. Approve Bills

Advantage Systems Group	\$ 168.00
Elan Financial Services	1,372.52
Elan Financial Services	210.00
New York Times	48.00
Norvado	187.71
Stage North/Groundlings	200.00
Sterling Computer	569.47

Katie asked about the interest/late fees on the credit card bill, Lauren stated there was some confusion/delay on getting the vouchers signed last month.

Motion by Marilyn to approve paying bills as presented in the report, seconded by Mary, all ayes. Motion Carried.

V. Ongoing Projects

A. Friends of the Library

1. Report from Board Liaison Kerrey Andreas

Kerrey reported the group's plan is;

Dec – introduction in Library annual letter

Jan – prep for Jan. Library Board meeting; priority list (sound garden, books for school children, Native American author collection, etc.) Gazette article and first mailing.

They will also start to collect library history.

Lauren stated that she has purchased Little Green Light (donor management) software and has been working with Lauren B (Accounting) on getting previous donor information imported.

Lauren is also working on keeping the groups correspondence in line with the Library's overall design/aesthetic.

Katie asked that the Red Cliff Library be used as a resource/partner for the Native American author initiative.

B. Library Community Center RFP

Lauren is planning to meet with Glenn Carlson, Town Board Chair to ask for direction in this matter. The deadline for the grant that was received to research the idea is April, which we can ask for an extension.

C. Island Makerspace: create, innovate, elevate – no discussion

D. Strategic Plan

Lauren is waiting to hear back from Sarah Caruso to see if she is available to help facilitate.

VI. Directors Report

A. Review/Approve Duluth Superior Community Foundation Community Opportunity Grant Concept

Lauren presented an idea for programming for 10-17 yr. olds who are not currently served by the summer rec program. The program is called Adventure by Design and will include 2 – 9 weeks sessions (summer and winter) meeting twice a week with programming partners where the students decide what they want to experience. Lauren gave multiple project and programming partner ideas. She plans to ask for \$50,000 with approx. \$18k to staff and \$32k to supplies and programming.

Motion by Katie to approve Lauren to submit a grant application for the Duluth Superior Community Foundation Community Opportunity Grant, seconded by Marilyn, all ayes. Motion Carried.

Lauren noted that the Library was under budget \$18,000 in wages mostly due to the amount of vacation Seri took which were covered with lower wage employees.

VII. Personnel

A. Hire Marie Iannazzo for Winter Rec Director

Lauren suggests hiring Marie with a start date of 1/1/24 and end date of 5/31/24 @ \$20/hr. no more than 5 hrs. per week.

Motion by Mary to hire Marie as stated above, seconded by Kerrey, all ayes.
Motion Carried.

VIII. Future Agenda Items – 2024 Sound Garden, Summer Rec job postings, designated fund transfers, adult programming ideas.

Adjourn:

Motion by Marilyn to adjourn, seconded by Katie, all ayes. Motion Carried.

Meeting adjourned at 5:44 pm

Minutes taken from recording and submitted by Dorgene Goetsch, Clerical Assistant.

Minutes approved as presented 1/18/24. D. Goetsch, Clerical Assistant