

## TOWN ADMINISTRATOR REPORT

To: Town Board

From: Michael Kuchta

DATES COVERED IN REPORT: March 9-21, 2024

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### 1. Accomplished/Completed

- **Congressionally Directed Spending.** Submitted request for \$1.8 million in funding for Big Bay Town Park Accessibility Project.
- **Ambulance, Fire Department volunteer insurance.** Completed two-page brochure outlining benefits in the new accident and sickness policy the Town is providing this year. Jamie is distributing brochures to volunteer members of both departments. (Sample is in your packet.)

### 2. Coming Up

- **Spring elections.** Tuesday April 2, 7 a.m.-8 p.m.

### 3. Town Board Agenda – Information/Comments

- See separate Meeting Memo.

### 4. Follow Up on Previous/Ongoing Projects

- **Affordable Housing Advisory Committee.** Members met with the Sanitary District Board March 20 to get a better understanding of the possibilities of connecting the Capser Trail and 687 Middle Road sites to the sanitary sewer system.
- **Airport Terminal Area Master Plan.** The local stakeholder group will meet with BOA representatives and their engineering firm on April 11.
- **Rieman parcel.** Letter mailed to Rieman family seeking their direction on returning the parcel.
- **RV disposal site.** Town staff and the sanitary district are making headway with the DNR on a new memorandum of understanding. Financing is the main point still to be decided. So far:
  - Staff have agreed to pursue relocating the RV disposal site and connecting it to the sanitary system near the ESB. That should reduce the impact of the site's high-strength waste on the sanitary district's treatment ponds and effluent. The preferred location is Town-owned land on the north side of Big Bay Road between the ESB and MRF. This site provides ready access to the sanitary system; a driveway could be constructed into the woods, with one-way traffic utilizing the existing MRF exit.
  - The draft MOU also allows the Town, for the first time, to levy a user fee on the disposal site. As a first step, we are asking the Harbor Commission to add a surcharge to the ferry's tariff schedule; this \$5 fee would be charged on RVs and campers coming to the Island from Bayfield. The surcharge would help offset the Town's cost of maintaining the site, which is more than \$6,000/year that is currently being covered by property taxpayers. The surcharge also would provide data on demand for the sanitary disposal site. There are other potential funding streams as well, such as a user fee collected electronically on site, or a surcharge placed on RV site reservations at both the Town and State parks.

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- We anticipate the next steps would be engineering for the site – done either in-house by the DNR, or through an RFP for an outside consultant – and following up with a Town application for a state Clean Water Fund loan and/or USDA rural development grant.

#### **5. Grant Report**

- Updates are covered above and in separate Meeting Memo.

#### **6. Lawsuits/Legal Issues**

- No update.

#### **7. Other Information**

- **Bayfield school district.** The district intends to mail a survey in late April to gauge opinions on projects that could be funded by a building and/or operating referendum in November. Renovation and/or new construction at the La Pointe School are among potential projects.
- **Highway 13 reconstruction in Washburn.** When the Town crew hauls from the MRF, weight limits will force them to follow the truck detour: Highway 13 to Port Wing, then Highway A to Iron River, before being able to get back on Highway 2 to Ashland. This will add an hour-and-a-half to a typical trip. The road work will not detour the Ambulance Service on runs to Ashland.
- **Police training range.** The Police Department and Public Works are investigating moving the site from sanitary district land near the airport to the Town gravel pit on the north end.

## TOWN BOARD MEETING MEMO

From: Michael Kuchta, Town Administrator

Date: March 26, 2024

Re: Agenda items

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- **Dust abatement.** Bids are opened today; a purchase order will be brought to the Board for approval on April 9.
  - **Knowles-Nelson Stewardship Grant.** Seeking authorization to apply for this state grant, which could provide up to \$250,000 toward construction of the proposed ADA-compliant walkway, ramp and bridge at Big Bay Town Park. Applications are due May 1. A local match would be required, though how much depends on which category any award comes out of. It appears the application will require us to include a "comprehensive outdoor recreation plan." The Town does not have such a document currently, but we could create one relatively easily and forward it for Board approval by reformatting content from the Town's existing Park and Recreation Plan (which was updated in 2022) and from the new Comprehensive Plan.
  - **Campground Assistant.** Public Works requests hiring Fern Langenberger at \$15/hour, from May 17-Oct. 14, 2024, not to exceed 600 hours. This is in line with budget parameters.
  - **Resolution 2024-0326A.** This amends Chapter 223 of the Town Code of Ordinances, adopts the Town of La Pointe Comprehensive Plan Amendment 2024, and authorizes follow-up actions required by state statute.
  - **UDC contract with Alder Engineering.** The Town received two responses to our RFP: one from Alder Engineering (our existing inspector), one from Willdan Engineering, an Illinois-based company that proposed doing digital inspections. After consulting with island contractors and looking into the potential of partnering with Bayfield County, the zoning administrator and I believe that digital inspections are too much of a leap at this time; in particular, much of the new construction takes place in parts of the island that lack reliable cell coverage. We are proposing a new contract that builds in more accountability for the UDC inspector, which should address some of the concerns we hear about Alder. We are sharing this draft as a first reading for your suggestions; we are still awaiting feedback from Alder itself.
  - **Community Awards.** The committee recommends the Island Closet for the annual Community Appreciation Award. It recommends Jerry Dunn for the annual Hall of Fame Award.
  - **Affordable Housing.** Committee member Charlie Bertel has been part of the group working to establish the CheqBUILT land trust for Ashland and Bayfield Counties. The committee recommends him as the La Pointe representative on the land trust's board of directors.
  - **Winter Transportation.** The purchase order authorizes, as a preventative measure, shrink-wrapping the wind sled that is stored outdoors.

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- **Public Arts Committee.** Susan Sabre submitted her resignation March 20; her term would have expired July 31. The committee still has five members; its bylaws allow up to nine members. Susan is a former chair of the committee; it is no understatement to say that the “Spirit of Madeline” sculpture in Russell Park would not have happened without her commitment, patience, and tireless work. It is truly part of her legacy.
  
- **Ambulance.** There are two purchase orders.
  - One is for annual inspection and repair of the hydraulic lift for the patient cot.
  - The second is final payment on the EKG, which has been delivered. Total cost is \$36,328.78 – which is documented in the three invoices in your packet. A down payment of \$12,195.12 was paid in February. This PO is to pay off the balance of \$24,133.66.

**ORDINANCE NO. 2024-0326-A**

**ORDINANCE 223: AMENDING THE TOWN'S COMPREHENSIVE PLAN**

WHEREAS, the Town Board for the Town of La Pointe adopted a Comprehensive Plan pursuant to § 62.23(2) and (3), Wis. Stats., by Ordinance Chapter 223;

WHEREAS, the Town Board is authorized to amend the Comprehensive Plan upon the recommendation of the Plan Commission; and

WHEREAS, the Plan Commission passed a resolution on October 4, 2023, recommending that the Town Board adopt the "Town of La Pointe Comprehensive Plan Amendment 2024" (the "Amended Comprehensive Plan", which is prepared for the Town Board meeting of March 26, 2024); and

WHEREAS, the Town Board held a public meeting on August 24, 2023, to address adoption of the proposed Amended Comprehensive Plan in accordance with the requirements of §66.1001(4)(d), Wis. Stats.; and

WHEREAS, the Town Board has adequately and carefully considered the recommendations of the Plan Commission to adopt the Amended Comprehensive Plan and, further, the Town Board has satisfied itself that all procedural requirements have been met and that the Town Board has given the matter the due and appropriate consideration, including consideration of all of the components of the Amended Comprehensive Plan, as well as any responses received from the public participation plan, and has determined that the Amended Comprehensive Plan will serve the general purposes of guiding and accomplishing a coordinated, adjusted, and harmonious development of the Town of La Pointe, which will best promote public health, safety, morals, order, convenience, prosperity, and general welfare, as well as the efficiency and economy in the process of development.

THEREFORE, the Town Board of the Town of La Pointe ordains as follows:

Section 1: Chapter 223 of the Municipal Code of the Town of La Pointe is hereby amended to read as follows:

**Ordinance Ch. 223. Comprehensive Plan.**

**§ 223-1. Findings and Authority.**

- A. The Town, pursuant to § 62.23(2) and (3), Wis. Stats., is authorized and prepared to adopt the Amended Comprehensive Plan as defined in § 66.1001(1)(a), and (2), Wis. Stats.
- B. The Town Board has adopted written procedures designed to foster public participation in every stage of the preparation and review of the Amended Comprehensive Plan as required by § 66.1001(4)(a), Wis. Stats.
- C. The Town Board directed a seven-member steering committee to develop the Amended Comprehensive Plan, updating the current Comprehensive Plan.
- D. The Plan Commission has reviewed the Amended Comprehensive Plan, which consists of the Policy Document and has, by a majority vote of the entire Commission recorded in the official minutes, adopted a resolution recommending to the Town Board the adoption

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of the Amended Comprehensive Plan which contains all of the elements specified in § 66.1001(2), Wis. Stats.

- E. The Town Board has held at least one public hearing on this chapter, in compliance with the requirements of § 66.1001(4)(d), Wis. Stats.

**§ 223-2. Adoption.** The Town Board adopts the Amended Comprehensive Plan pursuant to §66.1001(4)(d), Wis. Stats., consisting of an Executive Summary, Introduction, Public Participation, Guiding Principles/Vision/Mission Statements/Values, Chapter One: Critical priorities, Chapter Two: Natural environment and heritage, Chapter Three: Community collaboration, Chapter Four: Economic vitality, and the Appendix.

**§ 223-3. Documents Incorporated by Reference.** The Town Board incorporates the following documents by reference into the Amended Comprehensive Plan as may be adopted and amended:

- A. Town of La Pointe Comprehensive Plan: 2006 to 2025 Background Element
- B. Park and Recreation Plan
- C. Trails Plan
- D. Harbor Plan
- E. Airport Layout Plan

**§ 223-4. Distribution.** The Town Clerk is directed to send a copy of this resolution and of the adopted Amended Comprehensive Plan to the following, along with an explanatory cover letter:

- A. Madeline Island Public Library;
- B. County Clerk of Ashland County;
- C. Bad River Band of Lake Superior Chippewa;
- D. School District of Bayfield;
- E. Madeline Sanitary District;
- F. Clerk of Bayfield County;
- G. Clerk of City of Bayfield;
- H. Red Cliff Band of Lake Superior Chippewa,
- I. Northwest Regional Planning Commission; and
- J. Wisconsin Department of Administration.

**Section 2:** If any section, clause, provision, or portion of this Ordinance is adjudged unconstitutional or invalid by a Court of competent jurisdiction or by any agency or of any kind by anyone else, the remainder of this Ordinance shall not be affected.

**Section 3:** All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

**Section 4:** This Ordinance shall take effect and be in effect after passage and publication according to law.

(5) TB, TA, A, Clerk, Public

**CONTRACT FOR SERVICES**

This contract for services is made and entered into between the Town of La Pointe in Ashland County, Wisconsin, (the "Town") and Alder Engineering Corp. (the "Inspector").

**RECITALS**

**WHEREAS**, the Town desires to obtain the services described herein; and

**WHEREAS**, Alder Engineering Corp. represents to the Town that it has the expertise, knowledge and experience necessary to properly perform this contract according to its terms and that it is ready, willing and able to do so,

**NOW, THEREFORE**, in exchange for the valuable consideration set forth herein, the Town and the Inspector hereby agree as follows:

**1. Description of Services.** The Inspector acts as an agent of the Town under Wisconsin Statute 101.65(1)(a). As such, the Inspector will, in accordance with Chapter 205 of the La Pointe Code and the terms and provisions set forth herein, provide the Town (at a minimum) with the following services:

- A. Maintain all required certifications in the disciplines of residential and commercial construction, plumbing, electrical, energy conservation and heating, ventilating, and air conditioning.
- B. Work directly with owners, builders, and Town staff to complete the application and inspection process. Conduct all necessary and required on-site inspections of permitted activities such as, but not limited to, residential and commercial construction, alterations, and additions.
- C. Review building plans and conduct all necessary and required structural, electrical, plumbing, and HVAC inspections on residential and commercial construction within the Town. Inspections include footings, foundations, basement floors, site erosion control, and final occupancies.
- D. Instruct owners and builders on how to achieve or maintain compliance with appropriate codes, ordinances, and statutes.
- E. Submit monthly summary inspection reports in writing to a designated Town representative on the number, type, and method of inspections performed.
- F. Respond to inquiries in person, by telephone, or by email in a timely fashion.
- G. Investigate and/or assist with the investigation of complaints related to State building codes and the Town Code of Ordinances, including but not limited to inspections for occupancy permits and conditional use permits.
- H. Prepare and maintain state-required records and reports.
- I. Collect fees directly from the owner or builder for services rendered, as outlined in Exhibit A.
- J. Assist Town staff with inquiries.
- K. Provide UDC and commercial building application forms and educational materials to Town staff for public use.
- L. Meet with Town staff not less than once each year (or more frequently if requested).
- M. Hold an annual meeting for contractors and property owners in order to provide updates on the Uniform Dwelling and Commercial building codes.

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N. Write one article per year for the Island Gazette regarding UDC and Commercial building code information.

2. **Term.** This contract will remain in effect until Dec. 31, 2026.
3. **Reimbursement for Expenses.** Inspector may invoice the Town \$125.00/hour plus ferry fees when meeting the requirements of Section 1L and 1M. Unless modified in writing, the Inspector shall bear all other costs and expenses under the terms of this Contract, including those related to transportation.
4. **Workmanlike Manner.** The services provided by the Inspector shall be provided in a workmanlike manner consistent with the terms and provisions of this contract. The Town may review and inspect the Inspector's activities during the term of this contract.
5. **Compliance with Regulations.** The Inspector will provide the Town with a legible copy of each license, certificate and permit which has been issued to the Inspector evidencing that the Inspector is authorized by law to provide the services described in this contract prior to starting any work to be performed under this contract. Compliance with this provision is a condition precedent to the performance of this contract.
6. **Assumption of Liability.** Each party to this contract accepts and assumes and shall be liable and responsible for any and all damages, injuries, deaths, losses, costs, expenses, fees and charges caused by the acts, omissions and negligence of its own directors, officers, members, employees, agents and representatives and any subcontractors and shall protect, defend and hold the other party to this agreement harmless from the same.  
Neither party to this contract shall be liable or responsible for the negligence, acts or omissions of the other party or the other party's directors, officers, members, employees, agents or representatives.
7. **Hold Harmless.** The Inspector covenants that it will protect, defend, indemnify and hold the Town harmless from and against any and all claims, actions and causes of action filed or asserted by any person, entity, governmental unit or department against the Town or its supervisors, officers, employees, agents or representatives, for any damages, injury, death, losses, costs, expenses and fees or charges associated with, related to or arising from any occurrence, accident or incident caused by any negligence, act or omission of the Inspector or its officers, members, employees, agents or representatives in connection with this contract and its performance.
8. **Relationship Between Town of La Pointe and Inspector.** With respect to this contract, the Inspector shall be an independent contractor in regard to the Town and not an employee of the Town. As such, the Inspector shall, in accordance with §102.07(8)(b) Wisconsin Statutes:
  - A. Maintain its business separate and apart from the Town.
  - B. Hold a Federal Employer Identification Number for its business or else file a self-employment income tax return with the IRS reflecting its status.
  - C. Control the means of performing this contract.



- D. Incur the main expenses related to the services provided under this contract.
- E. Be responsible for the satisfactory completion of the services provided for herein and be liable for a failure to complete the work or service specified herein.
- F. Receive the compensation provided for herein on the basis provided for herein.
- G. Realize a profit or suffer a loss under this contract, depending on how the Inspector performs.
- H. Have continuing reoccurring business liabilities and obligations.
- I. Operate a business, the success or failure of which depends on the relationship between business receipts and expenditures.

8. **Proof of Insurance.** Within five (5) business days after signing this contract, the Inspector shall file with the Town Administrator written documentation establishing that the Inspector has in effect the following types and amounts of insurance coverage:

- A. Worker's compensation insurance of at least \$500,000 each accident.
- B. Commercial liability insurance with limits of at least \$1,000,000 per occurrence/\$1,000,000 aggregate.
- C. Comprehensive automobile liability insurance of at least \$1,000,000 per occurrence/\$1,000,000 aggregate.
- D. The Town of La Pointe must be listed as additional insured.

No payments will be made to the Inspector until the current certificates of insurance have been received and approved by the Town Administrator. If the insurance as evidenced by the certificates furnished by the inspector expires or is canceled during the term of the contract, services and related payments will be suspended. Inspector shall furnish the Town Administrator with certification of insurance evidencing such coverage and endorsements at least ten (10) working days prior to the commencement of services under this contract and shall provide for 30-day written notice to the Certificate holder of cancellation of coverage.

9. **Default; Termination.** In the event of a default by either party in the performance of an obligation under this contract which continues for a period of twenty (20) days following written notice thereof to the party in default, the other party to this contract may terminate this contract by written notice to the party in default.

10. **No Assignment.** Neither party to this contract may assign their rights or obligations under this contract to another, in whole or in part, without prior written consent of the other party. Any assignment or attempted assignment in violation of this provision shall be null and void.

11. **Applicable Law; Venue.** This contract shall be interpreted under the laws of the State of Wisconsin. Any suit or proceeding relating to this contract shall be venued in Ashland County, Wisconsin.

12. **Entire Agreement; Amendment.** This contract sets forth the entire understanding and agreement between the parties relating to the subject of this contract and supersedes and replaces any prior discussions, negotiations and agreements, oral or written. This contract may be amended only by a writing signed by the undersigned.

13. **Binding Contract.** Each of the undersigned states they have read this contract in its entirety, that they understand each of its terms and provisions and that they sign the same freely and voluntarily, intending to be legally bound hereby.

14. **Notice.** Any notice to either party under this contract shall be in writing and be served either personally or by registered or certified mail addressed as follows:

To the Town:

Administrator  
Town of La Pointe  
PO Box 270  
La Pointe, WI. 54850  
715-747-6914  
[administrator@townoflapointewi.gov](mailto:administrator@townoflapointewi.gov)

To the Inspector:

James M. Price  
Alder Engineering Corp.  
528 24-1/2 Ave.  
PO Box 1268  
Cumberland, WI 54829  
715-822-8537  
[james@alder-eng.com](mailto:james@alder-eng.com)

**IN WITNESS WHEREOF,** the undersigned have executed this agreement:

Approved by Town Board (date), \_\_\_\_\_

The Town of La Pointe (the Town) Board Chair

Signature \_\_\_\_\_

Date \_\_\_\_\_

Printed Name: Glenn Carlson

Inspector

Signature \_\_\_\_\_

Date \_\_\_\_\_

Printed Name: James M. Price  
Title: President/CEO

**EXHIBIT A**

**UDC FEES FOR NEW DWELLING IN TOWN OF LA POINTE, ASHLAND COUNTY**

**Permit Application and Plan Review**

**\$0.34 per square foot of living space**

*(Fee may be adjusted each Feb. 1 based on previous year's CPI-U)*

Application and plan review includes:

- Sanitary permit review
- Soil erosion control plan review
- HVAC energy plan review
- Building plan review
  - Dwelling construction
  - Plumbing
  - Electrical
  - Smoke detection

**State seal: \$40.00**

**On-site inspections: \$124.00/hour (minimum 3 on-site inspections)**

**Off-site review of following categories: \$75/hour**

*(Fee may be adjusted each Feb. 1 based on previous year's CPI-U)*

*Reinspection fees will be invoiced separately*

**Inspection One**

- Footings, soil erosion control

**Inspection Two**

- Construction rough-in
- Electrical, smoke alarm rough-in
- HVAC rough-in
- Plumbing rough-in
- Soil erosion controls

**Inspection Three**

- Construction final
- Electrical final
- HVAC final
- Plumbing final
- Soil erosion controls

**Ferry fee: \$72.50/round trip**

*(Fee is ferry line's posted 2024 rate for 1 adult passenger and 1 vehicle of 19-22 feet; if multiple properties are inspected on same visit, charge will be divided equally among all inspected properties. Fee will be adjusted based on ferry line's posted rate, which may vary based on time of year, day, or time of day)*

**Town of La Pointe  
Winter Transportation Committee  
Thursday November 30, 2023  
8:30 a.m. at Town Hall/Zoom  
Minutes**

**Members present:** Glenn Carlson, Town Board Representative (Chair)  
Zach Montagne, Madeline Island Ferry Line Rep.  
Joel Shilman, Facilities Manager, Bayfield School District  
Ellen Troeltsch, Citizen-at-Large

**Members absent:** Randi Johnson, Finance Manager, Bayfield School District

**1. Call to order/Roll Call**

The Winter Transportation Committee (WTC) called to order by Glenn.

**2. Minutes of the Following Meetings to be Considered for Approval:**

**A. October 12, 2023**

Motion by Zach to approve the above minutes, seconded by Ellen.

Glenn noted Randi's name misspelled under item #3.

All in favor, all ayes. Motion Carried.

**3. Discussion and/or recommendation of vouchers submitted**

Young & Associates – commercial auto	\$10,388.58
Young & Associates – general liability	1,312.22
Berkshire Hathaway – add Town as additional insured	200.00
Society Insurance – worker compensation	50.00

Motion by Joel to approve the above vouchers, seconded by Ellen, all ayes. Motion Carried.

**4. Schedule next meeting and set agenda.**

Next meeting will be scheduled as needed.

**5. Adjourn**

Motion to adjourn by Joel, seconded by Ellen, all ayes. Motion Carried.

Minutes taken from recording and submitted by Dorgene Goetsch, Clerical Assistant  
Minutes approved as presented 3/12/24. D. Goetsch, Clerical Assistant

**Town of La Pointe  
Community Awards Committee  
Tuesday October 10, 2023  
Noon at Town Hall  
Minutes**

**Members present:** Michael Collins and Seri Demorest  
**Members absent:** Gwen Smith Patterson  
**Staff present:** Michael Kuchta, Town Administrator

Meeting called to order by Michael Kuchta

- 1. Review committee purpose**  
Michael gave a brief overview of the purpose of this committee and described the award categories.
- 2. Review nomination form and criteria**  
Michael will update last year's nomination form, including adding past award winners, and e-mail to the committee for review before posting/distributing.
- 3. Set deadlines for nominations**  
The nomination deadline will be Fri. 12/15/23.
- 4. Promotion**  
Michael will create a promotion poster and e-mail to the committee for review before posting. He will also draft an article to be put in the November Island Gazette and send to the committee for review.
- 5. Set next meeting date**  
Next meeting will be Mon. 12/18/23 @ 9 Noon
- 6. Adjourn**

Minutes taken from recording and submitted by Dorgene Goetsch, Clerical Assistant  
Minutes approved as presented 3/11/24. D. Goetsch, Clerical Assistant

**TOWN OF LA POINTE**  
**Board of Harbor Commissioners**  
**THURSDAY March 7<sup>th</sup>, 2024**  
**9:00 am at Town Hall and via Zoom**  
**Approved Minutes**

**Commissioners Present:** Michael Collins, Michael Childers, Carol Neubauer, Evan Erickson Jr., Zach Montagne, Mike Anderson, Pete Ross

**Staff Present:** Lauren Burtaux, Harbor Commission Secretary, Michael Kuchta, Town Administrator

**Public Present:** Glenn Carlson, Charley Brummer

1. Call to Order: Meeting called to order at 9:00am by M. Childers.
2. Roll Call: Members, staff, and public present as listed above.
3. Public Comment: None.
4. Minutes – 2/29/2024: Motion by M. Collins to approve minutes as presented, seconded by M. Anderson, no discussion, all in favor, motion carried.
5. Committees – Updates
  - a. President: Discussion of Dockside lease, consensus to discuss when the title is in the Harbor Commission/Town's name.
  - b. Communications: The grants submitted have an announcement date in June (Apostle Islands) or mid-July (Otto Bremer Trust). An article has been submitted to the Gazette.
  - c. Other: The Board of Commissioners of Public Lands has approved the Harbor Commission's loan application for 4.9 million at a 6% interest rate.
6. Update on Upcoming Operational Tasks – Glenn Carlson: Review of G. Carlson's volunteer interim managing director's report.
7. Review and Approve Updated Managing Director Job Description (Chief Administrative Officer): Discussion of updated job description. Motion by E. Erickson to post the job description for the chief administrative officer with minor changes as discussed, seconded by M. Anderson, all in favor, motion carried.
8. Recommend Ferry Boat Finance/Purchasing Resolutions for Town Board Approval: Motion by M. Collins to recommend the town board adopt the resolutions, seconded by P. Ross, all in favor, motion carried.
9. Recommend Fee Schedule Resolution for Town Board Approval: Motion by E. Erickson to recommend the town board adopt the fee schedule, Z. Montagne seconds, all in favor, motion carried.

10. **Consider Nelson Construction Request: Discussion of contract length, including escalator clause. Consensus to come into agreement once the ownership is in the hands of the Harbor Commission/Town.**
11. **Approval of Bills: Motion by M. Anderson to approve the bills in the amount of \$5,570.84, seconded by E. Erickson, all in favor, motion carried.**
12. **Future Agenda Items: Assignment of dock construction payments from Madeline Island Ferry Line to the Harbor Commission.**
13. **Meeting Dates: Thursday, March 14<sup>th</sup>, 2024, at 9am.**
14. **Adjourn: Motion by M. Collins to adjourn, seconded by E. Erickson, all in favor, motion carried. Meeting adjourned at 9:39am.**

**Respectfully submitted by Lauren Burtaux, Harbor Commission Secretary.  
Minutes approved as presented on Thursday, March 14<sup>th</sup>, 2024, L. Burtaux.**

**Town of La Pointe  
Affordable Housing Advisory Committee  
Tuesday January 9, 2024  
10:00 am Town Hall/Zoom  
Minutes**

Members present: Katie Sanders (Chair), Jane Vogt, Charlie Bertel, Jim Peters, Mark Pass  
Staff present: Michael Kuchta, Town Administrator

**1. Call to Order/Roll Call**

Meeting called to order by Katie Sanders.

**2. Public Comment – none**

**3. Minutes of the following meetings to be considered for approval:**

**A. November 14, 2023**

Motion by Charlie to approve the minutes as presented, seconded by Katie, all ayes. Motion Carried.

**4. Committee updates**

**A. Mark Pass**

Mark reported on his investigation into 1 Roof Community Housing units in Duluth. He attended an open house for 2 new units they built and are for sale. He also spoke with Jeff Corey, Executive Director regarding the Request For Qualifications (RFQ) this committee put out last year. Jeff reviewed the RFQ and concluded that it would be difficult at this time to build in WI and he was not interested.

**B. Charlie Bertel**

Charlie stated that the CheqBUILT Community Land Trust has been incorporated and bylaws essentially have been completed. Jim thought everything was moving along quite well with good progress being made. Charlie estimated loans could be available in 4-6 months.

Discussion on Board of Directors needed for CheqBUILT, including how to get a representative from the Island involved. Charlie is interested.

**C. Jane Vogt**

Jane gave an overview of where the 6/22/24 project with Habitat for Humanity stands including timeline/project plan, marketing, fundraising and volunteer engagement. Jane suggested Katie write a \$5,000 grant proposal to the Apostle Island Area Community Fund. Consensus that the committee be named as a partner with Habitat on this "Rock the Island" project.

Jane noted that she will be on the Wild Rivers Advisory Board and that Marie Iannazzo has also been asked to serve.

**5. Update on Middle Road property**

Michael reported that the Town has acquired property at 687 Middle Road as part of the Madeline Island Ferry Line (MIFL) acquisition. This 11+ acre parcel includes (per appraisal) a 950 sq. ft. house with electric and public sewer. The house has been unoccupied due to mold problems per MIFL; this was not verified in the appraisal.



Discussion on the possibilities of using this property for rehab and affordable housing builds.

**6. Recommendations to Town Board**

Motion by Jane to ask the Town Board to consider the 687 Middle Road parcel for priority development and rehab in pursuit of affordable workforce housing on the island, seconded by Mark, all ayes. Motion Carried.

**7. Public Comment – none**

**8. Set Next Meeting Agenda and Date**

Next meeting scheduled for Tuesday 3/12/24 at 10 am  
Agenda items: committee updates, Middle Rd parcel

**9. Adjourn**

Motion by Jane to adjourn, seconded by Katie, all ayes. Motion Carried.

Minutes taken from recording and submitted by Dorgene Goetsch, Clerical Assistant  
Minutes approved as presented 3/12/24. D. Goetsch, Clerical Assistant

**REGULAR LIBRARY BOARD MEETING**  
**Tuesday February 20, 2024**  
**5:00 PM Meeting Zoom**  
**Minutes**

**Members present:** Keith Ryskoski (President), Peggy Ross, Mary Whittaker, Kerrey Andreas, Marilyn Hartig and Katie Sanders  
**Members absent:** Beth Papp  
**Staff present:** Lauren Schuppe, Library Director

The Madeline Island Library Board meeting was called to order by Keith.

**I. Public Comment**

**II. Minutes**

**A. Regular Library Board Meeting January 18, 2023**

Motion by Kerrey to approve the above minutes as presented, seconded by Mary, all ayes. Motion Carried.

**III. Financials**

**A. Sign Directors Timesheet**

Timesheets submitted for weeks ending 1/20/24 and 2/3/24.

Motion by Marilyn to approve signing director's timesheets, seconded by Peggy, all ayes. Motion Carried.

**B. Approve Bills**

Elan Financial Services	\$1,136.85
NWLS	6,474.83
Norvado	185.34
Rivistas Subscription Service	1,428.48
U Line	444.31

Motion by Katie to approve paying bills as presented, seconded by Mary, all ayes. Motion Carried.

**C. Review and Approve 2023 Annual Report**

Lauren noted the increase in programming attendance and the decrease in wifi access from 2022. She also wants to look at ways to get better library visit data other than the survey method that has been used in the past. Keith pointed out a few changes that need to be made to the library board member listing.

Motion by Kerry to approve the 2023 Annual report, seconded by Katie, all ayes. Motion Carried.

**D. Review and Approve NWLN Compliance Agreement 2024**

Lauren stated this is one of three annual agreements we have with Northern Waters. This agreement is for the computer and technology network.

Motion by Peggy to approve the 2024 NWLN Compliance Agreement, seconded by Marilyn, all ayes. Motion Carried.

**IV. Ongoing Projects**

**A. FriendsCircle**

**1. Report from Board Liaison Kerrey Andreas**

Kerrey reported the FriendsCircle is working on finalizing their introduction letter and interest survey with hopes to e-mail it out the beginning of March.

Lauren supplied them with a list of areas the library has needs including getting the outdoor makerspace and classroom active as well as grounds maintenance and some technology additions.

**B. Library Community Center RFP**

Lauren has had some informal discussions with members of the La Pointe School referendum committee regarding possible collaboration between the library and school.

**C. Island Makerspace: create, innovate, elevate**

Lauren stated the inside space is moving along and hopes with the FriendsCircle help, the outdoor space can get going.

Katie mentioned the possibility of using the outdoor space for adult programming.

**D. Strategic Plan**

**1. Recommendations from Sarah Caruso**

- Lauren had a couple of conversations with Sarah Caruso and she will not be available to assist with strategic planning this summer but she did send recommendations which Lauren shared with the board via e-mail.
- Sarah had a more long-term strategic plan in mind which the library has not done in the past.
- Mary mentioned that Woods Hall used Kellie Pederson, the Community Development Coordinator from the UW Extension Bayfield County with great success. Lauren will reach out to her.

**V. Programs**

**A. Review and approve focus of the Art Purchase Award 2024**

Lauren suggested the 2024 Art Purchase Award be used to create signage for the indoor and outdoor makerspace using equipment in the makerspace.

Motion by Mary to approve for 2024 Art Purchase Award focus be on signage for the indoor and outdoor makerspace encouraging the use of the makerspace equipment in the design and creation of the signs, seconded by Katie, all ayes. Motion Carried.

## **VI. Directors Report**

- Lauren gave a review of the Libraries at The Heart of Community Engagement Conference given by the UW Extension.
- Reports from Angie and Ehlers & Pierce seem to be streamlined. She will follow up on the designated funds balances.
- Lauren is working on an infographic for the public and Town Board using the stats from the 2023 Annual Report.
- Lauren is working on an adult lecture series for the summer months hopefully using the outdoor classroom space.
- Grants to fund the sound garden will be submitted by 3/1/24.
- Lauren has had 2 interviews for summer rec positions. No returning staff this year. Kerrey will send Lauren some additional contacts at Northland College.
- Lauren hopes to have a new board member orientation document completed in April.

## **VII. Future Agenda Items**

Consensus to have a meeting 3/19 even though Lauren will not be available to approve vouchers, timesheets, etc.

### **Adjourn:**

Motion by Mary to adjourn, seconded by Kerrey, all ayes. Motion Carried.

Minutes taken from recording and submitted by Dorgene Goetsch, Clerical Assistant.

Minutes approved as presented 3/19/24. D. Goetsch, Clerical Assistant

**Town of La Pointe  
Public Arts Committee  
Wednesday January 31, 2024  
4:00 pm at Town Hall/Zoom  
Minutes**

Members present: Mary Atmore (Chair), Peg Bertel, Maddie Rupp and Sally Brown  
Members absent: Robin Trinko Russell and Susan Sabre  
Staff present: Michael Kuchta, Town Administrator

**1. Call to Order/Roll Call**

The Public Arts Committee meeting was called to order by Mary Atmore at 4:02pm.

**2. Public Comment - None**

**3. Minutes of the following meetings to be considered for approval:**

**A. January 10, 2024**

Motion by Maddie to approve the minutes as presented, seconded by Peg, all ayes. Motion Carried.

**4. Committee Projects Discussion – identify and prioritize**

**A. Porta potty beautification**

**1. Paint application discussion**

- Peg bought paint & primer samples and e-mailed the information to committee members. Maddie will paint test swatches on an unused Town porta potty (Michael will coordinate with Public Works).
  - Consensus that the cost to build framework around porta potties (to place painted panels) is too costly. Some discussion on other options including temporary options like canvas.
- 2. Procedure for selecting and recommending to the Town Board**
- Maddie will e-mail artists who submitted proposals on status of the project.
  - Sally will merge the Public Arts Committee selection criteria with the criteria from Woods Hall and e-mail to committee members to review.

**B. Madeline Island Medallion Hunt – planning**

- Consensus to move the medallion hunt to Sat. 2/16 – Sat. 2/23.
- Sally mailed the medallion to Town Hall on Monday.
- Maddie will e-mail updated clues to committee members.

**C. Sidewalk Art – table until February or March meeting**

**D. Russell Park propeller sculpture proposal – no discussion**

**E. Social media accounts – Maddie**

Maddie reported the first Instagram post will be next week. Consensus to keep this on the agenda.

5. **Old Business (on hold) - tribal collaboration – will remove on future agendas**
6. **Member recruiting efforts - none**
7. **Recommendations to Town Board - none**
8. **Public Comment - none**
9. **Set next Meeting Agenda and Date.**  
Next regular meeting date scheduled for Wed. 3/20/24 at 4pm
10. **Adjourn**  
Motion by Sally to adjourn, seconded by Maddie, all ayes. Motion Carried.

Minutes taken from recording and submitted by Dorgene Goetsch, Clerical Assistant  
Minutes approved as presented 3/20/24. D. Goetsch, Clerical Assistant

**TOWN OF LA POINTE**  
**Board of Harbor Commissioners**  
**THURSDAY March 7<sup>th</sup>, 2024**  
**9:00 am at Town Hall and via Zoom**  
**Approved Minutes**

**Commissioners Present:** Michael Collins, Michael Childers, Carol Neubauer, Evan Erickson Jr., Zach Montagne, Mike Anderson, Pete Ross

**Staff Present:** Lauren Burtaux, Harbor Commission Secretary, Michael Kuchta, Town Administrator

**Public Present:** Glenn Carlson, Charley Brummer

1. **Call to Order:** Meeting called to order at 9:00am by M. Childers.
2. **Roll Call:** Members, staff, and public present as listed above.
3. **Public Comment:** None.
4. **Minutes – 2/29/2024:** Motion by M. Collins to approve minutes as presented, seconded by M. Anderson, no discussion, all in favor, motion carried.
5. **Committees – Updates**
  - a. **President:** Discussion of Dockside lease, consensus to discuss when the title is in the Harbor Commission/Town's name.
  - b. **Communications:** The grants submitted have an announcement date in June (Apostle Islands) or mid-July (Otto Bremer Trust). An article has been submitted to the Gazette.
  - c. **Other:** The Board of Commissioners of Public Lands has approved the Harbor Commission's loan application for 4.9 million at a 6% interest rate.
6. **Update on Upcoming Operational Tasks – Glenn Carlson:** Review of G. Carlson's volunteer interim managing director's report.
7. **Review and Approve Updated Managing Director Job Description (Chief Administrative Officer):** Discussion of updated job description. Motion by E. Erickson to post the job description for the chief administrative officer with minor changes as discussed, seconded by M. Anderson, all in favor, motion carried.
8. **Recommend Ferry Boat Finance/Purchasing Resolutions for Town Board Approval:** Motion by M. Collins to recommend the town board adopt the resolutions, seconded by P. Ross, all in favor, motion carried.
9. **Recommend Fee Schedule Resolution for Town Board Approval:** Motion by E. Erickson to recommend the town board adopt the fee schedule, Z. Montagne seconds, all in favor, motion carried.

10. **Consider Nelson Construction Request: Discussion of contract length, including escalator clause. Consensus to come into agreement once the ownership is in the hands of the Harbor Commission/Town.**
11. **Approval of Bills: Motion by M. Anderson to approve the bills in the amount of \$5,570.84, seconded by E. Erickson, all in favor, motion carried.**
12. **Future Agenda Items: Assignment of dock construction payments from Madeline Island Ferry Line to the Harbor Commission.**
13. **Meeting Dates: Thursday, March 14<sup>th</sup>, 2024, at 9am.**
14. **Adjourn: Motion by M. Collins to adjourn, seconded by E. Erickson, all in favor, motion carried. Meeting adjourned at 9:39am.**

**Respectfully submitted by Lauren Burtaux, Harbor Commission Secretary.  
Minutes approved as presented on Thursday, March 14<sup>th</sup>, 2024, L. Burtaux.**



**Town of La Pointe Planning and Zoning Town Plan Commission  
Regular Monthly Meeting Draft Minutes**

**Wednesday March 6, 2024, 4:30 p.m. at Town Hall**

Members present: Jim Peters, Chair Suellen Soucek via Zoom, Dale Whittaker, Vice chair Paul Wilharm, Marie Iannazzo via Zoom

Staff present: ZA Ed Schaffer, TA Michael Kuchta

Public present: Paul Brummer, Charley Brummer, Bob Hartzell and Sharon Ross(?), Mike Cariveau, Robin Trinko Russell

- I. Call to Order/Roll Call**  
Members present reflected above
- II. Public Comment (less than 1 minute)**  
No public comment
- III. Approval of Previous Minutes**
  - a. TPC RMM 2-7-2024**  
Peters motioned to approve, Whittaker seconds, all aye, motion passes
- IV. Zoning Administrator's Report**
  - a. Written and Verbal Report**  
ZA said there was nothing to add to the written report.
- V. Old Business**
  - a. Bob Hartzell, Updates on the Expandable Condominiums**  
Hartzell gave updates on the progress of the condominiums. Said that the UDC inspector should be close to approving his application and they will be moving forward soon.
  - b. Discussion on Changing TPC From Five Members to Seven -Recommendation to the Board**  
Iannazzo said she is in favor of adding 2 more members to the TPC, saying that more representation from the town is important. Soucek said TPC has had seven members in the past, but they found that changing to five seems to have worked better. Peters motioned that TPC recommend to the Town Board that the TPC remain at 5 members. Whittaker seconds; 4 ayes, Iannazzo nay; motion passes
- VI. New Business**
  - a. Bayfield Wireless Telecommunications antenna**  
After much discussion, it was determined that state statute overrides local zoning; this is not a TPC matter at this time
  - b. Review of Definitions**  
Whittaker suggested adding "retail trade facility" to the definitions. Wilharm suggested moving Section 2 to Old Business and discussing it as necessary.
  - c. Review of Section Three of the Zoning Ordinance**  
Much discussion on what a mixed-use zone would be. Soucek asked to table Section Three until next meeting; it will be moved to old business and discussed then.
- VII. Commissioner updates**
  - a. Fire numbers**  
ZA said all the signs are on the Island. TA brought one of the new signs to the meeting and passed it around. A meeting will be scheduled with emergency services to discuss placement of the signs.
  - b. Hartzell expandable condominium** Nothing new to report
  - c. Zoning re-write** Ongoing

**VIII. Future Agenda Items Nothing at this time**

**IX. Extended Public Comment (less than 5 minutes)**

Paul Brummer commented that when we put review of a section, we should say what that section is, and that we should take the expandable condominiums off "commissioner updates." He also explained what he thinks retail trade is.

**X. Next Scheduled Meeting April 3, 2024 @ 4:30**

**XI. Adjournment @ 5:30**

**Paul Wilharm, Vice Chair, Town Plan Commission**

*Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Town Clerk. Note: It is possible that members of other governmental bodies of the municipality (and possibly a quorum) may attend this meeting to gather information. No action will be taken by any governmental body at this meeting; other than the governmental body specifically referred to in this notice.*

**TOWN OF LA POINTE**  
**Board of Harbor Commissioners**  
**THURSDAY February 29<sup>th</sup>, 2024**  
**9:00 am at Town Hall and via Zoom**  
**Approved Minutes**

**Commissioners Present:** Michael Collins, Michael Childers, Carol Neubauer, Evan Erickson Jr., Zach Montagne, Mike Anderson, Pete Ross, Evan Erickson Jr. (arrived at 9:25am)

**Staff Present:** Lauren Burtaux, Harbor Commission Secretary

**Public Present:** Glenn Carlson

1. Call to Order: Meeting called to order at 9:00am by M. Childers.
2. Roll Call: Members, staff, and public present as listed above.
3. Public Comment: None.
4. Minutes – 2/22/2024: Motion by M. Anderson to approve minutes as presented, seconded by M. Collins, no discussion, P. Ross abstains, all in favor, motion carried.
5. Committees – Updates
  - a. President: All financing documents should be ready Friday, 3/1/24, and will be presented for approval by the harbor commission and town board.
  - b. Communications: None.
  - c. Other: None.
6. Update on Upcoming Operational Tasks – Glenn Carlson: Review of G. Carlson's volunteer interim managing director's report.
7. Review Bayfield Wireless Draft Agreement: Discussion of the presentation done by the CEO of Bayfield Wireless, Michael Cariveau at the town board meeting on 2/27/24.
8. Review and approve Updated Managing Director Job Description: M. Collins presented an updated description and title of the position. The description will be edited per discussion and reviewed at the next meeting for approval to post.
9. Review and Approve Grant Writing by Rob Karwath and AIMClear: Motion by M. Anderson to approve the final grant writing be submitted to three funds associated with Duluth Superior Area Community Foundation, seconded by E. Erickson, all in favor, motion carried.
10. Review Bond Resolutions and Investment Letters: None.
11. Review and Consider Fee Schedule Resolution: Not ready for review.

12. **Approval of Bills: None.**
13. **Future Agenda Items: Approve fee schedule resolution amendment, finalize, and approve job description for managing director position.**

**\*E. Erickson mentioned that the fire department is getting rid of a 1994 F250 that might be a good addition to the Madeline Island Ferry Line (MIFL) vehicle fleet. E. Erickson has presented this to Cal Linehan at MIFL.**

14. **Meeting Dates: Thursday, March 7<sup>th</sup>, 2024, at 9am.**
15. **Adjourn: Motion by M. Collins to adjourn, seconded by M. Anderson, all in favor, motion carried. Meeting adjourned at 9:49am.**

**Respectfully submitted by Lauren Burtaux, Harbor Commission Secretary.  
Minutes approved as presented on Thursday, March 7, 2024, L. Burtaux.**

**Town of La Pointe Planning and Zoning Town Plan Commission  
Regular Monthly Meeting Approved Minutes**

**Wednesday February 7, 2024, 4:30 p.m. at Town Hall**

**Members present:** Jim Peters, Chair Suellen Soucek via Zoom, Dale Whittaker, Vice chair Paul Wilharm, Marie Iannazzo

**Staff present:** ZA Ed Schaffer, TA Michael Kuchta

**Public present:** Paul Brummer, Charley Brummer, Kyle Kruchten, Monique Darton

**Affordable Housing Committee Members:** Katie Sanders, Charlie Bertel

**I. Call to Order/Roll Call**

Members present reflected above

**II. Public Comment (less than 1 minute)**

Charley Brummer commented he thinks the plan commission should remain at five members and that he thinks there should have been another public hearing before the Town Board passed the Rental Ordinance.

Paul Brummer commented that the parcel on Middle Rd. does not have sewer available.

**III. Approval of Previous Minutes**

**a. TPC RMM 1-3-2024**

Dale Whittaker motioned to approve, Peters seconds; all aye, motion passes.

**IV. Zoning Administrator's Report**

**a. Written and Verbal Report**

ZA stated that he had sent letters to all property owners of vacation rentals.

**V. Old Business-None**

**VI. New Business**

**a. Kyle Kruchten/Monique Darton**

Discussion on having a farm stand on their property and selling baked goods.

Peters said that they could only sell goods produced on the property.

**b. Affordable Housing Advisory Committee**

Housing committee is recommending that TB designate 687 Middle Rd. as preferred town parcel.

The TA gave a background of the preferred town property. The ZA described what would be allowed under current zoning, including planned unit development.

Katie Sanders talked about the benefits of this property.

Members asked numerous questions and discussed how this fits with the comprehensive plan. Whittaker motioned to recommend to the TB to make 687 Middle Rd. a designated preferred town property, Iannazzo seconds; all aye, motion passes.

**c. Discussion on Changing TPC from Five Members to Seven**

Iannazzo said she thinks a seven-member committee would give more representation to the island, such as seasonal residents.

Whittaker said he thinks it should remain at five members and, if a seat becomes open, that would be the time to appoint different members, should the board choose to.

TB (5) TPC (5) Clerk (1) File (1) Email: Town Administrator; Assistant Administrator; Clerk; Deputy Clerk;  
La Pointe Shop

Wiharm said that the committee should stay at five as it can be hard to find people willing to serve on committees.

Peters agreed with Whittaker that the committee should remain at five and, when a vacancy comes up, the TB can appoint different members then.

Peters motioned to table discussion until it is on the agenda to make a recommendation, Wilharm seconds; all aye, motion passes.

**VII. Commissioner updates**

- a. **Fire numbers** ZA said the numbers are ordered. TA said the posts and brackets have been delivered.
- b. **Hartzell expandable condominium** No update
- c. **Zoning re-write**
  - i. **Schedule review of definitions**
  - ii. **Schedule review of Section Three**  
Members received drafts of definitions and Section 3. Whittaker raised questions about defining mixed use. Consensus to continue discussion in March.

**VIII. Future Agenda Items**

- a. **Review of definitions**
- b. **Review of Section Three of Zoning Ordinance**
- c. **Recommendation to Town Board regarding changing TPC from five to seven members**

**IX. Extended Public Comment (less than 5 minutes)**

Charley Brummer said there is a definition of mixed use in the 2006 or 2014 comprehensive plan.

**X. Next Scheduled Meeting**

March 6, 2024 @ 4:30

**XI. Adjournment @ 5:08**

**Paul Wilharm, Vice Chair, Town Plan Commission**

**TOWN OF LA POINTE**  
**Board of Harbor Commissioners**  
**THURSDAY February 22<sup>nd</sup>, 2024**  
**9:00 am at Town Hall and via Zoom**  
**Approved Minutes**

**Commissioners Present:** Michael Collins, Michael Childers, Carol Neubauer, Evan Erickson Jr., Zach Montagne, Mike Anderson

**Commissioners Absent:** Pete Ross

**Staff Present:** Lauren Burtaux, Harbor Commission Secretary, Michael Kuchta, Town Administrator

**Public Present:** Glenn Carlson

1. Call to Order: Meeting called to order at 9:00am by M. Childers.
2. Roll Call: Members, staff, and public present as listed above.
3. Public Comment: M. Kuchta apologizes to the Harbor Commission for an email sent out the week prior.
4. Minutes – 2/15/2024 & 2/19/2024: Motion by Z. Montagne to approve both sets of minutes as presented, seconded by M. Collins, no discussion, all in favor, motion carried.
5. Committees – Updates
  - a. President: Discussion of bond resolutions from attorney.
  - b. Communications: M. Collins continues to work with Rob Karwath on grant writing to expand ferry schedule for extracurricular school activities.
  - c. Other: Motion by M. Collins to go into closed session to discuss financial package, seconded by E. Erickson, in closed session at 9:53am.
    - i. Motion by M. Collins to go into open session, seconded by M. Anderson, all in favor, motion carried, back in open session at 10:08am.
6. Update on Upcoming Operational Tasks – Glenn Carlson: Discussion of operating needs within Madeline Island Ferry Line, including wireless internet upgrades. Bayfield Wireless recommends installing new poles on both sides of docks to improve connection.
7. Harbor Commission President: None.
8. Review Managing Director Job Description: G. Carlson will review the original job description and help determine how the job will look moving forward.
9. Madeline Island Ferry Line (MIFL) Public Utility Account/Financial Review

- a. **MIFL, Inc. Disbursement: Motion by M. Collins to approve a disbursement of \$12,851.67 to MIFL, Inc. for the receipts of expenses incurred, seconded by M. Anderson, all in favor, motion carries.**
  
10. **Approval of Bills: Motion by M. Anderson to approve a bill from Ehlers Financial Advisors for January 2024 services in the amount of \$2,422.50, seconded by M. Collins, discussion if there are any other outstanding bills from Ehlers, there is not, all in favor, motion carries.**
  
11. **Future Agenda Items: Approve bond resolution, managing director job description, Bayfield Wireless.**
  
12. **Meeting Dates: Thursday, February 29<sup>th</sup>, 2024, at 9am.**
  
13. **Adjourn: Motion by E. Erickson to adjourn, seconded by M. Collins, all in favor, motion carried. Meeting adjourned at 10:13am.**

**Respectfully submitted by Lauren Burtaux, Harbor Commission Secretary.  
Minutes approved as presented on Thursday, February 29<sup>th</sup>, 2024, L. Burtaux.**



COPY

**ORDINANCE NO. 2024-0326 B**

**ORDINANCE PROVIDING FOR THE ISSUANCE, SALE AND DELIVERY OF \$5,432,000 FERRY LINE SERVICE SYSTEM REVENUE BONDS, SERIES 2024B, OF THE TOWN OF LA POINTE, WISCONSIN; ESTABLISHING THE TERMS AND CONDITIONS THEREFOR; DIRECTING THEIR EXECUTION AND DELIVERY; CREATING A SPECIAL REDEMPTION FUND THEREFOR; AND AWARDING THE SALE THEREOF**

The Town Board of the Town of La Pointe, Ashland County, Wisconsin (the "Town") does ordain as follows:

**Section 1. Revenue Bonds Purpose, Authorization, and Award.**

1.01 Under and pursuant to Wisconsin Statutes, Chapter 30 and Sections 30.37 and 30.38, the Town has created the Board of Harbor Commissioners (the "Harbor Commission") to perform duties in connection with the Town's harbor facilities, including, but not limited to the operation of the Madeline Island Ferry Service which provides ferry service between Bayfield, Wisconsin and the Town.

1.02 The Town is in the process of acquiring the assets of Madeline Island Ferry Line, Inc. (the "Seller") including the Seller's vessels and real and personal property used in the operation of such ferry service (the "Ferry Line Facilities" or the "Project").

1.03 The Town's plan of finance to acquire the Ferry Line Facilities is as follows:

A. The Town issuing its General Obligation Promissory Note, Series 2024A (the "2024A Note") in the principal amount of \$5,374,000, payable from ad valorem tax levy;

B. The Town issuing its Ferry Line Service System Revenue Bonds, Series 2024B (the "2024B Bonds" or the "Bonds") in the principal amount of \$5,432,000, payable from net revenues of the Ferry Line Facilities, as hereinafter set forth;

C. The Town issuing its Ferry Line Service System Note Anticipation Notes, Series 2024C (the "2024C Notes") in the aggregate principal amount of \$3,000,000, payable from the Town's general obligation promissory notes pledged to be issued on or before December 1, 2028;

D. The Town issuing its State Trust Fund Note, Series 2024D (the "2024D Loan") in the aggregate principal amount of \$4,900,000 payable from an ad valorem tax levy; and

E. The Town issuing its Taxable Note Anticipation Note in the principal amount of \$600,000 to provide a revolving line of credit (the "2024E Line of Credit").

1.04 Under and pursuant to the provisions of Wisconsin Statutes, Chapters 66 and 30, Section 66.0621 and Section 30.35 (collectively, the "Act"), the Town is authorized to issue and sell its obligations to finance a portion of the cost of acquiring harbor facilities (including the Project) as a public utility, such obligations to be payable from income and revenues derived from operations of a utility.

1.05 The Town owns or will own and will operate the Ferry Line Facilities as a revenue-producing public utility (such Ferry Line Facilities and all properties of every nature constituting a part thereof which may now or hereinafter be owned by the Town, including all improvements thereof, all real and personal property comprising a part of said utility, and all appurtenances, contracts, leases, franchises,

and other intangibles relating thereto, is hereinafter referred to as the "System" or the "Utility"). The Town is in the process of acquiring the System and intends to issue and sell revenue bonds to provide a portion of the long-term financing for such acquisition.

1.06 The Town has undertaken a project to acquire the Ferry Line Facilities (the "Project"), which will become the Ferry Line Facilities.

1.07 No bonds or other obligations payable from the income and revenues of the System are now outstanding.

1.08 Pursuant to authority contained in the Act and Section 66.0621 and Section 30.35, the Town Board does hereby direct the issuance and sale of \$5,432,000 Ferry Line Service System Revenue Bonds, Series 2024B of the Town (the "Bonds"), for the purpose of providing a portion of the funds to acquire the Project. The Bonds are being issued for purposes for which the Town is authorized to issue bonds under the Act.

1.09 The Town has received a proposal for the sale of the Bonds from Bremer Bank, National Association, located at 372 St. Peter Street, St. Paul, Minnesota (the "Lender") to purchase the Bonds upon the condition that the Bonds mature, bear interest at the time and annual rate set forth in Section 3. The Town after due consideration, finds such offer reasonable and proper and the offer of the Lender is hereby accepted. The Chair and Clerk are authorized and directed to execute on the part of the Town the contract for the sale of the Bonds in accordance with the Lender's proposal. All actions of the Chair and the Clerk taken with regard to the sale of the Bonds are hereby ratified and approved.

Section 2. Definitions. The following terms shall have the following meanings in this Ordinance unless the text expressly or by implication requires otherwise:

- (a) "Act" means Chapters 66 and 30, Section 66.0621 and Section 30.35 of the Wisconsin Statutes;
- (b) "Bond Registrar" means the Town Treasurer, who shall act as Paying Agent for the Bonds;
- (c) "Bonds" or "2024B Bonds" mean the \$5,432,000 Ferry Line Service System Revenue Bonds, Series 2024B, of the Town, dated their date of issuance, authorized to be issued by this Ordinance;
- (d) "Bond Year" means the twelve-month period ending on each December 1;
- (e) "Closing Date" means the date of issuance of the Bonds.
- (f) "Current Expenses" means the reasonable and necessary costs of operating, maintaining, administering and repairing the System, including salaries, wages, management fees, costs of materials and supplies, insurance, and audits, but shall exclude depreciation, debt service, tax equivalents and capital expenditures;
- (g) "Debt Service Fund" means the Debt Service Fund of the Town, which shall be the "special redemption fund" as such term is defined in the Act;
- (h) "Fiscal Year" means the twelve-month period ending on each December 31;

(i) "Governing Body" means the Town Board, or such other body as may hereafter be the chief legislative body of the Town;

(j) "Gross Earnings" means the gross earnings of the System, including the earnings of the System derived from charges imposed by the Town and/or the Harbor Commission, all payments to the Town under any service agreements between the Town and/or the Harbor Commission and any contract users of the System; and any other monies received from any source including all fees levied and collected in connection with the services provided by the System;

(k) "Net Revenues" means the Gross Earnings of the System after deduction of Current Expenses;

(l) "Parity Bonds" means the any bonds payable from the revenues of the Ferry Line Facilities, other than the Bonds, but issued on a parity and equality with the Bonds pursuant to the restrictive provisions of Section 11 of this Ordinance;

(m) "Payment Date" means December 1 of each year commencing on December 1, 2024;

(n) "Project" means the Project described in the preamble to this Ordinance. All elements of the Project are to be owned and operated by the Town and the Harbor Commission as part of the Ferry Line Facilities as described in the preamble hereto;

(o) "Record Date" means the close of business on the fifteenth day of the calendar month next preceding any principal or interest payment date; and

(p) "System" means the entire Ferry Line Facilities of the Town, specifically including all property of every nature now or hereafter owned by the Town, including all improvements and extensions thereto made by the Town while any of the Bonds and Parity Bonds remain outstanding, including all real and personal property of every nature constituting part of or used or useful in connection with the Ferry Line Facilities and including all appurtenances, contracts, leases, franchises, and other intangibles.

### Section 3. Terms of the Bonds.

(a) The Bonds shall be dated March 28, 2024 or such other date agreed to by the Lender and the Town; shall be numbered one and upward; shall bear interest at the rate of 7.12% per annum (computed on a 365/360 basis; that is, by applying the ratio of the interest rate over a year of 360 days, multiplied by the outstanding principal balance, multiplied by the actual number of days the principal balance is outstanding; all interest payable under the Note is computed using this method); shall be issued in denominations of \$1,000 or any integral multiple thereof; and shall mature on the dates and in the amounts as set forth on Exhibit A. Interest on the Bonds shall be payable commencing on December 1, 2024, and annually thereafter on December 1 of each year through December 1, 2033.

(b) A maturity schedule of 30 years for the Bonds is found to be such that the amount of annual debt service payments is reasonable in accordance with prudent municipal utility practices. The Town's plan is to refinance the 2033 maturity of the Bonds on or prior to December 1, 2033 to extend the maturities as described herein.

(c) The Town shall have and is hereby granted the option to prepay the Bonds on any date, with a premium set forth below, in whole or in part, in such maturities as set forth in the Bonds or portions of such maturities in increments of \$1,000, at the option of the Town.

The premium to be paid on any prepayment of the Bonds shall be as follows:

<u>Date of Prepayment</u>	<u>Premium for Par Amount to be Prepaid</u>
March 28, 2024 through March 27, 2025	5.0%
March 28, 2025 through March 27, 2026	4.0%
March 28, 2026 through March 27, 2027	3.0%
March 28, 2027 through March 27, 2028	2.0%
March 28, 2028 through March 27, 2029	1.0%
On and after March 28, 2029	0.0%

To exercise a prepayment option granted in this Section, the Town shall, not less than 30 days prior to the date upon which such prepayment is to be made, give written notice to the Purchaser or the registered owner. Such notice shall specify the Bond to be prepaid, the date on which such prepayment will be made and the amount and maturity of the prepayment. Notice having been given and payment of the amount to be prepaid having been duly made, that portion of the principal of the Bond prepaid shall no longer bear interest.

**Section 4. Form, Execution, Registration and Payment of the Bonds.** The Bonds shall be issued as registered obligations in substantially the form attached hereto as Exhibit A and incorporated herein by this reference.

The Bonds shall be executed in the name of the Town by the manual signatures of the Chair and the Clerk, and shall be sealed with its official or corporate seal, if any.

The principal of, premium, if any, and interest on the Bonds shall be paid by the Town Treasurer, who is hereby appointed as the Town's registrar (the "Bond Registrar").

Both the principal of and interest on the Bonds shall be payable in lawful money of the United States of America by the Bond Registrar. Payment of principal of the final maturity on the Bonds will be payable upon presentation and surrender of the Bonds to the Bond Registrar. Payment of principal of the Bonds (except the final maturity) and each installment of interest shall be made to the registered owner of each Bonds who shall appear on the registration books of the Town, maintained by the Bond Registrar, on the close of business on the fifteenth day of the calendar month next preceding any principal or interest payment date (the "Record Date") and shall be paid by electronic transfer or by check or draft of the Town and mailed to such registered owner at his or its address as appears on such registration books or at such other address may be furnished in writing to such registered owner to the Bond Registrar.

**Section 5. Security for the Bonds.** The Bonds shall not constitute an indebtedness of the Town nor a charge against its general credit or taxing power. The Bonds, together with interest thereon, shall be payable only out of the Debt Service Fund hereinafter created and established, and shall be a valid claim of any holder thereof only against such Debt Service Fund and the revenues of the System pledged to such fund. Sufficient revenues are hereby pledged to said Debt Service Fund, and shall be used for no other purpose than to pay the principal of, premium, if any, and interest on the Bonds and any Parity Bonds as the same becomes due. The Bonds are further secured by the Mortgage required in Section 18 hereof.

**Section 6. Funds and Accounts.** In accordance with the Act, for the purpose of the application and proper allocation of the Gross Earnings of the System, and to secure the payment of the principal of and interest on the Bonds and any Parity Bonds, certain funds of the System are hereby created and established or continued which shall be used solely for the following respective purposes:

(a) Ferry Line Service System Revenue Fund (the "Revenue Fund"), into which shall be deposited as received the entire Gross Earnings of the System, which money shall then be divided among the Operation and Maintenance Fund, the Special Redemption Fund (the "Debt Service Fund"), the Reserve Fund, the Depreciation Fund, and the Surplus Fund in the amounts and in the manner set forth in Section 7 hereof and used for the purposes described below.

(b) Operation and Maintenance Fund, which shall be used for the payment of Current Expenses.

(c) Debt Service Fund, which shall be used for the payment of the principal of, premium, if any, and interest on the Bonds and any Parity Bonds as the same becomes due.

(d) Reserve Fund, which is a reasonably required reserve and replacement fund, the monies in such fund may be used from time to time by the Lender for the payment of principal and/or interest on the Bonds as and when such principal and/or interest shall become due and payable and for that purpose only.

(e) Depreciation Fund, which is the replacement fund and may be expended for repairs, replacements, new construction, extensions or additions to the System and payment on a subordinated basis pursuant to Section 7(d)(ii) the obligations described therein. Any money on deposit in the Depreciation Fund not required during the current Fiscal Year for purposes of the Depreciation Fund may be transferred to the Surplus Fund.

(f) Surplus Fund, which shall first be used whenever necessary to pay principal of, premium, if any, or interest on the Bonds and the Parity Bonds when the Debt Service Fund shall be insufficient for such purpose, and thereafter shall be disbursed as follows: (i) at any time, to remedy any deficiency in any of the Funds provided in this Section 5 hereof; and (ii) money thereafter remaining in the Surplus Fund at the end of any Fiscal Year may be transferred to any of the Funds or accounts created herein or to reimburse the general fund of the Town for advances made by the Town to the System or for any other lawful purpose.

**Section 7. Application of Revenues.** After the delivery of the Bonds, the entire Gross Earnings of the System shall be deposited as collected in the Revenue Fund and shall be transferred monthly to the funds listed below in the following order of priority and in the manner set forth below:

(a) To the Operation and Maintenance Fund, an amount equal to the estimated Current Expenses for such month and for the following month (after giving affect to available amounts in said Fund from prior deposits);

(b) To the Debt Service Fund, an amount of Net Revenues equal to one-twelfth of the principal and interest coming due on the Bonds, and any Parity Bonds, on the next Payment Date. All monies in the Debt Service Fund shall be deposited in a special bank account and the monthly payments required to be made to the Debt Service Fund shall be made directly to such bank account.

The Debt Service Fund shall be used for no purpose other than the payment of principal of and interest on the Bonds, and any Parity Bonds promptly as the same become due and payable or to pay redemption premiums provided that funds on hand in excess of the required payments to the Debt Service Fund may be used to purchase outstanding Bonds, and any Parity Bonds or to redeem the Bonds, and any Parity Bonds in advance of maturity, if prepayable, as directed by resolution of the Town's Governing Body. In the event funds on deposit in the Debt Service Fund are insufficient to pay the principal and interest due in any calendar year, the funds on deposit in the Parity Debt Service Fund shall first be used to pay the principal and interest on the Bonds, and any Parity Bonds and the balance of the amount due from the Reserve Fund.

(c) Reserve Fund. The Town hereby establishes and shall maintain with the Lender so long as the Bonds are outstanding, a bank account with the Lender to be designated the Town of La Pointe Ferry Line Service System Revenue Bonds, Series 2024B Reserve Fund (the "Reserve Fund"):

(i) On the Closing Date of the Bonds, the Lender shall deposit \$525,000 of the proceeds of the Bonds which is equal to the Reserve Requirement on the Closing Date for the Bonds; and

(ii) After the Closing Date, the Town shall deposit into the Reserve Fund any amounts required to be deposited in the Reserve Fund in order to maintain the funds and investments on deposit in the Reserve Fund in an amount not less than the Reserve Requirement.

The funds in the Reserve Fund are irrevocably pledged to and shall be used by the Lender, from time to time, as may be required, for the payment of principal of and interest on the Bonds as and when such principal and interest shall become due and payable and for that purpose only. If any payment of principal and interest due on the Bonds becomes more than 30 days past due, the Lender can withdraw funds from the Reserve Fund to pay such delinquent principal and interest due on the Bonds. Realized interest and income on the Reserve Fund shall be credited to the interest payable on the next preceding an Interest Payment Date.

Funds credited to the Reserve Fund shall be valued by the Lender not less frequently than as of the first day of the calendar month next preceding December 1 commencing on November 1, 2024. In computing the amount in the Reserve Fund, authorized investments shall be valued at market value and, in the case of investments which may be tendered upon demand at par pursuant to a put agreement for the benefit of the Lender, the fair market value is deemed to be par.

If upon any valuation date, the amount on deposit in the Reserve Fund (exclusive of accrued but unrealized interest on moneys or investments therein) exceeds the lesser of (a) the amount of the Reserve Requirement or (b) the amount permitted for a reasonably required reserve fund under the Arbitrage Regulations, the Lender shall forthwith transfer the excess to the Town. If upon any valuation date the amount on deposit in the Reserve Fund is less than the amount of the Reserve Requirement, then (unless the value of the amount on deposit exceeds the amount allowed for a reasonably required reserve fund under the Arbitrage Regulations) such deficiency shall be restored by the Town to an amount equal to the amount of the Reserve Requirement within not more than 30 days.

In the event that funds are ever withdrawn from the Reserve Fund in order to pay principal of, premium, if any, or interest on the Bonds, or to make any rebate payment due to the

United States in respect of the Bonds under Section 148 of the Internal Revenue Code, the Town shall forthwith and in no event later than 30 days after a withdrawal of funds, restore the balance therein to an amount not less than the Reserve Requirement; provided that if such funds are withdrawn in order to make any rebate payment required to be made by the Town, the Town shall forthwith deposit the amount of funds so withdrawn in the Reserve Fund.

The Town shall recalculate the Reserve Requirement (i) annually as of each December 1, and (ii) in connection with each deposit of funds pursuant to a partial prepayment or redemption of Bonds prior to their stated maturity. As used herein, the term "Reserve Requirement" shall mean the least of (i) the maximum amount of principal of and interest on then outstanding Bonds that accrues and is payable in any remaining year at the time of calculation or (ii) ten percent of the principal amount of the Bonds or (iii) 125% of the average annual debt service of then outstanding Bonds in the Bond Years remaining at the time of calculation or (iv) \$525,000. On the Closing Date, the Town Chair and Town Clerk, on behalf of the Town, are authorized to enter into an Account Control Agreement and an Account Security Agreement to perfect the Lender's security interest in the funds in the Reserve Fund.

The Chair and the Clerk are authorized and directed to execute the Account Control Agreement and the Security Agreement (Securities Account) each between the Town and the Lender.

The Lender agrees to review the Reserve Fund requirement on May 28, 2029 and may, in the Lender's discretion, eliminate or reduce the Reserve Requirement. Any reduction in the Reserve Requirement shall be used to prepay principal of the 2033 maturity of the Bonds.

(d) Depreciation Fund. There shall next be set aside and credited, on the first day of each month or as soon thereafter as practicable, from the Revenue Fund to the Depreciation Fund for the System, one-twelfth of the amount budgeted for the Fiscal Year to be necessary for repairs, replacements, additions to or extensions of the System, which are being funded from the Gross Earnings of the System with the sum established from time to time by the Town's Governing Body and which has been deposited in and is accumulated therein. The Gross Earnings set aside in the Depreciation Fund shall be transferred to the Operation and Maintenance Fund in the amount, if any, required at any time to restore a deficiency in that fund for the payment of necessary Current Expenses actually due and payable, and shall be deposited in the Debt Service Fund from the Depreciation Fund in the amount, if any, needed at any time to restore a deficiency in that fund for the payment of the Bonds, or any Parity Bonds, and to Reserve Fund from the Depreciation Fund to an amount equal to the Reserve Requirement. Subject to the foregoing provisions, amounts on hand from time to time in the Depreciation Fund shall be used as follows:

(i) They may be expended as authorized by the Governing Body for repairs, replacements, additions to or extensions of the System;

(ii) They may be expended for the payment of subordinated debt and general obligations of the Town issued for the purpose of acquiring the System or maintaining, improving or expanding the System in the following order:

- (a) first to interest on the 2024E Line of Credit;
- (b) second to interest on the 2024C Notes;
- (c) third to principal of the 2024E Line of Credit;
- (d) fourth to principal and interest on the 2024A Notes;

- (e) fifth to principal and interest on the 2024D Loan;
- (f) sixth to finance improvements to the System; and
- (g) seventh they may be deposited in the Debt Service Fund, when directed by the Governing Body of the Town, for the redemption or purchase of the Bonds, or any Parity Bonds, in advance of maturity;

(iii) Pending use as provided above, accumulations in the Depreciation Fund shall be invested as permitted in Section 66.0603(1m), Wisconsin Statutes, and the income therefrom shall be carried in the Depreciation Fund.

(e) Surplus Fund. At the close of each month, any surplus monies accumulated or on hand in Depreciation Fund may be retained in the Depreciation Fund or transferred to the Surplus Fund and used for the next month's allocations as set forth in Section 6 and this Section 7.

**Section 8. Deposits and Investments.** The Debt Service Fund shall be kept apart from monies in the other Funds and Accounts and the same shall be used for no purpose other than the prompt payment of principal of and interest on the Bonds and any Parity Bonds as the same becomes due and payable. All monies therein shall be deposited in special and segregated accounts in a public depository selected under Chapter 34 of the Wisconsin Statutes and may be temporarily invested until needed in legal investments subject to the provisions of Section 66.0603(1m) of the Wisconsin Statutes. The other funds herein created may be combined in a single account in a public depository selected in the manner set forth above and may be temporarily invested until needed in legal investments subject to the provisions of Section 66.0603(1m) of the Wisconsin Statutes.

**Section 9. Service to the Town.** The reasonable cost and value of services rendered to the Town by the System by furnishing ferry services for public purposes shall be charged against the Town and shall, to the extent permitted by law, be paid in monthly installments as the service accrues, out of the current revenues of the Town collected or in the process of collection, exclusive of the revenues derived from the System; that is to say, out of the tax levy of the Town made by it to raise money to meet its necessary current expenses. The reasonable cost and value of such service to the Town in each year shall be equal to an amount which, together with other revenues of the System, will produce in each Fiscal Year Net Revenues equivalent to not less than the annual principal and interest requirements on the Bonds, any Parity Bonds, and any other revenue obligations payable from the revenues of the System then outstanding times the greater of (i) 250%, or (ii) the highest debt service coverage ratio required with respect to any revenue obligations payable from the revenues of the System then outstanding. However, such payment out of the tax levy shall be subject to (a) approval of the Wisconsin Public Service Commission, or successors to its function, if applicable, (b) yearly appropriations therefor, and (c) applicable levy limitations, if any; but neither this Ordinance nor such payment shall be construed as constituting an obligation of the Town to make any such appropriation over and above the reasonable cost and value of the services rendered to the Town and its inhabitants or to make any subsequent payment over and above such reasonable cost and value.

**Section 10. Operation of System; Town Covenants.** It is covenanted and agreed by the Town with the owner or owners of the Bonds, and each of them, that the Town will perform all of the obligations as set forth in this Ordinance.

**Section 11. Additional Bonds.** No bonds or obligations payable out of the revenues of the System may be issued in such manner as to enjoy priority over the Bonds. Subject to this Ordinance additional obligations may be issued if the lien and pledge is junior and subordinate to that of the Bonds. Parity Bonds, on a parity with the Bonds, may be issued to be only under the following circumstances:



(a) Additional Parity Bonds may be issued if all of the following conditions are met:

(1) The Net Revenues of the System for the Fiscal Year immediately preceding the issuance of such additional bonds must have been in an amount at least equal to the maximum annual interest and principal requirements on all revenue bonds outstanding payable from the revenues of the System, and on the revenue bonds then to be issued, times the greater of (i) 2.50, or (ii) the highest debt service coverage ratio to be required with respect to the additional Parity Bonds then to be issued or on any revenue obligations payable from the revenues of the System then outstanding. Should an increase in permanent rates and charges, including those made to the Town, be properly ordered and made effective during the Fiscal Year immediately prior to the issuance of such additional bonds or during that part of the Fiscal Year of issuance prior to such issuance, then Net Revenues for purposes of such computation shall include such additional revenues as a registered municipal advisor, an independent certified public accountant, consulting professional engineer or the Wisconsin Public Service Commission may certify would have accrued during the prior Fiscal Year had the new rates been in effect during that entire immediately prior Fiscal Year.

(2) The payments required to be made into the Funds enumerated in Section 6 of this Ordinance must have been made in full.

(3) The additional Parity Bonds must have principal maturing on May 1 of each year and interest falling due on May 1 and November 1 of each year.

(4) The proceeds of the additional Parity Bonds must be used only for the purpose of providing extensions or improvements to the System, or to refund obligations issued for such purpose.

Section 12. Sale of Bonds. The sale of the Bonds to the Lender for the purchase price of \$5,432,000, and at par, is ratified and confirmed; and the officers of the Town are authorized and directed to do any and all acts, including executing the Bonds as hereinabove provided, necessary to conclude delivery of the Bonds to said Lender, as soon after adoption of this Ordinance as is convenient. The purchase price for the Bonds shall be paid upon the closing date for the issuance of the Bonds.

Section 13. Application of Bond Proceeds. The proceeds of the sale of the Bonds shall be deposited by the Town into a special fund designated as "Ferry Line System Acquisition Project Fund (the "Project Fund")." The Project Fund shall be used solely for the purpose of paying the costs of the Project (including capitalized interest, if any, on the Bonds) and costs of issuance of the Bonds, including but not limited to, a fee to the Lender equal to 50 basis points and all of the Lender's costs in connection with the Bonds and the security for the Bonds.

Section 14. Amendment to Resolution. After the issuance of any of the Bonds, no change or alteration of any kind in the provisions of this Ordinance may be made until all of the Bonds have been paid in full as to both principal and interest, or discharged as herein provided, except: (a) the Town may, from to time, amend this Ordinance without the consent of any of the owner of the Bonds, but only to cure any ambiguity, administrative conflict, formal defect, or omission or procedural inconsistency of this Ordinance; and (b) this Ordinance may be amended, in any respect, with a written consent of the owners of not less than two-thirds (2/3) of the principal amount of the Bonds then outstanding, exclusive of Bonds held by the Town; provided, however, that no amendment shall permit any change in the pledge of revenues derived from the System or the maturity of any Bond issued hereunder, or a reduction in the rate

of interest on any Bond, or in the amount of the principal obligation thereof, or in the amount of the redemption premium payable in the case of redemption thereof, or change the terms upon which the Bonds may be redeemed or make any other modification in the terms of the payment of such principal or interest without the written consent of the owner of each such Bond to which the change is applicable.

**Section 15. Defeasance.** When all Bonds have been discharged, all pledges, covenants and other rights granted to the owners thereof by this Ordinance shall cease. The Town may discharge all Bonds due on any date by irrevocably depositing in escrow with a suitable bank or trust company a sum of cash and/or bonds or securities issued or guaranteed as to principal and interest by the U.S. Government, or by a commission, board or other instrumentality of the U.S. Government, maturing on the dates and bearing interest at the rates required to provide funds sufficient to pay when due the interest to accrue on each of said Bonds to its maturity or, at the Town's option, if said Bond is prepayable to any prior date upon which it may be called for redemption, and to pay and redeem the principal amount of each such Bond at maturity, or at the Town's option, if said Bond is prepayable, at its earliest redemption date, with the premium required for such redemption, if any, provided that notice of the redemption of all prepayable Bonds on such date has been duly given or provided for.

**Section 16. Tax Covenants.**

**16.01** The Town covenants and agrees with the holder of the Bonds that the Town will (i) take all action on its part necessary to cause the interest on the Bonds to be exempt from federal income taxes including, without limitation, restricting, to the extent necessary, the yield on investments made with the proceeds of the Bonds and investment earnings thereon, making required payments to the federal government, if any, and maintaining books and records in a specified manner, where appropriate, and (ii) refrain from taking any action which would cause interest on the Bonds to be subject to federal income taxes, including, without limitation, refraining from spending the proceeds of the Bonds and investment earnings thereon on certain specified purposes.

**16.02 A.** No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds was issued. To this effect, any proceeds of the Bonds and any sums from time to time held in the Debt Service Fund (or any other Town account which will be used to pay principal and interest to become due on the Bonds) in excess of amounts which under the applicable federal arbitrage regulations may be invested without regard as to yield shall not be invested at a yield in excess of the applicable yield restrictions imposed by the arbitrage regulations on such investments after taking into account any applicable temporary periods or minor portion made available under the federal arbitrage regulations.

**B.** The proceeds of the Bonds and money in the Debt Service Account shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be federally guaranteed within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the "Code").

**C.** The Town hereby covenants not to use the proceeds of the Bonds, or to cause or permit them to be used, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

**16.03 A.** The Town covenants and certifies to and for the benefit of the owner of the Bonds that no use will be made of the proceeds of the Bonds which will cause the Bonds to be arbitrage

bonds within the meaning of Section 148(a) of the Code and the Treasury Regulations promulgated thereunder.

B. The Town covenants and agrees to comply with requirements under the Code necessary to establish and maintain the exclusion from gross income under Section 103 of the Code of the interest on the Bonds, including without limitation (1) requirements relating to temporary periods for investment, (2) limitation on amounts invested at a yield greater than the yield on the Bonds, and (3) the rebate of excess investment earnings to the United States if the Bonds do not satisfy one or more of the arbitrage rebate exceptions.

C. The Bonds have not been designated as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code.

D. The Town shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designation made by this section.

E. This resolution constitutes a declaration of official intent under Treasury Regulations Section 1.150-2. The Town reasonably expects to reimburse expenditures with respect to the Project being financed.

Section 17. Rebate Fund. Unless the Bonds are exempt from the rebate requirements of the IRS of 1986, as amended, the Town shall establish and maintain a separate account for the Bonds to be known as the "Rebate Fund". The sole purpose of the Rebate Fund is to provide for the payment of any rebate liability with respect to the Bonds under the relevant provisions of the Internal Revenue Code of 1986, as amended (the "Code"), and the Treasury Regulations promulgated thereunder (the "Regulations"). The Rebate Fund shall be maintained by the Town until all required rebate payments with respect to the Bonds have been made in accordance with the relevant provisions of the Code and the Regulations.

The Town hereby covenants and agrees that it shall pay to the United States from the Rebate Fund, at the times and in the amounts and manner required by the Code and the Regulations, the portion of the "rebate amount" (as defined in Section 1.148-3(b) of the Regulations) that is due as of each "computation date" (within the meaning of Section 1.148-3(e) of the Regulations). As of the date of this Ordinance, the provisions of the Regulations specifying the required amounts of rebate installment payments and the time and manner of such payments are contained in Sections 1.148-3(f) and (g) of the Regulations, respectively. Amounts held in the Rebate Fund and the investment income therefrom are not pledged as security for the Bonds or any parity bonds and may only be used for the payment of any rebate liability with respect to the Bonds.

The Town may engage the services of accountants, attorneys or other consultants necessary to assist it in determining the rebate payments, if any, owed to the United States with respect to the Bonds. The Town shall maintain or cause to be maintained records of determinations of rebate liability with respect to the Bonds for each computation date until six (6) years after the retirement of the last of the Bonds. The Town shall make such records available to the State of Wisconsin upon reasonable request therefor.

Section 18. Mortgage. Pursuant to Wisconsin Statutes, Section 66.0621(4)(b), the obligations of the Town under this Ordinance to pay the principal and interest on the 2024B Bonds shall be secured by a Mortgage on the real and personal property of the Ferry Line Facilities. The Chair and the Clerk are authorized and directed to execute and cause the Mortgage to be a perfected mortgage lien.

**Section 19. Ordinance a Contract. The provisions of this Ordinance shall constitute a contract between the Town and the owner or owners of the Bonds, and after issuance of any of the Bonds no change or alteration of any kind in the provisions of this Ordinance may be made, except as provided in Section 13, until all of the Bonds have been paid in full as to both principal and interest. The owner or owners of any of the Bonds shall have the right in addition to all other rights, by mandamus or other suit or action in any court of competent jurisdiction, to enforce such owner's or owners' rights against the Town, the Governing Body, and any and all officers and agents thereof including, but without limitation, the right to require the Town, its Governing Body and any other authorized body, to fix and collect rates and charges fully adequate to carry out all of the provisions and agreements contained in this Ordinance.**

**Adopted: March 26, 2024**

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**Chair**

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**Clerk**

**M:\DOCS\21647\000001\WOL\1CH314203.DOC**

**EXHIBIT A**

**FORM OF BOND**

**REGISTERED  
NO. R-1**

**UNITED STATES OF AMERICA  
STATE OF WISCONSIN  
COUNTY OF ASHLAND  
TOWN OF LA POINTE**

**REGISTERED  
\$5,432,000**

**FERRY LINE SERVICE SYSTEM REVENUE BOND, SERIES 2024B**

<b><u>Annual Interest Rate</u></b>	<b><u>Final Maturity Date</u></b>	<b><u>Date of Original Issue</u></b>
<b>7.12%</b>	<b>December 1, 2033</b>	<b>March 28, 2024</b>

**REGISTERED OWNER: BREMER BANK, NATIONAL ASSOCIATION**

**KNOW ALL MEN BY THESE PRESENTS** that the Town of La Pointe, Ashland County, Wisconsin, (the "Town") hereby acknowledges itself to owe and for value received promises to pay to the registered owner shown above, or registered assigns, solely from the fund hereinafter specified, the principal sum of Five Million Four Hundred Thirty-Two Thousand Dollars (\$5,432,000) on December 1 of each year commencing December 1, 2025, until the final maturity date written above, together with interest thereon from the date hereto or the most recent payment date to which interest has been paid, at the rate of 7.12% per annum (computed on a 365/360 basis; that is, by applying the ratio of the interest rate over a year of 360 days, multiplied by the outstanding principal balance, multiplied by the actual number of days the principal balance is outstanding; all interest payable under this Note is computed using this method), such interest being payable on the first day of December of each year, with the first interest being payable on December 1, 2024.

The principal amount of the Bond shall be repaid in installments on December 1 of each year commencing on December 1, 2025 in the amounts set forth on Exhibit A.

Principal is payable to the registered owner in lawful money of the United States of America. On the final maturity date, principal of this Bond shall be payable only upon presentation and surrender of this Bond at the office of the Town Treasurer. Principal hereof (except the final maturity) shall be payable by electronic transfer or by check or draft dated on or before the applicable payment date and mailed from the office of the Town Treasurer to the person in whose name this Bond is registered at the close of business on the fifteenth day of the calendar month next preceding such payment date.

The Bonds are prepayable on any date, in whole or in part, at par plus a prepayment premium as set forth in Section 3(c) of the Ordinance, as hereinafter defined, plus accrued interest to the date of redemption with a 30-days' notice to the Registered Owner.

This Bond is transferable only upon the books of the Town kept for that purpose at the office of the Town Treasurer, by the registered owner in person or its duly authorized attorney, upon surrender of this Bond, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Town Treasurer, duly executed by the registered owner or its duly authorized attorney. Thereupon a replacement Bond shall be issued to the transferee in exchange therefor. The Town may deem and treat the person in whose name this Bond is registered as the absolute owner hereof for the purpose of

receiving payment of or on account of the principal hereof and for all other purposes. This Bond is issuable solely as a negotiable, fully-registered bond, without coupons, and in denominations of \$1,000 or any integral multiple thereof.

This Bond is issued for the purpose of providing for the payment of a portion of the cost of acquiring the Ferry Line Facilities pursuant to Section 66.0621 and Section 30.35, Wisconsin Statutes, and an ordinance adopted by the Governing Body of the Town on March 26, 2024, and entitled: "Ordinance Authorizing the Issuance and Sale of up to \$5,432,000 Ferry Line System Revenue Bonds, Series 2024B, and Providing for Other Details and Covenants with Respect Thereto," (the "Ordinance") and is payable only from the income and revenues derived from the operation of the Ferry Line System of the Town (the "Utility"). This Bond does not constitute an indebtedness of said Town within the meaning of any constitutional or statutory debt limitation or provision.

It is certified, recited and declared that all acts, conditions and things required to exist, happen, and be performed precedent to and in the issuance of this Bond have existed, have happened and have been performed in due time, form and manner as required by law; and that sufficient of the income and revenue to be received by said Town from the operation of its Utility has been pledged to and will be set aside into a special fund for the payment of the principal of and interest on this Bond.

IN WITNESS WHEREOF, the Town has caused this Bond to be signed by the signatures of its Chair and the Clerk, and its corporate seal (or a true facsimile thereof) to be impressed (or imprinted) hereon, all as of the date of original issue specified above.

TOWN OF LA POINTE, WISCONSIN

[SEAL]

By (form – no signature required)  
Chair

By (form – no signature required)  
Clerk

REGISTRATION CERTIFICATE

This Note must be registered as to both principal and interest in the name of the owner on the books to be kept by the Town Clerk. No transfer of this Note shall be valid unless made on said books by the registered owner or the owner's attorney thereunto duly authorized and similarly noted on the registration books. The ownership of the unpaid principal balance of this Note and the interest accruing thereon is registered on the books of the Town Clerk in the name of the registered owner last noted below.

<u>Date</u>	<u>Registered Owner</u>	<u>Signature of Town Clerk</u>
3/28/2024	Bremer Bank, National Association 372 St. Peter Street St. Paul, MN 55102 Federal Taxpayer I.D. No.: 41-0224890	_____

(Form of Assignment)

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_

\_\_\_\_\_  
(Please print or typewrite name and address, including zip code, of Assignee).

Please insert Social Security or other  
identifying number of Assignee

\_\_\_\_\_

the within Bond, and all rights thereunder, hereby irrevocably constituting and appointing \_\_\_\_\_

\_\_\_\_\_

Attorney to transfer said Bond on the books kept for the registration thereof with full power of  
substitution in the premises.

Dated: \_\_\_\_\_

\_\_\_\_\_  
**NOTICE:** The signature to this assignment must  
correspond with the name as it appears upon the face of  
the within Bond in every particular, without alteration or  
enlargement or any change whatever.

Signature(s) guaranteed by:

\_\_\_\_\_

**EXHIBIT A TO BOND FORM**

**\$5,432,000**

**TOWN OF LA POINTE, WISCONSIN  
FERRY LINE SYSTEM REVENUE BONDS, SERIES 2024B**

<b>Principal Repaid</b>	<b>Principal Balance</b>

**PRINCIPAL REPAYMENT SCHEDULE**

<b>Date (December 1)</b>	<b>Principal Amount</b>
2025	\$60,000
2026	\$64,000
2027	\$69,000
2028	\$73,000
2029	\$79,000
2030	\$85,000
2031	\$91,000
2032	\$97,000
2033	\$4,814,000
<b>TOTAL</b>	<b>\$5,432,000</b>



(5) TB, TA, A, clerk, Public

March 26, 2024

SALE DAY REPORT FOR:

## Town of La Pointe, Wisconsin

**\$5,432,000 Ferry Line Service Revenue Bonds, Series  
2024B**



---

Prepared by:

Ehlers  
3060 Centre Pointe Drive  
Roseville, MN 55113

Sean Lentz,  
Senior Municipal Advisor

Brian Reilly,  
Senior Municipal Advisor

Josh Low,  
Associate Municipal Advisor

---

**BUILDING COMMUNITIES. IT'S WHAT WE DO.**

**RECEIVED**

MAR 22 2024

Initial: dg

## Sale Results

**PURPOSE:** For financing a portion of the Town's acquisition of the Madeline Island Ferry Line

**PURCHASER:** Bremer Bank

### Summary of Sale Results:

Principal Amount:	\$5,432,000
Capitalized Interest:	\$266,434
Costs of Issuance:	\$130,000
Rate:	7.12%
Total Net P&I (including \$525,000 Reserve)	\$8,253,591

**NOTES:** The Town Treasurer will serve as Paying Agent on the Bonds.

The Bonds maturing December 1, 2025, and thereafter are callable March 21, 2024 (See Revenue Bond Sale Ordinance for prepayment details)

**CLOSING DATE:** March 28, 2024

**TOWN BOARD ACTION:** Adopt an ordinance providing for the issuance, sale and delivery of \$5,432,000 Ferry Line Service Revenue Bonds, Series 2024B.

## SUPPLEMENTARY ATTACHMENTS

- Sources and Uses of Funds & Debt Service Schedule

Town of La Pointe, WI

Debt Service and Capitalization Schedule

\$5,432,000 Ferry Line Service Revenue Bonds, Series 2024B

Year	Principal	Rate	Interest	Less: Capitalized Interest	Total P&I
2024			266,434	(266,434)	-
2025	60,000	7.12%	392,130		452,130
2026	64,000	7.12%	387,799		451,799
2027	69,000	7.12%	383,179		452,179
2028	73,000	7.12%	379,234		452,234
2029	79,000	7.12%	372,928		451,928
2030	85,000	7.12%	367,225		452,225
2031	91,000	7.12%	361,089		452,089
2032	97,000	7.12%	355,491		452,491
2033	4,814,000	7.12%	347,517		5,161,517
<b>Totals</b>	<b>\$5,432,000</b>		<b>\$3,613,024</b>	<b>(\$266,434)</b>	<b>\$8,778,591</b>

<b>Issue Summary</b>	
<u>Key Dates</u>	
Dated Date:	3/28/2024
First Interest Payment:	12/1/2024
First Principal Payment:	12/1/2025
Interest Rate (TIC):	7.12%
<u>Sources and Uses</u>	
<b>Sources</b>	<b>Total</b>
Par Amount of Bond	5,432,000
<b>Total Sources</b>	<b>\$5,432,000</b>
<b>Uses</b>	
Cost of Issuance	130,000
Bank Origination Fee	27,160
Deposit to Debt Reserve Fund	525,000
Deposit to Capitalized Interest Fund	266,434
Deposit to Ferry Line Acquisition Fund	4,483,406
<b>Total Uses</b>	<b>\$5,432,000</b>

(5) TB, TA, A Clerk, PWD, Public



TOWN OF LA POINTE  
PO Box 270  
LA POINTE, WISCONSIN 54850  
715-747-6913

GOVERNMENT AGENCY TAX EXEMPT  
- All Sales are Tax Exempt -

# Purchase Order Form

Date of Request 3/20/2024 **Is this Expenditure Currently in the Budget?**  Y  N

Person's Name Michael Kuchta **If not, where will funds come from?** \_\_\_\_\_

Budget Line Item # 34401-000 Currently in budget line item \$ 25,599.00

Project Name Shrink Wrap Date Needed 3/27/2024

Purpose Shrink wrap wind sled blades, engine for storage

Amount Estimate \$ 270.00 Checked State Purchasing Website  Y  N

Date Town Board approved: \_\_\_\_\_ SDS Needed? No

Actual Cost \_\_\_\_\_ Actual Purchase Date \_\_\_\_\_

Purchasing policy requires attaching 3 vendor quotes/estimates. Circle Selected Vendor:

Vendor #1 Madeline Island Yacht Club Amount \$ 270.00

Vendor #2 \_\_\_\_\_ Amount \$ \_\_\_\_\_

Vendor #3 \_\_\_\_\_ Amount \$ \_\_\_\_\_

Why did you pick this vendor Sole island source

Chairperson \_\_\_\_\_ Date \_\_\_\_\_

Supervisor #2 \_\_\_\_\_ Date \_\_\_\_\_

Supervisor #3 \_\_\_\_\_ Date \_\_\_\_\_

Supervisor #4 \_\_\_\_\_ Date \_\_\_\_\_

Supervisor #5 \_\_\_\_\_ Date \_\_\_\_\_

Town Administrator \_\_\_\_\_ Date \_\_\_\_\_

NOTE: Complete one Purchase Order for each vendor on a multi-vendor project.

### CONTRACT PROCESSING

\$1,500 - \$5,000 - Signed by Town Administration  YES  NO

\$5,001 - Signed by Town Board  YES  NO Date Contract to \_\_\_\_\_

Publishing/posting Needed?  YES  NO If yes, date(s) \_\_\_\_\_

RECEIVED

MAR 20 2024

Initial: dg

**From:** MIYC Shop <[shop@miyc.net](mailto:shop@miyc.net)>  
**Sent:** Tuesday, March 19, 2024 2:52 PM  
**To:** [nelsonco@cheqnet.net](mailto:nelsonco@cheqnet.net)  
**Subject:** Shrinkwrap Estimate.

Arnie,

Here is the estimate to wrap the blades and engine for the windsled.

- Shrinkwrap: (Charged as 12' powerboat)= \$180
- Labor: ½ hour non member = \$65
- Truck fee for work performed off - site: ½ @\$50/hr = \$25
- Total: \$270 +tax

**Nick Colberg, Service Manager**  
**Madeline Island Yacht Club Inc.**  
**633 Main Street**  
**La Pointe, WI 54850**  
**Shop@miyc.net**  
**(715)747-0050**

---

(5) TB, TA, A, Clerk, Public

**February 2023 All Alternative Claims Summary:**

<u>Regular Alternative Claims</u>	<u>\$2,406,974.81</u>
<u>Harbor Commission</u>	<u>\$7,702.00</u>
<u>Library Board Approved Claims</u>	<u>\$9,669.81</u>
<b>Total of All Alternative Claims:</b>	<b>\$2,424,346.62</b>

**RECEIVED**

MAR 20 2024

Initial: dg

# ALTERNATIVE CLAIMS 2024

February 2024

Date	Payable to Who	Check #	Amount	Description
2/1/2024	Stryker Sales, LLC	82962	12,195.12	PO#2024-07downpayment for EKG
2/3/2024	EMC Insurance Companies	#030220002	6,809.50	Q2 Workers Comp Insurance
2/8/24	Verizon Wireless	82966	123.45	Phone Services Jan. 2024
2/8/2024	Ashland County Clerk	82969	156.50	2023/24 Tax Settlement Dog License
2/8/2024	Ashland County Treasurer	82970	1,224.00	23/24 Tax Collection Special Charges
2/8/2024	" "	82971	778,887.96	23/24 Tax Collection Feb Settlement
2/8/2024	Bayfield School District	82972	1,345,655.59	23/24 Tax Collection Feb Settlement
2/8/2024	Northwood Technical College	82973	36,599.98	23/24 Tax Collection Feb Settlement
2/8/2024	Dept. of Empoooyee Trust Funds	#11084286	17,329.50	March Health Insurance
2/8/2024	Dept. of Treasury	#71017075	7,690.87	PR#3 FIT
2/8/2024	WI Dept of Revenue	#0247279200	1,595.87	PR#3 SIT
2/8/2024	Empower/Deferred Comp	#1161418425	100.00	PR#3 Deferred Comp.
2/5/2024	Xcel Energy	#1086A	279.50	Street Lights
2/9/2024	Xcel Egnery	#28AD8	15.45	Greenwood Cemetery
2/16/2024	Xcel Energy - Main	#E9EC9	4,191.30	Main Electric
2/16/2024	Elan Financial Services (BTS)	83025	2142.04	January CC Statement
2/16/2024	Elan Financial Services (PAW)	83026	576.30	January CC Statement
2/16/2024	Elan Financial Services (TWE)	83027	1,785.40	January CC Statement
2/22/2024	WRS	#300171	11,009.87	Feb Retirement 2024
2/22/2024	Dept. of Treasury	#55346292	8,234.48	PR#4 FIT
2/22/2024	WI Dept of Revenue	#571154016	1,684.06	PR#4 SIT
2/22/2024	Empower/Deferred Comp	#1165293516	100.00	PR#4 Deferred Comp
2/19/2024	MICC	83029	41,767.71	RAT Tax Collected Q3 2023. previous yr expense.
2/8/2024	Payroll Batch ACH Direct Deposit	ETF#1397628930	30,024.00	PR#3 2024
2/8/2024	Brummer, Charles	82963	125.71	PR#3 2024
2/8/2024	Brummer, Paul	82964	125.71	PR#3 2024
2/8/2024	Whittaker, Alan Dale	82965	46.17	PR#3 2024
2/8/2024	Smith, Alexandra	82968	1,554.78	PR#3 2024
<b>TOTAL PAYROLL #3</b>			<b>\$31,876.37</b>	

2/22/2024	Payroll Batch ACH Direct Deposit	ETF#849550025	29,474.71	PR#4 2024
2/22/2024	Ralph, Evan	83030	761.09	PR#4 2024
2/22/2024	Wiltz, Joseph	83031	1,298.01	PR#4 2024
<b>TOTAL PAYROLL #4</b>			<b>\$31,533.81</b>	

<b>FEBRUARY 2024 TOTAL:</b>	<b>\$2,406,974.81</b>
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**ALTERNATIVE CLAIMS 2024**

**Harbor Commission**

**February 2023**

<u>Date</u>	<u>Payable to Who</u>	<u>Check #</u>	<u>Amount</u>	<u>Description</u>
	Harbor Commission approved			
2/8/2024	Amundsen Davis	#82967	4,773.50	December Lawyer Fees -Prv. Yr exp.
2/15/2024	Baker Tilly	83023	256.00	2023 Progress Billing Audit
2/15/2024	Wisconsin Commercial Ports Ass	83024	250.00	Association Dues 2024
2/22/2024	Ehlers	83037	2,422.50	January Statement

<b>FEBRUARY 2023 TOTAL:</b>	<b>\$7,702.00</b>
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**\$7,702.00**



# MI Library

February 2024

<u>Date</u>	<u>Payable to Who</u>	<u>Check #</u>	<u>Amount</u>	<u>Description</u>
2/21/2024	Elan Financial Services	83032	1,136.85	January Statement 2024
2/21/2024	Northern Waters Library Services	83033	6,474.83	Membership & Services
2/21/2024	Norvado	83034	185.34	Lib Services Jan 2024
2/21/2024	Rivistas	83035	1,428.48	Magazine Subscription
2/21/2024	U Line	83036	444.31	1/3 invoice total - Rec Center Ice Rink

<b>FEBRUARY 2024 TOTAL:</b>	<b>\$9,669.81</b>
<b>MI Public Library Board approved</b>	

Treasurer's Cash Summary as of February 29, 2024

	Balance Forward	Deposits	Withdrawals	Interest	Bank Charges	Transfers	End Balance
General Checking	\$ 1,448,741.88	\$ 80,478.48	\$ (2,915,081.00)	\$ 1,454.50		\$ 2,913,776.37	\$ 1,629,370.23
Sect. 125 Flex Account	\$ 18,714.87						\$ 18,714.87
Tax Collection Account	\$ 2,920,821.97	\$ 3,154.40		\$ 899.02		\$ (2,913,776.37)	\$ 10,899.02
MIFL Public Utility	\$ 31,536.17	\$ 543,069.85	\$ (313,449.03)				\$ 261,156.79
Library Savings	\$ 301.14	\$ 3,697.13		\$ 0.11			\$ 3,998.38
Airport Savings	\$ 556.24			\$ 0.09			\$ 556.33
Totals	\$ 4,420,472.27	\$ 630,399.86	\$ (3,228,530.03)	\$ 2,353.72	\$ -	\$ -	\$ 1,824,695.62

Accounting Program Totals:	
General Funds	n/a
Tax Account	n/a
Section 125	n/a
Library Savings	n/a
Airport Savings	n/a
TOTAL	

Bank Reconciliation	
Reported Bank Balance	\$ 1,897,831.47
Deposits in Transit	\$ -
Subtotal	\$ -
Less Outstanding Checks	\$ (73,136.86)
Checkbook Balance	\$ 1,824,695.62
	\$ -
Total Avail. Cking Account	\$ 1,412,592.63

Treasurer's Report  
Variance

\$ 1,824,695.62  
\$ -

Treasurer's Report  
Variance

\$ 1,824,695.62  
\$ (1,824,695.62)

RECEIVED  
MAR 29 2024  
T.M.L. / JP

Balanced

Submitted by CLIN  
3/15/2024

**TOWN OF LA POINTE  
REGULAR TOWN BOARD MEETING**

**March 12th, 2024**

**5:00 PM AT TOWN HALL**

**Amended 3/11/24 at 2:00pm**

**Revised Draft Minutes**

**DRAFT**

**Town Board Members Present:** Chair Glenn Carlson, Supervisor Sue Brenna, Supervisor Mike Anderson, Supervisor Aimée Baxter, Supervisor Samantha Dobson

**Staff Present:** Town Administrator Michael Kuchta, Public Works Director Ben Schram, Town Clerk Alex Smith

**Public Present:** Steve Lennick, Paul Brummer, Mike Starck, Michael Childers, Larry Sanders (via zoom), Molly O'Brien (via zoom)

**Call to Order:** 5:00pm

**I. Public Comment A\***

Paul Brummer again stated to consider laying off town road workers off in staggering terms due to the lack of snow, to save taxpayer's money.

Paul Brummer asked for a correction of his public comment from 2/27, to reflect that the letter was sent to the town and not to the Brummer family.

Paul Brummer paid tribute at the passing of Lori Henrickson, Town Treasurer in the '80s and '90s; she will be greatly missed.

**II. Administrative Reports**

A. Town Administrator's Report: Prepared by Michael Kuchta.

B. Public Works Director's Report: Prepared by Ben Schram.

C. MRF Supervisor's Report: Prepared by Marty Curry.

D. Airport Manager's Report & Checklist: Prepared by Paul Wilharm.

E. Planning and Zoning Administrator's Report: Prepared by Ed Schaffer.

F. Accounting Report: Prepared by Lauren Burtaux.

G. Police Chief's Report: Prepared by William Defoe.

H. Fire Chief's Report: Prepared by Rick Reichkitzer.

I. Ambulance Director's Report: Prepared by Cindy Dalzell.

Department monthly reports placed on file by unanimous consent.

**III. Public Works**

A. Roads, Dock and Harbor

1. Intergovernmental agreement for highway department mutual aid:

Motion to sign and approve the Intergovernmental agreement with Ashland County Highway Department, M. Anderson/S. Brenna, 5 Ayes, Motion Carried.

2. Job description for Sign Installation Laborer:

Motion to approve the job description and posting for Sign Installation Laborer

at \$18/hr not to exceed 800 hours with a start date to be determined, S. Brenna/A. Baxter, 5 Ayes, Motion Carried.

**3. Posting for Heavy Equipment Operator:**

Motion to approve the posting for Heavy Equipment Operator at \$20/hr not to exceed 100 hours with a start of 3/13/24 and ending 12/31/24, S. Brenna/M. Anderson, 5 Ayes, Motion Carried.

**B. Parks**

**1. Rieman parcel:**

The Town Board discussed the future of this parcel. The Town Board came to a consensus for the Town Administrator to speak with the Rieman family before decisions are made.

**2. Posting for Parks #1:**

Up to \$21.60/hr not to exceed 900 hours starting 5/1/24 and ending 10/12/24.

**3. Posting for Parks #2:**

\$18/hr not to exceed 750 hours starting 5/6/24 and ending 9/14/24.

**4: Posting for Camp Host #2:**

\$18/hr not to exceed 700 hours starting 5/13/24 and ending 9/12/24.

**5. Posting for Campground Assistant:**

\$15/hr not to exceed 600 hours starting 5/17/24 and ending 10/14/24.

Motion to approve the postings for Parks #1, Parks #2, Camp Host #2, and Campground Assistant, S. Brenna/ A. Baxter, 5 Ayes, Motion Carried.

**6. Authorization to file request for Congressionally Directed Spending for Big Bay Town Park accessibility project:**

Motion to authorize filing a request for Congressionally Directed Spending for Big Bay Town Park accessibility-project, S. Brenna/S. Dobson, 5 Ayes, Motion Carried.

**C. Airport**

**1. Stakeholders group for Terminal Area Master Plan:**

Motion to appoint the following: Paul Wilharm, Ben Schram, Ray Hakola, Leslie Mack, and Nick Widmar to work with the SEH Inc. and the Bureau of Aeronautics for the Terminal Area Master Plan, A. Baxter/S. Dobson, 5 Ayes, Motion Carried.

**IV. Committees**

**A. Planning and Zoning**

**1. Comprehensive Plan (final reading, resolution to be voted on 3/26):**

The Town Board discussed the final revised draft and plan to vote on March 26<sup>th</sup>.

**2. Rental Ordinance (Revise Section 3.1.5, Section 5.4.1.C):**

Motion to approve the revision of section 3.1.5 and the deletion of section 5.4.1.C, S. Brenna/A. Baxter, 5 Ayes, Motion Carried.

**B. Harbor Commission**

**1. Assignment and Assumption of Debt:**

Motion to authorize the Assignment and Assumption of Debt from Madeline Island Ferry Line Inc. to the Harbor Commission, A. Baxter/S. Brenna, 5 Ayes, Motion Carried.

**2. Resolution #2024-0312 A: \$5,734,000 General Obligation promissory note:**

Motion by Aimée Baxter to approve Resolution #2024-0132 A, seconded by Sue Brenna. Sue Brenna Aye, Mike Anderson Aye, Aimée Baxter Aye, Samantha Dobson Aye, Glenn Carlson Aye, 5 Ayes 0 Nays, Motion Carried.

3. Discussion of Revenue Bonds: Motion to postpone Resolution #2024-0312 B: \$5,432,000 Revenue Bonds until March 26<sup>th</sup>, A. Baxter/S. Brenna, 5 Ayes, Motion Carried.

4. Resolution #2024-0312 C: \$3,000,000 Ferry Line Service System note anticipation notes: Motion by Sue Brenna to approve Resolution #2024-0312 C, seconded by Aimée Baxter. Sue Brenna Aye, Mike Anderson Aye, Aimée Baxter Aye, Samantha Dobson Aye, Glenn Carlson Aye, 5 Ayes 0 Nays, Motion Carried.

5. Resolution #2024-0312 E: \$600,000 Taxable note anticipation notes (line of credit): Motion by Sue Brenna to approve Resolution #2024-0312E, seconded by Aimée Baxter. Sue Brenna Aye, Mike Anderson Aye, Aimée Baxter Aye, Samantha Dobson Aye, Glenn Carlson Aye, 5 Ayes 0 Nays, Motion Carried.

6. Authorization to establish two interest-bearing accounts at Bremer Bank for debt service reserves and debt service funds:

Motion to authorize and establish two interest-bearing accounts at Bremer for debt service reserves and funds, A. Baxter/S. Dobson, 5 Ayes, Motion Carried.

7. Resolution #2024-0312 F: Amend Town of La Pointe 2024 Schedule of Fees to incorporate Madeline Island Ferry Line Inc. Local Tariff No. 33 and attached Parcel Delivery Rates

Motion to approve Resolution #2024-0312 F, S. Brenna/A. Baxter, 5 Ayes, Motion Carried.

8. Harbor Wireless Network Co-Location Lease Agreement with Bayfield Wireless:

Motion to approve the presented lease agreement and sign after the MIFL purchase closes, S. Brenna/A. Baxter, 5 Ayes, Motion Carried.

9. MIFL financing documents:

Motion for the Town Chair, Town Treasurer, and Town Clerk to sign the MIFL financing closing documents, S. Brenna/A. Baxter, 5 Ayes, Motion Carried.

#### C. Library

1. Community Center RFP

Motion to authorize issuing an RFP for a community center feasibility study, A. Baxter/S. Brenna, 5 Ayes, Motion Carried.

**V. Town Hall Administration:** Nothing to report at this time.

#### VI. Vouchers

A. Town of La Pointe: Motion to approve the vouchers in the amount of \$52,162.65, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

B. Harbor Commission: No vouchers presented.

**VII. Treasurer's Report:** Postponed

#### VIII. Minutes

1. Regular Town Board Meeting – February 13<sup>th</sup>, 2024:

Motion to approve the minutes from February 13<sup>th</sup> as submitted, S. Brenna/A. Baxter, 5 Ayes, Motion Carried.

**2. Regular Town Board Meeting – February 27<sup>th</sup>, 2024:**

Motion to approve the minutes from February 27<sup>th</sup> with Paul Brummer's suggested change of his public comment, S. Brenna/A. Baxter, 5 Ayes, Motion Carried.

**IX. Emergency Services**

**A. RFP for removal of hazardous trees:**

Motion to approve the RFP for the removal of hazardous trees, with the clarification of deadline for tree removal being July 1<sup>st</sup>, A. Baxter/S. Brenna, 5 Ayes, Motion Carried.

**B. Ambulance**

**1. Purchase order: Williams EMT training**

Motion to approve the purchase order for EMT training, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

**X. Public Comment B\*\*:**

Paul Brummer commented on the location of the Madeline Island Wilderness Preserve's Annual Meeting in relation to a W-2 zone.

Ben Schram mentioned Matt from the highway department had trouble zooming into the meeting, but Ben is available to answer any question in relation to the mutual aid agreement.

**XI. Liquor & Operators' Licenses**

**1. Madeline Island Wilderness Preserve Annual Meeting – May 25<sup>th</sup>, 2024**

Motion to approve the picnic license for MIWP's Annual Meeting, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

**XII. Lawsuits & Legal Issues**

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

**A. Petition with the Wisconsin Department of Revenue Regarding Ashland County:**

Briefs have been filed, expecting decision sometime mid-April.

**XIII. New Agenda Items for Future Meetings:**

UDC contract

Community Awards

Waivers for Town/MIFL garages

Comp Plan

MOU designated tourism entity

Bids for Dust Abatement

Revenue Bond Resolution

Treasurer's report

Chapel cleaning service

**XIV. Adjourn: Motion to adjourn, S. Brenna/S. Dobson, 5 Ayes, Motion Carried. 5:39pm**

**Submitted by Town Clerk, Alex Smith.**



TOWN OF LA POINTE  
 PO Box 270  
 LA POINTE, WISCONSIN 54850  
 715-747-6913

(5) TB, TA, A, Clerk, Public

GOVERNMENT AGENCY TAX EXEMPT  
 - All Sales are Tax Exempt -

# Purchase Order Form

Date of Request 3/18/2024 Is this Expenditure Currently in the Budget?  Y  N  
 Person's Name Cynthia Dalzell If not, where will funds come from? regular budget repair  
 Budget Line Item # 100-00-52300-361-000 Currently in budget line item \$ 1,563.00  
 Project Name equipment repair Date Needed 3/31/2024  
 Purpose annual inspection of power load needed a replacement part  
 Amount Estimate \$ 1,563.00 Checked State Purchasing Website  Y  N  
 Date Town Board approved: \_\_\_\_\_ SDS Needed? \_\_\_\_\_  
 Actual Cost \$ 1,563.00 Actual Purchase Date \_\_\_\_\_

Purchasing policy requires attaching 3 vendor quotes/estimates. Circle Selected Vendor:  
 Vendor #1 stryker Amount \$ 1,563.00  
 Vendor #2 \_\_\_\_\_ Amount \$ \_\_\_\_\_  
 Vendor #3 \_\_\_\_\_ Amount \$ \_\_\_\_\_  
 Why did you pick this vendor Best price, best seller reviews, good return policy in the event its needed.

Chairperson \_\_\_\_\_ Date \_\_\_\_\_  
 Supervisor #2 \_\_\_\_\_ Date \_\_\_\_\_  
 Supervisor #3 \_\_\_\_\_ Date \_\_\_\_\_  
 Supervisor #4 \_\_\_\_\_ Date \_\_\_\_\_  
 Supervisor #5 \_\_\_\_\_ Date \_\_\_\_\_  
 Town Administrator \_\_\_\_\_ Date \_\_\_\_\_

NOTE: Complete one Purchase Order for each vendor on a multi-vendor project.

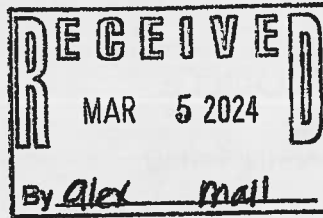
### CONTRACT PROCESSING

\$1,500 - \$5,000 - Signed by Town Administration  YES  NO  
 \$5,001 - Signed by Town Board  YES  NO Date Contract to TB \_\_\_\_\_  
 Publishing/posting Needed?  YES  NO If yes, date(s) \_\_\_\_\_  
 Initial: dg

RECEIVED  
 MAR 20 2024



2825 Airview Boulevard  
Kalamazoo, MI 49002 USA



Invoice

9205672069

Bill to: 20111055

211763-5.19 0 6916-1.1 1oz

TOWN OF LA POINTE  
ATTN: ACCOUNTS PAYABLE DEPARTMENT  
PO BOX 270  
LA POINTE WI 54850 - 0270

Customer Information	
Invoice #	9205672069
Invoice Date	02/26/2024
Currency	USD
Payer Number	20004676
Payer Name	MADELINE ISLAND AMB

Remit to :	
<b>Electronic Payments:</b>  JPMorgan Chase ABA 071000013 (ACH) Account: 1035237 ABA 021000021 (WIRE) SWIFT Code: CHASUS33XXX	<b>Checks:</b>  Stryker Sales, LLC 21343 NETWORK PLACE CHICAGO IL 60673-1213 USA

Please transmit in CTX format. If CTX is not possible, please send remittance information by email to [KFTpayments@stryker.com](mailto:KFTpayments@stryker.com)

Ship to
20004676
MADELINE ISLAND AMB Cindy Dalzell 240 BIG BAY RD LA POINTE WI 54850

For product related inquiries please contact:  
Stryker Medical Customer Service: 800-327-0770  
For accounts and billing related inquiries please contact:  
Stryker account receivable: 800-733-2383(Option 2)

Header Information			
Customer PO	C Dalzell 9-27-23	Payment Due Date	03/27/2024
Payment Terms	Net due in 30 days		
Terms of Delivery	PCO ORIGIN		

Item	Item#/GTIN	Description	Billing Period	Extended Price
Procure Service Contract		Data Services	2024-02-05 2026-07-20	411.00
		Procure Services	2024-02-05 2027-02-22	1152.00

Contract No.	40068251	Item Total	1,563.00
Billing Plan	SRY - Cash		
Contract Validity	02/05/2024 to 02/22/2027	Gross Amount	1,563.00
Coverage Date	02/05/2024 to 02/22/2027		



(5) TB, TIA, A/E/Clark, Public



TOWN OF LA POINTE  
PO Box 270  
LA POINTE, WISCONSIN 54850  
715-747-6913

GOVERNMENT AGENCY TAX EXEMPT  
- All Sales are Tax Exempt -

# Purchase Order Form

Date of Request 3/18/2024 Is this Expenditure Currently in the Budget?  Y  N

Person's Name Cynthia Dalzell If not, where will funds come from? \_\_\_\_\_

Budget Line Item # Designated Fund ACT 102 Currently in budget line item \$ 24,133.66

Project Name EKG Purchase Date Needed 3/31/2024

Purpose Final Payment to Stryker to meet state expense report requirements

Amount Estimate \$ 24,133.66 Checked State Purchasing Website  Y  N

Date Town Board approved: \_\_\_\_\_ SDS Needed? NO

Actual Cost \$ 24,133.66 Actual Purchase Date \_\_\_\_\_

Purchasing policy requires attaching 3 vendor quotes/estimates. Circle Selected Vendor:

Vendor #1 stryker Amount \$ 24,133.66

Vendor #2 \_\_\_\_\_ Amount \$ \_\_\_\_\_

Vendor #3 \_\_\_\_\_ Amount \$ \_\_\_\_\_

Why did you pick this vendor Best price, best seller reviews, good return policy in the event its needed.

Chairperson \_\_\_\_\_ Date \_\_\_\_\_

Supervisor #2 \_\_\_\_\_ Date \_\_\_\_\_

Supervisor #3 \_\_\_\_\_ Date \_\_\_\_\_

Supervisor #4 \_\_\_\_\_ Date \_\_\_\_\_

Supervisor #5 \_\_\_\_\_ Date \_\_\_\_\_

Town Administrator \_\_\_\_\_ Date \_\_\_\_\_

NOTE: Complete one Purchase Order for each vendor on a multi-vendor project.

### CONTRACT PROCESSING

\$1,500 - \$5,000 - Signed by Town Administration  YES  NO

\$5,001 - Signed by Town Board  YES  NO Date Contract to TB \_\_\_\_\_

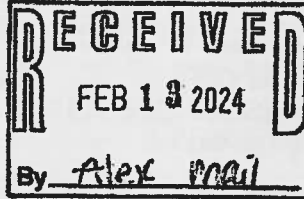
Publishing/posting Needed?  YES  NO If yes, date(s) \_\_\_\_\_

RECEIVED  
MAR 21 2024

Initial: dg



2825 Airview Boulevard  
Kalamazoo, MI 49002 USA



**Invoice**  
9205542831  
Bill to: 20111055

211090-9.13 0 6184-1.3 1oz

TOWN OF LA POINTE  
ATTN: ACCOUNTS PAYABLE DEPARTMENT  
PO BOX 270  
LA POINTE WI 54850 - 0270



Ship to
20004676
MADELINE ISLAND AMB Cindy Dalzell 240 BIG BAY RD LA POINTE WI 54850

For product related inquiries please contact:  
Stryker Medical Customer Service: 800-327-0770  
For accounts and billing related inquiries please contact:  
Stryker account receivable: 800-733-2383(Option 2)

Customer Information	
Invoice #	9205542831
Invoice Date	02/06/2024
Currency	USD
Payer Number	20004676
Payer Name	MADELINE ISLAND AMB

Remit to :	
<b>Electronic Payments:</b>	<b>Checks:</b>
JPMorgan Chase ABA 071000013 (ACH) Account: 1035237 ABA 021000021 (WIRE) SWIFT Code: CHASUS33XXX	Stryker Sales, LLC 21343 NETWORK PLACE CHICAGO IL 60673-1213 USA

Please transmit in CTX format. If CTX is not possible, please send remittance information by email to EFTpayments@stryker.com

Header Information			
Customer PO	C Dalzell 9-27-23	Payment Due Date	03/07/2024
Payment Terms	Net due in 30 days		
Terms of Delivery	PCO ORIGIN		

Item	Item#/GTIN	Description	Quantity / Unit	Unit Price	Extended Price
1	99577-001955 GTIN: 00883873871713	LP15,EN,SPO2,3L/12L,EX,NIBP,CO2,TR, VR,BT  Serial Number 50949034	1 PC	31,231.90	31,231.90
2	21330-001176 GTIN: 00885074765730	BATTERY PACK-LI-ION  Batch Number Serial Number  20230515	2 PC	454.50	909.00





2825 Airview Boulevard  
Kalamazoo, MI 49002 USA

Invoice  
9205542831

		<b>Item Total</b>	<b>32,140.90</b>
		<b>Freight and Handling</b>	<b>426.76</b>
		<b>Gross Amount</b>	<b>32,567.66</b>
<b>Cynthia Dalzell Service Level</b>	<b>Ground Carrier</b>	<b>FEDEX EXPRESS</b>	
<b>Tracking Numbers</b>	<b>652004758644</b>		
<b>Carrier</b>	<b>FEDEX EXPRESS</b>		
<b>Tracking Numbers</b>	<b>652004758644</b>		

The purchase of products pursuant to this invoice is subject to Stryker's then current terms of sale set forth at (see [www.stryker.com/stnc](http://www.stryker.com/stnc)). Any different or additional terms on any purchase order or other document submitted by Buyer are expressly rejected by Stryker. Acceptance of Buyer's purchase order and shipping of Stryker product to Buyer does not serve as acceptance of any such different or additional terms.

The total price shown on this invoice is net of discounts provided at the time of purchase. Some of the products listed on this invoice may be subject to rebates or additional discounts for which separate documentation is provided by Stryker. Customer must (1) claim the value of all discounts and rebates in the fiscal year earned or immediately following fiscal year, (2) properly report and appropriately reflect and allocate prices paid net of all discounts and rebates in Medicare/Medicaid cost reports and all claims for payment filed with third party payers as may be required by law or contract, and (3) provide agents of the United States or a state agency with access to all information from Stryker concerning discounts and rebates upon request.

**STRYKER RESERVES THE RIGHT TO CHARGE A 1.5% MONTHLY FINANCE CHARGE (18% PER ANNUM) ON ALL AMOUNTS REMAINING UNPAID AT THE END OF THE NET PERIOD.**

**NO MERCHANDISE WILL BE ACCEPTED FOR RETURN WITHOUT PRIOR AUTHORIZATION. TO OBTAIN A RETURN AUTHORIZATION OR TO REPORT DISCREPANCIES, PLEASE CALL CUSTOMER SERVICE AT THE NUMBER INDICATED ABOVE. Please refer to [www.stryker.com/returnpolicy](http://www.stryker.com/returnpolicy) for Stryker's product return policies.**



2825 Airview Boulevard  
Kalamazoo, MI 49002 USA

**Invoice**

**9205542832**

Bill to: 20111055

TOWN OF LA POINTE  
ATTN: ACCOUNTS PAYABLE DEPARTMENT  
PO BOX 270  
LA POINTE WI 54850 - 0270

Customer Information	
Invoice #	9205542832
Invoice Date	02/06/2024
Currency	USD
Payer Number	20004676
Payer Name	MADLINE ISLAND AMB

Ship to
20004676
MADLINE ISLAND AMB Cindy Dalzell 240 BIG BAY RD LA POINTE WI 54850

Remit to :	
<b>Electronic Payments:</b>	<b>Checks:</b>
JPMorgan Chase ABA 071000013 (ACH) Account: 1035237 ABA 021000021 (WIRE) SWIFT Code: CHASUS33XXX	Stryker Sales, LLC 21343 NETWORK PLACE CHICAGO IL 60673-1213 USA

For product related inquiries please contact:  
Stryker Medical Customer Service: 800-327-0770  
For accounts and billing related inquiries please contact:  
Stryker account receivable: 800-733-2383 (Option 2)

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Header Information			
Customer PO	C Dalzell 9-27-23	Payment Due Date	03/07/2024
Payment Terms	Net due in 30 days		
Terms of Delivery	PCO		
	ORIGIN		

Item	Item#/GTIN	Description	Quantity / Unit	Unit Price	Extended Price
1	41577-000284 GTIN: 00883873870273	LP15 ACCRY SHIPKIT, AHA, S Batch Number Serial Number  50943483	1 PC	0.00	
2	21300-008159 GTIN: 00883873836330	NIBP - TUBING, 6FT, BAYONET, UDI Batch Number Serial Number  17822	1 PC	78.20	78.20





2825 Airview Boulevard  
Kalamazoo, MI 49002 USA

Invoice  
9205542832

3	11577-000002 GTIN: 00883873804421	KIT - CARRY BAG, MAIN BAG Serial Number	1 PC	324.00	324.00
4	11220-000028 GTIN: 00681490582582	TOP POUCH Serial Number	1 PC	58.50	58.50
5	11260-000039 GTIN: 00883873990162	KIT - CARRY BAG, REAR POUCH, 3RD EDITION Serial Number	1 PC	83.25	83.25
6	11140-000015 GTIN: 00883873805206	POWER CORD-MLD,DOM, STR RCPT Batch Number Serial Number  79698	1 PC	78.75	78.75
7	11140-000098 GTIN: 00883873869611	ADAPTER, POWER, AC TO DC, ENHANCED, LP15 Batch Number Serial Number  231209	1 PC	1,624.50	1,624.50
8	21330-001365 GTIN: 00883873979891	ASSY - TEST LOAD, ROHS, ENGLISH Serial Number	1 PC	0.00	



2825 Airview Boulevard  
Kalamazoo, MI 49002 USA

**Invoice**  
**9205542832**

9	11577-000001	KIT - CARRY BAG, SHOULDER STRAP	1 PC	0.00
	GTIN: 00883873804414	Serial Number		
				<b>Item Total</b>
				<b>2,247.20</b>
				<b>Freight and Handling</b>
				<b>45.22</b>
				<b>Gross Amount</b>
				<b>2,292.42</b>
Cynthia Dalzell Service Level		Ground Carrier	FEDEX EXPRESS	
Tracking Numbers	652004758666			
Carrier	FEDEX EXPRESS			
Tracking Numbers	652004758666			

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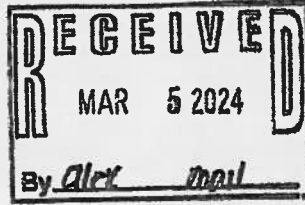
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2825 Airview Boulevard  
Kalamazoo, MI 49002 USA



**Invoice**  
9205661211  
Bill to: 20111055

211703-1.23 0383-1.1 1oz

TOWN OF LA POINTE  
ATTN: ACCOUNTS PAYABLE DEPARTMENT  
PO BOX 270  
LA POINTE WI 54850 - 0270

Customer Information	
Invoice #	9205661211
Invoice Date	02/23/2024
Currency	USD
Payer Number	20004676
Payer Name	MADELINE ISLAND AMB

Ship to
20004676
MADELINE ISLAND AMB Cindy Dalzell 240 BIG BAY RD LA POINTE WI 54850

Remit to :	
<b>Electronic Payments:</b>	<b>Checks:</b>
JPMorgan Chase ABA 071000013 (ACH) Account: 1035237 ABA 021000021 (WIRE) SWIFT Code: CHASUS33XXX	Stryker Sales, LLC 21343 NETWORK PLACE CHICAGO IL 60678-1213 USA

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Header Information			
Customer PO	C Dalzell 9-27-23	Payment Due Date	03/24/2024
Payment Terms	Net due in 30 days		
Terms of Delivery	PCO ORIGIN		

Item	Item#GTIN	Description	Quantity / Unit	Unit Price	Extended Price
1	11996-000471 GTIN: 00860006038304	ASSEMBLY, GATEWAY, 4G, MULTITECH, VERIZO  Serial Number 22939516	1 PC	1,468.70	1,468.70
<b>Item Total</b>					<b>1,468.70</b>
<b>Gross Amount</b>					<b>1,468.70</b>
Cynthia Dalzell Service Level		Ground Carrier	FEDEX GROUND		

