

**Town of La Pointe
Community Awards Committee
Tuesday October 10, 2023
Noon at Town Hall
Minutes**

Members present: Michael Collins and Seri Demorest
Members absent: Gwen Smith Patterson
Staff present: Michael Kuchta, Town Administrator

Meeting called to order by Michael Kuchta

1. Review committee purpose

Michael gave a brief overview of the purpose of this committee and described the award categories.

2. Review nomination form and criteria

Michael will update last year's nomination form, including adding past award winners, and e-mail to the committee for review before posting/distributing.

3. Set deadlines for nominations

The nomination deadline will be Fri. 12/15/23.

4. Promotion

Michael will create a promotion poster and e-mail to the committee for review before posting. He will also draft an article to be put in the November Island Gazette and send to the committee for review.

5. Set next meeting date

Next meeting will be Mon. 12/18/23 @ 9 Noon

6. Adjourn

Minutes taken from recording and submitted by Dorgene Goetsch, Clerical Assistant
Minutes approved as presented 3/11/24. D. Goetsch, Clerical Assistant