

REGULAR LIBRARY BOARD MEETING
Tuesday February 20, 2024
5:00 PM Meeting Zoom
Minutes

Members present: Keith Ryskoski (President), Peggy Ross, Mary Whittaker, Kerrey Andreas, Marilyn Hartig and Katie Sanders

Members absent: Beth Papp

Staff present: Lauren Schuppe, Library Director

The Madeline Island Library Board meeting was called to order by Keith.

I. Public Comment

II. Minutes

A. Regular Library Board Meeting January 18, 2023

Motion by Kerrey to approve the above minutes as presented, seconded by Mary, all ayes. Motion Carried.

III. Financials

A. Sign Directors Timesheet

Timesheets submitted for weeks ending 1/20/24 and 2/3/24.

Motion by Marilyn to approve signing director's timesheets, seconded by Peggy, all ayes. Motion Carried.

B. Approve Bills

Elan Financial Services	\$1,136.85
NWLS	6,474.83
Norvado	185.34
Rivistas Subscription Service	1,428.48
U Line	444.31

Motion by Katie to approve paying bills as presented, seconded by Mary, all ayes. Motion Carried.

C. Review and Approve 2023 Annual Report

Lauren noted the increase in programming attendance and the decrease in wifi access from 2022. She also wants to look at ways to get better library visit data other than the survey method that has been used in the past. Keith pointed out a few changes that need to be made to the library board member listing.

Motion by Kerry to approve the 2023 Annual report, seconded by Katie, all ayes. Motion Carried.

D. Review and Approve NWLN Compliance Agreement 2024

Lauren stated this is one of three annual agreements we have with Northern Waters. This agreement is for the computer and technology network.

Motion by Peggy to approve the 2024 NWLN Compliance Agreement, seconded by Marilyn, all ayes. Motion Carried.

IV. Ongoing Projects

A. FriendsCircle

1. Report from Board Liaison Kerrey Andreas

Kerrey reported the FriendsCircle is working on finalizing their introduction letter and interest survey with hopes to e-mail it out the beginning of March.

Lauren supplied them with a list of areas the library has needs including getting the outdoor makerspace and classroom active as well as grounds maintenance and some technology additions.

B. Library Community Center RFP

Lauren has had some informal discussions with members of the La Pointe School referendum committee regarding possible collaboration between the library and school.

C. Island Makerspace: create, innovate, elevate

Lauren stated the inside space is moving along and hopes with the FriendsCircle help, the outdoor space can get going.

Katie mentioned the possibility of using the outdoor space for adult programming.

D. Strategic Plan

1. Recommendations from Sarah Caruso

- Lauren had a couple of conversations with Sarah Caruso and she will not be available to assist with strategic planning this summer but she did send recommendations which Lauren shared with the board via e-mail.
- Sarah had a more long-term strategic plan in mind which the library has not done in the past.
- Mary mentioned that Woods Hall used Kellie Pederson, the Community Development Coordinator from the UW Extension Bayfield County with great success. Lauren will reach out to her.

V. Programs

A. Review and approve focus of the Art Purchase Award 2024

Lauren suggested the 2024 Art Purchase Award be used to create signage for the indoor and outdoor makerspace using equipment in the makerspace.

Motion by Mary to approve for 2024 Art Purchase Award focus be on signage for the indoor and outdoor makerspace encouraging the use of the makerspace equipment in the design and creation of the signs, seconded by Katie, all ayes. Motion Carried.

VI. Directors Report

- Lauren gave a review of the Libraries at The Heart of Community Engagement Conference given by the UW Extension.
- Reports from Angie and Ehlers & Pierce seem to be streamlined. She will follow up on the designated funds balances.
- Lauren is working on an infographic for the public and Town Board using the stats from the 2023 Annual Report.
- Lauren is working on an adult lecture series for the summer months hopefully using the outdoor classroom space.
- Grants to fund the sound garden will be submitted by 3/1/24.
- Lauren has had 2 interviews for summer rec positions. No returning staff this year. Kerrey will send Lauren some additional contacts at Northland College.
- Lauren hopes to have a new board member orientation document completed in April.

VII. Future Agenda Items

Consensus to have a meeting 3/19 even though Lauren will not be available to approve vouchers, timesheets, etc.

Adjourn:

Motion by Mary to adjourn, seconded by Kerrey, all ayes. Motion Carried.

Minutes taken from recording and submitted by Dorgene Goetsch, Clerical Assistant.

Minutes approved as presented 3/19/24. D. Goetsch, Clerical Assistant