

TOWN ADMINISTRATOR REPORT

To: Town Board

From: Michael Kuchta

DATES COVERED IN REPORT: Feb. 23-March 8, 2024

1. Accomplished/Completed

- **Comprehensive Plan.** Completed revision.
- **Energy Innovation Grant Program.** Submitted application for ESB microgrid.
- **Gazette.** Submitted articles for March edition.

2. Coming Up

- **Wisconsin Towns Association County Unit Meeting.** Monday March 25, 7 p.m., Pilsen Town Hall, Moquah.

3. Town Board Agenda – Information/Comments

- See separate memo.

4. Follow Up on Previous/Ongoing Projects

- **Ashland County Hazard Mitigation Review.** Continue to sit in on these meetings in preparation for revising the Town's outdated emergency plan.
- **Fire Department 1994 Ford ¾-ton crew cab pickup.** Public Works will use the truck for seasonal crews this summer, then perhaps auction it in 2025.
- **Fire number costs.** The Town has set aside \$40,478 for signs and installation. Anything above that will be subject to a special charge, as you approved on Feb. 27. So far, the Town has spent \$34,240 on engineering and manufacturing. We anticipate the total cost (with installation) will be closer to \$50,000. That would put the special charge in the vicinity of \$10-\$12 per sign.
- **Town attorneys.** Consulted (or continue to consult) on topics including Department of Revenue petition, proposed "perpetual easement" on new cell tower, Bayfield Wireless lease, harbor construction debt, personal use of town-owned shops by employees, mutual aid agreement with county highway department, resolution to adopt Comp Plan.
- **Town Plan Commission.** Voted 4-1 on March 6 to recommend keeping the TPC at 5 members.
- **Wisconsin City/County Management Association.** The winter conference Feb. 28-March 1 was one of the best I have attended. I made connections with potential accounting and insurance vendors. Sessions included useful discussions on workforce housing, utilizing artificial intelligence in a municipal setting, project management, and professional development. There were ample opportunities to compare notes with administrators from other municipalities.

5. Grant Report

- No updates.

6. Lawsuits/Legal Issues

- No updates

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MAR 8 2024

Initial: dg