

TOWN BOARD MEETING MEMO

From: Michael Kuchta, Town Administrator

Date: April 9, 2024

Re: Agenda items

-
- **Bids for ESB Tree Removal.** After bids are opened on April 9, a purchase order or contract will be brought forth for action on April 23.
 - **Purchase order for calcium chloride.** Action item: This is the only bidder but has been the supplier in previous years.
 - **Purchase order for BBTP boardwalk repair.** Action item: This is a retroactive approval, requested because supplies came in higher than the \$1,500 threshold.
 - **Cell tower lease proposal.** See separate memo.
 - **UDC contract.** Discussion item. The zoning administrator and town administrator continue negotiating potential terms with Alder Engineering. Your packet includes the latest draft.
 - **Harbor Commission resignation.** Action item. Harbor Commission president Michael Childers submitted his resignation, effective April 5. His term runs through Oct. 6, 2025. The Town Board chair appoints members to the commission. To be eligible for appointment, members must be residents of La Pointe for at least 3 years and must be qualified electors. Harbor Commission members elect their own president and vice-president.
 - **Harbor Commission tariff.** Action item. This is the proposed tariff for ferry rates for 2024. It must be approved by the Office of the Commissioner of Railroads; once that is done, the rates would be amended into the Town's schedule of fees.
 - Town staff request one addition to the proposed tariff: a one-way, \$4.50 surcharge on campers and RVs coming to the island from Bayfield. That revenue would mean users, not Town taxpayers, pick up the tab for sanitary district and pump-out costs that the Town incurs for maintaining the existing RV sanitary disposal site. The Harbor Commission approved including a surcharge at its March 28 meeting, but did not identify an amount. Based on 2023 traffic from ferry line records, a \$4.50 surcharge would allow the Town essentially to break even. The surcharge would generate \$6,050 in 2024; Town costs are projected at \$6,120.
 - **Budget summary report.** Action item. This was postponed from March 26. The report now includes revenue from property tax payments.
 - **Purchase order for fireworks.** Action item. This is the chamber's annual contract for the July 4 festivities. By written agreement, payments and donations run through Town accounts.
 - **Direct sellers ordinance / zoning map change.** These items are related. See separate memo.
 - **Police video redacting.** Action item: The resolution amends the 2024 fee schedule in accordance with new state law. The request allows the Town to charge for time spent redacting police department video to obscure children and/or other innocent bystanders. (The department will have to obtain the software and training to do so.)
 - **Future agenda items.** Potential topics for April 23 include discussion of rental ordinance language on delinquent payments to the Town; contract for ESB cleaning; Affordable Housing Advisory Committee; an MOU for a designated tourism entity; La Pointe police, fire and ambulance responsibilities on tribal land; and a waiver for employee use of Town/MIFL garages.

(5) TB, TA, A, Clerk, Public

TOWN ADMINISTRATOR REPORT

To: Town Board

From: Michael Kuchta

DATES COVERED IN REPORT: March 22-April 4, 2024

1. Accomplished/Completed

- **Annual Town Meeting.** Financial report prepared, printed.
- **ARPA.** Annual expenditures report for Covid-related federal grant filed.
- **Comprehensive Plan.** Final document sent to printer, posted on Town website. Files organized as archives on server.

2. Coming Up

- **Annual Town Meeting.** Tuesday April 16, 5 p.m.

3. Town Board Agenda – Information/Comments

- See separate memo.

4. Follow Up on Previous/Ongoing Projects

- **Airport Terminal Area Master Plan.** The local stakeholder group meets with BOA representatives and their engineering firm on April 11.
- **Workforce housing.** Zoning Administrator Ed Schaffer and I met with Evan J. Erickson about options for housing on private and/or public land along Big Bay Road.

5. Grant Report

- No updates

6. Lawsuits/Legal Issues

- No updates

7. Other Information

- **Ashland County.** Wrote letter of support for county request for federal funding to improve law enforcement radio infrastructure.

RECEIVED
APR 4 2024

Initial: dg

March 2024 Public Works Report

Roads/Equip.

- On March 3rd, the island had a decent overnight thunderstorm, which thankfully resulted in minimal tree clean-up.
- Throughout the first week of March, the crew worked on additional ditch clean-up and tree trimming, as much as the partially frozen ground allowed.
- The 1994 F-250 pick-up truck was donated to the Roads Dept. from the Fire Dept., re-outfitted, and will be seen around the island this summer as the dedicated new fire-number-sign installation vehicle.
- On 3/13, the TV145 sweeper broom was mounted. Over the week, Main Street, downtown intersections, and the dock were swept off. This is earlier than usual, but downtown was very sandy and dirty. There will be less to clean up when mud season is over.
- The week of 3/25 (school spring break) saw substantial wet and heavy blizzard conditions, which made a mess out of all the roads. Thanks to Pete, Evan Jr., Gary B., and Evan Sr. for all their efforts and the very long days of keeping the roads open. No power outages or downed trees, minimal ferry service cancellations, and the snow will melt soon.

Parks

- Throughout the month, the entire crew worked on and off repairing two rotted sections of the BBTP beach boardwalk, which were buried in wet sand in fall storms of 2018-'19. The job was completed on 3/20. Tripping hazards hopefully are mitigated for another 10 years.
- We plan to open the Rec Center bathrooms in mid-April, after a thorough cleaning and County Health Department inspection.
- The Parks #1 and Parks #2 positions remain open until filled.

Misc.

- Woodstock, the MRF hauling truck, had its tarping arms modified and a new tarp installed.
- Correction from last month's report: Despite my best efforts to convince WISDOT to grant an exemption to the 20-ton limit, for the foreseeable future the MRF truck will have to haul solid waste one-way around the STH 13 truck detour and return through Washburn empty.

Respectfully submitted,
Ben Schram, Public Works Director

RECEIVED

APR 2 2024

Initial:

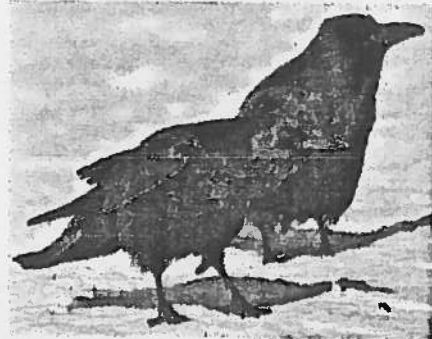
Letters from MRFY - The Others
April 2024

As most of you know, we started a compost project here at the MRF last year. During our freshman outing, we had a mixed degree of success. Community involvement was fantastic, and we received kudos from families and friends at the simplicity of it all.

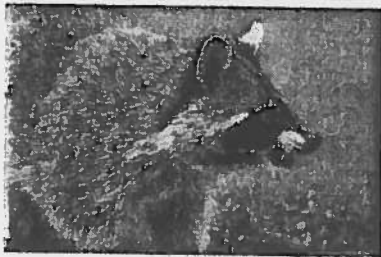
"I can't believe how much food waste I create!"

"I only have to come to the dump once every week and a half now."

"My garbage stinks less!"



But for every action is an equal and opposite reaction. With a reduction in some "people" visitors comes an increase in...The Others. At just around 2:30 pm on any given Monday, Wednesday or Saturday, the crows sit in the red pines that border the field around MRF, waiting for some doddering attendant to make his way to the gate to close for the day. They watch with intense eyes and the occasional cackles of laughter. I will often respond with some sly boots comment, my favorite being "Don't do to me what you did to Tippiie Hedren," at which point my overactive imagination kicks into high gear and I see myself running down the MRF driveway screaming my head off, being chased by a thousand crows hell bent on destruction. By the time I get into the office, they have landed on the edge of the compost barrel and are already sorting through the mish mash of old potatoes, veggie scraps and bread, looking for the juiciest morsels. They don't even fly away when I walk past and moments like this are special: to see the iridescent sheen of blues and purples and greens of their feathers glint in the afternoon light, while being watched with piercing black eyes...it is magical.



At night, the action continues with the nightly visits of *procyon lotor* aka trash panda that comes on stealthy cat feet. When I was a kid, I raised some pet racoons: Jackson and Rascus. Two peas in a pod. Something about watching racoons eat with their soft flexible noses and cute tiny little hands is endearing. When I arrive to the MRF in the mornings, there are no signs of the racoons, only a small trail of feet, empty dog food cans licked clean, and errant

scraps of paper strewn about. Here at the MRF, we are working to reduce pests. Locking up our food scraps and grease are part of the process as is constant cleaning of the compactor spaces to prevent the "Juicy Lucy Effect" from all these bags leaking out. And soon...Makwa will wake up and then the party begins. But that is a story for another time.

The compost from last year's pilot project will be rotated when the weather dries up a bit and distributed to the community garden, the school garden, and some to the MRF as well for our gardening demonstration. If all proceeds according to plan, we will also have some available for our customers. Drop off your new compost, fill up with some old compost, and give those flowers a nice pick me up with nutrients and vitamins!!

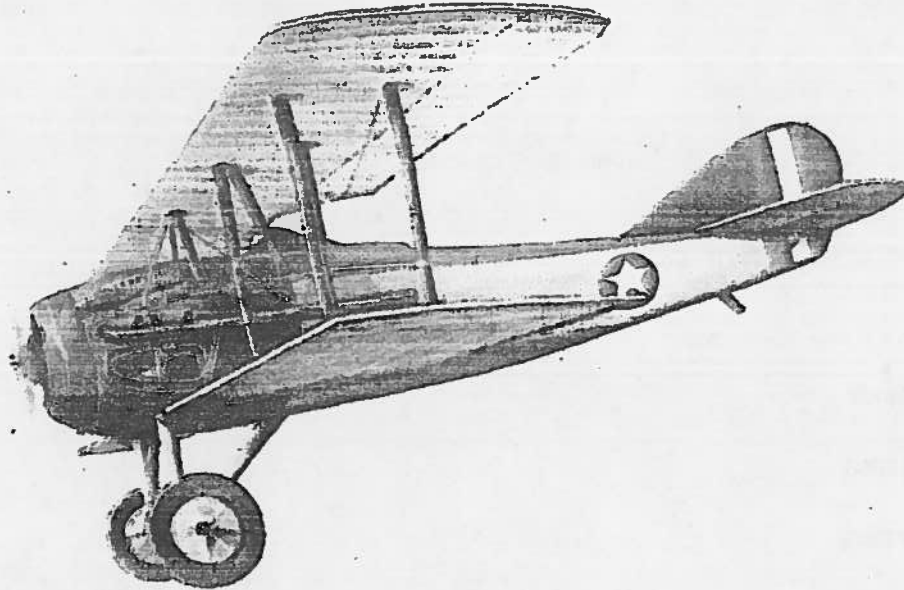
Be MRFtastic!

RECEIVED

APR 8 2024

Initial: dg

(5) TB, TA, A, Clerk, PWD, Airport, Pub



Major Gilbert Field (4R5)

To: Town Board

From: Paul Wilharm

Date: 04/01/2024

Re: Monthly report for March 2024

During the month of March our airport was issue free

Drop box receipts:	\$0.00
Traffic, flight plan:	09
Traffic, sign in	10
NOTAMS	12

Traffic counts do not include touch and go and those who do not file and/or sign in which historically is many.

Attached are logs / checklists

Thanks !

Paul
COVER + (4)

RECEIVED

APR 1 2024

Initial: dg

March 2024 Traffic count and revenue log / checklist

Drop box receipts \$ 0.00

The following filed flight plans :

03/02 N9447X

03/08 N717KG

03/09 N5088Q

03/10 N192AF

03/12 N128PP

03/20 N192AF

03/23 N78515

03/23 N355MK

03/30 N192AF

For additional traffic see sign in sheet(s)

3-2

DATE
3/2/24
3/9/24
3/12/24
3/13/24
3/14/24
3/22/24
3/23/24
3/24/24
3/23/24

2 P Y77 Hrzynka@yahoo.com

MEMBERS			
NUMBER ABOARD	BUSINESS/ PLEASURE	FLIGHT ORIGIN	CONTACT
1	P	GRB	
1	P	ECM	
1	P	LST	
1	P	KUES	
3/2	P	KSGS	
2	P	KFCM	
2	P	KFCM	
3	P	KSHW	
1	P	KtB	
3/24 Sign in (2)			

Available Reports		Run	12 total records	Reference...	NOTAM N...	NOTAM Text	Designator	PR
City Airport Coordination Report				71830881	09078	'GRB 09078 4RS RWY 22 PAPI US 2403082024-2403082022	4RS	Pa
City Airport NOTAM Report				71830881	09078	'GRB 09078 4RS RWY 22 PAPI US 2403082024-2403082022	4RS	Pa
Use of Runways				7182482	09187	'GRB 09187 4RS RWY 04 FCON 325 100 PCT 1IN DRY SN OBS AT 2403171741, 2403171741-24031...	4RS	Pa
				71812030	09264	'GRB 09264 4RS RWY 04 FCON 1/1/1 100 PCT ICE OBS AT 2403261443, 2403261443-2403271443	4RS	Pa
				7182885	09371	'GRB 09371 4RS RWY 04 FCON 1/1/1 100 PCT ICE OBS AT 2403271445, 2403271445-2403281445	4RS	Pa
Filter Name	Filter Value			71828459	09372	'GRB 09372 4RS SVC AUTOMATED WX BCST SYSTEM WIND UNREL 2403271453-2403281453	4RS	Pa
Location	4RS			71830880	09383	'GRB 09383 4RS SVC AUTOMATED WX BCST SYSTEM WIND UNREL 2403281427-2403301428	4RS	Pa
Status	Active,Cancelled,Expired			71828459	09372	'GRB 09372 4RS SVC AUTOMATED WX BCST SYSTEM WIND UNREL 2403271453-2403281453	4RS	Pa
Keywords				71828385	09371	'GRB 09371 4RS RWY 04 FCON 1/1/1 100 PCT ICE OBS AT 2403271445, 2403271445-2403281445	4RS	Pa
Date Range (Start)	03/01/2024			71838713	09384	'GRB 09384 4RS RWY 22 FCON 1/1/1 100 PCT ICE OBS AT 2403281430, 2403281431-2403291431	4RS	Pa
Date Range (End)	03/31/2024			71838880	09383	'GRB 09383 4RS SVC AUTOMATED WX BCST SYSTEM WIND UNREL 2403281427-2403301428	4RS	Pa
				71838713	09384	'GRB 09384 4RS RWY 22 FCON 1/1/1 100 PCT ICE OBS AT 2403281430, 2403281431-2403291431	4RS	Pa

3/24 NOTAM

Zoning Report 3/31/2024
 Routing: TB (5), TPC (5), Clerk (1), Assistant Clerk (1) Email Staff: (5)

ZONING REPORT 3/31/2024

(S)DTG, TH.A. Clerk, Public

Building/Land Use Permits

	2024		2023	
	Value	Number	Value	Number
County	\$1,825.00	9	\$1,200.00	6
Town	<u>\$2,695.50</u>	<u>9</u>	<u>\$1,885.00</u>	<u>10</u>
Total	\$4,520.50	18	\$3,085.00	16

Town Revenue (2024 to date) Town Revenue (through 3/31/2023)

Permits	\$2,695.50	Permits	\$1,885.00
Variance	0	Variance	0
CSM	0	CSM	0
Special exception	0		
CUP	<u>0</u>	CUP	<u>0</u>
Total	\$2,695.50	Total	\$1,885.00

Short-Term Rental Permits

Source	2024 (to date)		Through 3/31/2023	
	Permits	Revenue	Permits	Revenue
Rentals by owner	20	\$6,000.00	38	\$6,650.00
Madeline Island Vacations	1	\$300.00	6	\$1050.00
The Inn on Madeline Island	<u>1</u>	<u>\$300.00</u>	<u>0</u>	<u>0</u>
Total rental properties	22	\$6,600.00	44	\$7,700.00

The work group and I continue working on changes in the Zoning Ordinance. Sections 2, 3, 4, and 5 have been given to the TPC for review. Applications for Rental permits have been coming in slowly, with a lot of them lacking proof of insurance. This has typically been resolved with an e-mail letting them know about the ordinance change.

RECEIVED
 APR 2 2024

Initial: dg

Zoning Report 3/31/2024

Routing: TB (5), TPC (5), Clerk (1), Assistant Clerk (1) Email Staff: (5)

DATE	SANITARY PERMIT #	COUNTY PERMIT #	LAND USE PERMIT #	NAME OF PROPERTY OWNER	FIRE #	STREET NAME	Parcel number 014	PROJECT TYPE	TOWN FEE	COUNTY FEE
3/12/2024		9245	2024-04	Tim Eldrege	738	Main St	00474-0300	Garage	\$ 144.00	\$ 200.00
3/19/2024		9246		Angela Bash	1157	Sunny Slope	00458-0300	Fill&Grade		\$ 150.00
3/19/2024		9247		Payne Cabin	599	Craigs Way	00003-1000	Fill&Grade		\$ 150.00
3/19/2024		9248		Tom Atmore	988	Stone Point Ln.	00158-0800	Fill&Grade		\$ 150.00
3/19/2024			2024-05	Elouise Woods		Lucy in the Sky	00206-1250	Dwelling	\$ 525.00	
3/19/2024			2024-06	Elouise Woods		Lucy in the Sky	00206-1260	Dwelling	\$ 525.00	
3/20/2024			2024-07	Lauren Burtaux		Sunny Slope	00459-0304	Driveway	\$ 75.00	
3/20/2024			2024-08	Jay Westfield	510	Miller Farm Rd.	00204-0510	Accessory	\$ 324.60	
3/20/2024		9249	2024-09	Diana Mancino	3728	North Shore Rd.	00311-0200	Accessory	\$ 165.00	\$ 200.00
3/26/2024		9250		Flint Cook	2926	Big Bay Rd.	00060-0240	Fill&Grade		\$ 150.00

Ed Schaffer

Submitted 3/31/2024

Internal Accounting Coordinator Report March 2024

4/2/2024

1. **Ehlers and Pierce:**

- a. Angie and I are working on the property tax accounts as they are not showing up in the budget reports.
- b. Angie and I continue to meet weekly to discuss concerns and questions.

2. **Audit – Baker Tilly:**

- a. The virtual audit continues. Baker Tilly has requested 75+ more documents and information. Thankfully, Vanessa is very helpful if I have questions. Looking back at the previous audits can be helpful as well.
- b. Glenn, Michael Kuchta and I met with Vanessa to talk through accounts needed for the Harbor Commission and MIFL accounts in Workhorse. I have gone through and made a rough draft of the accounts, sent over to Michael for his review, and will have Angie look over it before entering it into Workhorse.

3. **Grants:**

- a. I am still waiting to hear back from the Bureau of Aeronautics about the invoice in question for ARPA funding. The question is regarding the limited life of the disc mower and whether it is reimbursable under the grant conditions.
- b. The Harbor Commission's grant reimbursement request has been approved and a check will arrive the first week of April for a total of \$98,559.57.

4. **Miscellaneous:**

- a. I attended my first department heads meeting mid-March. It was great to hear what is going on in the other departments. Cindy has requested a quick overview of Workhorse and help logging into her profile. We hope to do this sometime in April.
- b. I met with Tammi, a customer service representative from Workhorse, to help me with bank reconciling in Workhorse.

Respectfully submitted,

Lauren Burtaux

Internal Accounting Coordinator

RECEIVED

APR 3 2024

Initial: dg



LA POINTE POLICE DEPARTMENT

MADELINE ISLAND
270 MAIN STREET
LA POINTE, WISCONSIN 54850

PHONE: (715) 747-6913
FAX: (715) 747-3096
police@townoflapointewi.gov

(5) TB, TA, A, Clerk, PD, Public

To: Town Board
From: William Defoe
Date: 4/2/2024
Re: Monthly Police Report for April

During the month of March 2024, the La Pointe Police issued the following:

- 0 Parking Citations
- 3 Traffic Citations
- 0 Ordinance Citations
- 0 Arrests transported off island.
- 0 Arrests released to responsible parties.
- 1 Cited and referred to DA office.

I probably should not have talked about a lack of snow in my last report. March calls for service were down. 9 total traffic stops where one stop resulted in 3 citations one of which was a criminal referral to the DA office. 1 fraud case reported, one alarm call, one violation of protection order and a family problem investigation.

Karl completed the DOT training to run the Intoximeter machine that we have at the fire hall. Tom and Karl are both now certified and licensed by the state to do breath tests for OWI's.

Tom also completed a firearms instructor training update in March.

I have been busy getting the vehicles ready for summer, summer tires are ready to go on both squads, every time we plan this, we get a snowstorm.

The new squad laptops have arrived, we hope to have them in the squads by the end of April. They are getting dropped off to Will for an initial set up, then we have to make an appointment with Badger TraCs to have the software installed.

I have been sending out mutual aid requests for the Madeline Island Marathon to both GLIFWC and the WI State Patrol. Both are planning to send someone over to help with traffic control for the event.

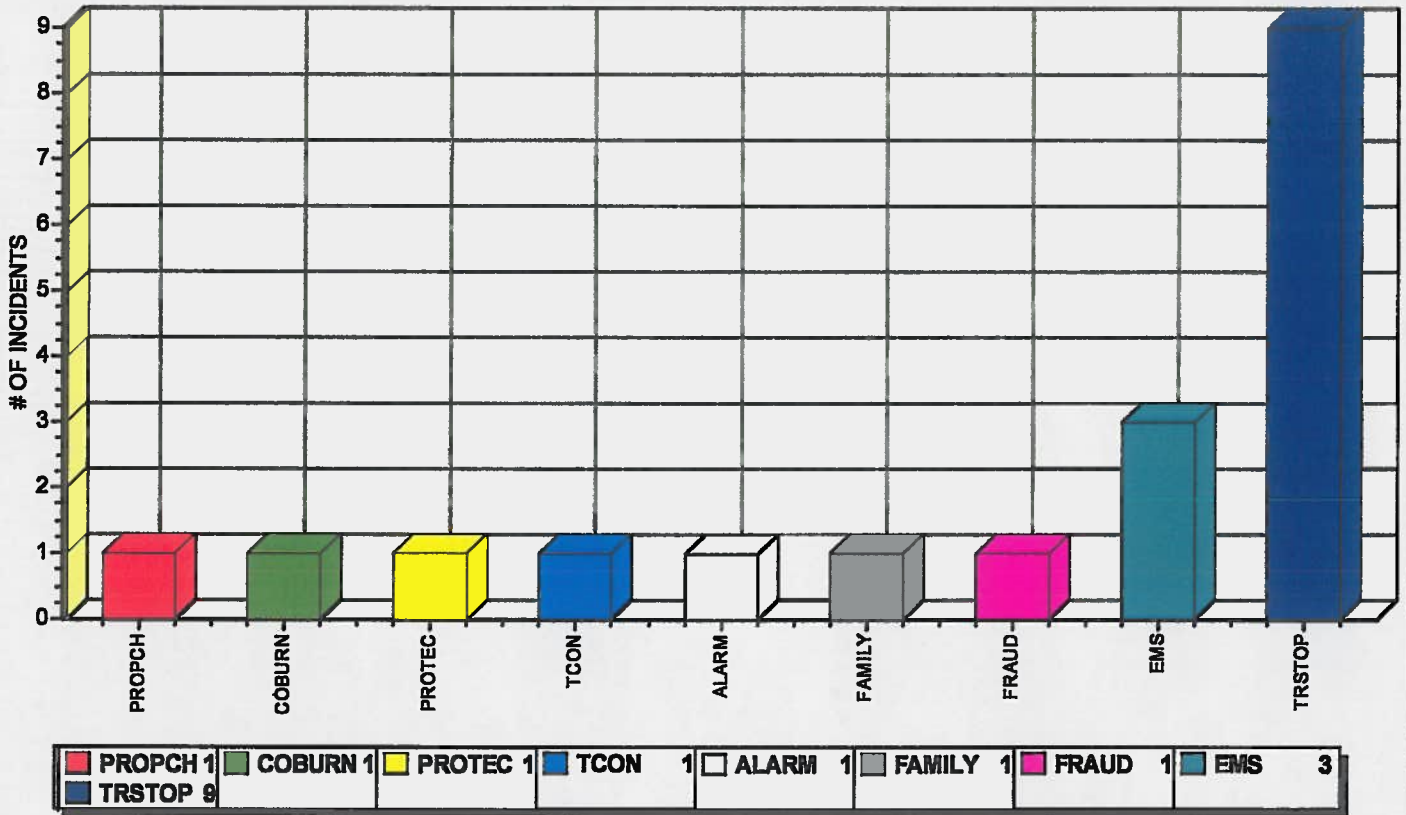
If there are any questions or wish to discuss things within the department, please feel free to come talk to me.

RECEIVED

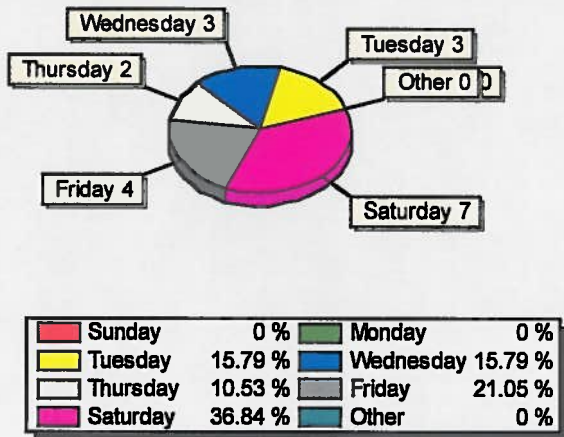
APR 2 2024

dg

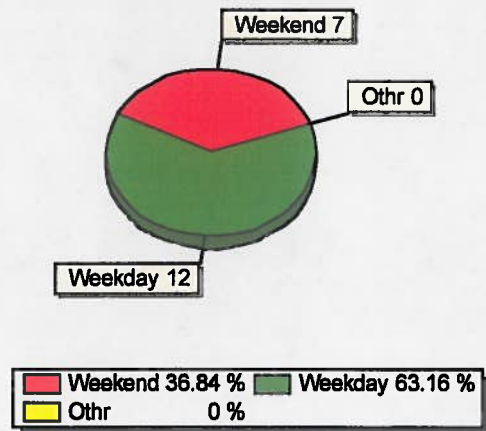
Incident Frequency by TYPE (Top 9 of 9 Shown) (Using DATE RECD)



By Day of Week



Weekday vs Weekend



Search Criteria: (LOGNUM >= 'A4-24-00001')
 (LOGNUM <= 'A4-24-10000')
 (DISTRICT >= '07')
 (DATE_RECD >= TO_DATE('3/1/2024','MM/DD/YYYY'))
 (DATE_RECD <= TO_DATE('3/31/2024','MM/DD/YYYY'))

(5) TB, TA, A. Clerk (Public)

Madeline Island Ambulance Service Report

March 28, 2024

We had three runs in March. Two of the runs were transports, and the third was a non-transport.

I have been spending a lot of time working on the new EKG. It has a pretty steep learning curve, but Stryker has great support. It is registered and has a GPS device so if it should ever be misplaced or stolen, they can track it. There are many great training videos available as well. We will have it in service in May.

We are all finishing up our CPR refresher courses. Everyone should be turning in their certificates to Jamie with their CEUs. We have also decided that the small-space rescue scenario, which will be one of the first multi-department trainings, is a priority. We are also reviewing with Tamarack Health the fall prevention training.

I would like to set up a school tour for the kids to come and visit ambulances and the emergency services building. If that is not possible, then we could bring a rig to the school and show them around there.

It is inventory time for me to go through the rigs and the storage area in order to be ready for spring. Thom and I still need to finish our ditch kit and AED work with the police vehicles.

We have just received the letter that states that we are receiving our annual ACT 102 funds. I will forward it to Michael Kuchta and the town should let me know when we receive the funds. We did just get a nice donation from a patient that will go into the fund paying for the EKG.

Thank you.

Respectfully Submitted,

Cynthia Dalzell, Madeline Island Ambulance Service

RECEIVED

APR 2 2024

Initial: dg

(5) TB, TA, A, Clerk, PWD, Public



TOWN OF LA POINTE
PO Box 270
LA POINTE, WISCONSIN 54850
715-747-8913

GOVERNMENT AGENCY TAX EXEMPT

- All Sales are Tax Exempt -

Purchase Order Form

Date of Request 3/19/2024 Is this Expenditure Currently in the Budget? Y N

Person's Name Ben Schram If not, where will funds come from?

Budget Line Item # 53311-371 Currently in budget line item \$ 34,000.00

Project Name Mag Chloride Date Needed 4/9/2024

Purpose Gravel Road Dust Abatement 2024

Amount Estimate \$ 31,980.00 Checked State Purchasing Website Y N

Date Town Board approved: _____ SDS Needed? _____

Actual Cost _____ Actual Purchase Date _____

Purchasing policy requires attaching 3 vendor quotes/estimates. Circle Selected Vendor:

Vendor #1 Chemical Industries of Alberta Amount \$ 31,980.00

Vendor #2 _____ Amount \$ _____

Vendor #3 _____ Amount \$ _____

Why did you pick this vendor Specialty item; same vendor as in the past

Chairperson _____ Date _____

Supervisor #2 _____ Date _____

Supervisor #3 _____ Date _____

Supervisor #4 _____ Date _____

Supervisor #5 _____ Date _____

Town Administrator _____ Date _____

NOTE: Complete one Purchase Order for each vendor on a multi-vendor project.

CONTRACT PROCESSING

\$1,500 - \$5,000 - Signed by Town Administration YES NO

\$5,001 - Signed by Town Board YES NO Date Contract to TB _____

Publishing/posting Needed? YES NO If yes, date(s) _____

RECEIVED

APR 2 2024

Initial: _____



Chemical
Industries (Alberta) Inc.

107E - 1144 29TH AVENUE NE
CALGARY, ALBERTA
T2E 7P1
1-800-447-1437 - Ext #528

QUOTATION - USA

QUOTE #	DATE
W124-01	2024-02-28

CUSTOMER INFORMATION
BEN SCHRAM - FOREMAN TOWN OF LAPOINTE 240 BIG BAY ROAD P.O. BOX 270 LAPOINTE, WISCONSIN - 54850 PHONE: #(715) 747-6855 CELL: # (715) 209-0199 foreman@townoflapointewi.gov

Prepared By
Marketing Department

DESCRIPTION
END DUST™ MAG CHLORIDE FLAKES - 2023002 900 KG PER TOTE (2000 LBS PER TOTE) PRODUCT COLOR MAY VARY FROM WHITE TO A BROWNISH COLOR

	QTY	PER TOTE	AMOUNT
END DUST™ MAG CHLORIDE FLAKES - 2023002	20	\$ 1,599.00	\$ 31,980.00
900 KG PER TOTE (2000 LBS PER TOTE)			
DELIVER 1ST WEEK OF MAY 2024			
INCLUDES SHIPPING			
TAILGATE/BEYOND CARRIER CHARGES MAY APPLY			
DELIVERY - 7 TO 10 DAYS			
US DOLLARS			
THANK YOU FOR YOUR BUSINESS			

This quotation is not an invoice.

If you have any questions, please contact SALES DEPARTMENT - sales@chemind.com
1-800-447-1437 Ext #528

*****TERMS AND CONDITIONS*****

- 1. We have a non refundable and non return policy**
- 2. Payment due 30 days upon date of invoice**
- 3. 10% per month interest charge may apply over 60 days**



TOWN OF LA POINTE
 PO Box 270
 LA POINTE, WISCONSIN 54850
 715-747-6913

(5) TB, TA, A, Clerk, PWD, Public

GOVERNMENT AGENCY TAX EXEMPT
 - All Sales are Tax Exempt -

Purchase Order Form

Date of Request 4/2/2024 Is this Expenditure Currently in the Budget? Y N

Person's Name Ben Schram If not, where will funds come from? _____

Budget Line Item # 55250-230 Currently in budget line item \$ 4,536.10

Project Name BBTP lumber Date Needed 4/9/2024

Purpose BBTP boardwalk repairs

Amount Estimate \$ 1,586.00 Checked State Purchasing Website Y N

Date Town Board approved: _____ SDS Needed? No

Actual Cost \$ 1,586.00 Actual Purchase Date _____

Purchasing policy requires attaching 3 vendor quotes/estimates. Circle Selected Vendor:

Vendor #1 Washburn Building products Amount \$ 1,586.00

Vendor #2 _____ Amount \$ _____

Vendor #3 _____ Amount \$ _____

Why did you pick this vendor? Town has account, they deliver to island

Chairperson _____ Date _____

Supervisor #2 _____ Date _____

Supervisor #3 _____ Date _____

Supervisor #4 _____ Date _____

Supervisor #5 _____ Date _____

Town Administrator _____ Date _____

NOTE: Complete one Purchase Order for each vendor on a multi-vendor project.

CONTRACT PROCESSING

\$1,500 - \$5,000 - Signed by Town Administration YES NO

\$5,001 - Signed by Town Board YES NO Date Contract to TB _____

Publishing/posting Needed? YES NO If yes, date(s) _____

RECEIVED
 APR 3 2024

dx

TOWN BOARD MEETING MEMO

From: Michael Kuchta, Town Administrator

Date: April 9, 2024

Re: Cell Tower Lease Proposal (discussion item)

Harmoni Towers, which manages the AT&T tower, has increased its offer for a "perpetual easement" of the tower to a one-time payment of \$175,410. That is the equivalent of 18 years of lease payments at current rates. This offer is an increase from the original proposal of \$130,230 (which was the equivalent of 14 years, 6 months of lease payments). The current lease automatically renews in 5-year extensions for 50 years; it appears the first extension begins in 2026. Rent rises 1.0 or 1.5 percent every 5 years.

Harmoni also shared templates of their standard lease agreements. Our attorney has multiple concerns about language (which the Harmoni representative suggests might be modified if the Town is serious about negotiating an easement). Legal concerns include:

- the request for an exclusive easement
- that the Town would have no control over third-party use of the tower
- that the easement is permanent (unless Harmoni quits using the tower for a period of five years – which the attorney believes is an unnecessarily long period)
- that Harmoni may terminate the agreement but that the Town cannot
- that the Town does not have the ability to approve or deny "improvements" to the tower
- that the Town grants Harmoni power of attorney to negotiate with new customers of the tower (including the potential for leases that would continue even if Harmoni terminates its lease)
- that the agreement gives Harmoni more options in default than it gives the Town
- that the legal venue would be New York City (not Ashland County)

Among issues to discuss/provide guidance are whether:

- the Town is interested in providing a perpetual easement
- the up-front financial offer is worth it for a perpetual easement
- it is worth investing staff and legal time to negotiate better terms on a perpetual easement
- future technology will make the need for cell towers obsolete

RECEIVED

APR 1 2024

Initial: dg

(5) TB, TA, A, Clerk, Public

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1
Send to: WisDOT
Bureau of Railroads & Harbors
P. O. Box 7914
Madison, Wisconsin 53707-7914

Bayfield Harbor
Harbor Name

Town of La Pointe
Responsible Local Unit of Government
(County, City, Village or Town)

Improvements Proposed in Calendar Year 25

Instructions: Complete one of these sheets for each project contemplated in each of the next three years. Include only those projects that benefit **COMMERCIAL TRANSPORTATION**. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Ferry Dock Reconstruction

Replace existing Ferry dock + Ramp "A". This is our primary Bayfield Harbor dock.

PART II Project Resources

PART III Rank & Probability

<u>Expected Funding Sources (All types)</u>	<u>Amount</u>
(b) <u>Town</u>	<u>\$140,000</u>
(c) <u>HAP</u>	<u>\$560,000</u>
(d)	
	Total <u>\$700,000</u>

(a) Of the projects listed for the year noted above, this project (a) is of 1 priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:

(Circle One) High
Medium
Low

Prepared By: Callan Linehan

Date: 3-27-2024

U:SOI

RECEIVED

APR 8 2024

Initial: dg

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1
Send to: WisDOT
 Bureau of Railroads & Harbors
 P. O. Box 7914
 Madison, Wisconsin 53707-7914

Bayfield Harbor / La Pointe Harbor
 Harbor Name

Town of La Pointe
 Responsible Local Unit of Government
 (County, City, Village or Town)

Improvements Proposed in Calendar Year 24

Instructions: Complete one of these sheets for each project contemplated in each of the next three years. Include only those projects that benefit **COMMERCIAL TRANSPORTATION**. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Add additional Pipe Piling
 Install new piling in harbors to assist with
 landing vessels.

PART II Project Resources

PART III Rank & Probability

<u>Expected Funding Sources (All types)</u>	<u>Amount</u>
(b) <u>Town</u>	<u>\$12,000</u>
(c) <u>HAP</u>	<u>\$48,000</u>
(d)	
	Total
	<u>\$60,000</u>

(a) Of the projects listed for the year noted above, this project (a) is of 2 priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:
 (Circle One) High
 Medium
 Low

Prepared By: Callan Linehan

Date: 3-27-2024

**THREE-YEAR HARBOR DEVELOPMENT
STATEMENT OF INTENTIONS**

Due: April 1
Send to: WisDOT
 Bureau of Railroads & Harbors
 P. O. Box 7914
 Madison, Wisconsin 53707-7914

Bayfield Harbor / La Pointe
 Harbor Name

Town of La Pointe
 Responsible Local Unit of Government
 (County, City, Village or Town)

Improvements Proposed in Calendar Year 24

Instructions: Complete one of these sheets for each project contemplated in each of the next three years. Include only those projects that benefit COMMERCIAL TRANSPORTATION. Examples include dredging, dredge disposal and dock wall construction.

PART I Project Description and Objective(s)

Dredging Both Harbors and Approach
 Emergency dredging of both La Pointe
 and Bayfield harbors.

PART II Project Resources

PART III Rank & Probability

Expected Funding Sources (All types) Amount

(b) Town \$25,000

(c) HAP \$100,000

(d)

Total
 \$125,000

(a) Of the projects listed for the year noted above, this project (a) is of 1 priority to the applicant.

(b) The estimated probability of this project being started in year noted above is:
 (Circle One) High

Medium
 Low

Prepared By: Callan Linchan

Date: 3-27-2024

#1 Bayfield Ferry Station

ACE Sounding Maps

1515

MIFL Breakwell 6/7/23

MIFL BUILDING

Dredge To 10'

MIFL FERRY
DOCK

PAK POINT

MIFL BUILDING

Dredge To 10'

BRIDGE

DOCK

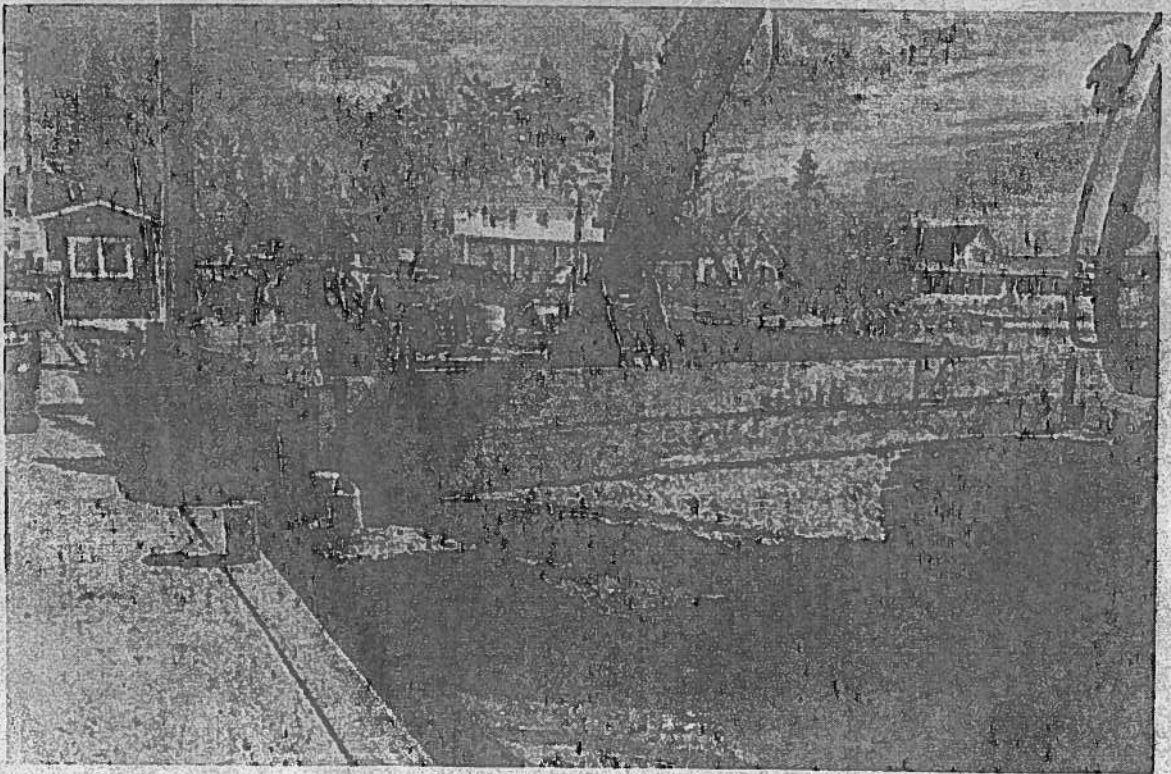
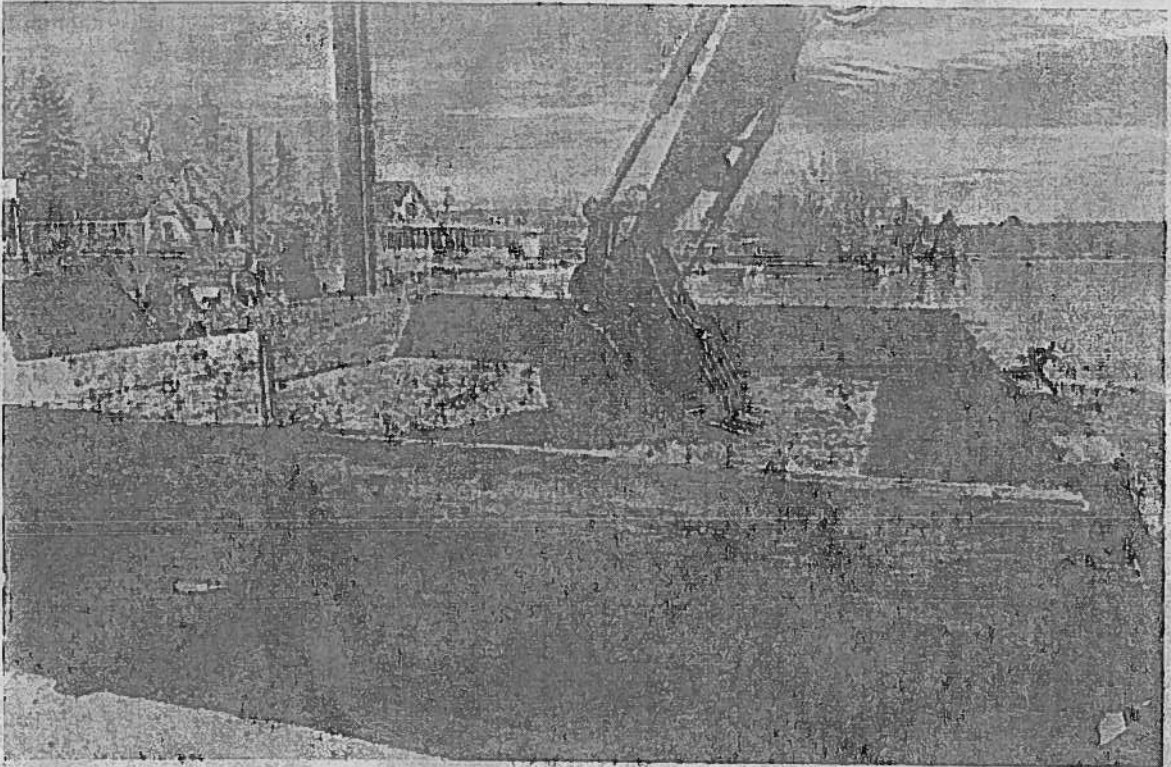
FERRY DOCK

0-400

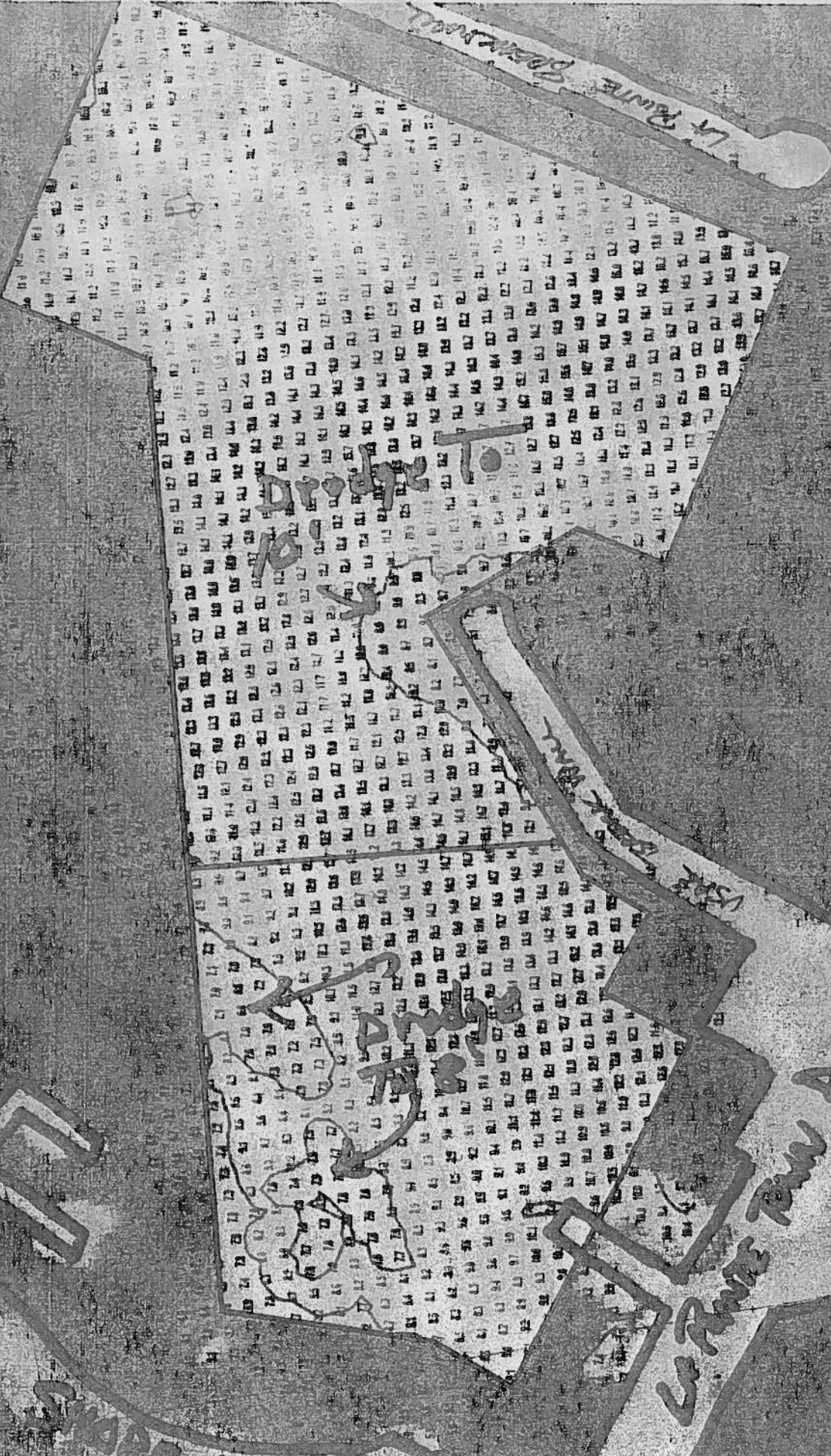
0-400

BAYFIELD FERRY DOCK

Barge Bridge Bin
Pg 1 of 3



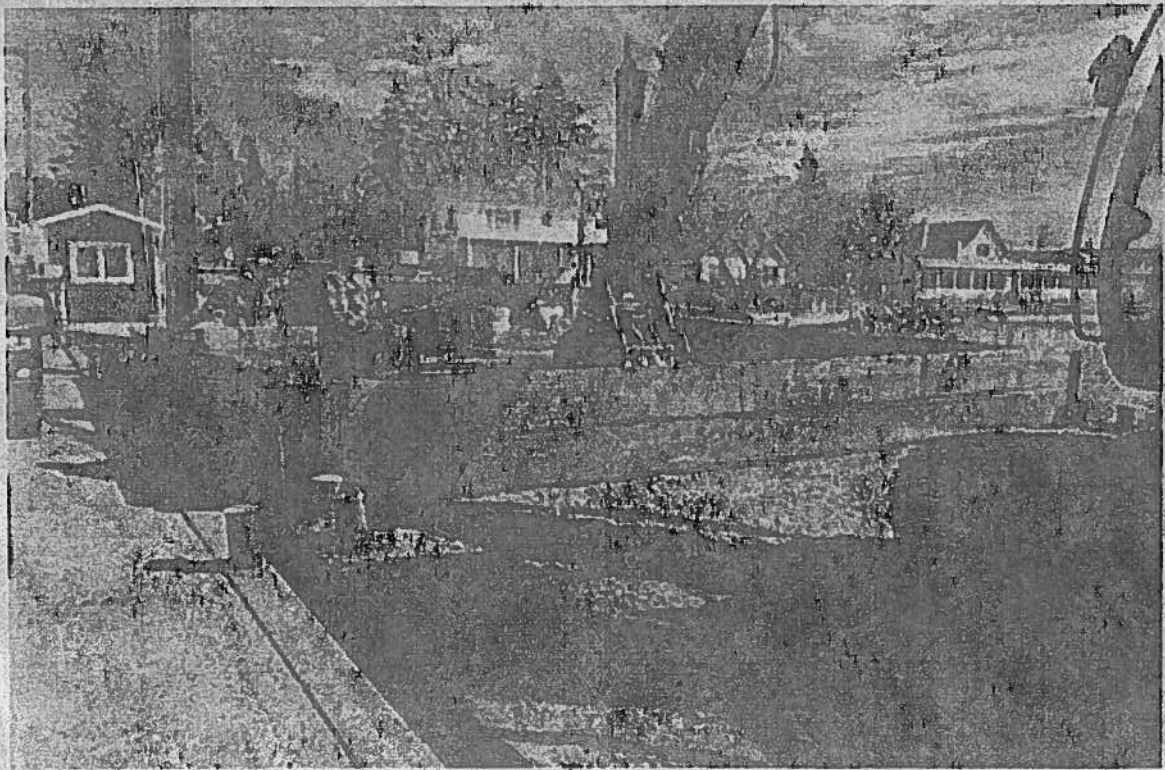
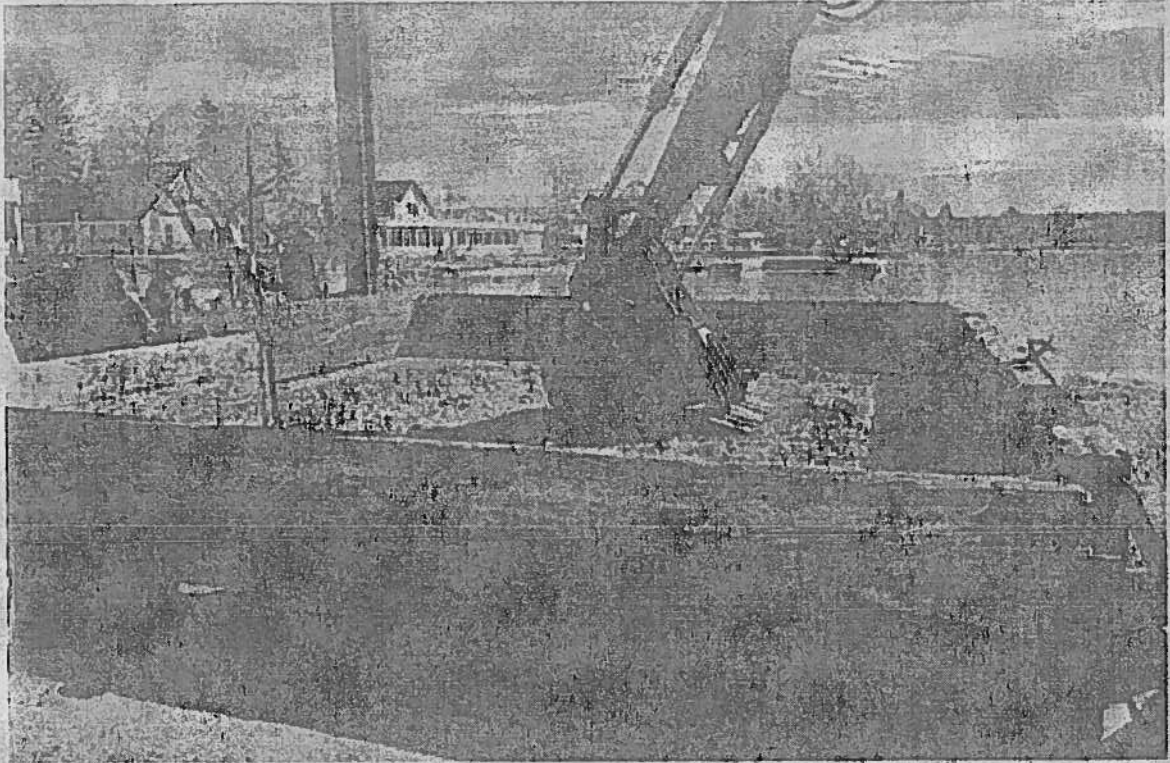
LA RAINIE BOWLING



LA RAINIE BOWLING

LA RAINIE BOWLING

Barge Dredge Bin
Pg 1 of 3



(5) TB, TA, A, Clerk, Public

April 4, 2024

To: Board of Supervisors
Town of La Pointe, WI

Re: Resignation – Harbor Commission, Town of La Pointe

Please accept my resignation from the Harbor Commission for the Town of La Pointe, effective April 5, 2024.

It has been an honor to serve in this capacity and I am grateful for being given the opportunity. Now that the acquisition phase is over, it seems an appropriate time to step down and make room for new voices on the Harbor Commission.

Best of luck to the Commission as it engages in the work of managing operations for the Ferry Line service.

Sincerely,



Michael F. Childers

Cc: Harbor Commission
Town of La Pointe, WI

RECEIVED

APR 4 2024

Initial: dg

(5) TB, TA, A, Clerk, Public



TOWN OF LA POINTE
PO Box 270
LA POINTE, WISCONSIN 54850
715-747-8913

GOVERNMENT AGENCY TAX EXEMPT
- All Sales are Tax Exempt -

Purchase Order Form

Date of Request 3/28/2024 Is this Expenditure Currently in the Budget? Y N

Person's Name Michael Kuchta If not, where will funds come from? _____

Budget Line Item # 208-00-34550-000-000 Currently in budget line item \$ 23,671.76

Project Name 4th of July Fireworks Date Needed 4/10/2024

Purpose Payment for fireworks display vendor

Amount Estimate \$ 21,000.00 Checked State Purchasing Website Y N

Date Town Board approved: _____ SDS Needed? No

Actual Cost _____ Actual Purchase Date _____

Purchasing policy requires attaching 3 vendor quotes/estimates. Circle Selected Vendor:

Vendor #1 Hollywood Pyrotechnics Inc. Amount \$ 21,000.00

Vendor #2 _____ Amount \$ _____

Vendor #3 _____ Amount \$ _____

Why did you pick this vendor Usual provider

Chairperson _____ Date _____

Supervisor #2 _____ Date _____

Supervisor #3 _____ Date _____

Supervisor #4 _____ Date _____

Supervisor #5 _____ Date _____

Town Administrator _____ Date _____

NOTE: Complete one Purchase Order for each vendor on a multi-vendor project.

CONTRACT PROCESSING

\$1,500 - \$5,000 - Signed by Town Administration YES NO

\$5,001 - Signed by Town Board YES NO Date Contract to TB _____

Publishing/posting Needed? YES NO If yes, date(s) _____

RECEIVED

APR 2 2024

Initial: dg



DISPLAY AGREEMENT / INVOICE

Hollywood Pyrotechnics, Inc.



1567 Antler Point, Eagan, MN 55122
Telephone 651-454-7976 • Fax 651-454-7975

Display Date: July 4 th , 2024		Rain Date: July 5 th , 2024															
Name/Organization: Madeline Island Chamber of Commerce																	
Contact Name: Sharon Zanto		Tel: 715-747-2801	Fax:														
E-Mail Address: vacation@MadelineIsland.com																	
Address: PO Box 274		City: La Pointe	State: WI Zip: 54850														
Billing Name: same		Tel:	Fax:														
Address:		City:	State: Zip:														
Do you need an extension of our Insurance? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO																	
<input checked="" type="checkbox"/> Hollywood Pyrotechnics Choreographed and Fired																	
<input type="checkbox"/> Wholesale Order																	
Delivery Name: La Pointe Breakwater		Tel:	Fax:														
Address:		City:	State: Zip:														
County:																	
Notes / Comments																	
20+ minute fireworks display to 5" shell size, requiring near 400 feet of safety distance.																	
HPI will provide City permit app for filing, as well as USCG Regatta permit filing, if needed.																	
HPI will provide crew and equipment for setup and firing of display.																	
HPI will use best efforts on primary display date, but weather may cause a postponement to July 5 th .																	
HPI will provide boat transport from breakwater for crew, as well as equipment.																	
MICC will provide ferry crossing passes for crew members and truck.																	
MICC will provide accommodations for up to 8 people (4 rooms) for 2-3 nights (based on rain date usage).																	
MICC will provide boat transportation from Bayfield for HazMat cargo.																	
MICC will assist in coordination of fire and police for safety and notice of no boat traffic in harbor area.																	
<p>THIS AGREEMENT is made and entered into the date signed on following page, by and between Hollywood Pyrotechnics, Inc., a Minnesota corporation, having its principle place of business at, 1567 Antler Point, Eagan, Minnesota, 55122, hereinafter mutually referred to as Seller, as named on the this Display Agreement.</p> <p>Seller shall furnish to Buyer fireworks display(s), as per this Display Agreement accepted by the Buyer, including the services of the Sellers as Pyrotechnician to take charge of and fire the display.</p> <p style="text-align: center;">Continued on next page</p>		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">Fireworks Subtotal:</td> <td style="text-align: right; padding: 5px;">\$17,620</td> </tr> <tr> <td style="padding: 5px;">Bonus Product:</td> <td style="text-align: right; padding: 5px;">-\$2,940</td> </tr> <tr> <td style="padding: 5px;">Insurance Extension:</td> <td style="text-align: right; padding: 5px;">\$2,520</td> </tr> <tr> <td style="padding: 5px;">Permit Fee:</td> <td style="text-align: right; padding: 5px;">\$</td> </tr> <tr> <td style="padding: 5px;">Shoot Fee:</td> <td style="text-align: right; padding: 5px;">\$3,200</td> </tr> <tr> <td style="padding: 5px;">Haz-Mat Delivery:</td> <td style="text-align: right; padding: 5px;">\$600</td> </tr> <tr> <td style="padding: 5px;">Total Due:</td> <td style="text-align: right; padding: 5px;">\$21,000</td> </tr> </table>		Fireworks Subtotal:	\$17,620	Bonus Product:	-\$2,940	Insurance Extension:	\$2,520	Permit Fee:	\$	Shoot Fee:	\$3,200	Haz-Mat Delivery:	\$600	Total Due:	\$21,000
Fireworks Subtotal:	\$17,620																
Bonus Product:	-\$2,940																
Insurance Extension:	\$2,520																
Permit Fee:	\$																
Shoot Fee:	\$3,200																
Haz-Mat Delivery:	\$600																
Total Due:	\$21,000																
Proposed extra Bonus for 60 day prepay 5%		Proposed extra Bonus for Multiple Year Agreement 15%															
FREE PRODUCT: \$2,940 extra fireworks free!																	
PAYMENT: <input type="checkbox"/> 50% down, Balance on Display Date; <input checked="" type="checkbox"/> 60 Days Prepay; <input type="checkbox"/> 30 Days Prepay; <input type="checkbox"/> Purchase Order # _____																	
OFFICE USE ONLY Sales Rep: Bennie Netzley O# _____ C# _____																	
<input type="checkbox"/> Tax Exempt Certificate Received		<input type="checkbox"/> Order Form Signed															
<input type="checkbox"/> Permit Received		<input type="checkbox"/> Full Payment Received _____															
		<input type="checkbox"/> Insurance Questionnaire Received															
		<input type="checkbox"/> S/P _____															

DISPLAY AGREEMENT / INVOICE

IT IS FURTHER UNDERSTOOD AND AGREED BETWEEN THE PARTIES AS FOLLOWS:

1. Seller agrees to furnish all necessary fireworks display materials, equipment and personnel for the fireworks display in accordance with the program agreed to by the parties.
2. The Buyer shall pay to the Seller, up to the full amount, by sixty (60) days prior to the display to be eligible for a 5% fireworks product bonus of the fireworks portion of the purchase, and thirty (30) days prior for a 3% fireworks product bonus of the fireworks portion of the purchase. Alternatively standard terms are 50% down, with the full amount due and payable the day of the fireworks display. The display is not fired until payment in full is made, or other arrangements confirmed.
3. Should inclement weather prevent the firing of the display on the date mentioned herein, the parties agree to a mutually convenient rain date as mentioned herein. The determination to cancel the fireworks display because of inclement weather or unsafe weather conditions shall rest within the sole discretion of the Seller. Every attempt will be made by the Seller to accommodate the primary fireworks display date.

In the event that the Buyer does not wish to continue with the display, or cancels for any reason, the following cancellation schedule of fees is used. If cancelled 60 days or more in advance, 100% of money is refunded, minus any expenses for permits or other direct fees. If cancelled within 30 days or more, then a 20% cancellation fee is assessed. If cancelled within 5 days or more, then a 33% cancellation fee is assessed. If cancellation was within 2 days or greater, then a 50% cancellation fee is assessed, and if cancelled on the day of, or Seller is on site or in transit, a 75% cancellation fee is assessed.

4. Seller agrees to provide public liability and property damage insurance coverage, including spectator coverage in an amount not less than \$2,000,000 per occurrence, and providing that the insurer shall not terminate or materially modify such policy without written notice to the Buyer not less than two (2) weeks in advance of such proposed termination or modification. The Buyer will be named as an additional insured on the public liability insurance, if selected on the front of the invoice. In the event of a claim by Buyer, any applicable deductible shall be paid by the Buyer.
5. The Seller agrees to indemnify and hold harmless the Buyer and its agents and employees from and against all claims, costs, judgments, damages and expenses, including reasonable attorney fees that may or shall arise from the performance of fireworks purchased by the Buyer. The Buyer agrees to give the Seller prompt notice of any claims or demands and to cooperate with the Seller or its successors in interest or assigns, if any, in the defense of any such claims and/or demands.
6. The Buyer agrees to hold the Seller harmless and defend Seller from any and all claims brought against the Seller by employees or sponsors of the Buyer for any and all acts of the Buyer relating to the event for which the fireworks is performed.
7. Buyer agrees to work with the Seller to provide the following, where necessary;
 - a. Sufficient area for the display, including a minimum spectator set back as determined by Seller.
 - b. Protection of the display area by barricading, roping off, or some similar facility.
 - c. Adequate security or Police protection to prevent non-qualified people from entering the display area.
8. Buyer agrees to comply with all local, state and federal laws and guidelines pertaining to the Sellers duties in performing this fireworks display.
9. It is further understood and agreed that nothing in this Display Agreement shall be construed or interpreted to mean a partnership between the Buyer and Seller. Both parties hereto being responsible for their separate and individual debts and obligations, and neither party shall be responsible for any agreements not stipulated in this Agreement.
10. The parties hereto do mutually and severally guarantee terms, conditions, and payments of this Agreement. This document shall be binding upon the parties, themselves, their heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as above written.

Seller

Hollywood Pyrotechnics, Inc.

By: _____

Name: **Bennie Netzley**

Date: **1/29/24**

Buyer

Madeline Island Chamber of Commerce

By: _____

Name: _____

Date: _____

(5)TB,TA,A,Clerk,Public

4/04/2024 4:46 PM

Balance Sheet Summary Report

Page: 1
ACCT

Dated From: 1/01/2024
Thru: 2/29/2024

Fund: All Funds

	Debit	Credit
CASH AND MARKETABLE SECURIT		1,868,237.21
TAXES & SPEC. ASSMT. RECV'B	4,035,600.58	
ACCOUNTS RECEIVABLE	812,538.78	
DUE FROM OTHER GOVERNMENTS		
DUE FROM OTHER FUNDS	3,014.20	
INVENTORIES AND PREPAYMENTS	157,169.23	
FUND BALANCES		44,482.88
TOTAL ASSETS	3,095,602.70	
ACCOUNTS PAYABLE		1,008,930.71
DUE TO OTHER GOVERNMENTS	2,061,501.36	
DUE TO OTHER FUNDS		3,014.20
DEFERRED REVENUES	230.39	
Undefined Level		2,000.00
LONG-TERM DEBT		2,153,447.54
TOTAL LIABILITY		1,105,660.70
RETAINED EARNINGS	566,533.69	
FUND BALANCES		1,639,664.21
TOTAL FUND EQUITY		1,073,130.52

RECEIVED

APR 5 2024

...

4/04/2024 4:46 PM

Balance Sheet Summary Report

Page: 2
ACCT

Dated From: 1/01/2024
Thru: 2/29/2024

Fund: All Funds

	Debit	Credit
2024 Revenues		1,396,833.56
2024 Expenditures	480,022.08	
GRAND TOTALS	3,575,624.78	3,575,624.78

Fund: All Funds

	2024 February	2024 Actual 02/29/2024	2024 Budget	Budget Status	% of Budget
TAXES	9,201.52	1,191,978.73	2,201,399.00	-1,009,420.27	54.15
SPECIAL ASSESSMENTS	0.00	0.00	8,934.00	-8,934.00	0.00
INTERGOVERNMENTAL REVENUES	6,340.53	55,390.00	170,442.00	-115,052.00	32.50
LICENSES AND PERMITS	361.80	811.80	72,435.00	-71,623.20	1.12
FINES, FORFEITS AND PENALTIES	305.00	440.00	2,400.00	-1,960.00	18.33
PUBLIC CHARGES FOR SERVICES	28,764.12	108,040.40	563,559.00	-455,518.60	19.17
INTERGOV'T. CHARGES FOR SERV.	750.00	3,825.93	34,200.00	-30,374.07	11.19
MISCELLANEOUS REVENUES	9,530.70	26,346.70	120,365.00	-94,018.30	21.89
OTHER FINANCING SOURCES	0.00	10,000.00	685,841.00	-675,841.00	1.46
Total Revenues	55,253.67	1,398,833.56	3,859,575.00	-2,462,741.44	36.19

	Fund: All Funds		2024 Budget	Budget Status	% of Budget
	2024 February	2024 Actual 02/29/2024			
GENERAL GOVERNMENT	59,860.76	135,181.00	712,639.00	577,458.00	18.97
PUBLIC SAFETY	47,726.38	112,579.65	822,791.00	710,211.35	13.68
PUBLIC WORKS	74,018.96	140,268.63	896,103.00	755,834.37	15.65
HEALTH AND HUMAN SERVICES	13,033.88	14,093.01	48,742.00	34,648.99	28.91
CULTURE, RECREATION AND EDU.	30,824.85	48,563.76	454,130.00	405,566.24	10.69
CONSERVATION AND DEVELOPMEN	3,979.07	7,389.25	252,283.00	244,893.75	2.93
CAPITAL OUTLAY	20,650.49	21,946.78	312,578.00	290,631.22	7.02
DEBT SERVICE	0.00	0.00	285,625.00	285,625.00	0.00
Total Expenses	250,094.39	480,022.08	3,784,891.00	3,304,868.92	12.68
Net Totals	-194,840.72	916,811.48	74,684.00	-842,127.48	1,227.59

4/05/2024 10:30 AM

Statement of Revenues & Expenditures - Summary

Page: 2
ACCT

Dated From: 1/01/2024
Thru: 2/29/2024

Fund: All Funds

	2024 February	2024 Total
GENERAL GOVERNMENT	59,860.76	135,181.00
PUBLIC SAFETY	47,726.38	112,579.65
PUBLIC WORKS	74,018.96	140,268.63
HEALTH AND HUMAN SERVICES	13,033.88	14,093.01
CULTURE, RECREATION AND EDU.	30,824.85	48,563.76
CONSERVATION AND DEVELOPMENT	3,979.07	7,389.25
CAPITAL OUTLAY	20,650.49	21,946.78
Total Expenses	250,094.39	480,022.08
Excess of Revenues Over (Under) Expenditures	(194,840.72)	916,811.48

4/05/2024 10:30 AM

Statement of Revenues & Expenditures - Summary

Page: 1
ACCT

Dated From: 1/01/2024
Thru: 2/29/2024

Fund: All Funds

	2024 February	2024 Total
TAXES	9,201.52	1,191,978.73
INTERGOVERNMENTAL REVENUES	6,340.53	55,390.00
LICENSES AND PERMITS	361.80	811.80
FINES, FORFEITS AND PENALTIES	305.00	440.00
PUBLIC CHARGES FOR SERVICES	28,764.12	108,040.40
INTERGOV'T. CHARGES FOR SERV.	750.00	3,825.93
MISCELLANEOUS REVENUES	9,530.70	26,346.70
OTHER FINANCING SOURCES		10,000.00
Total Revenues	55,253.67	1,396,833.56

TOWN BOARD MEETING MEMO

From: Michael Kuchta, Town Administrator
Date: April 9, 2024
Re: Direct Sellers Ordinance / Zoning Map Change

Direct Sellers Ordinance. Discussion item.

During approval of the Comprehensive Plan on March 26, the consensus among Town Board members was *not* to revise the Direct Sellers Ordinance. However, if that is the case, it appears that at least three ongoing business activities would not be in compliance with ordinance language later this year. An argument can be made that the community would not benefit by shutting down any of these activities; however, that is what enforcing existing ordinance language could require.

In short, the ordinance (adopted in 2020) allows sellers to conduct business only on private property in the C-1 Commercial zoning district. As a result, the following activities are problematic:

- **Dockside Gifts.** This seasonal business leases space at 190 Col. Woods Ave. (Parcel 014-00421-0000). The location is in the commercial district; however, since the Town's purchase of the ferry line, this is not private property.
- **Island Harvesters food wagon.** These vendors operate seasonally at the St. John's parking lot (Parcel 014-00449-0000), adjacent to Joni's Beach. The location is on private property but is zoned residential, not commercial.
- **Campfire wood sales.** Both the State Park and Town Park have arrangements in which vendors supply split wood for use by campers. Sales exist primarily on a self-serve, honor system. Neither location is in the commercial district; both parks are public property.

If the desire is to allow these activities to continue, it will help staff and/or attorneys to have a better understanding of what Town Board members want the ordinance to accomplish, what business activities are or are not allowed, and where those activities are or are not allowed.

Zoning Map Change. Action item.

Section 11.2 of the Town's Zoning Ordinance allows the Town Board to amend the ordinance, including by making "changes in the zoning district boundaries."

Section 11.3 of the zoning ordinance allows any member of the Town Board to "initiate consideration of an amendment of this Ordinance by making a resolution that is adopted by such body."

Town Chair Glenn Carlson is offering a resolution to amend the ordinance in order to change the zoning of Parcel 014-00449-0000 from R-2 Residential to C-1 Commercial.

If the Town Board approves the resolution, it kicks off a process required by ordinance and statute. In short:

- The resolution goes to the Zoning Administrator, who is required to draft an amendment to the ordinance and present the amendment to the Town Plan Commission within 10 days of completing the amendment.
- The TPC must schedule a public hearing within 60 days of receiving the proposed amendment.
- Notice of the hearing must be posted and mailed as required by law.
- After the hearing, the TPC makes a recommendation to the Town Board on the proposed amendment.
- The Town Board acts on the TPC recommendation

(5) TB, TA, A Clerk, Public

Chapter 345 DIRECT SELLERS

GENERAL REFERENCES

Streets and sidewalks — See Ch. 394.

Zoning Ordinance

- § 345-1 Direct sales.
- § 345-2 Definitions.
- § 345-3 Standards.
- § 345-4 Prohibited practices.

§ 345-1 Direct sales.

It shall be unlawful for any direct seller to engage in direct sales within the Town of La Pointe unless the direct seller is selling on private property in the Commercial Zone or is included in a special event permit issued by the Town Board.

§ 345-2 Definitions.

In this chapter, the following terms shall have the meanings indicated:

DIRECT SELLER. Any individual who, for him/herself, or for a partnership, association or corporation, sells goods or services, or takes sales orders for the later delivery of goods or services, at any location, whether temporary or permanent within the Town of La Pointe, other than the permanent business place or residence of said individual, partnership, association or corporation, and shall include, but not be limited to, peddlers, solicitors and transient merchants. The sale of goods includes donations required by the direct seller for the retention of goods by a donor or prospective customer.

GOODS. Includes personal property of any kind and shall include goods provided incidental to services offered or sold.

PERSON. All humans of any age or sex, partnerships, corporations, associations, groups, organizations and any other description of a collection of human beings working in concert or for the same purpose or objective.

§ 345-3 Standards.

A. Direct sellers shall only operate on private property in the Commercial District. Refer to Zoning District map.

B. Direct sellers shall not block or obstruct a curb cut or public walkway.

RECEIVED

APR 2 2024

1

total: _____

C. Direct sellers shall not drive stakes or other similar devices into streets or sidewalks, or to any structure (building, light pole, signs, benches, etc.) without written permission of the Town.

D. Signage must be consistent with the Zoning Ordinance, Section 5 – Signs. No off-premises signage is allowed.

E. The private property owner is responsible for securing adequate liability insurance from the direct seller if they so choose.

F. The Town Board shall have the right to approve a special event permit for any person or organization for any special event on Town property or right of way.

§ 345-4 Prohibited practices of direct sellers.

A. No direct seller shall impede the free use of sidewalks and streets by pedestrians and vehicles.

B. No direct seller shall make any loud noises or use any sound-amplifying device to attract customers. All direct sellers shall comply with the noise ordinances in Chapter 336.

C. No direct seller shall allow rubbish or litter to accumulate in or around the area in which he or she is conducting business.

345-5 Effective date.

This ordinance is effective on publication or posting.

The Office of the Town Clerk shall properly post or publish this ordinance, as required under s. 60.80, Wis. Stats.

Adopted this 15th day of September, 2020.

DRAFT

**TOWN OF LAPOINTE
RESOLUTION #2024-0409 C
CONSIDER THE AMENDMENT OF THE TOWN OF LA POINTE ZONING
ORDINANCE**

The Town Board of the Town of La Pointe pursuant to its authority under Sections 11.2 and 11.3 of the current Zoning Ordinance does hereby consider the amendment of the Town of La Pointe, Zoning Ordinance and resolves as follows:

WHERE AS; Section 11.2 states "Whenever the public necessity or general welfare requires, the Town Board may, in its discretion, amend any part of this Zoning Ordinance. Such amendments shall be enacted in accordance with the applicable provisions of Wisconsin Statutes and this Ordinance. Amendments shall be made to maintain internal consistency of this Ordinance. Amendments may also be made upon a showing of a mistake or error on the part of the Town."

WHERE AS; Section 11.3 states "A petition for amendment to this Ordinance may be made by any owner of real property in the Town of La Pointe. Without filing a petition for an amendment, any Member of the Town Plan Commission or Town Board may initiate consideration of an amendment to this Ordinance by making a resolution that is adopted by such body."

WHEREAS; The Town Chair proposes the consideration to amend the Zoning Ordinance in order to of change the zoning of Parcel# 014-00449-0000 from R-2 Residential to C-1 Commercial.

THEREFORE; The Town Board approves the consideration to amend the Zoning Ordinance and change the zoning of Parcel# 014-00449-0000 from R-2 Residential to C-1 Commercial.

The consideration of the amendment (Resolution# 2024-0409 C) to the Town of La Pointe Zoning Ordinance was adopted on the 9th day of April 2024.

Glenn Carlson, Chair

Clerk Attest

Mike Anderson, Supervisor

Date Passed

Sue Brenna, Supervisor

Date Posted/Published

Samantha Dobson, Supervisor

Aimée Baxter, Supervisor

**TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING**

March 26th, 2024

5:00 PM AT TOWN HALL

Amended 3/25/24 at 1:00pm

Draft Minutes

Town Board Members Present: Chair Glenn Carlson, Supervisor Sue Brenna (via zoom), Supervisor Mike Anderson, Supervisor Aimée Baxter, Supervisor Samantha Dobson
Staff Present: Town Administrator Michael Kuchta, Town Clerk Alex Smith, Treasurer Carol Neubauer (*via zoom*)

Public Present: Paul Brummer, John Carlson, Alex Nelson (zoom), Molly O'Brien (zoom), Melissa Pusateri (via zoom)

Call to Order: 5:00pm

I. Public Comment A*

Paul Brummer commented on the recent winter storm and his previous public comments about laying off road workers in staggering terms. He is hopeful the Town Board will consider his suggestion on saving the taxpayers money with future snowless winters.

II. Open Bids – Dust Abatement

The Town of La Pointe received one bid for Dust Abatement from Chemical Industries Inc. No action was taken at this time.

II. Administrative Reports

A. Town Administrator's Report: Prepared and discussed by Michael Kuchta.

III. Public Works

A. Roads, Dock, Harbor: Nothing to report at this time.

B. Parks

1. Authorization to apply for a Knowles-Nelson Stewardship Grant for the Big Bay Town Park Accessibility Project:

Motion to authorize the application for the Knowles-Nelson Stewardship Grant for the Big Bay Town Park Accessibility Project, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

2. Hire Campground Assistant

Motion to hire Fern Langenberger at \$15/hr. starting May 17th and ending October 14th not to exceed 600 hours, A. Baxter/S. Dobson, 5 Ayes, Motion Carried.

IV. Committees

A. Planning and Zoning

1. Ordinance #2024-0326 A: Ordinance 223 Amending the Town's Comprehensive Plan:

Motion to adopt Ordinance #2024-0326 A for the Town's 2024 Comprehensive

Plan with the amendment to remove the recommendations with respect to the direct seller's ordinance, A. Baxter/S. Dobson, 5 Ayes, Motion Carried.

2. UDC contract with Alder Engineering (first reading):

The Town Board conducted the first reading of the contract agreement with Alder Engineering. They discussed the description of services. The Town Board will conduct their second reading in a future meeting.

3. Purchase order for Comp Plan printing:

Motion to approve the purchase order for Comp Plan printing, M. Anderson/A. Baxter, 5 Ayes, Motion Carried.

B. Committee Minutes:

The Town Board clarified the Habitat for Humanity project for the Affordable Housing Advisory Committee. Placed on file by unanimous consent.

C. Harbor Commission

1. Ordinance #2024-0326 B: Providing for the Issuance, Sale, and Delivery of \$5,432,000 Ferry Line Service System Revenue Bonds, Series 2024B, of the Town of La Pointe, Wisconsin; Establishing the Terms and Conditions Therefor; Directing Their Execution and Delivery; Creating a Special Redemption Fund Therefor; and Awarding the sale Thereof:

Motion by Aimee Baxter to approve Ordinance #2024-0326 B for issuance, sale and delivery of \$5,432,000 Ferry Line Service System Revenue Bonds, seconded by Mike Anderson. Sue Brenna Aye, Mike Anderson Aye, Aimee Baxter Aye, Samantha Dobson Aye, Glenn Carlson Aye. 5 Ayes, 0 Nays. Motion Carried.

D. Community Awards:

Motion to approve the Island Closet for the annual Community Appreciation Award and Jerry Dunn for the Annual Hall of Fame, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

E. Affordable Housing Advisory Committee

1. Appointment of Charlie Bertel as Town of La Pointe representative on board of directors of Chequamegon Bay United Impact Land Trust:

Motion to appoint Charlie Bertel as the La Pointe representative on the land trust's board of directors, M. Anderson/S. Dobson, 5 Ayes, Motion Carried/

F. Winter Transportation Committee

1. Purchase order for shrink wrap:

Motion to approve the purchase order for shrink wrap, A. Baxter/S. Dobson, 5 Ayes, Motion Carried.

G. Public Arts Committee

1. Approve resignation of Public Arts Committee member

Motion to approve Susan Sabre's resignation from the Public Arts Committee, A. Baxter/S. Dobson, 5 Ayes, Motion Carried.

V. Town Hall Administration

A. Budget Summary Report:

Motion to postpone, M. Anderson/A. Baxter, 5 Ayes, Motion Carried.

B. Schedule initial 2024 Board of Review

The Town Board discussed the times and dates that accommodate with their schedules. The Town Clerk will reach out and see if this works with Steve Nordquist.

C. Recommendation to appoint Treasurer:

Motion to appoint Melissa Pusateri as Town Treasurer starting April 1st, M. Anderson/A. Baxter, 5 Ayes, Motion Carried.

VI. Vouchers

A. Town of La Pointe

Motion to approve the Town vouchers in the amount of \$73,441.05, M. Anderson/A. Baxter, 4 Ayes, S. Brenna abstained, Motion Carried.

B. Harbor Commission

Motion to approve the Harbor Commission voucher in the amount of \$136,856.46, M. Anderson/A. Baxter, 4 Ayes, S. Brenna abstained, Motion Carried.

VII. Alternative Claims

Motion to approve the alternative claims in the amount of \$2,424,346.62, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

VIII. Treasurer's Report

Motion to approve the treasurer's report with a balance of \$4,420,472.27, A. Baxter/S. Dobson, 5 Ayes, Motion Carried.

IX. Minutes

1. Regular Town Board Meeting – March 12th, 2024

Motion to approve the meeting minutes with two minor changes from Glenn Carlson, S. Brenna/A. Baxter, 5 Ayes, Motion Carried.

X. Emergency Services

1. Ambulance

A. Purchase order for equipment repair

Motion to approve the purchase order for equipment repair, M. Anderson/A. Baxter, 5 Ayes, Motion Carried.

B. Purchase order for EKG purchase

Motion to approve the purchase order for EKG purchase, M. Anderson/A. Baxter, 5 Ayes, Motion Carried.

2. Fire Department

A. Purchase order for Brush Truck outfitting

Motion to approve the purchase order for Brush Truck outfitting, M. Anderson/S. Dobson, 5 Ayes, Motion Carried.

XI. Public Comment B:**

John Carlson commented on the draft version of Ordinance #2024-0326 A: Amending Comprehensive Plan and mentioned it looks similar to a previous draft from the Town's history. He recommends that the Town Board wait for a rewritten draft from James Price.

Paul Brummer stated that back in the day the inspector, Dan Corran, had a meet and greet for the UDC, he is unsure if it was a required.

XII. Liquor & Operators' Licenses: Nothing to report at this time.

XIII. Lawsuits & Legal Issues

The Town Board may go into closed session during the meeting for the purpose of conferring with legal counsel with respect to litigation in which it is or is likely to become involved in accordance with to Wisconsin Statutes 19.85 (1)(g). After the completion of the closed session, the Board will come back into open session to act upon the discussion in the closed session or otherwise complete the business of the meeting before adjourning.

A. Petition with the Wisconsin Department of Revenue Regarding Ashland County
Nothing to report at this time.

XIV. New Agenda Items for Future Meetings

Budget Summary Report

Board of Review initial scheduling

UDC contract with Alder Engineering

XV. Adjourn: Motion to adjourn, S. Brenna/S. Dobson, 5 Ayes, Motion Carried. 5:46pm

Submitted by Town Clerk, Alex Smith.

DRAFT

**TOWN OF LAPOINTE
RESOLUTION #2024-0409 D
Amending Resolution #2023-1212 (C)
AMEND 2024 FEE SCHEDULE TO INCORPORATE POLICE VIDEO REDACTION**

THE TOWN OF LA POINTE RESOLVES AS FOLLOWS:

DRAFT

Whereas: The 2024 Fee Schedule was adopted on December 12th, 2023.

The 2024 Fee Schedule became effective on January 1, 2024.

The 2024 Fee Schedule was prepared in accordance with Wisconsin § 66.0627 and § 66.0628.

The 2024 Fee Schedule, titled "Zoning Permit Fees" under long term rental was amended on February 27th, 2024.

The 2024 Fee Schedule was amended on March 12th, 2024, to incorporate the Madeline Island Ferry Line Local Tariff No. 33 and Parcel Delivery Rates.

Therefore: be it resolved that the 2024 Fee Schedule be amended to incorporate police video redaction: Actual, necessary and direct time at \$28.00/hour, plus any additional fees and benefit costs that may be allocated, in accordance with Wisconsin Act 253.

All other fees in the 2024 Fee Schedule remain in place.

This resolution was duly passed and adopted this 9th day of April 2024.

Glenn Carlson, Chair

Clerk Attest

Michael Anderson, Supervisor

Date Passed

Aimée Baxter, Supervisor

Date Posted

Sue Brenna, Supervisor

Samantha Dobson, Supervisor